

American Indian Model Schools
BOARD MEETING AGENDA
Tuesday February 20th, 2018 @ 6:30 pm
 171 12th Street
 Oakland, CA 94607

I. CALL TO ORDER: 6:30 pm

II. ROLL CALL:



President Leung	P
Director Thompson	P
Director Cook	P
Director Wan	P
Director Edington	P

Quorum Established

III. ADOPTION OF AGENDA

Motion: Director Cook moves to adopt the agenda

2nd: Director Thompson

President Leung	Y
Director Thompson	Y
Director Cook	Y
Director Wan	Y
Director Edington	Y

Motion Passes

IV. PUBLIC COMMENT ON NON-AGENDA ITEMS

Public Comment on non-agenda items is set aside for members of the Public to address items that do not appear on the Board's agenda. The Board of Directors will not respond or take action in response to Public Comment, except that the board may ask clarifying questions or direct staff. **Comments are limited to two (2) minutes per person, and a total time allotted for all public comment will not exceed thirty (30) minutes (10 minutes per section).**

V. NON-ACTION ITEMS

1. President's Report

– Board President, Mr. Steven Leung

2. Superintendent's Report

– Superintendent Woods-Cadiz

3. Active Shooter Protocol

- Superintendent Woods-Cadiz

4. **Title Nine Policy**
 - Superintendent Woods-Cadiz
5. **Suicide Prevention Protocol**
 - Superintendent Woods-Cadiz
6. **Winter Makeup Days**
 - Superintendent Woods-Cadiz
7. **Discussion Regarding the AIMS Model for Board Member Input**
 - Superintendent Woods-Cadiz
8. **AIMS k-12 Report**
 - Division Heads
9. **Presentation on standards-based grading**
 - Division Head, Ms. Erin Oh
10. **Lunch Program Update**
 - Data, Accountability, and Operations Manager, Ms. Tiffany Tung
11. **Prop 39 Update**
 - Data, Accountability, and Operations Director, Ms. Marisol Magana
12. **E-Rate Presentation**
 - Data, Accountability, and Operations Director, Ms. Marisol Magana
13. **AIMS Sports Program Report**
 - Division Head, Mr. Maurice Williams
14. **FAC Report**
 - Divisions Heads
15. **Finance Report**
 - Chief Business Officer, Ms. Susan Schickman & CSMC School Business Manager, Adrienne Barnes
16. **ELD Coordinator Report**
 - ELD Coordinator, Ms. Vannee Chand
17. **College Bound Kids Report**
 - CBK Coordinator, Mr. Matthew Gordan

Motion: Director Cook moves to recess to closed session in order to interview the potential board secretary candidate

2nd: Director Edington

President Leung	Y
Director Thompson	Y
Director Cook	Y
Director Wan	Y
Director Edington	Y

Motion Passes

8:40 pm – recess to closed session

9:39 pm – reconvene from closed session

Nothing to Report from Closed Session

Director Wan was excused from the meeting in order to attend to business

VI. PUBLIC COMMENT ON AGENDA ITEMS

Public Comment on Agenda Items is set aside for members of the Public to address the items on the Board’s agenda prior to each agenda item. The Board of Directors will not respond or take action in response to Public Comment, except that the board may ask clarifying questions or direct staff.

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VII. DISCUSSION/ACTION ITEMS

1. Consent Calendar

- i. Personnel Report
 - Director of Human Resources, Mr. Rob Mayfield
- ii. Approval of Board Meeting Minutes for January 16th, 2018
 - Secretary to the Board of Directors, Mr. Joe Schickman
- iii. Approval of Nob Hill Catering LunchMasters Invoices for January 2018
 - Chief Financial Officer, Ms. Susan Schickman
- iv. Approval of CSMC Invoices for February 2018
 - Chief Financial Officer, Ms. Susan Schickman
- v. Approval of Young, Minney, and Corr LLP February Invoice
 - Chief Financial Officer, Ms. Susan Schickman
- vi. Approval of Fagen, Friedman, and Fulfrost Invoice for December
 - Chief Financial Officer, Ms. Susan Schickman
- vii. Approval of OUSD Facilities Use Fee for February
 - Chief Financial Officer, Ms. Susan Schickman

Motion: Director Cook moves to approve the consent calendar

2nd: Director Thompson

President Leung	Y
Director Thompson	Y
Director Cook	Y
Director Wan	Excused
Director Edington	Y

Motion Passes

2. Discussion and Possible Action Regarding Approval of Job Description for Educational Coordinator, College Bound Kids

- Director of Human Resources, Mr. Rob Mayfield

Motion: Director Cook moves to table this item until the March Board Meeting and review the contract in the legal committee with legal counsel, Doug Freifeld

2nd: Director Edington

President Leung	Y
Director Thompson	Y
Director Cook	Y
Director Wan	Excused
Director Edington	Y

Motion Passes – Item Tabled

Motion: Cook moves to bundle and approve action items 3 & 5

2nd: Director Thompson

President Leung	Y
Director Thompson	Y
Director Cook	Y
Director Wan	Excused
Director Edington	Y

Motion Passed

3. Discussion and Possible Action Regarding **Approval of Independent Auditor Selection Form**
- Chief Financial Officer, Ms. Susan Schickman
Susan suggests that we keep our current auditors

Motion: Director Cook moves to Approve the Presented Independent Auditor Selection Form

2nd: Director Thompson

President Leung	Y
Director Thompson	Y
Director Cook	Y
Director Wan	Excused
Director Edington	Y

Motion Passes

4. Discussion and Possible Action Regarding **Update of Approved Vendor List**
- Chief Financial Officer, Ms. Susan Schickman

Motion: Director Cook moves to table this item, and place it on the agenda for the March Board Meeting after going to the finance committee for review

2nd: Director Edington

President Leung	Y
Director Thompson	Y
Director Cook	Y
Director Wan	Excused
Director Edington	Y

Motion Passes – item tabled

5. Discussion and Possible Action Regarding **Approval of Second Interims**
- CSMC School Business Manager, Adrienne Barnes & Chief Financial Officer, Ms. Susan Schickman

Motion: Director Cook moves to approve the Second Interims pending the approval by the finance committee

2nd: Director Thompson

President Leung	Y
Director Thompson	Y
Director Cook	Y
Director Wan	Excused
Director Edington	Y

Motion Passes

- 6. Discussion and Possible Action Regarding **Request to Amend the AIMS Student Dress Code to Include Navy Blue Shirts as Acceptable Uniform Options for Grades K through 12**
 - Division Head, Ms. Erin Oh

Motion: Director Edington moves to approve the proposed amendment to the AIMS dress code

2nd: Director Cook

President Leung	Y
Director Thompson	Y
Director Cook	Y
Director Wan	Excused
Director Edington	Y

Motion Passes

- 7. Discussion and Possible Action Regarding **Approval for Three AIMS Administrators to Travel to Washington DC to Lobby on Behalf of AIMS – Fiscal Cost is Zero**
 - Superintendent Woods-Cadiz

Motion: Director Edington moves to approve AIMS admin to travel to DC to lobby on behalf of AIMS

2nd: Director Thompson

President Leung	Y
Director Thompson	Y
Director Cook	Y
Director Wan	Excused
Director Edington	Y

Motion Passes

VIII. PUBLIC COMMENT ON CLOSED SESSION ITEMS

Public Comment on closed session items is set aside for members of the Public to address items on the Board’s agenda for closed session. The Board of Directors will not respond or take action in response to Public Comment, except that the board may ask clarifying questions or direct staff. **Comments are limited to two (2) minutes per person, and a total time allotted for all public comment will not exceed thirty (30) minutes (10 minutes per section).**

IX. RECESS TO CLOSED SESSION 8:40 pm

- Conference with Legal Counsel (§ 54956.9)
- Conference with Real Property Negotiations (§ 54956.8)
171 12th. St. Oakland Ca 94607

X. RECONVENE FROM CLOSED SESSION 9:39 pm

XI. ROLL CALL

President Leung	P
Director Thompson	P
Director Cook	P
Director Wan	Excused
Director Edington	P

XII. REPORT FROM CLOSED SESSION Nothing to report

XIII. ITEMS FOR NEXT AGENDA

- Elections for committees – changing sizes of the committees to be compliant with the brown act
- Director Cook requests to have speaker from BoardOnTrack to come present to the board
- CBK Job Description
- Updated Vendor List
- Approval of insurance broker RFP
- Tabled closed session items

XIV. ADJOURNMENT: 9:59 pm

NOTICES

The next regular meeting of the Board of Directors is scheduled to be held in March 20th, 2018 @ 6:30 pm. AIMS does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Marisol Magana has been designated to receive requests for disability-related modifications or accommodations in order to enable individuals with disabilities to participate in open and public meetings at AIMS. Please notify Marisol Magana at (510)220-9985 at least 24 hours in advance of any disability accommodations being needed in order to participate in the meeting.

I, _____ hereby certify that I posted this agenda at the AIMS Campus 171 12th street, Oakland, CA 94607 on, _____, at _____ PM Certification of Posting