



# AIMS K-12 College Prep Charter District Board Submission Cover Letter

## Submitter Information

Full Name: Tiffany Tung  
Position/Title: Director of Program Compliance  
Department: Department of Program Compliance  
Date of Submission (MM/DD/YYYY): 4/8/2024

## Item Details

Title of Item: AIMS Salary Schedules FY24-25  
Is this item a:  New Submission  
 Renewal  
If Renewal: Please summarize any changes from the previous submission:  
Annual update of salary schedules to ensure working days are in alignment

## Approvals

Has this item been reviewed by:

- Superintendent
- Chief Business Officer (CBO) (If budget changes)
- Director of Compliance (If plan changes)
- Neither

## Committee Review

Has this item been through the appropriate committee review process?

- Yes
- No

If yes: Please specify which committee(s) and provide minutes or approval documentation:  
Will need to be reviewed by governance committee

If no: Explain why:  
Board meeting is future date 4/16/2024

## Deadline Information

Is there a submission deadline for this item?

- Yes
- No

If yes: Please indicate the deadline date (MM/DD/YYYY): \_\_\_\_\_

## Financial Information (if applicable):

Total Cost: \$ N/A

Is this expenditure included in the annual budget?

- Yes
- No

Please specify in which plan this expense is indicated:

- SPSA
- LCAP
- Other: \_\_\_\_\_