



## AIMS Finance Committee Meeting Item Cover Letter

Item: AIMS Printer Devices

Presented By: Tiffany Tung, Operations Manager

### Staff Recommendation:

Staff recommendation to upgrade four printer devices to higher functioning printers for high performance to deliver dynamic solutions with speed, quality and reliability. High cap feeder to hold additional paper and longer life cycle of printer device. New printers have embedded new technology, more application features to allow catered functionality.

2020-2021 May-June: Four devices sum total expenditure \$1,579.72

Committee Approval: N/A

Total Associated Cost: 14,246.60

Included in Budget? Yes

Funding Source: General Funds

Over/Under Budget?

Yes

Amount Over/Under Budget?

Included in LCAP? No

Which LCAP?