

American Indian Model Schools

BOARD MEETING AGENDA

Tuesday, June 19th, 2018 @ 6:30 pm

171 12th Street
Oakland, CA 94607



I. CALL TO ORDER 6:36 pm

II. ROLL CALL

| | |
|-------------------|---|
| President Leung | |
| Director Cook | P |
| Director Thompson | P |
| Director Edington | P |

Quorum Established

III. ADOPTION OF AGENDA

Motion: Director Cook moves to adopt the agenda

2nd: Director Edington

| | |
|-------------------|---|
| President Leung | |
| Director Cook | Y |
| Director Thompson | Y |
| Director Edington | Y |

Motion Passes

IV. PUBLIC COMMENT ON NON-AGENDA ITEMS

Public Comment on Non-Agenda Items is set aside for members of the Public to address the items not on the Board's agenda. The Board of Directors will not respond or take action in response to Public Comment, except that the board may ask clarifying questions or direct staff. **Comments are limited to two (2) minutes per person, and a total time allotted for all public comment will not exceed thirty (30) minutes (10 minutes per section).**

V. PUBLIC COMMENT ON AGENDA ITEMS

Public Comment on Agenda Items is set aside for members of the Public to address the items on the Board's agenda prior to each agenda item. The Board of Directors will not respond or take action in response to Public Comment, except that the board may ask clarifying questions or direct staff. **Comments are limited to two (2) minutes per person, and a total time allotted for all public comment will not exceed thirty (30) minutes (10 minutes per section).**

VI. NON-ACTION ITEMS

- 1. Recognition of AIMS Alumni who Graduated in 2018**
 - Superintendent Woods-Cadiz
- 2. Recognition of CBO Susan Schickman's Service to AIMS**
 - Superintendent Woods-Cadiz
- 3. President's Report**
 - Board President, Mr. Steven Leung

6:54 pm - President Leung Arrives

- 4. Spring Board Retreat to be Held at 12th Street Site**
 - Board President, Mr. Steven Leung
- 5. Superintendent's Report**
 - Superintendent Woods-Cadiz
- 6. AIMS k-12 Report**
 - Head of School, Mr. Tareyton Russ, & Division Heads, Mr. Maurice Williams, Mr. Peter Holmquist, Mr. Christopher Ahmad, & Ms. Erin Oh
- 7. AVID Presentation**
 - Head of School, Mr. Tareyton Russ, & ELD Coordinator, Ms. Vannee Chand
- 8. Human Resources Report**
 - Director of Human Resources, Mr. Rob Mayfield
- 9. Operations Report**
 - Data, Accountability, and Operations Director, Ms. Marisol Magana
 - Data, Accountability, and Operations Manager, Ms. Tiffany Tung
- 10. Finance Report**
 - CSMC School Business Manager, Ms. Adrienne Barnes, & Chief Business Officer, Ms. Susan Schickman
- 11. ELD Coordinator Report**
 - ELD Coordinator, Ms. Vannee Chand
- 12. College Bound Kids Report**
 - CBK Coordinator, Mr. Matthew Gordan

VII. ACTION ITEMS

ix. Math Camp Contracts and Recovery Removed from Consent Calendar

- 1. Consent Calendar**
 - i. Personnel Report**
 - Director of Human Resources, Mr. Rob Mayfield
 - ii. Approval Board Meeting Minutes for 5/15/2018 & 5/29/2018**
 - Secretary to the Board of Directors, Mr. Joe Schickman
 - iii. Approval of AVID Contract**
 - Division Head, Mr. Peter Holmquist
 - iv. Approval of Fiscal Services Technician Job Description**
 - Director of Human Resources, Mr. Rob Mayfield
 - v. Approval of Transfer of \$20,000 from Non-Profit Funds to Support the After School Program**
 - Superintendent Woods-Cadiz
 - vi. Approval of Enroll Oakland MOU**
 - Data, Accountability, and Operations Director, Ms. Marisol Magana

- vii. **Approval of Illuminate Contract**
 - Data, Accountability, and Operations Director, Ms. Marisol Magana
- viii. **Approval of Vacation Payout**
 - Chief Business Officer Susan Schickman
- ix. **Approval of Math Camp Contracts and Recovery**
 - Director of Human Resources, Mr. Rob Mayfield
- x. **Approval of May-June Lunchmasters/Nob Hill Invoices**
 - Chief Business Officer, Ms. Susan Schickman
- xi. **Approval of April - May Young Minney & Corr Invoices**
 - Chief Business Office, Ms. Susan Schickman
- xii. **Approval of April - May Fagen, Freifman, & Fulfroost Invoices**
 - Chief Business Officer, Ms. Susan Schickman

M: Director Cook moves to approve the consent calendar minus item 9, Math Camp Contracts and Recovery

2nd: Director Thompson

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|--------------------------|----------|
| President Leung | Y |
| Director Cook | Y |
| Director Thompson | Y |
| Director Edington | Y |

Motion Passes

After Closed Session

- ix. **Math Camp and Recovery:**

M: Director Edington moves to approve the Math Camp and Recovery Contracts

2nd: Director Thompson

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|--------------------------|----------------|
| President Leung | Y |
| Director Cook | Excused |
| Director Thompson | Y |
| Director Edington | Y |

Motion Passes

- 2. **Discussion and Possible Action Regarding Approval of AIMS Board Resolution to Have All Campuses on AIMS Owned Properties**
 - Superintendent Woods-Cadiz

Motion: Director Edington moves to approve the AIMS Board Resolution to Have All Campuses on AIMS Owned Properties

2nd: Director Cook

| | |
|--------------------------|----------|
| President Leung | Y |
| Director Cook | Y |
| Director Thompson | Y |
| Director Edington | Y |

Motion Passes

3. Discussion and Possible Action Regarding **Approval of AIPCS I Protected Prayer Board Resolution**
 - Superintendent Woods-Cadiz

M: Director Cook moves to approve AIPCS I Protected Prayer Board Resolution
2nd: Director Thompson

| | |
|--------------------------|----------|
| President Leung | Y |
| Director Cook | Y |
| Director Thompson | Y |
| Director Edington | Y |

Motion passes

4. Discussion and Possible Action Regarding **Approval of AIPCS II Protected Prayer Board Resolution**
 - Superintendent Woods-Cadiz

M: Director Cook moves to approve AIPCS II Protected Prayer Board Resolution
2nd: Director Thompson

| | |
|--------------------------|----------|
| President Leung | Y |
| Director Cook | Y |
| Director Thompson | Y |
| Director Edington | Y |

Motion passes

5. Discussion and Possible Action Regarding **Approval of AIPHS Protected Prayer Board Resolution**
 - Superintendent Woods-Cadiz

M: Director Cook moves to approve AIPHS Protected Prayer Board Resolution
2nd: Director Thompson

| | |
|--------------------------|----------|
| President Leung | Y |
| Director Cook | Y |
| Director Thompson | Y |
| Director Edington | Y |

Motion passes

6. Discussion and Possible Action Regarding **Approval of AIPCS I Education Protection Account Board Resolution**
 - Chief Business Officer, Ms. Susan Schickman

Motion: Director Edington moves to approve the AIPCS I Education Protection Account Board Resolution
2nd: Director Cook

| | |
|--------------------------|----------|
| President Leung | Y |
| Director Cook | Y |
| Director Thompson | Y |
| Director Edington | Y |

Motion passes

7. Discussion and Possible Action Regarding **Approval of AIPCS II Education Protection Account Board Resolution**

- Chief Business Officer, Ms. Susan Schickman

Motion: Director Edington moves to approve the AIPCS II Education Protection Account Board Resolution

2nd: Director Cook

| | |
|--------------------------|----------|
| President Leung | Y |
| Director Cook | Y |
| Director Thompson | Y |
| Director Edington | Y |

Motion passes

8. Discussion and Possible Action Regarding **Approval of AIPHS Education Protection Account Board Resolution**

- Chief Business Officer, Ms. Susan Schickman

Motion: Director Edington moves to approve the AIPHS Education Protection Account Board Resolution

2nd: Director Cook

| | |
|--------------------------|----------|
| President Leung | Y |
| Director Cook | Y |
| Director Thompson | Y |
| Director Edington | Y |

Motion passes

9. Discussion and Possible Action Regarding **Approval of AIPCS I Consolidated Application for Federal Funding**

- Chief Business Officer, Ms. Susan Schickman

Motion: Director Edington moves to approve the AIPCS I Consolidated Application for Federal Funding Submission

2nd: Director Cook

| | |
|--------------------------|----------|
| President Leung | Y |
| Director Cook | Y |
| Director Thompson | Y |
| Director Edington | Y |

Motion passes

10. Discussion and Possible Action Regarding **Approval of AIPCS II Consolidated Application for Federal Funding**

- Chief Business Officer, Ms. Susan Schickman

Motion: Director Edington moves to approve the AIPCS II Consolidated Application for Federal Funding Submission

2nd: Director Cook

| | |
|--------------------------|----------|
| President Leung | Y |
| Director Cook | Y |
| Director Thompson | Y |
| Director Edington | Y |

Motion passes

11. Discussion and Possible Action Regarding **Approval of AIPHS Consolidated Application for Federal Funding**

- Chief Business Officer, Ms. Susan Schickman

Motion: Director Edington moves to approve the AIPHS Consolidated Application for Federal Funding Submission

2nd: Director Cook

| | |
|--------------------------|----------|
| President Leung | Y |
| Director Cook | Y |
| Director Thompson | Y |
| Director Edington | Y |

Motion passes

After Closed Session

12. Discussion and Possible Action Regarding **Approval of 2018/2019 Employee Contracts**

- Director of Human Resources, Mr. Rob Mayfield

Tabled Until August Board Meeting

13. Discussion and Possible Action Regarding **Approval of the following Job Descriptions: Facilities Technician, Financial Manager, & Site Technology Technician**

- Director of Human Resources, Mr. Rob Mayfield

Motion: Director Edington moves to approve the Financial Manager job description, and to table the Facilities Technician and Site Technology Technician job descriptions subject to committee approval after HR revisions

2nd: Director Thompson

| | |
|--------------------------|----------|
| President Leung | Y |
| Director Cook | Y |
| Director Thompson | Y |
| Director Edington | Y |

Motion passes

14. Discussion and Possible Action Regarding **Approval of BACR Contract**

- Data, Accountability, and Operations Director, Ms. Marisol Magana

Motion: Director Edington moves to approve the BACR Contract, with a target of \$75,000 in reserves to balance the cost risk of this contract

2nd: Director Cook

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|--------------------------|----------|
| President Leung | Y |
| Director Cook | Y |
| Director Thompson | Y |
| Director Edington | Y |

Motion passes

15. Discussion and Possible Action Regarding **Approval of AIPCS I, AIPCS II, & AIPHS 2018-2019 LCAPs**
 - Superintendent Woods-Cadiz

Motion: Director Cook moves to approve the AIPCS I, AIPCS II, and AIPHS 2018-2019 LCAPs
2nd: Director Thompson

| | |
|--------------------------|----------|
| President Leung | Y |
| Director Cook | Y |
| Director Thompson | Y |
| Director Edington | Y |

Motion passes

16. Discussion and Possible Action Regarding **Approval of AIPCS I, AIPCS II, & AIPHS 2018-2019 Budgets**
 - Superintendent Woods-Cadiz

Motion: Director Edington moves to approve the AIPCS I, AIPCS II, and AIPHS 2018-2019 Budgets
2nd: Director Thompson

| | |
|--------------------------|----------|
| President Leung | Y |
| Director Cook | Y |
| Director Thompson | Y |
| Director Edington | Y |

Motion Passes

Director Cook is excused – 8:22 pm

17. Discussion and Possible Action Regarding **OUSD’s Final Offers for Prop 39 Facilities for AIPHS & AIPCS II (K-1st)**
 - Superintendent Woods-Cadiz

Motion: Director Thompson moves to approve the responses to OUSD’s Final Offers for Prop 39 Facilities for AIPHS & AIPCS II (K-1st)
2nd: Director Edington

| | |
|--------------------------|----------------|
| President Leung | Y |
| Director Cook | Excused |
| Director Thompson | Y |
| Director Edington | Y |

Motion Passes

18. Discussion and Possible Action Regarding **Approval for Travel and Attendance to National Superintendent's 2018 Legislative Advocacy Conference in Washington DC**
 - Superintendent Woods-Cadiz

Motion: Director Edington moves to approve Travel and Attendance to National Superintendent's 2018 Legislative Advocacy Conference in Washington DC

2nd: Director Thompson

| | |
|--------------------------|----------------|
| President Leung | Y |
| Director Cook | Excused |
| Director Thompson | Y |
| Director Edington | Y |

Motion Passes

After Closed Session

19. Discussion and Possible Action Regarding **Review and Selection of Back Office Support from RFP Responses**
 - Board Treasurer, Mr. Chris Edington

Motion: Director Edington moves to Approve the CSMC proposal, contingent upon a revised contract at a reduced rate and approval of new terms by Finance Committee

2nd: Director Thompson

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|--------------------------|----------------|
| President Leung | Y |
| Director Cook | Excused |
| Director Thompson | Y |
| Director Edington | Y |

Motion passes

After Closed Session

20. Discussion and Possible Action Regarding **Approval of July CSMC Invoice, if their Response to AIMS Back Officer Support RFP is Approved**
 - Chief Business Office, Ms. Susan Schickman

Motion: Director Edington moves to approve the July CSMC Invoice if their Response to AIMS Back office RFP is Approved

2nd: Director Thompson

| | |
|--------------------------|----------------|
| President Leung | Y |
| Director Cook | Excused |
| Director Thompson | Y |
| Director Edington | Y |

Motion passes

21. Discussion and Possible Action Regarding **Approval of AP Exam Invoice**
 - Chief Business Officer, Ms. Susan Schickman

Motion: Director Edington moves to approve the AP Exam Invoice

2nd: Director Thompson

| | |
|--------------------------|----------------|
| President Leung | Y |
| Director Cook | Excused |
| Director Thompson | Y |
| Director Edington | Y |

Motion Passes

22. Discussion and Possible Action Regarding **Approval of Regional Employee Benefits Council Trust Account HRA Invoice for May 2018**
 - Chief Business Officer, Ms. Susan Schickman

Motion: Director Edington moves to approve the Regional Employee Benefits Council Trust Account HRA Invoice for May 2018

2nd: Director Thompson

| | |
|--------------------------|----------------|
| President Leung | Y |
| Director Cook | Excused |
| Director Thompson | Y |
| Director Edington | Y |

Motion Passes

23. Discussion and Possible Action Regarding **Approval of 2018-2019 Board Meeting Calendar Dates**
 - Secretary to the Board of Directors, Mr. Joe Schickman

Motion: Director Edington moves to approve the 2018-2019 Board Meeting Calendar Dates

2nd: Director Thompson

| | |
|--------------------------|----------------|
| President Leung | Y |
| Director Cook | Excused |
| Director Thompson | Y |
| Director Edington | Y |

Motion passes

VIII. PUBLIC COMMENT ON CLOSED SESSION ITEMS

Public Comment on closed session items is set aside for members of the Public to address items on the Board's agenda for closed session. The Board of Directors will not respond or take action in response to Public Comment, except that the board may ask clarifying questions or direct staff. **Comments are limited to two (2) minutes per person, and a total time allotted for all public comment will not exceed thirty (30) minutes (10 minutes per section).**

IX. RECESS TO CLOSED SESSION 8:45 pm

- 1. Conference with Labor Negotiators (§54957.6)**
 - Attorney Doug Freifeld

X. RECONVENE FROM CLOSED SESSION 10:15

XI. ROLL CALL

| | |
|--------------------------|----------------|
| President Leung | Y |
| Director Cook | Excused |
| Director Thompson | Y |
| Director Edington | Y |

Quorum Established

XI. REPORT FROM CLOSED SESSION – Nothing to Report

XII. ITEMS FOR NEXT AGENDA

- **18/19 Employee Contracts**
- **Facilities Technician and Site Technology Technician job descriptions**

XIII. ADJOURNMENT 10:18 pm

NOTICES: The next regular meeting of the Board of Directors Meeting will be held on August 21st, 2018 at 6:30 pm. AIMS does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Marisol Magana has been designated to receive requests for disability-related modifications or accommodations in order to enable individuals with disabilities to participate in open and public meetings at AIMS. Please notify Marisol Magana at (510)220-9985 at least 24 hours in advance of any disability accommodations being needed in order to participate in the meeting.

I, _____ hereby certify that I posted is agenda at the AIMS Campus 171 12th Street, Oakland, CA 94607 on, _____, at _____ Certification of Posting

DRAFT