



## AIMS K-12 College Prep Charter District Board Submission Cover Letter

### Submitter Information

Full Name: Christopher Ahmad  
Position/Title: Director of Data and Academics  
Department: Academics  
Date of Submission (MM/DD/YYYY): 6/18/24

### Item Details

Title of Item: Illuminate Assessment Creator  
Is this item a:  New Submission  
 Renewal

If Renewal: Please summarize any changes from the previous submission:

### Approvals

Has this item been reviewed by:

- Superintendent
- Chief Business Officer (CBO) (If budget changes)
- Director of Compliance (If plan changes)
- Neither

### Committee Review

Has this item been through the appropriate committee review process?

Yes  No

If yes: Please specify which committee(s) and provide minutes or approval documentation:

If no: Explain why: Bringing the contract to the board for the first time

### Deadline Information

Is there a submission deadline for this item?

Yes  No

If yes: Please indicate the deadline date (MM/DD/YYYY): 7/31/2024

### Financial Information (if applicable):

Total Cost: \$12,957

Is this expenditure included in the annual budget?

Yes  No

Please specify in which plan this expense is indicated:

SPSA  LCAP  Other: 4410