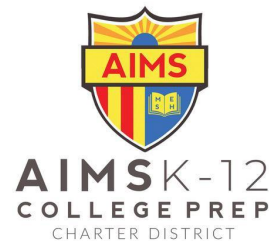


# Health & School Support Services Board Report November 2023

Marisol Magaña  
Health & School Support Services Director



# Introduction

The department of Health & School Support Services, provides support to the school sites with credentials, enrollment, COVID-19, facilities, maintenance, and technology support.

The purpose of this presentation is to inform the board as well as other educational partners on recent updates and achievements from this department.

# COVID Practices at AIMS

## Overview of COVID-19 safety measures implemented at AIMS

We continue to follow the guidelines set forth by the California Department of Public Health as well as Alameda County Public Health Department.

Distributed over the counter (OTC) COVID-19 test to all students and staff. This is for students and staff to test themselves prior to coming back from Winter Break.

Handwashing sinks are at the front of the school for students to wash their hands prior to entering the building.

Masks are also available.

# Enrollment

- Number of students currently enrolled in the schools as of **2/20/2024**

School Name	Enrollment
AIMS College Prep Middle School	210
American Indian Public Charter School II	638
AIMS College Prep High School	366

- The new application for the 2024-2025 school was launched on Monday, November 13, 2023 and closed on Friday, February 16th. We are in the process of preparing for the public lottery that will be held in March.

# Technology

## Email Security and Settings

- We have looked through Google's suggested security settings and below are the settings we have reviewed or implemented:
  - Setting to authenticate email with SPF, DKIM, and DMARC have been set
  - Set up inbound email gateways to work with SPF
  - Configure MX records for correct mail flow
  - POP was disabled, IMAP is allowed
  - Spam filters are on for internal and external emails
  - Additional email attachment protections are turned on
  - Additional Spoofing and protections are turned on
- Further explanation of each setting can be made upon request

# Technology

## E-Rate Savings and Discounts

- AIMS receives an 80% discount through E-Rate for our AT&T internet service.
- We have two FRNs (Funding Request Numbers) one per campus and disbursements can only be made for one campus at a time because both campuses are on one invoice. Once one FRN is fully funded, then the other will be funded.
- We are looking into having one invoice for each campus so each campus can get its E-Rate funds quicker.
- Link to spreadsheet to see complete disbursements made and discounts:
  - [https://docs.google.com/spreadsheets/d/1knjuk0jGJn-JVA0n\\_wqROFLYL-44sfMAvo-TsgF0H8/edit?usp=sharing](https://docs.google.com/spreadsheets/d/1knjuk0jGJn-JVA0n_wqROFLYL-44sfMAvo-TsgF0H8/edit?usp=sharing)

# Technology

## Vector Cybersecurity Training

- AIMS has seen some cyber security risks in the past and to help educate and train our staff, we have mandated that all staff take the Cybersecurity trainings through Vector.
- All schools have given teachers and staff time during PD time to complete the Vector trainings.
- Central Office staff still needs to complete the trainings. A deadline for central office to complete the trainings will be sent out soon.

# Facilities & Maintenance

We have issued the RFP for janitorial services and received back 5 bids, Recommendations have been forwarded.

We issued the RFP for Maintenance Services and are waiting for proposals (closes 2/20/24 at 5pm)

The Safe Schools Plan is in the review process by the Fire and Police departments and hope to have a response soon. Additionally we have assembled a group to review the plan with students, staff and parents within the AIMS family.

The cell tower company was on site in February to complete engineering drawings for planned upgrades to the Cell tower on the roof.  
(Will update as plans are finalized)

Rainy weather- Preparations were made to ensure the safety of students and staff by adding floor mats at the entry points of both campuses and signage for the wet areas to help prevent slip and falls. Tents will be added to the courtyard at 12th street and for the lunch area at Lake View by the end of February.

Campus Security- Security Cameras are being installed at both campuses to improve overall visibility for staff to monitor the campuses. Additional cameras and security measures are being planned for the 2024-25 budget. We are currently working with a vendor to get pricing for installation of 3M security film. An RFP is being written to have gates and door security equipment installed at 12th street.



# Credentials

Continued meeting with Sites to review staff credential status

Continued to support School sites with onboarding new teachers/staff

CAP Committee Update - Credentials and Assignments

Comprehensive Staff Report AIPCS II:

[AIPCS II Comprehensive Staff Report](#)

# Reports and Key Deadlines

- **February 26, 2024:** Civil Rights Data Collection Survey
- **February 28, 2024:** LCAP Mid Year Report
- **March 1, 2024:** Comprehensive Safe School Plan
- **March 1, 2024:** 2024-2025 Measure G1 Application
- **March 1, 2024:** Fall 2 CALPADS Reporting
- **March 5, 2024:** Public Lottery for 2024-2025 School Year
- **March 14, 2024:** Attendance Report for Month 8 (2/12/24 to 3/8/24 due in Epicenter
- **March 14, 2024:** Student Exit Report for Month 8 (2/12/24 to 3/8/24 due in Epicenter

# Accomplishments and Future Goals

## Accomplishments

- Submitted School Accountability Report Card for AIMS College Prep Middle School, American Indian Public Charter School II, AIMS College Prep High School
- Supported sites with Mid Year LCAP Report
- Finalized Comprehensive Safe School Plan

## Future Goals

- Proactively monitor teacher assignment to meet LCAP credential metrics
- Maintaining accurate technology inventory
- Well maintained and clean facilities
- Supporting families with enrollment and re-enrollment
- Continue to seek professional development opportunities for all team members to support in their professional growth and development

**Thank you!**

**If you have any questions about this presentation please  
contact the department at [HSSS@aimsk12.org](mailto:HSSS@aimsk12.org)**