AIMS K-12 College Prep Charter District

Finance Committee Meeting

Date and Time

Tuesday March 26, 2024 at 5:30 PM PDT

Location

171 12th Street, Oakland, CA 94607

Members of the public, staff, and faculty may join virtually at:
Join Zoom Meeting
https://us02web.zoom.us/j/3311128694?pwd=cVFNbEJtWm40aDZpUlp5WFVxRGVqUT09
Meeting ID: 331 112 8694
Passcode: 0EjSCZ

One tap mobile
+17193594580,,3311128694#,,,,*076927# US
+19294362866,,3311128694#,,,,*076927# US (New York)

Dial by your location
• +1 719 359 4580 US

Meeting ID: 331 112 8694
Passcode: 076927
Find your local number: https://us02web.zoom.us/u/kmHNwDhDX

AIMS does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Marisol Magana has been designated to receive requests for disability-related modifications or accommodations in order to enable individuals with disabilities to participate in open and public meetings at AIMS. Please notify Marisol Magana at (510) 220-9985 at least 24 hours in advance of any disability accommodations being needed in order to participate in the meeting.

Agenda

		Purpose	Presenter	Time
I.	**Opening Items**			**5:30 PM**
	A. Record Attendance		Barbara Pemberton	1 m
	B. Call the Meeting to Order		Director Edington	
II.	**Public Comment**			**5:31 PM**
	A. Public Comment on Agenda Items	Discuss	Barbara Pemberton	4 m
	B. Public Comment On Non-Agenda Items	Discuss	Barbara Pemberton	4 m
III.	**Action Items**			**5:39 PM**
	A. 2023-2024 Employee Contracts	Vote	Tiffany Tung	2 m
	B. AIMS MS/AIPCS II ELO-P Budget and Program Details	Vote	Natalie Glass	3 m
IV.	**Closed Session**			**5:44 PM**
	A. Public Comment on Closed Session Items 2 minutes per speaker	Discuss		10 m
	B. Closed Session Closed Session Items: 1. Conference with Real Property Negotiations (Gov. Code Section 54956.8)			20 m

	Purpose	Presenter	Time

- Property: (Specify street address, or if no street address, the parcel number or other unique
  reference, of the real property under negotiation): 171 12th Street, Oakland, CA. APN APN: 002-0081-003-00

2. Conference with Legal Counsel- Anticipated Litigation (Gov. Code Section 54956.9)

- Significant exposure to litigaragraphation pursuant to p (2) or (3) of subdivision (d) of Section 54956.9: 1 case

3. Student Discipline Matter

V. Closing Items — 6:14 PM

A. Adjourn Meeting — Vote

B. NOTICES — FYI — Barbara Pemberton

The next regular meeting of the Board of Directors is scheduled to be held on the third Tuesday of the month, April 16, 2024, at 5:30 pm. AIMS does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, it's programs or activities. Marisol Magana has been designated to receive requests for disability-related modifications or accommodations in order to enable individuals with disabilities to participate in open and public meetings at AIMS.
Please notify Marisol Magana at (510) 220-9985 at least 24 hours in advance of any disability accommodations being needed in order to participate in the meeting.

I, Barbara Pemberton, posted this agenda at the AIMS Campus at 171 12th Street, Oakland, CA 94607, on March 23, 2024, before 5:30 PM.
Certification of Posting

Coversheet

2023-2024 Employee Contracts

Section:	III. Action Items
Item:	A. 2023-2024 Employee Contracts
Purpose:	Vote
Submitted by:	
Related Material:	2023-2024 Employee Contracts Cover Letter.pdf AIMS Employee Board Approved Contracts FY23-24.xlsx.pdf

AIMS K-12 College Prep Charter District
Board Submission Cover Letter

Submitter Information

Full Name: Tiffany Tung
Position/Title: Director of Compliance
Department: Compliance
Date of Submission (MM/DD/YYYY): 3/19/2024

Item Details

Title of Item: 2023-2024 Employee Contracts
Is this item a: ☑ New Submission
☐ Renewal
If Renewal: Please summarize any changes from the previous submission:

Approvals

Has this item been reviewed by:

- ☑ Superintendent
- ☑ Chief Business Officer (CBO) (If budget changes)
- ☐ Director of Compliance (If plan changes)
- ☐ Neither

Committee Review

Has this item been through the appropriate committee review process?

☐ Yes ☑ No

If yes: Please specify which committee(s) and provide minutes or approval documentation:

If no: Explain why:
These are new employee contracts for newly hired employees.

Deadline Information

Is there a submission deadline for this item?

☐ Yes ☑ No

If yes: Please indicate the deadline date (MM/DD/YYYY):

Financial Information (if applicable):

Total Cost: $

Is this expenditure included in the annual budget?

☑ Yes ☐ No

Please specify in which plan this expense is indicated:

☐ SPSA ☐ LCAP ☐ Other:

POSITION CODE	SITE LOCATION	RESOURCE	EMPLOYEE	FY23-24 Position Title	FTE FUNDED	FY23-24 SALARIES/WAGES	11/12 MONTH
HLTCO0002	AIMSK12 District	General	Alexis Brown	Health Coordinator	FULL 1.00	$70,000.00	12 MONTH
ELMTCH0013	Elementary School	EPA (Education Protection Act)	Lisa Remmer	Elementary Teacher	FULL 1.00	$63,064.00	11 MONTH
HLTCHO0001	AIMSK12 District	General	Alicia Avalo	Health Coordinator	FULL 1.00	$70,000.00	12 MONTH
CMPAN0001	AIMSK12 District	General	Payton Pierce	Analyst (Program Compliance)	FULL 1.00	$70,000.00	12 MONTH

EXTENDED CONTRACTS FY23-24

OBJECT	LOCATION	RESOURCE	PROGRAM/DEPT	EMPLOYEE	POSITION TITLE		TYPE OF PAY	PAY FOR EXTENDED WORK	Start/End Date of Work
TBD	20	ELOP	320	John Burrell	ELOP Staff/Club Advisor		Hourly	$50.00/hr	March 16, 2024-June 30, 2024
TBD	20	ELOP	320	Shirley Beh	ELOP Staff/Club Advisor		Hourly	$50.00/hr	March 16, 2024-June 30, 2025
TBD	20	ELOP	320	Jermisha Worley	ELOP Staff/Club Advisor		Hourly	$50.00/hr	March 16, 2024-June 30, 2025
TBD	20	ELOP	320	Kyle Bilorusky	ELOP Staff/Club Advisor		Hourly	$50.00/hr	March 16, 2024-June 30, 2026
TBD	20	ELOP	320	Brian Evans	ELOP Staff/Club Advisor		Hourly	$50.00/hr	March 16, 2024-June 30, 2028
TBD	20	ELOP	320	Jonas Szajowitz	ELOP Staff/Club Advisor		Hourly	$50.00/hr	March 16, 2024-June 30, 2029
TBD	20	ELOP	320	Zubida Bakheit	ELOP Staff/Club Advisor		Hourly	$50.00/hr	March 16, 2024-June 30, 2030
TBD	20	ELOP	320	Mikael Wooten	ELOP Staff/Club Advisor		Hourly	$50.00/hr	March 16, 2024-June 30, 2031
TBD	20	ELOP	320	Fenglin Wu	ELOP Staff/Club Advisor		Hourly	$50.00/hr	March 16, 2024-June 30, 2032
TBD	20	ELOP	320	Charles Thimesch	ELOP Staff/Club Advisor		Hourly	$50.00/hr	March 16, 2024-June 30, 2033
TBD	20	ELOP	320	Ammnah Babikir	ELOP Staff/Club Advisor		Hourly	$50.00/hr	March 16, 2024-June 30, 2034
TBD	20	ELOP	320	Rebecca Spencer	ELOP Staff/Club Advisor		Hourly	$50.00/hr	March 16, 2024-June 30, 2035
TBD	20	ELOP	320	Elizabeth Householder	ELOP Staff/Club Advisor		Hourly	$50.00/hr	March 16, 2024-June 30, 2036
TBD	20	ELOP	320	Laura Flores	ELOP Staff/Club Advisor		Hourly	$50.00/hr	March 16, 2024-June 30, 2037
TBD	20	ELOP	305	Irene Vega	ELOP Staff/Club Advisor		Hourly	$50.00/hr	March 16, 2024-June 30, 2038
TBD	30	ELOP	305	Lionell Andrews	ELOP Staff/Club Advisor		Hourly	$50.00/hr	March 16, 2024-June 30, 2039
TBD	20	ELOP	305	Eric Lee	ELOP Staff/Club Advisor		Hourly	$50.00/hr	March 16, 2024-June 30, 2040
TBD	30	ELOP	305	Natalie Glass	ELOP Staff/Club Advisor		Hourly	$50.00/hr	March 16, 2024-June 30, 2041
TBD	30	ELOP	305	Ashlee Robinson	ELOP Staff/Club Advisor		Hourly	$50.00/hr	March 16, 2024-June 30, 2042
TBD	30	ELOP	305	Brian Cabrera	ELOP Staff/Club Advisor		Hourly	$50.00/hr	March 16, 2024-June 30, 2043
TBD	30	ELOP	305	Andrew Hampton	ELOP Staff/Club Advisor		Hourly	$50.00/hr	March 16, 2024-June 30, 2044
TBD	30	ELOP	305	Axia Vang	ELOP Staff/Club Advisor		Hourly	$50.00/hr	March 16, 2024-June 30, 2045
TBD	30	ELOP	305	Melissa Ha	ELOP Staff/Club Advisor		Hourly	$50.00/hr	March 16, 2024-June 30, 2046
TBD	30	ELOP	305	Lavonna Johnson	ELOP Staff/Club Advisor		Hourly	$50.00/hr	March 16, 2024-June 30, 2047
TBD	30	ELOP	305	Kay Earby	ELOP Staff/Club Advisor		Hourly	$50.00/hr	March 16, 2024-June 30, 2048
TBD	30	ELOP	305	Yuan Mai	ELOP Staff/Club Advisor		Hourly	$50.00/hr	March 16, 2024-June 30, 2049
TBD	30	ELOP	305	Jenny Hui	ELOP Staff/Club Advisor		Hourly	$50.00/hr	March 16, 2024-June 30, 2050
TBD	30	ELOP	305	Brandon Phu	ELOP Staff/Club Advisor		Hourly	$50.00/hr	March 16, 2024-June 30, 2051
TBD	30	ELOP	305	Uzoma Amuchie	ELOP Staff/Club Advisor		Hourly	$50.00/hr	March 16, 2024-June 30, 2052
TBD	30	ELOP	305	Raymond Say	ELOP Staff/Club Advisor		Hourly	$50.00/hr	March 16, 2024-June 30, 2053
TBD	30	ELOP	305	Tony Aria	ELOP Staff/Club Advisor		Hourly	$50.00/hr	March 16, 2024-June 30, 2054
TBD	30	ELOP	305	Timothy Yang	ELOP Staff/Club Advisor		Hourly	$50.00/hr	March 16, 2024-June 30, 2055
TBD	30	ELOP	305	Angel Her	ELOP Staff/Club Advisor		Hourly	$50.00/hr	March 16, 2024-June 30, 2056
TBD	30	ELOP	305	Racahel Khan	ELOP Staff/Club Advisor		Hourly	$50.00/hr	March 16, 2024-June 30, 2057
TBD	30	ELOP	305	Jose Vega	ELOP Staff/Club Advisor		Hourly	$50.00/hr	March 16, 2024-June 30, 2058
TBD	30	ELOP	305	Arezu Yaqubi	ELOP Staff/Club Advisor		Hourly	$50.00/hr	March 16, 2024-June 30, 2059
TBD	30	ELOP	305	Melani Brewater	ELOP Staff/Club Advisor		Hourly	$50.00/hr	March 16, 2024-June 30, 2060
TBD	30	ELOP	305	Kevin Ma	ELOP Staff/Club Advisor		Hourly	$50.00/hr	March 16, 2024-June 30, 2061

Coversheet

AIMS MS/AIPCS II ELO-P Budget and Program Details

Section:	III. Action Items
Item:	B. AIMS MS/AIPCS II ELO-P Budget and Program Details
Purpose:	Vote
Submitted by:	
Related Material:	AIMS Board Submission Cover Letter.pdf 23-24 ELO-P Budget and Program Details.pdf

AIMS K-12 College Prep Charter District
Board Submission Cover Letter

Submitter Information

Full Name: Natalie Glass
Position/Title: Director of Schools
Department: Schools
Date of Submission (MM/DD/YYYY): 3/22/24

Item Details

Title of Item: AIMS MS/AIPCS II - Budget for ELO-P
Is this item a: ☑ New Submission
☐ Renewal
If Renewal: Please summarize any changes from the previous submission:

Approvals

Has this item been reviewed by:

- ☑ Superintendent
- ☐ Chief Business Officer (CBO) (If budget changes)
- ☐ Director of Compliance (If plan changes)
- ☐ Neither

Committee Review

Has this item been through the appropriate committee review process?

☐ Yes ☐ No

If yes: Please specify which committee(s) and provide minutes or approval documentation:

If no: Explain why:

Deadline Information

Is there a submission deadline for this item?

☐ Yes ☐ No

If yes: Please indicate the deadline date (MM/DD/YYYY):

Financial Information (if applicable):

Total Cost: $

Is this expenditure included in the annual budget?

☐ Yes ☐ No

Please specify in which plan this expense is indicated:

☐ SPSA ☐ LCAP ☐ Other:

ELO-P BUDGET PLANNING SPREADSHEET

MIDDLE SCHOOLS 2023-2024

Site Name:	**AIMS College Prep Middle School**		**ELOP**
Average # of students to be served daily (ADA): 100			School Site
	TOTAL GRANT AWARD		
MEALS, TRANSPORTATION, LODGING			
	Transportation		$7,696
	Lodging		$26,490
	Afterschool Snacks		$6,078
	Non instructional Day Meals		$5,606
	Total		$45,870
PERSONNEL			
	Program Instructor Before School - $50/hr		$3,900
	Program Instructor After School - $50/hr		$7,800
	Program Instructor - Field Trip $50/hr		$19,747
	Additional Staff Support		
			$0
	Total personnel		**$31,447**
BENEFITS			
3000's	Employee (rate: 25%)		$7,862
	Total benefits		**$7,862**
BOOKS AND SUPPLIES			
6141	Supplies		$2,600
6270	Professional Develpment		$0
	Total books and supplies		**$2,600**
CONTRACTED SERVICES			
6245	Contractors TBD		$5,000
			$0
	Total services		**$5,000**
IN-KIND DIRECT SERVICES			
	ASES - In Kind		
	Total services		**$10,000**
	Subtotals		**$92,778**
	Total		**$92,778**

ELO-P BUDGET PLANNING SPREADSHEET

MIDDLE SCHOOLS 2023-2024

Site Name:	**American Indian Public Charter School II (K-8)**		**ELOP**
Average # of students to be served daily (ADA): 50			School Site
	TOTAL GRANT AWARD		
MEALS, TRANSPORTATION, LODGING			
	Transportation		$51,507
	Lodging		$177,280
	Afterschool Snacks		$40,673
	Non instructional Day Meals		$37,514
	Total		$306,973
PERSONNEL			
	Program Instructor Before School - $50/hr		$26,100
	Program Instructor After School - $50/hr		$52,200
	Program Instructor - Field Trip $50/hr		$132,153
	Additional Staff Support		
			$0
	Total personnel		**$210,453**
BENEFITS			
3000's	Lead Agency benefits (rate: 25%)		$52,613
	Total benefits		**$52,613**
BOOKS AND SUPPLIES			
6141	Supplies		$17,400
6270	Professional Develpment		$0
	Total books and supplies		**$17,400**
CONTRACTED SERVICES			
6245	Contractors TBD		$20,000
			$0
	Total services		**$20,000**
IN-KIND DIRECT SERVICES			
	ASES - In Kind		
	Total services		**$40,000**
	Subtotals		**$607,440**
	Total		**$607,440**

Non-instructional day	Day	Date	Activity	Location	Number of Students	Admission/ Lodging	Transportation	Food/Meals	Number of Staff	Rate @ 50/hr x 9hrs	Staff Cost	Total Cost
	Mon - Friday		Before School ELO-P (Start date 3/27 (50 Days) - 1 Hour	On Site	150				12	50	**$30,000**	$30,000
	Mon - Friday		After School - ELO-P study hall/clubs (Start date 3/27 (50 Days) - 2 Hours	On Site	200			**$46,750**	12	100	**$60,000**	$106,750
1	Saturday	March 23	Jelly Belly Factory Tour & Boomers (E)	Livermore	100	**$2,500**	**$3,000**	**$3,500**	10	450	**$4,500**	$13,500
	Saturday	March 23	**Academic School Day/Enrichment (8:00-5:00)**	On Site	100	**$0**	**$0**	**$685**	5	450	**$2,250**	$2,935
	Thursday	March 28	Academic 3:30-5:00 (A's Opening Day (All))	Oakland	100	**$5,500**	**$2,203**	**$2,200**	10	450	**$2,500**	$12,403
2	Saturday	March 30	Jelly Belly Factory Tour & Boomers (M)	Livermore	100	**$2,500**	**$3,000**	**$3,500**	10	450	**$4,500**	$13,500
	Saturday	March 30	**Academic School Day/Enrichment (8:00-5:00)**	On Site	100	**$0**	**$0**	**$685**	5	450	**$2,250**	$2,935
	Spring Break											
3	Monday	April 1	**Academic School Day/Enrichment (8:00-5:00)**	Redwood City	100			**$685**	10	450	**$4,500**	$5,185
4	Tuesday	April 2	California Academy of Sciences (All)	San Francisco	100	**$5,000**	**$4,000**	**$685**	10	450	**$4,500**	$14,185
5	Wednesday	April 3	Aerospace Museum of California (All)	Sacramento	100	**$2,000**	**$4,000**	**$685**	10	450	**$4,500**	$11,185
6	Thursday	April 4	The Tech Interactive	San Jose	100	**$2,500**	**$4,000**	**$685**	10	450	**$4,500**	$11,685
7	Friday	April 5	SMUD Museum of Science and Curiosity (All)	Sacramento	100	**$2,300**	**$4,000**	**$685**	15	450	**$6,750**	$13,735
8	Saturday	April 6	Exploratorium (M)	San Francisco	100	**$3,000**	**$3,000**	**$685**	10	450	**$4,500**	$11,185
	Saturday	April 6	**Academic School Day/Enrichment (8:00-5:00)**	On Site	100	**$0**	**$0**	**$685**	6	450	**$2,700**	$3,385
9	Sunday	April 7	Alvin Ailey Dance Theater	Berkeley	100		**$4,000**	**$685**	10	450	**$4,500**	$9,185
										450		$0
10	Saturday	April 13	Exploratorium (E)	San Francisco	100	**$3,000**	**$3,000**	**$685**	10	450	**$4,500**	$11,185
	Saturday	April 13	**Academic School Day/Enrichment (8:00-5:00)**	On site	50			**$343**	3	450	**$1,350**	$1,693
11	Sunday	April 14	**Academic School Day/Enrichment (8:00-5:00)**	On Site	50			**$343**	3	450	**$1,350**	$1,693
12	Saturday	April 20	**Academic School Day/Enrichment (8:00-5:00)**	On Site	100			**$685**	6	450	**$2,700**	$3,385
13	Sunday	April 21	**Academic School Day/Enrichment (8:00-5:00)**	On Site	100			**$685**	6	450	**$2,700**	$3,385
14	Saturday	April 27	Monterey Bay Aquarium (E)	Monterey	100	**$6,000**	**$4,000**	**$685**	10	450	**$4,500**	$15,185
	Saturday	April 27	**Academic School Day/Enrichment (8:00-5:00)**	On Site	50			**$343**	5	450	**$2,250**	$2,593
15	Sunday	April 28	**Academic School Day/Enrichment (8:00-5:00)**	On Site	50			**$343**	6	450	**$2,700**	$3,043
												$0
16	Saturday	May 4	Monterey Bay Aquarium (M)	Monterey	100	**$6,000**	**$4,000**	**$685**	10	450	**$4,500**	$15,185
17	Sunday	May 5	**Academic School Day/Enrichment (8:00-5:00)**	On Site	100			**$685**	6	450	**$2,700**	$3,385
18	Saturday	May 11	SF Aquarium (E)	San Francisco	100	**$2,500**	**$2,000**	**$685**	10	450	**$4,500**	$9,685
19	Saturday	May 18	SF Aquarium (M)	San Francisco	100	**$2,500**	**$2,000**	**$685**	10	450	**$4,500**	$9,685
20	Sunday	May 19	**Academic School Day/Enrichment (8:00-5:00)**	On Site	100			**$685**	10	450	**$4,500**	$5,185
												$0
21	Saturday	June 1	**Academic School Day/Enrichment (8:00-5:00)**	On Site	100	**$8,470**	**$3,000**	**$685**	6	450	**$2,700**	$14,855
22	Sunday	June 2	**Academic School Day/Enrichment (8:00-5:00)**	On Site	100			**$685**	6	450	**$2,700**	3,385
23	Saturday	June 8	Santa Cruz (All)	On Site	100			**$685**	6	450	**$2,700**	3,385
24	***Saturday***	***June 15***	**Academic School Day/Enrichment (8:00-5:00)**	On Site	100			**$685**	6	450	**$2,700**	$3,385
	Summer Session											
25	Thursday	June 20	Yosemite Overnight Camping	Yosemite	100	**$75,000**	**5000**	**$2,000**	10	450	**$4,500**	$86,500
	Thursday	June 20	**Academic School Day/Enrichment (8:00-5:00)**	On Site	100			**$685**	6	450	**$2,700**	$3,385
26	Friday	June 21	Yosemite Overnight Camping	Yosemite	100			**$2,000**	10	450	**$4,500**	$6,500
	Friday	June 21	**Academic School Day/Enrichment (8:00-5:00)**	On Site	100			**$685**	6	450	**$2,700**	$3,385
27	Saturday	June 22	Yosemite Overnight Camping	Yosemite	100			**$2,000**	10	450	**$4,500**	$6,500
28	Monday	June 24	Yosemite Overnight Camping	Yosemite	100	**$75,000**	**$5,000**	**$2,000**	10	450	**$4,500**	$86,500
			Academic School Day/Enrichment (8:00-5:00)	On Site	100			**$685**	6	450	**$2,700**	$3,385
29	Tuesday	June 25	Yosemite Overnight Camping	Yosemite	100			**$2,000**	10	450	**$4,500**	$6,500
			Academic School Day/Enrichment (8:00-5:00)	On Site	100			**$685**	6	450	**$2,700**	$3,385
30	Wednesday	June 26	Yosemite Overnight Camping	Yosemite	100			**$2,000**	10	450	**$4,500**	$6,500
31	Thursday	June 27	**Academic School Day/Enrichment (8:00-5:00)**	On Site	100			**$685**	6	450	**$2,700**	$3,385
32	Friday	June 28	**Academic School Day/Enrichment (8:00-5:00)**	On Site	100			**$685**	6	450	**$2,700**	$3,385
33	Saturday	June 29	**Academic School Day/Enrichment (8:00-5:00)**	On Site	100			**$685**	6	450	**$2,700**	$3,385
			Total Spend:			**$203,770**	**$59,203**	**$89,870**			**$241,900**	**$594,743.00**