

The STSP will be restricted to the employing agency requesting the permit and can be issued for one year provided it expires at the end of the employing agency's school year. The Declaration of Need form that is required by employers to request an emergency permit is not needed when applying for a STSP. The permit cannot be renewed and is available to a candidate only once in a lifetime. Also, the STSP will not be issued to an individual that held five emergency permits.

Provisional Internship Permit

This permit is available when the employing agency knows that there will be a teacher vacancy yet is unable to recruit a suitable candidate. The expectations of the employer and the employee are higher since this individual will be the teacher of record and should be on a credential track. The focus of the document is meeting subject matter competency. Once a candidate completes subject matter competency, the candidate can be employed on a document such as an Individualized Internship Certificate or a University or District Intern Credential.

Candidate Requirements

- Bachelor's or higher degree
- Passage of the California Basic Educational Skills Test (CBEST)
- Specific course work or experience, explained in detail on the Provisional Internship Permit Information Leaflet <http://www.ctc.ca.gov/credentials/leaflets/cl856.html>

Employing Agency Requirements

- A diligent search was conducted for a suitable credentialed teacher or qualified internship teacher. Recruitment efforts must include but are not limited to distributing job announcements, contacting college and university placement centers and advertising in print or electronic media. Documentation of the required recruitment efforts must be included with each application submitted to the Commission.
- The permit holder will be provided with orientation, guidance and assistance as specified in Title 5 Section 80026.5, found on page 9, and provided on the Verification of Requirements for the PIP form CL-857. This form is available to employing agencies on the Credential Information Guide.
- Assist the individual in developing a personalized plan (kept on file at the local level) through an agency defined assessment leading to completion of subject matter competence, provided on the Verification of Requirements for the PIP form CL-857. This form is available to employing agencies on the Credential Information Guide.
- Counsel the permit holder to enroll in subject matter training, such as workshop or seminar formats and site-based courses with training in test-taking strategies, and inform the individual of the steps to earn a credential and enroll in an internship program, provided on the Verification of Requirements for the PIP form CL-857. This form is available to employing agencies on the Credential Information Guide.

Public Notice Requirement

Provisional Internship Permit requests must include verification that a notice of intent to employ the applicant in the identified position was made public. The public notice must include the following information:

1. The name of the applicant.
2. The assignment in which the applicant will be employed including subject(s), grade level(s) and school site, and

3. A statement that the applicant will be employed on the basis of a provisional internship permit

Public school districts must include a copy of the agenda item presented to the governing board of the district. The agenda item must be presented in a public meeting as an action item and include the information above for each individual for whom the permit will be requested. The permit request must include a signed statement from the superintendent, or his/her designee, that the item was acted upon favorably. To assure that each permit request received individual review and approval by the governing board, the agenda item may not be part of the consent agenda. All permit requests must be presented to the district's governing board as an action item. If the agenda item was not presented as an action item the application will be returned to the employing agency.

Each request for a PIP received from a county office of education, statewide agency or nonpublic school/agency or charter school must include a dated copy of the notice, which includes the information described above, that was posted in public view at least 72 hours before the position was filled. The request must include a signed statement from the superintendent or administrator confirming there were no objections to the permit. If objections were received, the nature of the objection and the name of the person or organization that lodged the objection must be sent with the permit application.

Due to the public notice requirement, employing agencies are not required to include PIP documents on the annual Declaration of Need form. The permit will be restricted to the employing agency and may be issued in two one-year increments if the individual takes all the subject matter exams listed on document and does not pass. Only two provisional internship documents of any kind may be issued to an individual (i.e. two multiple subject PIPs or one single subject PIP and one education specialist PIP, etc.) The permit will not be issued to an individual who was issued five emergency permits.

Other Emergency Permits

The Commission will continue to issue and/or reissue Emergency Crosscultural, Language and Academic Development (CLAD), Bilingual, Crosscultural, Language and Academic Development (BCLAD) and Resource Specialist Permits, as well as Clinical or Rehabilitative Services (reissue only) and Library Media Teacher Services Permits until further notice. It is important to note that the changes to the emergency permits and the addition of the STSP and PIP do not affect the issuance of Limited Assignment Teaching Permits.

Declaration of Need

Employers that hire individuals on the basis of Emergency Multiple Subject, Single Subject, or Education Specialist Instruction Permits for the 2005-2006 school year and/or on the basis of an Emergency CLAD, BCLAD, Resource Specialist Teaching Permit or Library Media or Clinical or Rehabilitative Services Permit must have a valid Declaration of Need form on file with the Commission. The current Declaration of Need form (CL-500) may be found on the Credential Information Guide. Charter schools are exempt from the Declaration of Need requirements. The Declaration of Need form will not need to include Short Term Staff or Provisional Internship Permit requests. A revised Declaration of Need will be available in April 2006 that will reflect that only the Emergency CLAD, BCLAD, Resource Specialist, Library Media and Clinical or Rehabilitative Permits may be requested. All Limited Assignment Teaching Permit requests will also need to be reported on the Declaration of Need for the 2005-2006 school year and beyond.