



AIMS K-12 College Prep Charter District

AIMS Board Meeting

Date and Time

Tuesday June 24, 2025 at 6:45 PM PDT

Location

171 12th Street, Oakland, CA 94607

President Colly will be joining virtually: 4121 Laguna Ave Oakland, CA 94607

Members of the public, staff, and faculty may join virtually at:

Join Zoom Meeting

<https://us02web.zoom.us/j/6614266860?pwd=czIxWTUwZlZ5Zm41QkhsVXFMTDI3dz09>

Meeting ID: 661 426 6860

Passcode: Pu2kiv

One tap mobile

+12532050468,,6614266860#,,,*071330# US

+12532158782,,6614266860#,,,*071330# US (Tacoma)

Meeting ID: 661 426 6860

Passcode: 071330

Find your local number: <https://us02web.zoom.us/u/kb9RJj161W>

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[**Click To Submit Public Comment**](#)

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Agenda

	Purpose	Presenter	Time
I. Opening Items			6:45 PM
Opening Items			
A. Call the Meeting to Order		Jaime Colly	
B. Record Attendance and Guests	Vote	Ahsjanae Hutchings	1 m
C. Adoption of Agenda	Vote	Jaime Colly	1 m
D. Public Comment on Agenda Items			4 m
Public comment on agenda items is set aside for members of the public to address the items on the Board's agenda prior to each agenda item. The Board of Directors will not respond to or take action in response to public comment, except that the Board may ask clarifying questions or direct staff. Comments are limited to two (2) minutes per person, and the total time allotted for all public comment will not exceed thirty (30) minutes (10 minutes per section).			
E. Public Comment on Non-Agenda Items			4 m
Public comment on non-agenda items is set aside for members of the public to address the items not on the Board's agenda. The Board of Directors will not respond to or take action in response to public comment, except that the Board may ask clarifying questions or direct staff. Comments are limited to two (2) minutes per			

		Purpose	Presenter	Time
person, and the total time allotted for all public comment will not exceed thirty (30) minutes (10 minutes per section).				
II.	Approve Board Meeting Minutes			6:55 PM
A.	AIMS Board Meeting: Minute Approvals 5/22/2025	Approve Minutes	Jaime Colly	1 m
B.	AIMS Board Meeting Minutes: 5/12/25	Approve Minutes	Jaime Colly	3 m
C.	5/31/25	Approve Minutes	Jaime Colly	5 m
D.	6/06/25	Approve Minutes	Jaime Colly	5 m
III.	Information (Non-Action) Items			7:09 PM
A.	President's Report	FYI	Jaime Colly	3 m
B.	Board Report	FYI	Megan Sweet	5 m
C.	Staff Reports Sped Dept- D. Woods Academics- C. Ahmad Health and School Support Services- M. Magana	FYI	Suzen Chu	10 m
IV.	Consent Calendar			7:27 PM
A.	Learning Continuity Plan	Vote	Christopher Ahmad	3 m
B.	Prop 28 Annual Report	Vote	Marisol Magana	3 m

		Purpose	Presenter	Time
C.	Proposed Changes to School Calendar 25-26	Vote	Marisol Magana	3 m
D.	NWEA	Vote	Christopher Ahmad	3 m
E.	ACOE Induction	Vote	Christopher Ahmad	3 m
F.	Families in Action for Quality Education DBA Oakland Enrolls Agreement	Vote	Marisol Magana	3 m
G.	Asset Sonar Agreement	Vote	Marisol Magana	3 m
H.	GO Guardian Agreement	Vote	Marisol Magana	3 m
I.	PowerSchool SIS Agreement	Vote	Marisol Magana	3 m
J.	ParentSquare Agreement	Vote	Marisol Magana	3 m
K.	CSU Application Center	Vote	Julia Li	3 m
L.	Treering Coporation- HS Yearbooks	Vote	Julia Li	3 m
M.	Maintenance Proposal	Vote	Eric Haar	5 m
N.	NK Summer Counselor Contract	Vote	Deborah Woods	5 m
O.	The Bay Speech Play Contract	Vote	Deborah Woods	3 m
P.	Laptop Quotes	Vote	Alexander Lee	5 m
V.	Action Items			8:21 PM
A.	Prop 2 Facilities Grant	Vote	Marisol Magana	5 m
B.	Business Operations	Vote	Katema Ballentine	5 m
VI.	Closed Session			8:31 PM
A.	Public Comment on Closed Session Items	FYI		5 m
	<p>Public comment on closed session items is set aside for members of the public to address items on the Board's agenda for closed session. The Board of Directors will not respond to or take action in response to public comment, except that the Board may ask clarifying questions or direct staff. Comments are limited to two (2) minutes per person, and a total time allotted for all public comment will not exceed thirty (30) minutes (10 minutes per section).</p>			

	Purpose	Presenter	Time
B. Recess to Closed Session	FYI	Jaime Colly	5 m

Pursuant to the Brown Act (Government Code Section 54957.6), the following items will be discussed in closed session:

1. Conference with Legal Counsel- Legal Strategy

- Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: 3 Matters

2. Strategic Planning: 2 matters

C. Report from Closed Session	FYI	Jaime Colly	2 m
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VII. Closing Items 8:43 PM

A. Adjourn Meeting	FYI	Chris Edington
B. NOTICES	FYI	Ahsjanae Hutchings

The next regular meeting of the Board of Directors is scheduled to be held on Tuesday August 26th, 2025, at 6:45 pm. AIMS does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Marisol Magana has been designated to receive requests for disability-related modifications or accommodations in order to enable individuals with disabilities to participate in open and public meetings at AIMS. Please notify Marisol Magana at (510) 220-9985 at least 24 hours in advance of any disability accommodations being needed in order to participate in the meeting.

I, Ahsjanae Hutchings, hereby certify that I posted this agenda on the AIMS website at www.aims12.org, on or before June 22nd, 2025 before 6:45 PM.
Certification of Posting

Coversheet

AIMS Board Meeting Minutes: 5/12/25

Section:

II. Approve Board Meeting Minutes

Item:

B. AIMS Board Meeting Minutes: 5/12/25

Purpose:

Approve Minutes

Submitted by:

Related Material:

Minutes for AIMS Special Board Meeting on May 12, 2025

APPROVED



AIMS K-12 College Prep Charter District

Minutes

AIMS Special Board Meeting

Date and Time

Monday May 12, 2025 at 6:00 PM

Location

Members of the Board will be Joining from the listed addresses below:

President Jaime Colly: 4121 Laguna Avenue, Oakland, CA 94602

Director Steven Leung and VP Chris Edington: 2450 Washington Ave, Suite 100, San Leandro, CA 94577

Director Kimi Kean: 4153 Fruitvale Ave, Oakland, CA 94602

Director Jumoke Hinton: 171 12th Street, Oakland, CA 94602

Director Megan Sweet: 3926 Edgemoor Place, Oakland, CA 94605

Members of the public, staff, and faculty may join virtually at:

Join Zoom Meeting

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Meeting ID: 661 426 6860

Passcode: 071330

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Click on the link below to submit Public Comment:

<https://docs.google.com/forms/d/e/1FAIpQLScK0rD4rkfpiHrMyGtxnKaPECne4SfCG-5ezqD3xUALg0OTAQ/viewform?usp=sharing>

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Directors Present

C. Edington (remote), J. Colly (remote), J. Hinton (remote), K. Kean (remote), M. Sweet (remote)

Directors Absent

S. Leung

Guests Present

A. Hutchings, M. Woods-Cadiz (remote)

I. Opening Items

A.

Call the Meeting to Order

J. Colly called a meeting of the board of directors of AIMS K-12 College Prep Charter District to order on Monday May 12, 2025 at 6:08 PM.

B. Record Attendance and Guests

C. Adoption of Agenda

J. Colly made a motion to Director Kimi Kean made a motion to amend the agenda by moving the closed session ahead of the action item section.

M. Sweet seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

J. Colly	Aye
C. Edington	Abstain
S. Leung	Absent
M. Sweet	Aye
J. Hinton	Aye
K. Kean	Aye

D. Public Comment on Agenda Items

E. Public Comment on Non-Agenda Items

II. Closed Session

A. Public Comment on Closed Session Items

B. Recess to Closed Session

The Board went into a closed session at 6:15 PM

C. Report from Closed Session

Back from the closed session at 7:29 PM. The Kosread Group will manage all external and internal communications regarding any changes at AIMS, including but not limited to our MOU.

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:15 PM.

Respectfully Submitted,

J. Colly

B. NOTICES

Coversheet

5/31/25

Section: II. Approve Board Meeting Minutes
Item: C. 5/31/25
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for AIMS Special Board Meeting on May 31, 2025

APPROVED



AIMS K-12 College Prep Charter District

Minutes

AIMS Special Board Meeting

Date and Time

Saturday May 31, 2025 at 10:00 AM

Location

4153 Fruitvale Ave, Oakland, CA 94602

Members of the public, staff, and faculty may join virtually at:

Join Zoom Meeting

<https://us02web.zoom.us/j/6614266860?pwd=czIxWTUwZlZ5Zm41QkhsVXFMTDI3dz09>

Meeting ID: 661 426 6860

Passcode: Pu2kiv

One tap mobile

+12532050468,,6614266860#,,,*071330# US

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Meeting ID: 661 426 6860

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Click on the link below to submit Public Comment:

<https://docs.google.com/forms/d/e/1FAIpQLScK0rD4rkfpiHrMyGtxnKaPECne4SfCG-5ezqD3xUALg0OTAQ/viewform?usp=sharing>

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Directors Present

C. Edington, J. Colly, J. Hinton, K. Kean, M. Sweet, S. Leung

Directors Absent

None

Guests Present

A. Hutchings (remote)

I. Opening Items

A. Call the Meeting to Order

J. Colly called a meeting of the board of directors of AIMS K-12 College Prep Charter District to order on Saturday May 31, 2025 at 10:12 AM.

B. Record Attendance and Guests

C. Adoption of Agenda

J. Colly made a motion to Adopt.

S. Leung seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

C. Edington Aye

K. Kean Aye

S. Leung Aye

J. Hinton Aye

M. Sweet Aye

J. Colly Aye

A new agenda item has been added, featuring Tom from CSMC presenting updates and insights on backend data.

D. Public Comment on Agenda Items

E. Public Comment on Non-Agenda Items

II. Action Items

A. MOU Approval

M. Sweet made a motion to Amend the MOU and adopt the changes proposed by Director Kean concerning Latino student enrollment. Additionally, remove the kindergarten goals but keep strategy.

C. Edington seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

J. Colly Aye

M. Sweet Aye

K. Kean Aye

S. Leung Aye

C. Edington Aye

J. Hinton Aye

B. Executive Director JD/ Extended Contract Agreement

M. Sweet made a motion to Approve Option 1 Job Description.

J. Hinton seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

J. Colly Aye

M. Sweet Aye

S. Leung Aye

C. Edington Aye

J. Hinton Aye

Roll Call

K. Kean Aye

M. Sweet made a motion to Update the salary range for Interim JD to 188,000–220,000.

J. Hinton seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

K. Kean Aye

J. Colly Aye

J. Hinton Aye

S. Leung Aye

M. Sweet Aye

C. Edington Aye

J. Hinton made a motion to Approve option 1 for the extended work agreement for Julia Li, and note that the board has stipulated higher amounts for the stipends.

S. Leung seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

S. Leung Aye

J. Colly Aye

K. Kean Aye

C. Edington Aye

J. Hinton Aye

M. Sweet Aye

J. Hinton made a motion to Specifically approve the extended work agreement for Jimmie Brown with higher amounts for the stipend approved.

M. Sweet seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

J. Hinton Aye

K. Kean Aye

C. Edington Aye

S. Leung Aye

J. Colly Aye

M. Sweet Aye

C. Review LCAP

M. Sweet made a motion to Align MOU goals with LCAP and combine items C and D since they are relatively the same.

J. Colly seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

J. Hinton Aye

J. Colly Aye

Roll Call

M. Sweet Aye
K. Kean Aye
S. Leung Aye
C. Edington Aye

D. Budget and Staffing Scenarios

III. Closed Session

A. Public Comment on Closed Session Items

B. Recess to Closed Session

Entered a closed session at 11:22.

C. Report from Closed Session

The closed session ended at 12:09 PM.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:10 PM.

Respectfully Submitted,
J. Colly

B. NOTICES

Coversheet

6/06/25

Section: II. Approve Board Meeting Minutes
Item: D. 6/06/25
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for AIMS Special Board Meeting on June 6, 2025

APPROVED



AIMS K-12 College Prep Charter District

Minutes

AIMS Special Board Meeting

Date and Time

Friday June 6, 2025 at 8:00 AM

Location

Members of the Board will be Joining from the listed addresses below:

President Jaime Colly: 4121 Laguna Avenue, Oakland, CA 94602

Director Steven Leung and VP Chris Edington: 2450 Washington Ave, Suite 100, San Leandro, CA 94577

Director Kimi Kean: 4153 Fruitvale Ave, Oakland, CA 94602

Director Jumoke Hinton: 1121 12th Street, Oakland, CA 94602

Director Megan Sweet: 3926 Edgemoor Place, Oakland, CA 94605

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Directors Present

J. Colly (remote), J. Hinton (remote), K. Kean (remote), M. Sweet (remote), S. Leung

Directors Absent

C. Edington

Directors who arrived after the meeting opened

S. Leung

Guests Present

A. Hutchings (remote)

I. Opening Items

A. Call the Meeting to Order

K. Kean called a meeting of the board of directors of AIMS K-12 College Prep Charter District to order on Friday Jun 6, 2025 at 8:01 AM.

B. Record Attendance and Guests

C. Adoption of Agenda

K. Kean made a motion to Adopt the agenda and record that Director Kimi Kean has joined from an alternate location specified on the agenda, which is Jumoke's address. M. Sweet seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

J. Hinton	Aye
J. Colly	Aye
M. Sweet	Aye
K. Kean	Aye
C. Edington	Absent
S. Leung	Absent

D. Public Comment on Agenda Items

E. Public Comment on Non-Agenda Items

II. Action Items

A. The Board will consider approval of Charter School Memorandum of Understanding Between Alameda County Board of Education, County Superintendent of Schools/Office of Education, and American Indian Public Charter School II

M. Sweet made a motion to Approve.

J. Hinton seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

J. Colly	Aye
K. Kean	Aye
S. Leung	Absent
C. Edington	Absent
J. Hinton	Aye
M. Sweet	Aye
S. Leung	arrived at 8:12 AM.

B. The Board will discuss voting to approve the Board President and Vice President as the final signers for all purchase order approvals through Spendwise in place of the Superintendent's absence.

M. Sweet made a motion to Approve the given permissions to sign contracts, designating Vice President Kimi Kean as the primary signer in place of the Superintendent until formal leadership (Interim Executive Director) for AIMS is hired, with President Colly serving as the backup signer.

J. Colly seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

J. Hinton Aye

K. Kean Aye

J. Colly Aye

M. Sweet Aye

C. Edington Absent

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:31 AM.

Respectfully Submitted,

K. Kean

B. NOTICES

Coversheet

Staff Reports

Section:

III. Information (Non-Action) Items

Item:

C. Staff Reports

Purpose:

FYI

Submitted by:**Related Material:**

SpEd BOARD REPORT June 2025 .pdf

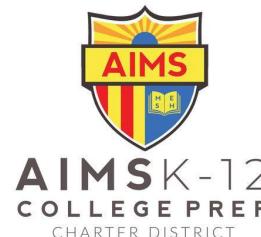
Executive Summary - H&SSS -June 2025.pdf

Board Report - June -NWEA_ELPAC Board Presentation (2).pdf

Special Education at AIMS

June 2025

Deborah Woods



Overview of Special Education Students

IEPs	Oct 2024	Apr 2025	Jun 2025	
AIPCS II	40	40	44	*
Middle	21	23	25	*
High	20	21	22	
TOTAL	81	84	91	

* Pending evaluations

Disability Identification Rate

Students with IEPs	2020-21	2021-22	2022-2023	Oct 2023	Apr 2024	Oct 2024	Apr 2025	Jun 2025
AIPCS II	3.8	4.7	3.6	4.2	4.4	6	6.6	7.3
Middle School	6.3	5.1	9	7.5	9	9.9	11.9	13
High School	3.6	4	3.4	5.1	4.6	5	5.6	5.8
Total	4.2	4.5	4.4	5.1	5.3	6.7	7.1	7.8

Evaluation Referrals

April-June 2025	
AIPCS II	
Staff	6
Parent	1
MS	
Staff	0
Parent	1
HS	
Staff	1
Parent	0
Found Eligible	2 (1 MS, 1 HS)

Grade Level Distribution

Students w/ IEPs by Grade Level	AIPCS II	MS	HS
K	5		
1	7		
2	6		
3	6		
4	4		
5	3		
6	7	10	
7	1	10	
8	2	5	
9			5
10			5
11			8
12			4
TOTAL	41	25	22

Special Education Student Services Profile

Special Education SERVICES	AIPCS II	Middle	High	Total
Specialized Academic Instruction(SAI)	30	19	17	66
Speech	27	12	5	44
Occupational Therapy (OT)	6	1	1	8
Counseling	6	5	5	16
Augmmmentative Alternative Communication (AAC)	2	0	0	2
Behavior Intervention Services (BIS)	3	0	1	4

Eligibility Demographics

Disabilities of Students w/ IEPs	AIPCS II	MS	HS
Intellectual Disability (ID)	2	0	0
Hard of Hearing (HH)	1	1	0
Speech (SLI)	10	3	2
Emotional Disturbance (ED)	1	1	5
Other Health Impairment (OHI)	8	6	3
Specific Learning Disability (SLD)	8	8	11
Autism (AUT)	10	4	0
Pending Eligibility	4	2	1
TOTAL STUDENTS	44	25	22

Degree of Support

Degree of Support Needed	AIPCS II	MS	HS
Mild-Moderate	35	22	16
Extensive Support	4	1	2
NPS Placement	1	0	2
Total	40	23	20

ELL Students with Disabilities

Students w. Disabilities:	AIPCS II	MS	HS
TOTAL	15	11	3

Staff Recruitment Update

**NEWLY Contracted Credentialed and Experienced Special Education Staff
(pending board approval)**

Summer Intervention + 2025-2026 School Year

- 1 SpEd Teacher + 2 SpEd Teacher
- 4 Paraprofessional IAs
- New 2nd Speech Therapist

Interviewed:

6 Teachers

10 Paraprofessional IAs

2 Psychologists

1 Speech Therapist

Child Find Activities

- **Collaborating with Enrollment for Weekly review of new student records**
- **Weekly review of CALPADS report 16.21**
- **Speech and Language Screenings for Kindergarten and 1st grades**
- **All staff trainings: Boot Camp, Site PDs and PLCs**
- **Bi weekly check ins with Site SST/504 Coordinators**
- **Monthly notice in AIMS Eagle Talk Magazine**

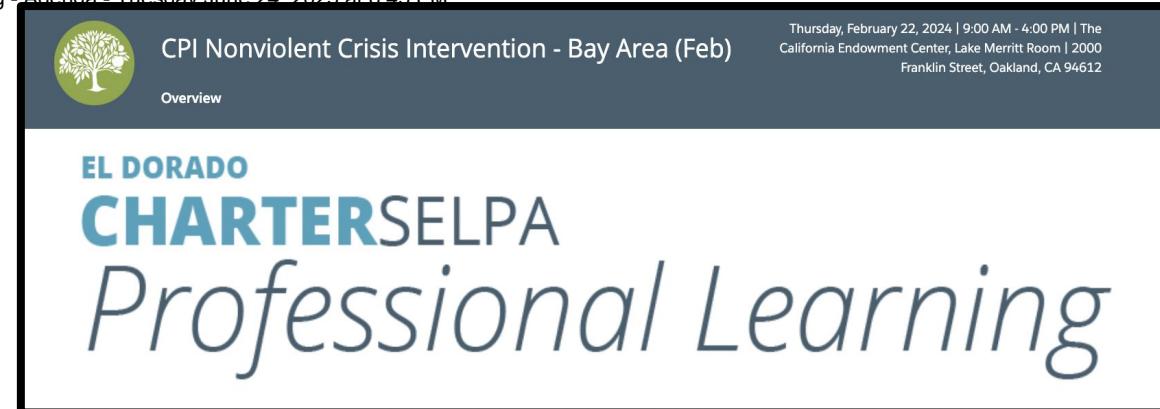
Parent Resource Outreach

EDC SELPA, Family Empowerment Centers

- 4 parents recruited for the Special Education Parent Advisory Council.
Monthly meetings to start July 31
- Sharing at Community Events: Summer Bridge
- Sharing Procedural Safeguards notice at all IEP meetings
- Featured monthly in AIMS Eagle Magazine
- Linked on the AIMS Special Education Family Resource Webpage



Staff Trainings



Professional Development Conducted by El Dorado Charter SELPA

CPI Nonviolent Crisis Intervention Training: SpEd IAs, Gen Ed Site Admins, teachers and support staff to participate.

Admins: Monthly Professional Learning Network , Special Education Information System(SEIS) Training

SpEd Paraprofessionals: Augmented Assistive Communication (AAC)

Gen Ed PDs: Accommodations and Modifications

Questions or Clarifications?

THANK YOU!

Executive Summary

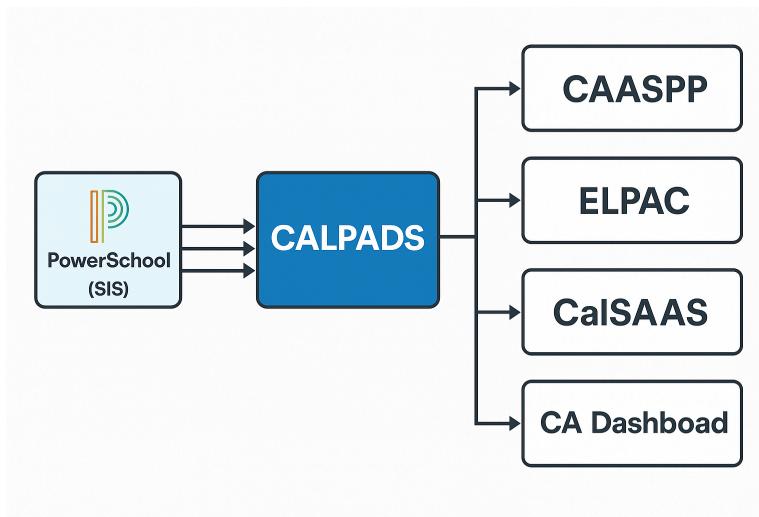
Health & School Support Services Department June 2025

Introduction

This report provides a comprehensive update on key areas within the Health & School Support Services Department. It highlights progress in student data reporting (CALPADS), credentialing and assignment monitoring, grant submissions and awards, enrollment efforts, health services coordination, technology planning, and compliance with upcoming deadlines.

Our focus this month has been on successfully closing out the 2024–2025 school year while actively preparing for a smooth launch of the 2025–2026 school year.

California Longitudinal Pupil Achievement Data System (CALPADS)



Overview

The California Longitudinal Pupil Achievement Data System (CALPADS) is the state's centralized system for collecting student-level data across all public and charter schools. It is a foundational tool used for ensuring compliance, driving funding allocations, and measuring school performance on the California School Dashboard.

Key Functions of CALPADS

CALPADS collects and reports on:

- Student demographics and enrollment
- Program participation (e.g., English Learners, Special Education, Homeless, Foster)
- Attendance and suspensions
- Course completion and staff credential assignments

Recent Additions to CALPADS Metrics

- 2018–19: Chronic absenteeism tracking
- 2020–21: Detailed course completion data
- 2022–23: Mid-year student transfer monitoring
- 2023–24: Teacher intern status and misassignment reporting
- 2025–26: New – Expanded Learning Opportunities Program (ELOP) enrollment tracking

Connection to the CA School Dashboard

- Suspension and chronic absenteeism rates
- Graduation rates and college/career readiness
- Academic performance (SBAC scores)
- English Learner Progress

Submissions occur throughout the year in multiple phases: Fall 1, Fall 2, and End-of-Year (EOY).

Fall 1

- Enrollment counts, English language acquisition status, Immigrant Counts, Free/reduced-price meal-eligibility, Special Education, Dropouts from previous year

Fall 2

- Student Course Enrollments, Staff Assignments and full-time equivalent (FTE), English Learner Education Services

End of Year (EOY)

- EOY 1
 - Course Completion for Grades 7–12, Career Technical Education (CTE) Participants, Concentrators, Completers, Work-Based Learning Indicators
- EOY 2:
 - Program Eligibility/Participation
- EOY 3:

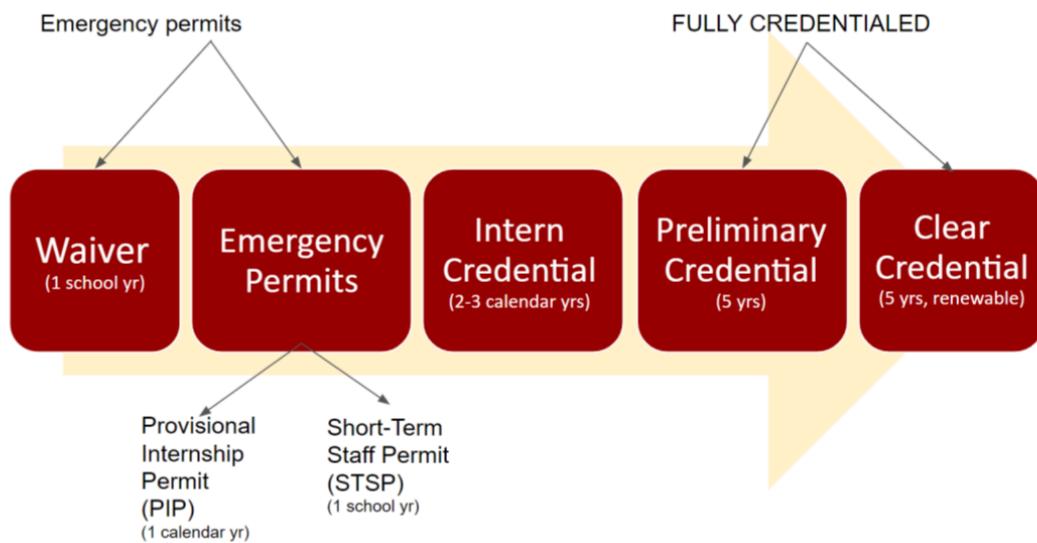
- Student Incidents, Cumulative Enrollment, Student Absence Summary, One-Year Graduate and Completer Counts, Count of English Learner (EL) Reclassified during School Year, Homeless Students
- EOY 4:
 - Special Education, Postsecondary Outcomes for Students with Disabilities (SWD) Prior Year Completers

Currently working on the End of Year Submission.

Teacher Credential Update:

Continued support has been provided to ensure credentialing compliance and accurate assignment monitoring. This includes collaboration with site leadership to review staffing and credentialing status, as well as ongoing meetings with educators to advise on appropriate credentialing pathways and assignment alignment. In addition, tuition reimbursement has been initiated for eligible staff under the Classified Grant and Credential Success Plan.

Educator Credential Timeline



June 2025		
American Indian Public Charter School II		
	Year 24-25	%
Total Staff	39	
Clear <i>Authorized by a clear or preliminary credential or by a local assignment option (80005(b))</i>	15	38.46%
Intern <i>Authorized by an intern credential</i>	1	2.56%
Out-of-field <i>Authorized by GELAP, SELAP, short-term waiver, emergency EL permit, or Local Assignment Option</i>	5	12.82%
Ineffective <i>No legal authorization or authorized by emergency credential (PIP, STSP), variable term waivers, or substitute permits</i>	12	30.77%
Vacancies	6	15.38%

AIPCS II Updates:

- Seven staff members categorized as ineffective have submitted evidence of enrollment in an intern credential program. Two additional staff members in the same category are awaiting their Teacher Performance Assessment (TPA) results, which are expected in July.
- Three staff members classified as out-of-field are currently taking coursework during the summer and fall terms to become properly assigned.

AIMS College Prep Middle School		
	Year 24-25	%
Total Staff	19	
Clear <i>Authorized by a clear or preliminary credential or by a local assignment option (80005(b))</i>	7	36.84%
Intern <i>Authorized by an intern credential</i>	0	0.00%
Out-of-field <i>Authorized by GELAP, SELAP, short-term waiver, emergency EL permit, or Local Assignment Option</i>	1	5.26%
Ineffective <i>No legal authorization or authorized by emergency credential (PIP, STSP), variable term waivers, or substitute permits</i>	8	42.11%
Vacancies	3	15.79%

AIMS MS Updates:

- Five staff members categorized as ineffective have submitted evidence of enrollment in an intern credential program.
- One additional staff member in the ineffective category is awaiting results from the Teacher Performance Assessment (TPA), which are expected in July.

AIMS College Prep High School		
	Year 24-25	%
Total Staff	18	
Clear <i>Authorized by clear or preliminary credential or by local assignment option (80005(b))</i>	7	38.89%
Intern <i>Authorized by intern credential</i>	2	11.11%
Out-of-field <i>Authorized by GELAP, SELAP, short-term waiver, emergency EL permit, or Local Assignment Option</i>	2	11.11%
Ineffective <i>No legal authorization or authorized by emergency credential (PIP, STSP), variable term waivers, or substitute permits</i>	3	16.67%
Vacancies	4	22.22%

AIMS HS Updates:

- Two staff members categorized as ineffective have submitted evidence of enrollment in an intern credential program.
- Two staff members classified as out-of-field are currently taking coursework to obtain English Learner (EL) authorization.

Enrollment update:

- Continued meeting with parents to assist with enrollment and re-enrollment.
- We would like to use office hours to share MOU details with families
- We have been engaging with communications to support with outreach

School Name	Grade Label	Waitlisted	Offered	Accepted	Total Seats	Available Seats
AIPCS II	K	0	7	36	75	32
AIPCS II	1	0	4	7	18	7
AIPCS II	2	0	2	5	21	14
AIPCS II	3	0	4	8	17	5
AIPCS II	4	3	1	9	10	0
AIPCS II	5	3	2	8	10	0
AIPCS II	6	0	2	3	23	18
AIPCS II	7	0	0	3	10	7
AIPCS II	8	0	0	4	6	2
AIMS MS	6	0	15	27	110	68
AIMS MS	7	0	9	8	21	4
AIMS MS	8	0	7	12	24	5
AIMS HS	9	0	15	66	130	49
AIMS HS	10	9	7	8	15	0
AIMS HS	11	6	5	6	11	0
AIMS HS	12	2	3	4	7	0

Grant Update

- Submitted: Restorative Practices Grant Program applications for all AIMS schools
- In Progress: Preparing Facilities Incentive Grant applications for each school site
- Awarded: ASES renewal approved for an additional three years, beginning in the 2025–2026 school year

Health Update

- Immunization Compliance: Health Coordinators are reviewing immunization records for incoming students and following up with families missing required documentation.

- 7th Grade TDAP Outreach: Outreach is underway to ensure all newly promoted 7th graders are up to date on their TDAP vaccine.
- Fall Screenings: Coordinators are arranging vision, hearing, and dental screenings with external vendors for Fall 2025.
- Coordinators are looking into partnering with a local provider to hold a vaccination clinic in Fall 2025.
- Coordinators are noting current Health Office inventory and creating a list of needed supplies for 2025-2026 school year.

Technology Update

- Device Inventory & Repairs: The technology team has started Chromebook inventory and is repairing any damaged devices.
- Procurement for 2025–2026: Chromebooks and laptops are being procured in preparation for the upcoming school year.

Upcoming Deadlines:

- Month 12 ADA - June 26, 2025
- P-Annual - June 26, 2025
- Submission of reimbursement forms for the Measure G1 Grant, including carryover - June 27, 2025
- Williams Monitoring Training - June 30, 2025
- Local Control Accountability Plan (LCAP) - July 1, 2025
- CALPADS EOY - July 25, 2025
- ASES 2nd half attendance and Q4 reporting, July 31, 2025.

[More information about this chart](#) ^

NWEA End of Year Results

About this chart

This chart shows growth and achievement comparison percentiles across two testing terms.

Growth is an inference about how student performance changes across two moments in time. You can use growth percentiles to understand how changes in student scores compare to changes in other US student scores.

Achievement comparisons represent student performance at two different moments in time. You can use achievement comparisons to understand how a group of student scores has changed across two testing terms.

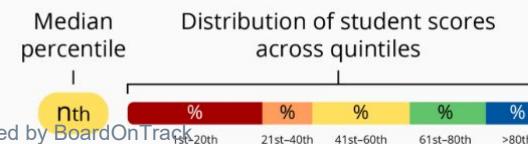
Definitions

Percentile. Norm-based information about where a student's observed score falls within the range of scores produced by other same-grade US students.

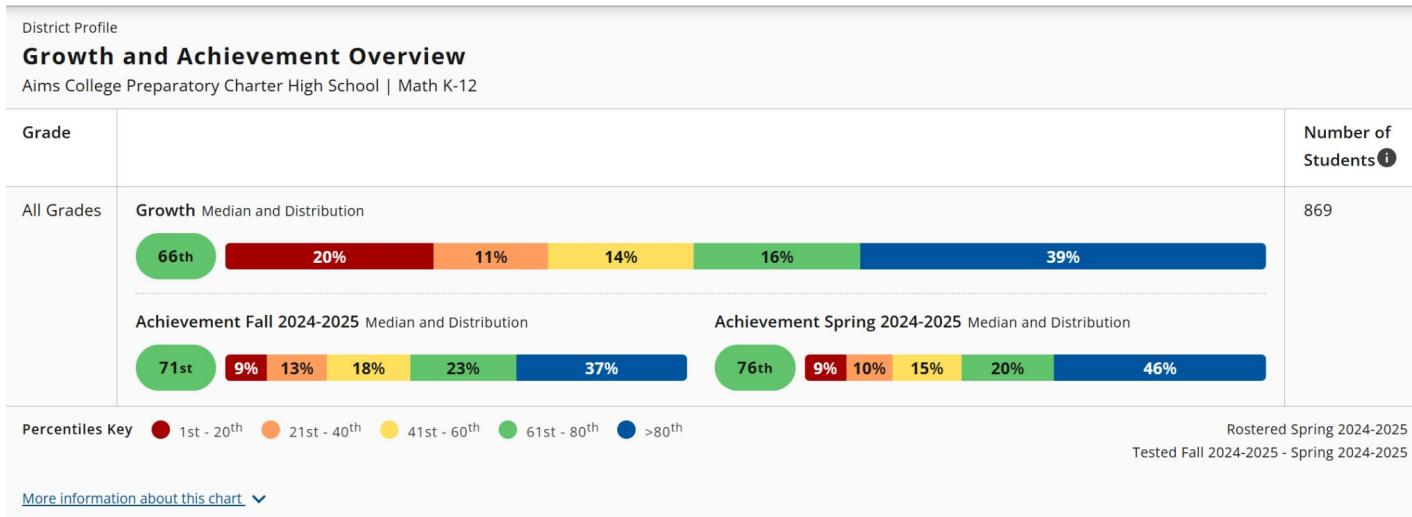
Median percentile. The middle percentile value when a group of percentiles are ordered from lowest to highest.

Distribution. A representation of the range of scores for a group of students, indicating the number and/or percentages of scores within five percentile levels, or quintiles.

Quintiles. Five percentile levels based on NWEA normative data: 1st-20th (red), 21st-40th (orange), 41st-60th (yellow), 61st-80th (green), and greater than 80th (blue).



All Students - Math



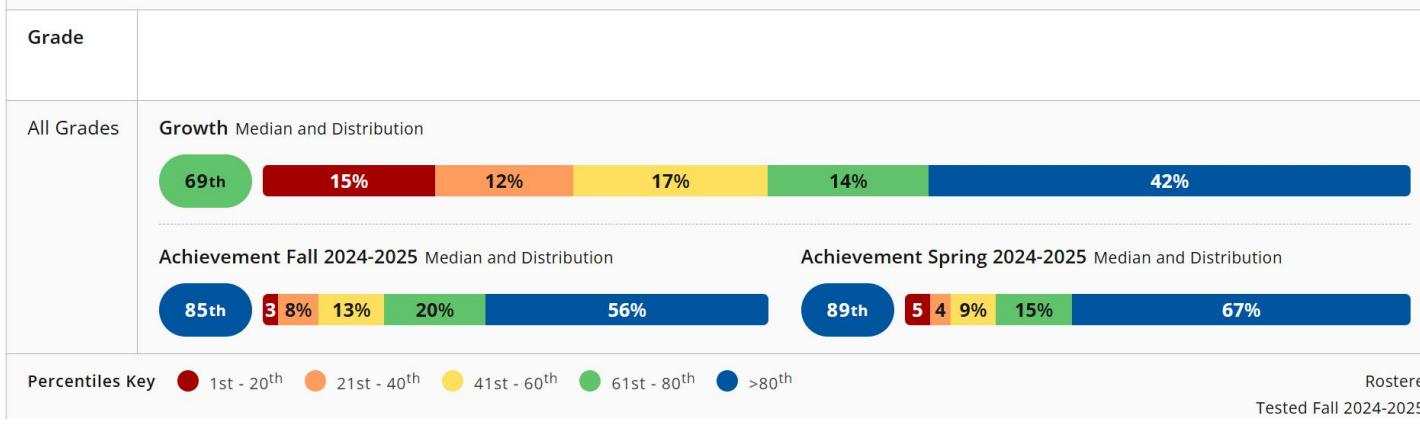
Narrative: All of the students at AIMS scored in the 71st percentile in math during the Fall benchmark. Students increased 5 percentiles to reach the 76th percentile on the final benchmark assessment in the Spring. This growth in percentiles puts ALL AIMS students in the 66th percentile for growth in Mathematics.

Asian - Math

District Profile

Growth and Achievement Overview

Aims College Preparatory Charter High School | Math K-12



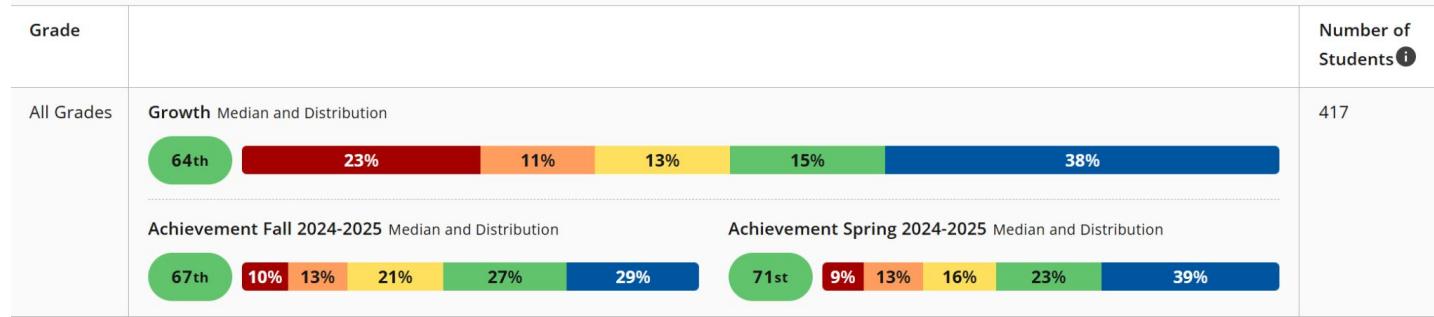
Narrative: Asian students at AIMS scored in the 85th percentile in math during the Fall benchmark. Students increased 4 percentiles to reach the 89th percentile on the final benchmark assessment in the Spring. This growth in percentiles puts Asian students in the 69th percentile for growth in Mathematics.

Black - Math

District Profile

Growth and Achievement Overview

Aims College Preparatory Charter High School | Math K-12

Percentiles Key  1st - 20th  21st - 40th  41st - 60th  61st - 80th  >80th

Rostered Spring 2024-2025
Tested Fall 2024-2025 - Spring 2024-2025

[More information about this chart](#) 

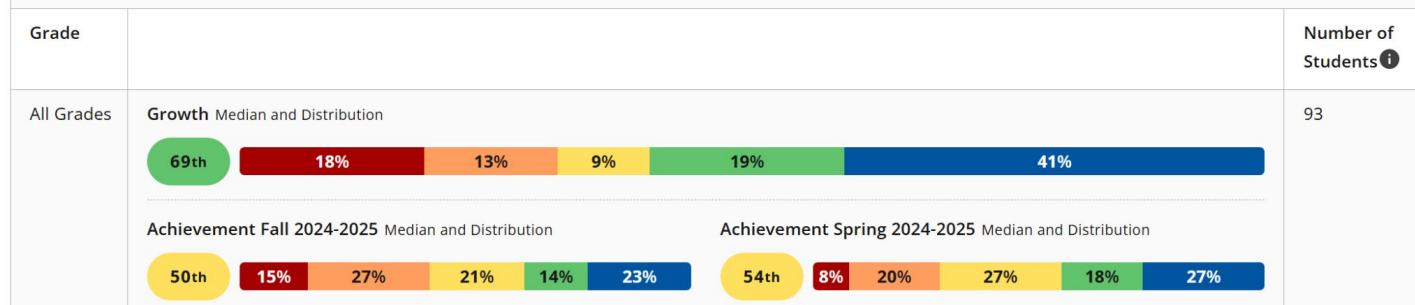
Narrative: Black students at AIMS scored in the 67th percentile in Math during the Fall benchmark. Students increased 4 percentiles to reach the 71st percentile on the final benchmark assessment in the Spring. This growth in percentiles puts Black students in the 64th percentile for growth in Mathematics.

Hispanic - Math

District Profile

Growth and Achievement Overview

Aims College Preparatory Charter High School | Math K-12

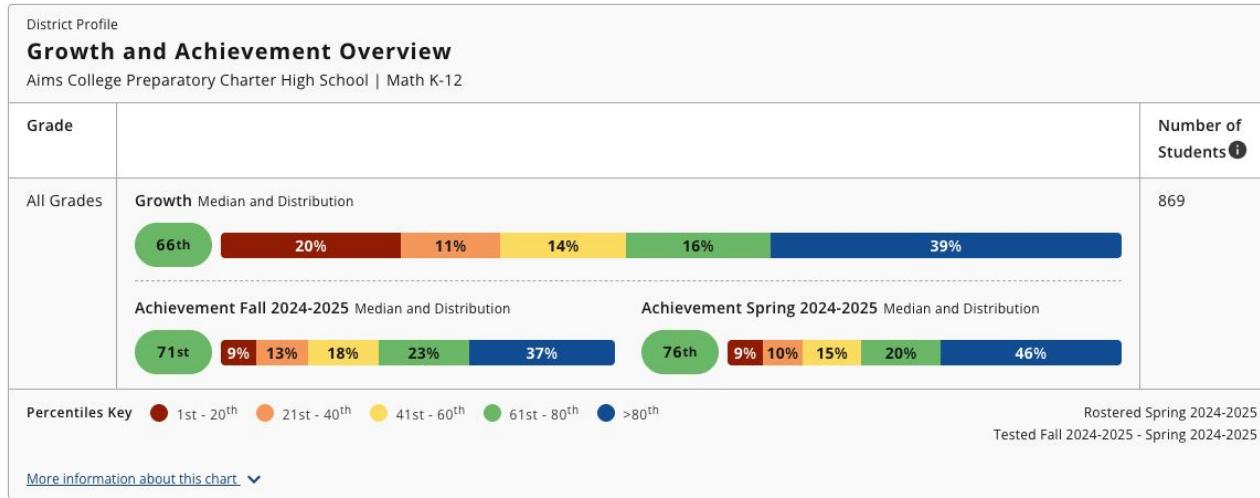
Percentiles Key     

Rostered Spring 2024-2025
 Tested Fall 2024-2025 - Spring 2024-2025

[More information about this chart](#) 

Narrative: Hispanic students at AIMS scored in the 50th percentile in Math during the Fall benchmark. Students increased 4 percentiles to reach the 54th percentile on the final benchmark assessment in the Spring. This growth in percentiles Hispanic students in the 69th percentile for growth in Mathematics.

White - Math



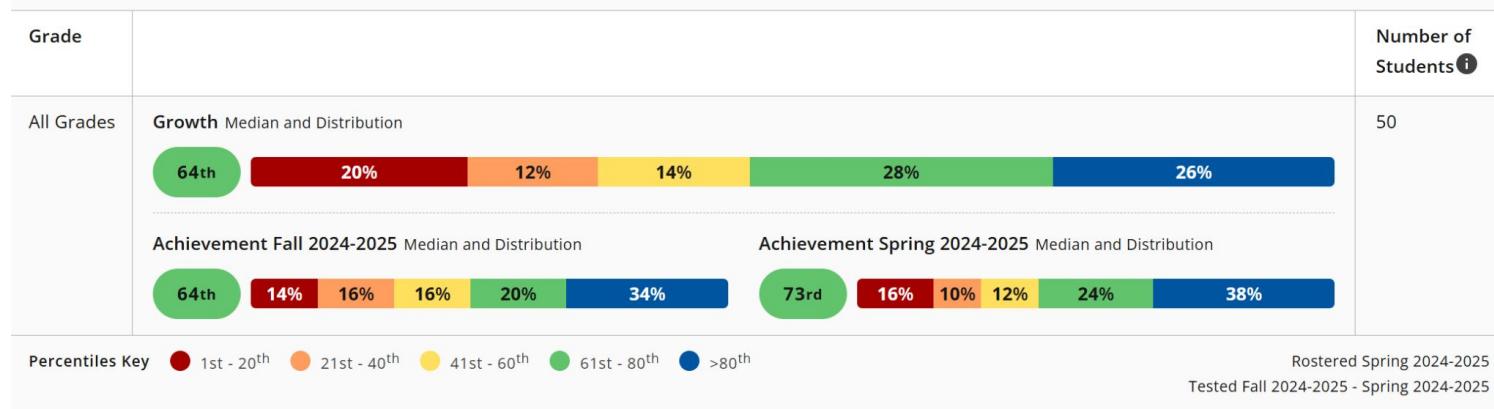
Narrative: White students at AIMS scored in the 71st percentile in Math during the Fall benchmark. Students increased 5 percentiles to reach the 76th percentile on the final benchmark assessment in the Spring. This growth in percentiles White students in the 66th percentile for growth in Mathematics.

Multi-Ethnic Math

District Profile

Growth and Achievement Overview

Aims College Preparatory Charter High School | Math K-12



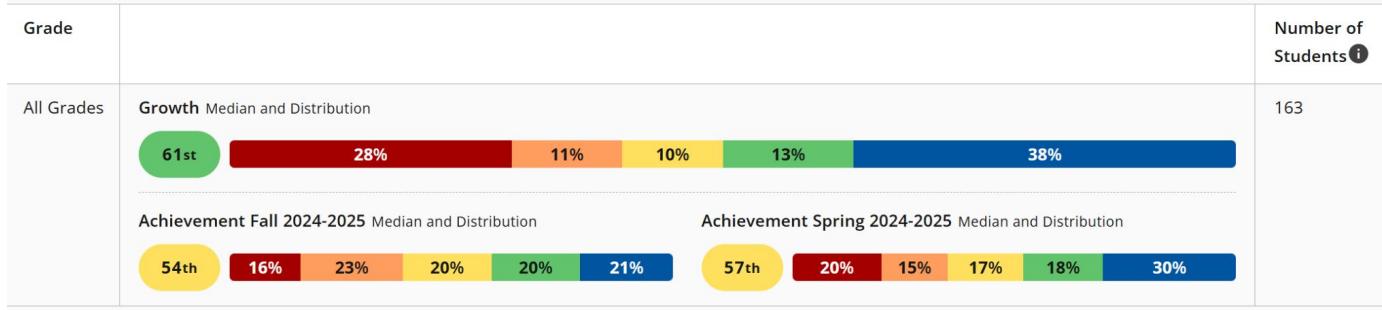
Narrative: Multi-Ethnic students at AIMS scored in the 64th percentile in Math during the Fall benchmark. Students increased 9 percentiles to reach the 73rd percentile on the final benchmark assessment in the Spring. This growth in percentiles Multi-Ethnic students in the 64th percentile for growth in Mathematics.

ELL - Math

District Profile

Growth and Achievement Overview

Aims College Preparatory Charter High School | Math K-12

Percentiles Key  1st - 20th  21st - 40th  41st - 60th  61st - 80th  >80thRostered Spring 2024-2025
Tested Fall 2024-2025 - Spring 2024-2025[More information about this chart](#) 

Narrative: ELL students at AIMS scored in the 54th percentile in Math during the Fall benchmark. Students increased 3 percentiles to reach the 57th percentile on the final benchmark assessment in the Spring. This growth in percentiles ELL students in the 61st percentile for growth in Mathematics.

Overall Narrative

All Subgroups made improvements. Multi-Ethnic students had the largest improvements. Hispanic students scored the lowest in Spring, while Asian students scored the highest in Spring.

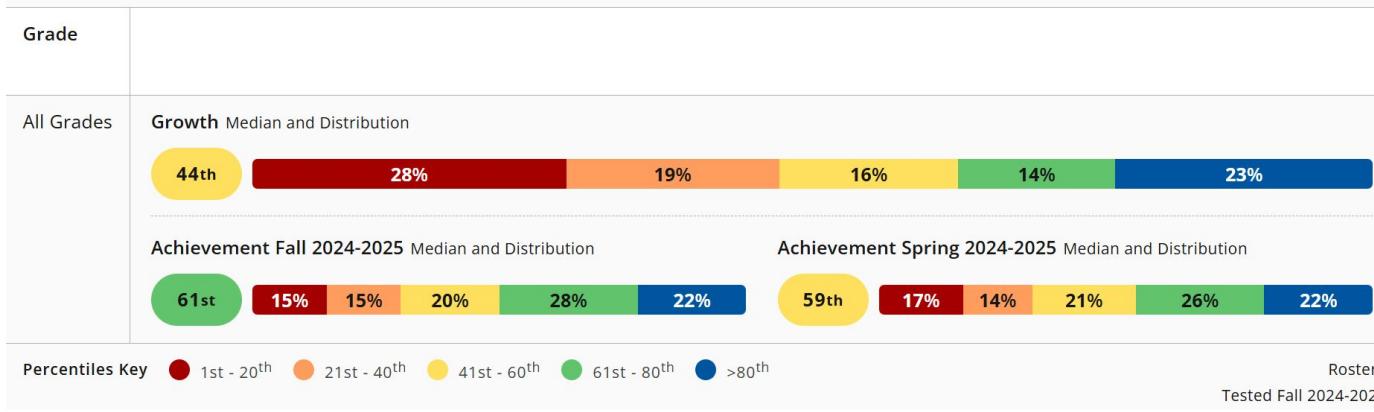


All Students - ELA

District Profile

Growth and Achievement Overview

Aims College Preparatory Charter High School | Reading



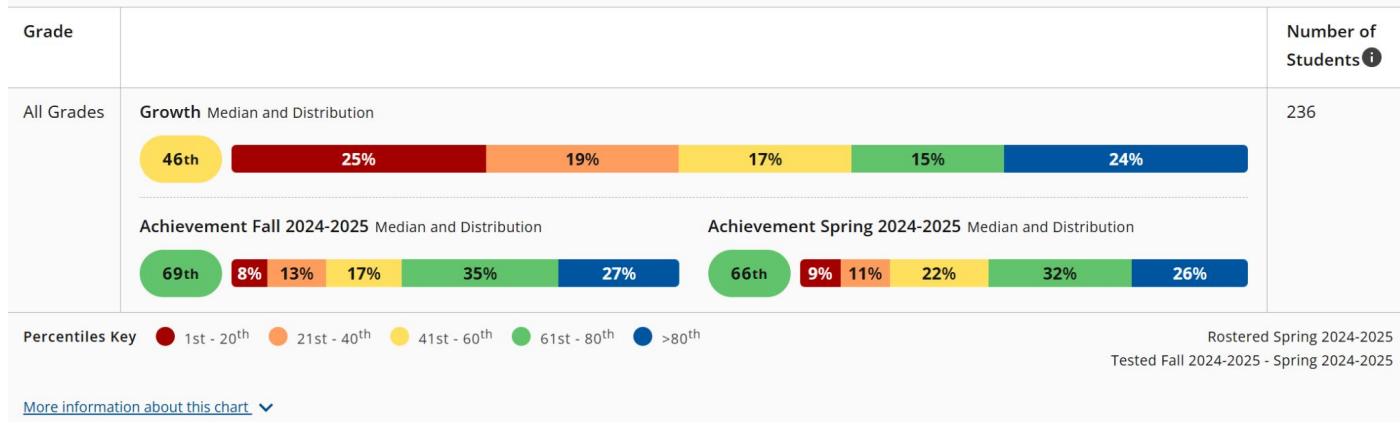
Narrative: All of the students at AIMS scored in the 61st percentile in ELA during the Fall benchmark. Students decreased 2 percentiles to reach the 59th percentile on the final benchmark assessment in the Spring. This growth in percentiles puts ALL AIMS students in the 44th percentile for growth in ELA.

Asian - ELA

District Profile

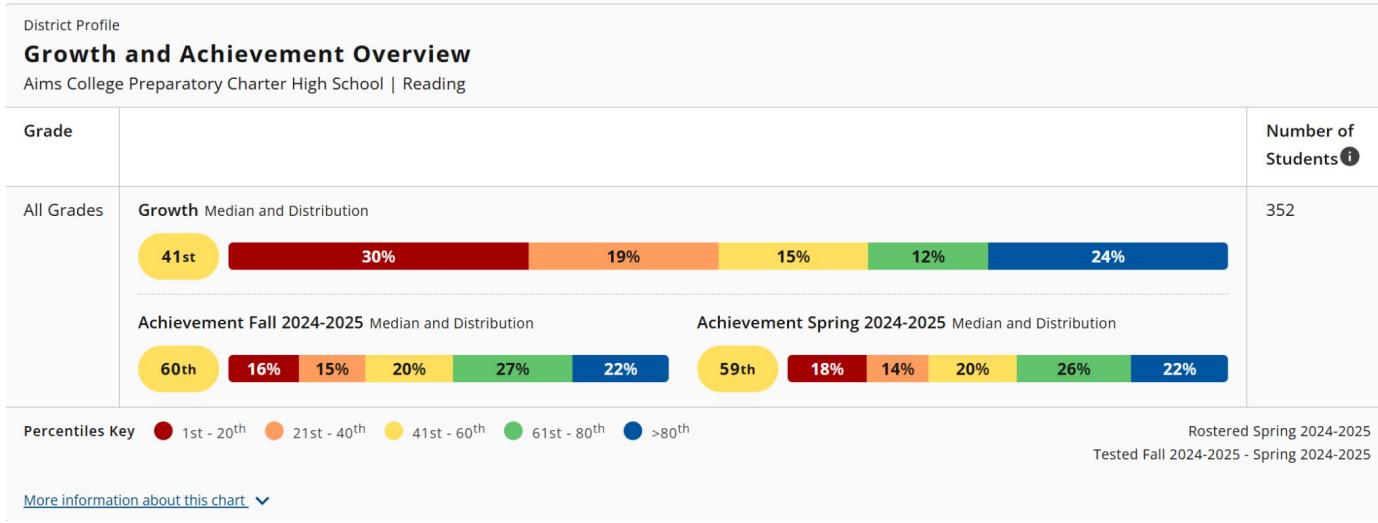
Growth and Achievement Overview

Aims College Preparatory Charter High School | Reading



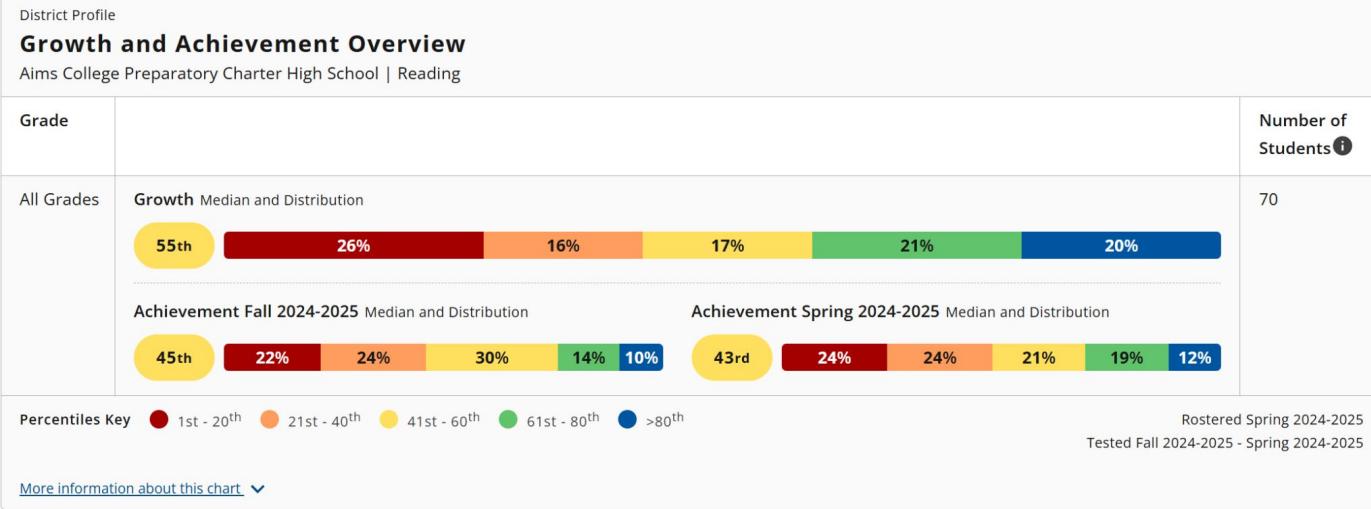
Narrative: Asian students at AIMS scored in the 69th percentile in ELA during the Fall benchmark. Students decreased 3 percentiles to reach the 66th percentile on the final benchmark assessment in the Spring. This growth in percentiles puts Asian students in the 46th percentile for growth in ELA.

Black - ELA



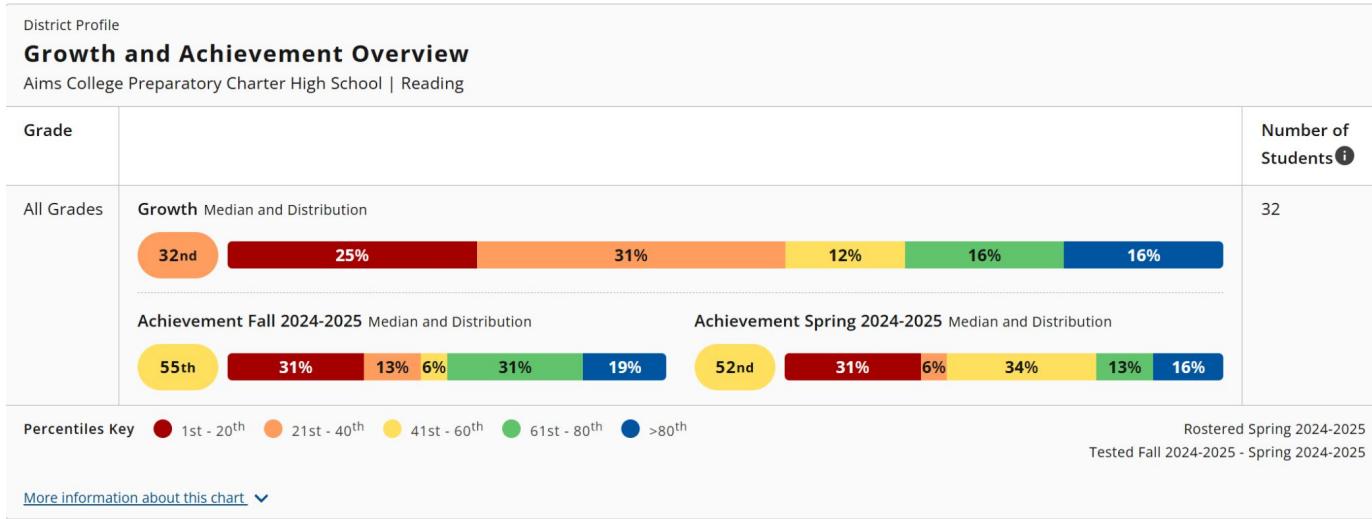
Narrative: Black students at AIMS scored in the 60th percentile in ELA during the Fall benchmark. Students decreased 1 percentile to reach the 59th percentile on the final benchmark assessment in the Spring. This growth in percentiles puts Black students in the 41st percentile for growth in ELA.

Hispanic - ELA



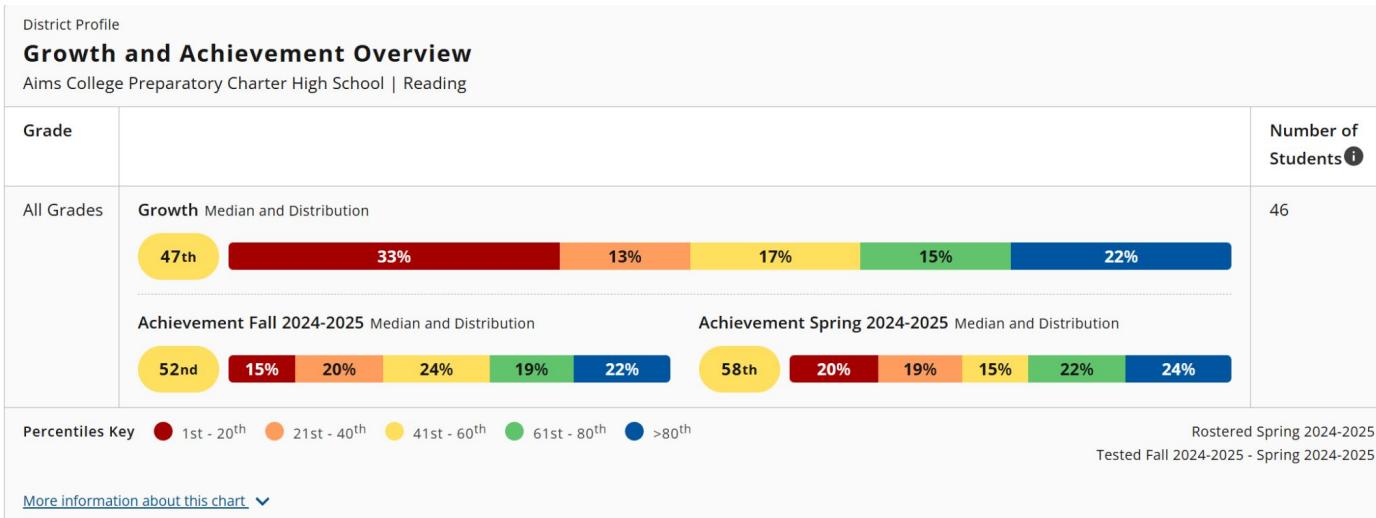
Narrative: Hispanic students at AIMS scored in the 45th percentile in ELA during the Fall benchmark. Students decreased 2 percentiles to reach the 43rd percentile on the final benchmark assessment in the Spring. This growth in percentiles puts Hispanic students in the 55th percentile for growth in ELA.

White - ELA



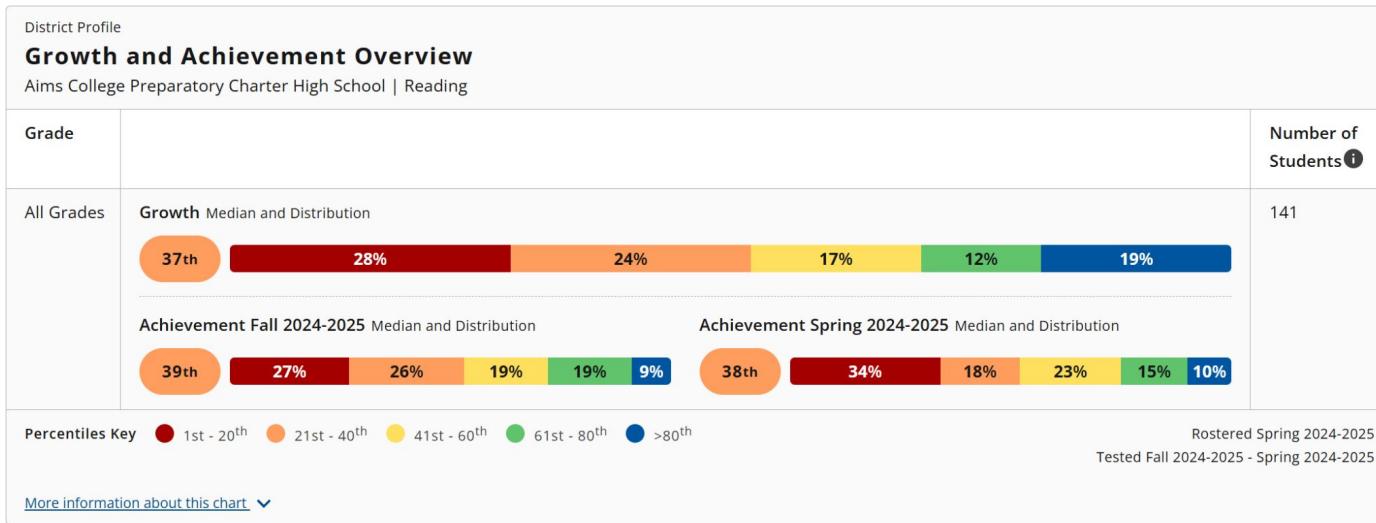
Narrative: White students at AIMS scored in the 55th percentile in ELA during the Fall benchmark. Students decreased 3 percentiles to reach the 52nd percentile on the final benchmark assessment in the Spring. This growth in percentiles puts White students in the 32nd percentile for growth in ELA.

Multi Ethnic - ELA



Narrative: Multi Ethnic students at AIMS scored in the 52nd percentile in ELA during the Fall benchmark. Students increased 6 percentiles to reach the 58th percentile on the final benchmark assessment in the Spring. This growth in percentiles puts Multi Ethnic students in the 47th percentile for growth in ELA.

ELL - ELA



Narrative: ELL students at AIMS scored in the 39th percentile in ELA during the Fall benchmark. Students decreased 1 percentile to reach the 38th percentile on the final benchmark assessment in the Spring. This growth in percentiles puts ELL students in the 37th percentile for growth in ELA.

Overall Narrative

All Subgroups saw a decrease, except Multi-Ethnic students. Multi-Ethnic students were the only students that improved. ELL students scored the lowest in Spring, while Asian students scored the highest in Spring.

My Observations:

1. Lack of consistent teachers/a lot of subs
2. Brand new ELA curriculum (only 2 trainings from vendor)
3. Tutoring time lessened by 30 mins a day

From Site Admin:

1. Ineffective instruction- We lost an experienced English teacher at the beginning of S2. This teacher taught both upperclassmen and freshmen. The two other teachers are 1st year teachers and has exemplified challenges with instruction and understanding platforms.
2. This year the high school's bell schedule and daily classroom instruction and tutoring was altered. Teachers went from two hours of instruction per class period to one hour. I believe this has been an adjustment for both students and teachers.
3. Student learning loss and learning gaps. I've observed a need for literacy support and help with reading comprehension. It's one reason we're building the library and launching the an after school program at the high school. A more formal literacy program would prove helpful overall as students advance in grade level ELA courses.
4. Loss of TA Support: TSA: Teachers on Special Assignment allowed for Experienced Teachers to perform as Teacher Leaders in support of current and new teachers - specific colleague support.
5. Student Behavior and lack of accountability

ELA Solution

From Ahmad: At the end of the school year, students who were struggling in red and orange categories were separated into lists. These lists were given to the Heads of Academics to ensure that these students (especially those in red) are attending Summer School. Each student that attends Summer School will have an individual skill plan given to their summer school instructor. This skill plan will pinpoint standards and skills that they are failing in ELA. Teachers will then build summer school class lessons off of these failed skills. Each student will have a tailored plan and our hope is that all standards are reviewed in the 3 weeks and that students are ready for the next grade level.

ELA Solution

From Ms. Clark: Full [after school proposal](#) with you.

Based on my observations at both the high school and middle school levels, there is a noticeable absence of recreational reading opportunities and overall student engagement with literature. This after-school program is designed to be interactive and supportive, particularly for students who struggle in traditional classroom settings.

The proposed two-hour block is structured as follows:

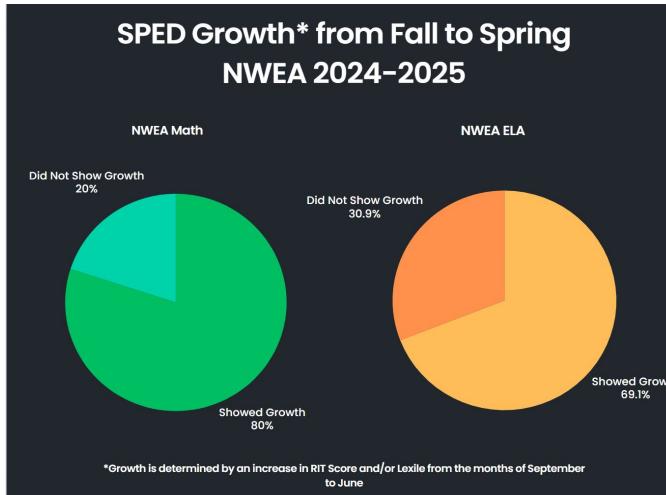
30 minutes of independent reading: Students will select a book of their choice from our diverse library collection. The selection includes books across various genres, literacy levels, and cultural backgrounds. In addition, I have purchased several titles in Spanish and Tigrinya to encourage participation and engagement among English Learners.

60 minutes of interactive instruction: A credentialed teacher, supported by an instructional aide, will lead engaging, literature-based activities designed to deepen comprehension and critical thinking skills.

- 30 minutes of writing development: This time will focus on building students' writing abilities through guided practice, writing prompts, and peer or teacher feedback.

The program's overall goal is to foster a love for reading while simultaneously developing literacy and writing skills in an inclusive and supportive environment.

Special Ed NWEA Review



A significant amount of SPED students showed growth from the first benchmark to the last benchmark of the year using NWEA. Students who showed growth had an increase in RIT score and percentile from Fall to Spring. Students who did not show growth either decreased or stayed the same (about 4).

ELPAC Progress - Latino Students (AI2)

2024-2025

Facts

11 Latino Students took the Summative ELPAC

10/11 students achieved a level 3 or 4 on the ELPAC

Only 1 students received a level 2 and no students at level 1

5 Students Jumped Up One Achievement Level (ELPAC PROGRESS INDICATOR)

The remaining students stayed at the same level of 3 or 4 (4 can't advance anymore)

ACOE Induction



ALAMEDA COUNTY
OFFICE OF EDUCATION
Alysse Castro, Superintendent

Teacher Induction Program 2025-2026



Pleasanton
UNIFIED SCHOOL DISTRICT
Educate. Inspire. Empower.

Program Overview

During the 2025-2026 school year, Alameda County Office of Education(ACOE) will provide Pleasanton Unified District's (PUSD) New Teacher Induction Program to enable partner districts/schools to support teachers towards a clear teacher credential. The TIP program is built as a partnership with school districts, charter schools, and all program participants. It is part of a larger vision for developing equitable instructional practices grounded in the idea that if teachers receive personalized support during their first years as a credentialed teacher, they will solidify instructional habits that support every student to learn and achieve. Using the materials from Pleasanton Unified Teacher Induction Program, ACOE will provide all training and support for the program. ACOE will offer its own accredited program based on Pleasanton's in the fall of 2026.

Program Structures and Costs

In order to respond to the unique needs of each school/district, ACOE and Pleasanton offer multiple models.*

Model	District Liaison	Cost per year
B. Liaison coordinates in-district Mentors.	A district or site representative (classified or certificated) coordinates with ACOE on the following: <ul style="list-style-type: none"> Coordinate the annual MOU. Matching mentors and teachers within the district. Organizing and collecting relevant district materials. Attending a monthly TIP leadership team network. 	District/Site: <ul style="list-style-type: none"> \$1850 per participating teacher per year. Mentor Stipend (Varies based on local bargaining agreements)
C. ACOE provides Mentors	A district or site representative coordinates with ACOE the following: <ul style="list-style-type: none"> The annual MOU. Attending a monthly 1 hour virtual meeting with ACOE to communicate about district or site needs and program updates. 	District/Site <ul style="list-style-type: none"> \$1850 per year \$2000 per ACOE provided mentor.
D. Individual Teachers	Individual teachers work directly with ACOE on the following <ul style="list-style-type: none"> Completing an annual agreement. 	Teacher <ul style="list-style-type: none"> \$1850 per participating teacher..
E. Early Completion	Please note, each model can be adapted for early completion. In each model, the cost would be \$3,000 per teacher for the one year and \$2,500 for the one year mentor.	

*Please note, the program recognizes there may be educational configurations that are not listed. If your needs are not met through these models, please contact us so that we can meet your needs. Please contact dwickner@acoe.org for further inquiries/information.

T Chart

Graphic Organiser

Organise your information using the headings below.

Topic:

Similarities	Differences
<ol style="list-style-type: none">1. Both use the Individualized Learning Plan as a guide to help teachers throughout the year2. Both use the CSTPs (California Standards for the Teaching Profession) as a method of growth and self-evaluation3. Both offer an early year completion option (but the ACOE version is \$3500 more)4. Both programs require the mentor and mentee to meet at least 1 hour per week	<ol style="list-style-type: none">1. If we provide our own mentors from AIMS, the price is \$1850 per teacher, which is \$150 cheaper than SCOE. If we need to use an ACOE provided mentor, the cost is the same.2. ACOE prefers mentor and mentee interaction to be face to face each week, so that might make it difficult if we use an ACOE mentor and an AIMS teacher since the teacher would usually have to travel after school.3. SCOE allows for weekly Zoom meetings which allow mentor and mentee to meet during teacher prep time

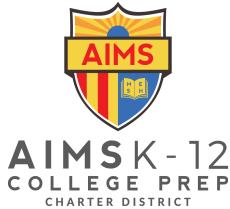
Notes/Suggestions

1. We currently have 5 teachers that just completed year 1 with SCOE and will have to complete year 2. It is much easier to continue with SCOE. However, Alameda did say we can transfer them over.
2. SCOE doesn't require participants to go to Sacramento, all assignments are done online.
3. Suggestion: We do a hybrid for the upcoming year. The remaining 5 SCOE teachers will finish out the year with SCOE. ~~For new teachers in induction, we go with Alameda as a trial to see how it is.~~

Coversheet

Learning Continuity Plan

Section: IV. Consent Calendar
Item: A. Learning Continuity Plan
Purpose: Vote
Submitted by:
Related Material:
AIMS Middle School_ Learning Continuity Plan (Emergency Shutdown Response).pdf
AIPCS II_ Learning Continuity Plan (Emergency Shutdown Response).pdf
AIMS High School_ Learning Continuity Plan (Emergency Shutdown Response).pdf



AIMS K-12 College Prep Charter District

2025-26 Instructional Continuity Plan (ICP)

This plan applies to the following Schools:

AIMS College Prep Middle School

Introduction and Purpose

This Instructional Continuity Plan (ICP) ensure all students have access to instruction during a natural disaster or emergency, as mandated by Senate Bill 153, Chapter 38, Statutes of 2024 (SB 153), which adds a provision to California Education Code (EC) Section 32282.

This ICP will be included in the LEA's Comprehensive School Safety Plan (CSSP) by July 1, 2025. Inclusion of this ICP in the CSSP will be required to obtain approval of a Form J-13A waiver request beginning in fiscal year 2026-27. This plan is intended to minimize disruptions to instruction and provide support for pupils' social-emotional, mental health, and academic needs.

Emergency School Closure Learning Continuity Plan - Overview

In response to a possible significant loss and/or disruption caused by natural disasters, plumbing, gas leak, electricity, fire, flood, virus, illness, pandemic, or any event that makes it impossible for students to remain on campus during the day:

Students and staff who are part of the AIMS K12 College Prep Charter District, we have created this learning continuity plan. This plan is created with the ultimate goal of eventually returning to in person instruction as quickly as possible once AIMS K12 is able to meet the multiple conditions of reopening. This learning continuity plan rests upon the vast majority of our students returning to in person instruction as soon as possible after an emergency took place, while providing access to an emergency home learning plan for those unable to come to campus,

because they have lost housing or have health conditions that prohibit a speedy return to AIMS K12 College Prep.

Staff Work Days	Schools Reopen
Monday-Friday, 8:00-4:30pm	As soon as it is cleared to reopen after emergency

School Reopening Target Date

If the conditions for reopening are met, AIMS K12 schools will reopen on (insert proposed date) for in person learning following regular school day schedules. AIMS K12 staff will work Monday-Friday to prepare home learning activities for those students unable to attend school in-person, ready classrooms, and prepare for the return of students. Students who are not able to return will attend class on Zoom where the teacher will give live instruction to those attending in-person.

Unlike the period of school during the COVID pandemic, AIMS K12 is returning to in person instruction as the primary method of school and instructional delivery as soon as we get the clearance that it is safe to occupy the building for instruction. Students who are able to come to school, must come to school.

Reminder for families: *Parents will need to send any refrigerated medicine to school along with their students in the event that power is off in the schools*

Emergency Home Learning Plan Dates	Dates will be planned accordingly if an emergency was to happen
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Emergency Home Learning Plan Summary

In the case of an emergency, AIMS staff will create an Emergency Home Learning Plan that will run through the impacted weeks and days of the emergency. The Emergency Home Learning Plan is intended to serve those students and families residing in the affected areas close or near to the school sites of 171 12th St, Oakland, CA 94607 and 746 Grand Ave, Oakland, CA 94607 or for those Oakland residents with prevailing health conditions that make a return to AIMS K12 College Prep difficult. This Emergency Home Learning Plan will be put into place so that students may have access to course materials and be able to continue to make academic progress toward the goals of their course(s).

Families must contact the school attendance office to share the duration of the absences from school. The school attendance office will code their participation in home learning for these amount of days. While mostly applicable to secondary school students in grades 7-12, students will be asked to engage in essential assignments that will be graded and submitted via Google classroom, email, or a teacher's preferred method of receiving online work assignments.

At the secondary level, students participating in emergency home learning are students who are not able to come to in person school at AIMS K12 for reasons directly related to the initial emergency. This means that students participating in emergency home learning are not able to participate in Sports or extracurricular activities for the period that they are out and doing home learning.

Emergency Home Learning Plan: 6-8

Emergency Plan #1: This plan will take place if there is an emergency that is disastrous or a potential hazard to students, where we have to close the campus down. In the case of our campus closing down because of said emergency or danger, students will remain at home until it is safe to return to school. This will look like our emergency learning plans during Covid. This will include online instruction via Zoom with supplemental offerings being online as well. Each of our main curriculum programs come with online platforms that replicate what is in the physical textbook. Teachers will log into Zoom each morning as well as students, and class will be conducted for the full day. Hours will range by grade level.

6th-8th:

ELA - 90 mins of instruction on ZOOM - Amplify ELA + IXL

Math - 90 mins of instruction on ZOOM - Big Ideas Learning Math + IXL + Khan Academy

Science/Social Studies - 90 mins of instruction on ZOOM - McGraw Hill Science and TCI

Mandarin - 60 mins teacher led instruction on Zoom

PE - 60 mins - teacher led instruction on Zoom

ELD: The ELD department will continue to do pull-outs during the day via Zoom in the event of an emergency. Small groups of students will be pulled out based on their ELPAC level and will work with an ELD specialist using the curriculum mentioned below.

SPED: Student push-ins and pullouts will continue to be provided in the event of an emergency via Zoom. SPED teachers and staff will work with students one on one or in small groups for pull-outs and push ins. All accommodations will be followed by the classroom teacher and SPED team during the event of an emergency and students are doing online learning.

Middle School Curriculum

Math	6th grade Math	Big Ideas Math
Math	7th grade Math	Big Ideas Math
Math	8th grade Math	Big Ideas Math
Math	Algebra 1	Big Ideas Math
English	English Language Arts (6)	<p>Amplify ELA Blended Curriculum 6th Grade + Designated ELD:</p> <p>Q1: Short Stories Q2: A Bone from a Dry Sea Q3: Call of the Wild Q4: The Outsiders</p> <p>Additional Reading Red Scarf Girl The Giver</p>
English	English Language Arts (7)	<p>Amplify ELA Blended Curriculum 7th Grade + Designated ELD:</p> <p>Q1: Short Stories Q2: Bad Boy Q3: Anne Frank: Diary of a Young Girl by Anne Frank Q4: A Midsummer Night's Dream</p> <p>Additional Readings: Akata Witch by Nnedi Okrafor The Long Way Down by Jason Reynolds A Proud Taste for Scarlet and Miniver</p>

English		<p>Amplify ELA Blended Curriculum 8th Grade + Designated ELD:</p> <p>Q1: Short Stories Q2: Animal Farm by George Orwell Q3: Narrative of the Life of Frederick Douglass Q4: Fahrenheit 451</p> <p>Additional Readings</p> <p>Night by Elie Wiesel To Kill a Mockingbird Across Five Aprils</p> <p>English Language Arts (8)</p>
Science	Earth Science	CA Inspire Science Grade 6- Earth & Space Science
Science	Life Science	CA Inspire Science Grade 7 - Life Science
Science	Physical Science	CA Inspire Science Grade 8 - Physical Science
History	Ancient Civilization (6)	TCI History Alive
History	World History (7)	TCI History Alive
History	U.S. History (8)	TCI History Alive
Visual & Performing Arts	Art	Teacher generated curriculum based upon the California Visual Performing Arts Standards
Visual & Performing Arts	Graphic Design	Teacher generated curriculum based upon the California Visual Performing Arts Standards
Visual & Performing Arts	Band	Teacher generated curriculum based upon the California Visual Performing Arts Standards

Visual & Performing Arts	Violin	Teacher generated curriculum based upon the California Visual Performing Arts Standards
Foreign Language	Mandarin 1A	Integrated Chinese 1
Foreign Language	Mandarin 1B	Integrated Chinese 1
Foreign Language	Spanish 1A	IXL
Foreign Language	Spanish 1B	IXL
PE / Health Department	Physical Education	Teacher Prepared Curriculum based on California State Standards for Physical Fitness Standards
SPED		IEP Goals/ Executive Functioning Skills
ELD	ELD A	Educeri: Link to Literacy
ELD	ELD B	Educeri: Link to Literacy

Emergency Plan #2: This plan will take place if there is an emergency that shuts the school down for a certain period of days, but the MAJORITY of students come back, and only a select few have to stay home because of medical and/or health reasons related to the emergency.

Program:

6th-8th:

ELA: Amplify ELA Online + IXL ELA

Math: HMH Online + Khan Academy

Social Studies: TCI

Science: IXL

Students Away From Campus Beyond 5-10 days after the emergency

We understand that there are those who wish to stay home because of complications or issues related to the emergency. We offer independent study as an option to still attend school.

Independent Study Link:  [Independent Study Policy.pdf](#)

Student and Staff Safety While on Campus

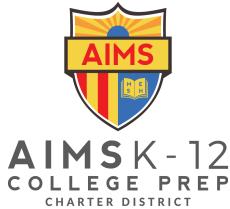
Multiple safety checks will be performed before students and staff are allowed on campus. Administration will determine whether or not it is safe to return to school after an emergency.

Integration with Comprehensive School Safety Plan (CSSP)

This Instructional Continuity Plan (ICP) will be included as an integral component of AIMS College Prep High School's Comprehensive School Safety Plan (CSSP) by July 1, 2025, as required by SB 153. The information in this ICP will be considered in relation to other aspects of the existing safety plan. A locally-adopted CSSP must include this ICP to obtain approval of a Form J-13A waiver request beginning in fiscal year 2026-27.

Review and Updates of this Instructional Continuity Plan (ICP)

This Instructional Continuity Plan will be reviewed and updated in collaboration with Educational Partners, considering feedback and lessons learned.



AIMS K-12 College Prep Charter District

2025-26 Instructional Continuity Plan (ICP)

This plan applies to the following Schools:

American Indian Public Charter School II

Introduction and Purpose

This Instructional Continuity Plan (ICP) ensure all students have access to instruction during a natural disaster or emergency, as mandated by Senate Bill 153, Chapter 38, Statutes of 2024 (SB 153), which adds a provision to California Education Code (EC) Section 32282.

This ICP will be included in the LEA's Comprehensive School Safety Plan (CSSP) by July 1, 2025. Inclusion of this ICP in the CSSP will be required to obtain approval of a Form J-13A waiver request beginning in fiscal year 2026-27. This plan is intended to minimize disruptions to instruction and provide support for pupils' social-emotional, mental health, and academic needs.

Emergency School Closure Learning Continuity Plan - Overview

In response to a possible significant loss and/or disruption caused by natural disasters, plumbing, gas leak, electricity, fire, flood, virus, illness, pandemic, or any event that makes it impossible for students to remain on campus during the day:

Students and staff who are part of the AIMS K12 College Prep Charter District, we have created this learning continuity plan. This plan is created with the ultimate goal of eventually returning to in person instruction as quickly as possible once AIMS K12 is able to meet the multiple conditions of reopening. This learning continuity plan rests upon the vast majority of our students returning to in person instruction as soon as possible after an emergency took place, while providing access to an emergency home learning plan for those unable to come to campus,

because they have lost housing or have health conditions that prohibit a speedy return to AIMS K12 College Prep.

Staff Work Days	Schools Reopen
Monday-Friday, 8:00-4:30pm	As soon as it is cleared to reopen after emergency

School Reopening Target Date

If the conditions for reopening are met, AIMS K12 schools will reopen on (insert proposed date) for in person learning following regular school day schedules. AIMS K12 staff will work Monday-Friday to prepare home learning activities for those students unable to attend school in-person, ready classrooms, and prepare for the return of students. Students who are not able to return will attend class on Zoom where the teacher will give live instruction to those attending in-person.

Unlike the period of school during the COVID pandemic, AIMS K12 is returning to in person instruction as the primary method of school and instructional delivery as soon as we get the clearance that it is safe to occupy the building for instruction. Students who are able to come to school, must come to school.

Reminder for families: *Parents will need to send any refrigerated medicine to school along with their students in the event that power is off in the schools*

Emergency Home Learning Plan Dates	Dates will be planned accordingly if an emergency was to happen
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Emergency Home Learning Plan Summary

In the case of an emergency, AIMS staff will create an Emergency Home Learning Plan that will run through the impacted weeks and days of the emergency. The Emergency Home Learning Plan is intended to serve those students and families residing in the affected areas close or near to the school sites of 171 12th St, Oakland, CA 94607 and 746 Grand Ave, Oakland, CA 94607 or for those Oakland residents with prevailing health conditions that make a return to AIMS K12 College Prep difficult. This Emergency Home Learning Plan will be put into place so that students may have access to course materials and be able to continue to make academic progress toward the goals of their course(s).

Families must contact the school attendance office to share the duration of the absences from school. The school attendance office will code their participation in home learning for these amount of days. While mostly applicable to secondary school students in grades 7-12, students will be asked to engage in essential assignments that will be graded and submitted via Google classroom, email, or a teacher's preferred method of receiving online work assignments.

At the secondary level, students participating in emergency home learning are students who are not able to come to in person school at AIMS K12 for reasons directly related to the initial emergency. This means that students participating in emergency home learning are not able to participate in Sports or extracurricular activities for the period that they are out and doing home learning.

Emergency Home Learning Plan: K-8

Emergency Plan #1: This plan will take place if there is an emergency that is disastrous or a potential hazard to students, where we have to close the campus down. In the case of our campus closing down because of said emergency or danger, students will remain at home until it is safe to return to school. This will look like our emergency learning plans during Covid. This will include online instruction via Zoom with supplemental offerings being online as well. Each of our main curriculum programs come with online platforms that replicate what is in the physical textbook. Teachers will log into Zoom each morning as well as students, and class will be conducted for the full day. Hours will range by grade level.

K-5th:

ELA - 90 mins of instruction on ZOOM - Benchmark Advance + IXL

Math - 90 mins of instruction on ZOOM - GO MATH + IXL + Khan Academy

Science/Social Studies - 90 mins of instruction on ZOOM - IXL Science and TCI

Mandarin - 60 mins teacher led instruction on Zoom

PE - 60 mins - teacher led instruction on Zoom

6th-8th:

ELA - 90 mins of instruction on ZOOM - Amplify ELA + IXL

Math - 90 mins of instruction on ZOOM - Big Ideas Learning Math + IXL + Khan Academy

Science/Social Studies - 90 mins of instruction on ZOOM - McGraw Hill Science and TCI

Mandarin - 60 mins teacher led instruction on Zoom

PE - 60 mins - teacher led instruction on Zoom

ELD: The ELD department will continue to do pull-outs during the day via Zoom in the event of an emergency. Small groups of students will be pulled out based on their ELPAC level and will work with an ELD specialist using the curriculum mentioned below.

SPED: Student push-ins and pullouts will continue to be provided in the event of an emergency via Zoom. SPED teachers and staff will work with students one on one or in small groups for pull-outs and push ins. All accommodations will be followed by the classroom teacher and SPED team during the event of an emergency and students are doing online learning.

Middle School Curriculum

Math	6th grade Math	Big Ideas Math
Math	7th grade Math	Big Ideas Math
Math	8th grade Math	Big Ideas Math
Math	Algebra 1	Big Ideas Math
English		
	English Language Arts (6)	Amplify ELA Blended Curriculum 6th Grade + Designated ELD: Q1: Short Stories Q2: A Bone from a Dry Sea Q3: Call of the Wild Q4: The Outsiders Additional Reading Red Scarf Girl The Giver
English	English Language Arts (7)	Amplify ELA Blended Curriculum 7th Grade + Designated ELD: Q1: Short Stories Q2: Bad Boy Q3: Anne Frank: Diary of a Young Girl by Anne Frank Q4: A Midsummer Night's Dream Additional Readings: Akata Witch by Nnedi Okorafor

		The Long Way Down by Jason Reynolds A Proud Taste for Scarlet and Miniver
English		<p>Amplify ELA Blended Curriculum 8th Grade + Designated ELD:</p> <p>Q1: Short Stories Q2: Animal Farm by George Orwell Q3: Narrative of the Life of Frederick Douglass Q4: Fahrenheit 451</p> <p>Additional Readings</p> <p>Night by Elie Wiesel To Kill a Mockingbird Across Five Aprils</p>
	English Language Arts (8)	
Science	Earth Science	CA Inspire Science Grade 6- Earth & Space Science
Science	Life Science	CA Inspire Science Grade 7 - Life Science
Science	Physical Science	CA Inspire Science Grade 8 - Physical Science
History	Ancient Civilization (6)	TCI History Alive
History	World History (7)	TCI History Alive
History	U.S. History (8)	TCI History Alive
Visual & Performing Arts	Art	Teacher generated curriculum based upon the California Visual Performing Arts Standards
Visual &	Graphic Design	Teacher generated curriculum based upon

Performing Arts		the California Visual Performing Arts Standards
Visual & Performing Arts	Band	Teacher generated curriculum based upon the California Visual Performing Arts Standards
Visual & Performing Arts	Violin	Teacher generated curriculum based upon the California Visual Performing Arts Standards
Foreign Language	Mandarin 1A	Integrated Chinese 1
Foreign Language	Mandarin 1B	Integrated Chinese 1
Foreign Language	Spanish 1A	IXL
Foreign Language	Spanish 1B	IXL
PE / Health Department	Physical Education	Teacher Prepared Curriculum based on California State Standards for Physical Fitness Standards
SPED		IEP Goals/ Executive Functioning Skills
ELD	ELD A	Educeri: Link to Literacy
ELD	ELD B	Educeri: Link to Literacy

Elementary Curriculum

Kindergarten	ELA	Benchmark Advance
	Math	Houghton Mifflin Harcourt - Go Math
	Science	Delta Education Foss Science
	Social Studies	Shell Education - 180 Days of Social Studies

1st Grade	ELA	Benchmark Advance
	Math	Houghton Mifflin Harcourt - Go Math
	Science	Delta Education Foss Science
	Social Studies	Shell Education - 180 Days of Social Studies
2nd Grade	ELA	Benchmark Advance
	Math	Houghton Mifflin Harcourt - Go Math
	Science	Delta Education Foss Science
	Social Studies	Shell Education - 180 Days of Social Studies
3rd Grade	ELA	Benchmark Advance
	Math	Houghton Mifflin Harcourt - Go Math
	Science	Delta Education Foss Science
	Social Studies	Shell Education - 180 Days of Social Studies
4th Grade	ELA	Benchmark Advance
	Math	Houghton Mifflin Harcourt - Go Math
	Science	Delta Education Foss Science
	Social Studies	Shell Education - 180 Days of Social Studies
5th Grade	ELA	Benchmark Advance
	Math	Houghton Mifflin Harcourt - Go Math
	Science	Delta Education Foss Science
	Social Studies	Shell Education - 180 Days of Social Studies
Physical Education	PE	California State PE Standards
ELD	ELD	Benchmark Advance-ELD Components

Emergency Plan #2: This plan will take place if there is an emergency that shuts the school down for a certain period of days, but the MAJORITY of students come back, and only a select few have to stay home because of medical and/or health reasons related to the emergency.

Program:

K-2nd:

ELA: Benchmark Advance Online + IXL ELA

Math: HMH Online + Khan Academy

Social Studies: TCI

Science: IXL

3rd-5th:

ELA: Benchmark Advance Online + IXL ELA

Math: HMH Online + Khan Academy

Social Studies: TCI

Science: IXL

6th-8th:

ELA: Amplify ELA Online + IXL ELA

Math: HMH Online + Khan Academy

Social Studies: TCI

Science: IXL

Students Away From Campus Beyond 5-10 days after the emergency

We understand that there are those who wish to stay home because of complications or issues related to the emergency. We offer independent study as an option to still attend school.

Independent Study Link:  [Independent Study Policy.pdf](#)

Student and Staff Safety While on Campus

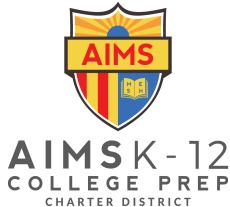
Multiple safety checks will be performed before students and staff are allowed on campus. Administration will determine whether or not it is safe to return to school after an emergency.

Integration with Comprehensive School Safety Plan (CSSP)

This Instructional Continuity Plan (ICP) will be included as an integral component of AIMS College Prep High School's Comprehensive School Safety Plan (CSSP) by July 1, 2025, as required by SB 153. The information in this ICP will be considered in relation to other aspects of the existing safety plan. A locally-adopted CSSP must include this ICP to obtain approval of a Form J-13A waiver request beginning in fiscal year 2026-27.

Review and Updates of this Instructional Continuity Plan (ICP)

This Instructional Continuity Plan will be reviewed and updated in collaboration with Educational Partners, considering feedback and lessons learned.



AIMS K-12 College Prep Charter District

2025-26 Instructional Continuity Plan (ICP)

This plan applies to the following Schools:

AIMS College Prep High School

Introduction and Purpose

This Instructional Continuity Plan (ICP) ensure all students have access to instruction during a natural disaster or emergency, as mandated by Senate Bill 153, Chapter 38, Statutes of 2024 (SB 153), which adds a provision to California Education Code (EC) Section 32282.

This ICP will be included in the LEA's Comprehensive School Safety Plan (CSSP) by July 1, 2025. Inclusion of this ICP in the CSSP will be required to obtain approval of a Form J-13A waiver request beginning in fiscal year 2026-27. This plan is intended to minimize disruptions to instruction and provide support for pupils' social-emotional, mental health, and academic needs.

Emergency School Closure Learning Continuity Plan - Overview

In response to a possible significant loss and/or disruption caused by natural disasters, plumbing, gas leak, electricity, fire, flood, virus, illness, pandemic, or any event that makes it impossible for students to remain on campus during the day:

Students and staff who are part of the AIMS K12 College Prep Charter District, we have created this learning continuity plan. This plan is created with the ultimate goal of eventually returning to in person instruction as quickly as possible once AIMS K12 is able to meet the multiple conditions of reopening. This learning continuity plan rests upon the vast majority of our students returning to in person instruction as soon as possible after an emergency took place, while providing access to an emergency home learning plan for those unable to come to campus, because they have lost housing or have health conditions that prohibit a speedy return to AIMS K12 College Prep.

Staff Work Days	Schools Reopen
Monday-Friday, 8:00-4:30pm	As soon as it is cleared to reopen after emergency

School Reopening Target Date

If the conditions for reopening are met, AIMS K12 schools will reopen on (insert proposed date) for in person learning following regular school day schedules. AIMS K12 staff will work Monday-Friday to prepare home learning activities for those students unable to attend school in-person, ready classrooms, and prepare for the return of students. Students who are not able to return will attend class on Zoom where the teacher will give live instruction to those attending in-person.

Unlike the period of school during the COVID pandemic, AIMS K12 is returning to in person instruction as the primary method of school and instructional delivery as soon as we get the clearance that it is safe to occupy the building for instruction. Students who are able to come to school, must come to school.

Reminder for families: *Parents will need to send any refrigerated medicine to school along with their students in the event that power is off in the schools*

Emergency Home Learning Plan Dates	Dates will be planned accordingly if an emergency was to happen
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Emergency Home Learning Plan Summary

In the case of an emergency, AIMS staff will create an Emergency Home Learning Plan that will run through the impacted weeks and days of the emergency. The Emergency Home Learning Plan is intended to serve those students and families residing in the affected areas close or near to the school sites of 171 12th St, Oakland, CA 94607 and 746 Grand Ave, Oakland, CA 94607 or for those Oakland residents with prevailing health conditions that make a return to AIMS K12 College Prep difficult. This Emergency Home Learning Plan will be put into place so that students may have access to course materials and be able to continue to make academic progress toward the goals of their course(s).

Families must contact the school attendance office to share the duration of the absences from school. The school attendance office will code their participation in home learning for these amount of days. While mostly applicable to secondary school students in grades 7-12, students

will be asked to engage in essential assignments that will be graded and submitted via Google classroom, email, or a teacher's preferred method of receiving online work assignments.

At the secondary level, students participating in emergency home learning are students who are not able to come to in person school at AIMS K12 for reasons directly related to the initial emergency. This means that students participating in emergency home learning are not able to participate in Sports or extracurricular activities for the period that they are out and doing home learning.

Emergency Home Learning Plan: 9-12

Emergency Plan #1: This plan will take place if there is an emergency that is disastrous or a potential hazard to students, where we have to close the campus down. In the case of our campus closing down because of said emergency or danger, students will remain at home until it is safe to return to school. This will look like our emergency learning plans during Covid. This will include online instruction via Zoom with supplemental offerings being online as well. Each of our main curriculum programs come with online platforms that replicate what is in the physical textbook. Teachers will log into Zoom each morning as well as students, and class will be conducted for the full day. Hours will range by grade level.

9th-12th: All instruction will be taught via Zoom by the classroom teacher. Each period/class is 60 mins

ELD: The ELD department will continue to do pull-outs during the day via Zoom in the event of an emergency. Small groups of students will be pulled out based on their ELPAC level and will work with an ELD specialist using the curriculum mentioned below.

SPED: Student push-ins and pullouts will continue to be provided in the event of an emergency via Zoom. SPED teachers and staff will work with students one on one or in small groups for pull-outs and push ins. All accommodations will be followed by the classroom teacher and SPED team during the event of an emergency and students are doing online learning.

High School Curriculum

Math	Algebra I	Common Core Algebra 1 with CalcChat & CalcView (Big Ideas Learning)
Math	Geometry	Common Core Geometry with CalcChat & CalcView (National Geographic Learning)

Math	Algebra II	Big Ideas Math Algebra 2: A Common Core Curriculum(Big Ideas Learning)
Math	Honors Pre-Calculus	<u>Precalculus with Limits: A Graphing Approach (Cengage)</u>
Math	AP Calculus	Calculus, 11e (Cengage)
Math	AP Statistics	Introduction to Statistics and Data Analysis Hardcover
Science	AP Environmental Science	Exploring Environmental Science for AP
Science	AP Biology	Campbell Biology, 12th Edition
Science	AP Chemistry	California Inspire Chemistry, California Edition (McGraw Hill)
Science	AP Physics	Raymond A. Serway, Chris Vuille, College Physics, 11th Edition, Cengage Learning. Boston, MA, 2018
Science	AP Computer Science A	
English	English 9	Foundations of Language and Literature (Bedford, Freeman, & Worth, 2018)
English	English 10	Everything's An Argument with Readings (Bedford, Freeman, & Worth, 2022)
English	AP English Language and Composition	Ideas in Argument Building Skills and Understanding for the AP® English Language Course (Bedford, Freeman, & Worth, 2022)
English	AP English Literature and Composition	Literature & Composition Essential Voices, Essential Skills for the AP® Course (Bedford, Freeman, & Worth, 2022)
History	AP World History	World Civilizations: The Global Experience, Since 1200 AP* Edition, 8th Edition
History	AP Human Geography	Human Geography for the AP® Course

History	AP US History	The American Pageant 16th Ed (Cengage)
History	AP US Government and Politics	Harrison, American Democracy Now, 7e
History	AP Macroeconomics	Krugman's Economics for AP® 2nd Edition
Visual & Performing Arts	Art	Teacher generated curriculum based upon the California Visual Performing Arts Standards
Visual & Performing Arts	Art 2	Teacher generated curriculum based upon the California Visual Performing Arts Standards
Visual & Performing Arts	AP Studio Art	Teacher generated curriculum based upon the California Visual Performing Arts Standards
Visual & Performing Arts	Band I	Alfred's Essentials of Music Theory (Alfred Music) and Essential Elements for Band (Hal Leonard)
Visual & Performing Arts	Band II	Alfred's Essentials of Music Theory (Alfred Music) and Essential Elements for Band (Hal Leonard)
Visual & Performing Arts	Guitar I	Teacher generated curriculum based upon the California Visual Performing Arts Standards
Foreign Language	Mandarin I	Integrated Chinese, Volume 1 (Cheng & Tsui)
Foreign Language	Mandarin II	Integrated Chinese, Volume 2 (Cheng & Tsui)
Foreign Language	AP Mandarin	Integrated Chinese, Volume 2 (Cheng & Tsui)
Foreign Language	French I	T'es branché 1 (EMC Publishing)
Foreign	French II	T'es branché 2 (EMC Publishing)

Language		
PE / Health Department	PE	Teacher generated curriculum based upon the California State Physical Fitness Standards
SPED	Study Skills	IEP Goals/ Executive Functioning Skills
ELD	ELD A	Edge A: Reading, Writing, & Language Curriculum (Cengage)
ELD	ELD B	Edge A: Reading, Writing, & Language Curriculum
ELD	ELD 2	Edge B: Reading, Writing, & Language Curriculum
AIMS Core Elective	College Planning	Story Like You Mean It: How to Build and Use Your Personal Narrative to Illustrate Who You Really Are (Lioncrest Publishing)
AIMS Core Elective	AP/SAT Test Prep	SAT Prep Black Book: The Most Effective SAT Strategies Ever Published 2nd Edition (ACT Prep Books)

Emergency Plan #2: This plan will take place if there is an emergency that shuts the school down for a certain period of days, but the MAJORITY of students come back, and only a select few have to stay home because of medical and/or health reasons related to the emergency.

9th-12th:

Each Period is 60 mins of instruction, so 60 mins of online work assigned by the classroom teacher online for students to do independently

AP Courses: College Board

Regular Classes: Teacher Created Online Work - through Google Classroom

Students Away From Campus Beyond 5-10 days after the emergency

We understand that there are those who wish to stay home because of complications or issues related to the emergency. We offer independent study as an option to still attend school.

Independent Study Link:  [Independent Study Policy.pdf](#)

Student and Staff Safety While on Campus

Multiple safety checks will be performed before students and staff are allowed on campus. Administration will determine whether or not it is safe to return to school after an emergency.

Integration with Comprehensive School Safety Plan (CSSP)

This Instructional Continuity Plan (ICP) will be included as an integral component of AIMS College Prep High School's Comprehensive School Safety Plan (CSSP) by July 1, 2025, as required by SB 153. The information in this ICP will be considered in relation to other aspects of the existing safety plan. A locally-adopted CSSP must include this ICP to obtain approval of a Form J-13A waiver request beginning in fiscal year 2026-27.

Review and Updates of this Instructional Continuity Plan (ICP)

This Instructional Continuity Plan will be reviewed and updated in collaboration with Educational Partners, considering feedback and lessons learned.

Coversheet

Prop 28 Annual Report

Section: IV. Consent Calendar
Item: B. Prop 28 Annual Report
Purpose: Vote
Submitted by:
Related Material: prop28annualreport - AIMS HS.pdf
Cover Letter - Prop 28 -Annual Report.pdf
prop28annualreport - AIMS MS.pdf
prop28annualreport - AIPCS II.pdf

Proposition 28: Arts and Music in Schools Funding Annual Report Fiscal Year 2024–25

Name:

County-District-School (CDS) Code:

Allocation Year: 2023–24, 2024–25

1. Narrative description of the Proposition 28 arts education programs funded (2500 character limit).

2. Number of full-time equivalent teachers (certificated) providing arts education programs with Arts and Music in Schools (AMS) funds

3. Number of full-time equivalent personnel (classified) providing arts education programs with AMS funds

4. Number of full-time equivalent teaching aides providing arts education programs with AMS funds

5. Number of students served with AMS funds

6. Number of school sites providing arts education programs with AMS funds

Date of Approval by Governing Board/Body

Annual Report Data URL (direct PDF link to document on local educational agency website)

California Department of Education, January 2025



AIMS K-12 College Prep Charter District Board Submission Cover Letter

Submitter Information

Full Name: _____
Position/Title: _____
Department: _____
Date of Submission (MM/DD/YYYY): _____

Item Details

Title of Item: _____
Is this item a: New Submission
 Renewal
If Renewal: Please summarize any changes from the previous submission:

Approvals

Has this item been reviewed by:
 Superintendent
 Chief Business Officer (CBO) (If budget changes)
 Director of Compliance (If plan changes)
 Neither

Committee Review

Has this item been through the appropriate committee review process?
 Yes No
If yes: Please specify which committee(s) and provide minutes or approval documentation:

Deadline Information

Is there a submission deadline for this item?
 Yes No
If yes: Please indicate the deadline date (MM/DD/YYYY): _____

Financial Information (if applicable):

Total Cost: \$ _____

Is this expenditure included in the annual budget?

Yes No

Please specify in which plan this expense is indicated:

SPSA LCAP Other: _____

Proposition 28: Arts and Music in Schools Funding Annual Report Fiscal Year 2024–25

Name:

County-District-School (CDS) Code:

Allocation Year: 2023–24, 2024–25

1. Narrative description of the Proposition 28 arts education programs funded (2500 character limit).

2. Number of full-time equivalent teachers (certificated) providing arts education programs with Arts and Music in Schools (AMS) funds

3. Number of full-time equivalent personnel (classified) providing arts education programs with AMS funds

4. Number of full-time equivalent teaching aides providing arts education programs with AMS funds

5. Number of students served with AMS funds

6. Number of school sites providing arts education programs with AMS funds

Date of Approval by Governing Board/Body

Annual Report Data URL (direct PDF link to document on local educational agency website)

California Department of Education, January 2025

Proposition 28: Arts and Music in Schools Funding Annual Report Fiscal Year 2024–25

Name:

County-District-School (CDS) Code:

Allocation Year: 2023–24, 2024–25

1. Narrative description of the Proposition 28 arts education programs funded (2500 character limit).

2. Number of full-time equivalent teachers (certificated) providing arts education programs with Arts and Music in Schools (AMS) funds

3. Number of full-time equivalent personnel (classified) providing arts education programs with AMS funds

4. Number of full-time equivalent teaching aides providing arts education programs with AMS funds

5. Number of students served with AMS funds

6. Number of school sites providing arts education programs with AMS funds

Date of Approval by Governing Board/Body

Annual Report Data URL (direct PDF link to document on local educational agency website)

California Department of Education, January 2025

Coversheet

Proposed Changes to School Calendar 25-26

Section:

IV. Consent Calendar

Item:

C. Proposed Changes to School Calendar 25-26

Purpose:

Vote

Submitted by:**Related Material:**

Proposed Changes to School Calendar 2025-2026.pdf



AIMS K-12 College Prep Charter District Board Submission Cover Letter

Submitter Information

Full Name: _____
Position/Title: _____
Department: _____
Date of Submission (MM/DD/YYYY): _____

Item Details

Title of Item: _____
Is this item a: New Submission
 Renewal
If Renewal: Please summarize any changes from the previous submission:

Approvals

Has this item been reviewed by:
 Superintendent
 Chief Business Officer (CBO) (If budget changes)
 Director of Compliance (If plan changes)
 Neither

Committee Review

Has this item been through the appropriate committee review process?
 Yes No
If yes: Please specify which committee(s) and provide minutes or approval documentation:

Deadline Information

Is there a submission deadline for this item?
 Yes No
If yes: Please indicate the deadline date (MM/DD/YYYY): _____

Financial Information (if applicable):

Total Cost: \$ _____

Is this expenditure included in the annual budget?

Yes No

Please specify in which plan this expense is indicated:

SPSA LCAP Other: _____

Proposed Changes to the 2025-2026 School Calendar

Reduce the number of Boot Camp days and repurpose those days as Leadership Professional Development days.

Shorten the academic year by moving the end date from June 18, 2026, to June 5, 2026, resulting in a reduction of 8 instructional days.

Ensure compliance with the minimum charter school requirement of 175 instructional days.

2024-2025		2025-2026 - Previous Approved Calendar		2025-2026 - New Proposed Calendar	
First Day of School	8/14/2024	First Day of School	8/18/2025	First Day of School	8/18/2025
Instructional Days	187	Instructional Days	185	Instructional Days	177
Boot Camp PD	9	Boot Camp PD	11	Boot Camp PD	8
PD Days	7	PD Days	4	PD Days	4
Teacher/Parent Conference Days	2	Teacher/Parent Conference Days	2	Teacher/Parent Conference Days	2
Paid Holidays/Breaks	27	Paid Holidays/Breaks - Teachers*	28	Paid Holidays/Breaks - Teachers*	28
Last day of School	6/17/2025	Last day of School	6/18/2026	Last day of School	6/5/2025
Total	205	Total Working Days	202	Total Working Days	191

AIMS K-12 College Prep Charter District

2025-2026 School Calendar

July 2025						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August 2025						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
					*10	
						*21

September 2025						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October 2025						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November 2025						
Su	M	Tu	W	Th	F	Sa
					1	
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
					*14	
						*15

December 2025						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

January 2026						
Su	M	Tu	W	Th	F	Sa
			1	2	3	
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

February 2026						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March 2026						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April 2026						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May 2026						
Su	M	Tu	W	Th	F	Sa
				1	2	
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
					*20	

June 2026						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

 Schools Closed
 Schools/Offices Closed
 All Staff PD
 Teacher/Parent Conferences
July 4 Independence Day (offices closed)
Jul 7 - Jul 25 AIMS Summer Session
Aug 6 - 15 AIMS Staff Orientation (Schools Closed)
Aug 18 First Day of School for Students
Sep 1 Labor Day (schools/offices closed)
Oct 6 Teacher/Parent Conference (No School for Students)
Oct 17 End of Quarter 1 Marking Period
Oct 20 Staff Development (schools closed)
Nov 11 Veteran's Day (schools/offices closed)
Nov 24 - 28 Thanksgiving Break (schools closed)
Dec 22 - Jan 2 Winter Break (schools closed)
Jan 16 End of Quarter 2/ Semester 1 Marking Period
Jan 19 MLK Jr. Day (schools/offices closed)
Jan 20 Staff Development Day (schools closed)

 First/Last Day of School
 Report Card Week
 Progress Report Week
 Summer Session
Feb 16
Feb 17
Mar 13
Mar 27
Mar 30
Mar 31
Apr 6 - Apr 10
Apr 24
Apr 24
May 1 - Jun 12
May 25
May 25
Jun 5
Jun 5
Jun 8
Jun 19
Jun 19
President's Day (schools/offices closed)
Lunar Year Observe (schools/offices closed)
Teacher/Parent Conference (No School for Students)
End of Quarter 3 Marking Period
Cesar Chavez Day Observe (schools/offices closed)
Staff Development Day (schools closed)
Spring Break (schools closed)
Staff Development (schools closed)
AP/CAASPP Testing
Memorial Day (schools/offices closed)
End of Quarter 4/ Semester 2 Marking Period
Last Day of School for Students
AIMS Graduation Day
Juneteenth (Schools & Office Closed)

Coversheet

NWEA

Section: IV. Consent Calendar
Item: D. NWEA
Purpose: Vote
Submitted by:
Related Material: Aims College Preparatory Charter High School - 5_30_2025 (2).pdf
NWEA Cover Letter.docx.pdf



SALES ORDER

Order Date: 05/30/2025

Start Date: 07/01/2025

Order #: 00110607

End Date: 06/30/2026

Prepared For

Account Name: Aims College Preparatory Charter High School

Agency Code: 25617

Primary Contact: Christopher Ahmad

Email: christopher.ahmad@aimsk12.org

Customer Information

Aims College Preparatory Charter High School
171 12Th St Ste 100
Oakland, CA 94607-4911
United States

Bill-To Information

Aims College Preparatory Charter High School
171 12Th St Ste 100
Oakland, CA 94607-4911
United States

NWEA Sales Point of Contact

Jennifer Thompson

jennifer.thompson@nwea.org

503-548-5090

Products & Services

Product	Sales Price	Quantity	Total Price
MAP Growth K-12	\$13.50	1,300	\$17,550.00
Coach for MAP Reading Fluency	\$11.00	650	\$7,150.00
MAP Reading Fluency for Coach	\$9.00	650	\$5,850.00
MRF: Reports for Teachers- Analyze Start of Year Data (Virtual, 2-hour session, up to 30 participants)	\$1,260.00	1	\$1,260.00
MRF: Coach Reports for Teachers- Utilizing Data in the Classroom Virtual (2-hour session, up to 30 participants)	\$1,260.00	1	\$1,260.00
MG: Inform Instr: Responsive Planning (Virtual, 2-hour session, up to 30 participants)	\$1,260.00	3	\$3,780.00
MG: Student Goal Setting (Virtual, 2-hour session, up to 30 participants)	\$1,260.00	3	\$3,780.00

Subtotal	\$40,630.00
Estimated Tax	\$0.00
Grand Total	\$40,630.00

Invoicing Information

Unless otherwise specified, payment terms are Net 30. Remittance instructions will be included with your invoice.

Until this Sales Order is signed, the pricing is valid for 30 days from the Order Date listed at the top of this document. Please confirm the billing address or specify changes to your Sales Point of Contact.

For a copy of the latest NWEA division W-9, it is available at <https://support.hmhco.com/s/article/Billing-and-Invoices>. Click on "Requesting a W-9" and select "NWEA".

The Tax ID for NWEA, a division of Houghton Mifflin Harcourt Publishing Company, is 04-1456030.

Terms and Conditions

This Sales Order is between Customer and NWEA, a division of Houghton Mifflin Harcourt Publishing Company, and is subject to the HMH Standard PreK-12 Terms of Purchase located at <https://www.hmhco.com/terms-of-purchase> (the "Agreement") for the Products and Services listed above. By signing this Sales Order, you agree you have read, understand, and agree to the Agreement.

Signature

Customer
Signature: _____

Customer
Printed Name: _____

Date: _____

Customer Title _____



AIMS K-12 College Prep Charter District Board Submission Cover Letter

Submitter Information

Full Name: Christopher Ahmad

Position/Title: Director of Data and Academics

Department: Academics

Date of Submission (MM/DD/YYYY): 6/20/2025

Item Details

Title of Item: NWEA

Is this item a: New Submission

Renewal

If Renewal: Please summarize any changes from the previous submission:

None, same program and items

Approvals

Has this item been reviewed by:

Superintendent

Chief Business Officer (CBO) (If budget changes)

Director of Compliance (If plan changes)

Neither

Committee Review

Has this item been through the appropriate committee review process?

Yes No

If yes: Please specify which committee(s) and provide minutes or approval documentation:

If no: Explain why: Bringing the contract to the board for the first time

Deadline Information

Is there a submission deadline for this item?

Yes No

If yes: Please indicate the deadline date (MM/DD/YYYY): July 1st, 2025

Financial Information (if applicable):

Total Cost: \$40,630

Is this expenditure included in the annual budget?

Yes No

Please specify in which plan this expense is indicated:

AIMS HS - Learning Recovery Block Grant

AIMS MS - Learning Recovery Block Grant

AIPCS II - Learning Recovery Block Grant

Coversheet

ACOE Induction

Section: IV. Consent Calendar
Item: E. ACOE Induction
Purpose: Vote
Submitted by:
Related Material: Induction - AIMS K-12, ACOE, Pleasanton.docx.pdf



Memorandum of Understanding

by and between

Alameda County Office of Education, AIMS K-12 charter school, and
Pleasanton Unified School District

This Memorandum of Understanding was made on June 11, 2025 between Alameda County Office of Education (ACOE), AIMS K-12 Charter District, and the Pleasanton Unified School District (PUSD). The purpose of this Memorandum of Understanding program known as Pleasanton-ACOE Teacher Induction Program will occur as a partnership between ACOE, AIMS K-12 Charter District, and PUSD. The program will take place at Alameda County Office of Education located at 313 West Winton Ave, Hayward, CA.

I. BACKGROUND

The Alameda County Office of Education will work in partnership with Pleasanton Unified School District to offer induction services to new teachers by utilizing Pleasanton's approved Teacher Induction program. Through the PUSD-ACOE Teacher Induction Program Partnership, developing educators across the county will have the opportunity to work with an experienced mentor to develop and strengthen their teaching practice while working to earn a California Clear Teaching Credential with the California Commission on Teaching Credentials.

II. PURPOSE & SCOPE

This is a one year MOU that will create a bridge between the PUSD accredited program to the ACOE accredited program. In that year, ACOE will use PUSD's accredited materials to provide induction for all teachers moving from a preliminary teaching credential to a cleared teaching credential.

III. RESPONSIBILITIES

Pleasanton Unified School District agrees to the following:

Systems Management

1. Provide and supervise the commission-approved induction program which grants a recommendation of a Professional Clear Credential upon successful completion of all program activities and requirements.
2. Submit reports or information on matters related to accreditation to the CTC.
3. Review database with teacher records and reports including files containing information and other evidence of progress of candidates and their mentors to all participating districts/schools.
4. Participate in the ACOE/Pleasanton Induction leadership team in order to gather input and make adjustments.

Teacher Support:

1. Verify the eligibility and enrollment for all candidates for all partner districts/schools.
2. Verify participating teachers in all partner districts/schools have successfully completed all program requirements and submit verifying information/recommendation to the CTC on behalf of the participating teacher in order to apply for the CA Clear Credential.
3. Provide all materials and resources for program approved Individualized Learning Plan solely for the teacher's professional growth and not for evaluation purposes.

Mentor Support:

1. Verify qualifications of all mentors and provide final approval for participating and mentor partnership according to Pleasanton Induction Program Standards.
2. Provide all training materials and resources for new and veteran mentor training.

ACOE staffing agrees to provide the following:

Systems Management:

1. Collect induction candidate eligibility for enrollment materials and share with Pleasanton.
2. Maintain a comprehensive database with accurate records and reports including files containing evidence of progress of candidates and their mentors.
3. Coordinate all Memorandum of Understanding (MOU) from participating district/partner schools and submit as a bundle to Pleasanton for their board approval.
4. Coordinate communication with participating schools/districts.
5. Facilitation of a quarterly leadership team to gather input and make program adjustments.
6. Collect and process all payments and mentor stipends and disburse to Pleasanton Unified as agreed upon.
7. Consult with District/Partner Schools to review their needs in relation to new teacher induction and collaborate with Pleasanton to implement continuous improvement.
8. Collect fees associated with Induction and accreditation support as needed.

Teacher Support:

1. Facilitate an orientation for AIMS K-12 charter teachers to Pleasanton/ACOE Induction program.
2. Oversee the enrollment process of all teachers and bundle enrollment information for Pleasanton's approval.
3. Provide ongoing communication and support for teacher questions and program related needs.
4. Ensure all participants are meeting consistently with their mentors to meet the program requirements.

Mentor Support:

1. Assist District/Partner School in recruitment and selection of new teacher mentors according to the California Induction Program Preconditions and Induction Standards.
2. Utilize Pleasanton's training materials, facilitate training for new and veteran mentor training series.
3. Implement Pleasanton's Mid-Year and year-End ILP review processes, and Year-End Colloquium.
4. Provide ongoing troubleshooting and case management support for mentors in support of each candidate.

AIMS K-12 charter agrees to the following:

1. Designate a coordinator (who holds a management position or certificated teacher on special assignment) to serve as the primary contact. This person will represent the District/Partner school on the leadership team and support implementation of all program requirements.
2. Share a list of candidates who are eligible for induction within AIMS K-12 charter by the beginning of the school year.
3. Submit a final list of participating teachers and mentors prior to October 1st of 2025-2026 school year.
4. Pay a fee to ACOE for teacher induction services:
 - \$1850 per participating teacher (If the District/Partner school provides mentor)
 - \$3850 per participation teacher (If ACOE provides the mentor)
 - \$2500 per participating teacher who is qualified to complete the Early Completion Option.
5. Pay half of the amount by December 1, 2025. The balance of the total amount is due by March 31, 2026, Credential recommendations will be made after full payment is received.
6. Ensure sufficient resources are allocated to support participating mentors and teachers with meeting program requirements including:
 - a. No less than 60 minutes of mentoring support weekly.
 - b. The completion of an Individualized Learning Plan designed solely for teacher's professional growth and not for evaluation or other purposes.
 - c. Individualized Learning Plan goals collaboratively developed by the teacher and mentor with consultation from the site administrator within 60 days of enrollment.
 - d. Release time for mentors to attend all required professional development and to conduct required observations of the participating teacher. (see Exhibit A)

7. Ensure full participation in programs including:
 - a. Training for mentors.
 - b. Allocate up to one full day of release time per year for teachers to observe.
 - c. Attendance of site administrators at required program events.
 - d. Ensure correspondence from ACOE is received successfully.
 - e. District based mid year reflection and end of year colloquium.
8. Ensure all teachers sign the appropriate forms including coordinator/liaison, site administrator, and mentor.

IV. TERMINATION OF AGREEMENT

All parties have the right to terminate this Agreement, with or without cause. The terminating party must give all other parties 30 days written notice thereof. Notice of termination may be issued by an Authorized representative from each respective entity.

V. INDEMNIFICATION

AIMS K-12 Charter District agrees to indemnify and hold ACOE, PUSD, and its officers, directors, employees, and agents harmless and free from all claims, actions, audits, losses, liabilities or expenses arising under this agreement that are the responsibility of AIMS K-12 charter that may arise as a result of the AIMS K-12 charter 's acts or omissions in the performance of this agreement.

PUSD/ACOE agrees to indemnify and hold AIMS K-12 charter and its officers, directors, employees, and agents harmless and free from all claims, actions, audits, losses, liabilities or expenses arising under this agreement that are the responsibility of the ACOE and AIMS K-12 charter that may arise as a result of Pleasanton/ ACOE and AIMS K-12 charter s acts or omissions in the performance of this agreement.

All disputes, claims, or other matters in question arising out of or relating to this MOU may ultimately be decided by means of legal action provided by California State law. Any attorneys' fees and associated costs arising from such legal action shall be paid by each party for its own costs.

VI. INSURANCE

PUSD, ACOE, and and AIMS K-12 charter , each covenant and agree to acquire and maintain during the term of this Agreement policies of insurance or self-insurance as follows:

- General Liability: \$1,000,000 minimum limit per occurrence
- Automobile Liability: \$1,000,000 minimum limit per occurrence
- Workers' Compensation: Statutory Limits and Employers' Liability
\$1,000,000 min. limit

PUSD, ACOE and AIMS K-12 charter shall each provide the other party with evidence of insurance or self-insurance, with a certificate of insurance, prior to the commencement of this Agreement.

VII. ENTIRE AGREEMENT

This Agreement represents the entire agreement between PUSD, ACOE, and AIMS K-12 charter for the Pleasanton/ACOE Teacher Induction Program. All prior or contemporaneous oral or written agreements by and between the parties and their agents and representatives with respect to the matters in this Agreement are revoked and extinguished by this Agreement.

[signature page follows]

VII. AUTHORITY

The undersigned warrant that they are authorized representatives and have authority to execute this Agreement on behalf of the Parties indicated.

Alameda County Office of Education

By: _____

Name: _____

Title: _____

Date: _____

Pleasanton Unified School District

By: _____

Name: _____

Title: _____

Date: _____

AIMS K-12 charter

By: _____

Name: _____

Title: _____

Date: _____

Exhibit A: Mentor Training and Release Schedule

Mentor Training- Required		Mentor Network- Highly recommended
Time of Year	ACOE Provided Training	District Contribution
August	<ul style="list-style-type: none"> • Teacher enrollment and orientation. • Overview to school administrator about Induction expectations • All mentors orientation 	<p>Time for one hour overview of teacher enrollment.</p> <p>Time for overview of teacher induction programming/support.</p> <p>After School training at a district location (if not at ACOE). ACOE will bring all PD materials and provide dinner.</p>
September	<ul style="list-style-type: none"> • New Mentor Training 	Full day substitute- hosted at ACOE
October	<ul style="list-style-type: none"> • New Mentor Training (½ day professional learning, ½ day potential observation time) • Veteran Mentor Training 	<p>Full day substitute hosted at ACOE.</p> <p>After School training at a district location (if not at ACOE). ACOE will bring all PD materials and provide dinner.</p>
Nov/Dec	<ul style="list-style-type: none"> • Optional Mentor Network 	One hour virtual meeting.
January	<ul style="list-style-type: none"> • Optional Mentor Network 	Virtual Mid Year Calibration
February	<ul style="list-style-type: none"> • New Mentor Training (½ day professional learning, ½ day potential observation time) • Veteran Mentor Training 	<p>Full day substitute for mentors.</p> <p>After School training at a district location (if not at ACOE). ACOE will bring all PD materials and provide dinner.</p>
March	<ul style="list-style-type: none"> • Optional Mentor Network 	One hour virtual meeting.
April	<ul style="list-style-type: none"> • Final colloquium Teachers and Mentors 	After School training at a district location (if not at ACOE). ACOE will bring all PD materials and provide dinner.

Coversheet

Families in Action for Quality Education DBA Oakland Enrolls Agreement

Section:

IV. Consent Calendar

Item:

F. Families in Action for Quality Education DBA Oakland Enrolls

Agreement

Purpose:

Vote

Submitted by:

Related Material:

Families in Action for Quality Education DBA Oakland Enrolls Agreement.pdf



AIMS K-12 College Prep Charter District Board Submission Cover Letter

Submitter Information

Full Name: _____
Position/Title: _____
Department: _____
Date of Submission (MM/DD/YYYY): _____

Item Details

Title of Item: _____
Is this item a: New Submission
 Renewal
If Renewal: Please summarize any changes from the previous submission:

Approvals

Has this item been reviewed by:
 Superintendent
 Chief Business Officer (CBO) (If budget changes)
 Director of Compliance (If plan changes)
 Neither

Committee Review

Has this item been through the appropriate committee review process?
 Yes No
If yes: Please specify which committee(s) and provide minutes or approval documentation:

Deadline Information

Is there a submission deadline for this item?
 Yes No
If yes: Please indicate the deadline date (MM/DD/YYYY): _____

Financial Information (if applicable):

Total Cost: \$ _____

Is this expenditure included in the annual budget?

Yes No

Please specify in which plan this expense is indicated:

SPSA LCAP Other: _____

 Oakland Enrolls	OAKLAND ENROLLS, A PROJECT OF FAMILIES IN ACTION FOR QUALITY EDUCATION, MEMORANDUM OF UNDERSTANDING FOR PARTICIPATING CHARTER PARTNERS (2025-2026 School Year for 2026-2027 Enrollment)
--	--

This **Memorandum of Understanding** ("MOU") is entered into by **[LEGAL NAME and description of charter operator]** ("Charter Partner") and Families in Action for Quality Education, a California Nonprofit Public Benefit Corporation, doing business as Oakland Enrolls ("Oakland Enrolls"). Charter Partner and Oakland Enrolls are sometimes referred to in this MOU individually as "**Party**" and together as "**Parties**." This agreement shall be effective as of July 1, 2025.

BACKGROUND

Oakland Enrolls is responsible for the common charter application. Prior to the Oakland Enrolls common charter application, a fragmented and inequitable system of school enrollment existed in Oakland, making it difficult for families, particularly those historically marginalized, to navigate the public-school enrollment process. The Oakland Enrolls common charter application aims to address this problem, in collaboration with schools and community partners, by providing a simplified enrollment process, where families can use a single platform to fill out one application for charter schools, applying to multiple schools at once. In order to optimize family access to information about school options and to build a positive public narrative, Oakland Enrolls will provide collective marketing to its school partners along with regular training and capacity building.

Charter Partner wishes to participate in the Oakland Enrolls common charter application, in order to enhance family choice, make the process for families easier, and share data to gain more insight into application and enrollment trends in Oakland. Therefore, in exchange for good and valuable consideration, the Parties agree as follows:

RIGHTS AND RESPONSIBILITIES

1. Description of Oakland Enrolls common charter application.

- a. **Timeline** – Charter Partners participating in the city-wide charter enrollment system will follow the following timeline during the 2025 - 2026 School Year ("SY"), in preparation for the 2026 - 2027 enrollment year. The timeline is subject to change at the discretion of Oakland Enrolls, and Charter Partner will be required to follow any changes implemented by Oakland Enrolls:

Date	Milestone
------	-----------

September 26, 2025	Review and finalize lottery preferences for SY 2026-2027
November 10, 2025	On-Time application launch for SY 2026-2027
December 5, 2025	Charter Partner will share their Fall 1 Submission CALPADS 8.1 Student Profile List as of October 2025
January 2026	Lottery verification
February 13, 2026	On-Time applications due
February 17, 2026	Late applications launch
March 2, 2026	Schools run lotteries, offers remain in Pre-Offer status
March 3, 2026	All offers made public by Oakland Enrolls
March 19, 2026	On-Time lottery confirmation deadline
March 20, 2026	Bulk rescind of On-Time lottery offers by Oakland Enrolls
May 21, 2027	Application closes for all schools (best guess date)

Oakland Enrolls will give Charter Partner the timeline for the 2027 - 2028 and 2028 - 2029 SE by July 1 of the previous upcoming school year.

b. Key System Functionalities of Charter Enrollment Program

- i. *Multiple Languages:* the common application is available in five languages (English, Spanish, Chinese, Arabic, Vietnamese).
- ii. *School Offer and Acceptances:* A family is only allowed to accept one offer per student in the common charter application system.
- iii. *On-Time Lottery Offer Launch:* All Charter Partners will publicize On-Time lottery offers to families on the same date via Oakland Enrolls.
- iv. *On-Time Lottery Offer Rescind:* Oakland Enrolls will automatically rescind any outstanding On Time lottery offers on the same date, March 20, 2026. Oakland Enrolls' standard messaging gives families 10 business days to accept an offer, but schools may choose to use their own messaging and timeline.
- v. *Data Sharing:* The Oakland Enrolls common charter application involves and requires data sharing related to applications, enrollments, transfers, waitlists, and accepted offers, as follows: By the start of December 2025, Charter Partner will share their Fall 1 Submission CALPADS 8.1 Student Profile List as of October 2025;

- vi. Oakland Enrolls will use the CALPADS data to assess the full enrollment pipeline, subgroups enrollment information, and pipeline attrition. Oakland Enrolls agrees to handle this data in accordance with the terms set out in **Appendix C**.
- vii. Oakland Enrolls may share the CALPADS data with third parties for research purposes.
- viii. Shared data will also be used for joint marketing, communications, and outreach activities by the Parties and Oakland Enrolls' individual marketing and outreach activities, and community partnerships, in accordance with applicable law.
- ix. Select data may be shared with research or community partners to enhance the family experience.
- x. Charter Partner represents and warrants that in assigning the applicable Student Profile Data to and sharing information with Oakland Enrolls including, but not limited to (Confidential Information as defined in **Appendix C**) that Charter Partner is in compliance with the provisions of FERPA, and any amendments thereto. Oakland Enrolls represents and warrants that it is also in compliance with any applicable provisions of FERPA, if any, and any amendments thereto. Furthermore, Charter Partner represents and warrants that it has the requisite consents and is allowed under FERPA, and other applicable laws, to assign Student Profile Data with Oakland Enrolls that Oakland Enrolls would then share with third parties for research purposes. Nothing in this Agreement may be construed to allow either Party to maintain, use, disclose or share information in a manner not allowed by state or federal law or regulation.

2. Collective Marketing

a. Strategic use of Enrollment Data

- i. Develop and distribute power of data reports citywide

b. Collective Marketing and Communications

- ii. New brand identity and digital media framework for Oakland Enrolls
- iii. Collective Marketing regular blog, social media and web
- iv. Leverage earned media for school partners
- v. Charter School Choice Fair participation
- vi. Year-Round Community Outreach & Marketing ie Head Start, community partners

3. Enrollment and Marketing Training

- i. Provide regular in person/virtual training as well as office hours and differentiated on-site coaching.
- ii. Training topics to include SchoolMint Legacy platform, Schoolmint Legacy data, Marketing and Building Community, Collaboration & Harvesting Collective Wisdom

4. Charter Partner's Commitments.

- a. Charter Partner will complete the following Appendixes prior to signing and returning the MOU:
 - i. **Appendix A** – Confirmation of Commitments and Services
 - ii. **Appendix B** – Key Organization Contacts
- b. Oakland Enrolls implements the charter enrollment program, in part, through an online school enrollment platform. To participate in the charter enrollment program, Charter Partner must create a portal and give Oakland Enrolls access to Charter Partner's portal. Charter Partner agrees and understands that in order to maintain the health and efficiency of the common application, Oakland Enrolls will have certain access to data and the permission to alter data on Charter Partner's portal.
- c. Charter Partner will be responsible for ensuring that the applications are accurate and updated in accordance with parent and/or legal guardian wishes.
- d. Charter Partner will only accept applications to its school(s) through the Oakland Enrolls common charter application. All applicants to Charter Partner's school(s) must submit an Oakland Enrolls common charter application during the On-Time (Open Enrollment) and/or Late (Post Enrollment) Application periods during the common application timeline. Charter Partner will not create or distribute a school-specific application for any grades it serves and will only accept applications per the Oakland Enrolls common application timeline.
- e. Charter Partner will provide information to Oakland Enrolls for school choice collateral in a timely fashion and is responsible for updating its editable online school finder profile and attributes as necessary.
- f. Charter Partner will use Oakland Enrolls' tools and protocols for lotteries, waitlist management, collecting verification documentation, and communicating offers to families. If the tools provided by Oakland Enrolls cannot accommodate specific lottery configurations, Oakland Enrolls will collaborate with the software vendor and Charter Partner to develop a solution.
- g. Charter Partner will not require verification documentation before running any lottery unless approved by Oakland Enrolls.
- h. Charter Partner will publicly post on each of its schools' websites links to Oakland Enrolls website and display the common application verbiage and lottery date(s) on or before launch as specified in 1.a.

Capacity Development and Training

- i. Charter Partner will have the appropriate people in its organization review Oakland Enrolls' training materials, best practices, and checklists. Charter Partner will ensure staff attend training session(s) as required.
- j. **Participation Requirements and Estimated Fees**
 - i. *Required - Enrollment System and Oakland Enrolls Support:* Charter Partner will purchase the following application modules and support through Oakland Enrolls for a period of July 1, 2025 through June 30, 2026 totaling \$13,000 per school signed & submitted by June 30, 2025.
 - ii. Please see **Appendix E** for a more detailed description of Oakland Enrolls support.
 - 1. *Application Support:* Common Application, Communication, Lottery, Waitlist
 - 2. *Additional Support:* Operations Support, Access to Family Support, Advocacy, Communications Support, Marketing & Recruitment Support, Data & Analysis, Network Benefits, Community Outreach, and Oakland Enrolls Council Membership.
 - iii. *Optional - Oakland Enrolls will not offer additional services but can refer charter partners to marketing and communications specialists.*
 - iv. *Optional - Enrollment System components:* Charter Partner may opt to purchase additional modules from the software vendor, including registration and re-enrollment modules, if applicable. Oakland Enrolls recommends the module license(s) start/end dates align with the Common Application license.
- k. **Summary of Roles and Responsibilities**
 - i. Oakland Enrolls has summarized roles and responsibilities for Charter Partner, Oakland Enrolls, and the software vendor to help provide clarity around who is responsible for what. This is not meant to be comprehensive, rather a summary to provide guidance. See **Appendix D**.
 - l. **Indemnification** – Charter Partner agrees that it will defend, indemnify and hold harmless Oakland Enrolls and its officers, directors, employees, and agents (collectively, the “indemnified parties”) against and from any and all claims, actions, demands, losses, causes of action, damages, expenses or liabilities, including attorneys’ fees, to which any Indemnified Party may become subject or which it may suffer as a result of or arising out of any negligent, willful or reckless acts or omissions, breach of this MOU, dishonesty or fraud of or by Charter Partner, its agents, employees or representatives.
 - m. **LIMITATION OF LIABILITY.** CHARTER PARTNER AGREES AND UNDERSTANDS THAT OAKLAND ENROLLS SHALL NOT BE LIABLE UNDER ANY CIRCUMSTANCES, WHETHER IN CONTRACT, TORT, EQUITY OR OTHERWISE, FOR ANY INDIRECT, INCIDENTAL, CONSEQUENTIAL, SPECIAL,

PUNITIVE OR EXEMPLARY DAMAGES (EVEN IF SUCH DAMAGES ARE FORESEEABLE, AND WHETHER OR NOT OAKLAND ENROLLS HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES), INCLUDING DAMAGES FOR LOSS OF PROFITS, ANY OVERHEAD EXPENSES, OR COMMITMENTS TO THIRD PARTIES. OAKLAND ENROLLS' MAXIMUM AGGREGATE LIABILITY ARISING FROM OR RELATING TO THIS MOU SHALL BE LIMITED TO THE AMOUNTS PAID BY CHARTER PARTNER TO OAKLAND ENROLLS UNDER THIS MOU.

5. Oakland Enrolls' Commitments. In addition to the services described elsewhere in this MOU, Oakland Enrolls commits to the following:

- a. Charter Partner's participation in the uniform charter enrollment program will be fully supported by Oakland Enrolls, with training and development of school staff, standard operating procedures, templates and best practices, direct support provided to families, sector-level data analysis, and information sharing including real-time visibility of applications to Charter Partner's school(s).
- b. Oakland Enrolls is significantly expanding marketing, data and training support in response to feedback. OE will continue to solicit input and feedback from charter partners on new policies. Oakland Enrolls retains ultimate decision-making authority on policies and implementation, but it commits to bringing potential policies to the Council for review.

6. Mutual Commitments, Terms and Conditions.

- a. **Term** – The term of this MOU is from July 1, 2025 to June 30, 2026 (“**Term**”), at which point Oakland Enrolls shall have no obligation or duties to Charter Partner to provide services under this MOU. Charter Partner's obligation to pay any fees due under this MOU shall survive the Term of this MOU. The provisions of section 3(k) and 3(l), all of the provisions of section 4, and any other provision reasonably intended to survive the Term of this MOU will survive the termination or expiration of this MOU.
- b. **Governing Law** – This MOU is governed by California law, without regard to any conflict of laws rules. Each Party consents to exclusive jurisdiction and venue of state or federal courts located in Oakland, California.
- c. **Assignment** – Charter Partner may not assign its rights or obligations under this MOU without the express prior written consent of Oakland Enrolls.
- d. **Integration, Modification, Waiver** – This MOU, and its appendixes, constitute the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements whether oral or written relating to Oakland Enrolls and the Oakland Enrolls common charter application. This MOU may be amended or modified only in writing, signed by all Parties. No delay or omission by Oakland Enrolls in exercising any right under this MOU will operate as a waiver of that or any other right provided for in this MOU.
- e. **Counterparts, Electronic Signatures and Delivery** – This MOU may be executed in counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. The Parties

agree that electronic signatures of the Parties shall have the same force and effect as original signatures. Delivery of a copy of this MOU by facsimile, electronic mail as an attached file (e.g., pdf), or by any other electronic means (e.g., DocuSign) shall be acceptable to bind the Parties and shall not in any way affect this MOU's validity.

WITH INTENT TO BE BOUND, Charter Partner and Oakland Enrolls, by signature of their authorized representatives, have executed this MOU as of the Effective Date.

Accepted and agreed to by: [CHARTER Accepted and agreed to by: Oakland PARTNER] Enrolls

Signature: _____

Signature: _____

Name: _____

Name: Kimi Kean

Title: _____

Title: Chief Executive Officer

Date: _____

Date: 6/6/2025

APPENDIX A:

CONFIRMATION OF COMMITMENTS & SERVICES FOR JULY 1, 2025 THROUGH JUNE 30, 2026S

Charter Partner will purchase:	Brief Description	Cost Per School
Baseline Services		
✓ Yes	<p>Common charter application with modules: application, communication, lottery, and waitlist. Fee includes licensing, enhancements, administration, and translation costs.</p> <p>Oakland Enrolls Support Services: Operations Support, Access to Family Support, Advocacy, Political, & Communications Support, Marketing & Recruitment Support, Data & Analysis, Network Benefits, Community Outreach, Oakland Enrolls Council Membership.</p>	\$13,000 per school

	# Schools		TOTAL COST	
--	-----------	--	-------------------	--

Accepted and agreed to by: [CHARTER PARTNER]

Signature: _____

Name: _____

Title: _____

Date: _____

APPENDIX B:

KEY SYSTEMS AND ORGANIZATION CONTACTS

In the [googleform](#) provided below please review, update, and/or identify the key systems and contacts in your organization for each of the following roles. If a staff member serves multiple roles, please enter their name and contact information for each role.

Link to googleform:

https://docs.google.com/forms/d/1vPJjb51qMAeUZrw7U_oijwxfr0xS6gQ2If7gEfviJ_Y/edit

APPENDIX C:

POLICY REGARDING DATA SHARED UNDER THE MOU

One of the purposes of the MOU is the sharing of information by Charter Partners with Oakland Enrolls to enable Oakland Enrolls to analyze enrollment data, in a manner that is consistent with the Family Education Records Privacy Act of 1974 ("FERPA"), in order to develop reports regarding application, offer, and acceptance patterns. Oakland Enrolls agrees to abide by the following policies with respect to certain data shared with it under the MOU.

1. In the performance of its services under the MOU, Oakland Enrolls may have access to or receive "Confidential Information," which shall include: (i) student data comprised of (a) directory information, or (b) aggregate and individual level student information, including information that identifies or could reasonably be used to identify a particular student; and (ii) school level data comprised of information or data not generally known to the public which identifies or could reasonably be used to identify a particular school. Confidential Information does not include any information that (x) is or becomes generally known or available by publication, commercial use or otherwise through no fault of each Party; (y) lawfully obtained by

each Party from a third party who has the right to make such disclosure; or (z) is released for publication by another Party in writing.

2. Oakland Enrolls will exercise at least the same degree of care with respect to Confidential Information that it uses with its own data and confidential information, but in no event less than reasonable care, to protect the Confidential Information from unauthorized use or disclosure. For example, Oakland Enrolls agrees to limit internal distribution of Confidential Information only to its employees and agents who have a need to know, and to take reasonable steps to ensure that the dissemination is so limited.
3. When transmitting Confidential Information, Oakland Enrolls will take reasonable steps to ensure that the following things are done:
 - a. Confidential Information is encrypted prior to transmitting it electronically.
 - b. Descriptions of the Confidential Information are not included with passwords.
 - c. Physical copies of Confidential Information are secure under lock and key, or that other sufficient physical access control measures are in place to prevent unauthorized access.
 - d. Confidential Information stored on portable or removable electronic media, such electronic CDs, DVDs, or flash drives, is encrypted and that such media is stored under lock and key or in another controlled manner to prevent unauthorized access.
 - e. That workstations and laptops are password protected and that enabling screen locks are activated.
4. Within five business days of becoming aware of an unauthorized use or disclosure of Confidential Information, Oakland Enrolls shall promptly provide an impacted Charter Partner with notice of the unauthorized use or disclosure. In the event of an unauthorized use or disclosure, Oakland Enrolls shall cooperate with a remediation that Charter Partner reasonably determines is necessary to fulfill any reporting obligations required by law and to mitigate any effects of such unauthorized use or disclosure of the Confidential Information, including measures necessary to restore good will with teachers, students, or other stakeholders.

APPENDIX D:ROLES AND RESPONSIBILITIES

Purpose: Provide guidance on primary and secondary responsibilities around key Oakland Enrolls common charter application activities throughout the school year.

OAKLAND ENROLLS	PARTICIPATING SCHOOLS	SOFTWARE VENDOR
GATHER INFO FOR APPLICATION, LOTTERIES	primary	secondary
CONFIRM LOTTERY PREFERENCES	secondary	primary
BUILD APPLICATION	secondary	primary
MANAGE APPLICATION, PROVIDE TRANSLATIONS, PROVIDE MESSAGING	primary	secondary
DATA CLEAN UP: DUPLICATES (NO DATA SHARED WITH ANY PARTY ASIDE FROM SCHOOL OR APPLYING FAMILY)**	only (On-Time)	only (Late)
SUPPORT LOTTERY SETUP	secondary	primary
CONFIRM/APPROVE LOTTERY SETUP		only
RUN LOTTERY		only
BUILD REGISTRATION PACKETS		primary
SETUP ONLINE REGISTRATION		primary
MANAGE ONLINE REGISTRATION		primary
ONGOING OPERATIONS SUPPORT	primary	primary
PRODUCT USER TRAINING	primary	secondary
SCHOOLFINDER UPDATES	secondary*	primary
OUTREACH: SCHOOL-SPECIFIC		only
OUTREACH: GENERAL PROCESS	primary	secondary
COLLECTIVE MARKETING	primary	secondary
DATA: INTERNAL USE FOR SCHOOL PARTNERS	primary	secondary
POWER OF CHOICE DATA: EXTERNAL FOR MARKETING	only	

Primary – main party responsible for ensuring completion of the task

Secondary – support the main party with technical support, guidance, implementation support, and/or feedback

Only – sole party responsible for the task

* Oakland Enrolls makes bulk updates to the school finder around key dates and data, schools are responsible for school profile maintenance

** Oakland Enrolls only does Data Cleanup during the On-Time enrollment period

APPENDIX E:

OAKLAND ENROLLS CORE SERVICES 2025 - 2026

Purpose: Describe Oakland Enrolls' nine service areas in more detail. All Charter Partners benefit from the core services.

Oakland Enrolls Core Services 2025 - 2026 | \$13,000 per school

1. Software Vendor Management & Administration

- Common application, lottery and waitlist
- Oakland Enrolls School Finder
- Oakland Enrolls Administration

2. Operations

- Set up, testing, & management of the common charter application & lottery
- Operations Scorecard
- Operations Resources: guides, calendar, newsletter
- *1:1 lottery preparation meeting and support
- *In-progress application reminders to families
- Managing school admins user access
- Standard automatic messaging
- Support with troubleshooting, lottery setup, and registration with vendor

3. School Application Data & Analysis

- SchoolMint school data dashboard access
- Ad hoc data pulls for aggregate student information
- *OE will correct On Time & Late duplicate applications
- *Unconfirmed address application cleanup
- *Data for schools undergoing charter renewal process by request

4. Collective Marketing (NEW)

- Fresh look and feel for Oakland Enrolls ie new brand identity, updated website, photography
- New framework for Oakland Enrolls digital media ie website, blogs, social media
- Collective Marketing including monthly blogs and weekly social media to highlight opportunities across charter schools: TK, academics, college access, SPED, sports, etc
- Leveraging earned media for school partners
- Oakland Enrolls Charter School Choice Fair participation

- Website language for On-Time & Late application period
- Oakland Enrolls events calendar access
- Year-Round Community Outreach & Marketing ie Head Start, community partners
- *Outreach/marketing/communications tips & best practices

5. Training & Capacity Development (NEW)

- Provide regular in person/virtual training on enrollment, platform, communications and recruitment. Regular office hours and on differentiated site coaching .

Sample Topics:

- *SchoolMint Legacy Admin Bootcamp*: A (re)introduction to navigating SchoolMint Legacy, managing applications, completing quality checks, running reports, sending communications and supporting families with applications
- *Schoolmint Legacy Data Tools*: An overview of SchoolMint's data tools, strategies for using data to inform and strengthen your enrollment efforts
- *Schoolmint Legacy Lottery Preparation and Post-Lottery Application Management*: A step-by-step guide to preparing for your lottery including pre-lottery tasks, setting available seats, running the lottery, sending communications and managing post-lottery applications
- *Data & Marketing* i.e. establishing feedback loops with your families, building family, staff and student ambassadors for your schools, branding and marketing strategies for your school and readying your events for earned media.
- *Building Community, Collaboration & Harvesting Collective Wisdom* ie best practice shares for OE schools and school marketing/enrollment consultancies

6. Advocacy Support

- Develop and distribute power of data reports citywide (partners and OE email list)
- C3 voter awareness emails to all OE contacts

7. Family Support

- Part-time year-round access to multilingual application support for families by phone, text, and email
- Newcomer student concierge enrollment service

8. Network Benefits

- Network in a collaborative network that includes nearly 100% of Oakland charters
- Contribute to a system striving for equitable family access in enrollment practices
- Collaboration and collective support in face of dynamic enrollment environment
- Reap the benefits of a system maintained by an organization focused on enrollment, with institutional knowledge, and a focus on continuous improvement

9. Oakland Enrolls Council Membership

- Decision making input
- Quarterly meetings including network-wide enrollment updates

**Families in Action for Quality
Education**

333 Hegenberger Rd Ste 705
Oakland, CA 94621 US
priscilla.zamora@fiaoakland.org



INVOICE

BILL TO
Marisol Magana
AIMS K-12 College Prep Charter District
171 12th Street
Oakland, CA 9460

INVOICE 1217
DATE 06/09/2025
TERMS Net 30
DUE DATE 06/30/2025

DATE	DESCRIPTION	QTY	RATE	AMOUNT
07/01/2025	Oakland Enrolls Annual Membership	3	13,000.00	39,000.00
BALANCE DUE				\$39,000.00

Pay invoice

Coversheet

Asset Sonar Agreement

Section: IV. Consent Calendar
Item: G. Asset Sonar Agreement
Purpose: Vote
Submitted by:
Related Material: Asset Sonar Agreement.pdf



AIMS K-12 College Prep Charter District Board Submission Cover Letter

Submitter Information

Full Name: _____
Position/Title: _____
Department: _____
Date of Submission (MM/DD/YYYY): _____

Item Details

Title of Item: _____
Is this item a: New Submission
 Renewal
If Renewal: Please summarize any changes from the previous submission:

Approvals

Has this item been reviewed by:
 Superintendent
 Chief Business Officer (CBO) (If budget changes)
 Director of Compliance (If plan changes)
 Neither

Committee Review

Has this item been through the appropriate committee review process?
 Yes No
If yes: Please specify which committee(s) and provide minutes or approval documentation:

Deadline Information

Is there a submission deadline for this item?
 Yes No
If yes: Please indicate the deadline date (MM/DD/YYYY): _____

Financial Information (if applicable):

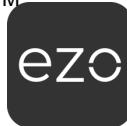
Total Cost: \$ _____

Is this expenditure included in the annual budget?

Yes No

Please specify in which plan this expense is indicated:

SPSA LCAP Other: _____



Product: AssetSonar
Document: Quote ▾
Reference: ACPHSAS00004
Company ID: 11585
Purchase Order: N/A
Event: Renewal
Payment Method: ACH / Wire Transfer ▾
Payment Status: Not Paid ▾
Deal Type: Direct Sale ▾

[EZ Web Enterprises, Inc. d/b/a EZO](#)

Corporate HQ:

701 S. Carson Street, Suite 200
Carson City, Nevada, 89701, US

Phone: + 1 (888) 623-865

E-Mail: support@assetsonar.com

Attention:

Primary Contact Name: Alexander Lee
Email: alexander.lee@aims12.org
Phone: 510-893-8701

End Customer Name: AIMS K-12 College Prep.
Customer Address: American Indian Model Schools 171 12th
Street Oakland, California 94607, United States

Document Date: Apr 15, 2025

Subscription Term: Annual ▾

Package Start Date: Jul 1, 2025

Package End Date: Jun 30, 2026

Expiry of Quote: 30 days from Issuance

Total Fee: USD 9,119.64

No.	Description	Items	Admins	Price
1	AssetSonar ▾ Annual ▾ Subscription	2,500	3	\$ 9,119.64
Total fee				\$ 9,119.64

Please click [here](#) for published pricing.

Coversheet

GO Guardian Agreement

Section: IV. Consent Calendar
Item: H. GO Guardian Agreement
Purpose: Vote
Submitted by:
Related Material: Go Guardian Agreement.pdf



AIMS K-12 College Prep Charter District Board Submission Cover Letter

Submitter Information

Full Name: _____
Position/Title: _____
Department: _____
Date of Submission (MM/DD/YYYY): _____

Item Details

Title of Item: _____
Is this item a: New Submission
 Renewal
If Renewal: Please summarize any changes from the previous submission:

Approvals

Has this item been reviewed by:
 Superintendent
 Chief Business Officer (CBO) (If budget changes)
 Director of Compliance (If plan changes)
 Neither

Committee Review

Has this item been through the appropriate committee review process?
 Yes No
If yes: Please specify which committee(s) and provide minutes or approval documentation:

Deadline Information

Is there a submission deadline for this item?
 Yes No
If yes: Please indicate the deadline date (MM/DD/YYYY): _____

Financial Information (if applicable):

Total Cost: \$ _____

Is this expenditure included in the annual budget?

Yes No

Please specify in which plan this expense is indicated:

SPSA LCAP Other: _____

ORDER FORM

QUOTE # Q-449355
DATE 4/11/2025
EXPIRATION DATE 7/30/2025

**Bill To**

AIMS K-12 College Prep (CA)
746 Grand Ave
Oakland, California 94610
United States

Ship To

Alexander Lee
AIMS K-12 College Prep (CA)
746 Grand Ave
Oakland, California 94610-2714
United States
5104140637
alexander.lee@aimsk12.org

Liminex, Inc.

dba GoGuardian and Pear Deck Learning
2030 E Maple Avenue Suite 100
El Segundo, California 90245
United States

Thank you for your interest in our products! This order form ("Order Form") identifies the Liminex products you have selected for subscription ("Licensed Product(s)"), the term of your initial subscription(s) to the Licensed Product(s) ("Initial Term"), the number of licenses included in your base subscription(s) ("Licenses"), as well as the fees associated with your base subscription(s), any Licenses you add to your subscription(s) during the Initial Term, and support and professional services related to the Licensed Product(s).

This Order Form, once executed by authorized representatives of Liminex, Inc. dba GoGuardian ("GoGuardian") and Pear Deck Learning ("Pear Deck Learning") on behalf of itself and its family of company Affiliates and products including Pear Deck, Inc. ("Pear Deck"), Snapwiz, Inc. referred to herein as "Pear Assessment", Zorro Holdco LLC referred to herein as "Pear Deck Tutor", and Pear Practice ("Pear Practice") (together, "Liminex", "we", "us", "our"), and the organization listed below ("School," "you" or "your"), and together with the Liminex Product Terms of Service and End User License Agreement available at <https://www.goguardian.com/policies/eula> and <https://www.peardeck.com/policies/product-terms-and-end-user-license-agreement> (the "Terms" and, together with this Order Form, the "Agreement"), forms a binding contract. All capitalized terms not defined in this Order Form have the meaning given to them in the Terms. In the event of any conflict between this Order Form and the Terms, the terms set forth in this Order Form will prevail, but solely with respect to this Order Form. We do not agree to any other terms, including without limitation any terms on your School's purchase order.

QTY	PART #	DESCRIPTION	START DATE	END DATE	UNIT PRICE	EXTENDED
1,200	GG-ADM1Y-000001	GoGuardian Admin with Fleet, DNS & AdDeflect	7/1/2025	6/30/2026	\$7.14	\$8,568.00
1,200	GG-TCR1Y-000001	GoGuardian Teacher with Video Conferencing	7/1/2025	6/30/2026	\$7.14	\$8,568.00
TOTAL (USD):						\$17,136.00

Add-on Licenses. If during the Initial Term or during any Renewal Term, you would like to expand your base subscription(s) to include additional Licenses, please contact Liminex so that we can send you an additional Order Form for those 'add-on' Licenses ("Add-Ons"). If we do not hear from you and you deploy additional Licenses, we will send you an Order Form and invoice your Organization for subscriptions to the Add-Ons you use. Add-Ons, once deployed, will be rolled into your base subscription, and, collectively, are referred to as the "Subscription."

AZ/HI/SC/WA Customers: Sales tax will be added to the Fees quoted above.

RENEWAL SUBSCRIPTION TERM

Following the Initial Term, your Subscription (including any Add-Ons during the previous term) will automatically renew on an annual basis for successive 12-month periods (each, a "Renewal Term," and together with the Initial Term, the "Term") at our then-current fees (including an Innovation Increase as defined below) for such Subscription, unless you provide us with written notice of cancellation or written intent not to renew at least sixty (60) days prior to the end of the then-current Term. Your cancellation will take effect as of the last day of your then-current Term and you will not be charged for the upcoming Renewal Term. You will not be entitled to receive a refund or credit of any subscription fees paid for your then-current Term even if you elect not to use the Subscription for the remainder of that Term.

ORDER FORM

QUOTE # Q-449355
DATE 4/11/2025
EXPIRATION DATE 7/30/2025



RENEWAL FEES

We are dedicated to improving the Licensed Products on an ongoing basis through continued innovation in research and development. For this reason, following the Initial Term, the Subscription Fee-Per License Price for each Licensed Product will be subject to an automatic fee increase equal to 5% above the Subscription Fee-Per License Price you paid for the Licensed Product in the previous term ("Innovation Increase"). Order Forms and invoicing for Renewal Terms will reflect the Innovation Increase and your renewal subscription fees will be calculated using the increased fees for the number of Licenses included in your Subscription. You agree to pay the Subscription Fees, reflecting the Innovation Increase, due for each Renewal Term as described herein, unless you decide not to renew the Subscription with Liminex in accordance with this Order Form.

PAYMENT

Full payment of the Total Base Subscription Fees for Initial Term is required before access to the Subscription is provided for the Initial Term. Your School is responsible for all payment of fees associated with any Add-Ons. Payment for all fees, including any fees for Add-Ons, is due within thirty (30) days of invoice date. Payment of the applicable Total Base Subscription Fees (including fees for any Add-Ons) for each Renewal Term is also due up front in full in advance of each Renewal Term. Your School is responsible for all taxes and duties unless expressly included in this Order Form.

Signature: _____

Name: _____

Title: _____

Email: _____

Accounts Payable Name: _____

Accounts Payable Email: _____

PO Number (Optional): _____

**Additional Notes (requests
for delayed invoicing, etc.):** _____

Coversheet

PowerSchool SIS Agreement

Section: IV. Consent Calendar
Item: I. PowerSchool SIS Agreement
Purpose: Vote
Submitted by:
Related Material: Powerschool SIS Agreement.pdf



AIMS K-12 College Prep Charter District Board Submission Cover Letter

Submitter Information

Full Name: _____
Position/Title: _____
Department: _____
Date of Submission (MM/DD/YYYY): _____

Item Details

Title of Item: _____
Is this item a: New Submission
 Renewal
If Renewal: Please summarize any changes from the previous submission:

Approvals

Has this item been reviewed by:
 Superintendent
 Chief Business Officer (CBO) (If budget changes)
 Director of Compliance (If plan changes)
 Neither

Committee Review

Has this item been through the appropriate committee review process?
 Yes No
If yes: Please specify which committee(s) and provide minutes or approval documentation:

Deadline Information

Is there a submission deadline for this item?
 Yes No
If yes: Please indicate the deadline date (MM/DD/YYYY): _____

Financial Information (if applicable):

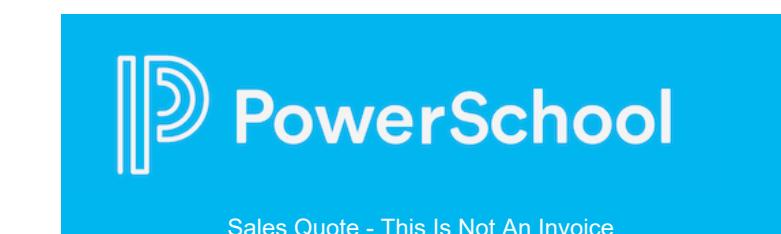
Total Cost: \$ _____

Is this expenditure included in the annual budget?

Yes No

Please specify in which plan this expense is indicated:

SPSA LCAP Other: _____



PowerSchool Group LLC
150 Parkshore Dr.
Folsom CA 95630

Quote #: Q-106396-1

Prepared By: Aashna Narain
Customer Name: American Indian Model Schools
Address: 171 12th St #200
Contract Term: 12 Months
Start Date: July 1, 2025
End Date: June 30, 2026
Payment Terms: Net 30
Pricing Vehicle:

Customer Contact: Marisol Magana
Title: Operations Director
City: Oakland
State/Province: California
Zip Code: 94607
Phone # 5108938701
Pricing Vehicle Contract #:

Contract Term : July 1, 2025 to June 30, 2026

Quote Summary

License and Subscription Period(s)	Software	Total
Subscription Period 1: July 1, 2025 to June 30, 2026	USD 21,989.56	USD 21,989.56
Total Contract : July 1, 2025 to June 30, 2026	USD 21,989.56	USD 21,989.56

License and Subscription Fees

Subscription Period 1 License and Subscription Fees

Product Description	Quantity	Unit	Disc (% or \$)	Price
PowerSchool SIS Hosting SSL Certificate	1.00	Each		USD 618.95
PowerSchool SIS Hosted Subscription	1,295.00	Students		USD 21,370.61

Subscription Period 1 License and Subscription Fees TOTAL:

USD 21,989.56

Total License and Subscription Fees : **USD 21,989.56**

Subscription Start and End Dates shall be as set forth above. On-Going PowerSchool Subscription/Maintenance and Support Fees are invoiced at the then-current rates and enrollment per existing terms of the executed agreement between Customer and PowerSchool. Any applicable sales or other tax has not been added to this quote. If this quote includes promotional pricing, such promotional pricing may not be valid for the entire duration of this quote.

All purchase orders must include the exact quote number of this quote. Customer agrees that purchase orders are for administrative purposes only and do not impact the terms or conditions of this quote or any agreement executed between the parties. Any credit provided by PowerSchool is nonrefundable and must be used within 12 months of issuance. Unused credits will expire after 12 months.

This quote incorporates any statement of work attached hereto. This quote is subject to and incorporate the terms and conditions found at

www.powerschool.com/MSA_2024/.

By either (i) executing this quote or (ii) accessing the services described on this quote, Customer agrees that after the contract term end date, the subscription for such services will continue for successive twelve (12) month subscription periods on the same terms and conditions as set forth herein, subject to a standard annual price uplift and excluding any

promotional pricing, unless Customer provides PowerSchool with a written notice of its intent not to renew at least sixty (60) days prior to the end of the applicable current contract term.

THE PARTIES BELOW ACKNOWLEDGE THAT THEY HAVE READ THE AGREEMENT, UNDERSTAND IT AND AGREE TO BE BOUND BY ITS TERMS.

POWERSCHOOL GROUP LLC

Signature:



Printed Name: Jon Scrimshaw

Title: Chief Accounting Officer

Date: 5-MAR-2025

American Indian Model Schools

Signature:

Printed Name:

Title:

Date:

PO Number: _____

Coversheet

ParentSquare Agreement

Section: IV. Consent Calendar
Item: J. ParentSquare Agreement
Purpose: Vote
Submitted by:
Related Material: ParentSquare Agreement.pdf



AIMS K-12 College Prep Charter District Board Submission Cover Letter

Submitter Information

Full Name: _____
Position/Title: _____
Department: _____
Date of Submission (MM/DD/YYYY): _____

Item Details

Title of Item: _____
Is this item a: New Submission
 Renewal
If Renewal: Please summarize any changes from the previous submission:

Approvals

Has this item been reviewed by:
 Superintendent
 Chief Business Officer (CBO) (If budget changes)
 Director of Compliance (If plan changes)
 Neither

Committee Review

Has this item been through the appropriate committee review process?
 Yes No
If yes: Please specify which committee(s) and provide minutes or approval documentation:

Deadline Information

Is there a submission deadline for this item?
 Yes No
If yes: Please indicate the deadline date (MM/DD/YYYY): _____

Financial Information (if applicable):

Total Cost: \$ _____

Is this expenditure included in the annual budget?

Yes No

Please specify in which plan this expense is indicated:

SPSA LCAP Other: _____



AIMS K-12 Charter Network, CA - Parent - July 2025 Renewal

Pricing Term Start Date: July 1, 2025 | **Pricing Term End Date:** June 30, 2026 | **Quote Create Date:** March 27, 2025 | **Reference:** 20250327-123255755

AIMS K-12 Charter Network, CA - Parent

171 12th Street
Oakland, CA 94607
United States

Accounts Payable

accountspayable@aimschools.org

Maya Woods-Cadiz

Superintendent
maya.woods-cadiz@aimschools.org

Comments

Valerie Conti - ParentSquare, Inc.



Products & Services

Item & Description	Billing Start Date	Term (Months)	Quantity	Unit Price	Total
Engage Premium <ul style="list-style-type: none"> • Urgent Alerts • Personalized Auto Notices • Secure Documents • Social Media & Website Share • Attendance Notifications • Posts & Newsletters • Classroom Communications • Direct Messaging • StudentSquare • Appointments • Volunteering & Sign Ups • Volunteer Hours • Directory • Forms & Permission Slips • Calendar & Event RSVPs • Health Screening • Invoices & Payments • Polls & Surveys • Community Groups • Fundraising • Resource Hub • SIS Integrations w/ SSO • Analytics & Reporting • Archiving • Mobile App & Web 	July 1, 2025	12	1,214	\$6.50 / year after \$194.24 discount for 1 year	\$7,696.76 / year

Item & Description	Billing Start Date	Term (Months)	Quantity	Unit Price	Total
Portal					
• Language					
Translation					
Payment starts: July 1, 2025					

Due now \$0.00

Future Payments Summary

Item	Payment
Engage Premium	\$7,696.76 / year starting on July 1, 2025 for 1 payment

Signature

Before you sign this quote, an email must be sent to you to verify your identity. Find your profile below to request a verification email.

Maya Woods-Cadiz maya.woods-cadiz@aimschools.org	Verify to sign
--	----------------

This quote expires on July 31, 2025

Purchase terms

District/School Agreement -- The Services are subject to the terms contained in this Order Form and School Agreement which are located at www.parentsquare.com/agreement, and incorporated by reference into this Order Form ("ParentSquare School Agreement").

By executing this Order Form, the undersigned certifies that (i) the undersigned is a duly authorized agent of District/School, and (ii) the undersigned has read the ParentSquare School Agreement and will take all reasonable measures to enforce them within the District/School.

NOTE: Pricing above does not reflect ParentSquare's right to increase pricing up to 5% each annual period. Pricing above also does not include applicable tax, which will be applied upon invoicing.

Privacy Policy -- The ParentSquare Privacy Policy may be reviewed here -
<https://www.parentsquare.com/privacy>

Terms of Use -- The ParentSquare Terms of Use may be reviewed here -
<https://www.parentsquare.com/terms>

StudentSquare Consent -- Pursuant to Children's Online Privacy and Protection Act ("COPPA"), ParentSquare relies on the School's consent on behalf of students in order to allow those under 13 years of age to use our services.

Questions? Contact me



Valerie Conti

valerie.conti@parentsquare.com

ParentSquare, Inc.

6144 Calle Real, Suite 200A

Goleta, CA 93117

United States

Coversheet

CSU Application Center

Section: IV. Consent Calendar
Item: K. CSU Application Center
Purpose: Vote
Submitted by:
Related Material: CSU Application Center PO# 11500.pdf



AIMS K-12 College Prep Charter District Board Submission Cover Letter

Submitter Information

Full Name: _____
Position/Title: _____
Department: _____

Item Details

Title of Item: _____

Is this item a: New Submission
 Renewal

If Renewal: Please summarize any changes from the previous submission:

Approvals

Has this item been reviewed and

- Superintendent
- Chief Business Officer (CBO) (If budget changes)
- Director of Compliance (If plan changes)
- Neither

Committee Review

Has this item been through the appropriate committee review process?

- Yes
- No

If yes: Please specify which committee(s) and provide minutes or approval documentation:

If no: Explain why:

Deadline Information

Is there a submission deadline for this item?

- Yes
- No

If yes: Please indicate the deadline date (MM/DD/YYYY): _____

Financial Information (if applicable):

Total Cost: \$ _____

Is this expenditure included in the annual budget?

- Yes
- No

Please specify in which plan this expense is indicated:

SPSA LCAP Other: _____

OPEN

P.O. # 11500	Vendor CSU Application Center	Bill to American Indian Model Schools	Ship to American Indian Model Schools
Date 05/06/2025	Due date 05/20/2025	Terms Due on receipt	Quote#
Requisitioner Jose Kabeer	Shipping		

Line	Description			Quantity	U/M	Price	Tax	Amount	
1	UC APPLICATIONS FOR THE 24-25SY Name/Number: Equipment - per unit over \$500 less than \$5,000			69	Unit(s)	80.00	Y	5,520.00	
	Account	Group	Tag	Memo					
	5821 - College Applications, ACT, SAT	AIPHS (040-000)	0000 - General Fund						
2	CSU APPLICATIONS FOR THE 24-25 SY Name/Number: CSU APPLICATIONS			128	Unit(s)	70.00	Y	8,960.00	
	Account	Group	Tag	Memo					
	4300 - Materials and Supplies Not Student	AIPHS (040-000)	0000 - General Fund						

▲ Hide detail

Sub-total 14,480.00

Taxes (0.00%) 0.00

Total 14,480.00

Comments

COLLEGE APPLICATIONS FOR THE 24-25 SY
ALL EXPENSES ARE UNDER THE LCAP 2.9 COLLEGE APPS

Attachments

Sofiant UC Application.png (885 KB)

Abdulrahman UC application.png (642 KB)

Baah UC.pdf (826 KB)

Brenda Chen UC .png (491 KB)

Cristian O.jpg (250 KB)

Daniel V UC .png (497 KB)

Dustyn C UC application.png (268 KB)

Evana UC applications.png (503 KB)

Fasil UC applications.pdf (799 KB)
Friena T UC applications.png (474 KB)
Jacky Wu UC applications.pdf (816 KB)
Jamin Chen UC applications.png (300 KB)
JUIYANG.png (485 KB)
Kenneth Ung UC applications.png (128 KB)
Luis Vargas UC applications.png (504 KB)
Luwam A UC applications.png (511 KB)
Yiren .png (271 KB)
College Applications 24-25 Paid .xlsx (20.1 KB)
AIMS HS - LCAP 2024-2025.docx (1) (1).pdf (518 KB)
AIMS HS - LCAP 2024-2025.docx (1) (1).pdf (518 KB)
Abby Baca CSU applications.png (475 KB)
Aneseak Z CSU applications.png (102 KB)
Brenda Chen CSU applications.png (109 KB)
Daniel V CSU applications.png (124 KB)
Dondria Holmes CSU applications.jpeg (2.56 MB)
Farrah D CSU APPLICATIONS.png (85.8 KB)
Fasil M CSU applications.png (89.8 KB)
Gloria C CSU applications (1).PNG (297 KB)
Gloria C CSU applications.PNG (601 KB)
Hanna M CSU applications.png (117 KB)
Issiah B CSU Applications.png (69.2 KB)
JiaTeng CSU Applciations.png (90.6 KB)
Kenneth Ung CSU application.png (58.5 KB)
Lenardo Watson CSU Applications.png (51.5 KB)
Lucas K CSU applications.png (109 KB)
Luwam A CSU Applications.png (859 KB)
Maria A CSU Applications.png (41.6 KB)
Misiel Csu applications.png (401 KB)
Sarahi M CSU Applications.png (100 KB)
Sofiant A CSU application.png (206 KB)
ISSAH CSU.png (109 KB)
Bhaah A. CSU applications .png (97.1 KB)
Nathan Y CSU applications.jpeg (511 KB)
Nicholas Vargas CSU Applications.png (104 KB)
S Virk CSU applications .jpg (257 KB)
Zi jamin CSU applications.png (102 KB)

Anael A..png (149 KB)

Elizabeth Cordova CSU.png (99.2 KB)

Gelila CSU application.png (228 KB)

GELILA S CSU .png (552 KB)

Miguel Q CSU .png (51.4 KB)

Andy Yuan CSU applicatins.png (98.1 KB)

Approvers

Jose Kabeer (05/20/2025)

Julia Li (pending)

Keisha Smith

Katema Ballentine

Maya Woods-Cadiz

Coversheet

Treering Coporation- HS Yearbooks

Section:

IV. Consent Calendar

Item:

L. Treering Coporation- HS Yearbooks

Purpose:

Vote

Submitted by:

Related Material:

Treering Corporation- HS Yearbooks PO 11730.pdf



AIMS K-12 College Prep Charter District Board Submission Cover Letter

Submitter Information

Full Name: _____
Position/Title: _____
Department: _____

Item Details

Title of Item: _____

Is this item a: New Submission
 Renewal

If Renewal: Please summarize any changes from the previous submission:

Approvals

Has this item been reviewed and

- Superintendent
- Chief Business Officer (CBO) (If budget changes)
- Director of Compliance (If plan changes)
- Neither

Committee Review

Has this item been through the appropriate committee review process?

- Yes
- No

If yes: Please specify which committee(s) and provide minutes or approval documentation:

If no: Explain why:

Deadline Information

Is there a submission deadline for this item?

- Yes
- No

If yes: Please indicate the deadline date (MM/DD/YYYY): _____

Financial Information (if applicable):

Total Cost: \$ _____

Is this expenditure included in the annual budget?

- Yes
- No

Please specify in which plan this expense is indicated:

SPSA LCAP Other: _____

OPEN

P.O. #	Vendor	Bill to	Ship to
11730	TreeRing Corporation	American Indian Model Schools	American Indian Model Schools
Date	Due date	Terms	Quote#
06/05/2025		Net 30	
Requisitioner	Shipping		
Chanel Clark			

Line	Description			Quantity	U/M	Price	Tax	Amount	
1	Yearbooks classroom materials Name/Number: Classroom materials			1	Unit(s)	18997.10	Y	18,997.10	
	Account	Group	Tag	Memo					
	4315 - Mat/Sup Used by students Not Books	AIPHS (040- 000)	0000 - General Fund	LCAP 4.15					

▲ Hide detail

Sub-total 18,997.10

Taxes (0.00%) 0.00

Total 18,997.10

Comments

None

Attachments

Trerring Yearbook Invoice 24:25.pdf (56 KB)

AIMS HS - LCAP 2024-2025.docx (1).pdf (518 KB)

Approvers

Chanel Clark (06/05/2025)

Julia Li (pending)

Keisha Smith

Katema Ballentine

Treering Corporation

PO Box 201017
 Dallas, TX 75320-1017
 United States

**BILL TO:**

AIMS College Prep High School
 Chaniel Clark
 746 Grand Ave
 Oakland CA 94610-2714

INVOICE #

239632-2024

INVOICE DATE

June 5, 2025

DUE DATE

July 4, 2025

ORDER	DESCRIPTION	PURCHASER	DATE	ITEM PRICE	QUANTITY	TOTAL
7516950	2024 - 2025 Hardcover Yearb...	Hershey Bautista	6/3/25	\$60.76	250	\$16,747.50

SubTotal	\$15,190.00
Tax	\$1,557.50
Total	\$16,747.50
Previous Balance Due	\$2,249.60
Amount Paid	\$0.00

NOTES:

REMIT ADDRESS FOR CHECKS:

Treering Corporation
 PO Box 201017
 Dallas, TX 75320-1017

TOTAL AMOUNT DUE**\$18,997.10**

For Overnight deliveries by Courier:

Treering Corporation
 Lockbox Services 201017
 2975 Regent Blvd, Suite 100
 Irving, TX 75063

Coversheet

Maintenance Proposal

Section:

IV. Consent Calendar

Item:

M. Maintenance Proposal

Purpose:

Vote

Submitted by:**Related Material:**

AIMS - 12th St Floor Maintenance Proposal - June2025.pdf

Facilites manager floor proposal Board cover letter 062025.pdf

Professional Scrub & Seal Proposal

Prepared for:

AIMS
171 12th Street
Oakland, California 94607

Submitted By:

GREEN SOURCE JANITORIAL
2625 MIDDLEFIELD RD. #664
PALO ALTO, CA 94306
DANIEL PETROSIAN
DIRECTOR OF CUSTOMER CARE
(650) 488-8100
DANIEL@GREENSOURCEJANITORIAL.COM



June 04, 2025

GREEN SOURCE JANITORIAL
2625 MIDDLEFIELD RD. #664
PALO ALTO, CA 94306



June 04, 2025

Michael Nixon
AIMS
171 12th Street
Oakland, California 94607

Dear Michael,

Subject: Floor Maintenance Proposal - 171 12th Street, Oakland, California 94607

Thank you for allowing GREEN SOURCE JANITORIAL to prepare a professional floor maintenance proposal for your consideration. We know it takes considerable time and effort to show any potential contractor your home or business, and to provide them with all necessary information.

Here are a few important highlights:

Before we work... All of our floor techs are thoroughly trained on how to perform each floor maintenance task, as well as on important safety issues. Our goal is to perform each floor maintenance project in our customer's building, professionally and safely.

During the work... We know providing a dependable and worry-free service is important to every customer. So at GREEN SOURCE JANITORIAL, we combine up-front preparation and training with strong management and on-site direction during the project to ensure the reliability of the service and quality of the results.

After the work... We systematically clear the area of our equipment and supplies, and return items to their proper place so while the results are noticeable, the process is not. In addition, at GREEN SOURCE JANITORIAL, we offer a number of tile maintenance services to keep your floors looking good longer than you may have ever thought possible.

We look forward to the opportunity of becoming a trusted and valued partner in improving and maintaining the appearance of your home or office. Please call if you have any questions, or need additional information as you review our proposal.

Sincerely,

DANIEL PETROSIAN
DIRECTOR OF CUSTOMER CARE
GREEN SOURCE JANITORIAL

AIMS
Professional Scrub & Seal Proposal

General

GREEN SOURCE JANITORIAL agrees to provide all labor, supervision, material, supplies and equipment necessary to assure performance of specified tile maintenance service for the customer. This shall include all services described in the written specifications attached.

Compensation

Complete Scrubbing and Sealing of the Floors: \$18,500 /visit

Special Services

Carpet cleaning is available - Price quoted upon request.

Exterior windows can be cleaned - Price quoted upon request.

Service Schedule

Floor maintenance services described in this program will be performed as shown in Work Specifications. Tasks described in the attached specifications will be scheduled for, and performed at, mutually agreed upon date(s) and time(s) yet to be determined.

Every effort will be made to eliminate any work interruption to the customer's normal schedule and operation.

The cleaning crew will observe holidays observed by the customer. GREEN SOURCE JANITORIAL is prepared to adapt this work schedule to coincide with the needs and requests of the customer provided they are mutually agreed to, and do not alter the costs of operations.

Invoicing

Invoicing will be itemized according to the floor maintenance service(s) described in the attached Work Specifications. Invoicing will be detailed and submitted promptly to coincide with the completion of all, or part, of the tile maintenance services.

Due to the labor intensive nature of tile maintenance and its associated payroll requirements, our payment policy is net 15 days.

Supervision

Delivering high quality floor maintenance relies heavily on the contractor's ability to consistently provide properly trained management and floor crew personnel. At GREEN SOURCE JANITORIAL, necessary personnel and supervision will be furnished to ensure the quality of our floor maintenance services.

Supplies

GREEN SOURCE JANITORIAL will furnish all necessary floor maintenance supplies inclusive of, but not limited to: baseboard cleaners, strippers, sealers, finishes, defoamers, degreasers & neutralizers.

Equipment

GREEN SOURCE JANITORIAL will furnish all necessary floor maintenance equipment inclusive of but not limited to: floor machines, buffers, auto scrubbers, wet vacuums, back vacs, mop buckets, wringers, applicators, micro fiber dusting clothes and/or materials, mops and brooms.

GREEN SOURCE JANITORIAL will comply with current OSHA regulations and proven procedures pertaining to all work performed at the customer's location.

Insurance

GREEN SOURCE JANITORIAL will furnish all forms of insurance required by law and shall maintain the same in force.

- Comprehensive General Liability
- Property Damage
- Workers' Compensation

Employee Status

Personnel supplied by GREEN SOURCE JANITORIAL are deemed employees of GREEN SOURCE JANITORIAL and will not for any purpose be considered employees or agents of the customer.

Equal Opportunity Employer

GREEN SOURCE JANITORIAL is an equal opportunity employer. All necessary employment forms will be maintained by our office as required by law.

Our Philosophy

GREEN SOURCE JANITORIAL is committed to providing quality tile maintenance services that deliver the highest levels of customer satisfaction. We bring together the best people, most effective methods, highest quality supplies and latest equipment to deliver on this commitment.

Term

This floor maintenance proposal shall be valid for a period of three (3) months provided there are no changes to the nature, details or scope of work required.

Cancellation

This agreement may be terminated or canceled at any time with a minimum of thirty (30) days written notice from either party.

Agreement

This Agreement ("this Agreement") is made and entered into by and between GREEN SOURCE JANITORIAL, with its principal place of business located at 2625 MIDDLEFIELD RD. #664, PALO ALTO, CA 94306 and AIMS with its principal place of business located at 171 12th Street, Oakland, California 94607 by the signing and completing of their respective section below.

NOW, THEREFORE, in consideration of the mutual promises and benefits to be derived by the parties, they mutually agree to the terms and conditions as outlined above in this Agreement. Start date of work to be determined and agreed to by both parties.

The undersigned warrant they have authority to enter into this Agreement, and that it will be binding upon both parties.

GREEN SOURCE JANITORIAL

AIMS

Signature: _____

Signature: _____

Name: _____

Name: _____

Date: _____

Date: _____

Title: _____

Title: _____

AIMS

Work Specifications

Scrub & Seal - One-time

Area will be cleared of chairs, floor mats, trash containers and cardboard boxes

Items stuck to the floor will be carefully removed using a putty knife or scraper

Floor will be dust mopped or swept to remove surface dirt and debris

Floor will be scrubbed using floor machine and/or auto scrubber and appropriately diluted cleaning chemical solution

Careful attention will be given to thoroughly scrubbing edges

Baseboards will be cleaned as possible using a hand held pad or cloth along with baseboard cleaner

Dirty scrubber solution will be picked up using wet-vac or squeegee and mop

Floor will be rinsed with clean water and/or neutralizer solution, then allowed to completely dry before finish is applied

Two (2) coats of finish will be applied to floor using a flat microfiber applicator or 100% rayon finish mop head

Standard Procedures

All necessary supervision, equipment and supplies will be furnished by cleaning company

Safety signs, cones and/or barriers may be used to control access to area being serviced

Cleaning Company will be provided with all necessary security codes, fobs or access keys prior to start of work

Cleaning Company will return items such as chairs and trash containers as close to original location as possible

Upon completion of work, all equipment, safety signs/barriers and used supplies will be removed from building

Upon completion of work, building alarms and lights will be secured per instructions



AIMS K-12 College Prep Charter District Board Submission Cover Letter

Submitter Information

Full Name: _____
Position/Title: _____
Department: _____
Date of Submission (MM/DD/YYYY): _____

Item Details

Title of Item: _____
Is this item a: New Submission
 Renewal
If Renewal: Please summarize any changes from the previous submission:

Approvals

Has this item been reviewed by:
 Superintendent
 Chief Business Officer (CBO) (If budget changes)
 Director of Compliance (If plan changes)
 Neither

Committee Review

Has this item been through the appropriate committee review process?
 Yes No
If yes: Please specify which committee(s) and provide minutes or approval documentation:

Deadline Information

Is there a submission deadline for this item?
 Yes No
If yes: Please indicate the deadline date (MM/DD/YYYY): _____

Financial Information (if applicable):

Total Cost: \$ _____

Is this expenditure included in the annual budget?

Yes No

Please specify in which plan this expense is indicated:

SPSA LCAP Other: _____

Coversheet

NK Summer Counselor Contract

Section: IV. Consent Calendar
Item: N. NK Summer Counselor Contract
Purpose: Vote
Submitted by:
Related Material: NK Summer Counselor Contract 2025-26.pdf



AIMS K-12 College Prep Charter District Board Submission Cover Letter

Submitter Information

Full Name: Deborah Woods

Position/Title: Director

Department: Special Education

Item Details

Title of Item: Summer Counselor Contract

Is this item a: New Submission

Renewal

If Renewal: Please summarize any changes from the previous submission:

Approvals

Has this item been reviewed and

- Superintendent
- Chief Business Officer (CBO) (If budget changes)
- Director of Compliance (If plan changes)
- Neither

Committee Review

Has this item been through the appropriate committee review process? Yes No

If yes: Please specify which committee(s) and provide minutes or approval documentation:

If no: Explain why: To be reviewed

Deadline Information

Is there a submission deadline for this item?

Yes No

If yes: Please indicate the deadline date (MM/DD/YYYY): 6/24/25

Financial Information (if applicable):

Total Cost: \$ 550.00

Is this expenditure included in the annual budget?

Yes No

Please specify in which plan this expense is indicated:

SPSA LCAP Other: SpEd 25-26 Budget

Amendment to the 2022-2023 Employment Contract

This Contract Amendment Agreement ("Amendment") is entered into by and between American Indian Model Schools, located at 171 12th street Oakland, CA 94607, ("AIMS") and **Natasha Kennard** ("Employee," collectively, "Parties") concerning additional duties beyond the existing contract.

WHEREAS, the Parties entered into an employment agreement for the 2025-2026 school year ("Employment Agreement");

WHEREAS, Employee agrees to perform additional duties beyond the scope of their Employment Agreement;

It is hereby agreed that Employee's Employment Contract shall be amended as follows: 1.

Employee agrees to perform any and all additional duties as required by AIMS, including but not limited to:

Counselor: On Call Summer Intervention

2. These additional duties are beyond the scope of the Employee's existing Employment Agreement and may be performed before or after regular school hours;
3. In consideration for the work to be performed under Paragraph 1 above, AIMS shall provide Employee at the hourly rate of \$46.70 to be paid according to AIMS pay schedule. Not to exceed 4 hours per week.
4. All other terms and conditions of the Employment Agreement remain in effect, except that if a conflict exists between the Employment Agreement and this Amendment, this Amendment shall control.
5. Stipend shall only be paid for services performed pursuant to this Amendment; absent a written Amendment, no Stipend shall be paid.
6. This Agreement shall become effective only upon approval by AIMS' Governing Board.

It is so agreed.

(Employee)

Date

Direct Supervisor

Date

Superintendent

Date

Coversheet

The Bay Speech Play Contract

Section: IV. Consent Calendar
Item: O. The Bay Speech Play Contract
Purpose: Vote
Submitted by:
Related Material: The Bay Speech Play Contract 2025-26.pdf



AIMS K-12 College Prep Charter District Board Submission Cover Letter

Submitter Information

Full Name: Deborah Woods

Position/Title: Director

Department: Special Education

Item Details

Title of Item: The Bay Speech Play

Is this item a: New Submission

Renewal

If Renewal: Please summarize any changes from the previous submission:

Approvals

Has this item been reviewed and

- Superintendent
- Chief Business Officer (CBO) (If budget changes)
- Director of Compliance (If plan changes)
- Neither

Committee Review

Has this item been through the appropriate committee review process? Yes No

If yes: Please specify which committee(s) and provide minutes or approval documentation:

If no: Explain why: The contract is being presented at this time.

Deadline Information

Is there a submission deadline for this item?

Yes No

If yes: Please indicate the deadline date (MM/DD/YYYY): 6/24/25

Financial Information (if applicable):

Total Cost: \$ 55,000

Is this expenditure included in the annual budget?

Yes No

Please specify in which plan this expense is indicated:

SPSA LCAP Other:

2025-2026

CONTRACT NUMBER:

LOCAL EDUCATION AGENCY: AIMS K12 College Prep Charter District

NONPUBLIC SCHOOL/AGENCY/RELATED SERVICES PROVIDER:

NONPUBLIC, NONSECTARIAN SCHOOL/AGENCY SERVICES
MASTER CONTRACT

GENERAL PROVISIONS

1. MASTER CONTRACT

This Master Contract (or "Contract") is entered into on July 1, 2025, between AIMS K12 College Prep Charter, hereinafter referred to as the local educational agency ("LEA"), a member of the El Dorado Charter SELPA and **The Bay Speech and Play** (nonpublic, nonsectarian school or agency), hereinafter referred to as NPS/A or "CONTRACTOR" for the purpose of providing special education and/or related services to students with exceptional needs under the authorization of California Education Code sections 56157, 56361 and 56365 *et seq.* and Title 5 of the California Code of Regulations section 3000 *et seq.*, AB 490 (Chapter 862, Statutes of 2003) and AB 1858 (Chapter 914, Statutes of 2004). It is understood that this agreement does not commit the LEA to pay for special education and/or related services provided to any student, or CONTRACTOR to provide such special education and/or related services, unless and until an authorized LEA representative approves the provision of special education and/or related services by CONTRACTOR.

Upon acceptance of a student, LEA shall submit to CONTRACTOR an Individual Service Agreement (hereinafter referred to as "ISA"). Unless otherwise agreed in writing, these forms shall acknowledge CONTRACTOR's obligation to provide all relevant services specified in the student's Individualized Education Program (hereinafter referred to as "IEP"). The ISA shall be executed within ninety (90) days of a student's enrollment. LEA and CONTRACTOR shall enter into an ISA for each student served by CONTRACTOR. As available and appropriate, the LEA shall make available access to any electronic IEP system and/or electronic database for the development of the ISA and invoices.

Unless placement and/or services is made pursuant to an Office of Administrative Hearings (hereinafter referred to as "OAH") order, a lawfully executed settlement agreement between LEA and parent or authorized by LEA for a transfer student pursuant to California Education Code section 56325, LEA is not responsible for the costs associated with NPS placement or NPS/A services until the date on which an IEP team meeting is convened, the IEP team determines that a NPS placement is appropriate, and the IEP is signed by the student's parent.

2. CERTIFICATION AND LICENSES

CONTRACTOR shall be certified by the California Department of Education (hereinafter referred to as "CDE") as a NPS/A. All NPS/A services shall be provided consistent with the area of certification and licensure specified by CDE Certification and as defined in California Education Code, section 56366 *et seq.* and within the professional scope of practice of each provider's license, certification, and/or credential. A current copy of CONTRACTOR's NPS/A certification or a waiver of such certification issued by the CDE pursuant to Education Code section 56366.2 must be provided to LEA on or before the date this Agreement is executed by CONTRACTOR. This Master Contract shall be null and void if such certification or waiver is expired, revoked, rescinded, or otherwise nullified during the effective period of this Master Contract.

Total student enrollment shall be limited to capacity as stated on CDE certification and in Section 24 of the Master Contract.

In addition to meeting the certification requirements of the State of California, a CONTRACTOR that operates a program outside of this State shall be certified and all staff persons providing services to pupils shall be certified and/or licensed by that state to provide, respectively, special education and related services and designated instruction and related services to pupils under the federal Individuals with Disabilities Education Act (20 U.S.C. Sec. 1400 et seq.).

If CONTRACTOR is a licensed children's institution (hereinafter referred to as "LCI"), CONTRACTOR shall be licensed by the state, or other public agency having delegated authority by contract with the state to license, to provide nonmedical care room and board to children, including, but not limited to, individuals with exceptional needs. The LCI must also comply with all licensing requirements relevant to the protection of the child, and have a special permit, if necessary, to meet the needs of each child so placed. If the CONTRACTOR operates a program outside of this State, CONTRACTOR must obtain all required licenses from the appropriate licensing agency in both California and in the state where the LCI is located.

With respect to CONTRACTOR's certification, failure to notify the LEA and CDE in writing of any changes in: (1) credentialed/licensed staff; (2) ownership; (3) management and/or control of the agency; (4) major modification or relocation of facilities; or (5) significant modification of the program may result in the suspension or revocation of CDE certification and/or suspension or termination of this Master Contract by the LEA.

3. COMPLIANCE WITH LAWS, STATUTES, REGULATIONS

During the term of this Master Contract, unless otherwise agreed, CONTRACTOR shall comply with all applicable federal, state, and local statutes, laws, ordinances, rules, policies and regulations. CONTRACTOR shall also comply with all applicable LEA policies and procedures unless, taking into consideration all of the surrounding facts and circumstances, a policy or policies or a portion of a policy does not reasonably apply to CONTRACTOR. CONTRACTOR hereby acknowledges and agrees that it accepts all risks and responsibilities for its failure to comply with LEA policies and shall indemnify LEA under the provisions of Section 16 of this Agreement for all liability, loss, damage and expense (including reasonable attorneys' fees) resulting from or arising out of CONTRACTOR's failure to comply with applicable LEA policies (e.g., those policies relating to; the provision of special education and/or related services, facilities for individuals with exceptional needs, student enrollment and transfer, student inactive status, corporal punishment, student discipline, and positive behavior interventions).

CONTRACTOR acknowledges and understands that LEA may report to the CDE any violations of the provisions of this Master Contract; and that this may result in the suspension and/or revocation of CDE nonpublic school/agency certification pursuant to California Education Code section 56366.4(a).

4. TERM OF MASTER CONTRACT

The term of this Master Contract shall be from July 1, 2025 to June 30, 2026 (Title 5 California Code of Regulations section 3062(a)) unless otherwise stated. Neither the CONTRACTOR nor the LEA is required to renew this Master Contract in subsequent contract years. The parties acknowledge that any subsequent Master Contract is to be re-negotiated prior to June 30, 2025 (Title 5 California Code of Regulations section 3062(d)). In the event the contract negotiations are not agreed to by June 30th, the most recently executed Master Contract will remain in effect for 90 days (Education Code 56366(c)(1)). If, after 60 days the master contract or individual services agreement has not been finalized, as prescribed in paragraph (1) of subdivision (a), either party may appeal to the county superintendent of schools, if the county superintendent of schools is not participating in the local plan involved in the nonpublic, nonsectarian school or agency contract; or the Superintendent, if the county superintendent of schools is participating in the local plan involved in the contract, to negotiate the contract. Within 30 days of receipt of this appeal, the county superintendent of schools or the Superintendent, or the individual designee, shall mediate the formulation of a contract, which shall be binding upon both parties (Education Code 56366 (c) (2)). No Master Contract will be offered unless and until all of the contracting requirements have been satisfied. The offer of a Master Contract to a CONTRACTOR is at the sole discretion of the LEA.

The provisions of this Master Contract apply to CONTRACTOR and any of its employees or independent contractors. Notice of any change in CONTRACTOR's ownership or authorized representative shall be provided in writing to LEA within thirty (30) calendar days of change of ownership or change of authorized representative.

5. INTEGRATION/CONTINUANCE OF CONTRACT FOLLOWING EXPIRATION OR TERMINATION

This Master Contract includes each ISA and they are incorporated herein by this reference. This Master Contract supersedes any prior or contemporaneous written or oral understanding or agreement. This Master Contract may be amended only by written amendment executed by both parties.

CONTRACTOR shall provide the LEA with information as requested in writing to secure a Master Contract or a renewal.

At a minimum, such information shall include copies of current teacher credentials and clearance, insurance documentation and CDE certification. The LEA may require additional information as applicable. If the application packet is not completed and returned to District, no Master Contract will be issued. If CONTRACTOR does not return the Master Contract to LEA duly signed by an authorized representative within ninety (90) calendar days of issuance by LEA, the new contract rates will not take effect until the newly executed Master Contract is received by LEA and will not be retroactive to the first day of the new Master Contract's effective date. If CONTRACTOR fails to execute the new Master Contract within such ninety-day period, all payments shall cease until such time as the new Master Contract for the current school year is signed and returned to LEA by CONTRACTOR. (California Education Code section 56366(c)(1) and (2)). In the event that this Master Contract expires or terminates, CONTRACTOR shall continue to be bound to all of the terms and conditions of the most recent executed Master Contract between CONTRACTOR and LEA for so long as CONTRACTOR is servicing authorized students at the discretion of the LEA

6. INDIVIDUAL SERVICE AGREEMENT ("ISA")

This Agreement shall include an ISA developed for each student to whom CONTRACTOR is to provide special education and/or related services. An ISA shall only be issued for students enrolled with the approval of the LEA pursuant to Education Code section 56366 (a)(2)(A). An ISA may be effective for more than one contract year provided that there is a concurrent Master Contract in effect. In the event that this Master Contract expires or terminates, CONTRACTOR, shall continue to be bound to all of the terms and conditions of the most recent executed ISAs between CONTRACTOR and LEA for so long as CONTRACTOR is servicing authorized students.

Any and all changes to a student's educational placement/program provided under this Master Contract and/or an ISA shall be made solely on the basis of a revision to the student's IEP or by written agreement between the parent and LEA. At any time during the term of this Master Contract, a student's parent, CONTRACTOR, or LEA may request a review of a student's IEP subject to all procedural safeguards required by law.

Unless otherwise provided in this Master Contract, the CONTRACTOR shall provide all services specified in the IEP unless the CONTRACTOR and the LEA agree otherwise in the ISA. (California Education Code sections 56366(a) (5) and 3062(e)). In the event the CONTRACTOR is unable to provide a specific service at any time during the life of the ISA, the CONTRACTOR shall notify the LEA in writing within five (5) business days of the last date a service was provided. CONTRACTOR shall provide any and all subsequent compensatory service hours awarded to student as a result of lack of provision of services while student was served by the NPS/A.

If a parent or LEA contests the termination of an ISA by initiating a due process proceeding with the OAH, CONTRACTOR shall abide by the "stay-put" requirement of state and federal law unless the parent agrees otherwise or an Interim Alternative Educational Setting is deemed lawful and appropriate by LEA or OAH

consistent with Section 1415 (k)(1)(7) of Title 20 of the United States Code. CONTRACTOR shall adhere to all LEA requirements concerning changes in placement.

Disagreements between LEA and CONTRACTOR concerning the formulation of an ISA or the Master Contract may be appealed to the County Superintendent of Schools of the County where the LEA is located, or the State Superintendent of Public Instruction pursuant to the provisions of California Education Code section 56366(c) (2).

7. DEFINITIONS

The following definitions shall apply for purposes of this contract:

- a. The term “CONTRACTOR” means a nonpublic, nonsectarian school/agency certified by the California Department of Education and its officers, agents, and employees.
- b. The term “authorized LEA representative” means a LEA administrator designated to be responsible for NPS/A. It is understood, a representative of the Special Education Local Plan Area (SELPA) of which the LEA is a member is an authorized LEA representative in collaboration with the LEA. The LEA maintains sole responsibility for this Contract, unless otherwise specified in this Contract.
- c. The term “credential” means a valid credential, life diploma, permit, or document in special education or pupil personnel services issued by, or under the jurisdiction of, the State Board of Education if issued prior to 1970 or the California Commission on Teacher Credentialing, which entitles the holder thereof to perform services for which certification qualifications are required as defined in Title 5 of the California Code of Regulations section 3001(g).
- d. The term “qualified” means that a person holds a certificate, permit or other document equivalent to that which staff in a public school are required to hold to provide special education and related services and has met federal and state certification, licensing, registration, or other comparable requirements which apply to the area in which the individual is providing special education or related services, including those requirements set forth in Title 34 of the Code of Federal Regulations sections 200.56 and 200.58, and those requirements set forth in Title 5 of the California Code of Regulations Sections 3064 and 3065, and adheres to the standards of professional practice established in federal and state law or regulation, including the standards contained in the California Business and Professions Code.

Nothing in this definition shall be construed as restricting the activities in services of a graduate needing direct hours leading to licensure, or of a student teacher or intern leading to a graduate degree at an accredited or approved college or university, as authorized by state laws or regulations. (Title 5 of the California Code of Regulations Section 3001 (r)).

- e. The term “license” means a valid non-expired document issued by a licensing agency within the Department of Consumer Affairs or other state licensing office authorized to grant licenses and authorizing the bearer of the document to provide certain professional services or refer to themselves using a specified professional title including but not limited to mental health and board and care services at a residential placement. If a license is not available through an appropriate state licensing agency, a certificate of registration with the appropriate professional organization at the national or state level which has standards established for the certificate that are equivalent to a license shall be deemed to be a license as defined in Title 5 of the California Code of Regulations section 3001(l).

f. “Parent” means:

- i. a biological or adoptive parent; unless the biological or adoptive parent does not have legal authority to make educational decisions for the child,
- ii. a guardian generally authorized to act as the child’s parent or authorized to make educational decisions for the child,
- iii. an individual acting in the place of a biological or adoptive parent, including a grandparent, stepparent, or other relative with whom the child lives, or an individual who is legally responsible for the child’s welfare,
- iv. a surrogate parent,
- v. a foster parent if the authority of the biological or adoptive parent to make educational decisions on the child’s behalf has been specifically limited by court order in accordance with Code of Federal Regulations 300.30(b)(1) or (2).
- vi. Parent does not include the state or any political subdivision of government or the NPS/A under contract with the LEA for the provision of special education or designated instruction and services for a child. (California Education Code section 56028).

g. The term “days” means calendar days unless otherwise specified.

h. The phrase “billable day” means a school day in which instructional minutes meet or exceed those in comparable LEA programs.

i. The phrase “billable day of attendance” means a school day as defined in California Education Code Section 46307, in which a student is in attendance and in which instructional minutes meet or exceed those in comparable LEA programs unless otherwise stipulated in an IEP or ISA.

j. It is understood that the term “Master Contract” also means “Contract” and is referred to as such in this document.

ADMINISTRATION OF CONTRACT

8. NOTICES

All notices provided for by this Contract shall be in writing. Notices shall be mailed, emailed, or delivered by hand and shall be effective as of the date of receipt by addressee.

All notices mailed or emailed to LEA shall be addressed to the person and address as indicated on the signature page of this Master Contract. Notices to CONTRACTOR shall be addressed as indicated on signature page of this Master Contract.

9. MAINTENANCE OF RECORDS

All records shall be maintained by CONTRACTOR as required by state and federal laws and regulations. Notwithstanding the foregoing sentence, CONTRACTOR shall maintain all records for at least five (5) years after the termination of this Master Contract. For purposes of this Master Contract, “records” shall include, but not be limited to student records as defined by California Education Code section 49061(b) including electronically stored information; registers and roll books of teachers and/or daily service providers; daily service logs and notes and other documents used to record the provision of related services including supervision; daily service logs and notes used to record the provision of services provided through additional instructional assistants, NPA behavior intervention aides, and bus aides; behavior emergency reports (BER); incident reports; notification of injuries; absence verification records (parent/doctor notes, telephone logs, and related documents) if the CONTRACTOR is funded for excused absences, however, such records are not required if positive attendance is required; bus rosters; staff lists specifying credentials

held and documents evidencing other staff qualifications, social security numbers, dates of hire, and dates of termination; records of employee training and certification, , including verification of behavior training consistent with 56366.1; staff time sheets; non-paid staff and volunteer sign-in sheets; transportation and other related services subcontracts; school calendars; bell/class schedules when applicable; liability and worker's compensation insurance policies; state NPS/A certifications; by-laws, if applicable; lists of current board of directors/trustees, if incorporated; statement of income and expenses; general journals; cash receipts and disbursement books; general ledgers and supporting documents; documents evidencing financial expenditures; federal/state payroll quarterly reports; evidence of electronic payments; and bank statements and canceled checks or facsimile thereof.

CONTRACTOR shall maintain student records in a secure location to ensure confidentiality and prevent unauthorized access. CONTRACTOR shall maintain a current list of the names and positions of CONTRACTOR's employees who have access to confidential records. CONTRACTOR shall maintain an access log for each student's record which lists all persons, agencies, or organizations requesting or receiving information from the record. Such log shall be maintained as required by California Education Code section 49064 and include the name, title, agency/organization affiliation, date/time of access for each individual requesting or receiving information from the student's record, and a description of the record(s) provided. Such log needs to record access to the student's records by: (a) the student's parent; (b) an individual to whom written consent has been executed by the student's parent; or (c) employees of LEA or CONTRACTOR having a legitimate educational interest in requesting or receiving information from the record. CONTRACTOR/LEA shall maintain copies of any written parental concerns granting access to student records. For purposes of this paragraph, "employees of LEA or CONTRACTOR" do not include subcontractors.

CONTRACTOR shall grant the following access to student records, (a) the student's parent; (b) employees of LEA or CONTRACTOR having a legitimate educational interest in requesting or receiving information from the record, and comply with parents' requests for copies of student records, as required by state and federal laws and regulations. CONTRACTOR agrees, in the event of school or agency closure, to forward student records within ten (10) business days to LEA. These shall include, but not limited to, current transcripts, IEP/IFSPs, BER's, incident reports, notification of injuries and all other relevant reports. LEA and/or SELPA shall have access to and receive copies of any and all records upon request within five (5) business days.

10. SEVERABILITY CLAUSE

If any provision of this agreement is held, in whole or in part, to be unenforceable for any reason, the remainder of that provision and of the entire agreement shall be severable and remain in effect.

11. SUCCESSORS IN INTEREST

This contract binds CONTRACTOR's successors and assignees. CONTRACTOR shall notify the LEA of any change of ownership or corporate control.

12. VENUE AND GOVERNING LAW

The laws of the State of California shall govern the terms and conditions of this contract with venue in the County where the LEA is located.

13. MODIFICATIONS AND AMENDMENTS REQUIRED TO CONFORM TO LEGAL AND ADMINISTRATIVE GUIDELINES

This Master Contract may be modified or amended by the LEA to conform to administrative and statutory guidelines issued by any state, federal or local governmental agency. The party seeking such modification shall provide the LEA and/or CONTRACTOR thirty (30) days' notice of any such changes or modifications made to conform to administrative or statutory guidelines and a copy of the statute or regulation upon which the modification or changes are based.

14. TERMINATION

This Master Contract or ISA may be terminated for cause. The cause shall not be the availability of a public class initiated during the period of the contract unless the parent agrees to the transfer of the student to the public school program at an IEP team meeting.

To terminate the contract either party shall give no less than twenty (20) days prior written notice (California Education Code section 56366(a)(4)). At the time of termination, CONTRACTOR shall provide to LEA any and all documents CONTRACTOR is required to maintain under this Master Contract. ISAs are void upon termination of this Master Contract, as provided in Section 5 or 6. CONTRACTOR or LEA may terminate an ISA for cause. To terminate the ISA, either party shall give twenty (20) days prior written notice.

15. INSURANCE

CONTRACTOR shall, at CONTRACTOR'S sole cost and expense, maintain in full force and effect, during the term of this Contract, the following insurance coverage from a California licensed and/or admitted insurer with an A minus (A-), VII, or better rating from A.M. Best, sufficient to cover any claims, damages, liabilities, costs and expenses (including counsel fees) arising out of or in connection with CONTRACTOR's fulfillment of any of its obligations under this Agreement or either party's use of the work or any component or part thereof:

PART I - INSURANCE REQUIREMENTS FOR NONPUBLIC SCHOOLS AND AGENCIES

- A. **Commercial General Liability Insurance**, including both bodily injury and property damage, with limits as follows:

\$2,000,000 per occurrence
 \$ 500,000 fire damage
 \$ 5,000 medical expenses
 \$1,000,000 personal & adv. injury
 \$3,000,000 general aggregate
 \$2,000,000 products/completed operations aggregate

The policy may not contain an exclusion for coverage of claims arising from claims for sexual molestation or abuse. In the event that CONTRACTOR's policy should have an exclusion for sexual molestation or abuse claims, then CONTRACTOR shall be required to procure a supplemental policy providing such coverage.

- B. **Workers' Compensation Insurance** in accordance with provisions of the California Labor Code adequate to protect the CONTRACTOR from claims that may arise from its operations pursuant to the Workers' Compensation Act (Statutory Coverage). The Workers' Compensation Insurance coverage must also include Employers Liability coverage with limits of \$1,000,000/\$1,000,000/\$1,000,000.
- C. **Commercial Auto Liability Insurance** for all owned, non-owned or hired automobiles with a \$1 million combined single limit.

If no owned automobiles, then only hired and non-owned is required.

If CONTRACTOR uses a vehicle to travel to/from school sites, between schools and/or to/from students' homes or other locations as approved service locations by the LEA, CONTRACTOR must comply with State of California auto insurance requirements.

- D. **Errors & Omissions (E & O)/Malpractice (Professional Liability) coverage, including Sexual Molestation and Abuse coverage, unless that coverage is afforded elsewhere in the Commercial General Liability policy by**

endorsement or separate policy, with the following limits:

\$1,000,000 per occurrence
\$2,000,000 general aggregate

- E. CONTRACTOR, upon execution of this Contract and periodically thereafter upon request, shall furnish the LEA with certificates of insurance evidencing such coverage. The certificate of insurance shall include a ten (10) day non-renewal notice provision. The Commercial General Liability and Automobile Liability policy shall name the LEA and the Board of Education additional insured's premiums on all insurance policies and shall be paid by CONTRACTOR and shall be deemed included in CONTRACTOR's obligations under this contract at no additional charge.
- F. Any deductibles or self-insured retentions above \$100,000 must be declared to and approved by the LEA. At its option, LEA may require the CONTRACTOR, at the CONTRACTOR's sole cost, to: (a) cause its insurer to reduce to levels specified by the LEA or eliminate such deductibles or self-insured retentions with respect to the LEA, its officials and employees, or (b) procure a bond guaranteeing payment of losses and related investigation.
- G. For any claims related to the services performed in connection with this Master Contract, the CONTRACTOR's insurance coverage shall be the primary insurance with respect to the LEA, its subsidiaries, officials and employees. Any insurance or self-insurance maintained by the LEA, its subsidiaries, officials and employees shall be excess of the CONTRACTOR's insurance and shall not contribute with it.
- H. All Certificates of Insurance must reference the contract number, name of the school or agency submitting the certificate, and the location of the school or agency submitting the certificate on the certificate.

PART II - INSURANCE REQUIREMENTS FOR NONPUBLIC SCHOOLS AFFILIATED WITH A RESIDENTIAL TREATMENT FACILITY ("RTC")

When CONTRACTOR is an NPS affiliated with a **residential treatment center (NPS/RTC)**, the following insurance policies are required:

- A. **Commercial General Liability** including both bodily injury and property damage, with limits as follows:

\$3,000,000 per occurrence
\$6,000,000 in General Aggregate.

The policy shall be endorsed to name the LEA and the Board of Education as *named* additional insured and shall provide specifically that any insurance carried by the LEA which may be applicable to any claims or loss shall be deemed excess and the RTC's insurance primary despite any conflicting provisions in the RTC's policy. Coverage shall be maintained with no Self-Insured Retention above \$100,000 without the prior written approval of the LEA.

- B. **Workers' Compensation Insurance** in accordance with provisions of the California Labor Code adequate to protect the RTC from claims that may arise from its operations pursuant to the Workers' Compensation Act (Statutory Coverage). The Workers' Compensation Insurance coverage must also include Employers Liability coverage with limits of \$1,000,000/\$1,000,000/\$1,000,000.
- C. **Commercial Auto Liability** coverage with limits of \$1,000,000 Combined Single Limit per Occurrence if the RTC does not operate a student bus service. If the RTC provides student bus services, the required coverage limit is \$5,000,000 Combined Single Limit per Occurrence.

- D. **Fidelity Bond or Crime Coverage** shall be maintained by the RTC to cover all employees who process or otherwise have responsibility for RTC funds, supplies, equipment or other assets. Minimum amount of coverage shall be \$250,000 per occurrence, with no self-insured retention.
- E. **Professional Liability/Errors & Omissions/Malpractice** coverage with minimum limits of \$3,000,000 per occurrence and \$6,000,000 general aggregate.
- F. **Sexual Molestation and Abuse Coverage**, unless that coverage is afforded elsewhere in the Commercial General Liability or Professional liability policy by endorsement, with minimum limits of \$3,000,000 per occurrence and \$6,000,000 general aggregate.

If LEA or CONTRACTOR determines that a change in insurance coverage obligations under this section is necessary, either party may reopen negotiations to modify the insurance obligations.

16. INDEMNIFICATION AND HOLD HARMLESS

To the fullest extent allowed by law, CONTRACTOR shall indemnify and hold LEA and its Board Members, administrators, employees, agents, attorneys, volunteers, and subcontractors (“LEA Indemnities”) harmless against all liability, loss, damage and expense (including reasonable attorneys’ fees) resulting from or arising out of this Master Contract or its performance, to the extent that such loss, expense, damage or liability was proximately caused by negligence, intentional act, or willful act or omission of CONTRACTOR, including, without limitation, its agents, employees, subcontractors or anyone employed directly or indirectly by it (excluding LEA and LEA Indemnities). The duty and obligation to defend shall arise immediately upon tender of a claim or lawsuit to the CONTRACTOR. The LEA and the Member District(s) shall have the right in their sole discretion to select counsel of its choice to provide the defense at the sole cost of the CONTRACTOR or the applicable insurance carrier.

To the fullest extent allowed by law, LEA shall indemnify and hold CONTRACTOR and its Board Members, administrators, employees, agents, attorneys, and subcontractors (“CONTRACTOR Indemnities”) harmless against all liability, loss, damage and expense (including reasonable attorneys’ fees) resulting from or arising out of this Master Contract or its performance thereof, to the extent that such loss, expense, damage or liability was proximately caused by the negligent, intentional act or willful act or omission of LEA, including, without limitation, its agents, employees, subcontractors or anyone employed directly or indirectly by it (excluding CONTRACTOR and/or any CONTRACTOR Indemnities).

LEA represents that it is self-insured in compliance with the laws of the State of California, that the self-insurance covers LEA employees acting within the course and scope of their respective duties and that its self-insurance covers the LEA’s indemnification obligations under this Master Contract.

17. INDEPENDENT CONTRACTOR

Nothing herein contained will be construed to imply a joint venture, partnership or principal-agent relationship between the LEA and CONTRACTOR. CONTRACTOR shall provide all services under this Contract as an independent contractor, and neither party shall have the authority to bind or make any commitment on behalf of the other. Nothing contained in this Contract shall be deemed to create any association, partnership, joint venture or relationship of principal and agent, master and servant, or employer and employee between the parties or any affiliates of the parties, or between the LEA and any individual assigned by CONTRACTOR to perform any services for the LEA.

If the LEA is determined to be a partner, joint venture, co-principal, employer or co-employer of CONTRACTOR, CONTRACTOR shall indemnify and hold harmless the LEA from and against any and all claims for loss, liability, or damages arising from that determination, as well as any expenses, costs, taxes, penalties and interest charges incurred by the LEA as a result of that holding.

18. SUBCONTRACTING

CONTRACTOR shall provide written notification to LEA before subcontracting for special education and/or related services pursuant to this Master Contract. In the event LEA determines that it can provide the subcontracted service(s) at a lower rate, LEA may elect to provide such service(s). If LEA elects to provide such service(s), LEA shall provide written notification to CONTRACTOR within five (5) days of receipt of CONTRACTOR's original notice and CONTRACTOR shall not subcontract for said service(s).

CONTRACTOR shall incorporate all of the provisions of this Master Contract in all subcontracts, to the fullest extent reasonably possible. Furthermore, when CONTRACTOR enters into subcontracts for the provision of special education and/or related services (including, but not limited to, transportation) for any student, CONTRACTOR shall cause each subcontractor to procure and maintain insurance during the term of each subcontract. Such subcontractor's insurance shall comply with the provisions of Section 15. Each subcontractor shall furnish the LEA with original endorsements and certificates of insurance effecting coverage required by Section 15. The endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. The endorsements are to be on forms as required by the LEA. All endorsements are to be received and approved by the LEA before the subcontractor's work commences. The Commercial General Liability and Automobile Liability policies shall name the LEA/SELPA and the LEA Board of Education as additional insured.

As an alternative to the LEA's forms, a subcontractor's insurer may provide complete, certified copies of all required insurance policies, including endorsements affecting the coverage required by this Master Contract. All Certificates of Insurance must reference the LEA contract number, name of the school or agency submitting the certificate, indication if NPS or NPA, and the location of the school or agency submitting the certificate. In addition, all subcontractors must meet the requirements as contained in Section 44 Clearance Requirements and Section 45 Staff Qualifications of this Master Contract.

19. CONFLICTS OF INTEREST

CONTRACTOR shall provide to LEA upon request a copy of its current bylaws and a current list of its Board of Directors (or Trustees), if it is incorporated. CONTRACTOR and any member of its Board of Directors (or Trustees) shall disclose any relationship with LEA that constitutes or may constitute a conflict of interest pursuant to California Education Code section 56042 and Government Code Section 1090 including, but not limited to, employment with LEA, provision of private party assessments and/or reports, and attendance at IEP team meetings acting as a student's advocate. Pursuant to California Education code section 56042, an attorney or advocate for a parent of an individual with exceptional needs shall not recommend placement at CONTRACTOR's facility if the attorney or advocate is employed or contracted by the CONTRACTOR, or will receive a benefit from the CONTRACTOR, or otherwise has a conflict of interest.

The LEA shall neither execute an ISA with CONTRACTOR nor amend an existing ISA for a student when a recommendation for special education and/or related services is based in whole or in part on assessment(s) or reports provided by CONTRACTOR to the student without prior written authorization by LEA. This paragraph shall apply to CONTRACTOR regardless of when an assessment is performed or a report is prepared (i.e., before or after the student is enrolled in CONTRACTOR's school/agency) or whether an assessment of the student is performed or a report is prepared in the normal course of the services provided to the student by CONTRACTOR. To avoid conflict of interest, and in order to ensure the appropriateness of an Independent Educational Evaluation (hereinafter referred to as "IEE") and its recommendations, the LEA may not fund an IEE by an evaluator who provides ongoing service(s) or is sought to provide service(s) to the student for whom the IEE is requested. Likewise, the LEA may not fund services through the evaluator whose IEE the LEA agrees to fund. When no other appropriate assessor is available, LEA may request and if CONTRACTOR agrees, the CONTRACTOR may provide an IEE.

CONTRACTOR shall not admit a student living within the jurisdictional boundaries of the LEA on a private pay or tuition free "scholarship" basis and concurrently or subsequently advise/request parent(s) to pursue funding for the admitted school year from the LEA through due process proceedings.

20. NON-DISCRIMINATION

CONTRACTOR shall not, in employment or operation of its programs, unlawfully discriminate on the basis of gender, nationality, national origin, ancestry, race, color, ethnicity, ethnic group affiliation, religion, age, marital status, pregnancy or parental status, sex, sexual orientation, gender, gender identity or expression, physical or mental disability, genetic information or any other classification protected by federal or state law or the perception of one or more of such characteristics or association with a person or group with one or more of these actual or perceived characteristics.

EDUCATIONAL PROGRAM

21. FREE AND APPROPRIATE PUBLIC EDUCATION (FAPE)

The LEA shall provide CONTRACTOR with a copy of the IEP including the Individualized Transition Plan (hereinafter referred to as "ITP") of each student served by CONTRACTOR. CONTRACTOR shall provide special education and/or related services (including transition services) to each student within the NPS/A consistent with the student's IEP and as specified in the ISA. If CONTRACTOR is a NPS, CONTRACTOR shall not accept a student if it cannot provide or ensure the provision of the services outlined in the student's IEP. If student services are provided by a third party (i.e. Related Services Provider), CONTRACTOR shall notify LEA if provision of services cease.

Unless otherwise agreed to between CONTRACTOR and LEA, CONTRACTOR shall be responsible for the provision of all appropriate supplies, equipment, and/or facilities, as specified in the student's IEP and ISA. CONTRACTOR shall make no charge of any kind to parents for special education and/or related services as specified in the student's IEP and ISA (including, but not limited to, screenings, assessments, or interviews that occur prior to or as a condition of the student's enrollment under the terms of this Master Contract). LEA shall provide low incidence equipment for eligible students with low incidence disabilities when specified in the student's IEP and ISA. Such equipment remains the property of the SELPA/LEA and shall be returned to the SELPA/LEA when the IEP team determines the equipment is no longer needed or when the student is no longer enrolled in the NPS. CONTRACTOR shall ensure that facilities are adequate to provide LEA students with an environment which meets all pertinent health and safety regulations. CONTRACTOR may charge a student's parent(s) for services and/or activities not necessary for the student to receive a free appropriate public education after: (a) written notification to the student's parent(s) of the cost and voluntary nature of the services and/or activities; and (b) receipt by the LEA of the written notification and a written acknowledgment signed by the student's parent(s) of the cost and voluntary nature of the services and/or activities. CONTRACTOR shall adhere to all LEA requirements concerning parent acknowledgment of financial responsibility.

Voluntary services and/or activities not necessary for the student to receive a free appropriate public education shall not interfere with the student's receipt of special education and/or related services as specified in the student's IEP and ISA unless the LEA, CONTRACTOR, and PARENT agree otherwise in writing.

22. GENERAL PROGRAM OF INSTRUCTION

All NPS/A services shall be provided consistent with the area of certification specified by CDE Certification and as defined in California Education Code section 56366 et seq...

When CONTRACTOR is a NPS, CONTRACTOR's general program of instruction shall: (a) utilize evidence-based practices and be consistent with LEA's standards regarding the particular course of study and curriculum; (b) include curriculum that addresses mathematics, literacy and the use of educational, assistive technology and transition services; (c) be consistent with CDE's standards regarding the particular course of study and curriculum; (d) provide the services as specified in the student's IEP and ISA. Students shall have access to: (a) State Board of Education (SBE) - adopted Common Core State Standards ("CCSS") for curriculum and the same instructional materials for kindergarten and grades 1 to 8, inclusive; and provide standards – aligned core curriculum and instructional materials for grades 9 to 12, inclusive, used by an LEA, that contracts with the NPS; (b) college preparation courses; (c) extracurricular activities, such as art, sports, music and academic clubs; (d) career preparation and vocational training, consistent with transition plans pursuant to state and federal law and; (e) supplemental assistance, including individual academic tutoring, psychological counseling, and career and college counseling.

When CONTRACTOR serves students in grades 9 through 12 inclusive, LEA shall provide to CONTRACTOR a specific list of the course requirements to be satisfied by the CONTRACTOR leading toward graduation or completion of LEA's diploma requirements. CONTRACTOR shall not award a high school diploma to students who have not successfully completed all of the LEA's graduation requirements.

When CONTRACTOR is a NPA and/or related services provider, CONTRACTOR's general program of instruction and/or services shall utilize evidence-based practices and be consistent with LEA and CDE guidelines and certification, and provided as specified in the student's IEP and ISA. The NPA providing Behavior Intervention services shall develop a written plan that specifies the nature of their NPA service for each student within thirty (30) days of enrollment and shall be provided in writing to the LEA. School-based services may not be unilaterally converted by CONTRACTOR to a substitute program or provided at a location not specifically authorized by the IEP team. Except for services provided by a CONTRACTOR that is a Licensed Children's Institution (LCI), all services not provided in the school setting require the presence of a parent, guardian or adult caregiver during the delivery of services, provided such guardian or caregiver have a signed authorization by the parent or legal guardian to authorize emergency services as requested. LCI CONTRACTORS shall ensure that appropriate and qualified residential or clinical staff is present during the provision of services under this Master Contract. CONTRACTOR shall immediately notify LEA in writing if no parent, guardian or adult caregiver is present. CONTRACTOR shall provide to LEA a written description of the services and location provided prior to the effective date of this Master Contract. CONTRACTORS providing Behavior Intervention services must have a trained behaviorist or trained equivalent on staff. It is understood that Behavior Intervention services are limited per CDE Certification and do not constitute as an instructional program.

When CONTRACTOR is a NPA, CONTRACTOR shall not provide transportation nor subcontract for transportation services for students unless the LEA and CONTRACTOR agree otherwise in writing.

23. INSTRUCTIONAL MINUTES

When CONTRACTOR is a NPS, the total number of instructional minutes per school day provided by CONTRACTOR shall be at least equivalent to the number of instructional minutes per school day provided to students at like grade level attending LEA schools and shall be specified in the student's ISA developed in accordance with the student's IEP.

For students in grades kindergarten through 12 inclusive, unless otherwise specified in the student's IEP and ISA, the number of instructional minutes, excluding breakfast, recess, lunch and passing time shall be at the same level that Ed. Code prescribes for the LEA.

The total number of annual instructional minutes shall be at least equivalent to the total number of annual instructional minutes provided to students attending LEA schools in like grade level unless otherwise specified in the student's IEP.

When CONTRACTOR is a NPA and/or related services provider, the total number of minutes per school day provided by CONTRACTOR shall be specified in the student's ISA developed in accordance with the student's IEP.

24. CLASS SIZE

When CONTRACTOR is a NPS, CONTRACTOR shall ensure that class size shall not exceed a ratio of one teacher per twelve (12) students, unless CONTRACTOR and LEA agree otherwise in writing. Upon prior written approval by an authorized LEA representative, class size may be temporarily increased by a ratio of 1 teacher to fourteen (14) students when necessary, during the regular or extended school year to provide services to students with disabilities.

In the event a NPS is unable to fill a vacant teaching position responsible for direct instruction to students, and the vacancy has direct impact on the CDE Certification of that school, the NPS shall develop a plan to ensure appropriate coverage of students by first utilizing existing certificated staff. The NPS and the LEA may agree to one 30 school day period per contract year where class size may be increased to ensure

coverage by an appropriately credentialed teacher. Such an agreement shall be in writing and signed by both parties. This provision does not apply to a NPA.

CONTRACTOR providing special education instruction for individuals with exceptional needs between the ages of three and five years, inclusive, shall also comply with the appropriate instructional adult to child ratios pursuant to California Education Code sections 56440 et seq.

25. CALENDARS

When CONTRACTOR is an NPS, CONTRACTOR shall submit to the LEA/SELPA a school calendar with the total number of billable days not to exceed 180 days, plus extended school year billable days equivalent to the number of days determined by the LEA's extended school year calendar. Billable days shall include only those days that are included on the submitted and approved school calendar, and/or required by the IEP (developed by the LEA) for each student. CONTRACTOR shall not be allowed to change its school calendar and/or amend the number of billable days without the prior written approval of the LEA. Nothing in this Master Contract shall be interpreted to require the LEA to accept any requests for calendar changes.

Unless otherwise specified by the student's IEP, educational services shall occur at the school site. A student shall only be eligible for extended school year services as determined by the IEP team and the provision of such is specifically included in the ISA. Extended school year shall consist of twenty (20) instructional days, unless otherwise agreed upon by the IEP team convened by the LEA. Any days of extended school year in excess of twenty (20) billable days must be mutually agreed to, in writing, prior to the start of the extended school year.

Student must have actually been in attendance during the regular school year and/or during extended school year and received services on a billable day of attendance in order for CONTRACTOR to be eligible for payment. It is specifically understood that services may not be provided on weekends/holidays and other times when school is not in session, unless agreed to by the LEA, in writing, in advance of the delivery of any NPS service. Any instructional days provided without this written agreement shall be at the sole financial responsibility of the CONTRACTOR.

CONTRACTOR shall observe the same legal holidays as LEA. Those holidays are Labor Day, Veteran's Day, Thanksgiving Day, Christmas Day, New Year's Day, Martin Luther King Jr. Day, President's Day, Memorial Day, Juneteenth, and Independence Day. With the approval of LEA, CONTRACTOR may revise the date upon which CONTRACTOR closes in observance of any of the holidays observed by the LEA.

When CONTRACTOR is a NPA, CONTRACTOR shall be provided with a LEA-developed/approved calendar prior to the initiation of services. CONTRACTOR herein agrees to observe holidays as specified in the LEA-developed/approved calendar. CONTRACTOR shall provide services pursuant to the LEA-developed/approved calendar; or as specified in the LEA student's IEP and ISA. Unless otherwise specified in the LEA student's ISA, CONTRACTOR shall provide related services to LEA students on only those days that the LEA student's school of attendance is in session and the LEA student attends school. CONTRACTOR shall bill only for services provided on billable days of attendance as indicated on the LEA calendar unless CONTRACTOR and the LEA agree otherwise, in writing. Student must have actually been in attendance and/or received services on a billable day of attendance in order for CONTRACTOR to be eligible for payment. It is specifically understood that services may not be provided on weekends/holidays and other times when school is not in session, unless agreed to by the LEA, in writing, in advance of the delivery of any NPA service provided by CONTRACTOR. Any instructional days provided without this written agreement shall be at the sole financial responsibility of the CONTRACTOR.

26. DATA REPORTING

CONTRACTOR shall agree to provide to the LEA all data related to student information and billing information with LEA. CONTRACTOR shall agree to provide data related to all sections of this contract, including student discipline as noted below, and requested by and in the format required by the LEA. It is understood that all NPS/A shall utilize the LEA approved electronic IEP system for all IEP development, service tracking documentation, and progress reporting, unless otherwise agreed to by the LEA. Additional

progress reporting may be required by the LEA. The LEA shall provide the CONTRACTOR with appropriate software, user training and proper internet permissions to allow adequate access.

Using forms developed by the CDE or as otherwise mutually agreed upon by CONTRACTOR and LEA, CONTRACTOR shall provide LEA, on a monthly basis, a written report of all incidents in which a statutory offense is committed by any LEA student, regardless if it results in a disciplinary action of suspension or expulsion. This includes all statutory offenses as described in Education Code sections 48900 and 48915. CONTRACTOR shall also include incidents resulting in the use of a behavioral restraint and/or seclusion even if they were not a result of a violation of Education Code sections 48900 and 48915.

The LEA shall provide the CONTRACTOR with approved forms and/or format for such data including, but not limited to, invoicing, attendance reports and progress reports. The LEA may approve use of CONTRACTOR'S provided forms at their discretion.

27. LEAST RESTRICTIVE ENVIRONMENT/DUAL ENROLLMENT

CONTRACTOR and LEA shall follow all LEA policies and procedures that support Least Restrictive Environment ("LRE") options and/or dual enrollment options if available and appropriate, for students to have access to the general curriculum and to be educated with their nondisabled peers to the maximum extent appropriate.

CONTRACTOR and LEA shall ensure that LRE placement options are addressed at all IEP team meetings regarding students for whom ISAs have been or may be executed. This shall include IEP team consideration of supplementary aids and services, goals and objectives necessary for placement in the LRE and necessary to enable students to transition to less restrictive settings.

When an IEP team has determined that a student should be transitioned into the public school setting, CONTRACTOR shall assist the LEA in implementing the IEP team's recommended activities to support the transition.

28. STATEWIDE ACHIEVEMENT TESTING

When CONTRACTOR is a NPS, per implementation of Senate Bill 484, CONTRACTOR shall administer all statewide assessments within the California Assessment of Student Performance and Progress ("CAASPP"), Desired Results Developmental Profile ("DRDP"), California Alternative Assessment ("CAA"), achievement and abilities tests (using LEA-authorized assessment instruments), the Fitness Gram, , the English Language Proficiency Assessments for California ("ELPAC"), the Alternative English Language Proficiency Assessments for California ("Alternative ELPAC"), and as appropriate to the student, and mandated by LEA pursuant to LEA and state and federal guidelines.

CONTRACTOR is subject to the alternative accountability system developed pursuant to Education Code section 52052, in the same manner as public schools. Each LEA student placed with CONTRACTOR by the LEA shall be tested by qualified staff of CONTRACTOR in accordance with that accountability program. LEA shall provide test administration training to CONTRACTOR'S qualified staff. CONTRACTOR shall attend LEA test training and comply with completion of all coding requirements as required by LEA.

29. MANDATED ATTENDANCE AT LEA MEETINGS

CONTRACTOR shall attend District mandated meetings when legal mandates, and/or LEA policy and procedures are reviewed, including but not limited to the areas of: curriculum, high school graduation, standards-based instruction, behavior intervention, cultural and linguistic needs of students with disabilities, dual enrollment responsibilities, LRE responsibilities, transition services, data collection, and standardized testing and IEPs. LEA shall provide CONTRACTOR with reasonable notice of mandated meetings. Attendance at such meetings does not constitute a billable service hour(s).

30. POSITIVE BEHAVIOR INTERVENTIONS AND SUPPORTS

CONTRACTOR shall comply with the requirements of Education Code section 49005, et seq., 56521.1 and 56521.2. LEA students who exhibit behaviors that interfere with their learning or the learning of others must receive timely and appropriate assessments and positive supports and interventions in accordance with the federal law and its implementing regulations. If the IEP team determines that a student's behavior impedes the individual learning or the learning of others, the IEP team is required to consider the use of positive behavioral interventions and supports, and other strategies, to address that behavior, consistent with Section 1414(d)(3)(B)(i) and (d)(4) of Title 20 of the United States Code and associated federal regulations. This could mean that instead of developing a Behavior Intervention Plan ("BIP"), the IEP team may conclude it is sufficient to address the student's behavioral problems through the development of behavioral goals and behavioral interventions to support those goals.

CONTRACTOR shall maintain a written policy pursuant to California Education Code section 56521.1 regarding emergency interventions and behavioral emergency reports. CONTRACTOR shall ensure that all of its staff members are trained in crisis intervention, emergency procedures, and evidenced-based practices and interventions specific to the unique behavioral needs of the CONTRACTOR's pupil population. The training shall be provided within 30 days of employment to new staff who have any contact or interaction with pupils during the school day, and annually to all staff who have any contact or interaction with pupils during the school day. The CONTRACTOR shall select and conduct the training in accordance with California Education Code section 56366.1. CONTRACTOR shall maintain written records of the training and provide written verification of the training annually and upon request.

Pursuant to Education Code section 56521.1, emergency interventions shall not be used as a substitute for a BIP, and shall not be employed longer than necessary to contain the behavior. Emergency interventions may only be used to control unpredictable, spontaneous behavior that poses clear and present danger of serious physical harm to the individual with exceptional needs, or others, and that cannot be immediately prevented by a response less restrictive than the temporary application of a technique used to contain the behavior. If a situation requires prolonged use of emergency intervention, staff must seek assistance from the school site administrator or a law enforcement agency.

CONTRACTOR shall complete a behavior emergency report when an emergency occurs that is defined as a serious, dangerous behavior that staff has determined to present a clear and present danger to others. It requires a non-violent physical intervention to protect the safety of student, self, or others and a physical intervention has been used; or a physical intervention has not been used, but an injury or serious property damage has occurred. Personal Safety Techniques may or may not have been used. Emergencies require a behavior emergency report form be completed and submitted to the LEA within twenty-four (24) hours for administrative action. CONTRACTOR shall notify Parent within twenty-four (24) hours via telephone. If the student's IEP does not contain a BIP, an IEP team shall schedule a meeting to review the behavior emergency report, determine if there is a necessity for a functional behavioral assessment, and to determine an interim plan. If the student already has a BIP, the IEP team shall review and modify the BIP if a new serious behavior has been exhibited or existing behavioral interventions have proven to be ineffective. CONTRACTOR shall schedule with LEA an IEP meeting within two (2) days.

Pursuant to Education Code section 56521.2, CONTRACTOR shall not authorize, order, consent to, or pay for the following interventions, or any other interventions similar to or like the following:

1. any intervention that is designed to, or likely to, cause physical pain, including, but not limited to, electric-shock;
2. an intervention that involves the release of noxious, toxic, or otherwise unpleasant sprays, mists, or substances in proximity to the face of the individual;
3. an intervention that denies adequate sleep, food, water, shelter, bedding, physical comfort, or access to bathroom facilities;
4. an intervention that is designed to subject, used to subject, or likely to subject, the individual to verbal abuse, ridicule, or humiliation, or that can be expected to cause excessive emotional trauma; restrictive interventions that employ a device, material, or objects that simultaneously immobilize all four extremities;
5. Prone restraint;

6. locked seclusion, unless it is in a facility otherwise licensed or permitted by state law to use a locked room;
7. an intervention that precludes adequate supervision of the individual;
8. an intervention that deprives the individual of one or more of the individual's senses.

CONTRACTOR shall comply with Education Code sections 49005.8, 56521.1 and 56521.2. Specifically, Contractor shall not do any of the following:

1. Use seclusion or a behavioral restraint for the purpose of coercion, discipline, convenience, or retaliation.
2. Use locked seclusion, unless it is in a facility otherwise licensed or permitted by state law to use a locked room.
3. Use a physical restraint technique that obstructs a pupil's respiratory airway or impairs the pupil's breathing or respiratory capacity, including techniques in which a staff member places pressure on a pupil's back or places the individual's body weight against the pupil's torso or back.
4. Use a behavioral restraint technique that restricts breathing, including, but not limited to, using a pillow, blanket, carpet, mat, or other item to cover a pupil's face.
5. Place a pupil in a facedown position with the pupil's hands held or restrained behind the pupil's back
6. Use prone containment.
7. Use a behavioral restraint for longer than is necessary to contain the behavior that poses a clear and present danger of serious physical harm to the pupil or others.

CONTRACTOR shall keep constant, direct observation of a pupil who is in seclusion, which may be through observation of the pupil through a window, or another barrier, through which the educational provider is able to make direct eye contact with the pupil. This observation shall not be through indirect means, including through a security camera or a closed-circuit television.

CONTRACTOR shall afford pupils who are restrained the least restrictive alternative and the maximum freedom of movement, and shall use the least number of restraint points, while ensuring the physical safety of the pupil and others.

In the case of a child whose behavior impedes the child's learning or that of others, the IEP team shall consider the use of positive behavioral interventions and supports, and other strategies, to address that behavior, consistent with Section 1414(d)(3)(B)(i) and (d)(4) of Title 20 of the United States Code and associated federal regulations.

All restraint practices must be reviewed and revised when they have an adverse effect on a student and are used repeatedly for an individual child, either on multiple occasions within the same classroom or multiple uses by the same individual. CONTRACTOR shall notify the student's parent/guardian when any type of physical or mechanical restraint or seclusion has been used. Upon the use of any type of physical or mechanical restraint or seclusions of an LEA student, CONTRACTOR shall complete a BER per the reporting and notification requirements listed above.

31. STUDENT DISCIPLINE

CONTRACTOR shall maintain and abide by a written policy for student discipline that is consistent with state and federal law and regulations. Using forms developed by the California Department of Education or as otherwise mutually agreed upon by CONTRACTOR and LEA, CONTRACTOR shall provide LEA, on a monthly basis, a written report of all incidents in which a statutory offense is committed by any LEA student, regardless if it results in a disciplinary action of suspension or expulsion. This includes all statutory offenses as described in Education Codes 48900 and 48915. CONTRACTOR shall also include incidents resulting in the use of a behavioral restraint and/or seclusion even if they were not a result of a violation of Education Code Sections 48900 and 48915.

When CONTRACTOR seeks to remove a student from his/her current educational placement for disciplinary reasons, CONTRACTOR shall immediately submit a written discipline report to the LEA. Written discipline reports shall include, but not be limited to: the student's name; the time, date, and description of the misconduct; the disciplinary action taken by CONTRACTOR; and the rationale for such

disciplinary action. A copy of the student's behavior plan, if any, shall be submitted with the written discipline report. CONTRACTOR and LEA agree to participate in a manifestation determination at an IEP meeting no later than the tenth (10th) day of suspension

32. IEP TEAM MEETINGS

An IEP team meeting shall be convened at least annually to evaluate: (1) the educational progress of each student placed with CONTRACTOR, including all state assessment results pursuant to the requirements of Education Code section 52052; (2) whether or not the needs of the student continue to be best met at the NPS; and (3) whether changes to the student's IEP are necessary, including whether the student may be transitioned to a public school setting. (California Education Code sections 56366 (a) (2) (B) (i) and (ii) and pursuant to California Education Code section 56345 (b) (4).)

If the LEA student is to be transferred from a NPS setting into a regular class setting in a public school for any part of the school day, the IEP team shall document a description of activities provided to integrate the student into the regular education program, including the nature of each activity as well as the time spent on the activity each day or week and a description of the activities provided to support the transition of the student from the special education program into the regular education program. Each student shall be allowed to provide confidential input to any representative of the individual IEP team. Except as otherwise provided in the Master Contract, CONTRACTOR and LEA shall participate in all IEP team meetings regarding students for whom ISAs have been or may be executed. At any time during the term of this Master Contract, the parent, the CONTRACTOR or the LEA may request a review of the student's IEP, subject to all procedural safeguards required by law, including reasonable notice given to, and participation of, the CONTRACTOR in the meeting. Every effort shall be made to schedule IEP team meetings at a time and place that is mutually convenient to parent, CONTRACTOR and LEA. CONTRACTOR shall provide to LEA assessments and written assessment reports by service providers upon request and/or pursuant to LEA policy and procedures. It is understood that attendance at an IEP meeting is part of CONTRACTOR'S professional responsibility and is not a billable service under this Master Contract.

It is understood that the CONTRACTOR shall utilize the approved electronic IEP system of the LEA for all IEP planning and progress reporting at the LEA's discretion. The LEA or SELPA may provide training for any CONTRACTOR to ensure access to the approved system. The CONTRACTOR shall maintain confidentiality of all IEP data on the approved system and shall protect the password requirements of the system. When a student dis-enrolls from the NPS/NPA, the NPS/NPA and LEA shall discontinue use of the approved system for that student.

Changes in any student's educational program, including instruction, services, or instructional setting provided under this Master Contract, may only be made on the basis of revisions to the student's IEP. In the event that the CONTRACTOR believes the student requires a change of placement, the CONTRACTOR may request a review of the student's IEP for the purposes of consideration of a change in the student's placement. Student is entitled to remain in the last agreed upon and implemented placement unless parent agrees otherwise or an Interim Alternative Educational Setting is deemed lawful and appropriate by LEA or OAH consistent with Section 1415 (k)(1)(7) of Title 20 of the United States Code.

33. SURROGATE PARENTS AND FOSTER YOUTH

CONTRACTOR shall recognize an LEA appointed surrogate parent assignments for students without parental representation, including unaccompanied homeless youths, in special education procedures pursuant to California Government Code Section 7579.5. Surrogate parents shall serve as the child's parent and have all the rights relative to the student's education that a parent has under the Individuals with Disabilities Education Act pursuant to 20 USC 1414-1482 and 34 CFR 300.1-300.756. A pupil in foster care shall be defined pursuant to California Education Code section 42238.01(b). The LEA shall annually notify the CONTRACTOR who the LEA has designated as the educational liaison for foster children. When a pupil in foster care is enrolled in a NPS by the LEA any time after the completion of the pupil's second year of high school, the CONTRACTOR shall schedule the pupil in courses leading towards graduation based on the diploma requirements of the LEA unless provided notice otherwise in writing pursuant to Section 51225.1.

34. DUE PROCESS PROCEEDINGS

CONTRACTOR shall fully participate in special education due process proceedings including mediations and hearings, as requested by LEA. Participation further includes the willingness to make CONTRACTOR's staff available for witness preparation and testimony as is necessary to facilitate a due process hearing. CONTRACTOR shall also fully participate in the investigation and provision of documentation related to any complaint filed with the State of California, the Office of Civil Rights, or any other state and/or federal governmental body or agency. Full participation shall include, but in no way be limited to, cooperating with LEA representatives to provide complete answers raised by any investigator and/or the immediate provision of any and all documentation that pertains to the operation of CONTRACTOR's program and/or the implementation of a particular student's IEP/Individual and Family Service Plan ("IFSP").

35. COMPLAINT PROCEDURES

CONTRACTOR shall maintain and adhere to its own written procedures for responding to parent complaints. These procedures shall include annually notifying and providing parents of students with appropriate information (including complaint forms) for the following: (1) Uniform Complaint Procedures pursuant to Title 5 of the California Code of Regulations section 4600 *et seq.*; (2) Nondiscrimination policy pursuant to Title 5 of the California Code of Regulations section 4960 (a); (3) Sexual Harassment Policy, California Education Code 231.5 (a) (b) (c); (4) Title IX Student Grievance Procedure, Title IX 106.8 (a) (d) and 106.9 (a); and (5) Notice of Privacy Practices in compliance with Health Insurance Portability and Accountability Act ("HIPAA"). CONTRACTOR shall include verification of these procedures to the LEA. CONTRACTOR shall immediately notify LEA of any complaints filed against it related to LEA students and provide LEA with all documentation related to the complaints and/or its investigation of complaints, including any and all reports generated as a result of an investigation.

36. STUDENT PROGRESS REPORTS/REPORT CARDS AND ASSESSMENTS

Unless LEA requests in writing that progress reports be provided on a monthly basis, CONTRACTOR shall provide to parents at least four (4) written progress reports/report cards. At a minimum, progress reports shall include progress over time towards IEP goals and objectives. A copy of the progress reports/report cards shall be maintained at the CONTRACTOR's place of business and shall be submitted to the LEA and LEA student's parent(s) quarterly.

The CONTRACTOR shall also provide an LEA representative access to supporting documentation used to determine progress on any goal or objective, including but not limited to log sheets, observation notes, data sheets, pre/post tests, rubrics and other similar data collection used to determine progress or lack of progress on approved goals, objectives, transition plans or behavior intervention plans. The LEA may request such data at any time within five (5) years of the date of service. The CONTRACTOR shall provide this data supporting progress within five (5) business days of request. Additional time may be granted as needed by the LEA.

CONTRACTOR shall complete academic or other evaluations of the student ten (10) days prior to the student's annual or triennial review IEP team meeting for the purpose of reporting the student's present levels of performance at the IEP team meeting as required by state and federal laws and regulations and pursuant to LEA policies, procedures, and/or practices. CONTRACTOR shall provide sufficient copies of its reports, documents, and projected goals to share with members of the IEP team five (5) business days prior to the IEP meeting. CONTRACTOR shall maintain supporting documentation such as test protocols and data collection, which shall be made available to LEA within five (5) business days of request.

The CONTRACTOR is responsible for all evaluation costs regarding the updating of goals and objectives, progress reporting and development of present levels of performance. All assessments resulting from an assessment plan shall be provided by the LEA unless the LEA specifies in writing a request that CONTRACTOR perform such additional assessment. Any assessment and/or evaluation costs may be added to the ISA and/or approved separately by the LEA at the LEA's sole discretion.

It is understood that all billable hours must be in direct services to pupils as specified in the ISA. For NPA services, supervision provided by a qualified individual as specified in Title 5 Regulation, subsection 3065, shall be determined as appropriate and included in the ISA. Supervision means the direct observation of services, data review, case conferencing and program design consistent with professional standards for each professional's license, certification, or credential.

CONTRACTOR shall not charge the student's parent(s) or LEA for the provision of progress reports, report cards, evaluations conducted in order to obtain present levels of performance, interviews, and/or meetings. It is understood that all billable hours have limits to those specified on the ISA consistent with the IEP. It is understood that copies of data collection notes, forms, charts and other such data are part of the pupil's record and shall be made available to the LEA upon written request.

37. GRADES, HIGH SCHOOL COURSE CREDITS, & TRANSCRIPTS

When CONTRACTOR is a NPS, CONTRACTOR is responsible for assigning grades for any course of instruction taught at the NPS. The grades determined by the pupil's teacher, in the absence of clerical or mechanical mistake, fraud, bad faith, or incompetency, shall be final and consistent with the provisions specified in EC Section 49066. The grades each pupil receives in all courses of instruction taught by the NPS shall be reported to the parents and the LEA on a quarterly basis. Consistent with the LEA, should it become evident to the NPS the pupil is in danger of failing a course, the CONTRACTOR must initiate a parent conference, and the LEA representative must be in attendance.

When CONTRACTOR serves students in grades nine (9) through twelve (12) inclusive, LEA shall provide to CONTRACTOR a specific list of the course requirements to be satisfied by the CONTRACTOR leading toward graduation or completion of LEA's diploma requirements. CONTRACTOR shall not recommend awarding a high school diploma to students who have not successfully completed all of the LEA's graduation requirements.

Pupils enrolled in high school during the 2020-2021 academic year may request a Pass or No Pass grade as permitted in EC Section 49066.5, which may be reflected on the student's transcript and shall not negatively affect the pupil's grade point average.

CONTRACTOR shall prepare transcripts at the close of each semester, or upon student transfer, for students in grades nine (9) through twelve (12) inclusive, and submit them on LEA approved forms to the student's school of residence for evaluation of progress toward completion of diploma requirements as specified in LEA Procedures. CONTRACTOR shall submit to the LEA names of students and their schools of residence for whom transcripts have been submitted as specified by the LEA.

INDIVIDUAL TRANSITION PLANNING – AB 438, Approved on September 28, 2024

Effective July 1, 2025, if determined appropriate by the pupil's IEP team, beginning when the pupil starts their high school experience and not later than when the pupil is 16 years of age or younger, as appropriate, and annually thereafter, a statement of needed transition services shall be included in the pupil's individualized education program. If the individualized education program team determines that the pupil would benefit from the postponement of the inclusion of appropriate measurable postsecondary goals and transition services until 16 years of age, rather than when the pupil begins their high school experience, the individualized education program team shall appropriately justify the basis for that postponement. (EC section 56043(h).)

38. STUDENT CHANGE OF RESIDENCE

Within five (5) school days from the date CONTRACTOR becomes aware of a student's change of residence, CONTRACTOR shall notify LEA, in writing, of the student's change of residence. Upon enrollment, CONTRACTOR shall notify parents in writing of their obligation to notify CONTRACTOR of the student's change of residence. CONTRACTOR shall maintain, and provide upon request by LEA, documentation of such notice to parents.

If CONTRACTOR had knowledge or should reasonably have had knowledge of the student's change of residence boundaries and CONTRACTOR fails to follow the procedures specified in this provision, LEA shall not be responsible for the costs of services delivered following the student's change of residence.

39. WITHDRAWAL OF STUDENT FROM PROGRAM

CONTRACTOR shall immediately report electronically and in writing to the LEA within five (5) business days when an LEA student is withdrawn without prior notice from school and/or services, including student's change of residence to a residence outside of LEA service boundaries, and parent/guardian withdrawal of student against professional advice from a NPS/RTC.

40. PARENT ACCESS

CONTRACTOR shall provide for reasonable parental access to students and all facilities including, but not limited to, the instructional setting, recreational activity areas, meeting rooms and student living quarters, when applicable. CONTRACTOR shall comply with any known court orders regarding parental visits and access to LEA students.

CONTRACTOR operating programs associated with a NPS/RTC shall cooperate with a parent's reasonable request for LEA student therapeutic visits in their home or at the NPS/RTC. CONTRACTOR shall require that parents obtain prior written authorization for therapeutic visits from the CONTRACTOR and the LEA at least thirty (30) days in advance. When requested, CONTRACTOR shall facilitate all parent travel and accommodations and for providing travel information to the parent as appropriate. Payment by LEA for approved travel-related expenses shall be made directly through the LEA consistent with LEA Procedures.

CONTRACTOR providing services in the student's home as specified in the IEP shall ensure that at least one parent of the child, or an adult caregiver with written and signed authorization to make decisions in an emergency, is present. The names of any adult caregiver other than the parent shall be provided to the LEA prior to the start of any home based services, including written and signed authorization in emergency situations. The parent shall inform the LEA of any changes of caregivers and provide written authorization for emergencies. The adult caregiver cannot also be an employee or volunteer associated with the NPS/NPA service provider.

All problems and/or concerns, both verbal and written, reported to pupil's parents shall also be provided, in writing, to the LEA.

41. LICENSED CHILDREN'S INSTITUTION ("LCI") CONTRACTORS AND RESIDENTIAL TREATMENT CENTER ("RTC") CONTRACTORS

If CONTRACTOR is a LCI, CONTRACTOR shall adhere to all legal requirements regarding educational placements for LCI students as stated in Education Code 56366 (a) (2) (C), 56366.9 (c) (1), Health and Safety Code section 1501.1 and any other applicable laws and/or regulations, including LEA guidelines or procedures. An LCI shall not require that a pupil be placed in its NPS as a condition of being placed in its residential facility.

If CONTRACTOR is a NPS/RTC, CONTRACTOR shall adhere to all legal requirements under the Individuals with Disabilities Education Act (IDEA), 20 U.S.C. section 1400 et seq. including the federal regulations 34 C.F.R section 300 et seq. and Education Code section 56000 et seq. including Title 5 of the California Code of Regulations section 3000 et seq.. CONTRACTOR shall comply with all monitoring requirements set forth in Section 43 below.

If CONTRACTOR is a NPS that is owned, operated by, or associated with a LCI, CONTRACTOR shall provide to LEA, on a quarterly basis, a list of all students, including those identified as eligible for special education. For those identified as special education students, the list shall include: 1) special education eligibility at the time of enrollment and; 2) the educational placement and services specified in each student's IEP at the time of enrollment. A copy of the current IEP shall be provided to the LEA.

Unless placement is made pursuant to an Office of Administrative Hearings order or a lawfully executed agreement between LEA and parent, LEA is not responsible for the costs associated with NPS placement until the date on which an IEP team meeting is convened, the IEP team determines that a NPS placement is appropriate, and the IEP is signed by the student's parent or another adult with educational decision-making rights.

In addition to meeting the certification requirements of the State of California, a CONTRACTOR that operates a program outside of this State shall be certified or licensed by that state to provide, respectively, special education and related services and designated instruction and related services to pupils under the federal IDEA (20 U.S.C. Sec. 1400 et seq.) and shall be certified or licensed by the state to provide nonmedical care, clinical services, or short-term residential therapeutic programs, as applicable to the facility type.

42. STATE MEAL MANDATE

When CONTRACTOR is a NPS, CONTRACTOR and LEA shall satisfy the State Meal Mandate under California Education Code sections 49005 et seq.; 49501.5, the universal meal mandate enacted by AB 130 (2021-2022); 49530 et seq; and 49550 et seq.

LEA, at its sole discretion, may elect to directly provide meals to CONTRACTOR for distribution to LEA students at the nonpublic school on its own or by another local school district.

CONTRACTOR acknowledges that the LEA does not receive any state or federal reimbursement for any meals CONTRACTOR provides to LEA students and that CONTRACTOR is only eligible to receive direct reimbursement if it is an approved site under the National School Lunch Program.

In the event the LEA requests CONTRACTOR to provide meals to LEA students, CONTRACTOR will provide breakfast and lunch to LEA students in compliance with the meal pattern requirements under the School Breakfast Program and National School Lunch Program nutritional standards. LEA shall reimburse CONTRACTOR for each meal made available at a mutually agreed upon rate. In the event CONTRACTOR is unable to provide meals, the LEA and CONTRACTOR will work collaboratively to find a solution. In the event CDE determines that meals do not need to be provided, this paragraph shall not apply.

CONTRACTOR shall maintain all documentation of meals provided to LEA students. CONTRACTOR shall comply with record keeping requirements under the School Breakfast Program and National School Lunch Program or LEA template. Upon request, CONTRACTOR shall provide copies of any such records to LEA. CONTRACTOR shall also allow LEA to conduct site monitoring visits as deemed necessary by the LEA.

If CONTRACTOR uses a third-party vendor to provide meals, CONTRACTOR will assure that the third-party vendor agrees to comply with all meal pattern requirements of the School Breakfast Program and National School Lunch Program nutritional standards. Upon request, CONTRACTOR shall provide LEA with any contracts it has with third-party vendors providing meals for students.

43. MONITORING

The State Superintendent of Public Instruction ("Superintendent"), through the delegated monitoring activities to the California Department of Education (CDE), shall monitor CONTRACTOR'S facilities, the educational environment, and the quality of the educational program, including the teaching staff, the credentials authorizing service, the standards-based core curriculum being employed, and the standard focused instructional materials used on a three-year cycle, as follows: (1) CONTRACTOR shall complete a self-review in year one; (2) the Superintendent shall conduct an onsite review in year two; and (3) the Superintendent shall conduct a follow-up visit in year three.

CONTRACTOR shall participate in any LEA or CDE compliance review, if applicable, to be conducted as aligned with the CDE Onsite Review and monitoring cycle in accordance with California Education Code

section 56366.1(j). This review will address programmatic aspects of the NPS, compliance with relevant state and federal regulations, and Master Contract compliance. CONTRACTOR shall conduct any follow-up or corrective action procedures related to review findings.

If CONTRACTOR is also an LCI and/or NPS/RTC, the CDE shall annually evaluate whether CONTRACTOR is in compliance with Education Code section 56366.9 and Health and Safety Code section 1501.1(b).

The LEA or SELPA shall conduct an onsite visit to the NPS before placement of a pupil if the LEA does not have any pupils enrolled at the school at the time of placement.

The LEA or SELPA shall conduct at least one onsite monitoring visit during each school year to the CONTRACTOR site certified as an NPS where the LEA has placed a pupil and entered into a master contract. The monitoring visit shall include, but is not limited to, a review of services specified on the ISA and provided to the pupil, a review of progress the pupil is making toward the goals set forth in the pupil's IEP, a review of progress the pupil is making toward the goals set forth in the pupil's behavioral intervention plan, if applicable, an observation of the pupil during instruction, and a walkthrough of the facility. The LEA or SELPA shall report the findings resulting from the monitoring visit to the CDE within 60 calendar days of the onsite visit.

CONTRACTOR shall allow LEA representatives access to its facilities for additional periodic monitoring of each student's instructional program. LEA shall have access to observe each student at work, observe the instructional setting, interview CONTRACTOR employees, and review each student's records and progress. Such access shall include unannounced monitoring visits. When making site visits, LEA shall initially report to CONTRACTOR's site administrative office. CONTRACTOR shall be invited to participate in the review of each student's progress.

CONTRACTOR understands that LEA reserves the right to institute a program audit with or without cause. The program audit may include, but is not limited to, a review of core compliance areas of health and safety; curriculum/instruction; related services; and contractual, legal, and procedural compliance.

When CONTRACTOR is a NPS, CONTRACTOR shall collect all applicable data and prepare the applicable portion of a School Accountability Report Card as appropriate in accordance with California Education Code Section 33126.

PERSONNEL

44. CLEARANCE REQUIREMENTS

CONTRACTOR shall comply with the requirements of California Education Code sections 44237, 35021.1, 35021.2, and 56366.1 including, but not limited to: obtaining clearance from both the California Department of Justice (hereinafter referred to as "CDOJ") and clearance from the Federal Bureau of Investigation (hereinafter referred to as "FBI") for CONTRACTOR's employees and volunteers who will have or likely may have any direct contact with LEA students. CONTRACTOR hereby agrees that CONTRACTOR's employees and volunteers shall not come in contact with students, in-person or virtually, until CDOJ and FBI clearance are ascertained. CONTRACTOR shall certify in writing to LEA that none of its employees, and volunteers, unless CONTRACTOR determines that the volunteers will have no direct contact with students, or subcontractors who may come into contact with students have been convicted of a violent or serious felony as those terms are defined in California Education Code section 44237(h), unless despite the employee's conviction of a violent or serious felony, he or she has met the criteria to be eligible for employment pursuant to California Education Code section 44237 (i) or (j). Upon request, clearance certification shall be submitted to the LEA. In addition, CONTRACTOR shall make a request for subsequent arrest service from CDOJ as required by California Penal Code section 11105.2. Contractor shall certify to LEA that they have successful background checks and enrolled in subsequent arrest notification service for all employees who may come into contact with students.

Notwithstanding the restrictions on sharing and destroying criminal background check information, CONTRACTOR, upon demand, shall make available to the LEA evidence of a successful criminal

background check clearance and enrollment in subsequent arrest notification service, as provided, for each owner, operator, and employee of the NPS/A. CONTRACTOR is required to retain the evidence on-site, as specified, for all staff, including those licensed or credentialed by another state agency. Background clearances and proof of subsequent arrest notification service, as required by California Penal Code section 11105.2, for all staff shall be provided to the LEA upon request.

45. STAFF QUALIFICATIONS

CONTRACTOR shall ensure that all individuals employed, contracted, and/or otherwise hired by CONTRACTOR to provide classroom and/or individualized instruction or related services hold a license, certificate, permit, or other document equivalent to that which staff in a public school are required to hold in the service rendered consistent with Education Code section 56366.1(n)(1) and are qualified pursuant to Title 34 of the Code of Federal Regulations sections 200.56 and 200.58, and Title 5 of the California Code of Regulations sections 3001(r), 3064 and 3065. Such qualified staff may only provide related services within the scope of their professional license, certification or credential and ethical standards set by each profession, and not assume responsibility or authority for another related services provider or special education teacher's scope of practice.

CONTRACTOR shall ensure that all staff are appropriately credentialed to provide instruction and services to students with the disabling conditions placed in their program/school through documentation provided to the CDE (5 CCR 3064 (a)).

In accordance with California Education Code section 56366.1(a)(5), when CONTRACTOR is a NPS, an appropriately qualified person shall serve as curricular and instructional leader, and be able to provide leadership, oversight and professional development. The administrator of the NPS holds or is in the process of obtaining one of the following: (A) An administrative credential granted by an accredited postsecondary educational institution and two years of experience with pupils with disabilities. (B) A pupil personnel services credential that authorizes school counseling or psychology. (C) A license as a clinical social worker issued by the Board of Behavioral Sciences. (D) A license in psychology regulated by the Board of Psychology. (E) A master's degree issued by an accredited postsecondary institution in education, special education, psychology, counseling, behavioral analysis, social work, behavioral science, or rehabilitation. (F) A credential authorizing special education instruction and at least two years of experience teaching in special education before becoming an administrator. (G) A license as a marriage and family therapist certified by the Board of Behavioral Sciences. (H) A license as an educational psychologist issued by the Board of Behavioral Sciences. (I) A license as a professional clinical counselor issued by the Board of Behavioral Sciences. (California Education Code Section 56366.1 (a)(5)). CONTRACTOR shall maintain, and provide to the LEA upon request, documentation of its administrator's qualifications in accordance with the above.

CONTRACTOR shall comply with personnel standards and qualifications regarding instructional aides and teacher assistants respectively pursuant to federal requirements and California Education Code sections 45340 *et seq.* and 45350 *et seq.* Specifically, all paraprofessionals, including but not limited to, instructional aides and teacher assistants, employed, contracted, and/or otherwise hired or subcontracted by CONTRACTOR to provide classroom and/or individualized instruction or related services, shall possess a high school diploma (or its recognized equivalent) and at least one of the following qualifications: (a) completed at least two (2) years of study at an institution of higher education; or (b) obtained an associate's (or higher) degree; or (c) met a rigorous standard of quality and can demonstrate, through a formal state or local assessment (i) knowledge of, and the ability to assist in instructing, reading, writing, and mathematics; or (ii) knowledge of, and the ability to assist in instructing, reading readiness, writing readiness, and mathematics readiness, as appropriate. CONTRACTOR shall comply with all laws and regulations governing the licensed professions, including but not limited to, the provisions with respect to supervision.

In addition to meeting the certification requirements of the State of California, a CONTRACTOR that operates a program outside of this state and serving a student by this LEA shall be certified or licensed by that state to provide special education and related services to pupils under the federal Individuals with Disabilities Education Act (20 U.S.C. Sec. 1400 *et seq.*).

46. VERIFICATION OF LICENSES, CREDENTIALS AND OTHER DOCUMENTS

CONTRACTOR shall submit to LEA a staff list, and copies of all current licenses, credentials, certifications, permits and/or other documents which entitle the holder to provide special education and/or related services by individuals employed, contracted, and/or otherwise hired or sub-contracted by CONTRACTOR. CONTRACTOR shall ensure that all licenses, credentials, permits or other documents are on file at the office of the County Superintendent of Schools. CONTRACTOR shall provide the LEA with the verified dates of fingerprint clearance, Department of Justice clearance and Tuberculosis Test clearance for all employees, approved subcontractors and/or volunteers prior to such individuals starting to work with any student.

CONTRACTOR shall monitor the status of licenses, credentials, certifications, permits and/or other documents for all individuals employed, contracted, and/or otherwise hired by CONTRACTOR. CONTRACTOR shall notify LEA and CDE in writing within forty-five (45) days when personnel changes occur which may affect the provision of special education and/or related services to LEA students. CONTRACTOR shall notify LEA within forty-five (45) days if any such licenses, certifications or waivers are expired, suspended, revoked, rescinded, challenged pursuant to an administrative or legal complaint or lawsuit, or otherwise nullified during the effective period of this Master Contract. The LEA shall not be obligated to pay for any services provided by a person whose such licenses, certifications or waivers are expired, suspended, revoked, rescinded, or otherwise nullified during the period which such person is providing services under this Master Contract. Failure to notify the LEA and CDE of any changes in credentialing/licensed staff may result in suspension or revocation of CDE certification and/or suspension or termination of this Master Contract by the LEA.

47. STAFF ABSENCE

When CONTRACTOR is a nonpublic school and CONTRACTOR's classroom teacher is absent, CONTRACTOR shall provide an appropriately credentialed substitute teacher in the absent teacher's classroom in accordance with California Education Code section 56061. CONTRACTOR shall provide to the LEA documentation of substitute coverage. Substitute teachers shall remain with their assigned class during all instructional time.

The LEA shall not be responsible for any payment for instruction and/or services when an appropriately credentialed substitute teacher is not provided in accordance with California Education Code section 56061.

When CONTRACTOR is a NPA and/or related services provider, and CONTRACTOR's service provider is absent, CONTRACTOR shall provide a qualified (as defined in Section 7 of this agreement and as determined by LEA) substitute, unless LEA provides appropriate coverage in lieu of CONTRACTOR's service providers. It is understood that the parent of a student shall not be deemed to be a qualified substitute for their student. LEA will not pay for services unless a qualified substitute is provided and/or CONTRACTOR provides documentation evidencing the provision of "make-up" services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been provided. CONTRACTOR shall not "bank" or "carry over" make up service hours under any circumstances, unless otherwise agreed to in writing by CONTRACTOR and authorized LEA representative.

48. STAFF PROFESSIONAL BEHAVIOR WHEN PROVIDING SERVICES AT SCHOOL OR SCHOOL RELATED EVENTS OR AT SCHOOL FACILITY AND/OR IN THE HOME

It is understood that all employees, subcontractors, and volunteers of any certified NPS/A shall adhere to the customary professional and ethical standards when providing services. All practices shall only be within the scope of professional responsibility as defined in the professional code of conduct for each profession as well as any LEA professional standards as specified in Board policies and/or regulations when made available to the CONTRACTOR.

For services provided on a public-school campus, sign in/out procedures shall be followed by NPS/A providers working in a public-school classroom along with all other procedures for being on campus consistent with school and district policy. Such policies and procedures shall be made available to the CONTRACTOR upon request. It is understood that the public-school credentialed classroom teacher is responsible for the instructional program.

CONTRACTOR providing services outside of the student's school as specified in the IEP shall ensure that at least one parent of the child or an adult caregiver with written and signed authority to make decisions in an emergency is present during provision of services. The names of any adult caregiver other than the parent shall be provided to the LEA prior to the start of any home-based services, including written and signed authorization in emergency situations. The adult caregiver cannot also be an employee or volunteer associated with the NPS/NPA service provider. All problems and/or concerns reported by CONTRACTOR to parents or guardians, in either verbal or written form, shall be reported to the LEA.

HEALTH AND SAFETY MANDATES

49. HEALTH AND SAFETY

CONTRACTOR shall comply with all applicable federal, state, local, and LEA laws, regulations, ordinances, policies, and procedures regarding student and employee health and safety. CONTRACTOR shall comply with the requirements of California Education Code sections 35021 *et. seq.* and 49406, regarding the examination of CONTRACTOR's employees and volunteers for tuberculosis. CONTRACTOR shall provide to LEA documentation for each individual volunteering, employed, contracted, and/or otherwise hired by CONTRACTOR of such compliance before an individual comes in contact with a student.

CONTRACTOR shall comply with OSHA Blood-Borne Pathogens Standards, 29 Code of Federal Regulations (CFR) section 1910.1030, when providing medical treatment or assistance to a student. CONTRACTOR further agrees to provide annual training regarding universal health care precautions and to post required notices in areas designated in the California Health and Safety Code.

50. FACILITIES AND FACILITIES MODIFICATIONS

CONTRACTOR shall provide special education and/or related services to students in facilities that comply with all applicable federal, state, and local laws, regulations, and ordinances related, but not limited to: disability access; fire, health, sanitation, and building standards and safety; fire warning systems; zoning permits; and occupancy capacity. When CONTRACTOR is a NPS, CONTRACTOR shall conduct fire drills as required by Title 5 California Code of Regulations section 550. CONTRACTOR shall be responsible for any structural changes and/or modifications to CONTRACTOR's facilities as required complying with applicable federal, state, and local laws, regulations, and ordinances. Failure to notify the LEA and CDE of any changes in, major modification or relocation of facilities may result in the suspension or revocation of CDE certification and/or suspension or termination of this Master Contract by the LEA.

51. ADMINISTRATION OF MEDICATION

CONTRACTOR shall comply with the requirements of California Education Code section 49422 *et seq.* when CONTRACTOR serves a student that is required to take prescription and/or over-the-counter medication during the school day. CONTRACTOR may designate personnel to assist the student with the administration of such medication after the student's parent(s) provide to CONTRACTOR: (a) a written statement from a physician detailing the type, administration method, amount, and time schedules by which such medication shall be taken; and (b) a written statement from the student's parent(s) granting CONTRACTOR permission to administer medication(s) as specified in the physician's statement. CONTRACTOR shall maintain, and provide to LEA upon request, copies of such written statements. CONTRACTOR shall maintain a written log for each student to whom medication is administered. Such written log shall specify the student's name; the type of medication; the date, time, and amount of each administration; and the name of CONTRACTOR's employee who administered the medication. CONTRACTOR maintains full responsibility for storing medications in a secure location and ensuring appropriate staff training in the administration of such medication consistent with physician's written orders. Any change in medication type, administration method, amount or schedule must be authorized by both a licensed physician and parent.

52. INCIDENT/ACCIDENT REPORTING

CONTRACTOR shall submit within 24 hours, electronically, any accident or incident report to the LEA. CONTRACTOR shall properly submit required accident or incident reports pursuant to the procedures specified in LEA Procedures.

53. CHILD ABUSE REPORTING

CONTRACTOR hereby agrees to annually train all staff members, including volunteers, so that they are familiar with and agree to adhere to its own child and dependent adult abuse reporting obligations and procedures as specified in California Penal Code section 11164 et seq. and Education Code 44691. To protect the privacy rights of all parties involved (i.e., reporter, child and alleged abuser), reports will remain confidential as required by law and professional ethical mandates. A written statement acknowledging the legal requirements of such reporting and verification of staff adherence to such reporting shall be submitted to the LEA.

54. SEXUAL HARASSMENT

CONTRACTOR shall have a Sexual and Gender Identity harassment policy that clearly describes the kinds of conduct that constitutes sexual harassment and that is prohibited by the CONTRACTOR's policy, as well as federal and state law. The policy should include procedures to make complaints without fear of retaliation, and for prompt and objective investigations of all sexual harassment complaints. CONTRACTOR further agrees to provide annual training to all employees regarding the laws concerning sexual harassment and related procedures pursuant to Government Code 12950.1.

55. REPORTING OF MISSING CHILDREN

CONTRACTOR assures LEA that all staff members, including volunteers, are familiar with and agree to adhere to requirements for reporting missing children as specified in California Education Code section 49370. A written statement acknowledging the legal requirements of such reporting and verification of staff adherence to such reporting shall be properly submitted to the LEA. The written statement shall be submitted as specified by the LEA.

FINANCIAL

56. ENROLLMENT, CONTRACTING, SERVICE TRACKING, ATTENDANCE REPORTING, AND BILLING PROCEDURES

CONTRACTOR shall assure that the nonpublic school or nonpublic agency has the necessary financial resources to provide an appropriate education for the students enrolled and will distribute those resources in such a manner to implement the IEP and ISA for each and every student.

CONTRACTOR shall comply with all LEA procedures concerning enrollment, contracting, attendance reporting, service tracking and billing including requirements of electronic billing as specified by the LEA Procedures, as well as provide all such records requested by LEA concerning the same. CONTRACTOR shall be paid for the provision of special education and/or related services specified in the student's IEP and ISA. All payments by LEA shall be made in accordance with the terms and conditions of this Master Contract and governed by all applicable federal and state laws.

CONTRACTOR shall maintain separate registers for the basic education program, each related service, and services provided by instructional assistants, behavior intervention aides and bus aides. Original attendance forms (i.e., roll books for the basic education program, service tracking documents and notes for instructional assistants, behavioral intervention aides, bus aides, and each related service) shall be completed by the actual service provider whose signature shall appear on such forms and shall be available for review, inspection, or audit by LEA during the effective period of this contract and for a period of five (5) years thereafter. CONTRACTOR shall verify the accuracy of minutes of reported attendance that is the basis of services being billed for payment.

CONTRACTOR shall submit invoices and related documents to LEA for payment, for each calendar month when education or related services were provided. Invoices and related documents shall be

properly submitted electronically and in addition, on an LEA form with signatures in the manner prescribed by LEA. At a minimum, each invoice must contain the following information: month of service; specific days and times of services coordinated by the LEA approved calendar unless otherwise specified in the IEP or agreed to by the LEA; name of staff who provided the service; approved cost of each invoice; total for each service and total for the monthly invoice; date invoice was mailed; signature of NPS/NPA administrator authorizing that the information is accurate and consistent with the ISA, CDE certificates and staff notification; verification that attendance report is attached as appropriate; indication of any made-up session consistent with this contract; verification that progress reports have been provided consistent with the ISA (monthly or quarterly unless specified otherwise on the ISA); and name or initials of each student for when the service was provided.

In the event services were not provided, rationale for why the services were not provided shall be included.

Such an invoice is subject to all conditions of this contract. At the discretion of the LEA, an electronic invoice may be required provided such notice has been made in writing and training provided to the CONTRACTOR at no additional charge for such training.

Invoices shall be submitted no later than thirty (30) days after the end of the attendance accounting period in which the services were rendered. LEA shall make payment to CONTRACTOR based on the number of billable days of attendance and hours of service at rates specified in this contract within forty-five (45) days of LEA's receipt of properly submitted hard copy of invoices prepared and submitted as specified in California Education Code Section 56366.5 and the LEA. CONTRACTOR shall correct deficiencies and submit rebilling invoices no later than thirty (30) calendar days after the invoice is returned by LEA. LEA shall pay properly submitted re-billing invoices no later than forty-five (45) days after the date a completely corrected re-billing invoice is received by LEA.

In no case shall initial payment claim submission for any Master Contract fiscal year (July through June) extend beyond December 31st after the close of the fiscal year. In no case shall any rebilling for the Master Contract fiscal year (July through June) extend beyond six (6) months after the close of the fiscal year unless approved by the LEA to resolve billing issues including re-billing issues directly related to a delay in obtaining information from the Commission on Teacher Credentialing regarding teacher qualification, but no later than twelve (12) months from the close of the fiscal year. If the billing or re-billing error is the responsibility of the LEA, then no limit is set provided that the LEA and CONTRACTOR have communicated such concerns in writing during the 12-month period following the close of the fiscal year. LEA will not pay mileage for NPA employee.

57. RIGHT TO WITHHOLD PAYMENT

LEA may withhold payment to CONTRACTOR when: (a) CONTRACTOR has failed to perform, in whole or in part, under the terms of this contract; (b) CONTRACTOR has billed for services rendered on days other than billable days of attendance or for days when student was not in attendance and/or did not receive services; (c) CONTRACTOR was overpaid by LEA as determined by inspection, review, and/or audit of its program, work, and/or records; (d) CONTRACTOR has failed to provide supporting documentation with an invoice, as required by EC 56366(c)(2); (e) education and/or related services are provided to students by personnel who are not appropriately credentialed, licensed, or otherwise qualified; (f) LEA has not received prior to school closure or contract termination, all documents concerning one or more students enrolled in CONTRACTOR's educational program; (g) CONTRACTOR fails to confirm a student's change of residence to another district or confirms the change of residence to another district, but fails to notify LEA within five (5) days of such confirmation; or (h) CONTRACTOR receives payment from Medi-Cal or from any other agency or funding source for a service provided to a student. It is understood that no payments shall be made for any invoices that are not received by six (6) months following the close of the prior fiscal year, for services provided in that year.

Final payment to CONTRACTOR in connection with the cessation of operations and/or termination of a Master Contract will be subject to the same documentation standards described for all payment claims for regular ongoing operations. In addition, final payment may be withheld by the LEA until completion of a review or audit, if deemed necessary by the LEA. Such review or audit will be completed within ninety

(90) days. The final payment may be adjusted to offset any previous payments to the CONTRACTOR determined to have been paid in error or in anticipation of correction of documentation deficiencies by the CONTRACTOR that remain uncorrected.

The amount which may be withheld by LEA with respect to each of the subparagraphs of the preceding paragraph are as follows: (a) the value of the service CONTRACTOR failed to perform; (b) the amount of overpayment; (c) the portion of the invoice for which satisfactory documentation has not been provided by CONTRACTOR; (d) the amount invoiced for services provided by the individual not appropriately credentialed, licensed, or otherwise qualified; (e) the proportionate amount of the invoice related to the applicable pupil for the time period from the date the violation occurred and until the violation is cured; or (f) the amount paid to CONTRACTOR by Medi-Cal or another agency or funding source for the service provided to the student.

If LEA determines that cause exists to withhold payment to CONTRACTOR, LEA shall, within ten (10) business days of this determination, provide to CONTRACTOR written notice that LEA is withholding payment. Such notice shall specify the basis or bases for LEA's withholding payment and the amount to be withheld. Within thirty (30) days from the date of receipt of such notice, CONTRACTOR shall take all necessary and appropriate action to correct the deficiencies that form the basis for LEA's withholding payment or submit a written request for extension of time to correct the deficiencies or submit to LEA written documentation demonstrating that the basis or bases cited by the LEA for withholding payment is unfounded. Upon receipt of CONTRACTOR's written request showing good cause, LEA shall extend CONTRACTOR's time to correct deficiencies (usually an additional thirty (30) days), otherwise payment will be denied.

If after subsequent request for payment has been denied and CONTRACTOR believes that payment should not be withheld, CONTRACTOR shall send written notice to LEA specifying the reason it believes payment should not be withheld. LEA shall respond to CONTRACTOR's notice within thirty (30) business days by indicating that a warrant for the amount of payment will be made or stating the reason LEA believes payment should not be made. If LEA fails to respond within thirty (30) business days or a dispute regarding the withholding of payment continues after the LEA's response to CONTRACTOR's notice, CONTRACTOR may invoke the following escalation policy.

After forty-five (45) business days: The CONTRACTOR may notify the Authorized LEA's Representative of the dispute in writing. The LEA Authorized Representative shall respond to the CONTRACTOR in writing within fifteen (15) business days.

After sixty (60) business days: The LEA or CONTRACTOR may appeal to the County Superintendent of Schools so long as the County Superintendent of Schools is not participating in the Local Plan involved in the NPS/A contract, or a mutually agreed upon mediator. Both parties agree to pay for their own costs and expenses arising out of such mediation. Each party agrees to act in good faith in participating in any mediation process agreed to by the parties.

58. PAYMENT FROM OUTSIDE AGENCIES

CONTRACTOR shall notify LEA when Medi-Cal or any other agency is billed for the costs associated with the provision of special education and/or related services to students. Upon request, CONTRACTOR shall provide to LEA any and all documentation regarding reports, billing, and/or payment by Medi-Cal or any other agency for the costs associated with the provision of special education and/or related services to students. CONTRACTOR shall provide prior written notice of the rights and protections required by Title 34 of the Code of Federal Regulations section 300.154(d) whenever it seeks to use the LEA students' public benefits to pay for special education and related services. Such notice shall be provided before seeking payment from Medi-Cal for the first time and annually.

59. PAYMENT FOR ABSENCES

NONPUBLIC SCHOOL STAFF ABSENCE

Whenever a classroom teacher employed by CONTRACTOR is absent, CONTRACTOR shall provide an appropriately credentialed substitute teacher in the absent teacher's classroom in accordance with California

Education Code section 56061. CONTRACTOR shall provide to LEA documentation of substitute coverage pursuant to the LEA Procedures. Substitute teachers shall remain with their assigned class during all instructional time. LEA will not pay for instruction and/or services unless said instruction or service is provided by an appropriately credentialed substitute teacher.

Whenever a related service provider is absent, CONTRACTOR shall provide a qualified (as defined in Section 7 of this agreement and as determined by LEA) substitute. LEA will not pay for services unless a qualified substitute is provided and/or CONTRACTOR provides documentation evidencing the provision of “make-up” services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been provided unless otherwise agreed in student’s IEP.

NONPUBLIC SCHOOL STUDENT ABSENCE

If CONTRACTOR is a nonpublic school, no later than the tenth (10th) cumulative day of a student’s unexcused absence, CONTRACTOR shall notify the LEA of such absence.

Criteria for a billable day for payment purposes is one (1) day of attendance as defined in California Education Code, sections 46010, 46010.3 and 46307. LEA shall not pay for services provided on days that a student’s attendance does not qualify for Average Daily Attendance (ADA) reimbursement under state law. *Per Diem* rates for students whose IEPs authorize less than a full instructional day may be adjusted on a pro rata basis in accordance with the actual proportion of the school day the student was served. LEA shall not be responsible for payment of related services for days on which a student’s attendance does not qualify for Average Daily Attendance (“ADA”) reimbursement under state law, nor shall student be eligible for make-up services.

NONPUBLIC AGENCY STAFF ABSENCE

When CONTRACTOR is a nonpublic agency and CONTRACTOR’s service provider is absent, CONTRACTOR shall provide a qualified (as defined in Section 7 of this agreement and as determined by LEA) substitute, unless LEA provides appropriate coverage in lieu of CONTRACTOR’s service providers. LEA shall not pay for services unless a qualified substitute is provided and/or CONTRACTOR provides documentation evidencing the provision of “make-up” services by a qualified service provider within thirty (30) calendar days from the date on which the services should have been provided. CONTRACTOR shall not “bank” or “carry over” make up service hours under any circumstances, unless otherwise agreed to in writing by CONTRACTOR and LEA. In the event services were not provided, reasons for why the services were not provided shall be included.

NONPUBLIC AGENCY STUDENT ABSENCE

If CONTRACTOR is a nonpublic agency, it shall notify LEA of the absence of a student no later than the fifth (5th) consecutive service day of the student’s absence. LEA shall not be responsible for the payment of services when a student is absent.

60. LEA and/or NONPUBLIC SCHOOL CLOSURE DUE TO EMERGENCY

The following shall apply in the event of a LEA or NPS school closure due to an emergency consistent with guidelines followed by LEAs in accordance with Education Code sections 41422 and 46392:

- a. If CONTRACTOR remains open, if allowed, during an emergency and serves students appropriately as delineated in the ISA, CONTRACTOR shall receive payment, regardless of whether a sending LEA is open or closed.
- b. NPS School Closure- In the event of a NPS School Closure for the reasons set forth in Education Code section 41422, if the LEA is able to obtain alternative placement for the student, CONTRACTOR shall not receive payment for days the student is not in attendance due to CONTRACTOR’S school closure. If the LEA is unable to obtain an alternative placement, CONTRACTOR shall receive payment consistent with the student’s approved ISA, as though the student were continuing his/her regular attendance, until an alternative placement can be found and implement LEA student IEP in accordance with Education Code section 56345(a)(9) pertaining to emergency conditions.

- c. LEA and NPS School Closure- In the event of the LEA and NPS School Closures, on days the LEA is funded, CONTRACTOR shall receive payment consistent with the student's approved ISA, until an alternative placement can be found and implement LEA student IEP in accordance with Education Code section 56345(a)(9) pertaining to emergency conditions. If the LEA is able to obtain alternative placement for the student, CONTRACTOR shall not receive payment for days the student is not in attendance with CONTRACTOR due to CONTRACTOR'S school closure.

When the emergency school closure is lifted, CONTRACTOR shall notify the LEAs it serves of any lost instructional minutes. CONTRACTOR and LEAs shall work collaboratively to determine the need for make-up days or service changes, and shall work together to amend IEP and ISA paperwork as appropriate.

61. INSPECTION AND AUDIT

The CONTRACTOR shall maintain and the LEA shall have the right to examine and audit all of the books, records, documents, accounting procedures and practices and other evidence that reflect all costs claimed to have been incurred or fees claimed to have been earned under this Agreement.

CONTRACTOR shall provide access to LEA to all records including, but not limited to: student pupils as defined by California Education Code section 49061(b); registers and roll books of teachers; daily service logs and notes or other documents used to record the provision of related services; Medi-Cal/daily service logs and notes used to record provision of services provided by instructional assistants, behavior intervention aides, bus aides, and supervisors; absence verification records (parent/doctor notes, telephone logs, and related documents); bus rosters; staff lists specifying credentials held, business licenses held, documents evidencing other qualifications, , dates of hire, and dates of termination; staff time sheets; non-paid staff and volunteer sign-in sheets; transportation and other related service subcontracts; school calendars; bell/class schedules when applicable; liability and worker's compensation insurance policies; state NPS/A certifications; by-laws; lists of current board of directors/trustees, if incorporated; other documents evidencing financial expenditures; federal/state payroll quarterly reports Form 941/DE3DP; and bank statements and canceled checks or facsimile thereof. Such access shall include unannounced inspections by LEA. CONTRACTOR shall make available to LEA all budgetary information including operating budgets submitted by CONTRACTOR to LEA for the relevant contract period being audited.

CONTRACTOR shall make all records available at the office of LEA or CONTRACTOR's offices (to be specified by LEA) at all reasonable times and without charge. All records shall be provided to LEA within five (5) working days of a written request from LEA. CONTRACTOR shall, at no cost to LEA, provide assistance for such examination or audit. LEA's rights under this section shall also include access to CONTRACTOR's offices for purposes of interviewing CONTRACTOR's employees. If any document or evidence is stored in an electronic form, a hard copy shall be made available to the LEA, unless the LEA agrees to the use of the electronic format.

CONTRACTOR shall obtain from its subcontractors and suppliers written agreements to the requirements of this section and shall provide a copy of such agreements to LEA upon request by LEA.

If an inspection, review, or audit by LEA, a state agency, a federal agency, and/or an independent agency/firm determines that CONTRACTOR owes LEA monies as a result of CONTRACTOR's over billing or failure to perform, in whole or in part, any of its obligations under this Master Contract, LEA shall provide to CONTRACTOR written notice demanding payment from CONTRACTOR and specifying the basis or bases for such demand. Unless CONTRACTOR and LEA otherwise agree in writing, CONTRACTOR shall pay to LEA the full amount owed as a result of CONTRACTOR's over billing and/or failure to perform, in whole or in part, any of its obligations under this Master Contract, as determined by an inspection, review, or audit by LEA, a state agency, a federal agency, and/or an independent agency/firm. CONTRACTOR shall make such payment to LEA within thirty (30) days of receipt of LEA's written notice demanding payment.

62. RATE SCHEDULE

The attached rate schedule (Exhibit A) limits the number of students that may be enrolled and maximum dollar amount of the contract. It may also limit the maximum number of students that can be provided specific services. Per Diem rates for students whose IEPs authorize less than a full instructional day may be adjusted proportionally. In such cases only, the adjustments in basic education rate shall be based on the required minimum number of minutes per grade level as set forth in paragraph 23, above, and in California Education Code Section 46200-46208.

Special education and/or related services offered by CONTRACTOR shall be provided by qualified personnel as per State and Federal law, and the codes and charges for such educational and/or related services during the term of this contract, shall be as stated in Exhibit A.

63. DEBARMENT CERTIFICATION

By signing this agreement, the CONTRACTOR certifies that:

- (a) The CONTRACTOR and any of its shareholders, partners, or executive officers are not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency, and
- (b) Have not, within a three-year period preceding this contract, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a Federal, state or local government contract or subcontract; violation of Federal or state antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, or receiving stolen property; and are not presently indicted for, or otherwise criminally or civilly charged by a Government entity with, commission of any of these offenses.

The parties hereto have executed this Contract by and through their duly authorized agents or representatives. This contract is effective on the 1st day of July, 2025 and terminates at 5:00 P.M. on June 30, 2026, unless sooner terminated as provided herein.

CONTRACTOR**LEA****Nonpublic School/Agency****LEA Name**By: _____
Signature _____ Date _____By: _____
Signature _____ Date _____**Name and Title of Authorized Representative****Name and Title of Authorized Representative****Notices to CONTRACTOR shall be addressed to:****Notices to LEA shall be addressed to:**

Name and Title	Name and Title	
Nonpublic School/Agency/Related Service Provider	LEA	
Address	Address	
City	State	Zip
Phone	Fax	
Email	Email	

**Additional LEA Notification
(Required if completed)****Name and Title****Address****City** **State** **Zip****Phone** **Fax****Email**

EXHIBIT A: 2025-2026 RATES**The Bay Speech and Play****Attn: Ogechi Okeke**

6536 Telegraph Ave. Suite C101/102

Oakland CA, 94609

www.thebayspeechandplay.com

Ph: (707) 641-4759 | Fax: (510)-439-2836

2025-2026 Rate Sheet for Speech and Language Services

DESCRIPTION	Weekly Hours	Per hour
Speech and Language Services ● Includes: ○ Direct services (various settings) ■ Push-in, pull-out, individual services, and group therapy services ○ School and home observations ○ Direct Assessment/Evaluations ○ Teacher and school staff collaboration ○ Parent meetings/collaboration ○ Detailed report writing ○ Participation at IEP meetings ○ Participation in staff meetings/trainings	24+**	\$116/hr

**Anticipated weekly hours expected to be roughly 24 hours a week, with a potential for more if SLPA joins our office team.

Ogechi Okeke, MS, CCC-SLP
PRESIDENT, Speech-Language Pathologist
ogechi.okeke@bayspeechplay.com
CA License 34691

EXHIBIT B: 2025-2026 CDE NPA Certification



**California Department of Education
Nonpublic Agency (NPA) Certification**

Date: December 04, 2024

NPA: The Bay Speech and Play

NPA Identification Code: 9903685

Site Administrator: Ogechi Okeke

Mailing Address: 66 Franklin St Suite 300

City: Oakland

State: California

Zip Code: 94607

NPA Authorized to Provide Services at NPA Site: Yes

Site Address:

City:

State: California

Zip Code:

Grades: Prekindergarten to 12

Ages: Infant to 21 Student Gender: All

2025 Certification Status: Approved

Maximum Student Capacity: 75

Effective Dates: January 01, 2025 through December 31, 2025

Certified related services must be provided according to Title 5 of the California Code of Regulations, Section 3051 et. seq.

Amended

Certification is not an endorsement of the services offered by the nonpublic agency (NPA), but states only that the NPA meets minimum legal standards. "Approved" or "Conditional" certifications authorize the NPA to accept students placed by local educational agencies (LEAs) under California Education Code, Section 56366.

Authorized to Provide the Following Related Services:

<input type="checkbox"/> APE	<input type="checkbox"/> BII	<input checked="" type="checkbox"/> LSDR	<input type="checkbox"/> PCT	<input type="checkbox"/> SDTI	<input type="checkbox"/> VECD
<input type="checkbox"/> AS	<input type="checkbox"/> CG	<input type="checkbox"/> MT	<input type="checkbox"/> PS*	<input type="checkbox"/> SW	<input type="checkbox"/> LI: <input type="text"/>
<input type="checkbox"/> ATS	<input type="checkbox"/> EE	<input type="checkbox"/> OM	<input type="checkbox"/> PT	<input type="checkbox"/> TS	<input type="checkbox"/> Other: <input type="text"/>
<input type="checkbox"/> BID	<input type="checkbox"/> HNS	<input type="checkbox"/> OT	<input type="checkbox"/> RS	<input type="checkbox"/> VS	*Other than Assessment and IEP Development

Per California Education Code 56366.4(a)(5)(A), the superintendent may revoke or suspend the certification of a nonpublic, nonsectarian school or agency for any of the following reasons: Failure to notify the department in writing of any of the following within 45 days of the occurrence: changes in credentialed, licensed, or registered staff who render special education and related services; ownership; management; or control of the nonpublic, nonsectarian school or agency.

Coversheet

Laptop Quotes

Section:

IV. Consent Calendar

Item:

P. Laptop Quotes

Purpose:

Vote

Submitted by:**Related Material:**

Dell Laptops for Schools and SpEd - Board Submission- 2025.pdf

Dell Laptop Quote - AIMS MS SpEd.pdf

Dell Laptop Quote - AIMS HS SpEd.pdf

Dell Laptop Quote - AIPCSII SpEd.pdf



AIMS K-12 College Prep Charter District Board Submission Cover Letter

Submitter Information

Full Name: _____
Position/Title: _____
Department: _____
Date of Submission (MM/DD/YYYY): _____

Item Details

Title of Item: _____
Is this item a: New Submission
 Renewal
If Renewal: Please summarize any changes from the previous submission:

Approvals

Has this item been reviewed by:
 Superintendent
 Chief Business Officer (CBO) (If budget changes)
 Director of Compliance (If plan changes)
 Neither

Committee Review

Has this item been through the appropriate committee review process?
 Yes No
If yes: Please specify which committee(s) and provide minutes or approval documentation:

Deadline Information

Is there a submission deadline for this item?
 Yes No
If yes: Please indicate the deadline date (MM/DD/YYYY): _____

Financial Information (if applicable):

Total Cost: \$ _____

Is this expenditure included in the annual budget?

Yes No

Please specify in which plan this expense is indicated:

SPSA LCAP Other: _____



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Quote Name:	Dell Pro 16 PC16250 -3	Sales Rep	Ariana Ramirez
Quote No.	quantity 171 12TH ST	Phone	4563355
Total	3000188212312.16	Email	Ariana.Ramirez1@dell.com
Customer #	\$2,808.38	Billing To	ALEXANDER LEE
Quoted On	530015569684		AMERICAN INDIAN MODEL
Expires by	Jun. 19, 2025		SCHOOLS
Deal ID	Jun. 26, 2025		171 12TH ST
	29168617		OAKLAND, CA 94607

Message from your Sales Rep

Please use the Order button to securely place the order with your preferred payment method online. You may contact your Dell sales team if you have any questions. Thank you for shopping with Dell.

Regards,
Ariana Ramirez

Shipping Group

Shipping To	Shipping Method
SPED DEPT AMERICAN INDIAN MODEL SCHOOLS 171 12TH ST OAKLAND, CA 94607 (510) 893-8701	Standard Delivery

Product	Unit Price	Quantity	Subtotal
Dell Pro 16 (PC16250) GCTO Base	\$854.00	3	\$2,562.00

Subtotal:	\$2,562.00
Shipping:	\$0.00
Environmental Fee:	\$15.00
Non-Taxable Amount:	\$319.71
Taxable Amount:	\$2,257.29
Estimated Tax:	\$231.38
Total:	\$2,808.38

Flexible Payment Solutions

Months	Technology Ownership	Technology Rotation
24	\$121.20	\$97.57
36	\$83.27	\$71.10
48	\$64.37	\$58.19
60	\$53.06	\$49.65



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Shipping Group Details

Shipping To	Shipping Method
SPED DEPT AMERICAN INDIAN MODEL SCHOOLS 171 12TH ST OAKLAND, CA 94607 (510) 893-8701	Standard Delivery

		Unit Price	Quantity	Subtotal
Dell Pro 16 (PC16250) GCTO Base		\$854.00	3	\$2,562.00
Estimated delivery if purchased today: Jul. 14, 2025				
Description	SKU	Tax Type	Unit Price	Quantity
Dell Pro 16 (PC16250) GCTO Base	210-BPBG	T	-	3
Intel(R) Core(TM) 5 120U (10 cores, up to 5.0 GHz)	379-BGGZ	T	-	3
Windows 11 Pro	619-BBQD	T	-	3
Magnetite color, textured finish	354-BBKB	T	-	3
16 GB: 1 x 16 GB, DDR5, 5600 MT/s (5200 MT/s with Intel Core processors)	370-BCMP	T	-	3
Integrated Intel(R) graphics for Intel(R) Core(TM) 5 120U processor	338-CRGB		-	3
256 GB TLC SSD	400-BSKQ	T	-	3
English, French, Spanish, Brazilian Portuguese	619-BBPD		-	3
16", Non-Touch, FHD+, 300 nit, 45% NTSC, Anti-Glare, FHD Cam	391-BJPF	T	-	3
Fingerprint Reader	346-BLHD	T	-	3
FHD HDR RGB Camera, TNR, Camera Shutter, Microphone	319-BBKK		-	3
English US backlit Copilot key keyboard with numeric keypad	583-BMQF	T	-	3
Intel vPro Enterprise Management Not Offered	631-BCBH		-	3
Intel(R) AX211 WLAN Driver	555-BLWM		-	3
Intel® Wi-Fi 6E (6 where 6E unavailable) AX211, 2x2, 802.11ax, Bluetooth® 5.3 wireless card	555-BLLQ	T	-	3
3-cell, 45 Wh, ExpressCharge Capable, ExpressCharge Boost Capable	451-BDKT	T	-	3
65W AC adapter, USB Type-C	492-BDTG		-	3
E4 Power Cord 1M for US	537-BBDO		-	3
Quick Start Guide	340-DTVQ		-	3
Intel® Core™ i5 Label	389-FHKG		-	3
Documentation	340-DNBV		-	3
ENERGY STAR Qualified	387-BBLW		-	3
Custom Configuration	817-BBBB		-	3
Dell Pro 16 Mix Model Type-C	340-DSNN		-	3
EPEAT 2018 Registered (Gold)	379-BDZB		-	3
Intel® Rapid Storage Technology Driver	409-BCYQ		-	3

Mail In Service 12 Months	709-BGYN	T	-	3	-
ProSupport and Next Business Day Onsite Service Extension, 24 Month(s)	199-BYZL	N	-	3	-
ProSupport and Next Business Day Onsite Service Initial, 12 Month(s)	199-BYZM	N	-	3	-
Activate Your Microsoft 365 For A 30 Day Trial	630-ABBT		-	3	-
Dell Additional SW - Dell Pro Laptop	658-BFVB		-	3	-
			Subtotal:	\$2,562.00	
			Shipping:	\$0.00	
			Environmental Fee:	\$15.00	
			Estimated Tax:	\$231.38	
			Total:	\$2,808.38	

Important Notes

Terms of Sale

This Quote will, if Customer issues a purchase order for the quoted items that is accepted by Supplier, constitute a contract between the entity issuing this Quote ("Supplier") and the entity to whom this Quote was issued ("Customer"). Unless otherwise stated herein, pricing is valid for thirty days from the date of this Quote. All products, pricing, and other information is based on the latest information available and is subject to change for any reason, including but not limited to tariffs imposed by government authorities. Supplier reserves the right to cancel this Quote and Customer purchase orders arising from pricing errors. Taxes and/or freight charges listed on this Quote are only estimates. The final amounts shall be stated on the relevant invoice. Additional freight charges will be applied if Customer requests expedited shipping. Please indicate any tax exemption status on your purchase order and send your tax exemption certificate to Tax_Department@dell.com or ARSalesTax@emc.com, as applicable.

Governing Terms: This Quote is subject to: (a) a separate written agreement between Customer or Customer's affiliate and Supplier or a Supplier's affiliate to the extent that it expressly applies to the products and/or services in this Quote or, to the extent there is no such agreement, to the applicable set of Dell's Terms of Sale (available at www.dell.com/terms or www.dell.com/oemterms), or for cloud/as-a-Service offerings, the applicable cloud terms of service (identified on the Offer Specific Terms referenced below); and (b) the terms referenced herein (collectively, the "Governing Terms"). Different Governing Terms may apply to different products and services on this Quote. The Governing Terms apply to the exclusion of all terms and conditions incorporated in or referred to in any documentation submitted by Customer to Supplier.

Supplier Software Licenses and Services Descriptions: Customer's use of any Supplier software is subject to the license terms accompanying the software, or in the absence of accompanying terms, the applicable terms posted on www.Dell.com/eula. Descriptions and terms for Supplier-branded standard services are stated at www.dell.com/servicecontracts/global or for certain infrastructure products at www.dellemc.com/en-us/customer-services/product-warranty-and-service-descriptions.htm.

Offer-Specific, Third Party and Program Specific Terms: Customer's use of third-party software is subject to the license terms that accompany the software. Certain Supplier-branded and third-party products and services listed on this Quote are subject to additional, specific terms stated on www.dell.com/offerspecificterms ("Offer Specific Terms").

In case of Resale only: Should Customer procure any products or services for resale, whether on standalone basis or as part of a solution, Customer shall include the applicable software license terms, services terms, and/or offer-specific terms in a written agreement with the end-user and provide written evidence of doing so upon receipt of request from Supplier.

In case of Financing only: If Customer intends to enter into a financing arrangement ("Financing Agreement") for the products and/or services on this Quote with Dell Financial Services LLC or other funding source pre-approved by Supplier ("FS"), Customer may issue its purchase order to Supplier or to FS. If issued to FS, Supplier will fulfill and invoice FS upon confirmation that: (a) FS intends to enter into a Financing Agreement with Customer for this order; and (b) FS agrees to procure these items from Supplier. Notwithstanding the Financing Agreement, Customer's use (and Customer's resale of and the end-user's use) of these items in the order is subject to the applicable governing agreement between Customer and Supplier, except that title shall transfer from Supplier to FS instead of to Customer. If FS notifies Supplier after shipment that Customer is no longer pursuing a Financing Agreement for these items, or if Customer fails to enter into such Financing Agreement within 120 days after shipment by Supplier, Customer shall promptly pay the Supplier invoice amounts directly to Supplier.

Customer represents that this transaction does not involve: (a) use of U.S. Government funds; (b) use by or resale to the U.S. Government; or (c) maintenance and support of the product(s) listed in this document within classified spaces. Customer further represents that this transaction does not require Supplier's compliance with any statute, regulation or information technology standard applicable to a U.S. Government procurement.

For certain products shipped to end users in California, a State Environmental Fee will be applied to Customer's invoice. Supplier encourages customers to dispose of electronic equipment properly.

Electronically linked terms and descriptions are available in hard copy upon request.

**Payment solutions provided and serviced by Dell Financial Services L.L.C. or its affiliate or designee ("DFS") for qualified customers. Offers may not be available or may vary in certain countries. Where available offers may be changed without notice and are subject to product availability, applicable law, credit approval, documentation provided by and acceptable to DFS and may be subject to minimum transaction size. Offers not available for personal, family or household use. Dell Technologies and the Dell Technologies logo are trademarks of Dell Inc. Restrictions and additional requirements may apply to transactions with governmental or public entities. Rates are based upon the final amount, configuration and specification of the supplied equipment. Interim rent may apply and be due in the first payment cycle. The quote is exclusive of shipping costs, maintenance fees, filing fees, licensing fees, property or use taxes, insurance premiums and similar items, which shall be for lessee's account. CALIFORNIA: Loans made or arranged pursuant to California Finance Lenders Law license #6037884.

FINANCE LEASE: At the end of the initial Finance Lease term, lessee may 1) purchase the equipment for \$1 or 2) return the equipment to DFS. **FAIR MARKET VALUE ("FMV") LEASE:** At the end of the initial FMV Lease term, lessee may 1) purchase the equipment for the then FMV, 2) renew the lease or 3) return the equipment to DFS.



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Quote Name:	Dell Pro 16 PC16250-746 GRAND AVE	Sales Rep	Ariana Ramirez
Quote No.	3000188212312.14	Phone	4563355
Total	\$3,606.55	Email	Ariana.Ramirez1@dell.com
Customer #	530015569684	Billing To	ALEXANDER LEE
Quoted On	Jun. 19, 2025		AMERICAN INDIAN MODEL
Expires by	Jun. 26, 2025		SCHOOLS
Deal ID	29168617		171 12TH ST
			OAKLAND, CA 94607

Message from your Sales Rep

Please use the Order button to securely place the order with your preferred payment method online. You may contact your Dell sales team if you have any questions. Thank you for shopping with Dell.

Regards,
Ariana Ramirez

Shipping Group

Shipping To	Shipping Method
SPED DEPT AMERICAN INDIAN MODEL SCHOOLS 746 GRAND AVE OAKLAND, CA 94610 (510) 893-8701	Standard Delivery

Product	Unit Price	Quantity	Subtotal
Dell Pro 16 (PC16250) GCTO Base	\$822.37	4	\$3,289.48

Subtotal:	\$3,289.48
Shipping:	\$0.00
Environmental Fee:	\$20.00
Non-Taxable Amount:	\$411.24
Taxable Amount:	\$2,898.24
Estimated Tax:	\$297.07
Total:	\$3,606.55

Flexible Payment Solutions

Months	Technology Ownership	Technology Rotation
24	\$155.62	\$125.28
36	\$106.92	\$91.29
48	\$82.64	\$74.72
60	\$68.12	\$63.75



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Shipping Group Details

Shipping To	Shipping Method
SPED DEPT AMERICAN INDIAN MODEL SCHOOLS 746 GRAND AVE OAKLAND, CA 94610 (510) 893-8701	Standard Delivery

		Unit Price	Quantity	Subtotal
Dell Pro 16 (PC16250) GCTO Base		\$822.37	4	\$3,289.48
Estimated delivery if purchased today: Jul. 14, 2025				
Description	SKU	Tax Type	Unit Price	Quantity
Dell Pro 16 (PC16250) GCTO Base	210-BPBG	T	-	4
Intel(R) Core(TM) 5 120U (10 cores, up to 5.0 GHz)	379-BGGZ	T	-	4
Windows 11 Pro	619-BBQD	T	-	4
Magnetite color, textured finish	354-BBKB	T	-	4
16 GB: 1 x 16 GB, DDR5, 5600 MT/s (5200 MT/s with Intel Core processors)	370-BCMP	T	-	4
Integrated Intel(R) graphics for Intel(R) Core(TM) 5 120U processor	338-CRGB		-	4
256 GB TLC SSD	400-BSKQ	T	-	4
English, French, Spanish, Brazilian Portuguese	619-BBPD		-	4
16", Non-Touch, FHD+, 300 nit, 45% NTSC, Anti-Glare, FHD Cam	391-BJPF	T	-	4
Fingerprint Reader	346-BLHD	T	-	4
FHD HDR RGB Camera, TNR, Camera Shutter, Microphone	319-BBKK		-	4
English US backlit Copilot key keyboard with numeric keypad	583-BMQF	T	-	4
Intel vPro Enterprise Management Not Offered	631-BCBH		-	4
Intel(R) AX211 WLAN Driver	555-BLWM		-	4
Intel® Wi-Fi 6E (6 where 6E unavailable) AX211, 2x2, 802.11ax, Bluetooth® 5.3 wireless card	555-BLLQ	T	-	4
3-cell, 45 Wh, ExpressCharge Capable, ExpressCharge Boost Capable	451-BDKT	T	-	4
65W AC adapter, USB Type-C	492-BDTG		-	4
E4 Power Cord 1M for US	537-BBDO		-	4
Quick Start Guide	340-DTVQ		-	4
Intel® Core™ i5 Label	389-FHKG		-	4
Documentation	340-DNBV		-	4
ENERGY STAR Qualified	387-BBLW		-	4
Custom Configuration	817-BBBB		-	4
Dell Pro 16 Mix Model Type-C	340-DSNN		-	4
EPEAT 2018 Registered (Gold)	379-BDZB		-	4
Intel® Rapid Storage Technology Driver	409-BCYQ		-	4

Mail In Service 12 Months	709-BGYN	T	-	4	-
ProSupport and Next Business Day Onsite Service Extension, 24 Month(s)	199-BYZL	N	-	4	-
ProSupport and Next Business Day Onsite Service Initial, 12 Month(s)	199-BYZM	N	-	4	-
Activate Your Microsoft 365 For A 30 Day Trial	630-ABBT		-	4	-
Dell Additional SW - Dell Pro Laptop	658-BFVB		-	4	-
			Subtotal:	\$3,289.48	
			Shipping:	\$0.00	
			Environmental Fee:	\$20.00	
			Estimated Tax:	\$297.07	
			Total:	\$3,606.55	

Important Notes

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Quote Name:	Dell Pro 16 PC16250 --171	Sales Rep	Ariana Ramirez
Quote No.	12TH ST	Phone	1(800) 456-3355
Total	3000188212312.15	Email	Ariana.Ramirez1@dell.com
Customer #	\$6,190.82	Billing To	ALEXANDER LEE
Quoted On	530015569684		AMERICAN INDIAN MODEL
Expires by	Jun. 19, 2025		SCHOOLS
Deal ID	Jun. 26, 2025		171 12TH ST
	29168617		OAKLAND, CA 94607

Message from your Sales Rep

Please use the Order button to securely place the order with your preferred payment method online. You may contact your Dell sales team if you have any questions. Thank you for shopping with Dell.

Regards,
Ariana Ramirez

Shipping Group

Shipping To	Shipping Method
SPED DEPT AMERICAN INDIAN MODEL SCHOOLS 171 12TH ST OAKLAND, CA 94607 (510) 893-8701	Standard Delivery

Product	Unit Price	Quantity	Subtotal
Dell Pro 16 (PC16250) GCTO Base	\$806.56	7	\$5,645.92

Subtotal:	\$5,645.92
Shipping:	\$0.00
Environmental Fee:	\$35.00
Non-Taxable Amount:	\$706.51
Taxable Amount:	\$4,974.41
Estimated Tax:	\$509.90
Total:	\$6,190.82

Flexible Payment Solutions

Months	Technology Ownership	Technology Rotation
24	\$267.09	\$215.02
36	\$183.51	\$156.69
48	\$141.84	\$128.24
60	\$116.93	\$109.42



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Shipping Group Details

Shipping To	Shipping Method
SPED DEPT AMERICAN INDIAN MODEL SCHOOLS 171 12TH ST OAKLAND, CA 94607 (510) 893-8701	Standard Delivery

		Unit Price	Quantity	Subtotal
Dell Pro 16 (PC16250) GCTO Base		\$806.56	7	\$5,645.92
Estimated delivery if purchased today: Jul. 14, 2025				
Description	SKU	Tax Type	Unit Price	Quantity
Dell Pro 16 (PC16250) GCTO Base	210-BPBG	T	-	7
Intel(R) Core(TM) 5 120U (10 cores, up to 5.0 GHz)	379-BGGZ	T	-	7
Windows 11 Pro	619-BBQD	T	-	7
Magnetite color, textured finish	354-BBKB	T	-	7
16 GB: 1 x 16 GB, DDR5, 5600 MT/s (5200 MT/s with Intel Core processors)	370-BCMP	T	-	7
Integrated Intel(R) graphics for Intel(R) Core(TM) 5 120U processor	338-CRGB		-	7
256 GB TLC SSD	400-BSKQ	T	-	7
English, French, Spanish, Brazilian Portuguese	619-BBPD		-	7
16", Non-Touch, FHD+, 300 nit, 45% NTSC, Anti-Glare, FHD Cam	391-BJPF	T	-	7
Fingerprint Reader	346-BLHD	T	-	7
FHD HDR RGB Camera, TNR, Camera Shutter, Microphone	319-BBKK		-	7
English US backlit Copilot key keyboard with numeric keypad	583-BMQF	T	-	7
Intel vPro Enterprise Management Not Offered	631-BCBH		-	7
Intel(R) AX211 WLAN Driver	555-BLWM		-	7
Intel® Wi-Fi 6E (6 where 6E unavailable) AX211, 2x2, 802.11ax, Bluetooth® 5.3 wireless card	555-BLLQ	T	-	7
3-cell, 45 Wh, ExpressCharge Capable, ExpressCharge Boost Capable	451-BDKT	T	-	7
65W AC adapter, USB Type-C	492-BDTG		-	7
E4 Power Cord 1M for US	537-BBDO		-	7
Quick Start Guide	340-DTVQ		-	7
Intel® Core™ i5 Label	389-FHKG		-	7
Documentation	340-DNBV		-	7
ENERGY STAR Qualified	387-BBLW		-	7
Custom Configuration	817-BBBB		-	7
Dell Pro 16 Mix Model Type-C	340-DSNN		-	7
EPEAT 2018 Registered (Gold)	379-BDZB		-	7
Intel® Rapid Storage Technology Driver	409-BCYQ		-	7

Mail In Service 12 Months	709-BGYN	T	-	7	-
ProSupport and Next Business Day Onsite Service Extension, 24 Month(s)	199-BYZL	N	-	7	-
ProSupport and Next Business Day Onsite Service Initial, 12 Month(s)	199-BYZM	N	-	7	-
Activate Your Microsoft 365 For A 30 Day Trial	630-ABBT		-	7	-
Dell Additional SW - Dell Pro Laptop	658-BFVB		-	7	-
			Subtotal:	\$5,645.92	
			Shipping:	\$0.00	
			Environmental Fee:	\$35.00	
			Estimated Tax:	\$509.90	
			Total:	\$6,190.82	

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Coversheet

Prop 2 Facilities Grant

Section: V. Action Items
Item: A. Prop 2 Facilities Grant
Purpose: Vote
Submitted by:
Related Material: Prop 2 - Facilities Grant (2).pdf



AIMS K-12 College Prep Charter District Board Submission Cover Letter

Submitter Information

Full Name: _____
Position/Title: _____
Department: _____
Date of Submission (MM/DD/YYYY): _____

Item Details

Title of Item: _____
Is this item a: New Submission
 Renewal
If Renewal: Please summarize any changes from the previous submission:

Approvals

Has this item been reviewed by:
 Superintendent
 Chief Business Officer (CBO) (If budget changes)
 Director of Compliance (If plan changes)
 Neither

Committee Review

Has this item been through the appropriate committee review process?
 Yes No
If yes: Please specify which committee(s) and provide minutes or approval documentation:

Deadline Information

Is there a submission deadline for this item?
 Yes No
If yes: Please indicate the deadline date (MM/DD/YYYY): _____

Financial Information (if applicable):

Total Cost: \$ _____

Is this expenditure included in the annual budget?

Yes No

Please specify in which plan this expense is indicated:

SPSA LCAP Other: _____

Proposition - 2

School Facilities Grant

Proposition - 2

Funding Available

- \$600 million in bond authority
- Eligible Uses:
 - New construction or rehabilitation of facilities (minimum 15 years old)
 - Restrictions for facilities previously modernized with State funds
 - Rehabilitation projects gain additional preference points
 - Plumbing, HVAC, retrofitted, painting, site work, improving site space, playground

Match Requirements

- 50/50 funding match for both new construction and rehabilitation
- Low-interest loans available for qualifying projects (up to the 50% matching share)
- Charter schools must be deemed "financially sound" by CSFA
- School districts may serve as loan guarantors

Eligibility Criteria

Charter school must have been in operation for two years or have two years of administrative assistance
Competitive program based on "Preference Points"

- a. Criteria includes:
 - i. Free & Reduced Lunch percentages
 - ii. Overcrowding relief effort
 - iii. Non-profit status
 - iv. Rehabilitation of existing facilities

Funding Prioritization

- Projects prioritized based on:
 - Geographic region (urban, rural, suburban)
 - School size (large, medium, small)
 - Grade levels (K-6, 7-8, 9-12)

Next Steps

- Select a Consultant
- Identify eligible projects
- Prepare documentation for Preliminary Application submission
- Collaborate with relevant agencies to ensure project approval
- Monitor project milestones to meet funding and reporting deadlines

Application period has been set for May 4, 2025 - August 31, 2025.

School Facility Consultants

CSFP Consulting Services

School Facility Consultants (SFC) proposes providing the following services:

Preliminary Apportionment

- SFC will work with the project team to develop a funding submittal strategy.
- SFC will prepare a detailed checklist to outline all documentation necessary to submit applications to the OPSC.
- *SAB 50-09 Application for Charter School Preliminary Apportionment* form: SFC will prepare all necessary Office of Public School Construction (OPSC) application documents for Client review, execution and submittal.
- SFC will assist with the steps required to receive final State Allocation Board (SAB) approval including OPSC 15 Day Letter and 4 Day Letter requests.

Advanced Fund Release(s)

- SFC will prepare Priority Funding and Fund Release documents necessary to receive separate site and design funding (as appropriate).

Final Project Apportionment

- SFC will work with the project team to assist with submittal strategy related to California Department of Education approvals.
- SFC will prepare a detailed checklist to outline all documentation necessary to submit applications to the OPSC.
- *SAB 50-04 Application for Funding*: SFC will prepare all necessary OPSC application documents for Client review, execution and submittal.
- Once the final applications are submitted, SFC will assist with the steps required to receive final State Allocation Board (SAB) approval including OPSC 15 Day Letter and 4 Day Letter requests.
- SFC will track SAB scheduling of project approvals.
- SFC will ensure the approvals represent the agreed upon scope/funding amounts.
- SFC will prepare Priority Funding Certification and Fund Release documents necessary to receive project funding.

Proposed Services and Fees

SFC proposes to bill for services on a time and materials basis at the rate schedule below. The estimated fee is \$40,500.

Charter School Facility Program Summary

December 2024



General Program Summary:

Administering Agencies:

- Office of Public School Construction (OPSC)
- California School Finance Authority (CSFA)
- California Department of Education (CDE) site and plan approvals also required under the CSFP

Funding available:

- \$600 million in available bond authority from Proposition 2

Uses:

- New construction and/or rehabilitation (facilities must be at least 15 years old)
- Restrictions apply for existing facilities previously modernized with State funds
- Rehabilitation of existing facilities generates additional project “preference points”

Match Requirements:

- 50/50 funding for both new construction and rehabilitation
- Low interest loan available to qualifying projects for local match requirement (up to the 50% matching share)
- Charters filing under the CSFP independently must be deemed “financially sound”
- Financial Soundness determined/processed by the CSFA
- Loan guarantors are allowable
- School districts filing on behalf of charters can be guarantors

General Information:

- Charter School must be in operation for 2 years, or, have 2 years administrative assistance
- Competitive Program funded based on “Preference Points” per project, following specific Regional, Type, Size and Grade level of project (SFP Regulation Section 1859.164)
 - “Preference Points” assigned to each application based on Free & Reduced Lunch Percentages, Overcrowding Relief Effort, Non-Profit Status and Rehabilitation of existing facilities
- Projects with highest points will be funded in order outlined per the following funding criteria defined in the Program Regulations:
 - Geographic Region
 - Urban, Rural, or Suburban areas
 - Large, Medium, or Small Schools
 - K-6, 7-8, 9-12 grade levels
- Closely analyze funding request as project classrooms, capacity and certain augmentations “capped” in the future based on Preliminary Apportionment request
- Additional funding may be provided in the future, only if authority is available – it is not guaranteed beyond Preliminary Apportionment amount
- DIR requirements do apply to Charter School applications

Application Deadline/Timeline:

- **Application Period has been set for May 4, 2025 – August 31, 2025**
- Note: Charter Schools filing independently must notify the school district where located no later than 30 days prior to filing the application

Next Steps/Final Notes:

- Once preliminarily approved, Charter Schools have 4 years to convert an application to a final request (an opportunity for a one-time, one-year extension is allowed)

Charter School Facility Program Summary

December 2024



Preliminary Application Process – OPSC Application:

For Charter Schools Applying Independently **and** School Districts Applying on Behalf of the Charter School:

1. Completed form, [Application for Charter School Preliminary Apportionment \(Form SAB 50-09\)](#).
2. Resolution supporting application (approved by Governing Board or equivalent entity).
3. Narrative description of the proposed project.
4. Evidence that charter school delivered notification to the school district (must be at least 30 days prior to the submission of the Form SAB 50-09 to the OPSC). *For charter schools applying independently only.*
5. Copy of the school district governing board's resolution certifying to the number of the district's unhoused students that the charter school project will house. *For charter schools applying independently only – impacts assigned “preference points”.*
6. Copy of the school board meeting minutes that describes the discussion and approval of the above certification resolution. *For charter schools applying independently only.*
7. New Construction Only: Documentation that describes the method used to determine the number of the school district's unhoused students that would be included in the proposed charter school project, if applicable.
8. New Construction Only: Preliminary CDE Recommended Site Size letter.
9. New Construction Only: A Cost Estimate for site development, which reflects 100 percent of the proposed work, outlined in Regulation Section 1859.76, and approved site development and off-site plans, when requesting more than \$70,000 per Proposed Useable Acres, refer to Regulation Section 1859.163.1.
10. Site Acquisition Only: Appraisal or Preliminary Appraisal of the property to be acquired that is less than six months old; or Median Cost valuation, consisting of county recorder documentation of consummated sales transactions, within the General Location, or title insurance company escrow instruction(s) for a minimum of 6 months and a maximum of 2 years, which indicate the agreed upon purchase price of the property(s) for pending real-estate sales. Submit with the consummated sales transactions and pending escrow instruction data a spreadsheet summary of the data in a price per acre format.
11. Site Acquisition Only: Relocation and Department of Toxic Substance Control cost documents, if applicable, refer to Regulation Section 1859.163.2 (estimates allowable).
12. Rehabilitation Only: Facilities Use Agreement between School District and Charter School
13. Rehabilitation Only: Drawings showing dimensions of facilities to be rehabilitated (1-As allowable for reference).
14. Copy of the chartering agreement (3 copies).
15. Form SAB 50-01, Form SAB 50-02 and Form SAB 50-03 for SFP New Construction Eligibility (if not previously submitted by the school district).
16. Verification of Non-Profit Status, if applicable.
17. CSFA - Financial Soundness Documents (2 copies)
 - See CSFA Form 03-01
 - Includes all supporting financial documentation (e.g. organization and financial information, all material contracts, and legal status questionnaire).

Charter School Facility Program Summary

December 2024



Conversion to Final Application Process - OPSC Final Application

1. Final SAB 50-04 Application for Funding
2. Division of State Architect Approved Plans & Specifications (including DSA Approval Letter)
3. CDE final plan approval
4. CDE final site approval, if applicable
5. Current site appraisal and escrow documents, if applicable
6. Relocation costs, if applicable
7. DTSC costs, if applicable
8. Site Development cost estimate, if applicable
9. Project cost estimate, for Rehabilitation projects
10. Career Technical Education Advisory Committee letter or certification of inapplicability
11. Certification of DIR-CMU participation (on SAB 50-04 form)
12. Current CSFA Financial Soundness Determination
 - Includes current State agreements such as an MOU and Funding Agreement (generated by the CSFA)

FUND RELEASE PROCESS (Design & Site Apportionments allowed)

1. Participation in the Priority in Funding Program
2. Finalize Agreements (Funding Agreement and MOU) as outlined above with the CSFA (agreements generated by CSFA)
3. Complete the SAB 50-05 Fund Release Authorization form (reviewing all certifications)
4. Complete Project Information Worksheet (PIW) form online with the OPSC at the time of the SAB 50-05 form submittal
5. Submit Grant Agreement
6. PWC-100 Notification – confirms notification to DIR-CMU of contract award

SUBSTANTIAL PROGRESS/EXPENDITURE REPORTING PROCESS:

1. Specific steps required to ensure Substantial Progress is met within 18 months of receiving funds;
2. Expenditure reporting begins 12 months after receiving funds;
3. More information can be provided upon request.

**SCHOOL
FACILITY
CONSULTANTS**



Professional Consulting Services Proposal

Prepared for:

AIMS College Prep High School

Attention:
Maya Woods-Cadiz
Superintendent
AIMS College Prep High School
Email: officeofthesuperintendent@aimsk12.org
Phone: (510) 893-8701

Primary Contact:
Matthew A. Pettler
Vice President
School Facility Consultants
Email: matt@s-f-c.org
Phone: (916) 441-5063

Letter of Transmittal

March 13, 2025

Maya Woods-Cadiz Superintendent
AIMS K-12 College Prep Charter District
School 746 Grand Ave.
Oakland, CA 94607-2714

Subject: Proposal for Consulting Services

Dear Superintendent Woods-Cadiz:

School Facility Consultants (SFC) is pleased to present AIMS K-12 College Prep Charter District (Client) with this Proposal for Consulting Services. We believe School Facility Consultants can assist the Client with maximizing its Proposition 51 Charter School Facilities Program (CSFP) funding at AIMS College Prep High School. SFC has worked with clients to obtain over \$250 million in CSFP funding.

SFC is a full-service company which has been assisting its clients in all aspects of school facility planning since 1986. SFC offers a wide variety of services, including the preparation of State funding applications, California Department of Education school site and plan approval applications, Facility Master Plan reports, and School Facility Needs Analysis/Developer Fee reports. SFC also works with clients to garner Federal funding and various one-time program funding when available. The team is also active in the implementation, analysis and monitoring of State programs and regulations, and has developed strong working relationships with state agency staff members. With decades of combined experience and diverse backgrounds, our team members work collaboratively, providing a comprehensive knowledge base to address the unique needs of our clients.

Specifically, SFC proposes the following services:

- Assist the Client with funding strategy and the preparation and submittal of State applications required to obtain Charter School Facilities Program funding for AIMS College Prep High School.

We very much appreciate your consideration of our firm and are happy to discuss in detail any of the proposed services. Please do not hesitate to contact us at your earliest convenience with any questions.

Sincerely,



Matthew A. Pettler
Vice President

Experience and Qualifications

FIRM INFORMATION

School Facility Consultants (SFC) has assisted its clients in all aspects of school facility funding and planning since 1986. We have worked with clients to realize over five billion dollars in school facility funding including new construction, modernization, and renovation projects. Our knowledgeable staff understands the intricacies of the planning and funding process in California, including the procedures and requirements of the California Department of Education (CDE), Office of Public School Construction (OPSC), Division of the State Architect (DSA) California Energy Commission (CEC) and Department of Toxic Substances Control (DTSC).

With decades of combined experience in a wide range of school facility issues, we at School Facility Consultants are committed to integrity, professionalism, and excellence in all that we do. We are comprised of a diverse group of motivated individuals guided by the shared endeavor of applying analysis and strategy to achieve concrete results for our clients.

At SFC, we offer a full range of comprehensive services and work closely with clients to become a seamless extension of facility teams. Based in Sacramento, our consulting teams are active in the implementation, analysis, and monitoring of State programs and regulations. We have developed strong working relationships with state agency staff members and bring a deep understanding of facility planning to each of our clients' projects.

SFC's team structure provides its clients with reliability, accessibility, and a broad knowledge base. The SFC partners maintain direct involvement with clients through regular communications with the consulting teams to maintain strong connections between consultants and clients. A Senior Consultant serves as the primary client liaison and manager of each client's project issues. Additional consulting staff are available on the team to provide additional support, research, and production of work products. Team Leaders manage workload and troubleshoot potential issues for the team. The team approach ensures that a consultant is always available to provide immediate assistance to clients. By working collaboratively, our consulting team members contribute their individual expertise toward an extensive and comprehensive knowledge base that addresses the unique needs of individual clients.

SFC was built upon its strong values, culture, and work ethic. These qualities make for a highly effective and successful work environment for its staff, promoting teamwork and providing valuable opportunities for individual employee growth potential. This positive environment encourages productivity and allows for the highest level of service for its clients.

Experience and Qualifications

STATE FUNDING ELIGIBILITY AND APPLICATION

California school districts and County offices of education have the potential to realize significant State funding contributions through individualized analysis of funding eligibility under the State's School Facility Program (SFP). SFC consulting staff is trained to analyze complex data sets in order to determine eligibility and access funding available through the Office of Public School Construction (OPSC) and other State agencies. SFC assists districts in navigating the multi-step requirements and coordinating with these agencies through the entire funding process.

FUNDING STRATEGY

By synthesizing our various areas of technical expertise, SFC consulting staff is equipped to develop complex and effective long and short term funding strategies that provide proven results in facilities funding. As a full-service consulting firm, SFC can take school districts facilities projects from start to finish, applying methodology that garners the greatest funding gains while addressing specific and individual project needs which may evolve during the life of the project. SFC assists clients in providing a long-term strategy which results in maximizing outside funding sources to expand the life of their local funding availability. These efforts ultimately afford our clients the ability to provide additional and enhanced learning environments for students.

PROJECT CLOSEOUT AND AUDIT SUPPORT

As part of participation in the SFP, school districts and county offices of education are required by statute and regulation to conform to several certifications, as well as to ensure that funds received are expended appropriately. As part of the project closeout process SFC assists clients in compiling the documentation necessary to demonstrate conformance with expenditure requirements and the numerous certifications for clients to retain their awarded project funding amounts.

PLANNING

Clients utilize Master Plans to forecast their facility needs into the future. SFC produces comprehensive Master Plans for clients, which assess potential impacts associated with outside area developments such as new residential development, shifts in demographic trends, and fluctuating district boundaries. Unification studies, territory transfer and school site placement are interpreted as the physical needs of clients' facilities are also assessed and addressed using Master Plans.

DEVELOPER FEE STUDIES

School districts are authorized to collect impact fees on new residential and commercial/industrial development pursuant to California law. The preparation of developer fee studies in accordance with statute is required for districts to collect these fees. These studies utilize local district data, including new residential development, historical statistical information, and school construction costs to determine the dollar amount that can be justified for collection by the school district. SFC's Planning Division prepares Justification Studies (Level 1) and School Facility Needs Analysis Studies (Level 2 and 3) according to the State Allocation Board's (SAB) provisions.

DEVELOPMENT MITIGATION SERVICES

SFC assists clients with development mitigation services. Services include Student Generation Rate Studies, Mitigation Impact Reports and Fair Share Studies. SFC consulting staff is available to provide comments on the potential impact of planned developments including general plans, specific plans and environmental impact reports. SFC consultants provide Geographic Information System (GIS) mapping services to inform student generation rates on a district-wide basis, by attendance area and for specific development projects. Should a district experience a fee challenge, staff are available to provide expert witness testimony and/or a professional review of developer fee justification reports or mitigation agreements.

Experience and Qualifications



Matthew A. Pettler

School Facility Consultants, Vice President/Partner

PROFESSIONAL QUALIFICATIONS

Matt Pettler has been with School Facility Consultants (SFC) for over 25 years. Matt became a Principal and Partner in the Firm in January of 2007. Matt currently serves as Vice President and has assisted over 100 Districts receive billions of dollars in capital outlay funds for public school facilities in California. Matt specializes in managing client projects in all areas of the State School Facility Program as well as leading developer fee mitigation and District Facility Master Planning efforts.

During his time with SFC, Matt has played a key role in multiple successful school district appeals before the State Allocation Board gaining over \$750 million dollars in Financial Hardship, Overcrowding Relief Grant, and Facility Hardship funding. Matt has also assisted many school districts with complex audit/closeout issues to reach successful outcomes and avoid Material Inaccuracy penalties.

Additionally, Matt has prepared developer fee justification documents and successfully worked with the Building Industry Association (BIA) to secure millions of dollars needed to offset the impact of new residential development. He has led master planning teams in several school districts, allowing those districts to plan and execute successful bond elections to construct needed facilities for students.

Through these successes Matt has established relationships with State Allocation Board members, their staff, and State Agency leadership.

Education:

Bachelor of Arts - Political Science and Public Policy, University of California, Los Angeles

Years with Firm:

25+

Professional Affiliations:

C.A.S.H. – Coalition for Adequate School Housing

C.A.S.B.O – California Association of School Business Officials

School Energy Coalition

C.A.S.H. Federal Network

Small School Districts Association

County School Facilities Consortium

Awards:

Matt is a 2011 Coalition for Adequate School Housing Service Award Recipient

Experience and Qualifications



Marnie Rosenstein

School Facility Consultants, Director

PROFESSIONAL QUALIFICATIONS

Ms. Rosenstein assists school districts in operating successful school building programs by implementing and streamlining processes, maximizing funding opportunities and addressing unique school facilities challenges utilizing her school district experience. Her attention to detail and exceptional analytical skills allows her to work creatively with her team to develop customized planning and funding strategies for school districts.

Prior to joining School Facility Consultants, Ms. Rosenstein was employed by the Elk Grove Unified School District for over 17 years, where she was responsible for a wide variety of activities including: coordination with state agencies and preparation of documentation for funding approval; school site selection, approval, and acquisition; student enrollment projections; school attendance boundary studies; and administration of developer fee and local Mello-Roos tax programs. Ms. Rosenstein is also well experienced in the areas of educational specifications, master plan development, and California Environmental Quality Act documentation.

Education:

Bachelor of Science, City and Regional Planning, California Polytechnic State University, San Luis Obispo, 1989

Years of Experience:

34

Years with Firm

17

Professional Affiliations:

C.A.S.H. – Coalition for Adequate School Housing

C.A.S.B.O – California Association of School Business Officials

School Energy Coalition

Californians for School Facilities

Small School Districts Association

County School Facilities Consortium

Proposed Services and Fees

CSFP Consulting Services

School Facility Consultants (SFC) proposes providing the following services:

Preliminary Apportionment

- SFC will work with the project team to develop a funding submittal strategy.
- SFC will prepare a detailed checklist to outline all documentation necessary to submit applications to the OPSC.
- SAB 50-09 *Application for Charter School Preliminary Apportionment* form: SFC will prepare all necessary Office of Public School Construction (OPSC) application documents for Client review, execution and submittal.
- SFC will assist with the steps required to receive final State Allocation Board (SAB) approval including OPSC 15 Day Letter and 4 Day Letter requests.

Advanced Fund Release(s)

- SFC will prepare Priority Funding and Fund Release documents necessary to receive separate site and design funding (as appropriate).

Final Project Apportionment

- SFC will work with the project team to assist with submittal strategy related to California Department of Education approvals.
- SFC will prepare a detailed checklist to outline all documentation necessary to submit applications to the OPSC.
- SAB 50-04 *Application for Funding*: SFC will prepare all necessary OPSC application documents for Client review, execution and submittal.
- Once the final applications are submitted, SFC will assist with the steps required to receive final State Allocation Board (SAB) approval including OPSC 15 Day Letter and 4 Day Letter requests.
- SFC will track SAB scheduling of project approvals.
- SFC will ensure the approvals represent the agreed upon scope/funding amounts.
- SFC will prepare Priority Funding Certification and Fund Release documents necessary to receive project funding.

Proposed Services and Fees

SFC proposes to bill for services on a time and materials basis at the rate schedule below. The estimated fee is \$40,500.

If it becomes necessary for a Consultant from SFC to visit the Client, the Client will pay for travel time at the rate schedule below. The Client will also reimburse SFC for all necessary and pre-approved travel expenses.

Hourly Rate Schedule

Principal	\$280 per hour
Director	\$250 per hour
Senior Consultant	\$245 per hour
Consultant	\$215 per hour
Research Analyst	\$180 per hour
Administrative Support	\$115 per hour

SUBMITTED BY:
School Facility Consultants

Date: March 13, 2025

ACCEPTED BY:
AIMS K-12 College Prep Charter District

Authorized Signature

Date: _____

Coversheet

Business Operations

Section:	V. Action Items
Item:	B. Business Operations
Purpose:	Vote
Submitted by:	
Related Material:	<p>EPA account posting 2526 k12.xlsx 01612590111856 AIMS High Alt.xlsx 01612596113807 AIMS Middle Alt.xlsx AIMS Board Submission Cover Letter - 2025-2026 Adoption Budget.pdf AIMS Board Submission Cover Letter - EPA Summary (1).pdf 2025_2026 EPA Resolution Middle.docx 2025_2026 EPA Resolution AIPCS II.docx 2025_2026 EPA Resolution High school.docx QUICK VIEW 2526 Adoption Budget.pptx</p>

Notice

The following file is attached to this PDF. You will need to open this packet in an application that supports attachments to pdf files, e.g. [Adobe Reader](#):

EPA account posting 2526 k12.xlsx

Notice

The following file is attached to this PDF. You will need to open this packet in an application that supports attachments to pdf files, e.g. [Adobe Reader](#):

01612590111856 AIMS High Alt.xlsx

Notice

The following file is attached to this PDF. You will need to open this packet in an application that supports attachments to pdf files, e.g. [Adobe Reader](#):

01612596113807 AIMS Middle Alt.xlsx



AIMS K-12 College Prep Charter District Board Submission Cover Letter

Submitter Information

Full Name: _____
Position/Title: _____
Department: _____

Item Details

Title of Item: _____

Is this item a: New Submission
 Renewal

If Renewal: Please summarize any changes from the previous submission:

Approvals

Has this item been reviewed and

- Superintendent
- Chief Business Officer (CBO) (If budget changes)
- Director of Compliance (If plan changes)
- Neither

Committee Review

Has this item been through the appropriate committee review process?

- Yes
- No

If yes: Please specify which committee(s) and provide minutes or approval documentation:

If no: Explain why:

Deadline Information

Is there a submission deadline for this item?

- Yes
- No

If yes: Please indicate the deadline date (MM/DD/YYYY): _____

Financial Information (if applicable):

Total Cost: \$ _____

Is this expenditure included in the annual budget?

- Yes
- No

Please specify in which plan this expense is indicated:

SPSA LCAP Other: _____



AIMS K-12 College Prep Charter District Board Submission Cover Letter

Submitter Information

Full Name: _____
Position/Title: _____
Department: _____

Item Details

Title of Item: _____

Is this item a: New Submission
 Renewal

If Renewal: Please summarize any changes from the previous submission:

Approvals

Has this item been reviewed and

- Superintendent
- Chief Business Officer (CBO) (If budget changes)
- Director of Compliance (If plan changes)
- Neither

Committee Review

Has this item been through the appropriate committee review process?

- Yes
- No

If yes: Please specify which committee(s) and provide minutes or approval documentation:

If no: Explain why:

Deadline Information

Is there a submission deadline for this item?

- Yes
- No

If yes: Please indicate the deadline date (MM/DD/YYYY): _____

Financial Information (if applicable):

Total Cost: \$ _____

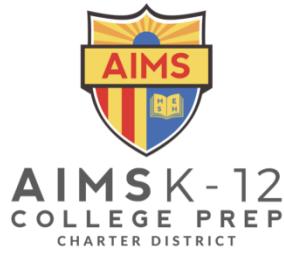
Is this expenditure included in the annual budget?

- Yes
- No

Please specify in which plan this expense is indicated:

SPSA LCAP Other: _____

AIMS K-12 College Prep Charter District



American Indian Public Charter School II (K-8) 171 12th St Oakland CA 94607	AIMS College Prep Middle School 171 12th St Oakland CA 94607	AIMS College Prep High School 746 Grand Ave Oakland CA 94610
<i>E</i> elementary@aimsk12.org	<i>E</i> middleschool@aimsk12.org	<i>E</i> highschool@aimsk12.org
<i>T</i> 510-893-8701	<i>T</i> 510-893-8701	<i>T</i> 510-220-5044
<i>F</i> 510-893-0345	<i>F</i> 510-893-0345	<i>F</i> 510-519-5549
www.AIMSK12.org		

AIMS K-12 College Prep School Board Resolution

2025-2026 AIMS K-12 MIDDLE Education Protection Account Resolution

IT IS RESOLVED that the Education Protection Account funds to be received by the school in FY 2025-2026 in the estimated amount of \$423,669 will be used solely for instructional expenses.

AIMS School Board Resolution Dated 16th of June, 2025

Director Dr. Jamie Colley, President, AIMS School Board

Director Kimmie Kean, Vice President, Aims School Board

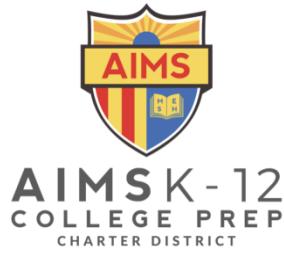
Director Christopher Edington, AIMS School Board

Director Megan Sweet, AIMS School Board

Director Stephen Leung , AIMS School Board

Director Jumoke Hinton, AIMS School Board

AIMS K-12 College Prep Charter District



American Indian Public Charter School II (K-8) 171 12th St Oakland CA 94607	AIMS College Prep Middle School 171 12th St Oakland CA 94607	AIMS College Prep High School 746 Grand Ave Oakland CA 94610
<i>E</i> elementary@aimsk12.org	<i>E</i> middleschool@aimsk12.org	<i>E</i> highschool@aimsk12.org
<i>T</i> 510-893-8701	<i>T</i> 510-893-8701	<i>T</i> 510-220-5044
<i>F</i> 510-893-0345	<i>F</i> 510-893-0345	<i>F</i> 510-519-5549
www.AIMSK12.org		

AIMS K-12 College Prep School Board Resolution

2025-2026 AIPCS II Education Protection Account Resolution

IT IS RESOLVED that the Education Protection Account funds to be received by the school in FY 2025-2026 in the estimated amount of \$1,164,125 will be used solely for instructional expenses.

AIMS School Board Resolution Dated 16th of June, 2025

Director Dr. Jamie Colley, President, AIMS School Board

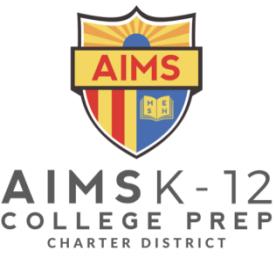
Director Kimmie Kean, Vice President, Aims School Board

Director Christopher Edington, AIMS School Board

Director Megan Sweet, AIMS School Board

Director Stephen Leung , AIMS School Board

Director Jumoke Hinton, AIMS School Board



AIMS K-12 College Prep Charter District

American Indian Public Charter School II (K-8)
171 12th St | Oakland | CA 94607

E elementary@aimsk12.org
T 510-893-8701
F 510-893-0345

www.AIMSK12.org

AIMS College Prep Middle School
171 12th St | Oakland | CA 94607

E middleschool@aimsk12.org
T 510-893-8701
F 510-893-0345

AIMS College Prep High School
746 Grand Ave | Oakland | CA 94610

E highschool@aimsk12.org
T 510-220-5044
F 510-519-5549

AIMS K-12 College Prep School Board Resolution 2025-2026 AIMS K-12 HIGH SCHOOL Education Protection Account Resolution

IT IS RESOLVED that the Education Protection Account funds to be received by the school in FY 2025-2026 in the estimated amount of \$856,781 will be used solely for instructional expenses.

AIMS School Board Resolution Dated 16th of June, 2025

Director Dr. Jamie Colley, President, AIMS School Board

Director Kimmie Kean, Vice President, Aims School Board

Director Christopher Edington, AIMS School Board

Director Megan Sweet, AIMS School Board

Director Stephen Leung , AIMS School Board

Director Jumoke Hinton, AIMS School Board

QUICK VIEW 2025-2026 ADOPTION BUDGET

AIMS K-12 COLLEGE PREP

AIMS K-12 College Prep, formerly known as, American Indian Model Schools, is a Charter District comprised of 3 schools. AIMS College Prep Middle School was initially established in 1996.

AIMS K-12 College Prep Charter District was formed in 2006 with the expansion of schools, adding AIMS College Prep High School and American Indian Public Charter II, (K-8). The Charter is located in the city of Oakland in Alameda County.

AIMS Middle and AIMS High School are authorized by Oakland Unified School District.

AIPCS II has been approved as a Alameda County Charter and is authorized by Alameda County Office of Education

ENROLLMENT

In accordance to the Charter Agreement with Oakland Unified School District, AIMS College Prep Middle School is capped at 250 students, and AIMS College Prep High School at 450.

The report following table reflects enrollment numbers, the Average Daily Attendance (ADA) number and the Average Daily Attendance (ADA) percentages used in projecting the budgets.

ENROLLMENT

AIMS K12 COLLEGE PREP	2024-2025	25-26	VARIANCE
	2nd Interim	Adoption	
TOTAL ENROLLMENT	1195	1161	34
AVERAGE DAILY ATTENDANCE %	96%	96%	0
AVERAGE DAILY ATTENDANCE	1148.16	1115.49	33

A conservative reduction in enrollment projection by 3% is reflected. Actual enrollment projections will be adjusted for the 1st Interim reporting, due in December 2025.

ENROLLMENT BY SCHOOL

	2024-2025	2025-2026	
AIMS K12 MIDDLE SCHOOL	2nd INTERIM	ADOPTION BUDGET	VARIANCE
TOTAL ENROLLMENT	199	194	5
AVERAGE DAILY ATTENDANCE %	96%	96%	0
AVERAGE DAILY ATTENDANCE	191.2	186.4	5

	2024-2025	2025-2026	
AIPCS II	2nd INTERIM	ADOPTION BUDGET	VARIANCE
TOTAL ENROLLMENT	613	595	18
AVERAGE DAILY ATTENDANCE %	96%	96%	0
AVERAGE DAILY ATTENDANCE	588.5	571.2	17

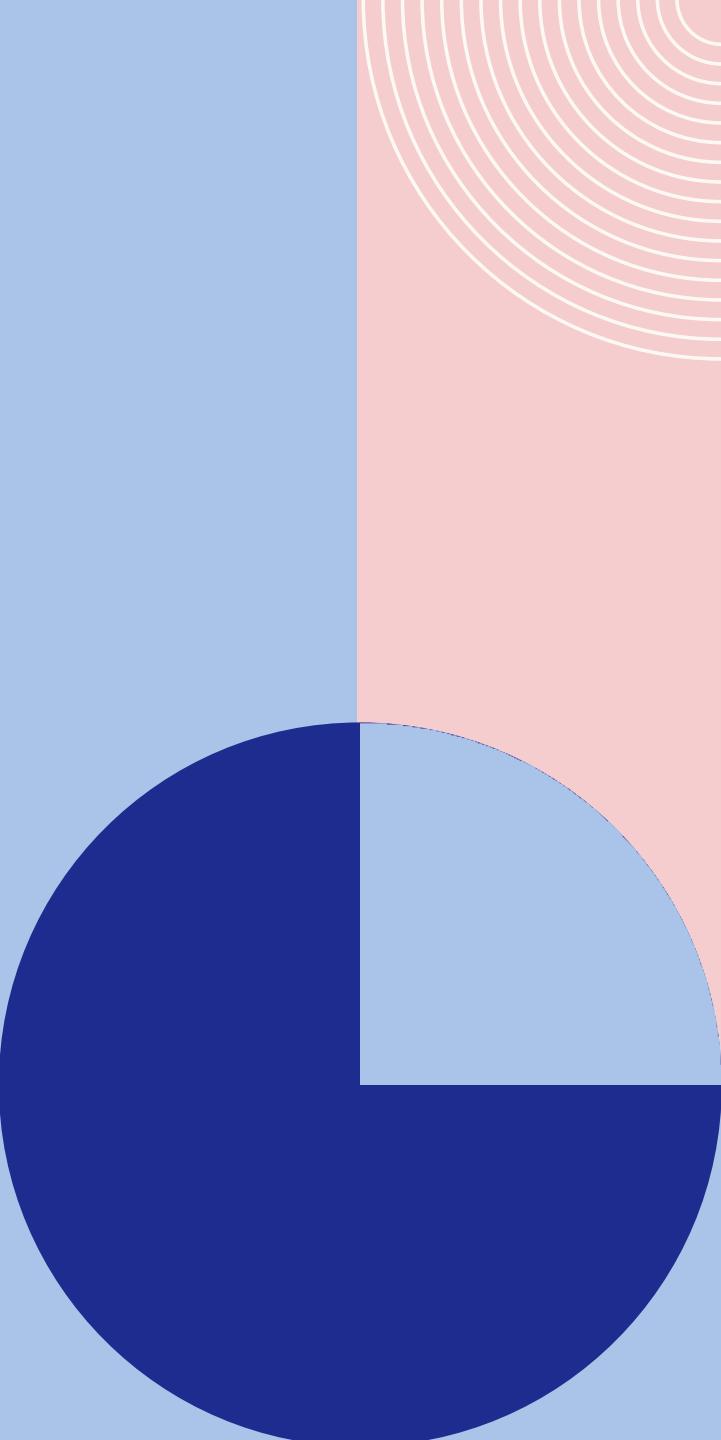
	2024-2025	2025-2026	
AIMS K12 HIGH SCHOOL	2nd INTERIM	ADOPTION BUDGET	VARIANCE
TOTAL ENROLLMENT	383	372.0	11
AVERAGE DAILY ATTENDANCE %	96%	96%	0
AVERAGE DAILY ATTENDANCE	366.8	356.3	11

2025-2026

ADOPTED BUDGET REPORTS

OUSD AUTHORIZED

- ✓ AIMS MIDDLE
- ✓ AIMS HIGH
- ✓ AIPCS II Budget will come at a later date as the authorizer's due date is different.



AIMS MIDDLE

AIMS Middle FY25-26 Budget

	CATEGORY	24-25 SECOND INTERIM	25-26	VARIANCE
REVENUE	State LCFF Revenue	2,588,646	2,917,334	328,689
	Federal Revenue	234,885	217,656	(17,229)
	Other State Revenue	797,652	741,340	(56,312)
	Local Revenue	95,250	107,518	12,268
	TOTAL REVENUE	3,716,433	3,983,849	267,416
	Certificated Salaries	994,019	1,087,942	93,923
	Classified Salaries	266,655	465,847	199,192
	Benefits	278,267	362,494	84,226
	TOTAL PERSONNEL EXPENSES	1,538,941	1,916,282	377,341
	Books and Supplies	356,242	469,866	113,624
EXPENSES	Services and Other Operating Expenses	1,530,428	1,282,279	(248,149)
	Capital Outlay	35,000	39,809	4,809
	Other Outgoing	121,278	137,943	16,665
	TOTAL OTHER EXPENSES	2,042,948	1,929,897	(113,051)
	TOTAL EXPENSES	3,581,889	3,846,179	264,290
SUMMARY	SURPLUS\DEFICIT	134,543	137,669	3,126
	% of Expenses	3.8%	3.6%	
	BEGINNING FUND BALANCE	1,818,187	\$ 1,952,730	
	ENDING BALANCE	1,952,730	\$ 2,090,400	
	% of Expenses	54.5%	54.4%	

(1) May Revise/Reduced Enrollment
 (2) Based on Federal Adj
 (3) Expired Revenue Removed
 (4) Adjustment for Rental/MSR G 1 Rev

(5) Teacher Salary incr /Step & Col
 (6) Realignment of positions
 (7) Benefits adjusted

Alignment of program
 (9) Reduction in CMO
 (10) Adjustment to Debt Service Interest

HIGH SCHOOL

AIMS High FY25-26 Budget

CATEGORY	24-25 SECOND INTERIM	25-26	VARIANCE
REVENUE			
State LCFF Revenue	6,043,710	5,696,141	(347,569)
Federal Revenue	409,000	327,343	(81,657)
Other State Revenue	1,048,299	1,040,108	(8,191)
Local Revenue	-	-	-
TOTAL REVENUE	7,501,009	7,063,592	(437,418)
EXPENSES			
Certificated Salaries	1,634,872	1,915,943	281,070
Classified Salaries	920,166	1,260,626	340,461
Benefits	740,232	799,363	59,131
TOTAL PERSONNEL EXPENSES	3,295,270	3,975,932	680,662
Books and Supplies	853,589	702,000	(151,589)
Services and Other Operating Expenses	3,043,540	2,075,749	(967,792)
Capital Outlay	-	-	-
Other Outgoing	80,000	79,760	(240)
TOTAL OTHER EXPENSES	3,977,129	2,857,509	(1,119,621)
TOTAL EXPENSES	7,272,399	6,833,441	(438,958)
SURPLUS\DEFICIT	228,610	230,150	1,541
% of Expenses	3.1%	3.4%	
BEGINNING FUND BALANCE	3,053,032	\$ 3,281,642	
ENDING BALANCE	3,281,642	\$ 3,511,792	
% of Expenses	45.1%	51.4%	

(1) May Revise/Reduced Enrollment
 (2) Based on Federal Adj
 (3) Expired Revenue Removed/
 Golden State Grant Added

(5) Teacher Salary incr /Step & Col adj.
 (6) Realignment of positions
 (7) Benefits adjusted

(8) Exp related to expired revenue
 (9) Reduction in CMO

(10) Adjustment to Debt Service
 Interest

AIMS SCHOOLS MULTI-YEAR REPORTS

- ✓ AIMS MIDDLE
- ✓ AIMS HIGH

MULTI YEAR AIMS MIDDLE

26-27	27-28	28-29	29-30	30-31
\$ 3,020,580	\$ 3,123,963	\$ 3,227,345	\$ 3,331,832	\$ 3,432,453
\$ 224,927	\$ 231,417	\$ 238,104	\$ 244,993	\$ 252,090
\$ 690,045	\$ 630,529	\$ 649,571	\$ 669,188	\$ 689,398
\$ 111,283	\$ 114,644	\$ 118,106	\$ 121,673	\$ 125,347
\$ 4,046,835	\$ 4,100,553	\$ 4,233,126	\$ 4,367,686	\$ 4,499,288
\$ 1,109,421	\$ 1,131,324	\$ 1,148,294	\$ 1,165,518	\$ 1,183,001
\$ 475,044	\$ 484,423	\$ 491,689	\$ 499,065	\$ 506,551
\$ 370,663	\$ 382,940	\$ 394,428	\$ 406,261	\$ 418,449
\$ 1,955,128	\$ 1,998,687	\$ 2,034,411	\$ 2,070,844	\$ 2,108,000
\$ 484,807	\$ 497,897	\$ 511,340	\$ 525,147	\$ 539,325
\$ 1,303,159	\$ 1,288,563	\$ 1,323,544	\$ 1,359,453	\$ 1,396,265
\$ 41,075	\$ 42,184	\$ 43,323	\$ 44,493	\$ 45,694
\$ 142,329	\$ 146,172	\$ 150,119	\$ 154,172	\$ 158,335
\$ 1,971,371	\$ 1,974,816	\$ 2,028,326	\$ 2,083,265	\$ 2,139,620
\$ 3,926,499	\$ 3,973,503	\$ 4,062,738	\$ 4,154,109	\$ 4,247,620
120,336	127,050	170,388	213,577	251,668
3.1%	3.2%	4.2%	5.1%	5.9%
\$ 2,090,400	\$ 2,210,736	\$ 2,337,786	\$ 2,508,174	\$ 2,721,751
\$ 2,210,736	\$ 2,337,786	\$ 2,508,174	\$ 2,721,751	\$ 2,973,419
56.3%	58.8%	61.7%	65.5%	70.0%

MULTI YEAR AIMS HIGH

26-27	27-28	28-29	29-30	30-31
\$ 5,761,139	\$ 5,958,136	\$ 6,155,570	\$ 6,354,759	\$ 6,546,673
\$ 337,808	\$ 347,708	\$ 357,907	\$ 368,413	\$ 379,237
\$ 774,710	\$ 793,728	\$ 668,319	\$ 688,503	\$ 709,295
\$ 325,388	\$ 335,214	\$ 345,338	\$ 355,767	\$ 366,511
\$ 7,199,045	\$ 7,434,786	\$ 7,527,134	\$ 7,767,442	\$ 8,001,717
\$ 1,959,529	\$ 2,004,107	\$ 2,044,189	\$ 2,085,073	\$ 2,126,774
\$ 1,289,305	\$ 1,318,636	\$ 1,345,008	\$ 1,371,908	\$ 1,399,347
\$ 818,709	\$ 849,202	\$ 874,678	\$ 900,918	\$ 927,945
\$ 4,067,543	\$ 4,171,944	\$ 4,263,875	\$ 4,357,899	\$ 4,454,067
\$ 674,264	\$ 692,470	\$ 711,166	\$ 730,368	\$ 750,088
\$ 2,103,842	\$ 2,161,060	\$ 2,219,774	\$ 2,280,038	\$ 2,341,802
\$ -	\$ -	\$ -	\$ -	\$ -
\$ 82,134	\$ 84,352	\$ 86,630	\$ 88,969	\$ 91,371
\$ 2,860,241	\$ 2,937,882	\$ 3,017,570	\$ 3,099,374	\$ 3,183,261
\$ 6,927,783	\$ 7,109,826	\$ 7,281,445	\$ 7,457,274	\$ 7,637,327
271,262	324,960	245,689	310,168	364,389
3.9%	4.6%	3.4%	4.2%	4.8%
\$ 3,511,792	\$ 3,783,054	\$ 4,108,014	\$ 4,353,703	\$ 4,663,871
\$ 3,783,054	\$ 4,108,014	\$ 4,353,703	\$ 4,663,871	\$ 5,028,260
54.6%	57.8%	59.8%	62.5%	65.8%

THANK YOU

Katema Ballentine, CBO
Business Operations Services