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**MINUTES**

**TUESDAY, MARCH 31, 2020**

**I. Opening Items 6:35PM**

  **A. Call the Meeting to Order President, Toni Cook**

 **B. Record Attendance and Guests**

* Present Directors: Cook, Leung, Edington, Thompson, Abuyen and Lang (Director Lang joined meeting at 6:40pm).

 Note: No guests were present.

 **C. Approved Minutes**

* **Discussion** – Board Secretary, Kelli Minor, directed the Board’s attention to the attachment of minutes for the following meetings:

 February 18, 2020

 Director Thompson moved approval; Director Abuyen seconded.

 **Action – Hearing no objections the minutes were approved unanimously.**

 **D. Adoption of Agenda**

Director Thompson moved approval; Director Edington seconded.

 **Action – Hearing no objections the agenda was approved unanimously.**

 **E. Public Comment on Non-Agenda Items – None**

 **F. Public Comment on Agenda Items – None**

**II. Non-Action Items**

**A. President’s Report –**

* Board of Directors President, Cook provider her report.

**B.** **Superintendent’s Report** –

* Superintendent Woods-Cadiz provided her report.

**C**. **Marketing and Communications update, Isaac Kos-Read –**

* Mr. Kos-Read provided an update on marketing and communications.

**D**. **AIMS K-12 Report – Heads of Schools and Division Heads**

* The heads of school and division heads provided their respective updates.

**E. Finance – 2nd Interim Report** –**CBO Ballentine**

* Chief business officer, Ballentine provided an update.

**F. Operations Report – Ms. Marisol/Ms. Tung**

* Data, Accountability and Operations Director Magana and Manager Tung provided an update.

**G. HR Report – Delicia Moghadam**

* Ms. Moghadam provide an update.

**H. English Language Department Report – Vanee Chand**

* Ms. Chand provided an update.

**I. Education Coordinator, College Bound Kids Report – Matthew Gordan**

* Mr. Gordan provided an update.

**III. Action Items**

**A. Consent Calendar Vote Toni Cook 5 m**

A - Surplus and Obsolete (Resolution)

B - Auditor Selection Form

C - Out of Country Travel (HS Senior trip) - Cancellation

D - HS Renovation (Paint, etc.)

Director Edington moved approval with the removal of items (C) and (D); Director Thompson seconded.

 **Action – Hearing no objections the motion was approved unanimously.**

**B. Finance Committee Action Items Vote Chris Edington 10 m**

A - Updated Recommendations for Contractors

B - Board Memos to Vendors

C - Finance Committee Checklist

D - Alameda County Health Order

Director Edington moved approval; Director Thompson seconded.

 **Action – Hearing no objections the motion was approved unanimously.**

**C. AIMS Educational Continuity Preparedness Plan Vote Maya Woods-Cadiz 5 m**

Director Thompson moved approval; Director Lang seconded.

 **Action – Hearing no objections the motion was approved unanimously.**

**D. J13a Vote Maya Woods-Cadiz 10 m**

Director Abuyen moved approval; Director Thompson seconded.

 **Action – Hearing no objections the motion was approved unanimously.**

**E. Measure G1 - Continuation of Application for 2020/21 School Year Vote Peter Holmquist 15 m**

Director Lang moved approval; Director Edington seconded.

 **Action – Hearing no objections the motion was approved unanimously.**

**IV. Closed Session**

 **A. Public Comment on Closed Session Items** – None

 **B. Recess to Closed Session – 10:22 PM**

 **C. Reconvene from Closed Session – 11:17 PM**

 **There were no actions to report from closed session.**

**V. Adjourn**

Director Abuyen moved adjournment; Director Thompson seconded.

**Action – Hearing no objections the motion was approved unanimously.**

**Meeting adjourned on March 31, 2020 at 11:36pm.**

**Respectfully Submitted**

**Adrien Abuyen, Secretary**