



AIMS K-12 College Prep Charter District

AIMS Special Board Meeting

Date and Time

Tuesday March 26, 2024 at 6:45 PM PDT

Location

171 12th Street, Oakland, CA 94607

Members of the public, staff, and faculty may join virtually at:

Join Zoom Meeting

<https://us02web.zoom.us/j/3311128694?pwd=cVFNbEJtWm40aDZpUlp5WFVxRGVqUT09>

Meeting ID: 331 112 8694

Passcode: 0EjSCZ

One tap mobile

+17193594580,,3311128694#,,,,*076927# US

+19294362866,,3311128694#,,,,*076927# US (New York)

Dial by your location

• +1 719 359 4580 US

Meeting ID: 331 112 8694

Passcode: 076927

Find your local number: <https://us02web.zoom.us/u/kmHNwDhDX>

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Agenda

	Purpose	Presenter	Time
I. Opening Items			6:45 PM
Opening Items			
A.	Call the Meeting to Order	Chris Edington	
B.	Record Attendance and Guests	Vote	Barbara Pemberton 1 m
C.	Adoption of Agenda	Vote	Chris Edington 1 m
D.	Public Comment on Agenda Items		4 m
	Public comment on agenda Items is set aside for members of the public to address the items on the Board's agenda prior to each agenda item. The Board of Directors will not respond or take action in response to public comment, except that the Board may ask clarifying questions or direct staff. Comments are limited to two (2) minutes per person, and the total time allotted for all public comment will not exceed thirty (30) minutes (10 minutes per section).		
E.	Public Comment on Non-Agenda Items		4 m
	Public comment on non-agenda Items is set aside for members of the public to address the items not on the Board's agenda. The Board of Directors will not respond to or take action in response to public comment, except that the Board may ask clarifying questions or direct staff. Comments are limited to two (2) minutes per person, and a total time allotted for all public comment will not exceed thirty (30) minutes (10 minutes per section).		
II. Approve Board and Committee Meeting Minutes			6:55 PM
A.	AIMS Special Board Meeting: January 3, 2024	Approve Minutes	
B.	AIMS Special Board Meeting: January 16, 2024	Approve Minutes	1 m

	Purpose	Presenter	Time
C. AIMS Special Board Meeting: February 12, 2024	Approve Minutes		
D. Finance Committee Meeting: February 27, 2024	Approve Minutes		
E. AIMS Special Board Meeting: March 1, 2024	Approve Minutes		
III. Information (Non-Action) Items			6:56 PM
A. President's Report	FYI	Chris Edington	3 m
B. Superintendent's Report	FYI	Superintendent Woods-Cadiz	3 m
C. Staff Reports	FYI		15 m
AIMS K-12 ADA Report 2019 - 2024 (M. Magana) AIPCS II - Credentials March 2024 (M, Magana) Data and Academic Performance March 2024 (C. Ahmad) Compliance FY24 (T. Tung) Paycom Presentation (T. Tung and Lauren Isom of Paycom) U.S. Supreme Court Gives School Board Members Back Control of Their Personal Social Media (B. Pemberton)			
IV. Consent Calendar			7:17 PM
A. 2023-2024 Employee Contracts	Vote		
B. Job Descriptions	Vote	Tiffany Tung	
Compliance Analyst ELOP Instructor/Club Advisor			
C. Powerschool - Naviance Premium	Vote	Natalie Glass	2 m
D. Powerschool LMS Subscription	Vote	Natalie Glass	3 m

	Purpose	Presenter	Time
E. AIMS MS/AIPCS II ELO-P Budget and Program Details	Vote	Natalie Glass	
V. Action Items			7:22 PM
A. Recognition of Pledge of Donations	FYI	Maya Woods-Cadiz	1 m
Recognition of pledge of donation from:			
<ul style="list-style-type: none"> • Charter School Management Association (CSMC) for \$10,000 to go in to non-public funds for students and staff for use toward college tour • Kiumars Anzari for \$5,000 to go into non-public funds for students and staff for use toward college tour • Charter Benefits for \$10,000 to go into non-public funds for students and staff for use toward college tour • Epic Insurance for \$10,000 to go into non-public funds for students and staff for use toward college tour 			
VI. Closed Session			7:23 PM
A. Public Comment on Closed Session Items	FYI		10 m
Public comment on closed session items is set aside for members of the public to address items on the Board’s agenda for closed session. The Board of Directors will not respond or take action in response to public comment, except that the Board may ask clarifying questions or direct staff. Comments are limited to two (2) minutes per person, and a total time allotted for all public comment will not exceed thirty (30) minutes (10 minutes per section).			
B. Recess to Closed Session	Discuss		30 m
Closed Session Items:			
1. Conference with Real Property Negotiations (Gov. Code Section 54956.8)			
<ul style="list-style-type: none"> • Property: 171 12th Street, Oakland, CA. APN: 002-0081-003-00 • Agency negotiator: Hunton, Andrews, Kurth LLP 			
<ul style="list-style-type: none"> • Negotiating parties: Hunton, Andrews, Kurth LLP 			

	Purpose	Presenter	Time
• Under negotiation: N/A			
2. Conference with Legal Counsel- Anticipated Litigation (Gov. Code Section 54956.9)			
• Significant exposure to litigation pursuant to p (2) or (3) of subdivision (d) of Section 54956.9: 1 case			
3. Student Discipline Matter			
C. Report from Closed Session	FYI		2 m
- Board President, Mr. Chris Edington			

VII. Closing Items 8:05 PM

A. Adjourn Meeting	FYI		
B. NOTICES	FYI	Barbara Pemberton	

The next regular meeting of the Board of Directors is scheduled to be held on the third Tuesday of the month, April 16, 2024, at 6:45 pm. AIMS does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Marisol Magana has been designated to receive requests for disability-related modifications or accommodations in order to enable individuals with disabilities to participate in open and public meetings at AIMS. Please notify Marisol Magana at (510) 220-9985 at least 24 hours in advance of any disability accommodations being needed in order to participate in the meeting.

I, Barbara Pemberton, hereby certify that I posted this agenda on the AIMS website at www.aimsk12.org, on March 25, 2024, before 6:45 PM.

Certification of Posting

Coversheet

AIMS Special Board Meeting: January 3, 2024

Section: II. Approve Board and Committee Meeting Minutes
Item: A. AIMS Special Board Meeting: January 3, 2024
Purpose: Approve Minutes
Submitted by:
Related Material: AIMS Special Board Meeting - January 3 2024.pdf

APPROVED



AIMS K-12 College Prep Charter District

Minutes

AIMS Special Board Meeting

Date and Time

Wednesday January 3, 2024 at 9:00 AM

Location

171 12th Street, Oakland, CA 94607
11950 Dublin Canyon Rd, Pleasanton, CA 94588

Members of the public, staff, and faculty may join virtually at:

Join Zoom Meeting

<https://us02web.zoom.us/j/3311128694?pwd=cVFNbEJtWm40aDZpUlp5WFVxRGVqUT09>

Meeting ID: 331 112 8694

Passcode: 0EjSCZ

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Directors Present

C. Edington, J. Colly, J. Hinton-Hodge, S. Leung

Directors Absent

None

Guests Present

B. Pemberton

I. Opening Items

A. Call the Meeting to Order

C. Edington called a meeting of the board of directors of AIMS K-12 College Prep Charter District to order on Wednesday Jan 3, 2024 at 9:23 AM.

B. Record Attendance and Guests

C. Adoption of Agenda

It was decided that Section II, Approval of Minutes, would be removed from the agenda.

D. Public Comment on Agenda Items

No comment

E. Public Comment on Non-Agenda Items

No comment

II. Approve Minutes

A. AIMS Special Board Meeting: December 8, 2023

This item was removed from the agenda per Section I, Item C.

III. Non-Action Items

A.

Board Planning Session

Items discussed included:

- Governance team meeting agenda
- Academic and demographic data
- AIMS board individual self assessments
- AIMS Mission, Values, AIMSTRONG
- AIMS organizational chart 2023-2024

IV. Closed Session

A. Public Comment on Closed Session Items

No comment

B. Recess to Closed Session

The board exited to closed session at 3:32 pm

C. Report from Closed Session

Nothing to report

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:06 PM.

Respectfully Submitted,
C. Edington

B. NOTICES

None

Coversheet

AIMS Special Board Meeting: January 16, 2024

Section: II. Approve Board and Committee Meeting Minutes
Item: B. AIMS Special Board Meeting: January 16, 2024
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for AIMS Special Board Meeting on January 16, 2024

APPROVED



AIMS K-12 College Prep Charter District

Minutes

AIMS Special Board Meeting

Date and Time

Tuesday January 16, 2024 at 5:30 PM

Location

171 12th Street Oakland

Join Zoom Meeting

<https://us02web.zoom.us/j/3311128694?pwd=cVFNbEJtWm40aDZpUlp5WFVxRGVqUT09>

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Magana at (510) 220-9985 at least 24 hours in advance of any disability accommodations being needed in order to participate in the meeting.

Directors Present

C. Edington, J. Colly (remote), J. Hinton-Hodge, S. Leung

Directors Absent

None

Guests Present

B. Pemberton, M. Woods-Cadiz

I. Opening Items

A. Call the Meeting to Order

C. Edington called a meeting of the board of directors of AIMS K-12 College Prep Charter District to order on Tuesday Jan 16, 2024 at 6:35 PM.

B. Record Attendance and Guests

C. Adoption of Agenda

C. Edington made a motion to approve.
S. Leung seconded the motion.
The board **VOTED** to approve the motion.

D. Public Comment on Agenda Items

No comment

E. Public Comment on Non-Agenda Items

No comment

II. Approve Minutes

A. Board Meeting Minutes 12-08-23

C. Edington made a motion to approve the minutes from AIMS Special Board Meeting on 12-08-23.
S. Leung seconded the motion.
The board **VOTED** to approve the motion.

B. AIMS Special Board Meeting: January 3, 2024

C. Edington made a motion to approve the minutes from AIMS Special Board Meeting on 01-03-24.

S. Leung seconded the motion.

The board **VOTED** to approve the motion.

III. Action Items

A. FUA for AIMS HS

J. Hinton-Hodge made a motion to approve.

C. Edington seconded the motion.

The board **VOTED** to approve the motion.

B. Establish Governance Handbook Ad Hoc Committee

J. Hinton-Hodge made a motion to approve.

S. Leung seconded the motion.

The board **VOTED** to approve the motion.

C. Review and approve interim plan and execution of CAP (M. Bowers)

J. Hinton-Hodge made a motion to approve.

S. Leung seconded the motion.

The board **VOTED** to approve the motion.

D. SARC APPROVAL AIMS MS, AIMS HS AIPCS II

J. Hinton-Hodge made a motion to approve.

C. Edington seconded the motion.

The board **VOTED** to approve the motion.

IV. Closed Session

A. Public Comment on Closed Session Items

No comment

B. Recess to Closed Session

Board exited to closed session

C. Report from Closed Session

The board exited to closed session.

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:19 PM.

Respectfully Submitted,
C. Edington

B. NOTICES

None

Coversheet

AIMS Special Board Meeting: February 12, 2024

Section: II. Approve Board and Committee Meeting Minutes
Item: C. AIMS Special Board Meeting: February 12, 2024
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for AIMS Special Board Meeting on February 12, 2024

APPROVED



AIMS K-12 College Prep Charter District

Minutes

AIMS Special Board Meeting

Date and Time

Monday February 12, 2024 at 5:00 PM

Location

2450 Washington Avenue, Suite 100, San Leandro, CA 94577

Members of the public, staff, and faculty may join virtually at:

Join Zoom Meeting

<https://us02web.zoom.us/j/3311128694?pwd=cVFNbEJtWm40aDZpUlp5WFVxRGVqUT09>

Meeting ID: 331 112 8694

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Directors Present

C. Edington, J. Colly, J. Hinton-Hodge, S. Leung

Directors Absent

None

Guests Present

B. Pemberton, M. Woods-Cadiz

I. Opening Items

A. Call the Meeting to Order

C. Edington called a meeting of the board of directors of AIMS K-12 College Prep Charter District to order on Monday Feb 12, 2024 at 5:16 PM.

B. Record Attendance and Guests

C. Adoption of Agenda

C. Edington made a motion to approve.
J. Colly seconded the motion.
The board **VOTED** to approve the motion.

D. Public Comment on Agenda Items

No comment

E. Public Comment on Non-Agenda Items

No comment

II. Closed Session

A. Public Comment on Closed Session Items

No comment

B. Recess to Closed Session

The board exited to closed session

C.

Report from Closed Session

Nothing to report

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:30 PM.

Respectfully Submitted,
C. Edington

B. NOTICES

None

Coversheet

Finance Committee Meeting: February 27, 2024

Section: II. Approve Board and Committee Meeting Minutes
Item: D. Finance Committee Meeting: February 27, 2024
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Finance Committee Meeting on February 27, 2024

APPROVED



AIMS K-12 College Prep Charter District

Minutes

Finance Committee Meeting

Date and Time

Tuesday February 27, 2024 at 5:30 PM

Location

171 12th Street, Oakland, CA 94607

Members of the public, staff, and faculty may join virtually at:

Join Zoom Meeting

<https://us02web.zoom.us/j/3311128694?pwd=cVFNbEJtWm40aDZpUlp5WFVxRGVqUT09>

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Committee Members Present

C. Edington, J. Hinton-Hodge, K. Ballentine, M. Woods-Cadiz (remote)

Committee Members Absent

None

Guests Present

B. Pemberton

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

C. Edington called a meeting of the Finance Committee of AIMS K-12 College Prep Charter District to order on Tuesday Feb 27, 2024 at 5:32 PM.

II. Public Comment

A. Public Comment on Agenda Items

No comment

B. Public Comment On Non-Agenda Items

No comment

III. Action Items

A. School Psychologist Contract 2023-2024 School Year

C. Edington made a motion to approve.
K. Ballentine seconded the motion.
The committee **VOTED** to approve the motion.

B. Powerschool - Naviance Premium Agreement

C. Edington made a motion to approve.
M. Woods-Cadiz seconded the motion.
The committee **VOTED** to approve the motion.

C. Schoology Agreement

C. Edington made a motion to approve.
K. Ballentine seconded the motion.
The committee **VOTED** to approve the motion.

D. Campus Safety Group Agreement

C. Edington made a motion to approve.
M. Woods-Cadiz seconded the motion.
The committee **VOTED** to approve the motion.

E. 2023-24 ESSER III

This item was removed from the agenda.

F. Second Interim FY2023/2024

C. Edington made a motion to approve.
M. Woods-Cadiz seconded the motion.
The committee **VOTED** to approve the motion.

G. Final Audit Report 2023

C. Edington made a motion to approve.
M. Woods-Cadiz seconded the motion.
The committee **VOTED** to approve the motion.

H. Measure G1 Parcel Tax

C. Edington made a motion to approve.
M. Woods-Cadiz seconded the motion.
The committee **VOTED** to approve the motion.

I. Independent Auditor Selection

C. Edington made a motion to approve.
M. Woods-Cadiz seconded the motion.
The committee **VOTED** to approve the motion.

J. Student Participation in Board Committees

This was a discussion item and did not require a vote.

IV. Closed Session

A. Public Comment on Closed Session Items

Closed Session was cancelled.

B. Closed Session

Closed Session was cancelled

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:53 PM.

Respectfully Submitted,
C. Edington

B. NOTICES

None

Coversheet

AIMS Special Board Meeting: March 1, 2024

Section: II. Approve Board and Committee Meeting Minutes
Item: E. AIMS Special Board Meeting: March 1, 2024
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for AIMS Special Board Meeting on March 1, 2024

APPROVED



AIMS K-12 College Prep Charter District

Minutes

AIMS Special Board Meeting

Date and Time

Friday March 1, 2024 at 6:00 PM

Location

171 12th Street, Oakland, CA 94607

4049 First Street, Livermore, CA 94605

2450 Washington Ave., San Leandro, CA 94577

1801 Adeline Street, Oakland, CA 94607

7521 Ney Avenue, Oakland, CA 94605

Members of the public, staff, and faculty may join virtually at:

Join Zoom Meeting

<https://us02web.zoom.us/j/3311128694?pwd=cVFNbEJtWm40aDZpUlp5WFVxRGVqUT09>

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Directors Present

C. Edington, J. Colly, S. Leung

Directors Absent

J. Hinton-Hodge

Guests Present

B. Pemberton, M. Magana, M. Woods-Cadiz

I. Opening Items

A. Call the Meeting to Order

C. Edington called a meeting of the board of directors of AIMS K-12 College Prep Charter District to order on Friday Mar 1, 2024 at 6:09 PM.

B. Record Attendance and Guests

C. Adoption of Agenda

S. Leung made a motion to approve.

C. Edington seconded the motion.

The board **VOTED** to approve the motion.

D. Public Comment on Agenda Items

No comment

E. Public Comment on Non-Agenda Items

No comment

II. Action Items

A. LCAP Mid-Year Update - AIMS HS

C. Edington made a motion to approve.

S. Leung seconded the motion.
The board **VOTED** to approve the motion.

B. LCAP Mid-Year Update - AIMS MS

C. Edington made a motion to approve.
J. Colly seconded the motion.
The board **VOTED** to approve the motion.

C. LCAP Mid-Year Update - AIPCS II

C. Edington made a motion to approve.
J. Colly seconded the motion.
The board **VOTED** to approve the motion.

D. Comprehensive Safe School Plan (CSSP) 12th Street

C. Edington made a motion to approve.
J. Colly seconded the motion.
The board **VOTED** to approve the motion.

E. Comprehensive Safe School Plan (CSSP) HS

C. Edington made a motion to approve.
J. Colly seconded the motion.
The board **VOTED** to approve the motion.

F. ELOP Employee Compensation Proposal

C. Edington made a motion to approve.
J. Colly seconded the motion.
The board **VOTED** to approve the motion.

G. K-12 Parent Engagement Policy and Compact 2023-2024

C. Edington made a motion to approve.
J. Colly seconded the motion.
The board **VOTED** to approve the motion.

H. SpEd Transportation Board Policy

C. Edington made a motion to approve.
J. Colly seconded the motion.
The board **VOTED** to approve the motion.

I. SARC AIPCS II - School Accountability Report Card

C. Edington made a motion to approve.
J. Colly seconded the motion.

The board **VOTED** to approve the motion.

J. SARC MS - School Accountability Report Card

C. Edington made a motion to approve.

J. Colly seconded the motion.

The board **VOTED** to approve the motion.

K. SARC HS - School Accountability Report Card

C. Edington made a motion to approve.

J. Colly seconded the motion.

The board **VOTED** to approve the motion.

L. Board Policy Update Comprehensive Safety Plan

C. Edington made a motion to approve.

S. Leung seconded the motion.

The board **VOTED** to approve the motion.

M. Second Interim FY2023/2024

C. Edington made a motion to approve.

J. Colly seconded the motion.

The board **VOTED** to approve the motion.

N. Final Audit Report 2023

C. Edington made a motion to approve.

J. Colly seconded the motion.

The board **VOTED** to approve the motion.

O. Measure G1 Parcel Tax

C. Edington made a motion to approve.

J. Colly seconded the motion.

The board **VOTED** to approve the motion.

P. Independent Auditor Selection

C. Edington made a motion to approve.

J. Colly seconded the motion.

The board **VOTED** to approve the motion.

III. Closed Session

A. Public Comment on Closed Session Items

No comment

B. Recess to Closed Session

The meeting was locked and the Board exited to Closed Session.

C. Report from Closed Session

The meeting was unlocked. There was nothing to report.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:39 PM.

Respectfully Submitted,
C. Edington

B. NOTICES

None

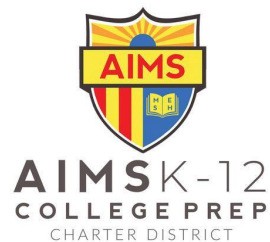
Coversheet

Staff Reports

Section: III. Information (Non-Action) Items
Item: C. Staff Reports
Purpose: FYI
Submitted by:
Related Material: AIMS K-12 ADA 2019-2024.pdf
AIPCS II - Credentials March 2024.pdf
Data and Academic Performance March Board Report.pptx.pdf
Compliance FY24 Board Report Re_ March.pdf
Paycom - 0NX54 - AIMS - Board meeting.pptx.pdf
US Supreme Court - Social Media Ruling.pdf

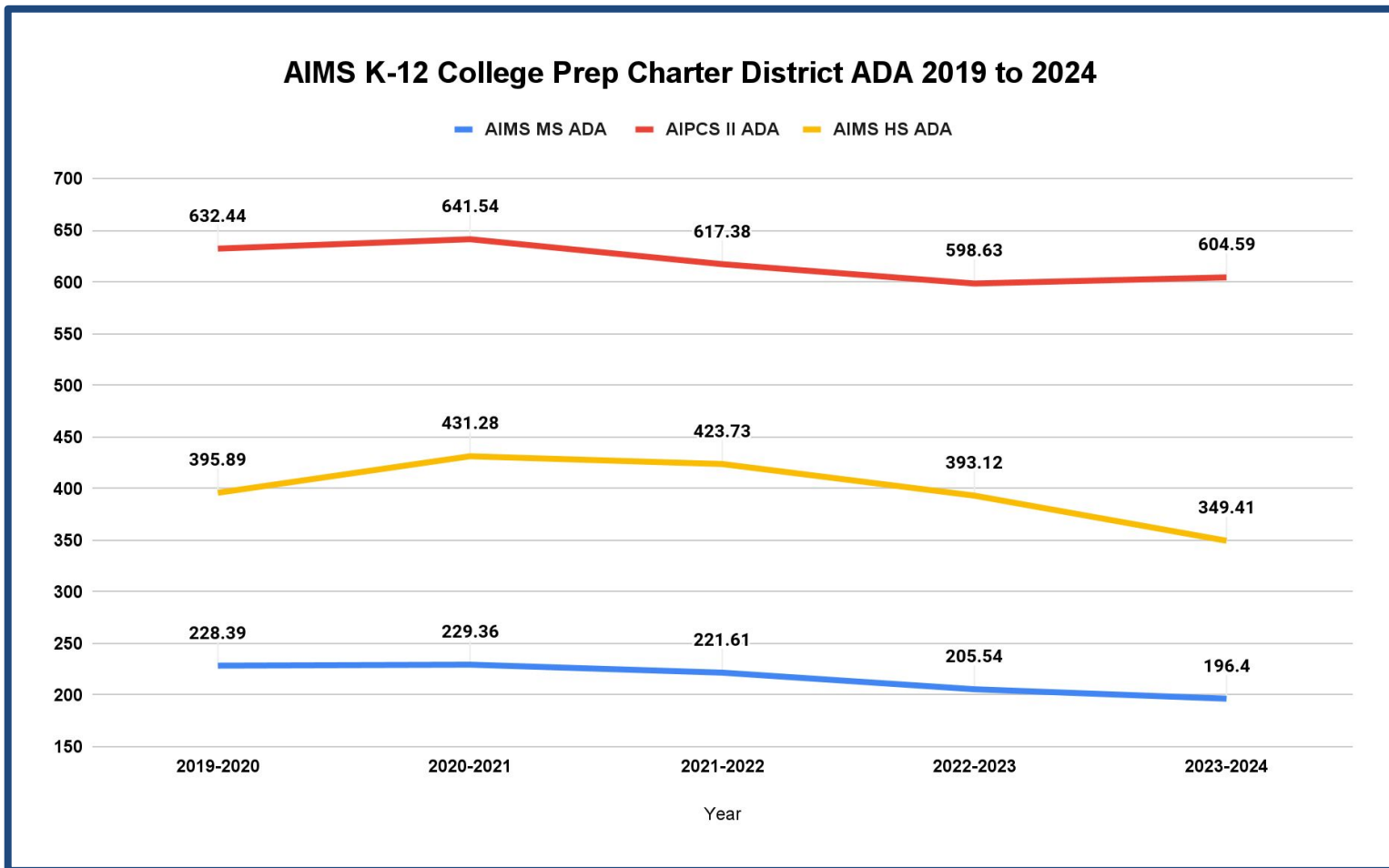
AIMS K-12 ADA Report 2019-2024

Marisol Magaña
Health & School Support Services Director



ADA Data & Graph

AIMS MS			
School Year	Enrollment	AIMS MS ADA	AIMS MS ADA%
2019-2020	235	228.39	97.53
2020-2021	240	229.36	96.08
2021-2022	228	221.61	95.62
2022-2023	217	205.54	92.96
2023-2024	210	196.40	95.47
AIPCS II			
School Year	Enrollment	AIPCS II ADA	AIPCS II ADA%
2019-2020	651	632.44	97.11
2020-2021	659	641.54	97.73
2021-2022	639	617.38	96.49
2022-2023	649	598.63	93.82
2023-2024	638	604.59	95.32
AIMS HS			
School Year	Enrollment	AIMS HS ADA	AIMS HS ADA%
2019-2020	411	395.89	95.25
2020-2021	446	431.28	95.87
2021-2022	446	423.73	94.88
2022-2023	408	393.12	92.94
2023-2024	368	349.41	94.84

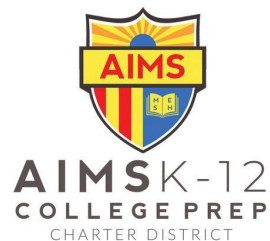


**This information is being provided at the request of AIMS Board

Thank you!!

AIPCS II - Credentials Update

March 2024



*This information is being provided as requested evidence from the CAP committee and the subsequent CAP response.

Credentials Introduction

ESSA is an abbreviation of the “**Every Student Succeeds Act**,” one of the Nation's major federal education laws. Today’s presentation reviews the ESSA standards of Effective, Ineffective, and Out of Field as they apply to staffing in AIMS’ classrooms. ESSA is a portion of the School Accountability Report Card (SARC) that assesses multiple measures of Equity.

States must determine their own definition of an “Effective Teacher.” The Federal Government is explicitly prohibited from telling States what that can be and how Teachers can be evaluated.

The breakdown for SARC/ESSA includes the Credentials that are considered “Effective” for classroom assignments, and those Permits, Waivers and California Education Code-authorized Local Assignment Options that are not.

While the California Department of Education determined “Effective Teacher” standards, the standards are at odds with the Commission on Teacher Credentialing who accepts these Permits, Waivers and Local Assignment Options for acceptable use in staffing classrooms.

AIPCS II - Permits/Vacancies as of 3/19/24

There are 6 vacancies for AIPCS II.
(1st Grade, 4/5 Grade, K-5 Music, K-5 Mandarin, 6/7th Math/Science, PE 6th-8th)

We have applied for 8 Short Term Staff Permits (STSP) for Educators

We have applied for 5 Provisional Intern Permit (PIP) for educators

1 - 30 day permit

2 - Credential Flexibility (AB-1505)

Educator First Name	Educator Last Name	Assignment/Subject/Grade	Type of Permit/Intern/Cred
Genesis	Chavez	Kindergarten Self-Contained	Provisional Intern Permit
Lisa	Remmer	Grade 1 Self-Contained	Short Term Staff Permit
Angel	Her	Grade 1 Self-Contained	Provisional Intern Permit
Vacant		Grade 1 Self-Contained	Vacancy
Tara	Seo	Grade 2 Self-Contained	Short Term Staff Permit
Timothy	Yang	Grade 2 Self-Contained	30 Day Substitute Permit
Brandon	Phu	Grade 3 Self-Contained	Provisional Intern Permit
Raymond	Ly	Grade 3 Self-Contained	Short Term Staff Permit
Eric	Lee	Grade 4 Self-Contained	Short Term Staff Permit
Lavonna	Johnson	Grade 5 Self-Contained	Short Term Staff Permit
Anthony	Aria	Grade 5 Self-Contained	Waiver/VTW
Vacant		Grade 4/5 Self-Contained	Vacancy
Uzoma Paul	Amuchie	Physical Education	Waiver/VTW
William	Mihn	Physical Education	Credential Flexibility (AB-1505)
Mary	Campbell	Art	Waiver/VTW
Vacant		Mandarin	Vacancy
Vacant		Music	Vacancy
Hui	Lu	Math/Science - 6th Grade (Core Block)	Provisional Intern Permit
Brian	Evans	ELA/History - 6th/7th Grade (Core Block)	Provisional Intern Permit
Charles	Thimesch	ELA/History - 6th Grade (Core Block)	Short Term Staff Permit
Vacant		Math/Science - 6th/7th Grade (Core Block)	Vacancy
Elizabeth	Householder	ELA/History - 7th Grade (Core Block)	Provisional Intern Permit
John	Burrell Jr.	Algebra I/Science - 8th Grade (Core Block)	Short Term Staff Permit
Davis	Holmes	Spanish	Short Term Staff Permit
Michael	Esola	Physical Education	Credential Flexibility (AB-1505)
Vacant		Physical Education	Vacancy

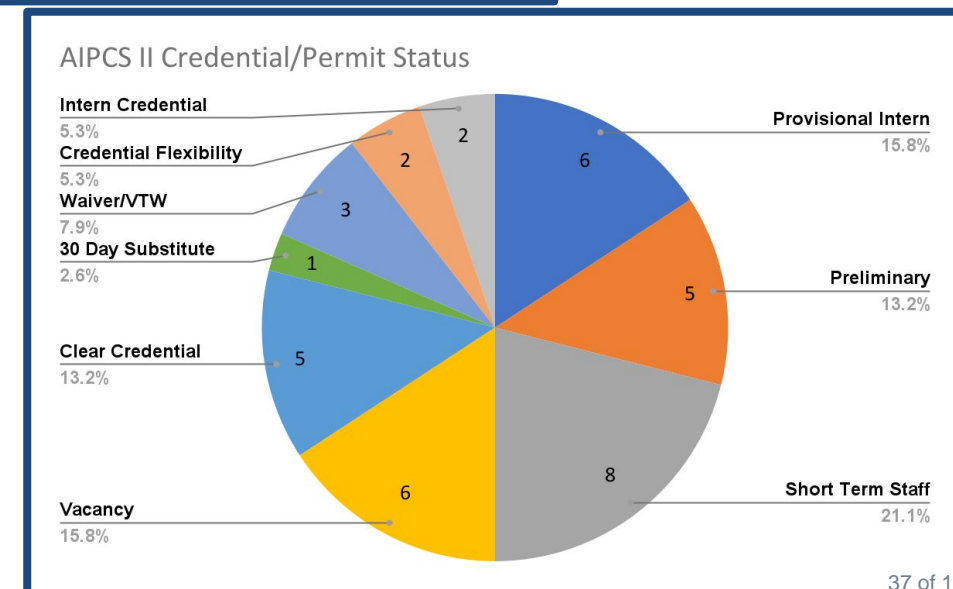
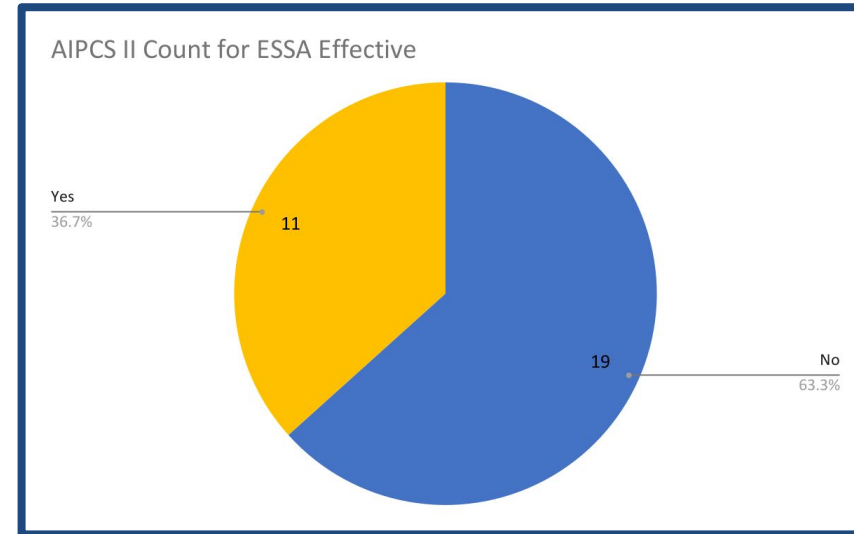
AIPCS II ESSA & Credential/Permit Status

Teachers that meet ESSA Effective Status include Intern, Preliminary & Clear Credential holders, and are appropriately assigned.

Teachers eligible for Permits, a Waiver, or AB-1505 Flexibility for Non-Core Instruction since 2019-2020 are “Ineffective” per ESSA.

Teachers who hold a Preliminary or Clear Credential while teaching outside of their subject field (Limited Assignment Option) are identified with “Out of Field” status.

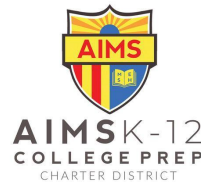
Appropriately assigned teachers recognized by CTC can still result in other than “Effective Teacher” Status within ESSA.



Thank you!!

Data and Academic Performance Board Report March, 2024

(Christopher Ahmad, Adria Bani, Jose Kabeer, Maryetta Golden, and Daniel
Vo)



CA Distinguished School - AIMS High School

Alameda, Alameda Unified, Lincoln Middle

Alameda, Berkeley Unified, Martin Luther King Middle

Alameda, Castro Valley Unified, Creekside Middle

Alameda, Dublin Unified, Dublin High

Alameda, Dublin Unified, Wells Middle

Alameda, Fremont Unified, Irvington High

Alameda, Oakland Unified, AIMS College Prep High

Alameda, Oakland Unified, Downtown Charter Academy

Alameda, Pleasanton Unified, Pleasanton Middle

Alameda, Pleasanton Unified, Thomas S. Hart Middle

Schools were selected by analyzing data reported through the 2023 Dashboard, with a focus on demonstrating excellence and growth in academic achievement and ensuring a positive school climate.

Schools are recognized for **exceptional student performance** based on achieving exemplary performance in English Language Arts (ELA) and math, reducing suspensions, and demonstrating high graduation rates (high schools only).

Schools recognized for **closing the achievement gap** enroll at least 40 percent of their students from socioeconomically disadvantaged backgrounds and, in addition to demonstrating exemplary overall performance in ELA and math, achieve accelerated academic growth for one or more historically underserved student groups.



SBAC Interim

- Students will be taking the SBAC Interim test this month
- Professional development was held on 3/15/2024 to show teachers how to access the test and hand score
- Teachers were given access to performance tasks rubrics
- The test is as close to the final summative test as possible



CCSA Conference

We will be presenting at the CCSA conference in Long Beach on March 20th, 2024

Title: Fostering Equitable Student Culture through AIMS K12
College Prep Charter's Innovative Practices

Topics

- Strategies and Practices implemented to create an equitable student culture
- Importance of ELD support and its impact on English Language Learners
- The benefits of offering AP courses to all students
- Innovative intervention and enrichment activities that bridge achievement gaps



WASC Report

- Completed the DATA portion of the WASC on 3/8/2024
- Highlighted the increase in performance in the high school since the pandemic
- Updated student demographic data



College Bound Kids with Mr. Kabeer

On March 11th we had the juniors tour at San Jose State University. A CSU college that offers a great education at an affordable price and the option to commute, saving our students thousands of dollars.

On March 15th UC Berkeley is coming to present to the 8th graders

On March 27 the 8th grade will tour Merritt College

On March 28th the 8th grade will tour Laney College

In March and April , Mr. Kabeer will be leading the College Awareness workshops for 6,7,8th grade in partnership with Oakland Promise

During the last week of March Mr. Kabeer will be facilitating college awareness week with the ES.

During the entire month the ES will be decorating their classroom doors with college monikers and colors

On March 7th Juniors took the ACT and on March 13th Seniors will take the SAT's

We are planning on Senior Presentation May 31 and June 4th During 3rd Block and would like to host a Senior night where seniors present and the community comes to participate .

College acceptances are rolling in. We have had many acceptances and will report the final acceptances in late May during our annual college signing day draft.

ELD with Ms. Bani



ELPAC

- nearing 100% completion of Listening, Reading and Writing domains for all 3 schools

- substitute ELD teacher has been hired for the months of April and May at AIMS HS to support completion of ELPAC testing there, as well as to provide intervention for emerging ELs in preparation for CAASPP

- Speaking domain testing will continue through May

Reclassification

- maintaining approximately 95% teacher approval rate for reclassification candidates

- awaiting teacher input for some students, some teachers have changed, so forms are being updated

- this year's reclassification ceremony is tentatively scheduled for June 11, pending approval of the in-progress field trip packet

ELD with Ms. Bani

Title III Funds

- majority of MOU items have been spent or are in-progress

- pending/upcoming purchases include reclassification ceremony expenses, contractor payment, Language Line interpreting services, and supplemental curriculum

Teacher Training

- as a follow-up to the GLAD-based trainings that have been provided to groups of teachers/staff over the last two years, Ms. Bani has been conducting individual make-up trainings for teachers who are new or who need extra support

- an additional HS teacher and AIPCS II teacher recently began the BeGLAD intensive self-paced training as well, funded through Title III

- additional updated training and review materials are available to staff via the ELD page on the AIMS Intranet

Program Compliance Board Report

March 2024

Director of Program Compliance Tiffany Tung



Professional Development Initiatives

Trainings Provided January - March, 2024

- Paycom training guidance [Hiring Manager Step By Step Initiate Self Onboarding Checklist](#) [ESS Employee Self Service Step By Step](#)
- School Site Council Meeting Requirements
- Spendwise Compliant Procurement Training
- Time accounting (Personnel Activity Report)/ Semi Annual Certification - documentation from school site employees to ensure that the district is properly charging salaries and wages to federally funded programs.
[Time & Accounting/Personnel Activity Report Training](#)
- Mandated Trainings - New employees must be trained within 6 months of hire to be aligned with California employment law.
[Vector Training Management Step By Step Guide](#)

The Compliance department provides access to training materials as well as sessions that ensure compliance with federal, state and local regulations. The training sessions provide employees with information that allows AIMS K12 to appropriately administer, track and record mandated and/or specialized knowledge in a well-structured learning environment.

Providing Professional Development and Trainings will be the key element in maintaining a successful AIMS K-12th year and ensuring a successful organization. These trainings will ensure that employees are have the necessary knowledge and skills to carry out their job duties safely, effectively and compliantly. The structure that has been established will help to mitigate risks, reduce audit findings related to FPM Federal Program Monitoring, increase efficiency and improve

Training Initiatives

Compliance Training Offerings

- Nutritional Services Mandated Training
- Beginning of the Year Vended Meal Model
- California CEP
- Food Handlers
- CDE Civil Rights
- Productions Records
- Mealtime POS
- Bootcamp Compliance District Training
- SSC/Plan Training/Monitoring
- Federal Time & Accounting
- Vector Employee Mandated Training/Sexual Harassment

Providing Hiring manager/employee trainings will be the key element in maintaining a successful AIMS K-12th year and ensuring a successful organization. These trainings will ensure that employees are have the necessary knowledge and skills to carry out their job duties safely, effectively and compliantly. The structure that has been established will help to mitigate risks, reduce audit findings, increase efficiency and improve employee morale.

Collaborative Hiring & Onboarding

Compliance Departments Role in hiring and onboarding process

- Ensures PayCom aligns with processes and procedures
- Collaborates with departments to create a more transparent hiring and onboarding process
- Verifies federal and state laws and mandates are included in the hiring and onboarding process
- Reviews and verifies applicant documentation aligns with federal and state laws
- Aligns compensation schedules with job descriptions and applicant experience
- Verifies Department of Justice results with AIMS K12 policies
- Manages offer letter and employee contract distribution and record keeping
- Provides resources and training to assist with the self onboarding process
- Ensures that the district operates in a consistent and ethical manner that aligns with compliant local, state and federal regulations.
- Elevates and improves the effectiveness of process flows, controls and business practices.
- Established compliance standards and designs improvements to internal controls and structures within Paycom HRIS system.

Goal: To ensure contributions streamline the hiring and onboarding process to ensure smooth integration of new hires.

Successful collaborations Compliance has been successful in

- PayCom implementation training
- Compliance BootCamp Professional Development
- Mandated Reporter/Sexual Harassment Training
- NSLP(National School Lunch Program) Training
- Vector (Training Management Platform) Implementation Training

Compliance & Regulatory Work

- Compliance schedules, monitors and documents all required local, state and federal training requirements .
- A requirement for the use of federal funds for salaries, time accounting certification records must be maintained and collected.
- Staffing compliance reviews policy and procedures for compensation, documentation, site plan alignment and record keeping <https://www.cde.ca.gov/fq/ac/ff/>
- In accordance with best practices with CDE, school site plans are reviewed and aligned with programmatic, strategic and fiscal plans
- Compliance created an internal form to track extended contract requests and provide accountability & oversight of Extended Contracts [Extended Contract Requisition](#) this request form will allow to better track employees that must complete semi-annual and annual time and accounting forms.
- Compliance monitors and reviews Spendwise purchase orders to ensure spending of school sites are allowable and aligned with school site plans. If cost is not allowable and does not align properly, request for purchases are sent back to requester.

All school site plans are specific to local, federal and state requirements. Compliance verifies that the requirements are documented and accounted for. All plans must be submitted with request aligning with expenditures from the specific resource. Compliance meets with Leadership once a month to review requirements. Compliance created a resource to support with allowable expenditures of plans [Categorical Spending Guidance](#)

- LCAP - The LCAP is a tool for local educational agencies to set goals, plan actions and leverage resources to meet goals to improve student learning. ([Compliance LCAP Resource FY23-24](#))
- SPSA - Single Plan for Student Achievement - a required plan for schools that participate in any state or federal program in the consolidated application ([ConApp](#))The plan, which is developed by the school site council, must describe how the school will spend the funds received through the consolidated application to improve student achievement.
- ESSER III Plan - The ARP Act, requires LEAs that receive ESSER III funds to complete a plan that address the academic impact of lost instructional time as well as respond to the Safe Return to in person instruction.
- Title III MOU - student data is used in the analysis of teachers, subject and supports needed.
- Measure G1- is a Parcel collect from Oakland residents to support Middle School enrichment.
- ELOP

Achievements & Metrics

- **Blue** shows the percentage of employees who have completed both training
 - 61.2% of employees have completed both
- **Red** shows the percentage of employees who have not completed any training
 - 34.5% haven't completed none
- **Green** shows the percentage of employees who have only completed 1 of 2 training
 - 4.3% only completed 1 of 2
- We have sent out emails to employees to complete the trainings with reminders
 - Notifying them of their username and how to log into Vector with the link
- We have created employees an account on Vector (new hires as well)
 - Assigned them the mandated training (sexual harassment and child abuse and neglect)



Achievements & Metrics

➤ 11 employees were hired from January - March 18, 2024.

- 5 Teachers
- 2 Health Coordinators
- 1 Program Compliance Analyst
- 3 SPED Instructional Aides
 - *January we hired 5 employees*
 - *February we hired 4 employees*
 - *March we hired 2 employees*

➤ Below is the pending hire status spreadsheet from Paycom:

Pending Hires

Total Pending Hires:

- 4 candidates are in the hiring process
- 5 candidates have been offered a position

Achievements & Metrics

- **Parent Communication-** Communication has been sent out via Parentsquare to emphasize on the importance of submitting these forms.

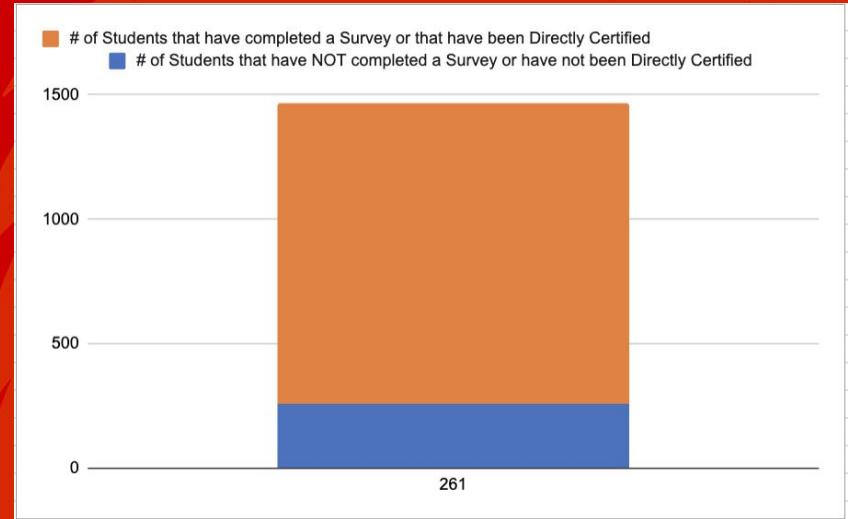
- **Distribution of Forms -** Letters are sent home with each student, including the Income Survey and AIMS Income Verification Letter. This will help families understand the purpose and importance of these forms.

- **Support for Parents-** If parents need assistance in completing the forms, teachers/staff encourage them to set up appointments with our staff by contacting us at NutritionalServices@aimsk12.org. We want to make this process as smooth as possible for everyone.

- **Follow-Up-**If any families still need to submit their applications, staff/teachers follow up with families. Gentle reminders can make a significant difference.

- **Teacher Involvement-**Teachers are being asked to remind their students about the importance of submitting these forms. Teachers have a direct influence on students and can encourage them to participate. Back to School night will occur soon, and this is a perfect opportunity for teachers to encourage families to complete the form.

➤ 946 out of 1207 students have completed a survey or have been directly certified



Goal: We project to reach 100% completed Income Surveys for 23-24 school year.

Achievements & Metrics

- Participation has increased for all 3 services at 12th Street Campus

AIPCS & AIPCS II (Before Flavor Station)

- Breakfast - 69% Increase
- Lunch - 15% Increase

AIPHS (Before Flavor Station)

- Breakfast - 40% Decrease
- Lunch - .09% Decrease

AIPCS II (After Flavor Station)

- Breakfast - 2.38% Increase
- Lunch - 13.61% Increase

AIPCS (After Flavor Station)

- Breakfast - 8.33% Increase
- Lunch - 4.04% Increase

AIPHS (After Flavor Station)

- Breakfast - 2.38% Increase
- Lunch - 13.61% Increase

Goal: We aim to increase our participation rate for each service provided to students.

Achievements & Metrics

Food Service Clerks

12th Street

- Andrea Jones
- Kamyron Slocum
- Phala Williams - (Onboarding)

High School

- Maria Rodriguez
- Maria Hernandez - (Onboarding)

All Food Service Clerks are now funded through the National School Lunch Program (NSLP) to support our nutrition program, marking a significant milestone in our program. This change signifies a positive step forward since the beginning of our nutrition program, enabling us to allocate staff dedicated to enhancing our nutrition program.

Nutritional Services

We have recently purchased a numeric keypad and new scanners to facilitate a faster and smoother service line. With these upgrades, students now have the convenience of entering their student ID numbers, ensuring swift service.



We are acquiring new ovens, cabinet holders, and refrigerators to accommodate the increased demand for food. These additions will enhance our capacity to store and prepare larger quantities of food, ensuring we can meet the needs of our growing participation rate.



Carts have been acquired to support our breakfast and snack program, enabling mobile distribution to students, akin to 'Meals on Wheels' service. This initiative ensures accessibility and convenience, allowing us to efficiently deliver nutritious meals to our students



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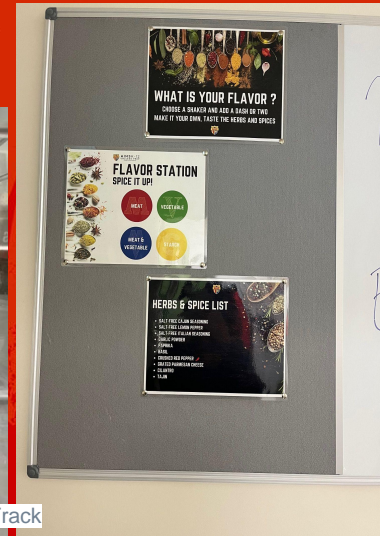
We've recently purchased shared carts to distribute across each floor, aiming to minimize food waste.



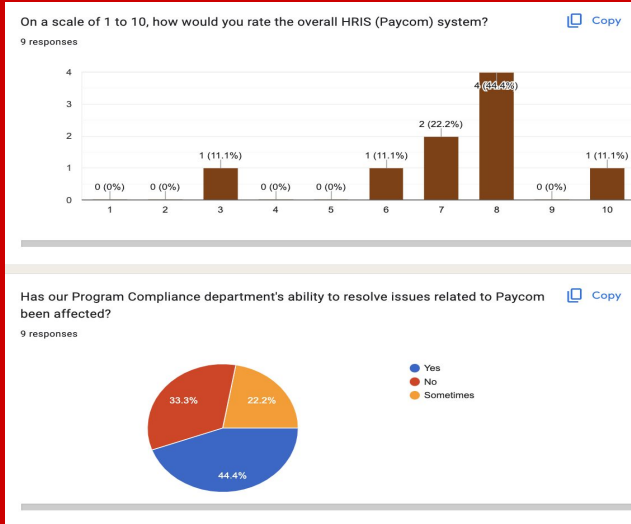
Wall shelf units and stainless steel shelving will be acquired to accommodate the growing inventory of products as the NSLP expands its offerings, in response to our increasing participation rate.

Flavor Station

- Flavor station encourages consumption of fruits and vegetables through seasoning options.
- Students utilize various seasonings, even creating custom blends, enhancing their meals.
- Experimentation with flavors promotes healthier eating habits and fosters creativity.
- Facilitates social interaction and community as students customize meals together.
- Helps reduce food waste by increasing the likelihood of students consuming their meals, including fruits and vegetables.

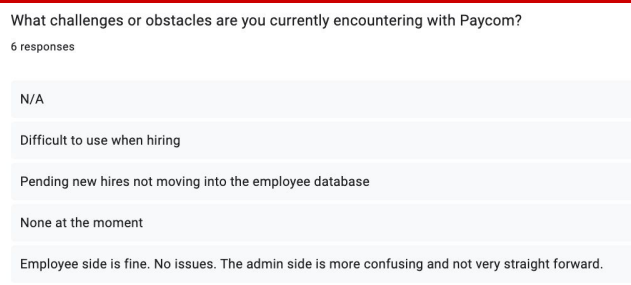


Employee Paycom Feedback & Engagement



➤ Overall, feedback on Paycom vary among our team members, with many offering an average rating. Some individuals have faced challenges while using Paycom. However, our department has played a pivotal role in assisting and successfully resolving these issues.

➤ Our Compliance Personnel Clerk collaborates closely with a service representative from Paycom. Their primary responsibility is to work alongside our employees who may encounter challenges or have questions regarding Paycom. Together, they ensure that any issues are promptly addressed and resolved.

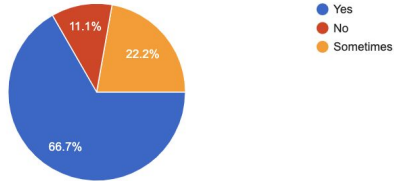


Employee Vector Solutions Feedback

Have the compliance trainings on Vector Solutions been effective for you and your staff?

Copy

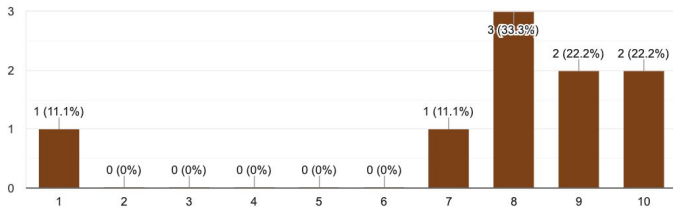
9 responses



On a scale of 1 to 10 (1 being the worst and 10 being the best), how would you rate the overall Vector Solutions system?

Copy

9 responses



➤ Overall, employees have provided an average rating for Vector Solutions, the training system we've implemented. Many of our employees have reported finding it effective for themselves and their staff, contributing positively to our organization's learning and development. Fortunately, very few issues have been encountered, demonstrating the system's reliability.

➤ Our Personnel Clerk collaborates closely with a service representative from Vector Solutions and our AIMS Technology Coordinator. Their primary responsibility is to work alongside our employees who may encounter challenges or have questions regarding Vector Solutions. Together, they ensure that any issues are promptly addressed and resolved.

What challenges or obstacles are you currently encountering with Vector Solutions?

5 responses

N/A

None

Ensuring I took the correct training (manager training vs employee training)

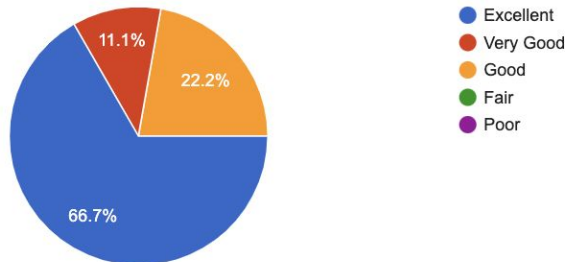
Trying to add the new employees

Employee Program Compliance Feedback

- Our feedback regarding our department's performance for the 2023-2024 school year has been overwhelmingly positive. Many have expressed that we are doing an excellent job in various aspects of our work.
- Feedback from employees indicates that our department has been actively and effectively supporting them with compliance issues and concerns. This positive perception reaffirms our commitment to providing the best possible assistance and ensuring that our organization remains compliant and efficient.

Overall, how would you rate how the Program Compliance is doing for the 2023-2024 school year?

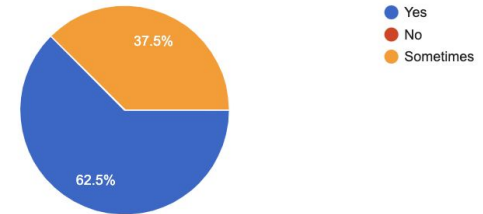
9 responses



Have you received timely responses from our Program Compliance department in addressing your requests and concerns?

[Copy](#)

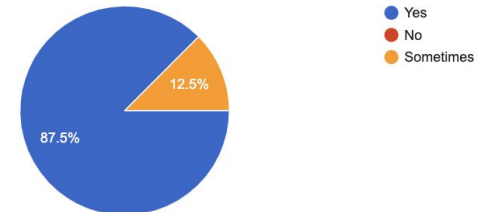
8 responses



Do we actively provide support to you around compliance issues?

[Copy](#)

8 responses



Future Direction & Ongoing Projects

- Providing series of training for hiring managers around federal time & accounting requirements.
- Continue to provide ongoing training for SSC/Plans ensure meeting requirements are being met. School site plans are reviewed and aligned with programmatic, strategic and fiscal plans.
- Continue to survey employees regarding job satisfaction, skill development & career progression.
- Continue to streamline Paycom hiring process to ensure smooth integration of new hires.
- Finalizing extended contracts/extra duty PAYCOM (HRIS) system.
- Provide Compliance Committee meetings with information regarding the implementation of procedures to ensure compliance with federal, state and local laws.
- Compliance Meeting preparation
- Time & Accounting audit review to ensure compliance and documentation are completed before end of fiscal year.
- Preparing Employee Contracts for 24/25 school year

The goal is that these ongoing projects/activities will support the organization's growth and objectives. Compliance will continue to commit to continuous improvement and excellence.

Q&A

Thank you!

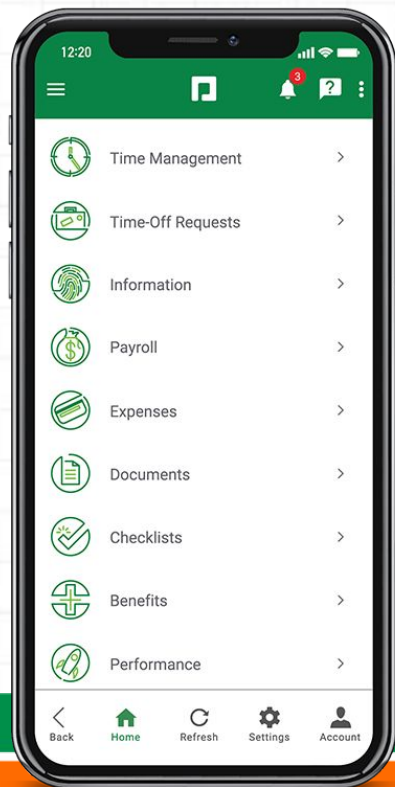


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PAYCOM AND AMERICAN INDIAN MODEL SCHOOLS PARTNERSHIP



WHAT MAKES US DIFFERENT



1 EE Usage Strategy

2 Proprietary Software

3 Dedicated Support

4 Monthly Product Updates

5 Security Standards

6 Single Database



TYPES OF GROWTH

ACQUISITION



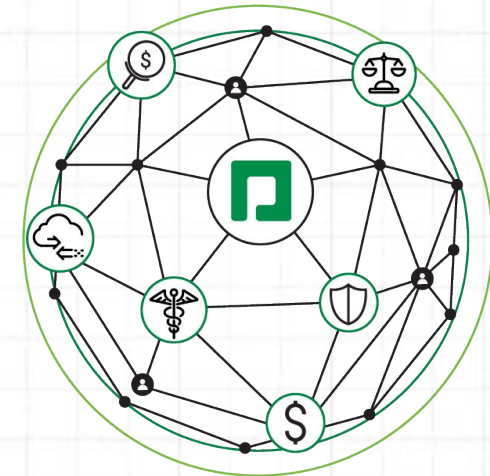
- » Poor communication between systems
- » Tedious integration
- » Multiple logins for many systems

PARTNERSHIP



- » Partnered with outside companies
- » Possible loss of data as companies cut ties, costing you money
- » Security breaches
- » Poor communication between systems
- » Different coding languages

ORGANIC



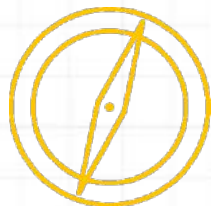
SINGLE-DATABASE APPLICATION

ZERO INTEGRATION | SIMPLIFIED WORKFLOW | IMPROVED DATA INTEGRITY



TALENT ACQUISITION

- » Applicant Tracking
- » Candidate Tracker
- » Work Opportunity Tax Credits
- » Background Checks
- » Onboarding
- » E-Verify®



HR MANAGEMENT

- » Documents and Checklists
- » Personnel Action Forms
- » Paycom Surveys
- » Benefits Administration
- » Enhanced ACA
- » COBRA Administration
- » Government and Compliance



PAYROLL

- » Online Payroll Processing
- » Paycom Pay
- » GL Concierge
- » Expense Management
- » Garnishment Management
- » Powered by BoardOnTrack Management



TIME AND LABOR MANAGEMENT

- » Time and Attendance
- » Time-Off Requests
- » Labor Management Reports
- » Labor Allocation
- » Schedule Exchange



TALENT MANAGEMENT

- » Performance Management
- » Compensation Budgeting
- » Employee Self-Service®
- » Paycom Learning
- » Ask Here™
- » Manager on the Go™





CANDIDATE TRACKER



APPLICANT TRACKING



ENHANCED BACKGROUND CHECKS



DRUG SCREENING



TAX CREDITS



DOCUMENTS AND CHECKLISTS



E-VERIFY®



CLUE™



GOVERNMENT AND COMPLIANCE



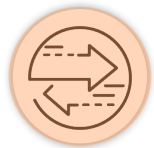
PAYCOM LEARNING



CONTENT SUBSCRIPTIONS



SURVEYS



SCHEDULING



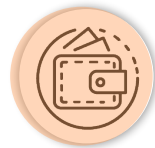
TIME AND ATTENDANCE



GEOFENCING/MICROFENCING



TIME-OFF REQUESTS



EXPENSE MANAGEMENT



MILEAGE TRACKER



PAF/PERFORMANCE DISCUSSION FORMS



PERFORMANCE AND COMPENSATION MANAGEMENT



GARNISHMENT ADMINISTRATION



PAYROLL



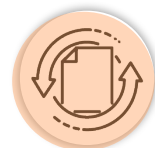
BETIT™



PAYCOM PAY



GENERAL LEDGER



PUSH REPORTING



BENEFITS ADMINISTRATION



BENEFIT ENROLLMENT SERVICE



BENEFITS TO CARRIER



401(K) REPORTING



AFFORDABLE CARE ACT



COBRA ADMINISTRATION



SFTP/API

THE DIGITAL TRANSFORMATION

DIRECT ACCESS TO THEIR DATA

EMPLOYEE

- » Ensures accuracy
- » Streamlines processes
- » Increases engagement, morale and loyalty

WIN-WIN

EMPLOYEE

- » HR departments can save 10+ hours a week
- » Increases productivity and profits
- » Reduces turnover

HR IN THE MIDDLE

EMPLOYEE

- » Data entered by someone with no investment in it being right
- » Cannot view tax forms, benefits, etc. when urgent
- » Distrust breeds disloyalty and lowers morale

LOSE-LOSE

EMPLOYEE

- » HR burdened with administrative tasks
- » Productivity severely impaired
- » Accuracy of data plummets

- » Employees disengage because company is behind



Applicant Tracking Example of Paycom Function



Employer Input

- » Hiring Manager submits a requisition for a New Position opening at AIMS through Paycom’s Applicant Tracking Module.
- » Hiring Manager moves through the interview process in Paycom and offers candidate the position.
- » Once offer letter is signed the Hiring Manager will deploy the new hire template for EEOC, WOTC, new hire records, etc.



Candidate / New Hire Input

- » Candidate fills out resume and all information feeds into Paycom and disqualifies candidates automatically with knockout questions.
- » Candidate receives the offer letter to sign via email and proceeds to fill out additional information such as Background check, WOTC questionnaire, etc.
- » New hire will follow through the process for I-9 documentation, questionnaires, ESS setup, etc.



Operational Efficiency to this Process

- » Automatically posts to Indeed, simply hired, and AIMS Careers Page while knocking out unqualified candidates to bring in only qualified candidates for positions.
- » Streamline communication between hiring platform, offer letter management, and communication with Candidate to increase time to fill.
- » I-9 compliance for storing information on new hires in employee forms from the new hire template, ESS setup allows employees to input address changes, benefits, taxes, punch change request – putting liability away from Employer and on Employee





THANK YOU.

QUESTIONS?



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OUR SECURITY STANDARDS

Protecting Your Data

DATA INTEGRITY

- » It's a part of our culture, and we continually strive to set the standard for the best security practices in any industry.

256-BIT ENCRYPTION TECHNOLOGY

- » Approved by the National Security Agency, 256-bit encryption helps protect information transmitted over the Internet.

MULTIPLE OFF-SITE BACKUP LOCATIONS

- » And 24/7 system monitoring means you don't have to worry about losing data or experiencing downtime.

ISO 9001/27001/22301-CERTIFIED

- » Our information security management and quality management systems are formally audited and certified that we meet international standards.

MULTILEVEL LOGINS

- » Protects your users and data

U.S. Supreme Court Gives School Board Members Back Control of Their Personal Social Media Pages

The Court clarified that only when school board members are acting as state actors and within their official duties, are they limited in their ability to block unwelcome content on their social media pages.

A public official's social-media activity constitutes state action only if the official:

- possessed actual authority to speak on the State's behalf; and
- presumed to exercise that authority when they spoke on social media.

If state action is found, the official's social media page will be considered a public forum meaning speech and social media comments cannot be regulated or restricted by a school board member.

A school board member may have a private social media page where they may freely block and delete unwelcome comments and content as they are not acting within their official capacity.

It was advised that to avoid any confusion or accidental creation of a public forum on a public official's private social media page, the page should clearly indicate that the social media page is private. There should be a label or disclaimer such as "this is the personal page of John Smith" or "the views expressed are strictly my own."

School board members should be wary of "mixed-use" applications of social media. Combining private and public posts may prevent the owner from blocking disruptive community members if blocking prevents them from commenting on posts that are deemed public.

Coversheet

2023-2024 Employee Contracts

Section: IV. Consent Calendar
Item: A. 2023-2024 Employee Contracts
Purpose: Vote
Submitted by:
Related Material: 2023-2024 Employee Contracts Cover Letter.pdf
AIMS Employee Board Approved Contracts FY23-24.xlsx.pdf



AIMS K-12 College Prep Charter District Board Submission Cover Letter

Submitter Information

Full Name: Tiffany Tung
Position/Title: Director of Compliance
Department: Compliance
Date of Submission (MM/DD/YYYY): 3/19/2024

Item Details

Title of Item: 2023-2024 Employee Contracts
Is this item a: New Submission
 Renewal
If Renewal: Please summarize any changes from the previous submission:

Approvals

Has this item been reviewed by:
 Superintendent
 Chief Business Officer (CBO) (If budget changes)
 Director of Compliance (If plan changes)
 Neither

Committee Review

Has this item been through the appropriate committee review process?
 Yes No
If yes: Please specify which committee(s) and provide minutes or approval documentation:

If no: Explain why:
These are new employee contracts for newly hired employees.

Deadline Information

Is there a submission deadline for this item?
 Yes No
If yes: Please indicate the deadline date (MM/DD/YYYY): _____

Financial Information (if applicable):

Total Cost: \$ _____
Is this expenditure included in the annual budget?
 Yes No
Please specify in which plan this expense is indicated:
 SPSA LCAP Other: _____

POSITION CODE	SITE LOCATION	RESOURCE	EMPLOYEE	FY23-24 Position Title	FTE FUNDED	FY23-24 SALARIES/WAGES	11/12 MONTH
HLTC0002	AIMSK12 District	General	Alexis Brown	Health Coordinator	FULL 1.00	\$70,000.00	12 MONTH
ELMTCH0013	Elementary School	EPA (Education Protection Act)	Lisa Remmer	Elementary Teacher	FULL 1.00	\$63,064.00	11 MONTH
HLTCH0001	AIMSK12 District	General	Alicia Avalo	Health Coordinator	FULL 1.00	\$70,000.00	12 MONTH
CMPAN001	AIMSK12 District	General	Payton Pierce	Analyst (Program Compliance)	FULL 1.00	\$70,000.00	12 MONTH

EXTENDED CONTRACTS FY23-24											
OBJECT	LOCATION	RESOURCE	PROGRAM/DEPT	EMPLOYEE	POSITION TITLE		TYPE OF PAY	PAY FOR EXTENDED WORK	Start/End Date of Work		
TBD		20 ELOP		320 John Burrell	ELOP Staff/Club Advisor		Hourly	\$50.00/hr	March 16, 2024-June 30, 2024		
TBD		20 ELOP		320 Shirley Beh	ELOP Staff/Club Advisor		Hourly	\$50.00/hr	March 16, 2024-June 30, 2025		
TBD		20 ELOP		320 Jermisha Worley	ELOP Staff/Club Advisor		Hourly	\$50.00/hr	March 16, 2024-June 30, 2025		
TBD		20 ELOP		320 Kyle Bilorusky	ELOP Staff/Club Advisor		Hourly	\$50.00/hr	March 16, 2024-June 30, 2026		
TBD		20 ELOP		320 Brian Evans	ELOP Staff/Club Advisor		Hourly	\$50.00/hr	March 16, 2024-June 30, 2028		
TBD		20 ELOP		320 Jonas Szajowitz	ELOP Staff/Club Advisor		Hourly	\$50.00/hr	March 16, 2024-June 30, 2029		
TBD		20 ELOP		320 Zubida Bakheit	ELOP Staff/Club Advisor		Hourly	\$50.00/hr	March 16, 2024-June 30, 2030		
TBD		20 ELOP		320 Mikael Wooten	ELOP Staff/Club Advisor		Hourly	\$50.00/hr	March 16, 2024-June 30, 2031		
TBD		20 ELOP		320 Fenglin Wu	ELOP Staff/Club Advisor		Hourly	\$50.00/hr	March 16, 2024-June 30, 2032		
TBD		20 ELOP		320 Charles Thimesch	ELOP Staff/Club Advisor		Hourly	\$50.00/hr	March 16, 2024-June 30, 2033		
TBD		20 ELOP		320 Ammah Babikir	ELOP Staff/Club Advisor		Hourly	\$50.00/hr	March 16, 2024-June 30, 2034		
TBD		20 ELOP		320 Rebecca Spencer	ELOP Staff/Club Advisor		Hourly	\$50.00/hr	March 16, 2024-June 30, 2035		
TBD		20 ELOP		320 Elizabeth Householder	ELOP Staff/Club Advisor		Hourly	\$50.00/hr	March 16, 2024-June 30, 2036		
TBD		20 ELOP		320 Laura Flores	ELOP Staff/Club Advisor		Hourly	\$50.00/hr	March 16, 2024-June 30, 2037		
TBD		20 ELOP		305 Irene Vega	ELOP Staff/Club Advisor		Hourly	\$50.00/hr	March 16, 2024-June 30, 2038		
TBD		30 ELOP		305 Lionell Andrews	ELOP Staff/Club Advisor		Hourly	\$50.00/hr	March 16, 2024-June 30, 2039		
TBD		20 ELOP		305 Eric Lee	ELOP Staff/Club Advisor		Hourly	\$50.00/hr	March 16, 2024-June 30, 2040		
TBD		30 ELOP		305 Natalie Glass	ELOP Staff/Club Advisor		Hourly	\$50.00/hr	March 16, 2024-June 30, 2041		
TBD		30 ELOP		305 Ashlee Robinson	ELOP Staff/Club Advisor		Hourly	\$50.00/hr	March 16, 2024-June 30, 2042		
TBD		30 ELOP		305 Brian Cabrera	ELOP Staff/Club Advisor		Hourly	\$50.00/hr	March 16, 2024-June 30, 2043		
TBD		30 ELOP		305 Andrew Hampton	ELOP Staff/Club Advisor		Hourly	\$50.00/hr	March 16, 2024-June 30, 2044		
TBD		30 ELOP		305 Axtia Vang	ELOP Staff/Club Advisor		Hourly	\$50.00/hr	March 16, 2024-June 30, 2045		
TBD		30 ELOP		305 Melissa Ha	ELOP Staff/Club Advisor		Hourly	\$50.00/hr	March 16, 2024-June 30, 2046		
TBD		30 ELOP		305 Lavonna Johnson	ELOP Staff/Club Advisor		Hourly	\$50.00/hr	March 16, 2024-June 30, 2047		
TBD		30 ELOP		305 Kay Earby	ELOP Staff/Club Advisor		Hourly	\$50.00/hr	March 16, 2024-June 30, 2048		
TBD		30 ELOP		305 Yuan Mai	ELOP Staff/Club Advisor		Hourly	\$50.00/hr	March 16, 2024-June 30, 2049		
TBD		30 ELOP		305 Jenny Hui	ELOP Staff/Club Advisor		Hourly	\$50.00/hr	March 16, 2024-June 30, 2050		
TBD		30 ELOP		305 Brandon Phu	ELOP Staff/Club Advisor		Hourly	\$50.00/hr	March 16, 2024-June 30, 2051		
TBD		30 ELOP		305 Uzoma Amuchie	ELOP Staff/Club Advisor		Hourly	\$50.00/hr	March 16, 2024-June 30, 2052		
TBD		30 ELOP		305 Raymond Say	ELOP Staff/Club Advisor		Hourly	\$50.00/hr	March 16, 2024-June 30, 2053		
TBD		30 ELOP		305 Tony Aria	ELOP Staff/Club Advisor		Hourly	\$50.00/hr	March 16, 2024-June 30, 2054		
TBD		30 ELOP		305 Timothy Yang	ELOP Staff/Club Advisor		Hourly	\$50.00/hr	March 16, 2024-June 30, 2055		
TBD		30 ELOP		305 Angel Her	ELOP Staff/Club Advisor		Hourly	\$50.00/hr	March 16, 2024-June 30, 2056		
TBD		30 ELOP		305 Racahel Khan	ELOP Staff/Club Advisor		Hourly	\$50.00/hr	March 16, 2024-June 30, 2057		
TBD		30 ELOP		305 Jose Vega	ELOP Staff/Club Advisor		Hourly	\$50.00/hr	March 16, 2024-June 30, 2058		
TBD		30 ELOP		305 Arezu Yaqubi	ELOP Staff/Club Advisor		Hourly	\$50.00/hr	March 16, 2024-June 30, 2059		
TBD		30 ELOP		305 Melani Brewater	ELOP Staff/Club Advisor		Hourly	\$50.00/hr	March 16, 2024-June 30, 2060		
TBD		30 ELOP		305 Kevin Ma	ELOP Staff/Club Advisor		Hourly	\$50.00/hr	March 16, 2024-June 30, 2061		

Coversheet

Job Descriptions

Section: IV. Consent Calendar
Item: B. Job Descriptions
Purpose: Vote
Submitted by:
Related Material: Compliance Analyst - AIMS Board Submission Cover Letter.pdf
Compliance Analyst JD FY23-24.docx.pdf
ELOP - AIMS Board Submission Cover Letter.pdf
ELOP Staff Club Advisor JD.pdf



AIMS K-12 College Prep Charter District Board Submission Cover Letter

Submitter Information

Full Name: Tiffany Tung
Position/Title: Compliance Director
Department: Program Compliance
Date of Submission (MM/DD/YYYY): 03/19/2024

Item Details

Title of Item: Compliance Analyst Job Description
Is this item a: New Submission
 Renewal
If Renewal: Please summarize any changes from the previous submission:

Approvals

Has this item been reviewed by:
 Superintendent
 Chief Business Officer (CBO) (If budget changes)
 Director of Compliance (If plan changes)
 Neither

Committee Review

Has this item been through the appropriate committee review process?
 Yes No
If yes: Please specify which committee(s) and provide minutes or approval documentation:

If no: Explain why:
Item is being brought to governance and board for final approval.

Deadline Information

Is there a submission deadline for this item?
 Yes No
If yes: Please indicate the deadline date (MM/DD/YYYY): 3/26/2024

Financial Information (if applicable):

Total Cost: \$
Is this expenditure included in the annual budget?
 Yes No
Please specify in which plan this expense is indicated:
 SPSA LCAP Other:



AIMS K-12 College Prep Charter District

Title: Compliance Analyst

Category: Classified

Work Year: 12 months

Employment Type: Full time

Starting Range: \$70,000 - \$74,295.45

FLSA: Exempt

Supervisor: Compliance Director or Designee

JOB GOALS: Under the direction of the Compliance Director or designee, the analyst will be responsible for researching, extracting, and analyzing data from various sources; developing strategies for optimizing processes by engineering efficient solutions based on large datasets; formulating algorithms and models to determine trends and correlations; and presenting findings in an organized fashion. Additionally, the analyst will collect, compile and analyze HR data, metrics and statistics and apply data to make recommendations related to recruitment, retention and legal compliance.

REPRESENTATIVE DUTIES: (Incumbents may perform any combination of the essential functions shown below.

This position description is not intended to be an exhaustive list of all duties, knowledge, or abilities associated with this classification, but is intended to reflect the principal job elements accurately.)

ESSENTIAL JOB DUTIES:

- Collect, compile and analyze large HR datasets, metrics and statistics to identify patterns and correlations to generate insights and solutions related to recruitment, retention and legal compliance.
- Prepares reports of data results presenting and explaining findings to senior leadership
- Places employees on the appropriate salary range when newly hired, promoted, or reclassified. Computes additional pay for stipends, extended contracts.
- Receives, verifies, and enters personnel transaction information onto an automated (HRIS) human resources information system. Records changes in work hours, classification and pay, job assignment, group benefits, retirement, critical seniority dates, and demographic information. Sets up new employees in the HRIS
- Manage state, federal and local, district reporting requirements and ensure compliance of reports
- Utilizing predictive analytics, linear regression methods, machine learning techniques, etc. to draw meaningful conclusions from the data.
- Provides information to staff in the following areas: compensation, classification, and employee demographics.
- Answers inquiries from employees on a variety of human resource topics.
- Maintains an efficient system for personnel records including control and storage of documents and files, conversion of files to support computer-aided retrieval, and day-to-day record maintenance. Periodically reviews records for completeness and compliance according to established checklists
- Based on metrics and analysis make recommendations for policies/processes/procedures and activities to improve organizational culture

- Facilitates implementation new training, development
- Conduct classification audits to ensure jobs are properly classified exempt or non-exempt.
- Ensure compliance of data privacy regulations and best practices.
- Assist leadership with staffing, leading training, recruiting best practices, and departmental budgets.
- May guide, lead or assist with performance, benefit, compensation evaluation processes.
- Developing algorithms and models to interpret data and determine trends
- Ensuring compliance with relevant industry regulations and standards regarding data management
- Preparing concise reports for educational partner on the insights derived from analyzing collected data
- Customizing solutions based on the individual needs of the organization or department
- Communicating clearly and effectively with both technical and non-technical audiences
- Inputting data in various AIMS information systems HRIS Paycom, EPICenter
- Reviewing all (VOE) Verification of Employment, (DOJ) Department of Justice for hiring new employees
- Update employee contracts to ensure alignment with board approved salary schedule.
- Reviewing and reviewing staff personnel records to ensure compliance with CA Department of Labor.
- Review salary schedules to ensure employee contracts and compensation are in alignment with the HRIS system.
- Supports human resources related compliance projects related to the HRIS systems and programs with cross-functional teams and focuses on improving and enhancing HR related policies, practices, and processes district wide.
- Support with reviewing adopted funded budgets collaboratively with the finance department to ensure alignment of annual rollover of staff individual salaries projected by the AIMS board approved salary schedule.
- Perform all other duties as assigned.

QUALIFICATIONS:

- A bachelor’s degree preferred in statistics, mathematics, computer science, or other related field.
- 2 years of data analysis or field related experience
- Fingerprinting and TB test required
- SHRM-CP preferred
- At least 3 years in related areas job classification and compensation, recruitment, training, employee benefits and or equal opportunity compliance is preferred.

KNOWLEDGE AND ABILITIES:

- A good understanding of the fundamentals of programming languages such as but not limited to Python and R is essential for success in this role.
- Strong analytical and problem solving skills
- Through understanding of local, state and federal laws involving employment, HR and HR policies
- Additionally, knowledge of data visualization tools such as but not limited to Tableau, D3.js, and PowerBI should be acquired to create compelling data dashboards and visuals.
- Familiarity with various database systems, such as but not limited to SQL and NoSQL is also advantageous.
- Knowledge of Microsoft Windows, Microsoft Office suite (emphasis on Excel) and Adobe Reader
- Possess the skills to work collaboratively or independently as needed
- Ability to set priorities, multi-task and see projects through from start to finish
- Proficient or the ability to quickly learn the organization's HRIS, payroll and similar management software.

PHYSICAL ACTIVITY REQUIREMENTS:

Minimum Work Position (Percentage of Time):

Standing: 15 Walking: 15 Sitting: 70

Minimum Body Movement (Frequency): 2

None (0) Limited (1) Occasional (2) Frequent (3) Very Frequent (4)

Lifting (lbs.): 50 Lifting: 2 Bending: 2

Pushing and/or Pulling Loads: 1 Reaching Overhead: 1 Kneeling or Squatting: 1

Climbing Ladders: 1 Climbing Stairs: 2

NON-DISCRIMINATION: AIMS College Prep Charter District does not discriminate on the basis of race, color, religion, gender, marital status, ancestry, political affiliation, age, sexual orientation, disability, medical condition, national origin, or mental or physical handicap in any of its policies or procedures related to admissions, employment, educational services, programs or activities.

Effective:

Board Approved: Pending Board Approval



AIMS K-12 College Prep Charter District Board Submission Cover Letter

Submitter Information

Full Name: Tiffany Tung
Position/Title: Compliance Director
Department: Program Compliance
Date of Submission (MM/DD/YYYY): 03/19/2024

Item Details

Title of Item: ELOP Instructor/Club Advisor Job Description
Is this item a: New Submission
 Renewal
If Renewal: Please summarize any changes from the previous submission:

Approvals

Has this item been reviewed by:
 Superintendent
 Chief Business Officer (CBO) (If budget changes)
 Director of Compliance (If plan changes)
 Neither

Committee Review

Has this item been through the appropriate committee review process?
 Yes No
If yes: Please specify which committee(s) and provide minutes or approval documentation:

If no: Explain why:
Item is being brought to governance and board for final approval

Deadline Information

Is there a submission deadline for this item?
 Yes No
If yes: Please indicate the deadline date (MM/DD/YYYY): 3/26/2024

Financial Information (if applicable):

Total Cost: \$ _____
Is this expenditure included in the annual budget?
 Yes No
Please specify in which plan this expense is indicated:
 SPSA LCAP Other: ELOP Plan



AIMS K-12 College Prep Charter District

Title: Expanded Learning Opportunities Program Instructor/ Club Advisor

Category: Classified

Work Year: 2023-2024

Employment Type: Part-time

Starting Range: Hourly Rate: \$50.00

FLSA: Exempt

Supervisor: Director of Schools or Designee

JOB GOALS: As an Expanded Learning Opportunities (ELOP) Instructor/Club Advisor you will be responsible for planning, implementing, and supervising engaging and educational activities for students participating in the program. This position requires creativity, patience, excellent communication skills, and a strong commitment to supporting the academic and social development of students.

REPRESENTATIVE DUTIES: (Incumbents may perform any combination of the essential functions shown below:

- Provide age appropriate and engaging learning/enrichment activities that align with program goals.
- Create a safe, inclusive, and nurturing environment for students to learn and thrive.
- Supervise and monitor students during program hours, ensuring their safety and well-being at all times.
- Facilitate educational activities, off site field trips, games, arts and crafts, sports, and other enrichment opportunities that promote learning and engagement.
- Collaborate with other program staff, school personnel, and parents to assess student needs, progress, and areas for improvement.
- Maintain accurate attendance records, behavior logs, and other program documentation as required.
- Communicate regularly with parents/guardians regarding student progress, program updates, and upcoming events.
- Participate in staff meetings, training sessions, and professional development opportunities to enhance job performance and program effectiveness.
- Assist with program setup, cleanup, and organization of materials and resources as needed.
- Adhere to program policies, procedures, and safety protocols at all times.
- Complete and hold a valid Food Handlers card.

- Arranges food and beverage items (e.g., placing in food warmer, handling distributing cold meals, a la carte trays, filling racks, mobile carts, etc.) for the purpose of making items available to students and staff for the ELOP program.
- Documentation of all meals given out to students in ELOP program in POS (Mealtime).
- Loads carts, food warmers, trays, etc. for the purpose of ensuring that food and/or beverage items are available for transporting to other sites (by assignment).
- Serving customers (students) in a fast, efficient, and friendly manner.
- Performs other related essential functions as assigned.

QUALIFICATIONS:

- Fingerprinting and TB test required
- I9 Verification

KNOWLEDGE AND ABILITIES:

- Previous experience working with children in an educational or recreational setting (preferred).
- Strong organizational skills and ability to multitask in a fast-paced environment.
- Excellent communication and interpersonal skills, with the ability to interact effectively with students, parents, and colleagues.
- Creativity, enthusiasm, and a passion for working with children and youth.
- Ability to maintain a positive and supportive attitude while addressing behavioral challenges and conflicts.

PHYSICAL ACTIVITY REQUIREMENTS:

Minimum Work Position (Percentage of Time):

Standing: 15 Walking: 15 Sitting: 70

Minimum Body Movement (Frequency): 2

None (0) Limited (1) Occasional (2) Frequent (3) Very Frequent (4)

Lifting (lbs.): 50 Lifting: 2 Bending: 2

Pushing and/or Pulling Loads: 1 Reaching Overhead: 1 Kneeling or Squatting: 1

Climbing Ladders: 1 Climbing Stairs: 2

NON-DISCRIMINATION: AIMS College Prep Charter District does not discriminate on the basis of race, color, religion, gender, marital status, ancestry, political affiliation, age, sexual orientation, disability, medical condition, national origin, or mental or physical handicap in any of its policies or procedures related to admissions, employment, educational services, programs or activities

Effective:

Board Approved: Pending Board Approval

Coversheet

Powerschool - Naviance Premium

Section: IV. Consent Calendar
Item: C. Powerschool - Naviance Premium
Purpose: Vote
Submitted by:
Related Material: Powerschool - Nsaviance Pemium Agmt and Cover Letter.pdf



AIMS K-12 College Prep Charter District Board Submission Cover Letter

Submitter Information

Full Name: Natalie Glass
Position/Title: Director of Schools
Department: AIMS College Prep High School
Date of Submission (MM/DD/YYYY): 02/20/2024

Item Details

Title of Item: Powerschool - Naviance Premium
Is this item a: New Submission
 Renewal
If Renewal: Please summarize any changes from the previous submission:

Approvals

Has this item been reviewed by:
 Superintendent
 Chief Business Officer (CBO) (If budget changes)
 Director of Compliance (If plan changes)
 Neither

Committee Review

Has this item been through the appropriate committee review process?
 Yes No
If yes: Please specify which committee(s) and provide minutes or approval documentation:

If no: Explain why:

Deadline Information

Is there a submission deadline for this item?
 Yes No
If yes: Please indicate the deadline date (MM/DD/YYYY): _____

Financial Information (if applicable):

Total Cost: \$ 7304
Is this expenditure included in the annual budget?
 Yes No
Please specify in which plan this expense is indicated:
 SPSA LCAP Other: A-G Grant



Invoice

Date 06/01/2023
 Invoice# **INV351529**
 Terms Net 30
 Due Date 07/01/2023
 Customer ID 10019306

Bill To
 American Indian Community Charter School
 171 12th Street
 Oakland CA 94607
 United States

Ship To
 American Indian Community Charter School
 3637 Magee Avenue
 Oakland CA 94619
 United States

VAT:

PO#	Quote#	Sales Rep
ex Q-750959	Q-750959	Ryan Puorro

Product Description	Qty	Unit	Tax	Unit Price	Extended Price
SW-NAV-S-NVPM: Naviance Premium	450	Students	\$0.00	11.95	\$5,377.05
SW-NAV-S-NVPMAS: Naviance Premium: Assessment	450	Students	\$0.00	0.00	\$0.00
PS-NAV-O-NVPSSD: Naviance Private School Deployment	1	Each	\$0.00	976.00	\$976.00
PS-NAV-O-NVTR: Naviance Training Remote	6	Hour	\$0.00	260.00	\$1,560.00
PS-NAV-O-NVRC: Naviance Remote Consulting	4	Hour	\$0.00	192.00	\$768.00
SW-NAV-O-NVOTD: Naviance One Time Discount	1	Each	\$0.00	-1377.05	(\$1,377.05)

Subtotal	Tax Total	Total (USD)
\$7,304.00	\$0.00	\$7,304.00

Pay Now

Amt. Due (USD)
\$7,304.00

Thank you for your business

Remit by Check (US Mail Only): POWERSCHOOL GROUP LLC PO BOX 888408 LOS ANGELES, CA 90088-8408	Remit by Check (Courier): Wells Fargo Lockbox Services Dept #38408 3440 Walnut Ave, Bldg A, Window H Fremont, CA 94538	Remit by Wire or ACH: Wells Fargo Bank, NA Account Name: PowerSchool Group LLC ABA Routing No: 121000248 Account No: 4633847017 SWIFT: WFBIUS6S (Include invoice number in transmission)	Customer Service: ar@powerschool.com 888-265-7641 (Toll-Free) 916-357-9934 (Fax)
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PowerSchool Group LLC
 150 Parkshore Dr., Folsom, CA 95630
 Quote #: Q-750959 - 2
 Quote Expiration Date: 31-MAR-2023

Sales Quote - This Is Not An Invoice

Prepared By:	Susan Tresco	Customer Contact:	Donna Mobley
Customer Name:	American Indian Community Charter School	Title:	Dean of Academics
Enrollment:	450	Address:	171 12th Street
Contract Term:	40 Months	City:	Oakland
Start Date:	16-MAR-2023	State/Province:	California
End Date:	31-JUL-2026	Zip Code:	94607
		Country:	United States
		Phone #:	(510) 220-5044

Product Description	Quantity	Unit	Extended Price
Initial Term 16-MAR-2023 - 31-JUL-2024			
License and Subscription Fees			

Naviance Premium	450.00	Students	USD 5,508.20
Naviance Premium: Assessment	450.00	Students	USD 0.00
Naviance One Time Discount	1.00	Each	USD -1,508.20

License and Subscription Totals: **USD 4,000.00**

Professional Services and Setup Fees	Quantity	Unit	Extended Price
Naviance Private School Deployment	1.00	Each	USD 976.00
Naviance Remote Consulting	4.00	Hours	USD 768.00
Professional Services and Setup Fee Totals:			USD 1,744.00

Naviance Private School Deployment	1.00	Each	USD 976.00
Naviance Remote Consulting	4.00	Hours	USD 768.00

Professional Services and Setup Fee Totals: **USD 1,744.00**

Training Services	Quantity	Unit	Extended Price
Naviance Training Remote	6.00	Hours	USD 1,560.00
Training Services Total:			USD 1,560.00

Naviance Training Remote	6.00	Hours	USD 1,560.00
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Training Services Total: **USD 1,560.00**

Subscription Period Total	Amount
PowerSchool hereby agrees to allow the Customer to make the following non-standard payments for the current annual term:	
Total Discount	USD 2,334.20
Initial Term	16-MAR-2023 - 31-JUL-2024
Amount To Be Invoiced	USD 7,304.00
Due Date	Payment Amount
1-MAR-2023	USD 0.00

PowerSchool hereby agrees to allow the Customer to make the following non-standard payments for the current annual term:

Total Discount	USD 2,334.20
Initial Term	16-MAR-2023 - 31-JUL-2024
Amount To Be Invoiced	USD 7,304.00

Due Date	Payment Amount
1-MAR-2023	USD 0.00

1-JUL-2023	USD 7,304.00
-------------------	---------------------

Annual Ongoing Fees as of 1-AUG-2024 - Fees subject to an annual uplift, which will be reflected on renewal quote

Naviance Premium	450.00	Students	USD 4,000.00
Naviance Premium: Assessment	450.00	Students	USD 0.00
Annual Ongoing Fees Total:			USD 4,000.00

Fees charged in subsequent periods after the duration of this quote will be subject to an annual uplift. Customer understands the above Annual Ongoing Fees for the next subscription period do not include the annual uplift, which will be applied at the time of renewal. On-Going PowerSchool Subscription/Maintenance and Support fees are invoiced at the then current rates and enrollment per terms of the main agreement executed between PowerSchool and Customer ("Main Services Agreement"). Any applicable state sales tax has not been added to this quote. Subscription Start and End Dates shall be as set forth above, which may be delayed based upon the date that PowerSchool receives your purchase order. If this quote includes promotional pricing, such promotional pricing may not be valid for the entire duration of this quote. All invoices shall be sent to Customer upon or promptly after execution of this quote, unless otherwise set forth in the applicable statement of work or Main Services Agreement (e.g., services billed on time and material basis will be invoiced when such services are incurred). Payment shall be due to PowerSchool before or on the due date set forth on the applicable invoice. All purchase orders must contain the exact quote number stated within. Customer agrees that purchase orders are for confirming this order and its own internal purposes, and no other. Any credit provided by PowerSchool is nonrefundable and must be used within 12 months of issuance. Unused credits will be expired after 12 months. Treatment of purchase orders are governed as provided in the Main Services Agreement. By execution of this quote, or its incorporation, this and future purchases of subscriptions or services from PowerSchool are subject to and incorporate the terms and conditions found at:

https://www.powerschool.com/MSA_Feb2022/

THE PARTIES BELOW ACKNOWLEDGE THAT THEY HAVE READ THE AGREEMENT, UNDERSTAND IT AND AGREE TO BE BOUND BY ITS TERMS.

POWERSCHOOL GROUP LLC

Signature:




Printed Name: Eric Shander

Title: Chief Financial Officer

Date: 2-MAR-2023

American Indian Community Charter School

Signature:



8B0D713501E6496...

Printed Name:

Maurice Williams

Title:

Head of School

Date:

27-Mar-2023

*****Sales Quote - This Is Not an Invoice*****



Statement of Work

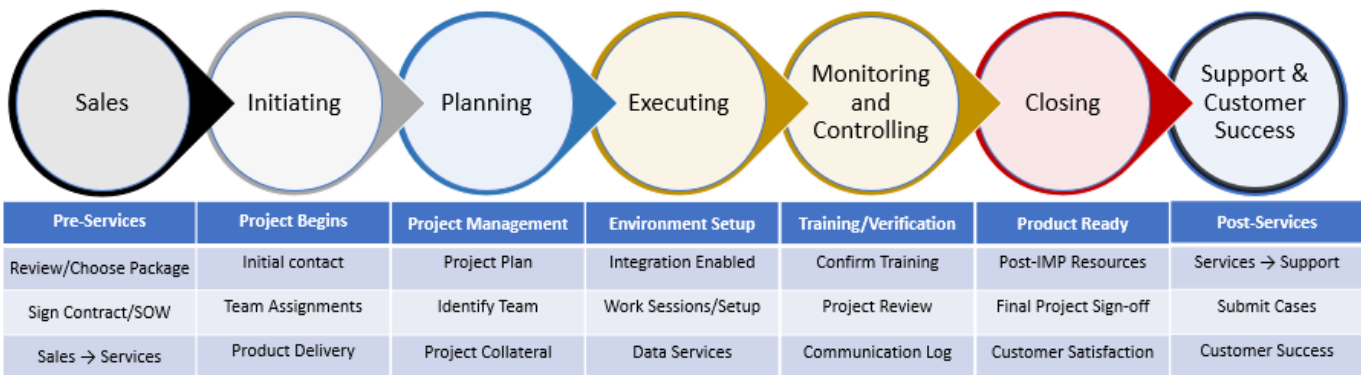
Purpose of Document

The purpose of this Statement of Work (“SOW”) between PowerSchool Group LLC (“PowerSchool”) and Customer (“You”, “Your”) is to outline the process, approach, and completion criteria for each step of the process to implement PowerSchool. This document covers the roles and responsibilities of the PowerSchool Project Manager, Implementation Specialist(s), and Customer in each step of the PowerSchool implementation process, serving as an outline of services PowerSchool is expected to deliver. This SOW calls out specific functional areas of PowerSchool that are covered for implementation services and level of coverage.

Successful implementation of new software requires proven project management and methodology. The timeline will be mutually adapted within a project management tool between PowerSchool and the Customer. PowerSchool provides a comprehensive package of services designed to ensure Your PowerSchool deployment project meets Your unique needs and expectations. Additional training, consulting and customization services can be purchased to help augment additional needs You may have with Your PowerSchool deployment. The delivery of Professional Services contained in this document will be provided remotely. If travel is required, all travel related expenses will be invoiced as incurred.

We will partner with You and be Your liaison to PowerSchool during the implementation. You will have a project team to help you, as a Customer, connect to other PowerSchool services and support, while also providing project planning, communication, project execution, and product specialist consulting. For a successful PowerSchool implementation, it is important that You understand the responsibilities, carve out the time required and keep on pace with the timeline. This will involve gathering information, helping Your team come to agreement on configuration and data standardization, your own product training and monitoring other staff assigned training for completion, adjusting desk level procedures, and planning for go live among several other tasks. The overall steps included in a project are outlined below.

This Statement of Work is subject to the terms and conditions of the current master agreement between the parties and any associated policies, pursuant to which PowerSchool has licensed the PowerSchool application to the Customer.



Released January 2021

Document Owner: PowerSchool Group LLC, Product Deployment Solutions

This edition applies to the current PowerSchool software and to all subsequent releases and modifications until otherwise indicated in new editions or updates. The data and names used to illustrate the reports and screen images may include names of individuals, companies, brands, and products. All of the data and names are fictitious; any sirPowered by BoardOnTrackre entirely coincidental.

General Assumptions

1. Implementation services will be delivered remotely unless onsite services are purchased separately.
2. Client is to provide a data extract to PowerSchool in accordance with Tiered Service package selected (if needed).
3. Implementation timeline is stated within the Planning Phase, extending the timeline may require the customer to purchase additional services.
4. Implementation services are completed when delivered and the deliverable acceptance procedure is complete.
5. Additional services are available and can be purchased for items out of the scope of implementation (see Project Change Control and Escalation Change Procedure section of this document).
6. Customer will adhere to the active PowerSchool Cancellation Policy. “Services Cancellation: Licensee shall pay a cancellation charge equal to fifty percent (50%) of the services fee and any non-refundable expenses incurred by PowerSchool if Licensee cancels any scheduled professional services less than fourteen (14) days before the occurrence of any service dates that PowerSchool has scheduled at Licensee’s request.”
7. Customer must identify a designated Customer project lead before the project kick-off meeting. The Customer project lead will be responsible for delivering all sections of the “Customer Responsibilities” included in the SOW in a complete manner within the project timeline.
8. The designated Customer project lead should be an employee of the organization implementing PowerSchool. Customers that hire third-party organizations to act on the behalf of the Customer for implementation may be required to sign a waiver form provided by PowerSchool, indicating that the third-party organization is authorized to act on the Customer’s behalf when interacting with PowerSchool. The Customer will be responsible for maintaining proper communication channels with third party organizations hired by the Customer.
9. All sign offs must be done by an employee and designated signatory of the Customer. Third party entities engaged by the Customer are not acceptable signatories for any project sign offs.
10. The PowerSchool Project Manager and/or Application Specialist will guide Customer to available procedures, guidelines, standards, reference materials and system/application documentation.
11. Implementation Services is assuming the product will be deployed as-is, items outside of Scope of Work must go through the change control procedures (see Project Change Control and Escalation Procedure in this document).

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Deliverables Acceptance Procedure

Deliverables Acceptance

This Statement of Work outlines PowerSchool deliverables for each phase of the implementation project in the PowerSchool Objections and Completion Criteria sections. Each deliverable will be reviewed and accepted in accordance with the following procedure:

- Deliverable will be submitted or delivered to the Customer project lead or designated Customer team member. It is the Customer project lead's responsibility to review and accept deliverable as complete.
- Within six (6) business days of completion of the project the Customer project lead will either accept the final deliverables or provide the PowerSchool implementation specialist a written list of objections. If no response from the Customer project lead is received within six (6) business days, then the deliverables will be deemed accepted, unless the Customer requests an extension.
- The PowerSchool implementation specialist will consider the Customer's objections within the context of PowerSchool's obligations as stated within this Statement of Work. Revisions agreed to by PowerSchool will be applied at which time the deliverables will be reviewed within six (6) business days and the Customer project lead either will accept the deliverables or provide the PowerSchool implementation specialist a written list of objections. If no response is received within six (6) business days, then the deliverables will be deemed accepted, unless the Customer requests an extension.
- Customer objections that are not agreed to by PowerSchool will be managed in accordance with the Project Change Control Procedure described below. If resolution is required to a conflict arising from Customer's objection to a deliverable, the Customer and PowerSchool will follow the Escalation Procedure described below.
- All deliverables required to be delivered hereunder are considered to be owned by PowerSchool with unlimited internal use by the Customer, unless otherwise noted.

Released January 2021

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Project Change Control and Escalation Procedure

Project Change Control

The following process will be followed if additional services to this Statement of Work are required or desired.

- A Project Change Request (PCR) will be the vehicle for communicating change. The PCR must describe the change, rationale for the change and the effect the change will have on the project.
- The designated Customer project lead will review the proposed change and recommend it for further investigation or reject it. A PCR must be signed by the authorized Customer project lead to authorize quote for additional services. If the Customer accepts additional services and charges, a change to the original purchase order or new purchase order is required. Change to this Statement of Work through additional addendum will authorize additional scope and work.
- A written Change Authorization and/or PCR must be signed by authorized representatives from both parties to authorize implementation of the investigated changes. Until a change is agreed upon in writing, both parties will continue to act in accordance with the latest agreed version of the SOW.

Customer Escalation Procedure

The following procedure will be followed if resolution is required for a conflict arising during the project

- **Level 1:** Customer project lead will notify PowerSchool Project Manager via email with details of escalation.
- **Level 2:** If the PowerSchool Project Manager cannot provide resolution or path to resolution five (5) business days from receipt of level 1 escalation email, the Customer project lead will notify PowerSchool manager via email to – pmleadership@powerschool.com
- **Level 3:** If the concern remains unresolved after Level 2 intervention, resolution will be addressed in accordance with Project Change Control Procedure or termination of this SOW under the terms of the Contract.

During any resolution, PowerSchool agrees to provide services related to items not in dispute, to the extent practicable, pending resolution of the concern. The Customer agrees to pay invoices per the Contract, as rendered.

Released January 2021

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Naviance Private Bundle Statement of Work

Initiating (Pre-requisites before Assess)

PowerSchool Responsibilities

- Provide Intake information and this Statement of Work.

Customer Responsibilities

- Complete intake information, review and return this Statement of Work.

Assess

Completion Criteria

This phase will be considered complete when pertinent core deliverables below are completed:

Project Phase: ASSESS: Tasks and Deliverables	Responsible Party
Establish goals, objectives, functionality, and timelines for implementation (provided via the project plan)	PowerSchool
Connect with customer education trainer for Professional Development scheduling	Customer
Schedule recurring status meetings (up to 4) and data integration meeting (1 hour)	PowerSchool

Assumptions

The implementation includes up to 4 client meetings with a PowerSchool Application Specialist, in addition to the Data Integration Meeting (1 hour).

The implementation includes up to 8 hours of PowerSchool consultation Services total, inclusive of client meetings above.

Import

Data imports are essential to the functionality of Naviance. Depending on how your district or school decides to manage imports, certain data types can be setup to automatically update while others may need to be manually updated. Data imports into Naviance can be completed using any combination of (1) integrations, (2) automated imports via SchoolSync, and/or (3) manual imports. Customer is only responsible for completing the steps for their chosen data integration option(s).

Completion Criteria

This phase will be considered complete when pertinent core deliverables below and user acceptance testing have both been completed.



Naviance Private Bundle Statement of Work

Project Phase: IMPORT: Tasks and Deliverables	Responsible Party
Define data to import	PowerSchool
Data Integration overview meeting (1 hour) to determine data integration strategy and next steps + up to 1 hour of additional support on data integration steps	PowerSchool
Complete necessary steps to integrate data and ensure student and necessary data is populated in Naviance	Customer

Authentication Services

As part of these services, PowerSchool will guide the customer to configure Single Sign On (SSO) for the PowerSchool product(s) undergoing implementation under the scope of this statement of work. Additionally, PowerSchool will assist with enabling the PowerSchool AppSwitcher feature for any other live PowerSchool product(s) (i.e. already implemented) where AppSwitcher is supported. This will be a one-time setup for which the PowerSchool implementation team will assist with the setup and configuration of the authentication services for live product(s), and the currently implemented product(s).

PowerSchool Responsibilities

- Update user accounts to ensure matching between systems
- Configure AppSwitcher with current and new PowerSchool products

Customer Responsibilities

- Identify and enable the Identity Provider (IDP) for setting up of SSO
- Configure SSO
- Test the setup of Authentication services and AppSwitcher

Completion Criteria

This phase will be considered complete when:

- Customer signs the final checklist that Authentication Services are complete

Configure

Completion Criteria

This phase will be considered complete when pertinent core deliverables below and user acceptance testing have both been completed.



Naviance Private Bundle Statement of Work

Project Phase: CONFIGURE: Tasks and Responsibilities	Responsible Party
Configure Naviance Student	
- Review configuration options for Naviance Student	PowerSchool
- Update Naviance student permissions for students and parents	PowerSchool
- Create custom Welcome Messages	PowerSchool
- Determine any additional features to be activated based on school/district's specific goals	Customer
- Add school logo	Customer
- Add additional content (per site)	Customer
- Activate Naviance Student (per site)	Customer
- Review Naviance Student configuration completed by PowerSchool	Customer
Configure College Planning	
- Provide high level overview of College Planning Tools	PowerSchool
- Add colleges to quicklist	Customer
- Create or subscribe to college groups	Customer
- Set up Rep Visits (or add college visits manually)	Customer
- Create scholarship categories	Customer
- Import scholarships (or add scholarships manually)	Customer
Configure Naviance eDocs	
- Consult on counselor/staff college application management process using eDocs	PowerSchool
- Activate Naviance eDocs	Customer
- Update eDocs Settings (Common Application integration)	Customer
- Update staff permissions for eDocs	Customer
- Update transcript manager settings	Customer
- Update teacher recommendation manager settings	Customer
- Update student permissions for eDocs	Customer

Note: Any Training purchased alongside this Deployment will be made available during and after the deployment timeframe, and conducted by a PowerSchool Customized Education trainer

Deploy

Completion Criteria

This phase will be considered complete when pertinent core deliverables below and user acceptance testing have both been completed.



Naviance Private Bundle Statement of Work

Project Phase: DEPLOY: Tasks and Responsibilities	Responsible Party
Rollout Naviance eDocs	
- Introduce college application process and features to students	Customer

Note: Any Training purchased alongside this Deployment will be made available during and after the deployment timeframe, and conducted by a PowerSchool Customized Education trainer

Measure

Completion Criteria

This phase will be considered complete when pertinent core deliverables below are completed:

Project Phase: MEASURE: Tasks and Deliverables	Responsible Party
Finalize project QA	Customer
Conduct project wrap-up meeting and hand off to Support	PowerSchool

Assumptions

PowerSchool's Quality Assurance (QA) processes will focus on the technical aspects of the solution to ensure it is accessible, functional, and adheres to best practices. It is the Customer's responsibility to ensure all agreed-upon functionality is behaving as intended by the product's existing functionality.

Closing

PowerSchool Responsibilities

- Assist in identifying the Technical Contact who will be able to view all open Support cases for the school/district
- Transition the Customer to Support, providing instructions on methods of communication with Support.

Customer Responsibilities

- Request Technical Contact to be added (if necessary)
- Contact the Support Team with any post-project requests.

Completion Criteria

This activity will be considered complete when:

- The Customer has been introduced to Support and instructions for post-project support have been provided to the Customer.



Naviance Private Bundle Statement of Work

Primary Customer Roles & Responsibilities in Project

Roles and Responsibilities
<p>Project Lead: Main contact for the Naviance implementation project</p> <p>Solution Design: Responsible for contributing goals and requirements of Naviance product.</p> <p>Data Integration Design: Has knowledge of any data integrations required and command of providing data to Naviance and extracting data or reports provided by Naviance.</p> <p>Administrative Tool Design: Responsible for requesting any revisions to the administrative toolset.</p> <p>Training Program Design: Responsible for scheduling and facilitating training for appropriate users.</p>
Project Timeline and Customer Expertise
<p>The implementation timeline is four (4) consecutive weeks beginning with the Project Kickoff meeting.</p> <p>The Implementation process requires that the Customer be prepared to dedicate time and resources with the requisite expertise to prepare for end users to begin using the Naviance product.</p> <p>The Customer must:</p> <ul style="list-style-type: none"> • Review and test all technical components to ensure they are built to agreed-upon specifications • Review online materials to establish a baseline command of the tools required. • Assign permissions to staff as needed. <p>The work conducted by the Customer must be planned throughout the implementation for deadlines to be met. The Customer may elect to expand their implementation team and delegate tasks accordingly.</p> <p>To ensure success, designate staff resources to the Implementation who possess:</p> <ul style="list-style-type: none"> • An understanding of how the Customer intends to use Naviance • Technical expertise commensurate with the Customer tasks defined throughout the SOW. • The ability and access to extract, provide, receive, and interpret data.

Meetings
<p>Your Naviance Application Specialist/Project Manager will schedule meetings during implementation. These calls will also be checkpoints at which to track progress and ensure deadlines are being met. They will also allow for consultation on any implementation steps assigned. It is critical that the Customer project team be prompt and prepared for each meeting in alignment with the Project Plan provided at the outset of the project. Cancellation within 24 hours or no showing to the meeting will result in a depletion of Services backlog the equivalent of half the billable time of the scheduled meeting.</p>



Naviance Remote Consulting Statement of Work

PowerSchool Responsibilities to Initiate Engagement:

- Provide Intake information and this Statement of Work.

Customer Responsibilities to Initiate Engagement:

- Reply to Intake survey, review and return this Statement of Work.

Timeframe

- This Statement of Work aligns with the active dates of your contract for Naviance Services.

Scope:

- Naviance Remote Consulting hours for an ongoing consultative engagement can be used for: data import/integration and set up questions, configuration assistance, deployment/rollout assistance for particular modules, consultation on best practices (e.g. what is the best way to do XYZ with Naviance), Q&A or consultation sessions with staff on specific processes or parts of the product, best practice webinars, and toolkits/resources.
- Naviance Remote Consulting cannot be used for functional training or support relating to product defects or issues.

Meetings:

- Meetings with your Naviance Application Specialist/Project Manager are intended to be a space to address questions, plan for future needs, and ensure your implementation is running smoothly. It is critical that the Customer project team be prompt and prepared for each meeting. Cancellation within 24 hours or no showing to the meeting will result in a depletion of Services backlog the equivalent of half the billable time of the scheduled meeting. Outside of scheduled meetings, the Naviance Services team adheres to a 24-hour service-level agreement (SLA) for responding to customer outreach. Naviance Support is available to both school and district users to respond to immediate technical needs or questions as they arise.

Change in Scope:

- Naviance Remote Consulting hours are designed and intended to be used flexibly by customers. If not otherwise known, our team will work with your team to determine a high-level plan upon project kick off for maximizing the Services you have purchased. Any requested deviation from the agreed-upon scope needs to be documented via email by the customer so the Application Specialist can adjust the above scope and provide an update on the hours remaining on the project to confirm sufficient hours remain to address additional needs as they may arise.

Coversheet

Powerschool LMS Subscription

Section: IV. Consent Calendar
Item: D. Powerschool LMS Subscription
Purpose: Vote
Submitted by:
Related Material: Powerschool LMS Subscription.pdf



AIMS K-12 College Prep Charter District Board Submission Cover Letter

Submitter Information

Full Name: Natalie Glass
Position/Title: Director of Schools
Department: AIMS HS, AIMS MS, AIPCS II (6th-8th)
Date of Submission (MM/DD/YYYY): 02/20/2024

Item Details

Title of Item: Powerschool LMS Subscription
Is this item a: New Submission
 Renewal
If Renewal: Please summarize any changes from the previous submission:

Approvals

Has this item been reviewed by:
 Superintendent
 Chief Business Officer (CBO) (If budget changes)
 Director of Compliance (If plan changes)
 Neither

Committee Review

Has this item been through the appropriate committee review process?
 Yes No
If yes: Please specify which committee(s) and provide minutes or approval documentation:

If no: Explain why:

Deadline Information

Is there a submission deadline for this item?
 Yes No
If yes: Please indicate the deadline date (MM/DD/YYYY): _____

Financial Information (if applicable):

Total Cost: \$ 12539.51
Is this expenditure included in the annual budget?
 Yes No
Please specify in which plan this expense is indicated:
 SPSA LCAP Other: ESSER III



Invoice

Date: 05/25/2023
 Invoice#: INV349943
 Due Date: 07/01/2023
 Customer ID: 10019306

Bill To

American Indian Community Charter School
 171 12th Street
 Oakland CA 94607
 United States

Ship To

American Indian Community Charter School
 3637 Magee Avenue
 Oakland CA 94619
 United States

VAT:

PO#	Quote#	Customer Success Manager
	Q-755153	CS-Inside (Digital)

Product Description	Qty	Unit	Tax	Unit Price	Extended Price
SW-LMS-S-SLMSS: Schoology LMS Subscription 2012-23880 Invoice Period: 07/01/2023 - 06/30/2024	950	Students	\$0.00	11.51	\$10,934.50
PS-LMS-S-SCHCS: PD+ for Schoology Learning Invoice Period: 07/01/2023 - 06/30/2024	1	Per Person	\$0.00	1605.01	\$1,605.01

Subtotal	Tax Total	Total (USD)
\$12,539.51	\$0.00	\$12,539.51
		Amt. Due (USD)
		\$12,539.51

Pay Now

Thank you for your business

Remit by Check (US Mail Only): POWERSCHOOL GROUP LLC PO BOX 888408 LOS ANGELES, CA 90088-8408	Remit by Check (Courier): Wells Fargo Lockbox Services Dept #38408 3440 Walnut Ave, Bldg A, Window H Fremont, CA 94538	Remit by Wire or ACH: Wells Fargo Bank, NA Account Name: PowerSchool Group LLC ABA Routing No: 121000248 Account No: 4633847017 SWIFT: WFBIUS6S (Include invoice number in transmission)	Customer Service: ar@powerschool.com 888-265-7641 (Toll-Free) 916-357-9934 (Fax)
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Coversheet

AIMS MS/AIPCS II ELO-P Budget and Program Details

Section: IV. Consent Calendar
Item: E. AIMS MS/AIPCS II ELO-P Budget and Program Details
Purpose: Vote
Submitted by:
Related Material: AIMS Board Submission Cover Letter.pdf
23-24 ELO-P Budget and Program Details.pdf



AIMS K-12 College Prep Charter District Board Submission Cover Letter

Submitter Information

Full Name: Natalie Glass
Position/Title: Director of Schools
Department: Schools
Date of Submission (MM/DD/YYYY): 3/22/24

Item Details

Title of Item: AIMS MS/AIPCS II - Budget for ELO-P
Is this item a: New Submission
 Renewal
If Renewal: Please summarize any changes from the previous submission:

Approvals

Has this item been reviewed by:
 Superintendent
 Chief Business Officer (CBO) (If budget changes)
 Director of Compliance (If plan changes)
 Neither

Committee Review

Has this item been through the appropriate committee review process?
 Yes No
If yes: Please specify which committee(s) and provide minutes or approval documentation:

If no: Explain why:

Deadline Information

Is there a submission deadline for this item?
 Yes No
If yes: Please indicate the deadline date (MM/DD/YYYY): _____

Financial Information (if applicable):

Total Cost: \$ _____
Is this expenditure included in the annual budget?
 Yes No
Please specify in which plan this expense is indicated:
 SPSA LCAP Other: _____

ELO-P BUDGET PLANNING SPREADSHEET

MIDDLE SCHOOLS 2023-2024

Site Name:	AIMS College Prep Middle School			ELOP
Average # of students to be served daily (ADA):	100			School Site
TOTAL GRANT AWARD				
MEALS, TRANSPORTATION, LODGING				
	Transportation			\$7,696
	Lodging			\$26,490
	Afterschool Snacks			\$6,078
	Non instructional Day Meals			\$5,606
	Total			\$45,870
PERSONNEL				
	Program Instructor Before School - \$50/hr			\$3,900
	Program Instructor After School - \$50/hr			\$7,800
	Program Instructor - Field Trip \$50/hr			\$19,747
	Additional Staff Support			\$0
	Total personnel			\$31,447
BENEFITS				
3000's	Employee (rate: 25%)			\$7,862
	Total benefits			\$7,862
BOOKS AND SUPPLIES				
6141	Supplies			\$2,600
6270	Professional Development			\$0
	Total books and supplies			\$2,600
CONTRACTED SERVICES				
6245	Contractors TBD			\$5,000
				\$0
	Total services			\$5,000
IN-KIND DIRECT SERVICES				
	ASES - In Kind			\$10,000
	Total services			\$10,000
	Subtotals			\$92,778
	Total			\$92,778

ELO-P BUDGET PLANNING SPREADSHEET

MIDDLE SCHOOLS 2023-2024

Site Name:	American Indian Public Charter School II (K-8)		ELOP
Average # of students to be served daily (ADA): 50			School Site
	TOTAL GRANT AWARD		
MEALS, TRANSPORTATION, LODGING			
	Transportation		\$51,507
	Lodging		\$177,280
	Afterschool Snacks		\$40,673
	Non instructional Day Meals		\$37,514
	Total		\$306,973
PERSONNEL			
	Program Instructor Before School - \$50/hr		\$26,100
	Program Instructor After School - \$50/hr		\$52,200
	Program Instructor - Field Trip \$50/hr		\$132,153
	Additional Staff Support		\$0
	Total personnel		\$210,453
BENEFITS			
3000's	Lead Agency benefits (rate: 25%)		\$52,613
	Total benefits		\$52,613
BOOKS AND SUPPLIES			
6141	Supplies		\$17,400
6270	Professional Development		\$0
	Total books and supplies		\$17,400
CONTRACTED SERVICES			
6245	Contractors TBD		\$20,000
			\$0
	Total services		\$20,000
IN-KIND DIRECT SERVICES			
	ASES - In Kind		\$40,000
	Total services		\$40,000
	Subtotals		\$607,440
	Total		\$607,440

Non-instructional day	Day	Date	Activity	Location	Number of Students	Admission/Lodging	Transportation	Food/Meals	Number of Staff	Rate @ 50/hr x 9hrs	Staff Cost	Total Cost
	Mon - Friday		Before School ELO-P (Start date 3/27 (50 Days) - 1 Hour	On Site	150				12	50	\$30,000	\$30,000
	Mon - Friday		After School - ELO-P study hall/clubs (Start date 3/27 (50 Days) - 2 Hours	On Site	200			\$46,750	12	100	\$60,000	\$106,750
1	Saturday	March 23	Jelly Belly Factory Tour & Boomers (E)	Livermore	100	\$2,500	\$3,000	\$3,500	10	450	\$4,500	\$13,500
	Saturday	March 23	Academic School Day/Enrichment (8:00-5:00)	On Site	100	\$0	\$0	\$685	5	450	\$2,250	\$2,935
	Thursday	March 28	Academic 3:30-5:00 (A's Opening Day (All))	Oakland	100	\$5,500	\$2,203	\$2,200	10	450	\$2,500	\$12,403
2	Saturday	March 30	Jelly Belly Factory Tour & Boomers (M)	Livermore	100	\$2,500	\$3,000	\$3,500	10	450	\$4,500	\$13,500
	Saturday	March 30	Academic School Day/Enrichment (8:00-5:00)	On Site	100	\$0	\$0	\$685	5	450	\$2,250	\$2,935
	Spring Break											
3	Monday	April 1	Academic School Day/Enrichment (8:00-5:00)	Redwood City	100			\$685	10	450	\$4,500	\$5,185
4	Tuesday	April 2	California Academy of Sciences (All)	San Francisco	100	\$5,000	\$4,000	\$685	10	450	\$4,500	\$14,185
5	Wednesday	April 3	Aerospace Museum of California (All)	Sacramento	100	\$2,000	\$4,000	\$685	10	450	\$4,500	\$11,185
6	Thursday	April 4	The Tech Interactive	San Jose	100	\$2,500	\$4,000	\$685	10	450	\$4,500	\$11,685
7	Friday	April 5	SMUD Museum of Science and Curiosity (All)	Sacramento	100	\$2,300	\$4,000	\$685	15	450	\$6,750	\$13,735
8	Saturday	April 6	Exploratorium (M)	San Francisco	100	\$3,000	\$3,000	\$685	10	450	\$4,500	\$11,185
	Saturday	April 6	Academic School Day/Enrichment (8:00-5:00)	On Site	100	\$0	\$0	\$685	6	450	\$2,700	\$3,385
9	Sunday	April 7	Alvin Alley Dance Theater	Berkeley	100		\$4,000	\$685	10	450	\$4,500	\$9,185
											\$0	
10	Saturday	April 13	Exploratorium (E)	San Francisco	100	\$3,000	\$3,000	\$685	10	450	\$4,500	\$11,185
	Saturday	April 13	Academic School Day/Enrichment (8:00-5:00)	On Site	50			\$343	3	450	\$1,350	\$1,693
11	Sunday	April 14	Academic School Day/Enrichment (8:00-5:00)	On Site	50			\$343	3	450	\$1,350	\$1,693
12	Saturday	April 20	Academic School Day/Enrichment (8:00-5:00)	On Site	100			\$685	6	450	\$2,700	\$3,385
13	Sunday	April 21	Academic School Day/Enrichment (8:00-5:00)	On Site	100			\$685	6	450	\$2,700	\$3,385
14	Saturday	April 27	Monterey Bay Aquarium (E)	Monterey	100	\$6,000	\$4,000	\$685	10	450	\$4,500	\$15,185
	Saturday	April 27	Academic School Day/Enrichment (8:00-5:00)	On Site	50			\$343	5	450	\$2,250	\$2,593
15	Sunday	April 28	Academic School Day/Enrichment (8:00-5:00)	On Site	50			\$343	6	450	\$2,700	\$3,043
											\$0	
16	Saturday	May 4	Monterey Bay Aquarium (M)	Monterey	100	\$6,000	\$4,000	\$685	10	450	\$4,500	\$15,185
17	Sunday	May 5	Academic School Day/Enrichment (8:00-5:00)	On Site	100			\$685	6	450	\$2,700	\$3,385
18	Saturday	May 11	SF Aquarium (E)	San Francisco	100	\$2,500	\$2,000	\$685	10	450	\$4,500	\$9,685
19	Saturday	May 18	SF Aquarium (M)	San Francisco	100	\$2,500	\$2,000	\$685	10	450	\$4,500	\$9,685
20	Sunday	May 19	Academic School Day/Enrichment (8:00-5:00)	On Site	100			\$685	10	450	\$4,500	\$5,185
											\$0	
21	Saturday	June 1	Academic School Day/Enrichment (8:00-5:00)	On Site	100	\$8,470	\$3,000	\$685	6	450	\$2,700	\$14,855
22	Sunday	June 2	Academic School Day/Enrichment (8:00-5:00)	On Site	100			\$685	6	450	\$2,700	\$3,385
23	Saturday	June 8	Santa Cruz (All)	On Site	100			\$685	6	450	\$2,700	\$3,385
24	Saturday	June 15	Academic School Day/Enrichment (8:00-5:00)	On Site	100			\$685	6	450	\$2,700	\$3,385
	Summer Session											
25	Thursday	June 20	Yosemite Overnight Camping	Yosemite	100	\$75,000	\$000	\$2,000	10	450	\$4,500	\$86,500
	Thursday	June 20	Academic School Day/Enrichment (8:00-5:00)	On Site	100			\$685	6	450	\$2,700	\$3,385
26	Friday	June 21	Yosemite Overnight Camping	Yosemite	100			\$2,000	10	450	\$4,500	\$6,500
	Friday	June 21	Academic School Day/Enrichment (8:00-5:00)	On Site	100			\$685	6	450	\$2,700	\$3,385
27	Saturday	June 22	Yosemite Overnight Camping	Yosemite	100			\$2,000	10	450	\$4,500	\$6,500
28	Monday	June 24	Yosemite Overnight Camping	Yosemite	100	\$75,000	\$5,000	\$2,000	10	450	\$4,500	\$86,500
			Academic School Day/Enrichment (8:00-5:00)	On Site	100			\$685	6	450	\$2,700	\$3,385
29	Tuesday	June 25	Yosemite Overnight Camping	Yosemite	100			\$2,000	10	450	\$4,500	\$6,500
			Academic School Day/Enrichment (8:00-5:00)	On Site	100			\$685	6	450	\$2,700	\$3,385
30	Wednesday	June 26	Yosemite Overnight Camping	Yosemite	100			\$2,000	10	450	\$4,500	\$6,500
31	Thursday	June 27	Academic School Day/Enrichment (8:00-5:00)	On Site	100			\$685	6	450	\$2,700	\$3,385
32	Friday	June 28	Academic School Day/Enrichment (8:00-5:00)	On Site	100			\$685	6	450	\$2,700	\$3,385
33	Saturday	June 29	Academic School Day/Enrichment (8:00-5:00)	On Site	100			\$685	6	450	\$2,700	\$3,385
			Total Spend:			\$203,770	\$59,203	\$89,870			\$241,900	\$594,743.00