

AIMS Board Submission Cover Letter

Submitter Information:

Full Name: ___ Marisol Magana _____

Position/Title: ___ Director _____

Department: ___ School Support ___

Item Details:

Title of Item: _____ SARC _____

Is this item a:

- New Submission

- Renewal

If Renewal:

Please summarize any changes from the previous submission:

Approvals:

Has this item been reviewed and approved by:

- Superintendent

- Chief Business Officer (CBO) (If budget changes)

- Director of Compliance (If plan changes)

- Neither

Committee Review:

Has this item been through the appropriate committee review process?

- Yes

- No

If yes, please specify which committee(s) and provide minutes or approval documentation if no, explain why:

Item is due before next committee meeting.

Deadline Information:

Is there a submission deadline for this item?

- Yes

- No

If yes, please indicate the deadline date:

2/1/2024

Financial Information (if applicable):

Total Cost: N/A

Is this expenditure included in the annual budget?

- Yes

- No

Please specify in which plan this expense is indicated:

- SPSA

- LCAP

- Other: ___ SARC PLAN ___

