



**Maya Woods-Cadiz**

*Superintendent*

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## MEMORANDUM

TO: AIMS Board of Directors

FROM: Maya Woods-Cadiz, Superintendent

DATE: August 27, 2024

RE: Approval for Submission of AIPCS II Charter

### Executive Summary

This memorandum requests approval to submit the AIPCS II charter for filing by September 9, 2024. The charter has undergone thorough internal review and incorporates all required language from the "Oakland Unified School District – District Required Language for Charter School Petitions ( Renewal) and Material Revisions" document. All District required language has been highlighted in gray and all requested information has been filled in yellow. No substantive changes have been made from the previously submitted version of the charter. All information from the Corrective Action Plan(CAP) is included, as well as updated policies and procedures and the current handbook.

### Next Steps

- Board Approval: Please confirm your approval to proceed with the submission process.
- Legal Review: The charter will be submitted to legal counsel for final review.
- Board Member Review: Following legal review, two Board members will be assigned to review the final version.
- Final Approval & Submission: The final version will be presented to the full Board for final approval and submission by 9/9/2024.

### Request for Action

Please confirm your approval to proceed with the submission process by 9/9/2024 and indicate your willingness to have two Board members assigned for final review after legal counsel has completed their review.

Thank you for your time and consideration.

Respectfully Submitted,  
Superintendent Woods-Cadiz