



## AIMS Finance Committee Meeting Item Cover Letter

Item:

Presented By:

Staff Recommendation:

Committee Approval:

Total Associated Cost:

Included in Budget?

Funding Source:

Over/Under Budget?

Amount Over/Under Budget?

Included in LCAP?

Which LCAP?



870 Harbor Way South  
Richmond, CA 94806

License Number : 1035982

[www.baycitymech.com](http://www.baycitymech.com)

March 31, 2023

Aims College Prep Middle School  
171 12<sup>th</sup> Street  
Oakland, CA 94607

Attention: James E Richmond and Maya Woods

**Project Name:** Assessment Maintenance, Filter, Monitor

**Location:** Aims College Prep 2

**Bid ID:** JP-2023-64

Thank you for the opportunity to become involved in this project. BCM proposes to provide construction services for the mechanical systems serving the above referenced project. The following proposal is based on the following:

**Scope of Work Description:**

- **Conduct an Assessment and maintenance** of the existing equipment, Conduct a survey of the Hvac equipment to identify any issues with the equipment, potential health hazards. Take air readings and amps of the equipment to determine if the proper amount of airflow is being delivered to the conditioned spaces.(Using Calshape Hvac Assessment Report Worksheet)
- **16 classrooms will be equipped with CO2 monitors.** CO2 monitors shall: -Be plugged-in and mounted to the wall between 3 – 6 feet above the floor and at least 5 feet away from the door and operable windows. -Display the CO2 readings to the occupants through a display on the device or other means such as a web-based application or cell-phone application. -Notify the building operator through visual indicator on the monitor (e.g. indicator light) or other alert such as e-mail, text, or cell phone application, when the CO2 levels have exceeded 1,100 ppm. -Maintain a record of previous data which includes at least the maximum CO2 concentration measured. -Have a range of 400 ppm to 2000 ppm or greater. -Be certified by the manufacturer to be accurate within 75 ppm at 1,000 ppm CO2 concentration and is certified by the manufacturer to require calibration no more frequently than once every five years.
- **Furnish and install new filters up to 32 for the Hvac system** (Merv 13 if the equipment can allow, Merv 8 as an alternate option.
- **Perform contingency survey** and make recommendations on repairs within the contingency allowed budget.

**Clarifications:**

- Upon approval of work Bay City Mechanical will invoice for 50% of the total job cost.
- James E Richmond will upload all paperwork to Calshape
- All work will take place during regular business hours.

**Exclusions:**

- Modifications, upgrades, or repairs not stated above.
- Addressing existing system issues or limitations.
- Structural upgrades.
- Permits.
- Overtime Labor
- DDC controls scope.
- FLS scopes other than listed in base scope.
- Third party Special Inspections for anchoring & welding.
- Correction and troubleshooting of pre-existing problems or code violations.
- Any Temporary or supplemental ventilation, heating, and air conditioning
- Abatement.
- Anything other than what is stated above

**We propose to furnish materials and labor – complete in accordance with the above specifications, for the sum of:**

<i>Item</i>	<i>Description</i>	<i>Total Sum</i>	<i>Initial</i>
<i>Base</i>	Assessment Maintenance, Filter, Monitor	<b>63,228</b>	

Thank you for the opportunity to present this proposal for your consideration. We specialize in retrofit construction work, predominately performed in occupied buildings. We have studied this project and have the resources to successfully execute this scope. We are looking forward to collaborating with you and your team on this project.

Sincerely,

**BAY CITY MECHANICAL**



Jose Padilla  
Service Manager

If there are any questions or if you would like to further discuss the value I am providing, please do not hesitate to call my mobile @

Bay City Mechanical Services LLC. is a union contractor and operates under **California License No. 1035982**, classifications C20, C43, C4 & C32.

**Approved By:**

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Signature	Date
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Print Name / Title

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Approved Project Amount

This proposal is effective from the date noted above and will expire if not accepted within 30 days of proposal submission. Acceptance beyond the 30 days will be at the sole discretion of Bay City Mechanical, LLC.