AIMS K-12 College Prep Charter District

Finance Committee Meeting

Date and Time

Tuesday September 17, 2024 at 5:30 PM PDT

Location

746 Grand Ave, Oakland, CA 94610

Members of the public, staff, and faculty may join virtually at:

Join Zoom Meeting
https://us02web.zoom.us/j/6614266860?pwd=czIxWTUwZlZ5Zm41QkhsVXFMTDI3dz09
Meeting ID: 661 426 6860
Passcode: Pu2kiv

One tap mobile
+12532050468,,6614266860#,,,,*071330# US
+12532158782,,6614266860#,,,,*071330# US (Tacoma)

Meeting ID: 661 426 6860
Passcode: 071330
Find your local number: https://us02web.zoom.us/u/kb9RJj161W

AIMS does not discriminate on the basis of disability in the admission or access to, or treatment or employment i
n, its programs or activities. Ahsjanae Hutchings has been designated to receive requests for disability-related m

odifications or accommodations in order to enable individuals with disabilities to participate in open and public m eetings at AIMS. Please notify Ahsjanae Hutchings at (510) 504-6898 at least 24 hours in advance of any disabil ity accommodations being needed in order to participate in the meeting.

Click To Submit Public Comment

AIMS does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Ahsjanae Hutchings has been designated to receive requests for disability-related modifications or accommodations in order to enable individuals with disabilities to participate in open and public meetings at AIMS. Please notify Ahsjanae Hutchings at (510) 504-6898 at least 24 hours in advance of any disability accommodations being needed in order to participate in the meeting.

Agenda

		Purpose	Presenter	Time
I.	**Opening Items**			**5:30 PM**
	A. Record Attendance		Ahsjanae Hutchings	1 m
	B. Call the Meeting to Order		Director Edington	
II.	**Public Comment**			**5:31 PM**
	A. Public Comment on Agenda Items	Discuss	Ahsjanae Hutchings	4 m
	B. Public Comment On Non-Agenda Items	Discuss	Ahsjanae Hutchings	4 m
III.	**Approve Minutes**			**5:39 PM**
	A. Finance Committee Meeting: September 4th, 2024	Approve Minutes	Chris Edington	2 m
IV.	**Non-Action Items**			
V.	**Action Items**			**5:41 PM**
	A. TCI Curriculum	Vote	Christopher Ahmad	2 m

		Purpose	Presenter	Time
B.	Teach Like a Champion	Vote	Christopher Ahmad	2 m
C.	Executive Summary: Director of Academics, Data, and Performance	Vote	Christopher Ahmad	2 m
D.	September Employee Contracts FY24-25	Vote	Tiffany Tung	2 m
E.	Executive Summary Epic Brokers FY24-25 Insurance	Vote	Tiffany Tung	2 m
F.	The Board will Consider Approving a New Process for Employee Contract Signatures	Vote	Tiffany Tung	2 m
G.	Resolution for Educator Permits 2024-2025.	Vote	Marisol Magana	2 m
H.	Resolution for Surplus	Vote	Marisol Magana	2 m
I.	Consulting Agreement - Intelligent Connectivity	Vote	Marisol Magana	2 m
J.	AIMS Athletics - HS BACSAC Fees	Vote	Ashlee Robinson	2 m
K.	Epicenter	Vote	Eric Haar	3 m

VI. Closed Session — 6:04 PM

A.	Public Comment on Closed Session Items	Discuss	Chris Edington	5 m

Public comment on closed session items is set aside for members of the public to address items on the Board's agenda for closed session. The Board of Directors will not respond to or take action in response to public comment, except that the Board may ask clarifying questions or direct staff. **Comments are limited to two (2) minutes per person, and a total time allotted for all public comment will not exceed thirty (30) minutes (10 minutes per section).**

B.	Recess to Closed Session	FYI	Chris Edington	5 m

1. Conference with Real Property Negotiations (Gov. Code Section 54956.89)

- Property: 171 12th Street, Oakland, CA. APN: 002-0081-003-00
- Agency negotiator: Steven Leung and Christopher Edington
- Negotiating parties: AIMS Board and N1 Capital

		Purpose	Presenter	Time
	• Under negotiation: Rates and pricing			
	2. Conference with Legal Counsel- Anticipated Litigation (Gov. Code Section 54956.9)			
	• Significant exposure to litigation pursuant to paragraph (2) (3) of subdivision (d) of Section 54956.9: 2 Matters			
	3. Employee Evaluation- Superintendent of Schools			
C.	Report from Closed Session	FYI	Chris Edington	5 m
VII.	**Closing Items**			**6:19 PM**
A.	Adjourn Meeting	FYI	Chris Edington	
B.	NOTICES	FYI	Ahsjanae Hutchings	

The next regular meeting of the Board of Directors is scheduled to be held Tuesday October 15th, 2024 at 5:30 pm. AIMS does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, it's programs or activities. Ahsjanae Hutchings has been designated to receive requests for disability-related modifications or accommodations in order to enable individuals with disabilities to participate in open and public meetings at AIMS. Please notify Ahsjanae Hutchings at (510) 504-6898 at least 24 hours in advance of any disability accommodations being needed in order to participate in the meeting.

I, Ahsjanae Hutchings, posted this agenda on the AIMS website at www.aimsk12.org on September 14th, 2024, before 5:30 PM.
Certification of Posting

Coversheet

Finance Committee Meeting: September 4th, 2024

Section:	III. Approve Minutes
Item:	A. Finance Committee Meeting: September 4th, 2024
Purpose:	Approve Minutes
Submitted by:	
Related Material:	Minutes for Finance Committee Meeting on September 4, 2024

APPROVED

AIMS K-12 College Prep Charter District

Minutes

Finance Committee Meeting

Date and Time
Wednesday September 4, 2024 at 5:30 PM

Location
171 12th Street, Oakland, CA 94607

Members of the public, staff, and faculty may join virtually at:

Join Zoom Meeting
https://us02web.zoom.us/j/6614266860?pwd=czIxWTUwZlZ5Zm41QkhsVXFMTDI3dz09
Meeting ID: 661 426 6860
Passcode: Pu2kiv

One tap mobile
+12532050468,,6614266860#,,,,*071330# US
+12532158782,,6614266860#,,,,*071330# US (Tacoma)

Meeting ID: 661 426 6860
Passcode: 071330
Find your local number: https://us02web.zoom.us/u/kb9RJj161W

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Click To Submit Public Comment

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Committee Members Present
C. Edington, J. Colly, K. Ballentine (remote), M. Woods-Cadiz (remote)

Committee Members Absent
None

Committee Members who arrived after the meeting opened
C. Edington

Guests Present
A. Hutchings

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

J. Colly called a meeting of the Finance Committee of AIMS K-12 College Prep Charter District to order on Wednesday Sep 4, 2024 at 5:37 PM.

II. Approve Minutes

A. Finance Committee Meeting: June 26, 2024

J. Colly made a motion to approve the minutes from Finance Committee Meeting on 06-26-24.
K. Ballentine seconded the motion.

The committee **VOTED** to approve the motion.

III. Non-Action Items

A. Motion to Group Action Items for Purposes of Voting

J. Colly made a motion to To Group Items A-H, J-Z, and AA-AR.
K. Ballentine seconded the motion.
The committee **VOTED** to approve the motion.

IV. Action Items

A. TCI Curriculum

J. Colly made a motion to Approve with the request that the correct updated quote be submitted which was shown to Directors later in the meeting by the Board Executive Assistant.
K. Ballentine seconded the motion.
The committee **VOTED** to approve the motion.

B. Quill Writing

J. Colly made a motion to Approved.
M. Woods-Cadiz seconded the motion.
The committee **VOTED** to approve the motion.

C. Learning Farm

J. Colly made a motion to Approve.
K. Ballentine seconded the motion.
The committee **VOTED** to approve the motion.

D. IXL Renewal-Middle School

J. Colly made a motion to Approve.
K. Ballentine seconded the motion.
The committee **VOTED** to approve the motion.

E. IXL Renewal-Elementary School

J. Colly made a motion to Approve.
K. Ballentine seconded the motion.
The committee **VOTED** to approve the motion.

F. ETS

J. Colly made a motion to Approve.
K. Ballentine seconded the motion.
The committee **VOTED** to approve the motion.

G. Elevate

J. Colly made a motion to Approve.
K. Ballentine seconded the motion.
The committee **VOTED** to approve the motion.

H. Benchmark Advance

J. Colly made a motion to Approve.
K. Ballentine seconded the motion.
The committee **VOTED** to approve the motion.

I. Employee Contracts FY24-25

J. Colly made a motion to Approve.
M. Woods-Cadiz seconded the motion.
The committee **VOTED** to approve the motion.
C. Edington arrived at 5:51 PM.

J. Xerox Lease Renewal

J. Colly made a motion to Approve.
C. Edington seconded the motion.
The committee **VOTED** to approve the motion.

K. VisiPlex

J. Colly made a motion to Approve.
C. Edington seconded the motion.
The committee **VOTED** to approve the motion.

L. Vision to Learn MOU

J. Colly made a motion to Approve.
C. Edington seconded the motion.
The committee **VOTED** to approve the motion.

M. Staples - Chromebooks AIMS MS

J. Colly made a motion to Approve.
C. Edington seconded the motion.
The committee **VOTED** to approve the motion.

N. Staples - Chromebooks - AIPCS II

J. Colly made a motion to Approve.
C. Edington seconded the motion.
The committee **VOTED** to approve the motion.

O. Staples - Chromebooks - AIMS HS

J. Colly made a motion to Approve.
C. Edington seconded the motion.
The committee **VOTED** to approve the motion.

P. SOS Survival Products - AIPCS II

J. Colly made a motion to Approve.
C. Edington seconded the motion.
The committee **VOTED** to approve the motion.

Q. SOS Survival Products - AIMS MS

J. Colly made a motion to Approve.
C. Edington seconded the motion.
The committee **VOTED** to approve the motion.

R. SOS Survival Products - AIMS HS

J. Colly made a motion to Approve.
C. Edington seconded the motion.
The committee **VOTED** to approve the motion.

S. Intelligent Connectivity- Network Switch

J. Colly made a motion to Approve.
C. Edington seconded the motion.
The committee **VOTED** to approve the motion.

T. Intelligent Connectivity - Security Cameras - AIMS HS

J. Colly made a motion to Approve.
C. Edington seconded the motion.
The committee **VOTED** to approve the motion.

U. CPR1 AED - AIMS MS

J. Colly made a motion to Approve.
C. Edington seconded the motion.
The committee **VOTED** to approve the motion.

V. CPR1 AED - AIMS HS

J. Colly made a motion to Approve.
C. Edington seconded the motion.
The committee **VOTED** to approve the motion.

W.

CPR 1 AED - AIPCS II

J. Colly made a motion to Approve.
C. Edington seconded the motion.
The committee **VOTED** to approve the motion.

X. Apple Store - AIPCS II

J. Colly made a motion to Approve.
C. Edington seconded the motion.
The committee **VOTED** to approve the motion.

Y. Apple Store - AIMS HS

J. Colly made a motion to Approve.
C. Edington seconded the motion.
The committee **VOTED** to approve the motion.

Z. Masks for students and staff - AIPCS II

J. Colly made a motion to Approve.
C. Edington seconded the motion.
The committee **VOTED** to approve the motion.

AA. High School Uniforms

J. Colly made a motion to Approve.
C. Edington seconded the motion.
The committee **VOTED** to approve the motion.

AB. ESSER III AIPCS II - Plan Update

J. Colly made a motion to Approve.
C. Edington seconded the motion.
The committee **VOTED** to approve the motion.

AC. ESSER III AIMS MS Plan Update

J. Colly made a motion to Approve.
C. Edington seconded the motion.
The committee **VOTED** to approve the motion.

AD. ESSER III AIMS HS - Plan Update

J. Colly made a motion to Approve.
C. Edington seconded the motion.
The committee **VOTED** to approve the motion.

AE. ES/MS Uniforms

J. Colly made a motion to Approve.
C. Edington seconded the motion.
The committee **VOTED** to approve the motion.

AF. ES Uniforms

J. Colly made a motion to Approve.
C. Edington seconded the motion.
The committee **VOTED** to approve the motion.

AG. Green Source Janitorial

J. Colly made a motion to Approve.
C. Edington seconded the motion.
The committee **VOTED** to approve the motion.

AH. Laguna Green Works AIPCS II

J. Colly made a motion to Approve.
C. Edington seconded the motion.
The committee **VOTED** to approve the motion.

AI. Laguna Green Works- HS

J. Colly made a motion to Approve.
C. Edington seconded the motion.
The committee **VOTED** to approve the motion.

AJ. Student Headphones- AIPCS II

J. Colly made a motion to Approve.
C. Edington seconded the motion.
The committee **VOTED** to approve the motion.

AK. Instructional Materials

J. Colly made a motion to Approve.
C. Edington seconded the motion.
The committee **VOTED** to approve the motion.

AL. Attendance Incentives - AIPCS II

J. Colly made a motion to Approve.
C. Edington seconded the motion.
The committee **VOTED** to approve the motion.

AM. Attendance Incentives - AIMS HS

J. Colly made a motion to Approve.

C. Edington seconded the motion.
The committee **VOTED** to approve the motion.

AN. Math Intervention Workbooks - AIPCS II

J. Colly made a motion to Approve.
C. Edington seconded the motion.
The committee **VOTED** to approve the motion.

AO. Reading Intervention Workbooks AIPCS II

J. Colly made a motion to Approve.
C. Edington seconded the motion.
The committee **VOTED** to approve the motion.

AP. Writing Intervention Workbooks AIPCS II

J. Colly made a motion to Approve.
C. Edington seconded the motion.
The committee **VOTED** to approve the motion.

AQ. Air Purifiers- AIMS HS

J. Colly made a motion to Approve.
C. Edington seconded the motion.
The committee **VOTED** to approve the motion.

AR. Air Purifiers- AIPCS II

J. Colly made a motion to Approve.
C. Edington seconded the motion.
The committee **VOTED** to approve the motion.

AS. AIMS Sports Budget FY24-25

J. Colly made a motion to Approve.
K. Ballentine seconded the motion.
The committee **VOTED** to approve the motion.

AT. All Tied Up

J. Colly made a motion to Approve.
K. Ballentine seconded the motion.
The committee **VOTED** to approve the motion.

AU. MO TSA Amendment 24-25

J. Colly made a motion to Approve.
C. Edington seconded the motion.

The committee **VOTED** to approve the motion.

AV. Avalon Fred Finch NPS Master Contract

J. Colly made a motion to Approve.
C. Edington seconded the motion.
The committee **VOTED** to approve the motion.

AW. Unaudited Actuals (Closing) for fiscal year 23-24

J. Colly made a motion to Approve.
M. Woods-Cadiz seconded the motion.
The committee **VOTED** to approve the motion.

Roll Call

M. Woods-Cadiz	Aye
K. Ballentine	Abstain
J. Colly	Aye
C. Edington	Aye

AX. Fiscal Policies FY24-25

J. Colly made a motion to Approve.
M. Woods-Cadiz seconded the motion.
The committee **VOTED** to approve the motion.

Roll Call

M. Woods-Cadiz	Aye
J. Colly	Aye
C. Edington	Aye
K. Ballentine	Abstain

AY. Approved Vendor List FY24-25

J. Colly made a motion to Approve.
M. Woods-Cadiz seconded the motion.
The committee **VOTED** to approve the motion.

Roll Call

C. Edington	Aye
K. Ballentine	Abstain
J. Colly	Aye
M. Woods-Cadiz	Aye

AZ. ELOP Plan Budget and Updates

J. Colly made a motion to Approve.
M. Woods-Cadiz seconded the motion.
The committee **VOTED** to approve the motion.

BA.

Transformational Resolution Group Contract & Scope of Work

J. Colly made a motion to Approve.
K. Ballentine seconded the motion.
The committee **VOTED** to approve the motion.

Roll Call	
M. Woods-Cadiz	Abstain
K. Ballentine	Aye
C. Edington	Aye
J. Colly	Aye

BB. Motion to Move to Closed Session then Come Back to Address Items BB. and BC.

C. Edington made a motion to Approve.
J. Colly seconded the motion.
The committee **VOTED** to approve the motion.

BC. Proposal to Engage Seth Feldman, EdD, Esq. for Consultancy Services

C. Edington made a motion to Approve.
J. Colly seconded the motion.
The committee **VOTED** to approve the motion.

BD. Campanille Group Engagement and Contract

C. Edington made a motion to Approve.
J. Colly seconded the motion.
The committee **VOTED** to approve the motion.

V. Closed Session

A. Public Comment on Closed Session Items

B. Recess to Closed Session

Recess to closed session at 6:40 PM.

C. Report from Closed Session

No reports from closed session. Members returned from closed session at 7:05 PM.

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:07 PM.

Respectfully Submitted,
C. Edington

B. NOTICES

Coversheet

TCI Curriculum

Section: V. Action Items
Item: A. TCI Curriculum
Purpose: Vote
Submitted by:
Related Material: Sales Order_ORD181106_1725599774748 (1).pdf
TCI Cover Letter.docx (2).pdf

TCi

Sales Order

#ORD181106

9/3/2024

EIN:26-3647766

Bill To

Accounts Payable
American Indian Model Schools
171 12th St
Oakland CA 94607

Ship To

Christopher Ahmad
Aims K-12 Clg Prep Charter Dst
171 12th St
Oakland CA 94607

Pending Ful®llment **TOTAL**

$30,524.26

Payment Method	PO #	Shipping Method	Req Ship Date
	10102	1. Ground Commercial (5%)	9/3/2024

Quantity	Backordered	Item	Rate	Amount
17		**EL-SS-TL-01** Elementary (K-5) Social Studies: Teacher License (1 Yr)	$0.00	$0.00
43	0	**034-0** SSA! Me and My World: Student Edition	$54.00	$2,322.00
66	0	**089-0** SSA! My School and Family: Student Edition	$54.00	$3,564.00
83	0	**096-8** SSA! My Community: Student Edition	$54.00	$4,482.00
75	0	**475-1** SSA! California©s Communities: Student Edition	$64.00	$4,800.00
84	0	**482-9** SSA! California©s Promise: Student Edition	$64.00	$5,376.00
91	0	**994-7** SSA! America©s Past: Student Edition	$64.00	$5,824.00

Subtotal	$26,368.00
Tax*	$2,837.86
Shipping Cost	$1,318.40
Total	$30,524.26

Thank you for your business.

***Sales Tax:** This amount is an estimate and only applicable for AL, DC, FL, GA, IL, KS, KY, MD, MI, NJ, OH, OK, PA, TX, VA, and WI. If your school is exempt from sales tax and you are a returning TCI customer, we already have your certi®cate on ®le. The tax amount will be removed once the order is processed. If you are new to TCI and is exempt from sales tax, please send a copy of the exemption certi®cate to info@teachtci.com and reference your PO or order number.

License Orders: Application Access instructions will be sent to christopher.ahmad@aimsk12.org.

Print Orders: You will receive a shipping con®rmation email after your item(s) have shipped.

Did you know? You can track/ manage your order at shop.teachtci.com/manage-orders

Remittance address:
PO Box 6004
Whittier, CA 90607
Only checks are accepted at this location.

Contact us:
info@teachtci.com
www.teachtci.com

ORD181106

AIMS K-12 College Prep Charter District
Board Submission Cover Letter

Submitter Information
Full Name: Christopher Ahmad
Position/Title: Director of Data and Academics
Department: Academics
Date of Submission (MM/DD/YYYY): 9/10/2024

Item Details
Title of Item: TCI Curriculum
Is this item a: x□ New Submission
□ Renewal
If Renewal: Please summarize any changes from the previous submission:

Approvals
Has this item been reviewed by:
X□ Superintendent
X□ Chief Business Officer (CBO) (If budget changes)
□ Director of Compliance (If plan changes)
□ Neither

Committee Review
Has this item been through the appropriate committee review process?
□ Yes XNo
If yes: Please specify which committee(s) and provide minutes or approval documentation:

If no: Explain why: Bringing the contract to the board for the first time

Deadline Information
Is there a submission deadline for this item?
x□ Yes □ No
If yes: Please indicate the deadline date (MM/DD/YYYY): 9/28/2024

Financial Information (if applicable):
Total Cost:
AIPCS II: $30,524.26

Is this expenditure included in the annual budget?
X□ Yes □ No
Please specify in which plan this expense is indicated:
LCAP - Goal 1, Action 1.1

LCAP 1.1 from AIPCS II.

Coversheet

Teach Like a Champion

Section: V. Action Items
Item: B. Teach Like a Champion
Purpose: Vote
Submitted by:
Related Material: ESTIMATE_1067_from_Array Education.pdf
Teach Like a Champion Cover Letter.docx (1).pdf

Array Education

25 Broadway, Fl 3
New York, NY 10004
tlac@teachlikeachampion.org

Teach Like a CHAMPION©

Quote

ADDRESS
AIMS K-12 College Prep
171 12th Street
Oakland, CA 94607

QUOTE	1067
DATE	09/06/2024
EXPIRATION DATE	10/07/2024

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Partnership Trainings	Three in-person half-PD days (topics TBD, dates: 12/2/2024, 1/6/2025, and 3/28/2025), including travel for facilitators	1	30,020.00	30,020.00

TOTAL **USD 30,020.00**

Accepted By

Accepted Date

AIMS K-12 College Prep Charter District
Board Submission Cover Letter

Submitter Information
Full Name: Christopher Ahmad
Position/Title: Director of Data and Academics
Department: Academics
Date of Submission (MM/DD/YYYY): 9/10/2024

Item Details
Title of Item: Teach Like a Champion Professional Development
Is this item a: X□ New Submission
□ Renewal
If Renewal: Please summarize any changes from the previous submission:

Approvals
Has this item been reviewed by:
X□ Superintendent
X□ Chief Business Officer (CBO) (If budget changes)
□ Director of Compliance (If plan changes)
□ Neither

Committee Review
Has this item been through the appropriate committee review process?
□ Yes XNo
If yes: Please specify which committee(s) and provide minutes or approval documentation:

If no: Explain why: Bringing the contract to the board for the first time

Deadline Information
Is there a submission deadline for this item?
x□ Yes □ No
If yes: Please indicate the deadline date (MM/DD/YYYY): 9/28/2024

Financial Information (if applicable):
Total Cost: $30,020
Is this expenditure included in the annual budget?
X□ Yes □ No
Please specify in which plan this expense is indicated:

4410	7435 (LREBG)

And 6762 Art and Music Grant

Coversheet

Executive Summary: Director of Academics, Data, and Performance

Section:	V. Action Items
Item:	C. Executive Summary: Director of Academics, Data, and Performance
Purpose:	Vote
Submitted by:	
Related Material:	Executive Summary for 9_17_2024 Board Meeting.pptx

Executive Summary:

Director of Academics, Data, and Performance

September 17, 2024

TCI

Cost: $30,524.26

Funding:4100 Textbooks and Materials, 0000-General Fund

Source: LCAP Action 1.1

TCI

What is it?

TCI's ***Social Studies Alive!*** program for elementary classrooms fosters curiosity with student-driven Inquiry Projects. Each unit in the program features a grade-appropriate Inquiry Project, where students explore a compelling question about social studies, conduct research, and write an evidence-based argument.

1. Gathering Visual Evidence

2. Developing Compelling Questions

3. Collecting Evidence

4. Building Additional Content Knowledge

5. Constructing an Argument

6. Taking Informed Action

Who is it for? Elementary K-5 students

Materials? Physical Textbooks + Online Digital Student Licenses

Teach Like a Champion

Cost: $30,020

Funding: AIPCS II: 6762 Arts, Music, and Instructional Materials Grant
AIPHS and AIMS MS - 7435 Learning Recovery Block Grant
Source:
7435 and 6762

Teach Like a Champion

What is it? Professional Development for the 2024-2025 School year.

Teach Like a Champion provides educators with a set of techniques, a shared vocabulary, and a framework for practice that equip teachers to achieve dramatic results with their students. Our resources are used by schools throughout the world.

Who is it for? All K-12 classroom teachers

Coversheet

September Employee Contracts FY24-25

Section: V. Action Items
Item: D. September Employee Contracts FY24-25
Purpose: Vote
Submitted by:
Related Material: September Employee Contracts Board Approval.pdf
September Contract Submission for Board Approval FY24-25.xlsx

AIMS K-12 College Prep Charter District
Board Submission Cover Letter

Submitter Information

Full Name: Tiffany Tung
Position/Title: Director of Program Compliance
Department: Program Compliance

Item Details

Title of Item: September Employee Contracts Board Approval
Is this item a: ☑ New Submission
☐ Renewal
If Renewal: Please summarize any changes from the previous submission:

Approvals

Has this item been reviewed and
☑ Superintendent
☑ Chief Business Officer (CBO) (If budget changes)
☐ Director of Compliance (If plan changes)
☐ Neither

Committee Review

Has this item been through the appropriate committee review process?
☑ Yes ☐ No
If yes: Please specify which committee(s) and provide minutes or approval documentation:
Will be reviewed during finance committee September 12, 2024.
If no: Explain why:

Deadline Information

Is there a submission deadline for this item?
☐ Yes ☑ No
If yes: Please indicate the deadline date (MM/DD/YYYY):

Financial Information (if applicable):

Total Cost: $
Is this expenditure included in the annual budget?
☑ Yes ☐ No
Please specify in which plan this expense is indicated:
☐ SPSA ☐ LCAP ☐ Other:

Notice

The following file is attached to this PDF. You will need to open this packet in an application that supports attachments to pdf files, e.g. Adobe Reader:

September Contract Submission for Board Approval FY24-25.xlsx

Coversheet

Executive Summary Epic Brokers FY24-25 Insurance

Section:	V. Action Items
Item:	E. Executive Summary Epic Brokers FY24-25 Insurance
Purpose:	Vote
Submitted by:	
Related Material:	AIMS Exec Memo EPIC Insurance Brokers FY24-25.docx Executive Summary Epic Brokers FY24-25 Insurance.pdf

American Indian Model Schools
A School at Work!

AIPCS I & II
Downtown Oakland Campus
171 12th Street
Oakland, CA 94607
Phone: 510.893.8701
Fax: 510.893.0345
Website: aimschools.org

AIPHS
Lakeview Campus
746 Grand Avenue
Oakland, CA 94610
Phone: 510.893.8701
Fax: 510.893.0345
Website: aimschools.org

AIMS K-12 COLLEGE PREP

2024-2025 Epic Brokers Executive Summary

AIMS K-12 College Prep, formerly known as American Indian Model Schools continues to partner with Epic Brokers to ensure adequate policies are selected for coverage for negligent employment, retention, supervision, investigation, reporting, and failing to protect someone from abuse. Whether perpetrated by a student, employee, officer, business invitee, or even school volunteer workers. Partnership with Epic Brokers will continue to protect our students and faculty.

Insurance Carriers

Epic Brokers negotiates on behalf of AIMS K-12 College Prep all insurance carriers for the FY 24-25 year. Below are the insurance carriers that AIMS K-12 College Prep will be working with.

- Great American
- Indian Harbor
- Technology Insurance Company
- State National
- AIG

Insurance Coverage

- Commercial Property
- Equipment Breakdown
- Crime
- General Liability
- Commercial Auto
- Commercial Umbrella
- Workers Compensation
- Management Liability
- Cyber
- Student Accident

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Year over year Insurance Comparison: FY 23-24 to FY 24-25

Coverage	Expiring 2023/2024	Renewal 2024/2025
Commercial Property	**Great American**	**Great American**
Building	$12,542,799	$13,797,079
Business Personal Property	$2,680,534	$2,841,366
Business Income Incl Extra Exp	$0	$0
Total Insured Values	$15,223,333	$16,638,445
Deductible Structure:		
All Other Perils	$1,000	$1,000
Flood	not covered	not covered
Earth Movement	not covered	not covered
Rate per $100 Values	$0.08	$0.10
Total Est. Annual Premium	**$12,412.00**	**$16,448.00**
Equipment Breakdown	**Great American**	**Great American**
Breakdown Limit	$15,473,333	$16,888,446
Deductible	$1,000	$1,000
Total Est. Annual Premium	**$1,250.00**	**$1,350.00**
Crime	**Great American**	**Great American**
Employee Theft	$50,000	$50,000
Forgery or Alteration	$50,000	$50,000
Money/Securities (Inside)	not covered	not covered
Money/Securities (Outside)	not covered	not covered
Computer Fraud	not covered	not covered
Deductible	$1,000	$1,000
Total Est. Annual Premium	**$285.00**	**$285.00**
General Liability	**Great American**	**Great American**
General Aggregate	$2,000,000	$2,000,000
Each Occurrence	$1,000,000	$1,000,000
Medical Expense	$5,000	$5,000
Professional Liability Aggregate	$2,000,000	$2,000,000
Professional Liability - Each Claim	$1,000,000	$1,000,000
Employee Benefits Liability - Agg	$1,000,000	$1,000,000
Employee Benefits Liability - Each Claim	$1,000,000	$1,000,000
Self Insured Retention	$1,000	$1,000
Abuse/Molestation - Aggregate	$1,000,000	$1,000,000
Abuse/Molestation - Ea Conduct	$1,000,000	$1,000,000
Total Est. # of Students	1,205	1,345
Rate per Student	33.28	32.66
Total Est. Annual Premium	**$40,098.00**	**$43,922.00**

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Coverage	Expiring 2023/2024	Renewal 2024/2025
Commercial Auto	**Great American**	**Great American**
Bodily Inj/Property Damage	$1,000,000	$1,000,000
Uninsured/Underinsured Motorist	$1,000,000	$1,000,000
Auto Medical	$5,000	$5,000
Hired/Non-Owned Liability	$1,000,000	$1,000,000
Deductible Structure:		
Hired Comp	$500	$500
Hired Collision	$500	$500
Comprehensive	$500	$500
Collision	$500	$500
# of Units	3	3
Rate per Unit	$5,004	$5,985
Total Est. Annual Premium	**$15,012.00**	**$17,956.00**
Commercial Umbrella	**Great American**	**Great American**
Aggregate	$4,000,000	$4,000,000
Each Occurrence	$4,000,000	$4,000,000
Self Insured Retention	$10,000	$10,000
U/L Policies	Auto, GL, EB, Abuse	Auto, GL, EB, Abuse
Total Est. Annual Premium	**$13,552.00**	**$20,711.00**
Workers Compensation (Feb 1- Feb 1)	**Technology Insurance Co**	**Technology Insurance Co**
Workers Compensation	Statutory	Statutory
Employers Liability	$1,000,000	$1,000,000
Total Est. Payroll	$8,657,830	$9,109,145
Experience Modifier	1.08	1.00
Net Rate	0.70	0.68
Total Est. Annual Premium	**$60,607.00**	**$62,079.00**
Management Liability	**Indian Harbor**	**Indian Harbor**
Annual Aggregate	$1,000,000	$1,000,000
Educators Legal Liability	$1,000,000	$1,000,000
Employment Practices Liability	$1,000,000	$1,000,000
Non-Monetary Defense Aggregate	$100,000	$100,000
Non-Monetary Defense Expense	$50,000	$50,000
Deducitble Structure:		
D&O/ELL	$50,000	$50,000
EPL	$50,000	$50,000
Non-Monetary Expense	$50,000	$50,000
Total Est. Annual Premium	**$51,863.00**	**$55,802.00**

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Oakland, CA 94610
Phone: 510.893.8701
Fax: 510.893.0345
Website: aimschools.org

Coverage	Expiring 2023/2024	Renewal 2024/2025
Cyber	**State National (CFC)**	**State National (CFC)**
Policy Aggregate	$1,000,000	$1,000,000
Breach Response	$1,000,000	$1,000,000
First Party Loss	$1,000,000	$1,000,000
Business Interruption	$1,000,000	$1,000,000
Contingent Business Interruption	$1,000,000	$1,000,000
Digital Asset Destruction, Data Retrieval	$1,000,000	$1,000,000
System Failure	$1,000,000	$1,000,000
Social Engineering & Cyber Crime Coverage	$1,000,000	$1,000,000
Reputational Loss Coverage	$1,000,000	$1,000,000
Breach Response and Remediation Expenses	$1,000,000	$1,000,000
Liability		
Deductible Structure:		
Each Incident, Claim, Loss	$5,000	$5,000
Reputational Loss Coverage	$5,000	
Total Est. Annual Premium (Incl fees & tax)	**$7,379.00**	**$7,680.00**
Student Accident - Base	**AIG**	**AIG**
Accidental Death Benefit	$25,000	$25,000
Accidental Dismemberment Benefit	$25,000	$25,000
Accident Medical Expense Benefit	$25,000	$25,000
Aggregate	$250,000	$250,000
Self Insured Retention	$0	$0
Rate per Student	$4.59	$5.75
# Students	1205	1345
Total Est. Annual Premium	**$5,530.00**	**$6,924.00**
Student Accident - CAT	**AIG**	**AIG**
Accident Medical	$6,000,000	$6,000,000
Self Insured Retention	$25,000	$25,000
Rate per Student	$0.86	$0.86
Total Est. Annual Premium	**$864.00**	**$974.00**
TOTAL EST. PROGRAM PREMIUM	**$208,852.00**	**$234,131.00**

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Claims 2023-2024

AIMS K-12 College Prep 2024-25 EPIC Insurance expenses and findings. There have been zero claims filed against property, liability and workers compensation policies. The school has received 4 claims against the management liability policy, 3 remain open as of 9/01/2024.

Insurance covers all locations under AIMS K-12; AIMS HS, AIMS Middle, AIPCS II.

Summary

For 2024-2025 EPIC Brokers Insurance, will facilitate in collaboration with AIMS K-12 College Prep to find ways to mitigate risk and negotiate lower insurance premiums while maintaining the integrity of the limits and coverage needed to meet contractual obligations and the safety of the students and employees of AIMS.

For 2024- 2025 total premium is $234,131.00 not inclusive of deductibles on claims filed. This provides insurance coverage for all school activities, site facilities, both ownership and leased operations.

AIMS K-12 College Prep Charter District
Board Submission Cover Letter

Submitter Information

Full Name: Tiffany Tung
Position/Title: Director of Program Compliance
Department: Program Compliance

Item Details

Title of Item: Executive Summary Epic Brokers FY24-25
Is this item a: ☑ New Submission
☐ Renewal
If Renewal: Please summarize any changes from the previous submission:

Approvals

Has this item been reviewed and
☑ Superintendent
☑ Chief Business Officer (CBO) (If budget changes)
☐ Director of Compliance (If plan changes)
☐ Neither

Committee Review

Has this item been through the appropriate committee review process?
☑ Yes ☐ No
If yes: Please specify which committee(s) and provide minutes or approval documentation:
Will be reviewed during finance committee September 12, 2024.
If no: Explain why:

Deadline Information

Is there a submission deadline for this item?
☐ Yes ☑ No
If yes: Please indicate the deadline date (MM/DD/YYYY):

Financial Information (if applicable):

Total Cost: $
Is this expenditure included in the annual budget?
☑ Yes ☐ No
Please specify in which plan this expense is indicated:
☐ SPSA ☐ LCAP ☐ Other:

Coversheet

The Board will Consider Approving a New Process for Employee Contract Signatures

Section:	V. Action Items
Item:	F. The Board will Consider Approving a New Process for Employee Contract Signatures
Purpose:	Vote
Submitted by:	
Related Material:	Board Proposal Employee Contract Board Signature.pdf Board Proposal _ Employee Contract Board Signature-2.docx

AIMS K-12 College Prep Charter District
Board Submission Cover Letter

Submitter Information

Full Name: Tiffany Tung
Position/Title: Director of Program Compliance
Department: Program Compliance

Item Details

Title of Item: Board Proposal Employee Contract Board Signatures
Is this item a: ☑ New Submission
☐ Renewal
If Renewal: Please summarize any changes from the previous submission:

Approvals

Has this item been reviewed and
☑ Superintendent
☑ Chief Business Officer (CBO) (If budget changes)
☐ Director of Compliance (If plan changes)
☐ Neither

Committee Review

Has this item been through the appropriate committee review process?
☑ Yes ☐ No
If yes: Please specify which committee(s) and provide minutes or approval documentation:
Will be reviewed during finance/governance committee September 12, 2024.
If no: Explain why:

Deadline Information

Is there a submission deadline for this item?
☐ Yes ☑ No
If yes: Please indicate the deadline date (MM/DD/YYYY):

Financial Information (if applicable):

Total Cost: $
Is this expenditure included in the annual budget?
☐ Yes ☐ No
Please specify in which plan this expense is indicated:
☐ SPSA ☐ LCAP ☐ Other:

AIMS K-12 College Prep Charter District

American Indian Public Charter School II (K-8)
171 12th St | Oakland | CA 94607
E elementary@aimsk12.org
T 510-893-8701
F 510-893-0345

AIMS College Prep Middle School
171 12th St | Oakland | CA 94607
E middleschool@aimsk12.org
T 510-893-8701
F 510-893-0345

AIMS College Prep High School
746 Grand Ave | Oakland | CA 94610
E highschool@aimsk12.org
T 510-220-5044
F 510-519-5549

www.AIMSK12.org

Proposal to AIMS K-12 Board of Directors: Employee Contract Board Signatures

Reason for Proposal: Following a review by our legal consultant F3 Law, it has been confirmed that an employment contract is not legally enforceable until it has been executed by both parties. As the employer in this scenario is AIMS K-12 Charter District, only the Governing Board holds the authority to enter into such contracts on behalf of the organization. For this reason, a signature from the Board is required on all employment contracts. This responsibility can be delegated to one authorized individual, who signs on behalf of the collective.

To ensure proper legal compliance and efficiency in processing contracts, the AIMS K-12 Compliance Team is proposing a streamlined process for securing Board signatures on employment contracts.

Proposed Process:

1. The AIMS Board will approve contracts through the established approval processes.
2. The Board will select and approve a member or agent of the board, who will be empowered to sign on its behalf. We propose the Executive Assistant to the Board of Directors for this role.
3. This designated Member/Agent will digitally apply the signature of the AIMS K-12 Board to the 'Signature of AIMS Board' section of each contract, along with the corresponding date of Board approval.
4. Fully executed contracts will then be submitted to the Compliance Team for tracking and recordkeeping, ensuring they are available for future audit purposes.

This process will enable the timely execution of contracts while maintaining proper oversight, legal compliance, and administrative efficiency.

School Board Resolution:

It is resolved that the AIMS K-12 Board of Directors will follow the proposed process starting in FY 24-25 moving forward for all employee contracts/extended contracts.

We respectfully request the Board's approval of this proposal.

Sincerely,
AIMS K-12 Compliance Team

Coversheet

Resolution for Educator Permits 2024-2025.

Section: V. Action Items
Item: G. Resolution for Educator Permits 2024-2025.
Purpose: Vote
Submitted by:
Related Material: Resolution for Educator Permits 2024-2025.pdf

AIMS K-12 College Prep Charter District
Board Submission Cover Letter

Submitter Information

Full Name: Marisol Magana
Position/Title: Director
Department: Health & School Support Services
Date of Submission (MM/DD/YYYY): 9/12/2024

Item Details

Title of Item: Resolution for educator permits 2024-2025
Is this item a: ☐ New Submission
☑ Renewal
If Renewal: Please summarize any changes from the previous submission:

Approvals

Has this item been reviewed by:

☐ Superintendent
☐ Chief Business Officer (CBO) (If budget changes)
☐ Director of Compliance (If plan changes)
☑ Neither

Committee Review

Has this item been through the appropriate committee review process?

☐ Yes ☑ No

If yes: Please specify which committee(s) and provide minutes or approval documentation:
This item will be presented at the finance committee meeting on 9/17/2024
If no: Explain why:

Deadline Information

Is there a submission deadline for this item?

☐ Yes ☑ No

If yes: Please indicate the deadline date (MM/DD/YYYY):

Financial Information (if applicable):

Total Cost: $ $1000-$2,000 per school
Is this expenditure included in the annual budget?

☐ Yes ☐ No

Please specify in which plan this expense is indicated:

☐ SPSA ☑ LCAP ☐ Other: EEBG

RESOLUTION OF THE BOARD OF EDUCATION OF THE AIMS K-12 COLLEGE PREP CHARTER DISTRICT

AIMS College Prep Middle School, American Indian Public Charter II & AIMS College Prep High School as AIMS K-12 College Prep Charter District

WHEREAS, the Board of Trustees of AIMS K-12 College Prep Charter District approves that permits submitted to California Teaching Credential be paid by AIMS K-12 College Prep Charter District. Permits such as 30-Day Substitute Permit, Short-Term Staff Permit, Provisional Internship Permit.

WHEREAS, the permit will be paid using AIMS K-12 credit card. If the employee decides to pay on their own then they will be able to request a reimbursement from their respective school site.

WHEREAS, the Director of Schools will identify funding sources in their revised plans for board approval. This final decision will be made by the Director of Schools in alignment with the overall budget and programmatic needs.

WHEREAS, this resolution is only valid for fiscal year 2024-2025 due to teacher shortage.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of as AIMS K-12 College Prep Charter District hereby authorizes that each school site determine the funds that will be used for the permit; on this 17th day of September 2024, by the following vote:

AYE:

NAY:

ABSTAIN:

RECUSED:

ABSENT:

CERTIFICATION

I, _____, hereby certify that the foregoing is a full, true, and correct copy of a Resolution adopted, at a Special Board Meeting of the Governing Board of the AIMS K-12 College Prep Charter District held on September 17, 2024.

Coversheet

Resolution for Surplus

Section: V. Action Items
Item: H. Resolution for Surplus
Purpose: Vote
Submitted by:
Related Material: Resolution for surplus.pdf

AIMS K-12 College Prep Charter District
Board Submission Cover Letter

Submitter Information

Full Name: Marisol Magana
Position/Title: Director
Department: Health & School Support Services
Date of Submission (MM/DD/YYYY): 9/12/2024

Item Details

Title of Item: Resolution for surplus of electronic equipment (e-waste)
Is this item a:
- ☐ New Submission
- ☑ Renewal

If Renewal: Please summarize any changes from the previous submission:
None

Approvals

Has this item been reviewed by:
- ☐ Superintendent
- ☐ Chief Business Officer (CBO) (If budget changes)
- ☐ Director of Compliance (If plan changes)
- ☑ Neither

Committee Review

Has this item been through the appropriate committee review process?
- ☐ Yes
- ☑ No

If yes: Please specify which committee(s) and provide minutes or approval documentation:

If no: Explain why:

Deadline Information

Is there a submission deadline for this item?
- ☐ Yes
- ☑ No

If yes: Please indicate the deadline date (MM/DD/YYYY):

Financial Information (if applicable):

Total Cost: $

Is this expenditure included in the annual budget?
- ☐ Yes
- ☐ No

Please specify in which plan this expense is indicated:
- ☐ SPSA
- ☐ LCAP
- ☐ Other:

RESOLUTION OF THE BOARD OF EDUCATION OF AIMS K-12 COLLEGE PREP CHARTER DISTRICT

WHEREAS, the Board of Trustees of AIMS K-12 College Prep Charter District has received from the Superintendent of Schools a list of AIMS K-12 personal property –i.e., electronic equipment (e-waste), Exhibit "A" deemed no longer required for school purposes, or that should be disposed of for the purpose of replacement, or that is unsatisfactory or not suitable for school use, collected from or at listed sites; and

WHEREAS, the Superintendent recommends that the Board declare said AIMS personal property listed in Exhibit "A" to be obsolete, surplus and for items to be disposed of pursuant to applicable law,

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustee authorizes and directs the Superintendent or designee to dispose of each item of the AIMS personal property approved and/or by sale, donation to a charitable organization or disposition in the local public dump upon compliance with the provisions of Education Code Sections 17545 and 17546, respectively. PASSED AND ADOPTED by the Board of Trustees of the AIMS K-12 College Prep Charter District, this 17th day of September 2024, by the following vote:

AYE:

NAY:

ABSTAIN:

RECUSED:

ABSENT:

CERTIFICATION

I _____hereby certify that the foregoing is a full, true and correct copy of a Resolution adopted, at a Special Board Meeting of the Governing Board of the AIMS K-12 College Prep Charter District held on September 17, 2024.

Exhibit A

12th Street

Device Type	Serial Number	Tag Number
Keyboard	n/a	n/a
Lenovo 100e 2nd Gen MTK	P204UBN7	5429
Insignia TV	NKCK2YA010066	2433
Lenovo 100e 2nd Gen MTK	YX01X1BA	4586
Creative T15 Wireless Speaker		4938
Creative T15 Wireless Speaker	W7MF1671143003825H	5012
Lenovo 100e 2nd Gen MTK	P204M8YR	1470
Lenovo 100e 2nd Gen MTK	P204UBPW	1491
Lenovo 100e	P202W87L	0642
Lenovo 100e 2nd Gen MTK	P2049DRK	1462
Lenovo 100e 2nd Gen AST	P208V6NP	2235
Lenovo 100e 2nd Gen MTK	P204M4D7	1403
Lenovo 100e 2nd Gen AST	P208V6CM	2172
AcerC731	NXGM8AA00165207CFB7600	0262
Acer CB3-111	NXMQNAA0015120F2A07600	
Lenovo 100e 2nd Gen MTK	P204UBN7	5429
Lenovo 100e 2nd Gen MTK	P204M4T2	1454
Lenovo 100e 2nd Gen MTK	P204MFFL	5299
Lenovo 100e 2nd Gen MTK		1380
Lenovo 100e	P202LV3X	1074
Lenovo 100e 2nd Gen MTK	P204MG12	1507
Lenovo 100e 2nd Gen MTK	P204LL4C	1365
Lenovo 100e 2nd Gen MTK	P204UCCP	5301
Dell P2419H	D65BRB3	3598
Dell Keyboard	n/a	n/a
Lenovo 100e 2nd Gen AST	P208SL7M	2264
Lenovo 100e 2nd Gen AST	P208S61G	2251
Lenovo 100e 2nd Gen AST	P208SLGT	2261
Lenovo 100e 2nd Gen AST	P208SLP6	2196
Lenovo 100e 2nd Gen MTK	P204UBWH	1425
Lenovo 100e 2nd Gen MTK	P204M7KF	1483
Lenovo 100e 2nd Gen AST	P208SLP2	2249
Lenovo 100e 2nd Gen MTK	P204MFGD	1480
Lenovo 100e 2nd Gen MTK	YX01WG6C	5441
Lenovo 100e 2nd Gen AST	P208V6R5	2311
Lenovo 100e 2nd	P202NBQH	0594
Lenovo 100e 2nd Gen MTK	YX01WG6C	5441
Lenovo 100e 2nd Gen MTK	YX01WRGK	4577
Lenovo 100e 2nd Gen MTK	P204UDJW	
Creative T15 Wireless Speaker	W7MF1671143004718F	5498
5 Chromebook Chargers		
Lenovo 100e 2nd Gen MTK	YX01X1TL	
Lenovo 100e	P202NFZT	0588
Lenovo 100e 2nd Gen MTK		
Lenovo 100e 2nd Gen MTK	YX01WGBG	4576
Lenovo 100e 2nd Gen MTK	P204LKUL	1394
Lenovo 100e 2nd Gen MTK	P204M4RS	1387
AcerC731	NXGM8AA0016511DCFB7600	0360
Lenovo 100e 2nd Gen MTK	YX01X1D7	4562
Lenovo 100e 2nd Gen MTK	P204UC1W	1350
Lenovo 100e 2nd Gen MTK	P204UCMH	1492
AcerC731	NXGM8AA00170228AF07600	0300
4qty USB Power Adapters		
Lenovo 100e 2nd Gen AST	P208V6R3	2177
Lenovo 100e 2nd Gen MTK	P204UBCQ	1435
4 Headphones		
Lenovo 100e Chromebook	P202RNJN	0664
Acer Chromebook 11 N7	NXGM8AA00165207D457600	0261
HP Chromebook 11A G6 EE	5CD91353X1	2058
Acer Chromebook 11 N7	NXGM8AA00165207B817600	0363
Acer Chromebook 11 N7	NXGM8AA00165207D287600	0286
Lenovo N22 Chromebook	LR06AMHN	0134
Lenovo 100e Chromebook 2nd Gen MTK	P204UBZ7	1521
Lenovo N22 Chromebook	LR06ALKD	0168
Lenovo N22 Chromebook	LR06AGZC	0028
Lenovo 100e Chromebook	P202WWEJ	
Acer Chromebook 11 N7	NXGM8AA001706015B37600	0371
Acer Chromebook 11 N7	NXGM8AA0016511DCB77600	
Acer Chromebook 11 N7	NXGM8AA00170228AD47600	0380
Acer Chromebook 11 N7	NXGM8AA00165207D327600	0362
Acer Chromebook 11 N7	NXGM8AA00170228B017600	0312
Lenovo N22 Chromebook	LR06AMBZ	0161
Acer Chromebook 11 N7	NXGM8AA00165207CFB7600	0268
Acer Chromebook 11 N7	NXGM8AA001706015847600	0408
Lenovo N22 Chromebook	LR06AHKX	0172
Lenovo 100e Chromebook 2nd Gen MTK	P204M4M7	1363
Lenovo N22 Chromebook	LR06AHSE	0169
Lenovo 100e Chromebook 2nd Gen MTK	P204M78Z	1367
Lenovo 100e Chromebook	P202K00W	0608
Lenovo 100e Chromebook 2nd Gen MTK	P204UAYU	1426
Lenovo N22 Chromebook	LR06AHRZ	0029
Lenovo N22 Chromebook	LR06ALQH	0505
Samsung XE500C13	0Q9T91GK509896E	1232
Lenovo 100e Chromebook	P202MUEX	0601
ASUS Chromebook C200	fbnocx16122746e	0124

High School

Device Type	Serial Number	Tag Number
Keyboards	n/a	n/a
Chargers	n/a	n/a
HDMI	n/a	n/a
Headphones	n/a	n/a
Powerstrips	n/a	n/a
Wacom Tablet	2EW0171000796	n/a
100e Chromebook 2nd Gen MTK	YX01X79B	3779
100e Chromebook 2nd Gen MTK	p207y6g0	3169
100e Chromebook 2nd Gen AST	p208s7mw	3322
100e Chromebook 2nd Gen MTK	p207xmbb	3062
100e Chromebook 2nd Gen MTK	YX01X8P5	3786
100e Chromebook 2nd Gen MTK	p207y68y	3056
100e Chromebook 2nd Gen AST	p208s7qw	3333
100e Chromebook 2nd Gen MTK	p207xwzh	3044
100e Chromebook 2nd Gen MTK	p207xtq7	3100
100e Chromebook 2nd Gen MTK	p207y6tz	4390
100e Chromebook 2nd Gen MTK	p207xtsh	3083
100e Chromebook 2nd Gen MTK	p207xww0	3032
100e Chromebook 2nd Gen MTK	p207y6dv	3077
100e Chromebook 2nd Gen MTK	p207y6dd	3121
100e Chromebook 2nd Gen AST	p208s7q9	3340
100e Chromebook 2nd Gen MTK	YX01X66H	3809
100e Chromebook 2nd Gen MTK	p207xx98	3031
100e Chromebook 2nd Gen AST	p208s7ka	3352
100e Chromebook 2nd Gen AST	p208s7m8	3337
100e Chromebook 2nd Gen MTK	p207xtqd	3096
HP x360 11 G3 EE	5CD116R29X	4497
100e Chromebook 2nd Gen MTK	p207y6ys	5657
100e Chromebook 2nd Gen MTK	YX0333XQ	4340
100e Chromebook 2nd Gen MTK	YX01X724	3769
100e Chromebook 2nd Gen MTK	p207y6tr	3193
100e Chromebook 2nd Gen AST	p208slqn	3315
100e Chromebook 2nd Gen MTK	p207xx45	3051
HP x360 11 G3 EE	5CD116R3Z8	4483
100e Chromebook 2nd Gen AST	p208sh20	3260
100e Chromebook 2nd Gen AST	p208s7m0	3284
100e Chromebook 2nd Gen MTK	YX0333WY	4363
100e Chromebook 2nd Gen MTK	p207y6yg	3119
100e Chromebook 2nd Gen MTK	p207srqm	3248
100e Chromebook 2nd Gen MTK	p207y70h	3201
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100e Chromebook 2nd Gen MTK	p207y6p7	3088
100e Chromebook 2nd Gen MTK	p207y6f6	3092
100e Chromebook 2nd Gen MTK	p207y6e9	3213
100e Chromebook 2nd Gen MTK	p207y6t4	3141
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100e Chromebook 2nd Gen MTK	p207y6ve	3164
100e Chromebook 2nd Gen MTK	YX01X905	5650
100e Chromebook 2nd Gen AST	p208s7jl	3339
100e Chromebook 2nd Gen MTK	p207y6ad	3152
100e Chromebook 2nd Gen MTK 2	yx0332s0	4327
HP x360 11 G3 EE	5CD116R3BQ	5509
HP x360 11 G3 EE	5CD116R47D	5527
HP x360 11 G3 EE	5CD116R4BT	4454

ASUS Chromebook C200	FBN0CX16113546C	0122							
ASUS Chromebook C200	FBNOCX161437462	0128							
Lenovo N22 Chromebook	LR06ALM7	0175							
Lenovo N22 Chromebook	LR06AN8U	0149							
Lenovo N22 Chromebook	LR06AHNR	0166							
Lenovo 100e Chromebook	P202NCBU	0587							
ASUS Chromebook C200	E5N0CX91093522G	0107							
Lenovo 100e Chromebook 2nd Gen MTK	P204UAXU	1393							
Lenovo N22 Chromebook	LR06AMGA	0162							
Lenovo N22 Chromebook	LR06AM9U	0147							
ASUS Chromebook C200	36N0CX635854256	0007							
ASUS Chromebook C200	FBN0CX161685468	0071							
Acer Chromebook 11 N7	NXMQNAA0035251ABA37600	0196							
Acer Chromebook 11 N7	NXGM8AA00170228AB07600	0281							
ASUS Chromebook C200	E5N0CX91066122F	0106							
Acer Chromebook 11 N7	NXGM8AA00165207D567600	0346							
ASUS Chromebook C200	E6N0CX635943255	0015							
ASUS Chromebook C200	EAN0CX167604415	0008							
ASUS Chromebook C200	E6N0CX635859258	0019							
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Dell Chromebook 3100	3RXHN73	2653							
Acer Chromebook 11 N7	NXGM8AA00165207D157600	0328							
Acer Chromebook 11 N7	NXGM8AA00165207B417600	0352							
Dell Chromebook 3100	BB4MN73	2667							
Lenovo 100e Chromebook 2nd Gen MTK	P204M78L	1471							
Lenovo 100e Chromebook 2nd Gen MTK	P204ULVY	1417							
HP Chromebook 11MK G9 EE	5CD1191LN4	5074							
Lenovo 100e Chromebook	P202M3VR	0686							
Acer Chromebook 11 N7	NXGM8AA00165207D2E7600	0359							
Dell 3100 Chromebook Non Touch	11CM983	3509							
Dell 3100 Chromebook Non Touch	8VGH983	3520							
Lenovo 100e Chromebook 2nd Gen MTK	P204LLZU	1443							
Lenovo 100e 2nd Gen AMD	P208V65E	2186							
Lenovo 100e Chromebook 2nd Gen MTK	P204M4MM	6053							
ASUS Chromebook C200	FBN0CX161290466	0125							
Lenovo 100e Chromebook 2nd Gen MTK	P204MFCD	1379							
Lenovo 100e 2nd Gen AMD	P208V6MQ	2309							
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Lenovo 100e Chromebook 2nd Gen MTK	P204LLFK	1457							
Lenovo 100e Chromebook 2nd Gen MTK	P204MFE1	1534							
HP Chromebook 11MK G9 EE	5CD124G8B1	5064							
Lenovo 100e Chromebook 2nd Gen MTK	P204UC01	1546							
Lenovo 100e Chromebook 2nd Gen MTK	P204LLFL	1444							
ASUS Chromebook C200	E5N0CX910929223	0100							
ASUS Chromebook C200	E5N0CX911212224	0094							
ASUS Chromebook C200	E5N0CX910719223	0097							
Acer Chromebook 11 N7	NXGM8AA001706015DA7600	0367							
Dell 3100 Chromebook Non Touch	8MR1983	3518							
Lenovo 100e Chromebook	P202WZ4N	0673							
Lenovo 100e Chromebook 2nd Gen MTK	P204M4D8	1391							
Lenovo 100e 2nd Gen AMD	P208SGKH	2238							
Lenovo 100e Chromebook 2nd Gen MTK	P204M4ND	1388							
Lenovo 100e Chromebook 2nd Gen MTK	P204M4MA	1399							
Lenovo 100e Chromebook	P202QCXM	1067							
Acer Chromebook 11 N7	NXGM8AA0016511DD107600	0385							
Lenovo N22 Chromebook	LR06AGZB	0141							
ASUS Chromebook C200	FBN0CX161680465								
Samsung XE500C13 Chromebook	0Q9T1GK601100D	1242							
Acer Chromebook 11 N7	NXGM8AA00170228AE87600	0267							
Acer Chromebook 11 N7	NXGM8AA001651237E77600	0398							
Acer Chromebook 11 N7	NXGM8AA00165207D417600	0264							
ASUS Chromebook C200	FBN0CX161228467								
ASUS Chromebook C200	FBN0CX161680465	0054							
ASUS Chromebook C200	E6N0CX63581525A	0004							
Lenovo 100e Chromebook	P202X25J	0653							
Acer Chromebook 11 N7	NXGM8AA00170228B067600	0273							
Acer Chromebook 11 N7	NXGM8AA0016511DC8E7600	0403							
Lenovo 100e Chromebook	P202MUGS	0646							
Lenovo 100e Chromebook 2nd Gen MTK	P204LTQN	1498							
100e Gen 2 AST	P208TQ4A	2148							
Lenovo 100e Chromebook 2nd Gen MTK	P204ME4Y	1473							
Lenovo 100e Chromebook 2nd Gen MTK	P204UBQ1	1497							
Lenovo 100e Chromebook 2nd Gen MTK	P2049F21	1468							
Lenovo 100e Chromebook	P202NG1E	1034							
Lenovo 100e Chromebook	P202X4XZ	0564							
Lenovo 100e 2nd Gen AST	P208S6EZ	2291							
Lenovo 100e 2nd Gen AST	P208SLQR	2299							
Lenovo 100e Chromebook 2nd Gen MTK	P204UBPE	1404							
Lenovo 100e 2nd Gen AMD	P208SDN6	2265							
Lenovo 100e 2nd Gen AMD	P208SLK6	2292							
Lenovo 100e 2nd Gen AMD	P208V66R	None							
Lenovo 100e Chromebook 2nd Gen MTK	P204LLVM	1345							
Lenovo 100e 2nd Gen AMD	P208SL8D	2273							
Lenovo 100e Chromebook 2nd Gen MTK	P204UAYY	1386							
Lenovo 100e Chromebook	P202TSMX	0648							
Lenovo 100e Chromebook	P202MUMD	0687							
Lenovo 100e Chromebook	P202QD35	None							

Lenovo 100e Chromebook 2nd Gen MTK	P204M4MZ	1557							
Lenovo 100e Chromebook 2nd Gen MTK	P204M4UG	1554							
Lenovo 100e Chromebook	P202PLTU	0562							
Lenovo 100e Chromebook 2nd Gen MTK	P204M750	1408							
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Lenovo 100e Chromebook 2nd Gen MTK	P204UAYF	1494							
Lenovo 100e Chromebook 2nd Gen MTK	P204UAWY	1502							
Lenovo 100e Chromebook 2nd Gen MTK	P204UB5K	1351							
Lenovo 100e Chromebook 2nd Gen MTK	P208V6QJ	2322							
Lenovo 100e Chromebook 2nd Gen MTK	P204ME4X	1519							
Lenovo 100e Chromebook 2nd Gen MTK	P204UBNQ	1448							
Lenovo 100e Chromebook 2nd Gen MTK	P202NF58	1007							
Lenovo 100e Chromebook 2nd Gen MTK	P208V6NB	2303							
Lenovo 100e Chromebook 2nd Gen MTK	P208V63G	2320							
Lenovo 100e Chromebook 2nd Gen MTK	P204MG0M	1501							
Lenovo 100e Chromebook 2nd Gen MTK	P208SH64	2207							
Lenovo 100e Chromebook 2nd Gen MTK	P208TPS3	2166							
Lenovo 100e 2nd Gen AST	P208V6FH	2162							
Lenovo 100e 2nd Gen AST	P208V6BV	2220							
Lenovo 100e 2nd Gen AMD	P208S5SV	2248							
Lenovo 100e Chromebook 2nd Gen MTK	P204UB6D	1559							
Lenovo 100e 2nd Gen AST	P208SGKV	2287							
Lenovo 100e Chromebook	P202M9JT	5297							
Lenovo 100e Chromebook 2nd Gen MTK	P204UBSU	1376							
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Lenovo 100e 2nd Gen AMD	P208V6HA	2328							
Lenovo 100e 2nd Gen AMD	P208V6BM	2217							
Lenovo 100e 2nd Gen AST	P208SLNH	2255							
Lenovo 100e 2nd Gen AMD	P208V688	2153							
HP Chromebook 11A G6 EE	5CD91359PL	2046							
HP Chromebook 11A G6 EE	5CD91353M3	2051							
HP Chromebook 11A G6 EE	5CD91353X6	2103							
HP Chromebook 11MK G9 EE	5CD124FYWJ	5153							
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HP Chromebook 11MK G9 EE	5CD1191L6Y	5059							
Dell 3100 Touch Chromebook rm205	7CJNN73	2644							
Lenovo 100e 2nd Gen AMD	P208V6XF	2330							
Lenovo 100e Chromebook 2nd Gen MTK	YX01X26B	4523							
Lenovo 100e Chromebook	P202NT9T	1051							
Lenovo 100e Chromebook	P202NY48	1078							
Acer Chromebook 11 N7	NXGM8AA00170228AE57600	0298							
Acer Chromebook 11 N7	NXGM8AA00165207D3C7600	0326							
Acer Chromebook 11 N7	NXGM8AA0016511DCEA7600	0387							
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Acer Chromebook 11 N7	NXGM8AA00165207D317600	0317							
Acer Chromebook 11 N7	NXGM8AA00165207BD77600	0274							
ASUS Chromebook C200	E6N0CX25955524B	0006							
Acer Chromebook 11 N7	NXGM8AA00165207C5B7600	0446							
Acer Chromebook 11 N7	NXGM8AA0016511DD327600	0382							
Acer Chromebook 11 N7	NXGM8AA00165207D3E7600	0393							
Acer Chromebook 11 N7	NXGM8AA00170228A957600	0384							
Lenovo 100e Chromebook 2nd Gen MTK	P204ME3D	1518							
Samsung Notebook 500c	0Q9T91CK400552F	1237							
Acer Chromebook c731	NXGM8AA00170228AB57600	0278							
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ASUS Chromebook C200	FBN0CX16166846F	0039							
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HP Chromebook 11A G6 EE	5CD91353XW	2068							
HP Chromebook 11A G6 EE	5CD91355S3	2021							
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ASUS Chromebook C200	FBN0CX161266463	0064							
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Lenovo 100e 2nd Gen AMD	P208V6E3	2184							
Lenovo 100e 2nd Gen AMD	P208V6E5	2154							
Lenovo 100e 2nd Gen AMD	P208SH6F	2284							
Lenovo 100e Chromebook	P202LW4Z	1069							
Lenovo 100e 2nd Gen AMD	P208V6N3	2321							
Lenovo 100e Chromebook 2nd Gen MTK	P204MF8P	1535							
Lenovo 100e Chromebook 2nd Gen MTK	P204UCCF	1488							
Lenovo 100e Chromebook	P202V6AB	0652							
Lenovo 100e Chromebook 2nd Gen MTK	P204MDFD	1567							
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Acer Chromebook 11 (CB3-111, C730, C730E)	NXMQNAA0035251A9B27600	None							
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Acer Chromebook 11 (CB3-111, C730, C730E)	NXMQNAA0035250406B7600	0202							
Acer Chromebook 11 N7 (C731, C731T)	NXGM8AA0016511DCD07600	None							
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ASUS Chromebook C200	E5N0CX910682222	0075							
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Lenovo N22 Chromebook	LR06AGSJ	0159							
Lenovo N22 Chromebook	LR06AH0Q	0144							
Lenovo N22 Chromebook	LR06AP7Q	0155							
Lenovo N22 Chromebook	LR06AP43	0130							

Lenovo N22 Chromebook	LR06AP32	0027							
ASUS Chromebook C200	FBN0CX16172046F	0056							
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Acer Chromebook 11	NXMQNAA0035251B0467600	0200							
Acer Chromebook 11	NXMQNAA00350409F477600	0204							
Acer CB3-111	NXMQNAA00150600A557600	0187							
Lenovo 100e Chromebook	P202NK4R	0634							
Lenovo 100e Chromebook 2nd Gen MTK	P204UAXQ	1348							
Lenovo N22-20 Chromebook	Lr06amem	0167							
Lennvo N22-20	LR06AGSB	0173							
Lennvo N22-20	LR06AHSN	0152							
Dell inspiron	JLF5NQ2	none							
Dell Inspiron	3H3HMQ2	none							
Acer Laptop	NXGD3AA00163402B787600	0427							
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Lenovo 100e 2nd Gen AMD	P208V6PT	2145							
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Lenovo 100e 2nd Gen AMD	P208S667	2266							
Lenovo 100e Chromebook 2nd Gen MTK	P2049ELM	1467							
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Lenovo 100e Chromebook	P202QD07	1085							
Lenovo 100e Chromebook	P208SLEZ	2212							
Lenovo 100e Chromebook	P202NEXL	0590							
Lenovo 100e Chromebook	P202M9QY	0657							
Lenovo 100e Chromebook	P202VHGP	0640							
Lenovo 100e Chromebook	P202UFRJ	0563							
Lenovo 100e Chromebook	P204UCNJ	1409							
Lenovo 100e Chromebook	P202Q29F	0689							
Lenovo 100e 2nd Gen AMD	P208SLGL	2205							
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Lenovo 100e Chromebook	P202NKH1	0671							
Lenovo 100e Chromebook	P202NFAX	0556							
Lenovo 100e 2nd Gen AST	P208V6NM	2218							
Lenovo 100e 2nd Gen AMD	P208SL87	2213							
HP Chromebook 11A G6 EE/ HP Chromebook 1	5CD913526L	2089							
Dell 3100 Touch Chromebook	B55NN73	2796							
HP Chromebook 11MK G9 EE	5CD24816PL	5222							
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Dell 3100 Chromebook Non Touch	37ML983	3617							
Dell 3100 Chromebook Non Touch	7N3H983	3508							
acer middle school chromebook	NXGM8AA00170228AF07600	0300							
Lenovo 100e Chromebook 2nd Gen MTK	P204M761	1533							
HP Chromebook 11MK G9 EE	5CD124FXFL	5030							
Dell Chomebook 11	3QSHQN2	None							
Lenovo N23	YD01F2PS	None							
Lenovo 100e Chromebook 2nd Gen MTK	P204LL42	1459							
Lenovo 100e Chromebook 2nd Gen MTK	YX01WRCC	4580							
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Lenovo 100e Chromebook 2nd Gen MTK	P204M6XN	1456							
Lenovo 100e Chromebook 2nd Gen MTK	P204UBUX	1493							
Lenovo 100e Chromebook 2nd Gen AST	P208V6HC	2324							
Lenovo 100e Chromebook	P202NFV5	0612							
Lenovo 100e Chromebook 2nd Gen MTK	YX01X1HD	4535							
Lenovo 100e Chromebook 2nd Gen AMD	P208SGL7	2294							
Lenovo 100e Chromebook 2nd Gen MTK	P204M4QQ	1516							
Dell Chromebook 3100 Non-Touch	B5SN393	3613							
Dell Chromebook 3100	J75M983	2867							
Lenovo 100e 2nd Gen AMD	P208SH6E	2227							

Acer Chromebook 11 N7 (C731, C731T)	NXGM8AA00165207A8E7600	0260	[redacted]						
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Samsung Notebook 500c	0Q9T91JK612770F	1259							
Samsung Notebook 500c	0Q9T91JK703931Z	1255							
Samsung Notebook 500c	0Q9T91GK508949Z	1240							
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Samsung Notebook 500c	BA68-11519A10	1258							
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Samsung Notebook 500c	0Q9T91GJ615167L	1254							
Samsung Notebook 500c	0Q9T91GK309131M	1231							
Samsung Notebook 500c	0Q9T91CK502965V	1236							
Creative T15 Wireless Speaker	W7MF1671109003117D	4930							
Lenovo 100e	P202NCC8	1076							

Coversheet

Consulting Agreement - Intelligent Connectivity

Section:	V. Action Items
Item:	I. Consulting Agreement - Intelligent Connectivity
Purpose:	Vote
Submitted by:	
Related Material:	Consulting Agreement - Intelligent Connectivity.pdf

AIMS K-12 College Prep Charter District
Board Submission Cover Letter

Submitter Information

Full Name: Marisol Magana
Position/Title: Director
Department: Health & School Support Services
Date of Submission (MM/DD/YYYY): 9/12/2024

Item Details

Title of Item: Consulting Agreement with Intelligent Connectivity
Is this item a: ☐ New Submission
☑ Renewal
If Renewal: Please summarize any changes from the previous submission:
None

Approvals

Has this item been reviewed by:

☐ Superintendent
☐ Chief Business Officer (CBO) (If budget changes)
☐ Director of Compliance (If plan changes)
☐ Neither

Committee Review

Has this item been through the appropriate committee review process?

☐ Yes ☑ No

If yes: Please specify which committee(s) and provide minutes or approval documentation:

If no: Explain why:
This will be presented at the finance committee meeting on 9/17/2024

Deadline Information

Is there a submission deadline for this item?

☐ Yes ☑ No

If yes: Please indicate the deadline date (MM/DD/YYYY):

Financial Information (if applicable):

Total Cost: $

Is this expenditure included in the annual budget?

☑ Yes ☐ No

Please specify in which plan this expense is indicated:

☐ SPSA ☐ LCAP ☐ Other:

CONSULTING AGREEMENT

THIS CONSULTING AGREEMENT (the "Agreement") is dated this _____day of _____, _____.

CLIENT	CONSULTANT
American Indian Model School 171 12th Street Oakland, CA 94607 (the "Client")	Clive Isip (dba Intelligent Connectivity) (the "Consultant")

BACKGROUND

A. The Client is of the opinion that the Consultant has the necessary qualifications, experience and abilities to provide consulting services to the Client.

B. The Consultant is agreeable to providing such consulting services to the Client on the terms and conditions set out in this Agreement.

IN CONSIDERATION OF the matters described above and of the mutual benefits and obligations set forth in this Agreement, the receipt and sufficiency of which consideration is hereby acknowledged, the Client and the Consultant (individually the "Party" and collectively the "Parties" to this Agreement) agree as follows:

SERVICES PROVIDED

1. The Client hereby agrees to engage the Consultant to provide the Client with the following consulting services (the "Services"):
    - Provide strategic management advice, troubleshoot technical issues, offer expertise in areas such as hardware, software, networks, security, and project management in order to integrate and maximize the value of IT systems.
    - Provide hardware/software/cloud items and services.
2. The Services will also include any other tasks which the Parties may agree on. The Consultant hereby agrees to provide such Services to the Client.

TERM OF AGREEMENT

3. The term of this Agreement (the "Term") will begin on the date of this Agreement and will remain in full force and effect indefinitely until terminated as provided in this Agreement.

4. In the event that either Party wishes to terminate this Agreement, that Party will be required to provide 60 days' written notice to the other Party. The Consultant has 45 days to remediate reasonable service issues with the Client.

5. In the event that either Party breaches a material provision under this Agreement, the nondefaulting Party may terminate this Agreement immediately and require the defaulting Party to indemnify the non-defaulting Party against all reasonable damages.

6. This Agreement may be terminated at any time by mutual agreement of the Parties.

7. Except as otherwise provided in this Agreement, the obligations of the Consultant will end upon the termination of this Agreement.

PERFORMANCE

8. The Parties agree to do everything necessary to ensure that the terms of this Agreement take effect.

CURRENCY

9. Except as otherwise provided in this Agreement, all monetary amounts referred to in this Agreement are in USD (US Dollars).

COMPENSATION

10. The Consultant will charge the Client for the Services at the rate of **$150.00** per hour (the "Compensation") for first year of this Agreement. For the second and ensuing years, the Consultant reserves the right to increase the rate to a reasonable level as warranted by the services being required.

11. Invoices submitted by the Consultant to the Client are due within 15 days of receipt.

REIMBURSEMENT OF EXPENSES

13. The Consultant will be reimbursed from time to time for reasonable and necessary expenses incurred by the Consultant in connection with providing the Services.

14. All expenses must be pre-approved by the Client.

INTEREST ON LATE PAYMENTS

15. Interest payable on any overdue amount or an unpaid amount under this Agreement is charged at a rate of 2.00% per month, until the balance is paid.

CONFIDENTIALITY

16. Confidential information (the "Confidential Information") refers to any data or information relating to the Client, whether business or personal, which would reasonably be considered to be private

    or proprietary to the Client and that is not generally known and where the release of that Confidential Information could reasonably be expected to cause harm to the Client.

17. The Consultant agrees that they will not disclose, divulge, reveal, report or use, for any purpose, any Confidential Information which the Consultant has obtained, except as authorized by the Client or as required by law. The obligations of confidentiality will apply during the Term and will end on the termination of this Agreement except in the case of any Confidential Information which is a trade secret in which case those obligations will last indefinitely.

18. All written and oral information and material disclosed or provided by the Client to the Consultant under this Agreement is Confidential Information regardless of whether it was provided before or after the date of this Agreement or how it was provided to the Consultant.

OWNERSHIP OF INTELLECTUAL PROPERTY

19. All intellectual property and related material, including any trade secrets, moral rights, goodwill, relevant registrations or applications for registration, and rights in any patent, copyright, trademark, trade dress, industrial design and trade name (the "Intellectual Property") that is developed or produced under this Agreement, is a "work made for hire" and will be the sole property of the Client. The use of the Intellectual Property by the Client will not be restricted in any manner.

RETURN OF PROPERTY

21. Upon the expiration or termination of this Agreement, the Consultant will return to the Client any property, documentation, records, or Confidential Information which is the property of the Client.

CAPACITY/INDEPENDENT CONTRACTOR

22. In providing the Services under this Agreement it is expressly agreed that the Consultant is acting as an independent contractor and not as an employee. The Consultant and the Client acknowledge that this Agreement does not create a partnership or joint venture between them and is exclusively a contract for service. The Client is not required to pay, or make any contributions to, any social security, local, state or federal tax, unemployment compensation, workers' compensation, insurance premium, profit-sharing, pension or any other employee benefit for the Consultant during the Term. The Consultant is responsible for paying, and complying with reporting requirements for, all local, state and federal taxes related to payments made to the Consultant under this Agreement.

RIGHT OF SUBSTITUTION

23. Except as otherwise provided in this Agreement, the Consultant may, at the Consultant's absolute discretion, engage a third party sub-contractor to perform some or all of the obligations of the Consultant under this Agreement and the Client will not hire or engage any third parties to assist with the provision of the Services.

24. In the event that the Consultant hires a sub-contractor:

- the Consultant will pay the sub-contractor for its services and the Compensation will remain payable by the Client to the Consultant.

- for the purposes of the indemnification clause of this Agreement, the sub-contractor is an agent of the Consultant.

AUTONOMY

25. Except as otherwise provided in this Agreement, the Consultant will have full control over working time, methods, and decision making in relation to provision of the Services in accordance with the Agreement. The Consultant will work autonomously and not at the direction of the Client. However, the Consultant will be responsive to the reasonable needs and concerns of the Client.

EQUIPMENT

26. Except as otherwise provided in this Agreement, the Consultant will provide at the Consultant's own expense, any and all equipment, software, materials and any other supplies necessary to deliver the Services in accordance with the Agreement.

NO EXCLUSIVITY

27. The Parties acknowledge that this Agreement is non-exclusive and that either Party will be free, during and after the Term, to engage or contract with third parties for the provision of services similar to the Services.

NOTICE

28. All notices, requests, demands or other communications required or permitted by the terms of this Agreement will be given in writing and delivered to the Parties:

a. American Indian Model School

b. Clive Isip (dba Intelligent Connectivity)

Either Party may from time to time notify the other, and will be deemed to be properly delivered (a) immediately upon being served personally and/or (b) electronic mail.

INDEMNIFICATION

29. Except to the extent paid in settlement from any applicable insurance policies, and to the extent permitted by applicable law, each Party agrees to indemnify and hold harmless the other Party, and its respective affiliates, officers, agents, employees, and permitted successors and assigns against any and all claims, losses, damages, liabilities, penalties, punitive damages, expenses, reasonable legal fees and costs of any kind or amount whatsoever, which result from or arise out of any act or omission of the indemnifying party, its respective affiliates, officers, agents, employees, and permitted successors and assigns that occur in connection with this Agreement. This indemnification will survive the termination of this Agreement.

MODIFICATION OF AGREEMENT

30. Any amendment or modification of this Agreement or additional obligation assumed by either Party in connection with this Agreement will only be binding if evidenced in writing signed by each Party or an authorized representative of each Party.

TIME OF THE ESSENCE

31. Time is of the essence in this Agreement. No extension or variation of this Agreement will operate as a waiver of this provision.

ASSIGNMENT

32. The Consultant will not voluntarily, or by operation of law, assign or otherwise transfer its obligations under this Agreement without the prior written consent of the Client.

ENTIRE AGREEMENT

33. It is agreed that there is no representation, warranty, collateral agreement or condition affecting this Agreement except as expressly provided in this Agreement.

ENUREMENT

34. This Agreement will enure to the benefit of and be binding on the Parties and their respective heirs, executors, administrators and permitted successors and assigns.

TITLES/HEADINGS

35. Headings are inserted for the convenience of the Parties only and are not to be considered when interpreting this Agreement.

GENDER

36. Words in the singular mean and include the plural and vice versa. Words in the masculine mean and include the feminine and vice versa.

GOVERNING LAW

37. This Agreement will be governed by and construed in accordance with the laws of the State of California.

SEVERABILITY

38. In the event that any of the provisions of this Agreement are held to be invalid or unenforceable in whole or in part, all other provisions will nevertheless continue to be valid and enforceable with the invalid or unenforceable parts severed from the remainder of this Agreement.

WAIVER

39. The waiver by either Party of a breach, default, delay or omission of any of the provisions of this Agreement by the other Party will not be construed as a waiver of any subsequent breach of the same or other provisions.

ACCEPTED BY Client Recipient:

American Indian Model School

Name:

Position:

Date:

Signature:

Clive Isip (dba Intelligent Connectivity)

Name:

Position:

Date:

Signature:

Coversheet

AIMS Athletics - HS BACSAC Fees

Section: V. Action Items
Item: J. AIMS Athletics - HS BACSAC Fees
Purpose: Vote
Submitted by:
Related Material: AIMS Athletics - HS BACSAC Fees.pdf

AIMS K-12 College Prep Charter District
Board Submission Cover Letter

Submitter Information

Full Name: **Julia Li**

Position/Title: **Director of Schools**

Department: **AIMS Athletics**

Item Details

Title of Item: **BACSAC Fees for HS Athletics**

Is this item a: ☐ New Submission

☒ Renewal

IfRenewal: Pleasesummarizeanychangesfromthepreviussubmission:

Some fees have increased through the BACSAC League. The itemized fees have already been approved at the September 4th Board Meeting and Finance Meeting, but this invoice with all fees needs approval.

Approvals

Has this item been reviewed and

☒ Superintendent

☒ ChiefBusinessOfficer(CBO)(Ifbudgetchanges)

☒ Director of Compliance (If plan changes)

☐ Neither

Your paragraph text

Committee Review

Has this item been through the appropriate committee review process?

☒ Yes ☐ No

Ifyes: Pleasespecifywhichcommittee(s)andprovideminutesorapprovaldocumentation:

The Sports budget was Board approved on September 4th, 2024.

Ifno: Explainwhy:

Deadline Information

Is there a submission deadline for this item?

☐ Yes ☒ No

Ifyes: Pleaseindicatethedeadlinedate(MM/DD/YYYY): _____

Financial Information (if applicable):

Total Cost: $ **21,600**

Is this expenditure included in the annual budget?

☒ Yes ☐ No

Please specify in which plan this expense is indicated:

☐ SPSA ☐ LCAP ☒ Other: **24-25 AIMS Sports Budget**

End of the Board Submission Cover Letter | Version: Spring 2024

INVOICE

Bay Area Charter School Athletic Conference
1033 Shoreline Dr
San Mateo, CA 94404-2004

ro s ario @ b acs ac. o rg
+1 (407) 924-5638
www.bacsac.org

Bill to
Natalie Glass
AIMS College Prep High School
746 Grand Avenue
Oakland, CA 94610

Invoice details
Invoice no.: 1284
Terms: Net 45
Invoice date: 07/15/2024
Due date: 08/29/2024

#	Date	Product or service	Description	Qty	Rate	Amount
1.		**Membership 2024-25**	Annual Membership	1	$3,300.00	$3,300.00
2.		**Cross Country**	Includes facility rentals, officiating & administrative charges per sport.	1	$700.00	$700.00
3.		**Girls Volleyball**	Includes court rentals, officiating & administrative charges per sport.	1	$2,900.00	$2,900.00
4.		**Fall Boys Soccer**	Includes facility rentals, officiating & administrative charges per sport.	1	$3,200.00	$3,200.00
5.		**Girls Basketball**	Includes court rentals, officiating & administrative charges per sport.	1	$2,700.00	$2,700.00
6.		**Boys Basketball**	Includes court rentals, officiating & administrative charges per sport.	1	$2,700.00	$2,700.00
7.		**Spring Girls Soccer**	Includes field rentals, officiating & administrative charges per sport.	1	$3,200.00	$3,200.00
8.		**Boys Volleyball**	Includes court rentals, officiating & administrative charges per sport.	1	$2,900.00	$2,900.00

Total **$21,600.00**

Note to customer

Make Check Payable to: BACSAC
Send to:
BACSAC

c/o Peter Hanley
1033 Shoreline Dr.
San Mateo, CA 94404

Coversheet

Epicenter

Section: V. Action Items
Item: K. Epicenter
Purpose: Vote
Submitted by:
Related Material: Ombudsman EpiCenter cover ltr 083024.pdf
AIMS K12 College Prep Charter District Epicenter Agreement (2).pdf

AIMS K-12 College Prep Charter District
Board Submission Cover Letter

Submitter Information

Full Name: Eric Haar
Position/Title: Ombudsman
Department: Ombudsman's Office
Date of Submission (MM/DD/YYYY): 8/28/2024

Item Details

Title of Item: EpiCenter contract
Is this item a:
- ☐ New Submission
- ☑ Renewal

If Renewal: Please summarize any changes from the previous submission:
The EpiCenter contract renews automatically every year

Approvals

Has this item been reviewed by:
- ☐ Superintendent
- ☐ Chief Business Officer (CBO) (If budget changes)
- ☐ Director of Compliance (If plan changes)
- ☑ Neither

Committee Review

Has this item been through the appropriate committee review process?
- ☐ Yes
- ☑ No

If yes: Please specify which committee(s) and provide minutes or approval documentation:

If no: Explain why:
This contract was Board approved in November 2023.

Deadline Information

Is there a submission deadline for this item?
- ☐ Yes
- ☑ No

If yes: Please indicate the deadline date (MM/DD/YYYY):

Financial Information (if applicable):

Total Cost: $ 14,600
Is this expenditure included in the annual budget?
- ☑ Yes
- ☐ No

Please specify in which plan this expense is indicated:
- ☐ SPSA
- ☐ LCAP
- ☑ Other:

EPICENTER

Professional Services Agreement

Whereas, this **PROFESSIONAL SERVICES AGREEMENT** ("Agreement") between **the Institute for Excellence in Education, dba National Charter Schools Institute** (hereafter referred to as the "Institute"), and AIMS K12 College Prep Charter District (hereafter referred to as the "Client") as made effective as of November 15, 2023.

Whereas, the Institute's principal place of business is located at 711 West Pickard Street, Suite M, Mt. Pleasant, Michigan 48858, and the Client's principal place of business is located at the following address:

Client Name: AIMS K12 College Prep Charter District

Contact: Maya J. Woods-Cadiz

Address: 171 12th St. Oakland, California 94607

Whereas, the Client and the Institute share a common vision for educational excellence and wish to work together to implement an innovative web-based software system known as Epicenter.

Services ("Services") to be Performed:

1.1 The Institute will provide the Client with consulting and technical support related to its use of Epicenter.

1.2 The Institute will provide the Client with the leadership, guidance and support necessary to setup and configure Epicenter. This includes the following:

1.2.1 Working with the Client to develop and incorporate into Epicenter an annual calendar of oversight requirements, including the file type, meta-data and due date(s) associated with each requirement.

1.2.2 Working with the Client to identify and populate the entities to be included in Epicenter, including schools, boards and EMO/CMOs.

1.2.3 Working with the Client to identify, define and customize the file and data types to be incorporated into Epicenter, including any related metadata.

1.2.4 Working with the Client to configure workflow processes and procedures, including any related notification, submission, review and acceptance protocols.

1.2.5 Working with the Client to configure security protocols by user, entity and file type.

1.3 The Institute will provide the Client and its authorized personnel with access to and use of Epicenter.

1.4 The Institute will provide the Client with the orientation, training and support services necessary to use Epicenter.

1.5 The Institute will ensure Epicenter's Help Desk and support team are available to the Client during normal business hours (8 a.m. to 5 p.m. EDT) or at other times as requested by the Client.

1.6 The Institute will ensure Epicenter is accessible to the Client 24 hours per day, 7 days per week, 365 days per year, except for any planned outages that the Institute will inform the Client of in advance.

1.7 The Institute will ensure Epicenter is supported with a professional service level that meets or exceeds industry best practice standards, and complies with applicable state and federal requirements.

1.8 Epicenter is currently deployed as a single instance in the Azure hosting environment. The entire environment is isolated/separated logically from all other systems by a fully monitored, HIPAA-compliant firewall within an environment backed by HIPAA, PCI, SSAE 16, SOC 1, SOC 2, and SOC 3 audits.

2. Client Obligations:

2.1 The Client will work in good faith with the Institute to provide the information necessary to properly setup and configure Epicenter so that it functions in accordance with the Client's practices and user security protocols.

2.2 The Client will provide the Institute with timely, accurate and complete information at all times and provide the Institute with feedback regarding how Epicenter is meeting its needs.

2.3 The Client is responsible for safeguarding the passwords related to Epicenter and protecting them from disclosure to any unauthorized user(s).

2.4 The Client will not, nor will the Client authorize, permit or allow others to (i) reverse engineer, decompile or disassemble the web-based software system known as Epicenter, or otherwise attempt to discover any source code or any trade secrets related to Epicenter; (ii) modify or make derivative works of Epicenter; (iii) sell, lease, license, distribute or sublicense Epicenter; (iv) alter, obscure or modify any trademark or proprietary notice related to Epicenter; or (v) create Internet "links" or "frame" or "mirror" any content from Epicenter.

3. Term of Agreement:

3.1 The term of this Agreement is as follows:
Begin: November 15, 2023
End: June 30, 2024

3.2 This Agreement shall automatically renew on July 1st of each year, unless either the Client or the Institute provides written notice of termination to the other party at least 90 days before the Agreement expires. In the event of such a termination, Client agrees to pay the Institute, pursuant to the terms set forth in this Agreement for all fees incurred as of the effective date of the termination.

3.3 In the event this Agreement is terminated or not renewed by the Client: (a) the access and use of Epicenter by the Client and its authorized charter public schools will cease, and (b) the Institute will have no further obligation to provide Services to the Client or its authorized charter public schools. To the extent the Client requests the Institute to continue providing any Services after the discontinuation of this Agreement, all of the terms and conditions in this Agreement, including the Client's obligation to pay all compensation associated with such Services, will continue to apply.

4. Compensation and Terms of Payment:

4.1 The Client agrees to pay the Institute for the Services detailed in this Agreement the annual per school cost for its schools, in accordance with the pricing section 4.3. If services begin in the middle of the school year the fee will be prorated by month.

4.2 When this agreement includes Scorecard(s) or Application Feature, the Project Lead or equivalent will be asked to sign an agreed upon setup plan. Any variations to the Scorecard(s) by the Client after the review stages and sign offs is complete may result in additional costs and/or delayed timelines. There are no other costs associated with this Agreement for Epicenter hosting services.

4.3 If the Client wishes to renew this Agreement for subsequent years as detailed in section 3.2, the annual cost for each subsequent year will be determined according to the following pricing schedule.

Epicenter Annual Investment	$5,000 initial school $2,500 per additional school
Customized Academic Scorecard Initial Set-Up Investment	$5,075
Academic Scorecard Use Annual Investment	$200 per scorecard per school
Board Network Annual Investment	$1,500 per board, up to 10 participants

4.4 For each subsequent year the Client renews this Agreement, the Institute will invoice the Client on July 1st for the annual cost according to the pricing schedule detailed in section 4.3.

5. Data Ownership:

5.1 The Institute acknowledges that the data and documents generated and stored in Epicenter under this Agreement are owned by the Client. Upon termination of this Agreement and upon request from the Client, the Institute will provide electronic copies of all data and documents in the removable media form provided by the Client.

6. The Family Educational Rights and Privacy Act:

6.1 The Institute shall maintain student information in accordance with the Family Educational Rights and Privacy Act of 1974 (FERPA) (20 U.S.C. § 1232g; 34 CPR Part 99). If applicable, the Client agrees to comply with all FERPA requirements prior to providing the Institute with any student education records.

7. Confidentiality and Non-Disclosure:

7.1 The Institute understands that while providing the Services identified in this Agreement, the Institute may have access to confidential and/or proprietary information of the Client. The Institute agrees to maintain the confidentiality and privacy of this information and further agrees not to use any of this information for any reason other than the performance of the Services outlined in this Agreement or for educational research authorized by the Client.

7.2 The Institute agrees that all confidential information will remain in a secure location under the control of the Institute at all times. Once the legitimate needs for the Institute's access to this information has ended, the Institute agrees to promptly remove and destroy all confidential and/or proprietary information in its possession and return control of this information to the Client.

8. Proprietary Rights:

The Institute's Proprietary Materials involve valuable Proprietary Rights of the Institute. Other than the access and use of Epicenter identified in this Agreement, no right, title or interest in or to any of the Institute's Proprietary Materials or Proprietary Rights is transferred to the Client under this Agreement. Without limiting the generality of the foregoing, the Institute owns all rights, title and interest in all Institute Proprietary Materials and all Proprietary Rights therein.

9. Indemnification:

9.1 The Institute will indemnify, defend and hold harmless the Client and the Client's directors, employees, agents and representatives from and against any and all claims, actions, suits, proceedings, damages, losses, liability, costs and expenses (including without limitation reasonable attorneys' fees and court costs) arising out of or in connection with any claim by any third party that Epicenter infringes any proprietary rights (provided that with respect to patents, only U.S. patents are covered under this indemnification) of such third party. The Institute will have no obligation under the preceding sentence to the extent (a) Epicenter has been modified by anyone other than the Institute, or (b) Epicenter is used in combination with any other products or services and, but for use in such combination, it would not otherwise infringe.

9.2 The Client will indemnify, defend and hold harmless the Institute and the Institute's directors, officers, employees, agents and representatives from and against any and all claims, actions, suits, proceedings, damages, losses, liability, costs and expenses (including without limitation reasonable attorneys' fees and court costs) arising out of or in connection with (a) any breach by the Client of any provision of this Agreement, (b) any breach or alleged breach by the Client of any agreement or contract or alleged agreement or contract between the Client and any third party, (c) the Client's use of Epicenter, or (d) use of Epicenter by any third party.

10. Entire Agreement:

This Agreement constitutes the entire agreement, and supersedes any and all prior agreements, between the Institute and the Client with regard to the subject matter hereof. No amendment, modification, or waiver of this Agreement will be valid unless set forth in a written instrument signed by the parties to be bound.

The parties have caused this Agreement to be executed as of the day and year first written above.

NATIONAL CHARTER SCHOOLS INSTITUTE

Jackie Mullikin
2023-11-15 10:27:55 (AST)

BY:_____ Date:_____

Jacklyn Mullikin, VP of Finance & Administration

AIMS K12 College Prep Charter District

Maya Woods-Cadiz
2023-11-15 00:47:23 (AST)

BY:_____ Date:_____

Maya J. Woods-Cadiz, Superintendent