



AIMS Board of Directors Meeting Item Cover Letter

Item:

Presented By:

Staff Recommendation:

Committee Approval:

Total Associated Cost:

Included in Budget?

Funding Source:

Over/Under Budget?

Amount Over/Under Budget?

Included in LCAP?

Which LCAP?

AIMS Operations Department PowerSchool User Conference Proposal

The PowerSchool User Conference is an event hosted for PowerSchool users from districts all over the United States. The conference boasts over 100 sessions for attendees to provide real-world experience and tools for PowerSchool users. One of the unique features of this conference is its ability to provide training for a variety of team members amongst our staff. The PSUG will provide informative sessions for administrators, counselors, registrars, database administrators, and administrative assistants.

Specifically, our team plans to attend all-day training in the areas of mandated reporting, PowerScheduler, course management, attendance and attendance reports, transcripts, report cards, and other custom reports, creating SQL reports, data access codes and tags, Excel, GPA, honor roll, class rank, graduation planner, PowerTeacher Pro Gradebook training just to name a few. Our team will also have 1-1 sessions with professionals for additional support. By attending this training our team will gain a new level of knowledge and skill of the PowerSchool platform. The opportunity to gain this knowledge for software that plays such an important role in processing student data and supporting our families will undoubtedly allow our team to be even more efficient and operate with excellence.

The conference is 5-day-training. Breakfast and lunch are provided. Four members of our team will attend the out-of-state conference. Below is a close estimate of costs:

Conference Registration	\$599 x 4	\$2,396
Flight	\$250 x 4	\$1,000
Hotel	\$400 x 4	\$1,600
Ground Transportation	\$60 x 4	\$240
Food	\$300 x 4	\$1,200
Contingency		\$400
	Estimated Cost	\$6,836

Conference Details

2021 National PSUG Event - WEST

July 25-29, 2021

LINQ Hotel & Caesars Forum Convention Center

Las Vegas, NV

AIMS Attendees

Marisol Magana, Operations Director

Tiffany Tung, Operations Manager

Laila Ahmad, Administrative Assistant

Mayra Contreras, Administrative Assistant/Registrar