

AIMS K-12 College Prep Charter District

Finance Committee Meeting

Date and Time

Tuesday September 17, 2024 at 5:30 PM PDT

Location

746 Grand Ave, Oakland, CA 94610

Members of the public, staff, and faculty may join virtually at:

Join Zoom Meeting

https://us02web.zoom.us/j/6614266860?pwd=czlxWTUwZIZ5Zm41QkhsVXFMTDI3dz09

Meeting ID: 661 426 6860

Passcode: Pu2kiv

One tap mobile

- +12532050468,,6614266860#,,,,*071330# US
- +12532158782,,6614266860#,,,,*071330# US (Tacoma)

Meeting ID: 661 426 6860

Passcode: 071330

Find your local number: https://us02web.zoom.us/u/kb9RJj161W

AIMS does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Ahsjanae Hutchings has been designated to receive requests for disability-related m

odifications or accommodations in order to enable individuals with disabilities to participate in open and public m eetings at AIMS. Please notify Ahsjanae Hutchings at (510) 504-6898 at least 24 hours in advance of any disabil ity accommodations being needed in order to participate in the meeting.

Click To Submit Public Comment

TCI Curriculum

AIMS does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Ahsjanae Hutchings has been designated to receive requests for disability-related modifications or accommodations in order to enable individuals with disabilities to participate in open and public meetings at AIMS. Please notify Ahsjanae Hutchings at (510) 504-6898 at least 24 hours in advance of any disability accommodations being needed in order to participate in the meeting.

Agenda

			Purpose	Presenter	Time
I.	Ор	ening Items			5:30 PM
	A.	Record Attendance		Ahsjanae Hutchings	1 m
	B.	Call the Meeting to Order		Director Edington	
II.	Pul	olic Comment			5:31 PM
	A.	Public Comment on Agenda Items	Discuss	Ahsjanae Hutchings	4 m
	В.	Public Comment On Non-Agenda Items	Discuss	Ahsjanae Hutchings	4 m
III.	Ap	prove Minutes			5:39 PM
	A.	Finance Committee Meeting: September 4th, 2024	Approve Minutes	Chris Edington	2 m
IV.	No	n-Action Items			
V.	Act	tion Items			5:41 PM

Vote

Christopher Ahmad

2 m

2 m
l 2 m
2 m
2 m
2 m
2 m
2 m
2 m
2 m
3 m
6:04 PM
5 m

1. Conference with Real Property Negotiations (Gov. Code Section 54956.89)

FYI

Chris Edington

- Property: 171 12th Street, Oakland, CA. APN: 002-0081-003-00
- Agency negotiator: Steven Leung and Christopher Edington
- Negotiating parties: AIMS Board and N1 Capital

B. Recess to Closed Session

5 m

Purpose Presenter Time

Chris Edington

5 m

- Under negotiation: Rates and pricing
- 2. Conference with Legal Counsel- Anticipated Litigation (Gov. Code Section 54956.9)
 - Significant exposure to litigation pursuant to paragraph (2) (3) of subdivision (d) of Section 54956.9: 2 Matters
- 3. Employee Evaluation- Superintendent of Schools

C. Report from Closed Session

FYI

VII. Closing Items 6:19 PM

A. Adjourn Meeting FYI Chris Edington

B. NOTICES FYI Ahsjanae Hutchings

The next regular meeting of the Board of Directors is scheduled to be held Tuesday October 15th, 2024 at 5:30 pm. AIMS does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, it's programs or activities. Ahsjanae Hutchings has been designated to receive requests for disability-related modifications or accommodations in order to enable individuals with disabilities to participate in open and public meetings at AIMS. Please notify Ahsjanae Hutchings at (510) 504-6898 at least 24 hours in advance of any disability accommodations being needed in order to participate in the meeting.

I, Ahsjanae Hutchings, posted this agenda on the AIMS website at www.aimsk12.org on September 14th, 2024, before 5:30 PM.

Certification of Posting

Coversheet

Finance Committee Meeting: September 4th, 2024

Section: III. Approve Minutes

Item: A. Finance Committee Meeting: September 4th, 2024

Purpose: Approve Minutes

Submitted by:

Related Material: Minutes for Finance Committee Meeting on September 4, 2024



AIMS K-12 College Prep Charter District

Minutes

Finance Committee Meeting

Date and Time

Wednesday September 4, 2024 at 5:30 PM

Location

171 12th Street, Oakland, CA 94607

Members of the public, staff, and faculty may join virtually at:

Join Zoom Meeting

https://us02web.zoom.us/j/6614266860?pwd=czlxWTUwZlZ5Zm41QkhsVXFMTDl3dz09

Meeting ID: 661 426 6860

Passcode: Pu2kiv

One tap mobile

- +12532050468,,6614266860#,,,,*071330# US
- +12532158782,,6614266860#,,,,*071330# US (Tacoma)

Meeting ID: 661 426 6860

Passcode: 071330

Find your local number: https://us02web.zoom.us/u/kb9RJj161W

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Click To Submit Public Comment

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Committee Members Present

C. Edington, J. Colly, K. Ballentine (remote), M. Woods-Cadiz (remote)

Committee Members Absent

None

Committee Members who arrived after the meeting opened

C. Edington

Guests Present

A. Hutchings

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

J. Colly called a meeting of the Finance Committee of AIMS K-12 College Prep Charter District to order on Wednesday Sep 4, 2024 at 5:37 PM.

II. Approve Minutes

A. Finance Committee Meeting: June 26, 2024

- J. Colly made a motion to approve the minutes from Finance Committee Meeting on 06-26-24.
- K. Ballentine seconded the motion.

The committee **VOTED** to approve the motion.

III. Non-Action Items

A. Motion to Group Action Items for Purposes of Voting

- J. Colly made a motion to To Group Items A-H, J-Z, and AA-AR.
- K. Ballentine seconded the motion.

The committee **VOTED** to approve the motion.

IV. Action Items

A. TCI Curriculum

- J. Colly made a motion to Approve with the request that the correct updated quote be submitted which was shown to Directors later in the meeting by the Board Executive Assistant.
- K. Ballentine seconded the motion.

The committee **VOTED** to approve the motion.

B. Quill Writing

- J. Colly made a motion to Approved.
- M. Woods-Cadiz seconded the motion.

The committee **VOTED** to approve the motion.

C. Learning Farm

- J. Colly made a motion to Approve.
- K. Ballentine seconded the motion.

The committee **VOTED** to approve the motion.

D. IXL Renewal-Middle School

- J. Colly made a motion to Approve.
- K. Ballentine seconded the motion.

The committee **VOTED** to approve the motion.

E. IXL Renewal-Elementary School

- J. Colly made a motion to Approve.
- K. Ballentine seconded the motion.

The committee **VOTED** to approve the motion.

F. ETS

- J. Colly made a motion to Approve.
- K. Ballentine seconded the motion.

The committee **VOTED** to approve the motion.

G. Elevate

- J. Colly made a motion to Approve.
- K. Ballentine seconded the motion.

The committee **VOTED** to approve the motion.

H. Benchmark Advance

- J. Colly made a motion to Approve.
- K. Ballentine seconded the motion.

The committee **VOTED** to approve the motion.

I. Employee Contracts FY24-25

- J. Colly made a motion to Approve.
- M. Woods-Cadiz seconded the motion.

The committee **VOTED** to approve the motion.

C. Edington arrived at 5:51 PM.

J. Xerox Lease Renewal

- J. Colly made a motion to Approve.
- C. Edington seconded the motion.

The committee **VOTED** to approve the motion.

K. VisiPlex

- J. Colly made a motion to Approve.
- C. Edington seconded the motion.

The committee **VOTED** to approve the motion.

L. Vision to Learn MOU

- J. Colly made a motion to Approve.
- C. Edington seconded the motion.

The committee **VOTED** to approve the motion.

M. Staples - Chromebooks AIMS MS

- J. Colly made a motion to Approve.
- C. Edington seconded the motion.

The committee **VOTED** to approve the motion.

N. Staples - Chromebooks - AIPCS II

- J. Colly made a motion to Approve.
- C. Edington seconded the motion.

The committee **VOTED** to approve the motion.

O. Staples - Chromebooks - AIMS HS

- J. Colly made a motion to Approve.
- C. Edington seconded the motion.

The committee **VOTED** to approve the motion.

P. SOS Survival Products - AIPCS II

- J. Colly made a motion to Approve.
- C. Edington seconded the motion.

The committee **VOTED** to approve the motion.

Q. SOS Survival Products - AIMS MS

- J. Colly made a motion to Approve.
- C. Edington seconded the motion.

The committee **VOTED** to approve the motion.

R. SOS Survival Products - AIMS HS

- J. Colly made a motion to Approve.
- C. Edington seconded the motion.

The committee **VOTED** to approve the motion.

S. Intelligent Connectivity- Network Switch

- J. Colly made a motion to Approve.
- C. Edington seconded the motion.

The committee **VOTED** to approve the motion.

T. Intelligent Connectivity - Security Cameras - AIMS HS

- J. Colly made a motion to Approve.
- C. Edington seconded the motion.

The committee **VOTED** to approve the motion.

U. CPR1 AED - AIMS MS

- J. Colly made a motion to Approve.
- C. Edington seconded the motion.

The committee **VOTED** to approve the motion.

V. CPR1 AED - AIMS HS

- J. Colly made a motion to Approve.
- C. Edington seconded the motion.

The committee **VOTED** to approve the motion.

W.

CPR 1 AED - AIPCS II

- J. Colly made a motion to Approve.
- C. Edington seconded the motion.

The committee **VOTED** to approve the motion.

X. Apple Store - AIPCS II

- J. Colly made a motion to Approve.
- C. Edington seconded the motion.

The committee **VOTED** to approve the motion.

Y. Apple Store - AIMS HS

- J. Colly made a motion to Approve.
- C. Edington seconded the motion.

The committee **VOTED** to approve the motion.

Z. Masks for students and staff - AIPCS II

- J. Colly made a motion to Approve.
- C. Edington seconded the motion.

The committee **VOTED** to approve the motion.

AA.High School Uniforms

- J. Colly made a motion to Approve.
- C. Edington seconded the motion.

The committee **VOTED** to approve the motion.

AB.ESSER III AIPCS II - Plan Update

- J. Colly made a motion to Approve.
- C. Edington seconded the motion.

The committee **VOTED** to approve the motion.

AC.ESSER III AIMS MS Plan Update

- J. Colly made a motion to Approve.
- C. Edington seconded the motion.

The committee **VOTED** to approve the motion.

AD.ESSER III AIMS HS - Plan Update

- J. Colly made a motion to Approve.
- C. Edington seconded the motion.

The committee **VOTED** to approve the motion.

AE. ES/MS Uniforms

- J. Colly made a motion to Approve.
- C. Edington seconded the motion.

The committee **VOTED** to approve the motion.

AF. ES Uniforms

- J. Colly made a motion to Approve.
- C. Edington seconded the motion.

The committee **VOTED** to approve the motion.

AG.Green Source Janitorial

- J. Colly made a motion to Approve.
- C. Edington seconded the motion.

The committee **VOTED** to approve the motion.

AH.Laguna Green Works AIPCS II

- J. Colly made a motion to Approve.
- C. Edington seconded the motion.

The committee **VOTED** to approve the motion.

Al. Laguna Green Works- HS

- J. Colly made a motion to Approve.
- C. Edington seconded the motion.

The committee **VOTED** to approve the motion.

AJ. Student Headphones- AIPCS II

- J. Colly made a motion to Approve.
- C. Edington seconded the motion.

The committee **VOTED** to approve the motion.

AK.Instructional Materials

- J. Colly made a motion to Approve.
- C. Edington seconded the motion.

The committee **VOTED** to approve the motion.

AL. Attendance Incentives - AIPCS II

- J. Colly made a motion to Approve.
- C. Edington seconded the motion.

The committee **VOTED** to approve the motion.

AM.Attendance Incentives - AIMS HS

J. Colly made a motion to Approve.

C. Edington seconded the motion.

The committee **VOTED** to approve the motion.

AN. Math Intervention Workbooks - AIPCS II

- J. Colly made a motion to Approve.
- C. Edington seconded the motion.

The committee **VOTED** to approve the motion.

AO.Reading Intervention Workbooks AIPCS II

- J. Colly made a motion to Approve.
- C. Edington seconded the motion.

The committee **VOTED** to approve the motion.

AP. Writing Intervention Workbooks AIPCS II

- J. Colly made a motion to Approve.
- C. Edington seconded the motion.

The committee **VOTED** to approve the motion.

AQ.Air Purifiers- AIMS HS

- J. Colly made a motion to Approve.
- C. Edington seconded the motion.

The committee **VOTED** to approve the motion.

AR. Air Purifiers- AIPCS II

- J. Colly made a motion to Approve.
- C. Edington seconded the motion.

The committee **VOTED** to approve the motion.

AS. AIMS Sports Budget FY24-25

- J. Colly made a motion to Approve.
- K. Ballentine seconded the motion.

The committee **VOTED** to approve the motion.

AT. All Tied Up

- J. Colly made a motion to Approve.
- K. Ballentine seconded the motion.

The committee **VOTED** to approve the motion.

AU.MO TSA Amendment 24-25

- J. Colly made a motion to Approve.
- C. Edington seconded the motion.

The committee **VOTED** to approve the motion.

AV. Avalon Fred Finch NPS Master Contract

- J. Colly made a motion to Approve.
- C. Edington seconded the motion.

The committee **VOTED** to approve the motion.

AW.Unaudited Actuals (Closing) for fiscal year 23-24

- J. Colly made a motion to Approve.
- M. Woods-Cadiz seconded the motion.

The committee **VOTED** to approve the motion.

Roll Call

J. Colly Aye
C. Edington Aye
M. Woods-Cadiz Aye
K. Ballentine Abstain

AX. Fiscal Policies FY24-25

- J. Colly made a motion to Approve.
- M. Woods-Cadiz seconded the motion.

The committee **VOTED** to approve the motion.

Roll Call

M. Woods-Cadiz AyeK. Ballentine AbstainJ. Colly AyeC. Edington Aye

AY. Approved Vendor List FY24-25

- J. Colly made a motion to Approve.
- M. Woods-Cadiz seconded the motion.

The committee **VOTED** to approve the motion.

Roll Call

J. Colly Aye
K. Ballentine Abstain
C. Edington Aye
M. Woods-Cadiz Aye

AZ. ELOP Plan Budget and Updates

- J. Colly made a motion to Approve.
- M. Woods-Cadiz seconded the motion.

The committee **VOTED** to approve the motion.

BA.

Transformational Resolution Group Contract & Scope of Work

- J. Colly made a motion to Approve.
- K. Ballentine seconded the motion.

Aye

The committee **VOTED** to approve the motion.

Roll Call

C. Edington

- J. Colly Aye
 M. Woods-Cadiz Abstain
 K. Ballentine Aye
- BB. Motion to Move to Closed Session then Come Back to Address Items BB. and BC.
 - C. Edington made a motion to Approve.
 - J. Colly seconded the motion.

The committee **VOTED** to approve the motion.

BC. Proposal to Engage Seth Feldman, EdD, Esq. for Consultancy Services

- C. Edington made a motion to Approve.
- J. Colly seconded the motion.

The committee **VOTED** to approve the motion.

BD.Campanille Group Engagement and Contract

- C. Edington made a motion to Approve.
- J. Colly seconded the motion.

The committee **VOTED** to approve the motion.

V. Closed Session

A. Public Comment on Closed Session Items

B. Recess to Closed Session

Recess to closed session at 6:40 PM.

C. Report from Closed Session

No reports from closed session. Members returned from closed session at 7:05 PM.

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:07 PM.

Respectfully Submitted, C. Edington

B. NOTICES

Coversheet

TCI Curriculum

Section: V. Action Items Item: A. TCI Curriculum

Purpose: Vote

Submitted by:

Related Material: Sales Order_ORD181106_1725599774748 (1).pdf

TCI Cover Letter.docx (2).pdf



Sales Order

#ORD181106

9/3/2024

EIN:26-3647766

Oakland CA 94607

Bill To

Accounts Payable

American Indian Model Schools
171 12th St

Ship To
Christopher Ahmad
Aims K-12 Clg Prep Charter Dst
171 12th St
Oakland CA 94607

Pending Ful®Ilment

TOTAL

\$30,524.26

Total

Payment Method	PO#	Shipping Method	Req Ship Date
	10102	1. Ground Commercial (5%)	9/3/2024

Quantity	Backordered	Item	Rate	Amount
17		EL-SS-TL-01 Elementary (K-5) Social Studies: Teacher License (Yr)	\$0.00	\$0.00
43	0	034-0 SSA! Me and My World: Student Edition	\$54.00	\$2,322.00
66	0	089-0 SSA! My School and Family: Student Edition	\$54.00	\$3,564.00
83	0	096-8 SSA! My Community: Student Edition	\$54.00	\$4,482.00
75	0	475-1 SSA! California©s Communities: Student Edition	\$64.00	\$4,800.00
84	0	482-9 SSA! California©s Promise: Student Edition	\$64.00	\$5,376.00
91	0	994-7 SSA! America©s Past: Student Edition	\$64.00	\$5,824.00
			Subtotal	\$26,368.00
			Tax*	\$2,837.86
		\$	Shipping Cost	\$1,318.40

Thank you for your business.

*Sales Tax: This amount is an estimate and only applicable for AL, DC, FL, GA, IL, KS, KY, MD, MI, NJ, OH, OK, PA, TX, VA, and WI. If your school is exempt from sales tax and you are a returning TCI customer, we already have your certi®cate on ®le. The tax amount will be removed once the order is processed. If you are new to TCI and is exempt from sales tax, please send a copy of the exemption certi®cate to info@teachtci.com and reference your PO or order number.

License Orders: Application Access instructions will be sent to christopher.ahmad@aimsk12.org.

Print Orders: You will receive a shipping con®rmation email after your item(s) have shipped.

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Remittance address:

PO Box 6004 Whittier, CA 90607 Only checks are accepted at this location. Contact us: info@teachtci.com www.teachtci.com



\$30,524.26



AIMS K-12 College Prep Charter District Board Submission Cover Letter

Submitter Information

Full Name: Christopher Ahmad

Position/Title: Director of Data and Academics

Department: Academics

Date of Submission (MM/DD/YYYY): 9/10/2024

Item Details

Title of Item: TCI Curriculum

Is this item a: x□ New Submission

□ Renewal

If Renewal: Please summarize any changes from the previous submission:

Approvals

Has this item been reviewed by:

X□ Superintendent

X□ Chief Business Officer (CBO) (If budget changes)

□ Director of Compliance (If plan changes)

□ Neither

Committee Review

Has this item been through the appropriate committee review process?

□ Yes XNo

If yes: Please specify which committee(s) and provide minutes or approval documentation:

If no: Explain why: Bringing the contract to the board for the first time

Deadline Information

Is there a submission deadline for this item?

x□ Yes □ No

If yes: Please indicate the deadline date (MM/DD/YYYY): 9/28/2024

Financial Information (if applicable):

Total Cost:

AIPCS II: \$30,524.26

Is this expenditure included in the annual budget?

X□ Yes □ No

Please specify in which plan this expense is indicated:

LCAP - Goal 1, Action 1.1

LCAP 1.1 from AIPCS II.

Coversheet

Teach Like a Champion

Section: V. Action Items

Item: B. Teach Like a Champion

Purpose: Vote

Submitted by:

Related Material: ESTIMATE_1067_from_Array Education.pdf

Teach Like a Champion Cover Letter.docx (1).pdf

Array Education

25 Broadway, FI 3
New York, NY 10004
tlac@teachlikeachampion.org

Teach Like a CHAMPION®

Quote

ADDRESS
AIMS K-12 College Prep
171 12th Street
Oakland, CA 94607

QUOTE 1067

DATE 09/06/2024

EXPIRATION DATE 10/07/2024

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Partnership Trainings	Three in-person half-PD days (topics TBD, dates: 12/2/2024, 1/6/2025, and 3/28/2025), including travel for facilitators	1	30,020.00	30,020.00

TOTAL USD 30,020.00

Accepted By

Accepted Date



AIMS K-12 College Prep Charter District Board Submission Cover Letter

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Full Name: Christopher Ahmad

Position/Title: Director of Data and Academics

Department: Academics

Date of Submission (MM/DD/YYYY): 9/10/2024

Item	Detail	S
------	--------	---

Title of Item: Teach Like a Champion Professional Development

Is this item a: X□ New Submission

□ Renewal

If Renewal: Please summarize any changes from the previous submission:

Approvals

		• •			
нас	this	item	heen	reviewed	hv.

X Superintendent

X□ Chief Business Officer (CBO) (If budget changes)

□ Director of Compliance (If plan changes)

□ Neither

Committee Review

Has this item been through the appropriate committee review process?

□ Yes XNo

If yes: Please specify which committee(s) and provide minutes or approval documentation:

If no: Explain why: Bringing the contract to the board for the first time

Deadline Information

Is there a submission deadline for this item?

x□ Yes □ No

If yes: Please indicate the deadline date (MM/DD/YYYY): 9/28/2024

Financial Information (if applicable):

Total Cost: \$30,020

Is this expenditure included in the annual budget?

X□ Yes □ No

Please specify in which plan this expense is indicated:

4410 7435 (LREBG)

And 6762 Art and Music Grant

Coversheet

Executive Summary: Director of Academics, Data, and Performance

Section: V. Action Items

Item: C. Executive Summary: Director of Academics, Data, and Performance

Purpose: Vote

Submitted by:

Related Material: Executive Summary for 9_17_2024 Board Meeting.pptx

Executive Summary: Director of Academics, Data, and Performance



September 17, 2024

TCI

Cost: \$30,524.26

Funding:4100 Textbooks and Materials, 0000-General Fund

Source: LCAP Action 1.1

TCI



What is it? TCI's <u>Social Studies Alive!</u> program for elementary classrooms fosters curiosity with student-driven

Inquiry Projects. Each unit in the program features a grade-appropriate Inquiry Project, where students explore a compelling question about social studies, conduct research, and write an evidence-based argument.

- 1. Gathering Visual Evidence
- 2. Developing Compelling Questions
- 3. Collecting Evidence
- 4. Building Additional Content Knowledge
- 5. Constructing an Argument
- 6. Taking Informed Action

Who is it for? Elementary K-5 students

Materials? Physical Textbooks + Online Digital Student Licenses

Teach Like a Champion

Cost: \$30,020

Funding: AIPCS II: 6762 Arts, Music, and Instructional Materials Grant

AIPHS and AIMS MS - 7435 Learning Recovery Block Grant

Source:

7435 and 6762

Teach Like a Champion

What is it? Professional Development for the 2024-2025 School

Year. Teach Like a Champion provides educators with a set of techniques, a shared vocabulary, and a framework for practice that equip teachers to achieve dramatic results with their students. Our resources are used by schools throughout the world.

Who is it for? All K-12 classroom teachers

Coversheet

September Employee Contracts FY24-25

Section: V. Action Items

Item: D. September Employee Contracts FY24-25

Purpose: Vote

Submitted by:

Related Material: September Employee Contracts Board Approval.pdf

September Contract Submission for Board Approval FY24-25.xlsx



AIMS K-12 College Prep Charter District Board Submission Cover Letter

Subm Full Na	ter Information					
	Title:					
Depart						
·						
Item I						
Title of Item: Is this item a: New Submission						
□ Renewal						
If Rene						
Appro Has th	als item been reviewed and					
	Superintendent					
	Chief Business Officer (CBO) (If budget changes)					
	Director of Compliance (If plan changes)					
	Neither					
Comr	ttee Review					
_	item been through the appropriate committee review process?					
1105 111	Yes No					
If yes:	Please specify which committee(s) and provide minutes or approval documentation:					
If no:	explain why:					
	ne Information					
is ther	a submission deadline for this item?					
l f	Yes Do					
if yes:	Please indicate the deadline date (MM/DD/YYYY):					
Financ	al Information (if applicable): otal Cost: \$					
Is this	penditure included in the annual budget?					
	Yes No					
Please	pecify in which plan this expense is indicated:					
	LSPSA □ LCAP □ UMEC					

Notice

The following file is attached to this PDF. You will need to open this packet in an application that supports attachments to pdf files, e.g. <u>Adobe Reader</u>:

September Contract Submission for Board Approval FY24-25.xlsx

Coversheet

Executive Summary Epic Brokers FY24-25 Insurance

Section: V. Action Items

Item: E. Executive Summary Epic Brokers FY24-25 Insurance

Purpose: Vote

Submitted by:

Related Material: AIMS Exec Memo EPIC Insurance Brokers FY24-25.docx

Executive Summary Epic Brokers FY24-25 Insurance.pdf



Downtown Oakland Campus

Lakeview Campus

AIPHS

171 12th Street Oakland, CA 94607

746 Grand Avenue Oakland, CA 94610

Phone: 510.893.8701 Fax: 510.893.0345 Website: aimschools.org

Phone: 510.893.8701 Fax: 510.893.0345 Website: aimschools.org

AIMS K-12 COLLEGE PREP

2024-2025 Epic Brokers Executive Summary

AIMS K-12 College Prep, formerly known as American Indian Model Schools continues to partner with Epic Brokers to ensure adequate policies are selected for coverage for negligent employment, retention, supervision, investigation, reporting, and failing to protect someone from abuse. Whether perpetrated by a student, employee, officer, business invitee, or even school volunteer workers. Partnership with Epic Brokers will continue to protect our students and faculty.

Insurance Carriers

Epic Brokers negotiates on behalf of AIMS K-12 College Prep all insurance carriers for the FY 24-25 year. Below are the insurance carriers that AIMS K-12 College Prep will be working with.

- **Great American**
- Indian Harbor
- **Technology Insurance Company**
- State National
- AIG

Insurance Coverage

- Commercial Property
- Equipment Breakdown
- Crime
- General Liability
- Commercial Auto
- Commercial Umbrella
- **Workers Compensation**
- Management Liability
- Cyber
- Student Accident





Downtown Oakland Campus

Lakeview Campus

171 12th Street Oakland, CA 94607 746 Grand Avenue Oakland, CA 94610

Phone: 510.893.8701 Fax: 510.893.0345 Website: aimschools.org Phone: 510.893.8701 Fax: 510.893.0345 Website: aimschools.org

Year over year Insurance Comparison: FY 23-24 to FY 24-25

Coverage	Expiring 2023/2024	Renewal 2024/2025
Commercial Property	Great American	Great American
Building	\$12,542,799	\$13,797,079
Business Personal Property	\$2,680,534	\$2,841,366
Business Income Incl Extra Exp	\$0	\$0
Total Insured Values	\$15,223,333	\$16,638,445
Deductible Structure:		
All Other Perils	\$1,000	\$1,000
Flood	not covered	not covered
Earth Movement	not covered	not covered
Rate per \$100 Values	\$0.08	\$0.10
Total Est. Annual Premium	\$12,412.00	\$16,448.00
Equipment Breakdown	Great American	Great American
Breakdown Limit	\$15,473,333	\$16,888,446
Deductible	\$1,000	\$1,000
Total Est. Annual Premium	\$1,250.00	\$1,350.00
Crime	Great American	Great American
Employee Theft	\$50,000	\$50,000
Forgery or Alteration	\$50,000	\$50,000
Money/Securities (Inside)	not covered	not covered
Money/Securities (Outside)	not covered	not covered
Computer Fraud	not covered	not covered
Deductible	\$1,000	\$1,000
Total Est. Annual Premium	\$285.00	\$285.00
General Liability	Great American	Great American
General Aggregate	\$2,000,000	\$2,000,000
Each Occurrence	\$1,000,000	\$1,000,000
Medical Expense	\$5,000	\$5,000
Professional Liability Aggregate	\$2,000,000	\$2,000,000
Professional Liability - Each Claim	\$1,000,000	\$1,000,000
Employee Benefits Liability - Agg	\$1,000,000	\$1,000,000
Employee Benefits Liability - Each Claim	\$1,000,000	\$1,000,000
Self Insured Retention	\$1,000	\$1,000
Abuse/Molestation - Aggregate	\$1,000,000	\$1,000,000
Abuse/Molestation - Ea Conduct	\$1,000,000	\$1,000,000
Total Est. # of Students	1,205	1,345
Rate per Student	33.28	32.66
Total Est. Annual Premium	\$40,098.00	\$43,922.00



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Coverage	Expiring 2023/2024	Renewal 2024/2025
Commercial Auto	Great American	Great American
Bodily Inj/Property Damage	\$1,000,000	\$1,000,000
Uninsured/Underinsured Motorist	\$1,000,000	\$1,000,000
Auto Medical	\$5,000	\$5,000
Hired/Non-Owned Liability	\$1,000,000	\$1,000,000
Deductible Structure:		
Hired Comp	\$500	\$500
Hired Collision	\$500	\$500
Comprehensive	\$500	\$500
Collision	\$500	\$500
# of Units	3	3
Rate per Unit	\$5,004	\$5,985
Total Est. Annual Premium	\$15,012.00	\$17,956.00
Commercial Umbrella	Great American	Great American
Aggregate	\$4,000,000	\$4,000,000
Each Occurrence	\$4,000,000	\$4,000,000
Self Insured Retention	\$10,000	\$10,000
U/L Policies	Auto, GL, EB, Abuse	Auto, GL, EB, Abuse
Total Est. Annual Premium	\$13,552.00	\$20,711.00
Workers Compensation (Feb 1- Feb 1)	Technology Insurance Co	Technology Insurance Co
Workers Compensation	Statutory	Statutory
Employers Liability	\$1,000,000	\$1,000,000
Total Est. Payroll	\$8,657,830	\$9,109,145
Experience Modifier	1.08	1.00
Net Rate	0.70	0.68
Total Est. Annual Premium	\$60,607.00	\$62,079.00
Management Liability	Indian Harbor	Indian Harbor
Annual Aggregate	\$1,000,000	\$1,000,000
Educators Legal Liability	\$1,000,000	\$1,000,000
Employment Practices Liability	\$1,000,000	\$1,000,000
Non-Monetary Defense Aggregate	\$100,000	\$100,000
Non-Monetary Defense Expense	\$50,000	\$50,000
Deducitble Structure:		
D&O/ELL	\$50,000	\$50,000
EPL	\$50,000	\$50,000
Non-Monetary Expense	\$50,000	\$50,000
Total Est. Annual Premium	\$51,863.00	\$55,802.00



Downtown Oakland Campus

AIPHS Lakeview Campus

171 12th Street Oakland, CA 94607 746 Grand Avenue Oakland, CA 94610

Phone: 510.893.8701 Fax: 510.893.0345 Website: aimschools.org Phone: 510.893.8701 Fax: 510.893.0345 Website: aimschools.org

Coverage	Expiring 2023/2024	Renewal 2024/2025
Cyber	State National (CFC)	State National (CFC)
Policy Aggregate	\$1,000,000	\$1,000,000
Breach Response	\$1,000,000	\$1,000,000
First Party Loss	\$1,000,000	\$1,000,000
Business Interruption	\$1,000,000	\$1,000,000
Contingent Business Interruption	\$1,000,000	\$1,000,000
Digital Asset Destruction, Data		
Retrieval	\$1,000,000	\$1,000,000
System Failure	\$1,000,000	\$1,000,000
Social Engineering & Cyber Crime	4. 44	4,
Coverage	\$1,000,000	\$1,000,000
Reputational Loss Coverage	\$1,000,000	\$1,000,000
Breach Response and Remediation	¢1 000 000	¢1 000 000
Expenses	\$1,000,000	\$1,000,000
Liability Deductible Structure:		
	¢E 000	¢r 000
Each Incident, Claim, Loss Reputational Loss Coverage	\$5,000 \$5,000	\$5,000
Total Est. Annual Premium	ანე, UUU ——————————————————————————————————	
(Incl fees & tax)	\$7,379.00	\$7,680.00
Student Accident - Base	AIG	AIG
Accidental Death Benefit	\$25,000	\$25,000
Accidental Dismemberment Benefit	\$25,000	\$25,000
Accident Medical Expense Benefit	\$25,000	\$25,000
Aggregate	\$250,000	\$250,000
Self Insured Retention	\$0	\$0
Rate per Student	\$4.59	\$5.75
# Students	1205	1345
Total Est. Annual Premium	\$5,530.00	\$6,924.00
Student Accident - CAT	AIG	AIG
Accident Medical	\$6,000,000	\$6,000,000
Self Insured Retention	\$25,000	\$25,000
Rate per Student	\$0.86	\$0.86
Total Est. Annual Premium	\$864.00	\$974.00
TOTAL EST. PROGRAM PREMIUM	\$208,852.00	\$234,131.00

AIMS K-12 College Prep Charter District - Finance Committee Meeting - Agenda - Tuesday September 17, 2024 at 5:30 PM AIPCS I & II



Downtown Oakland Campus

Lakeview Campus

171 12th Street Oakland, CA 94607

746 Grand Avenue Oakland, CA 94610

AIPHS

Phone: 510.893.8701 Fax: 510.893.0345 Website: aimschools.org

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Claims 2023-2024

AIMS K-12 College Prep 2024-25 EPIC Insurance expenses and findings. There have been zero claims filed against property, liability and workers compensation policies. The school has received 4 claims against the management liability policy, 3 remain open as of 9/01/2024.

Insurance covers all locations under AIMS K-12; AIMS HS, AIMS Middle, AIPCS II.

Summary

For 2024-2025 EPIC Brokers Insurance, will facilitate in collaboration with AIMS K-12 College Prep to find ways to mitigate risk and negotiate lower insurance premiums while maintaining the integrity of the limits and coverage needed to meet contractual obligations and the safety of the students and employees of AIMS.

For 2024- 2025 total premium is \$234,131.00 not inclusive of deductibles on claims filed. This provides insurance coverage for all school activities, site facilities, both ownership and leased operations.





Submitte Full Name:	r Information
Position/Ti	1
Departmer	
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Item Deta	
Title of Item	a: New Submission
is this item	□ Renewal
If Renewal	
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Approval	•
Approval	em been reviewed and
	Superintendent
	Chief Business Officer (CBO) (If budget changes)
	Director of Compliance (If plan changes)
	Neither
Committe	ee Review
-	em been through the appropriate committee review process?
	Yes Do
	ase specify which committee(s) and provide minutes or approval documentation:
If no: Exp	lain why:
	Information
	submission deadline for this item?
□ '	Yes □ No
If yes: Ple	ase indicate the deadline date (MM/DD/YYYY):
	nformation (if applicable):
	al Cost: \$
	enditure included in the annual budget?
	Yes DNO
	cify in which plan this expense is indicated: SPSA □ LCAP □ Other:
	DEDA II I CAP III CIIIRI

Coversheet

The Board will Consider Approving a New Process for Employee Contract Signatures

Section: V. Action Items

Item: F. The Board will Consider Approving a New Process for Employee

Contract Signatures

Purpose: Vote

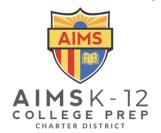
Submitted by:

Related Material: Board Proposal Employee Contract Board Signature.pdf

Board Proposal _ Employee Contract Board Signature-2.docx



Position/Title: Department: Item Details	Subm Full Na	nitter Information
Department: Item Details		Till
Title of Item: Is this item a: New Submission Renewal: Renewal: Please summarize any changes from the previous submission: Approvals		
Title of Item: Is this item a: New Submission Renewal: Renewal: Please summarize any changes from the previous submission: Approvals	ltom l	Defeile.
Is this item a:		
Renewal Please summarize any changes from the previous submission:		
Approvals Has this item been reviewed and Superintendent Chief Business Officer (CBO) (If budget changes) Director of Compliance (If plan changes) Neither Committee Review Has this item been through the appropriate committee review process? Yes No If yes: Please specify which committee(s) and provide minutes or approval documentation: If no: Explain why: Deadline Information Is there a submission deadline for this item? Yes No If yes: Please indicate the deadline date (MM/DD/YYYY): Financial Information (if applicable): Total Cost: \$ Is this expenditure included in the annual budget? Yes No Please specify in which plan this expense is indicated:	13 (1113	
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Please specify in which plan this expense is indicated:	Is this	•
	Please	e specify in which plan this expense is indicated:



AIMS K-12 College Prep Charter District

American Indian Public Charter School II (K-8) AIMS College Prep Middle School 171 12th St | Oakland | CA 94607

171 12th St | Oakland | CA 94607

E elementary@aimsk12.org E middleschool@aimsk12.org T 510-893-8701

T 510-893-8701 F 510-893-0345 F 510-893-0345

AIMS College Prep High School 746 Grand Ave | Oakland | CA 94610

E highschool@aimsk12.org

T 510-220-5044 F 510-519-5549

www.AIMSK12.org

Proposal to AIMS K-12 Board of Directors: Employee Contract Board Signatures

Reason for Proposal: Following a review by our legal consultant F3 Law, it has been confirmed that an employment contract is not legally enforceable until it has been executed by both parties. As the employer in this scenario is AIMS K-12 Charter District, only the Governing Board holds the authority to enter into such contracts on behalf of the organization. For this reason, a signature from the Board is required on all employment contracts. This responsibility can be delegated to one authorized individual, who signs on behalf of the collective.

To ensure proper legal compliance and efficiency in processing contracts, the AIMS K-12 Compliance Team is proposing a streamlined process for securing Board signatures on employment contracts.

Proposed Process:

- 1. The AIMS Board will approve contracts through the established approval processes.
- 2. The Board will select and approve a member or agent of the board, who will be empowered to sign on its behalf. We propose the Executive Assistant to the Board of Directors for this role.
- 3. This designated Member/Agent will digitally apply the signature of the AIMS K-12 Board to the 'Signature of AIMS Board' section of each contract, along with the corresponding date of Board approval.
- 4. Fully executed contracts will then be submitted to the Compliance Team for tracking and recordkeeping, ensuring they are available for future audit purposes.

This process will enable the timely execution of contracts while maintaining proper oversight, legal compliance, and administrative efficiency.

School Board Resolution:

It is resolved that the AIMS K-12 Board of Directors will follow the proposed process starting in FY 24-25 moving forward for all employee contracts/extended contracts.

We respectfully request the Board's approval of this proposal.

Sincerely, AIMS K-12 Compliance Team

Coversheet

Resolution for Educator Permits 2024-2025.

Section: V. Action Items

Item: G. Resolution for Educator Permits 2024-2025.

Purpose: Vote

Submitted by:

Related Material: Resolution for Educator Permits 2024-2025.pdf



Submitte	er Information
Full Name	e:
Position/T	ītle:
Departme	
Date of S	ubmission (MM/DD/YYYY):
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Item Det	
Title of Ite	
is this iter	m a: □ New Submission
	□ Renewal
If Renewa	al: Please summarize any changes from the previous submission:
A	Ja
Approva	
	tem been reviewed by:
	Superintendent
	Chief Business Officer (CBO) (If budget changes)
	Director of Compliance (If plan changes)
	Neither
	tee Review
	tem been through the appropriate committee review process?
	Yes No
If yes: Pl	ease specify which committee(s) and provide minutes or approval documentation:
If no: Ex	φlain why:
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Deadline	e Information
	submission deadline for this item?
	Yes No
if yes: Pi	ease indicate the deadline date (MM/DD/YYYY):
Financia	al Information (if applicable):
	tal Cost: \$
	penditure included in the annual budget?
-	Yes Do
	pecify in which plan this expense is indicated:
=	SPSA I CAP Other:

RESOLUTION OF THE BOARD OF EDUCATION OF THE AIMS K-12 COLLEGE PREP CHARTER DISTRICT

AIMS College Prep Middle School, American Indian Public Charter II & AIMS College Prep High School as AIMS K-12 College Prep Charter District

WHEREAS, the Board of Trustees of AIMS K-12 College Prep Charter District approves that permits submitted to California Teaching Credential be paid by AIMS K-12 College Prep Charter District. Permits such as 30-Day Substitute Permit, Short-Term Staff Permit, Provisional Internship Permit.

WHEREAS, the permit will be paid using AIMS K-12 credit card. If the employee decides to pay on their own then they will be able to request a reimbursement from their respective school site.

WHEREAS, the Director of Schools will identify funding sources in their revised plans for board approval. This final decision will be made by the Director of Schools in alignment with the overall budget and programmatic needs.

WHEREAS, this resolution is only valid for fiscal year 2024-2025 due to teacher shortage.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of as AIMS K-12 College Prep Charter District hereby authorizes that each school site determine the funds that will be used for the permit; on this 17th day of September 2024, by the following vote:

AYE:	
NAY:	
ABSTAIN:	
RECUSED:	
ABSENT:	
	CERTIFICATION
copy of a Resolution adop	, hereby certify that the foregoing is a full, true, and corrected, at a Special Board Meeting of the Governing Board of the harter District held on September 17, 2024.

Coversheet

Resolution for Surplus

Section: V. Action Items

Item: H. Resolution for Surplus

Purpose: Vote

Submitted by:

Related Material: Resolution for surplus.pdf



Submitte	r Information
Full Name	:
Position/Ti	tle:
Departmei	nt:
Date of Su	bmission (MM/DD/YYYY):
Item Deta	
Title of Iter	
Is this item	a: □ New Submission
	□ Renewal
If Renewa	Please summarize any changes from the previous submission:
Approva	s
Has this ite	em been reviewed by:
	Superintendent
	Chief Business Officer (CBO) (If budget changes)
	Director of Compliance (If plan changes)
	Neither
Committe	ee Review
-	em been through the appropriate committee review process?
	Yes No
il yes. Pie	ase specify which committee(s) and provide minutes or approval documentation:
If no: Ex	olain why:
Deadline	Information
Is there a	submission deadline for this item?
	Yes No
If yes: Ple	ase indicate the deadline date (MM/DD/YYYY):
Financia	Information (if applicable):
	al Cost: \$
	enditure included in the annual budget?
-	Yes □ No
	ecify in which plan this expense is indicated:
-	SPSA DICAP Dichter:

RESOLUTION OF THE BOARD OF EDUCATION OF AIMS K-12 COLLEGE PREP CHARTER DISTRICT

WHEREAS, the Board of Trustees of AIMS K-12 College Prep Charter District has received from the Superintendent of Schools a list of AIMS K-12 personal property –i.e., electronic equipment (e-waste), Exhibit "A" deemed no longer required for school purposes, or that should be disposed of for the purpose of replacement, or that is unsatisfactory or not suitable for school use, collected from or at listed sites; and

WHEREAS, the Superintendent recommends that the Board declare said AIMS personal property listed in Exhibit "A" to be obsolete, surplus and for items to be disposed of pursuant to applicable law,

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustee authorizes and directs the Superintendent or designee to dispose of each item of the AIMS personal property approved and/or by sale, donation to a charitable organization or disposition in the local public dump upon compliance with the provisions of Education Code Sections 17545 and 17546, respectively. PASSED AND ADOPTED by the Board of Trustees of the AIMS K-12 College Prep Charter District, this 17th day of September 2024, by the following vote:

AYE:	
NAY:	
ABSTAIN:	
RECUSED:	
ABSENT:	
	CERTIFICATION
l	hereby certify that the foregoing is a full, true and correct copy
of a Resolution adopted, at	a Special Board Meeting of the Governing Board of the AIMS K-12
College Prep Charter District h	eld on September 17, 2024.

Exhibit A

12th Street	Sorial Number	Tog Now have	High School	Corial North	Tag Number	
Device Type Keyboard	Serial Number n/a	Tag Number n/a	Device Type Keyboards	Serial Number n/a	Tag Number n/a	
Lenovo 100e 2nd Gen MTK	P204UBN7	5429	Chargers	n/a	n/a	
nsignia TV	NKCK2YA010066	2433	HDMI	n/a	n/a	
Lenovo 100e 2nd Gen MTK	YX01X1BA	4586	Headphones	n/a	n/a	
Creative T15 Wireless Speaker	17.0771251	4938	Powerstrips	n/a	n/a	
Creative T15 Wireless Speaker	W7MF1671143003825H	5012	Wacom Tablet	2EW0171000796		
enovo 100e 2nd Gen MTK	P204M8YR	1470	100e Chromebook 2nd Gen MTK	YX01X79B	3779	
	P204UBPW				3169	
enovo 100e 2nd Gen MTK		1491	100e Chromebook 2nd Gen MTK	p207y6g0		
enovo 100e	P202W87L	0642	100e Chromebook 2nd Gen AST	p208s7mw	3322	
enovo 100e 2nd Gen MTK	P2049DRK	1462	100e Chromebook 2nd Gen MTK	p207xmbb	3062	
enovo 100e 2nd Gen AST	P208V6NP	2235	100e Chromebook 2nd Gen MTK	YX01X8P5	3786	
enovo 100e 2nd Gen MTK	P204M4D7	1403	100e Chromebook 2nd Gen MTK	p207y68y	3056	
enovo 100e 2nd Gen AST	P208V6CM	2172	100e Chromebook 2nd Gen AST	p208s7qw	3333	
cerC731	NXGM8AA00165207CFB7600	0262	100e Chromebook 2nd Gen MTK	p207xwzh	3044	
cer CB3-111	NXMQNAA0015120F2A07600		100e Chromebook 2nd Gen MTK	p207xtq7	3100	
enovo 100e 2nd Gen MTK	P204UBN7	5429	100e Chromebook 2nd Gen MTK	p207y6tz	4390	
enovo 100e 2nd Gen MTK	P204M4T2	1454	100e Chromebook 2nd Gen MTK	p207xtsh	3083	
enovo 100e 2nd Gen MTK	P204MFFL	5299	100e Chromebook 2nd Gen MTK	p207xww0	3032	
	F204IMFFL					
enovo 100e 2nd Gen MTK		1380	100e Chromebook 2nd Gen MTK	p207y6dv	3077	
enovo 100e	P202LV3X	1074	100e Chromebook 2nd Gen MTK	p207y6dd	3121	
enovo 100e 2nd Gen MTK	P204MG12	1507	100e Chromebook 2nd Gen AST	p208s7q9	3340	
enovo 100e 2nd Gen MTK	P204LL4C	1365	100e Chromebook 2nd Gen MTK	YX01X66H	3809	
enovo 100e 2nd Gen MTK	P204UCCP	5301	100e Chromebook 2nd Gen MTK	p207xx98	3031	
ell P2419H	D65BRB3	3598	100e Chromebook 2nd Gen AST	p208s7ka	3352	
ell Keyboard	n/a	n/a	100e Chromebook 2nd Gen AST	p208s7m8	3337	
·						
enovo 100e 2nd Gen AST	P208SL7M	2264	100e Chromebook 2nd Gen MTK	p207xtqd	3096	
enovo 100e 2nd Gen AST	P208S61G	2251	HP x360 11 G3 EE	5CD116R29X	4497	
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enovo 100e 2nd Gen MTK	P204M7KF	1483	100e Chromebook 2nd Gen MTK	p207y6tr	3193	
enovo 100e 2nd Gen AST	P208SLP2	2249	100e Chromebook 2nd Gen AST	p208slqn	3315	
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Creative T15 Wireless Speaker	W7MF1671143004718F	5498	100e Chromebook 2nd Gen MTK	p207y70h	3201	
	W/MF1671143004716F	3490				
Chromebook Chargers			100e Chromebook 2nd Gen MTK	p207y6wl	5654	
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qty USB Power Adapters			HP x360 11 G3 EE	5CD116R3BQ	5509	
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Acer Chromebook 11 (CB3-111, C730, C730E) NXMONAA0035251A9B27600 None Acer Chromebook 11 (CB3-111, C730, C730E) NXMONAA0035251A9B27600 None Acer Chromebook 11 (CB3-111, C730, C730E) NXMONAA0035251AB657600 None Acer Chromebook 11 (CB3-111, C730, C730E) NXMONAA0035250AB657600 None Acer Chromebook 11 (CB3-111, C730, C730E) NXMONAA0035250AOB7600 0190 Acer Chromebook 11 (CB3-111, C730, C730E) NXMONAA0035250AOB87600 0202 Acer Chromebook 11 N7 (C731, C731T) NXGM8AA0016511DCD07600 None Acer Chromebook 11 N7 (C731, C731T) NXGM8AA001706015877600 0374 Acer C720 NXSHEAA0065031C3D67600 none ASUS Chromebook C200 E5NOCX91124322A 0075 ASUS Chromebook C200 E5NOCX91124322A 0080						
Acer Chromebook 11 (CB3-111, C730, C730E) NXMONAA00352503C147600 None Acer Chromebook 11 (CB3-111, C730, C730E) NXMONAA0035251AB657600 None Acer Chromebook 11 (CB3-111, C730, C730E) NXMONAA00352503C0D7600 0190 Acer Chromebook 11 (CB3-111, C730, C730E) NXMONAA0035250406B7600 0202 Acer Chromebook 11 NY (C731, C731T) NXMONAA0035250406B7600 None Acer Chromebook 11 NY (C731, C731T) NXMONAA0035250406B7600 None Acer Chromebook 11 NY (C731, C731T) NXMONAA0035250406B7600 None Acer Chromebook 11 NY (C731, C731T) NXMONAA003525040601897600 None Acer Chromebook 0200 E5NOCX91124322A 0080						
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Acer Chromebook 11 (CB3-111, C730, C730E) NXMQNAA00352503C0D7600 0190 Acer Chromebook 11 (CB3-111, C730, C730E) NXMQNAA0035250406B7600 0202 Acer Chromebook 11 N7 (C731, C731T) NXGM8AA0016511DCD07600 None Acer Chromebook 11 N7 (C731, C731T) NXGM8AA001706015877600 0374 Acer C720 NXSHEAA0065031C3D67600 none ASUS Chromebook C200 E5N0CX910682222 0075 ASUS Chromebook C200 E5N0CX91124322A 0080	Acer Chromebook 11 (CB3-111, C730, C730E)	NXMQNAA0035251AB657600	None			
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ASUS Chromebook C200 E5N0CX910682222 0075 ASUS Chromebook C200 E5N0CX91124322A 0080	Acer Chromebook 11 N7 (C731, C731T)	NXGM8AA001706015877600	0374			
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Lenovo N22 Chromebook LR06AGSJ 0159						
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Lenovo N22 Chromebook LR06AP43 0130						

Lenovo N22 Chromebook	LR06AP32	0027			
ASUS Chromebook C200	FBN0CX16172046F	0056			
ASUS Chromebook C200	FBN0CX16240446A	0050			
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Acer Chromebook 11	NXMQNAA0035251B0467600	0200			
Acer Chromebook 11	NXMQNAA00350409F477600	0204			
Acer CB3-111	NXMQNAA00150600A557600	0187			
Lenovo 100e Chromebook	P202NK4R	0634			
Lenovo 100e Chromebook 2nd Gen MTK	P204UAXQ	1348			
Lenovo N22-20 Chromebook	Lr06amem	0167			
Lennvo N22-20	LR06AGSB	0173			
Lennvo N22-20	LR06AHSN	0152			
Dell inspiron	JLF5NQ2	none			
Dell Inspiron	3H3HMQ2	none			
Acer Laptop	NXGD3AA00163402B787600	0427			
Acer Laptop	NXGD3AA00163402B4C7600	0424			
Lenovo 100e 2nd Gen AMD	P208V6PT	2145			
Lenovo 100e 2nd Gen AMD	P208V6RF	2326			
Lenovo 100e 2nd Gen AMD	P208S667	2266			
Lenovo 100e Chromebook 2nd Gen MTK	P2049ELM	1467			
Lenovo 100e Chromebook 2nd Gen MTK	P204UBQ2	1407			
Lenovo 100e Chromebook 2nd Gen MTK	P202NFWA	1014			
Lenovo 100e Chromebook 2nd Gen MTK	P204M89G	1342			
Lenovo 100e Chromebook 2nd Gen MTK	P204UC1D	5436			
Lenovo 100e Chromebook 2nd Gen MTK	P204M4DB	1551			
Lenovo 100e Chromebook 2nd Gen MTK	P204LSS9	1555			
Lenovo 100e Chromebook	P202QD07	1085			
Lenovo 100e Chromebook	P208SLEZ	2212			
Lenovo 100e Chromebook					
	P202NEXL	0590			
Lenovo 100e Chromebook	P202M9QY	0657			
Lenovo 100e Chromebook	P202VHGP	0640			
Lenovo 100e Chromebook	P202UFRJ	0563			
Lenovo 100e Chromebook	P204UCNJ	1409			
Lenovo 100e Chromebook	P202Q29F	0689			
Lenovo 100e 2nd Gen AMD	P208SLGL	2205			
Lenovo 100e Chromebook 2nd Gen MTK	YX01X1BA	4586			
Lenovo 100e Chromebook	P202QFAX	1029			
Lenovo 100e Chromebook 2nd Gen MTK	P204M87Y	1510			
Lenovo 100e Chromebook 2nd Gen MTK	YX01WRGJ	4583			
Lenovo 100e Chromebook	P202NKH1	0671			
Lenovo 100e Chromebook	P202NFAX	0556			
Lenovo 100e 2nd Gen AST	P208V6NM	2218			
Lenovo 100e 2nd Gen AMD	P208SL87	2213			
HP Chromebook 11A G6 EE/ HP Chromebook	15CD913526L	2089			
Dell 3100 Touch Chromebook	B55NN73	2796			
HP Chromebook 11MK G9 EE	5CD24816PL	5222			
	5CD1191LNM	5053			
HP Chromobook 11MK G0 FF					
HP Chromebook 11MK G9 EE					
HP Chromebook 11MK G9 EE	5CD1191N20	5048			
HP Chromebook 11MK G9 EE HP Chromebook 11MK G9 EE	5CD1191N20 5CD124G88R	5048 5082			
HP Chromebook 11MK G9 EE	5CD1191N20	5048			
HP Chromebook 11MK G9 EE HP Chromebook 11MK G9 EE	5CD1191N20 5CD124G88R	5048 5082			
HP Chromebook 11MK G9 EE HP Chromebook 11MK G9 EE HP Chromebook 11MK G9 EE HP Chromebook 11MK G9 EE	5CD1191N20 5CD124G88R 5CD124G8BZ 5CD247HWRC	5048 5082 5044 5237			
HP Chromebook 11MK G9 EE	5CD1191N20 5CD124G88R 5CD124G8BZ 5CD247HWRC 5CD91359PT	5048 5082 5044 5237 1606			
HP Chromebook 11MK G9 EE Dell 3100 Chromebook Non Touch	5CD1191N20 5CD124G88R 5CD124G8BZ 5CD247HWRC 5CD91359PT 37ML983	5048 5082 5044 5237 1606 3617			
HP Chromebook 11MK G9 EE Dell 3100 Chromebook Non Touch Dell 3100 Chromebook Non Touch	5CD1191N20 5CD124G88R 5CD124G8BZ 5CD247HWRC 5CD91359PT 37ML983 7N3H983	5048 5082 5044 5237 1606 3617 3508			
HP Chromebook 11MK G9 EE Dell 3100 Chromebook Non Touch Dell 3100 Chromebook Non Touch acer middle school chromebook	5CD1191N20 5CD124G88R 5CD124G8BZ 5CD247HWRC 5CD91359PT 37ML983 7N3H983 NXGM8A400170228AF07600	5048 5082 5044 5237 1606 3617 3508 0300			
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HP Chromebook 11MK G9 EE Dell 3100 Chromebook Non Touch oacer middle school chromebook Lenovo 100e Chromebook 2nd Gen MTK HP Chromebook 11MK G9 EE Dell Chomebook 11 Lenovo 100e Chromebook 2nd Gen MTK	5CD1191N20 5CD124G88R 5CD124G8BZ 5CD247HWRC 5CD91359PT 37ML983 NXGM8AA00170228AF07600 P204M761 5CD124FXFL 3QSHQN2 YD01F2PS P204L42 YX01WRCC YX01WRCC YX01WRC9 P204M4P8 P202Q4F7 P204M4P8 P204UB1P P204UM1F P204UM1P P204UM1P P204UM1P P204UM1P P204UM1P P204UM1P P204UM1P P204UM1P P204UM1P	5048 5082 5044 5237 1606 3617 3508 0300 1533 5030 None None 1459 4580 1544 1050 1461 1469 1520 1526 1364 0595			
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Acer Chromebook 11 N7 (C731, C731T)	NXGM8AA00165207A8E7600	0260			
Samsung Notebook 500c	0Q9T91JK608486B	1245			
Samsung Notebook 500c	0Q9T91JK612770F	1259			
Samsung Notebook 500c	0Q9T91JK703931Z	1255			
Samsung Notebook 500c	0Q9T91GK508949Z	1240			
Samsung Notebook 500c	0Q9T91HK507398B	1253			
Samsung Notebook 500c	0Q9T91HK507059Z	1260			
Samsung Notebook 500c	BA68-11519A10	1258			
Samsung Notebook 500c	0Q9T91GK504901B	1246			
Samsung Notebook 500c	0Q9T91IK601108T	1247			
Samsung Notebook 500c	BA68-11519A10	1249			
Samsung Notebook 500c	0Q9T91GJ615167L	1254			
Samsung Notebook 500c	0Q9T91GK309131M	1231			
Samsung Notebook 500c	0Q9T91CK502965V	1236			
Creative T15 Wireless Speaker	W7MF1671109003117D	4930			
Lenovo 100e	P202NCC8	1076			

Coversheet

Consulting Agreement - Intelligent Connectivity

Section: V. Action Items

Item: I. Consulting Agreement - Intelligent Connectivity

Purpose: Vote

Submitted by:

Related Material: Consulting Agreement - Intelligent Connectivity.pdf



Submitter Information						
Full Na	ame:					
Positio	n/Title:					
Depart	ment:					
Date o	Date of Submission (MM/DD/YYYY):					
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	□ Neit	her				
_		Review				
Has th	is item l	peen through the appropriate committee review process?				
	□ Yes	□ No				
If yes:	Please	specify which committee(s) and provide minutes or approval documentation:				
If no:	Explair	n why:				
		·				
Deadl	ine Inf	ormation				
		mission deadline for this item?				
10 (1101)	□ Yes					
If voc:		indicate the deadline date (MM/DD/YYYY):				
ii yes.	riease	indicate the deadine date (MIM/DD/1111)				
Finan	cial Inf	ormation (if applicable):				
		ost: \$				
Is this		ture included in the annual budget?				
	□ Yes					
Please		in which plan this expense is indicated:				
		SA □ LCAP □ Other:				

CONSULTING AGREEMENT

THIS CONSULTING AGREEMENT (the "Agreement") is dated this _____day of

CLIENT

American Indian Model School
171 12th Street Oakland, CA 94607
(the "Client")

CONSULTANT

Clive Isip (dba Intelligent Connectivity) (the "Consultant")

BACKGROUND

- **A.** The Client is of the opinion that the Consultant has the necessary qualifications, experience and abilities to provide consulting services to the Client.
- **B.** The Consultant is agreeable to providing such consulting services to the Client on the terms and conditions set out in this Agreement.

IN CONSIDERATION OF the matters described above and of the mutual benefits and obligations set forth in this Agreement, the receipt and sufficiency of which consideration is hereby acknowledged, the Client and the Consultant (individually the "Party" and collectively the "Parties" to this Agreement) agree as follows:

SERVICES PROVIDED

- **1.** The Client hereby agrees to engage the Consultant to provide the Client with the following consulting services (the "Services"):
 - Provide strategic management advice, troubleshoot technical issues, offer expertise in areas such as hardware, software, networks, security, and project management in order to integrate and maximize the value of IT systems.
 - Provide hardware/software/cloud items and services.
- **2.** The Services will also include any other tasks which the Parties may agree on. The Consultant hereby agrees to provide such Services to the Client.

TERM OF AGREEMENT

3. The term of this Agreement (the "Term") will begin on the date of this Agreement and will remain in full force and effect indefinitely until terminated as provided in this Agreement.

- **4.** In the event that either Party wishes to terminate this Agreement, that Party will be required to provide 60 days' written notice to the other Party. The Consultant has 45 days to remediate reasonable service issues with the Client.
- **5.** In the event that either Party breaches a material provision under this Agreement, the nondefaulting Party may terminate this Agreement immediately and require the defaulting Party to indemnify the non-defaulting Party against all reasonable damages.
- 6. This Agreement may be terminated at any time by mutual agreement of the Parties.
- **7.** Except as otherwise provided in this Agreement, the obligations of the Consultant will end upon the termination of this Agreement.

PERFORMANCE

8. The Parties agree to do everything necessary to ensure that the terms of this Agreement take effect.

CURRENCY

9. Except as otherwise provided in this Agreement, all monetary amounts referred to in this Agreement are in USD (US Dollars).

COMPENSATION

- **10.** The Consultant will charge the Client for the Services at the rate of **\$150.00** per hour (the "Compensation") for first year of this Agreement. For the second and ensuing years, the Consultant reserves the right to increase the rate to a reasonable level as warranted by the services being required.
- **11.** Invoices submitted by the Consultant to the Client are due within 15 days of receipt.

REIMBURSEMENT OF EXPENSES

- **13.** The Consultant will be reimbursed from time to time for reasonable and necessary expenses incurred by the Consultant in connection with providing the Services.
- **14.** All expenses must be pre-approved by the Client.

INTEREST ON LATE PAYMENTS

15. Interest payable on any overdue amount or an unpaid amount under this Agreement is charged at a rate of 2.00% per month, until the balance is paid.

CONFIDENTIALITY

- **16.** Confidential information (the "Confidential Information") refers to any data or information relating to the Client, whether business or personal, which would reasonably be considered to be private
 - or proprietary to the Client and that is not generally known and where the release of that Confidential Information could reasonably be expected to cause harm to the Client.

- 17. The Consultant agrees that they will not disclose, divulge, reveal, report or use, for any purpose, any Confidential Information which the Consultant has obtained, except as authorized by the Client or as required by law. The obligations of confidentiality will apply during the Term and will end on the termination of this Agreement except in the case of any Confidential Information which is a trade secret in which case those obligations will last indefinitely.
- **18.** All written and oral information and material disclosed or provided by the Client to the Consultant under this Agreement is Confidential Information regardless of whether it was provided before or after the date of this Agreement or how it was provided to the Consultant.

OWNERSHIP OF INTELLECTUAL PROPERTY

19. All intellectual property and related material, including any trade secrets, moral rights, goodwill, relevant registrations or applications for registration, and rights in any patent, copyright, trademark, trade dress, industrial design and trade name (the "Intellectual Property") that is developed or produced under this Agreement, is a "work made for hire" and will be the sole property of the Client. The use of the Intellectual Property by the Client will not be restricted in any manner.

RETURN OF PROPERTY

21. Upon the expiration or termination of this Agreement, the Consultant will return to the Client any property, documentation, records, or Confidential Information which is the property of the Client.

CAPACITY/INDEPENDENT CONTRACTOR

22. In providing the Services under this Agreement it is expressly agreed that the Consultant is acting as an independent contractor and not as an employee. The Consultant and the Client acknowledge that this Agreement does not create a partnership or joint venture between them and is exclusively a contract for service. The Client is not required to pay, or make any contributions to, any social security, local, state or federal tax, unemployment compensation, workers' compensation, insurance premium, profit-sharing, pension or any other employee benefit for the Consultant during the Term. The Consultant is responsible for paying, and complying with reporting requirements for, all local, state and federal taxes related to payments made to the Consultant under this Agreement.

RIGHT OF SUBSTITUTION

- **23.** Except as otherwise provided in this Agreement, the Consultant may, at the Consultant's absolute discretion, engage a third party sub-contractor to perform some or all of the obligations of the Consultant under this Agreement and the Client will not hire or engage any third parties to assist with the provision of the Services.
- **24.** In the event that the Consultant hires a sub-contractor:
 - the Consultant will pay the sub-contractor for its services and the Compensation will remain payable by the Client to the Consultant.
 - for the purposes of the indemnification clause of this Agreement, the sub-contractor is an agent of the Consultant.

Page 4 of 6

AUTONOMY

25. Except as otherwise provided in this Agreement, the Consultant will have full control over working time, methods, and decision making in relation to provision of the Services in accordance with the Agreement. The Consultant will work autonomously and not at the direction of the Client. However, the Consultant will be responsive to the reasonable needs and concerns of the Client.

EQUIPMENT

26. Except as otherwise provided in this Agreement, the Consultant will provide at the Consultant's own expense, any and all equipment, software, materials and any other supplies necessary to deliver the Services in accordance with the Agreement.

NO EXCLUSIVITY

27. The Parties acknowledge that this Agreement is non-exclusive and that either Party will be free, during and after the Term, to engage or contract with third parties for the provision of services similar to the Services.

NOTICE

- **28.** All notices, requests, demands or other communications required or permitted by the terms of this Agreement will be given in writing and delivered to the Parties:
 - a. American Indian Model School
 - **b.** Clive Isip (dba Intelligent Connectivity)

Either Party may from time to time notify the other, and will be deemed to be properly delivered (a) immediately upon being served personally and/or (b) electronic mail.

INDEMNIFICATION

29. Except to the extent paid in settlement from any applicable insurance policies, and to the extent permitted by applicable law, each Party agrees to indemnify and hold harmless the other Party, and its respective affiliates, officers, agents, employees, and permitted successors and assigns against any and all claims, losses, damages, liabilities, penalties, punitive damages, expenses, reasonable legal fees and costs of any kind or amount whatsoever, which result from or arise out of any act or omission of the indemnifying party, its respective affiliates, officers, agents, employees, and permitted successors and assigns that occur in connection with this Agreement. This indemnification will survive the termination of this Agreement.

MODIFICATION OF AGREEMENT

30. Any amendment or modification of this Agreement or additional obligation assumed by either Party in connection with this Agreement will only be binding if evidenced in writing signed by each Party or an authorized representative of each Party.

Page 5 of 6

TIME OF THE ESSENCE

31. Time is of the essence in this Agreement. No extension or variation of this Agreement will operate as a waiver of this provision.

ASSIGNMENT

32. The Consultant will not voluntarily, or by operation of law, assign or otherwise transfer its obligations under this Agreement without the prior written consent of the Client.

ENTIRE AGREEMENT

33. It is agreed that there is no representation, warranty, collateral agreement or condition affecting this Agreement except as expressly provided in this Agreement.

ENUREMENT

34. This Agreement will enure to the benefit of and be binding on the Parties and their respective heirs, executors, administrators and permitted successors and assigns.

TITLES/HEADINGS

35. Headings are inserted for the convenience of the Parties only and are not to be considered when interpreting this Agreement.

GENDER

36. Words in the singular mean and include the plural and vice versa. Words in the masculine mean and include the feminine and vice versa.

GOVERNING LAW

37. This Agreement will be governed by and construed in accordance with the laws of the State of California.

SEVERABILITY

38. In the event that any of the provisions of this Agreement are held to be invalid or unenforceable in whole or in part, all other provisions will nevertheless continue to be valid and enforceable with the invalid or unenforceable parts severed from the remainder of this Agreement.

WAIVER

39. The waiver by either Party of a breach, default, delay or omission of any of the provisions of this Agreement by the other Party will not be construed as a waiver of any subsequent breach of the same or other provisions.

ACCEPTED BY Client Recipient:

American Indian Model School
Name:
Position:
Date:
Signature:
Clive Isip (dba Intelligent
Connectivity)
Name:
Position:
Date:
Signature:

Coversheet

AIMS Athletics - HS BACSAC Fees

Section: V. Action Items

Item: J. AIMS Athletics - HS BACSAC Fees

Purpose: Vote

Submitted by:

Related Material: AIMS Athletics - HS BACSAC Fees.pdf



Submitter Information	
Full Name: Julia Li	
Position/Title: Director of Schools	
Department: AIMS Athletics	
Item Details	
Title of Item: BACSAC Fees for HS Athletics	
Is this item a: New Submission	
X Renewal	
IfRenewal: Pleasesummarizeanychangesfromtheprevioussubmission:	_
Some fees have increased through the BACSAC League. The itemized	
fees have already been approved at the September 4th Board Meeting	<u>1g</u>
and Finance Meeting, but this invoice with all fees needs approval.	
Approvals	
Has this item been reviewed and	
X Superintendent	
X ChiefBusinessOfficer(CBO)(Ifbudgetchanges)	
X Director of Compliance (If plan changes)	
Neither	
Your paragraph text	
Committee Review	
Has this item been through the appropriate committee review process? X Yes No	
Ifyes: Pleasespecifywhichcommittee(s)andprovideminutesorapprovaldocumentation: <u>The Sports budget was Board approved on September 4th, 2024.</u>	
Ifno: Explainwhy:	
ino. Explanivity.	
Deadline Information	
Is there a submission deadline for this item?	
Yes X No	
Ifyes: Pleaseindicatethedeadlinedate(MM/DD/YYYY):	
Financial Information (if applicable):	
Total Cost: \$ 21,600	
Is this expenditure included in the annual budget?	
X Yes No	
Please specify in which plan this expense is indicated:	
SPSA LCAP X Other: 24-25 AIMS Sports Budget	

End of the Board Submission Cover Letter | Version: Spring 2024

INVOICE

Bay Area Charter School Athletic Conference 1033 Shoreline Dr San Mateo, CA 94404-2004 ro s ario @ b acs ac. o rg +1 (407) 924-5638 www.bacsac.org



Bill to

Natalie Glass
AIMS College Prep High School
746 Grand Avenue
Oakland, CA 94610

Invoice details

Invoice no.: 1284
Terms: Net 45

Invoice date: 07/15/2024 Due date: 08/29/2024

#	Date	Product or service	Description	Qty	Rate	Amount
1.		Membership 2024-25	Annual Membership	1	\$3,300.00	\$3,300.00
2.		Cross Country	Includes facility rentals, officiating & administrative charges per sport.	1	\$700.00	\$700.00
3.		Girls Volleyball	Includes court rentals, officiating & administrative charges per sport.	1	\$2,900.00	\$2,900.00
4.		Fall Boys Soccer	Includes facility rentals, officiating & administrative charges per sport.	1	\$3,200.00	\$3,200.00
5.		Girls Basketball	Includes court rentals, officiating & administrative charges per sport.	1	\$2,700.00	\$2,700.00
6.		Boys Basketball	Includes court rentals, officiating & administrative charges per sport.	1	\$2,700.00	\$2,700.00
7.		Spring Girls Soccer	Includes field rentals, officiating & administrative charges per sport.	1	\$3,200.00	\$3,200.00
8.		Boys Volleyball	Includes court rentals, officiating & administrative charges per sport.	1	\$2,900.00	\$2,900.00

Note to customer

Make Check Payable to: BACSAC

Send to: BACSAC

Powered by BoardOnTrack

Total

\$21,600.00

c/o Peter Hanley 1033 Shoreline Dr. San Mateo, CA 94404

Powered by BoardOnTrack 65 of 72

Coversheet

Epicenter

Section: V. Action Items Item: K. Epicenter

Purpose: Vote

Submitted by:

Related Material: Ombudsman EpiCenter cover ltr 083024.pdf

AIMS K12 College Prep Charter District Epicenter Agreement (2).pdf



Submitter Information						
Full Na	_					
	n/Title:					
Depart						
Date o	f Submi	ssion (MM/DD/YYYY):				
ltom [Details					
Title of		New Outering in				
is this	item a:	□ New Submission				
		□ Renewal				
If Rene	ewal:	Please summarize any changes from the previous submission:				
Annro	wale					
Appro		and marriage at the co				
Has th		peen reviewed by:				
	•	erintendent				
		ef Business Officer (CBO) (If budget changes)				
	□ Dire	ctor of Compliance (If plan changes)				
	□ Neit	her				
Comn	nittee F	Review				
Has th	is item b	peen through the appropriate committee review process?				
	□ Yes	□ No				
If yes:	Please	specify which committee(s) and provide minutes or approval documentation:				
If no:	Explair	why:				
Deadl	ine Inf	ormation				
		nission deadline for this item?				
15 (1161)						
16	□ Yes	□ No				
If yes:	Please	indicate the deadline date (MM/DD/YYYY):				
Finan	cial Inf	ormation (if applicable):				
		ost: \$				
Is this		ture included in the annual budget?				
	□ Yes	□ No				
Please		in which plan this expense is indicated:				
		SA DICAP DOther:				



Professional Services Agreement

Whereas, this **PROFESSIONAL SERVICES AGREEMENT** ("Agreement") between **the Institute for Excellence in Education, dba National Charter Schools Institute** (hereafter referred to as the "Institute"), and AIMS K12 College Prep Charter District (hereafter referred to as the "Client") as made effective as of November 15, 2023.

Whereas, the Institute's principal place of business is located at 711 West Pickard Street, Suite M, Mt. Pleasant, Michigan 48858, and the Client's principal place of business is located at the following address:

Client Name: AIMS K12 College Prep Charter District

Contact: Maya J. Woods-Cadiz

Address: 171 12th St. Oakland, California 94607

Whereas, the Client and the Institute share a common vision for educational excellence and wish to work together to implement an innovative web-based software system known as Epicenter.

Services ("Services") to be Performed:

- **1.1** The Institute will provide the Client with consulting and technical support related to its use of Epicenter.
- **1.2** The Institute will provide the Client with the leadership, guidance and support necessary to setup and configure Epicenter. This includes the following:
 - **1.2.1** Working with the Client to develop and incorporate into Epicenter an annual calendar of oversight requirements, including the file type, metadata and due date(s) associated with each requirement.
 - **1.2.2** Working with the Client to identify and populate the entities to be included in Epicenter, including schools, boards and EMO/CMOs.
 - **1.2.3** Working with the Client to identify, define and customize the file and data types to be incorporated into Epicenter, including any related metadata.
 - **1.2.4** Working with the Client to configure workflow processes and procedures, including any related notification, submission, review and acceptance protocols.

- **1.2.5** Working with the Client to configure security protocols by user, entity and file type.
- **1.3** The Institute will provide the Client and its authorized personnel with access to and use of Epicenter.
- **1.4** The Institute will provide the Client with the orientation, training and support services necessary to use Epicenter.
- **1.5** The Institute will ensure Epicenter's Help Desk and support team are available to the Client during normal business hours (8 a.m. to 5 p.m. EDT) or at other times as requested by the Client.
- **1.6** The Institute will ensure Epicenter is accessible to the Client 24 hours per day, 7 days per week, 365 days per year, except for any planned outages that the Institute will inform the Client of in advance.
- **1.7** The Institute will ensure Epicenter is supported with a professional service level that meets or exceeds industry best practice standards, and complies with applicable state and federal requirements.
- **1.8** Epicenter is currently deployed as a single instance in the Azure hosting environment. The entire environment is isolated/separated logically from all other systems by a fully monitored, HIPAA-compliant firewall within an environment backed by HIPAA, PCI, SSAE 16, SOC 1, SOC 2, and SOC 3 audits.

2. Client Obligations:

- **2.1** The Client will work in good faith with the Institute to provide the information necessary to properly setup and configure Epicenter so that it functions in accordance with the Client's practices and user security protocols.
- **2.2** The Client will provide the Institute with timely, accurate and complete information at all times and provide the Institute with feedback regarding how Epicenter is meeting its needs.
- **2.3** The Client is responsible for safeguarding the passwords related to Epicenter and protecting them from disclosure to any unauthorized user(s).
- **2.4** The Client will not, nor will the Client authorize, permit or allow others to (i) reverse engineer, decompile or disassemble the web-based software system known as Epicenter, or otherwise attempt to discover any source code or any trade secrets related to Epicenter; (ii) modify or make derivative works of Epicenter; (iii) sell, lease, license, distribute or sublicense Epicenter; (iv) alter, obscure or modify any trademark or proprietary notice related to Epicenter; or (v) create Internet "links" or "frame" or "mirror" any content from Epicenter.

3. Term of Agreement:

3.1 The term of this Agreement is as follows:

Begin: November 15, 2023 End: June 30, 2024

- **3.2** This Agreement shall automatically renew on July 1st of each year, unless either the Client or the Institute provides written notice of termination to the other party at least 90 days before the Agreement expires. In the event of such a termination, Client agrees to pay the Institute, pursuant to the terms set forth in this Agreement for all fees incurred as of the effective date of the termination.
- **3.3** In the event this Agreement is terminated or not renewed by the Client: (a) the access and use of Epicenter by the Client and its authorized charter public schools will cease, and (b) the Institute will have no further obligation to provide Services to the Client or its authorized charter public schools. To the extent the Client requests the Institute to continue providing any Services after the discontinuation of this Agreement, all of the terms and conditions in this Agreement, including the Client's obligation to pay all compensation associated with such Services, will continue to apply.

4. Compensation and Terms of Payment:

- **4.1** The Client agrees to pay the Institute for the Services detailed in this Agreement the annual per school cost for its schools, in accordance with the pricing section 4.3. If services begin in the middle of the school year the fee will be prorated by month.
- **4.2** When this agreement includes Scorecard(s) or Application Feature, the Project Lead or equivalent will be asked to sign an agreed upon setup plan. Any variations to the Scorecard(s) by the Client after the review stages and sign offs is complete may result in additional costs and/or delayed timelines. There are no other costs associated with this Agreement for Epicenter hosting services.
- **4.3** If the Client wishes to renew this Agreement for subsequent years as detailed in section 3.2, the annual cost for each subsequent year will be determined according to the following pricing schedule.

Epicenter Annual Investment	\$5,000 initial school \$2,500 per additional school
Customized Academic Scorecard Initial Set- Up Investment	\$5,075
Academic Scorecard Use Annual Investment	\$200 per scorecard per school
Board Network Annual Investment Powered by BoardO	\$1,500 per board, up to 10 participants nTrack

4.4 For each subsequent year the Client renews this Agreement, the Institute will invoice the Client on July 1st for the annual cost according to the pricing schedule detailed in section 4.3.

5. Data Ownership:

5.1 The Institute acknowledges that the data and documents generated and stored in Epicenter under this Agreement are owned by the Client. Upon termination of this Agreement and upon request from the Client, the Institute will provide electronic copies of all data and documents in the removable media form provided by the Client.

6. The Family Educational Rights and Privacy Act:

6.1 The Institute shall maintain student information in accordance with the Family Educational Rights and Privacy Act of 1974 (FERPA) (20 U.S.C. § 1232g; 34 CPR Part 99). If applicable, the Client agrees to comply with all FERPA requirements prior to providing the Institute with any student education records.

7. Confidentiality and Non-Disclosure:

- **7.1** The Institute understands that while providing the Services identified in this Agreement, the Institute may have access to confidential and/or proprietary information of the Client. The Institute agrees to maintain the confidentiality and privacy of this information and further agrees not to use any of this information for any reason other than the performance of the Services outlined in this Agreement or for educational research authorized by the Client.
- **7.2** The Institute agrees that all confidential information will remain in a secure location under the control of the Institute at all times. Once the legitimate needs for the Institute's access to this information has ended, the Institute agrees to promptly remove and destroy all confidential and/or proprietary information in its possession and return control of this information to the Client.

8. Proprietary Rights:

The Institute's Proprietary Materials involve valuable Proprietary Rights of the Institute. Other than the access and use of Epicenter identified in this Agreement, no right, title or interest in or to any of the Institute's Proprietary Materials or Proprietary Rights is transferred to the Client under this Agreement. Without limiting the generality of the foregoing, the Institute owns all rights, title and interest in all Institute Proprietary Materials and all Proprietary Rights therein.

9. Indemnification:

- **9.1** The Institute will indemnify, defend and hold harmless the Client and the Client's directors, employees, agents and representatives from and against any and all claims, actions, suits, proceedings, damages, losses, liability, costs and expenses (including without limitation reasonable attorneys' fees and court costs) arising out of or in connection with any claim by any third party that Epicenter infringes any proprietary rights (provided that with respect to patents, only U.S. patents are covered under this indemnification) of such third party. The Institute will have no obligation under the preceding sentence to the extent (a) Epicenter has been modified by anyone other than the Institute, or (b) Epicenter is used in combination with any other products or services and, but for use in such combination, it would not otherwise infringe.
- **9.2** The Client will indemnify, defend and hold harmless the Institute and the Institute's directors, officers, employees, agents and representatives from and against any and all claims, actions, suits, proceedings, damages, losses, liability, costs and expenses (including without limitation reasonable attorneys' fees and court costs) arising out of or in connection with (a) any breach by the Client of any provision of this Agreement, (b) any breach or alleged breach by the Client of any agreement or contract or alleged agreement or contract between the Client and any third party, (c) the Client's use of Epicenter, or (d) use of Epicenter by any third party.

10. Entire Agreement:

This Agreement constitutes the entire agreement, and supersedes any and all prior agreements, between the Institute and the Client with regard to the subject matter hereof. No amendment, modification, or waiver of this Agreement will be valid unless set forth in a written instrument signed by the parties to be bound.

The parties have caused this Agreement to be executed as of the day and year first written above.

NATIONAL CHARTER SCHOOLS INSTITUTE

Jackie Mullikin		
BY:	Date:	
Jacklyn Mullikin, VP of Finance & Administration		
AIMS K12 College Prep Charter District		
Maya Woods - Cadiz,		
BY:	Date:	
Maya J. Woods-Cadiz, Superintendent		