



## American Indian Model Schools

### Minutes

#### AIMS Special Board Meeting

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**Date and Time**

Wednesday June 26, 2019 at 6:00 PM

**Location**

171 12th Street Oakland, CA

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AIMS does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Marisol Magana has been designated to receive requests for disability-related modifications or accommodations in order to enable individuals with disabilities to participate in open and public meetings at AIMS. Please notify Marisol Magana at (510) 220-9985 at least 24 hours in advance of any disability accommodations being needed in order to participate in the meeting.

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**Directors Present**

B. Wan, C. Edington, C. Thompson, T. Cook

**Directors Absent**

S. Leung

**Ex-Officio Members Present**

K. Minor

**Non Voting Members Present**

K. Minor

**Guests Present**

K. Ballentine, M. Magana, M. Woods-Cadiz, T. Tung

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**I. Opening Items**

**A. Call the Meeting to Order**

C. Edington called a meeting of the board of directors of American Indian Model Schools to order on Wednesday Jun 26, 2019 @ 6:15 PM at 171 12th Street Oakland, CA.

**B. Record Attendance and Guests**

**C. Adoption of Agenda**

T. Cook made a motion to Adopt the agenda.

C. Thompson seconded the motion.

The board **VOTED** to approve the motion.

**D. Public Comment on Non-Agenda Items**

No Comments

**E. Public Comment on Agenda Items**

No comments

**II. Non-Action Items**

**A. 12th Street Renovation Update**

Board agrees that the same authority that was given to the Superintendent, will be granted for the renovation project.

Operations dept. is to work with Director Wan on creating and sending a revised timeline to Board of Directors.

**III. Action Items**

**A. Renovation Loan**

C. Edington made a motion to Approve the finance dept. to apply for the loan.

C. Thompson seconded the motion.

The board **VOTED** to approve the motion.

**B. Surplus Property Declaration**

T. Cook made a motion to Approve the Surplus property declaration resolution.

C. Thompson seconded the motion.

The board **VOTED** to approve the motion.

**IV. Closed Session**

**A. Public Comment on Closed Session Items**

**B. Recess to Closed Session**

**C. Reconvene from Closed Session**

Reconvened at 7:58 pm

**D. Report from Closed Session**

- Get a letter from YMC
- Project management meeting every Friday from 2 pm - 3 pm.
- Post an RFP for Construction and all related work.

- RFP will be drafted and presented at the Project Management Meeting on Friday 6/28 at 2 pm.

RFP will include the following:

- Identify the type of project
- Description of the scope of work/project
- Timeline by phases
- Walk through date(s)
- Qualifications
- General Contractor (B licensed)
- Performance Bond (\$1 mil)
- Payment Bond (\$1 mil)
- General Liability Insurance
- Customer and Project references for the contractor
- Local based business preference

## **V. Closing Items**

### **A. Items for Next Agenda**

### **B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:00 PM.

Respectfully Submitted,  
T. Cook

### **C. NOTICES**