

AIMS LUNCH/ OPERATIONS UPDATE

By
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Manager/Lunch Program Director
& Ms. Magana Operations Director

April 17, 2018

Program Success

- Daily student participation has been at 430 AIPCS/AIPCS II (fluctuates depending on day of the week and field trips).
 - **Free: 300 Reduced: 53 Paid: 62**
 - Lunch menu is posted on school website, parent square, AIMS TV monthly.
 - Updated payment button will be added to website in June 2018.
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Lunch Service



LunchTime Fun



Permitting

- Health Inspection completed at 746 Grand Ave. AIPHS, successfully received health permit, valid May 3, 2018- May 2, 2019 from Alameda County Department of Health.
 - Given that the end of the school year is in June 2019, during our first inspection and extension permit will be provided given that we clear our first inspection.
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Health Permit

Alameda County Department of Environmental Health
1131 Harbor Bay Parkway - Alameda, CA 94502 - (510) 567-6700

PERMIT TO OPERATE

<u>Mail To</u> AMERICAN INDIAN PUBLIC CHARTER Re: AMERICAN INDIAN PUBLIC HIGH SCHOOL 171 12TH ST OAKLAND, CA 94607	<u>Facility Name</u> AMERICAN INDIAN PUBLIC HIGH SCHOOL 746 GRAND AVE OAKLAND, CA 94610
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Permit Expires: 5/2/2019

<u>Facility Owner Name</u> AMERICAN INDIAN PUBLIC CHARTER	<u>Facility ID</u> FA0001396
<u>Valid Dates</u> 5/3/2018 - 5/2/2019	<u>Census Tract</u> 037.01
<u>Program Description</u> 2056 SATELLITE FOOD FACILITY	<u>Date Printed</u> 05/03/2018
	<u>Permit Number</u> PT0304087

Reporting/Policies Protocol

- Monthly CNIPS claims continue to be submitted monthly, five day turn around for finance department to receive state/fed reimbursements.
 - Completion of updated Unpaid Meal policy has been posted on website.
 - Wellness committee was formed and met . State audit will request for minutes and agenda to ensure four meetings in fact took place.
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Staff Training

Trainings offered in Summer 2018:

- Update on Food Handlers/Food Safety (ServSafe)
- Policy Guidance NSLP Vended Meals
- MealTime (Online payment system, provided reports for month FED/State Reimbursements)
- FRL Lunch Applications (What is considered a completed application?)
- 2018 Laws and Legislation regarding Lunch Programming

Quarterly trainings will continue to be provided to lunch program staff to discuss expectations, review nutritional guidelines, proper food distribution and upkeep of reports.

Collections

Clerical staff contacts families by phone to inform them of their negative balances, letter is automatically generated from MealTime and sent to families by mail.



Prop 39 Updates

LED - Light sensors have been installed in the building. Missing sensors for the administrative offices. Once the sensors are delivered they will be installed.

Carrier - Controllers have been installed on the roof. The software needs to be installed on a few computers and then operations will be trained on adjusting the temperature for the building.

