**2018-2-27 Finance Committee Work Session Notes Related to Adding Nob Hill Catering to**

**AIMS Approved Vendor List**

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| CBO: Susan Schickman | We presented to you (the board and finance committee) a vender list specifically for regular venders charging interest for being late, asking that they be adding to the approved vendor list so we don’t get delayed in our payment if it is due before the board meeting. We could still present the invoices at board meetings – but we would pay the invoices when they are due so that we don’t incur a 1-3% late charge – (The vendors being requested for consideration are: CSMC, SPED/OUSD, and Nob Hill Catering) |
| Director Edington | Yes, for the lunch program (Nob Hill Catering). CSMC we can approve in advance since it doesn’t change, and SPED/OUSD we can also approve in advance – so the only thing we need to add is Nob Hill – the others we can still approve with the board just a month in advance.  |
| Director Thompson | (Agreed) |

The Finance Committee recommends that the AIMS Board of Directors moves to approve adding Nob Hill Catering to the AIMS List of Approved Vendors.