



# AIMS K-12 College Prep Charter District

## AIMS Special Board Meeting

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### Date and Time

Tuesday August 8, 2023 at 5:00 PM PDT

### Location

171 12th Street Oakland CA 94607  
4049 First Street Livermore, CA 94605  
2450 Washington Ave. Suite 100 San Leandro, CA 94577  
1801 18th St. Oakland, CA  
4239 Park Blvd Oakland, CA

Join Zoom Meeting

<https://us02web.zoom.us/j/3311128694?pwd=cVFNbEJtWm40aDZpUlp5WFVxRGVqUT09>

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Meeting ID: 331 112 8694

Passcode: 076927

Find your local number: <https://us02web.zoom.us/j/kmHNwDhDX>

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## Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>5:00 PM</b>
Opening Items			
<b>A.</b> Call the Meeting to Order		Chris Edington	1 m
<b>B.</b> Record Attendance and Guests		Barbara Pemberton	2 m
<b>C.</b> Adoption of Agenda	Vote	Chris Edington	2 m
<b>D.</b> Public Comment on Agenda Items	Discuss	Chris Edington	3 m
Public Comment on Agenda Items is set aside for members of the Public to address the items on the Board's agenda prior to each agenda item. The Board of Directors will not respond or take action in response to Public Comment, except that the board may ask clarifying questions or direct staff. <b>Comments are limited to two (2)</b>			

	Purpose	Presenter	Time
<b>minutes per person, and a total time allotted for all public comment will not exceed thirty (30) minutes (10 minutes per section).</b>			

- |  |                                    |         |                |     |
|--|------------------------------------|---------|----------------|-----|
| <b>E.</b>  | Public Comment on Non-Agenda Items | Discuss | Chris Edington | 3 m |
| <p>Public Comment on Non-Agenda Items is set aside for members of the Public to address the items not on the Board's agenda. The Board of Directors will not respond or take action in response to Public Comment, except that the board may ask clarifying questions or direct staff. <b>Comments are limited to two (2) minutes per person, and a total time allotted for all public comment will not exceed thirty (30) minutes (10 minutes per section).</b></p> |                                    |         |                |     |

<b>II.</b>	<b>Approval of Prior Minutes</b>	<b>5:11 PM</b>
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- |           |  |      |      |
|-----------|--|------|------|
| <b>A.</b> | <p>AIMS Board Directors will consider approval of the following Board of Directors Meeting Minutes:</p> <p>Past Special Board Minutes 06-29-23</p> <p>Past Board Minutes 4-18-23</p> <p>Past Governance Committee Minutes 4-18-23</p> <p>Past Special Board Minutes 3-28-23</p> <p>Past Board Minutes 3-28-23</p> <p>Past Governance Committee Minutes 3-28-23</p> <p>Past Finance Committee Minutes 3-28-23</p> <p>Past Board Minutes 3-7-23</p> <p>Past Governance Committee Minutes 3-7-23</p> <p>Past Finance Committee Minutes 3-7-23</p> <p>Past Board Minutes 1-19-23</p> <p>Past Governance Committee Minutes 01-10-23</p> <p>Past Finance Committee Minutes 10-18-22</p> <p>Past Finance Committee Minutes 9-13-22</p> <p>Past Finance Committee Minutes 6-28-22</p> <p>Past Finance Committee Minutes 5-17-22</p> <p>Past Finance Committee Minutes 4-26-22</p> <p>Past Finance Committee Minutes 2-28-22</p> <p>Past Board Meeting Minutes 11-30-21</p> <p>Past Facilities Committee Minutes 9-9-21</p> | Vote | 10 m |
|-----------|--|------|------|

	Purpose	Presenter	Time
Past Governance Committee Minutes 6-1-21			
Past Governance Committee Minutes 9-28-20			
Past Finance Committee Minutes 9-10-20			
Past Finance Committee Minutes 6-11-20			
Past Governance Committee Minutes 2-10-20			
Past Finance Committee Minutes 08-29-19			
Past Facilities Committee Minutes 08-20-19			
Past Board Meeting Minutes 08-19-19			
Past Board Retreat Minutes 07-20-19			
Past Board Minutes 06-26-19			
Past Board Minutes 06-18-19			
Past Facilities Committee Minutes 6-13-19			
Past Finance Committee Minutes 6-13-19			
Past Board Minutes 06-13-19			
Past Board Minutes 06-05-19			
Past Governance Committee Minutes 6-4-19			
Past Board Minutes 05-21-19			
Past Board Minutes 05-16-19			
Past Governance Committee Minutes 4-30-19			
Past Finance Committee Minutes 4-23-19			
Past Board Meeting Minutes 04-16-19			
Past Facilities Committee Minutes 04-11-19			
Past Board Minutes 03-19-19			
Past Finance Committee Minutes 2-27-19			
Past Facilities Committee Minutes 01-17-19			
Past Finance Committee Minutes 01-10-19			
Past Governance Committee Minutes 12-12-18			
Past Finance Committee Minutes 11-1-18			
Past Facilities Committee Minutes 10-11-18			
Past Finance Committee Minutes 10-4-18			
Past Governance Committee Minutes 10-2-18			
Past Finance Committee Minutes 8-16-18			
<b>B.</b> Past Special Board Minutes 06/29/23	Approve Minutes		
<b>C.</b> Past Board Minutes 4-18-23	Approve Minutes		



	Purpose	Presenter	Time
<b>D.</b> Past Governance Committee Minutes 4-18-23	Approve Minutes		
<b>E.</b> Past Special Board Minutes 3-28-23	Approve Minutes		5 m
<b>F.</b> Past Board Minutes 3-28-23	Approve Minutes		
<b>G.</b> Past Governance Committee Minutes 3-28-23	Approve Minutes		
<b>H.</b> Past Finance Committee Minutes 3-28-23	Approve Minutes		
<b>I.</b> Past Special Board Minutes 03-28-23	Approve Minutes		
<b>J.</b> Past Board Minutes 3-7-23	Approve Minutes		
<b>K.</b> Past Governance Committee Minutes 3-7-23	Approve Minutes		
<b>L.</b> Past Finance Committee Minutes 3-7-23	Approve Minutes		
<b>M.</b> Past Board Minutes 1-19-23	Approve Minutes		5 m
<b>N.</b> Past Governance Committee Minutes 01-10-23	Approve Minutes		

	Purpose	Presenter	Time
<b>O.</b> Past Finance Committee Minutes 10-18-22	Approve Minutes		
<b>P.</b> Past Finance Committee Minutes 9-13-22	Approve Minutes		
<b>Q.</b> Past Finance Committee Minutes 6-28-22	Approve Minutes		
<b>R.</b> Past Finance Committee Minutes 5-17-22	Approve Minutes		
<b>S.</b> Past Finance Committee Minutes 4-26-22	Approve Minutes		
<b>T.</b> Past Finance Committee Minutes 2-28-22	Approve Minutes		
<b>U.</b> Past Past Board Meeting Minutes 11-30-21	Approve Minutes		
<b>V.</b> Past Board Meeting Minutes 11-30-21	Approve Minutes		
<b>W.</b> Past Facilities Committee Minutes 9-9-21	Approve Minutes		
<b>X.</b> Past Governance Committee Minutes 6-1-21	Approve Minutes		

	Purpose	Presenter	Time
<b>Y.</b> Past Governance Committee Minutes 9-28-20	Approve Minutes		
<b>Z.</b> Past Finance Committee Minutes 9-10-20	Approve Minutes		
<b>AA.</b> Past Finance Committee Minutes 6-11-20	Approve Minutes		
<b>AB.</b> Past Governance Committee Minutes 2-10-20	Approve Minutes		
<b>AC.</b> Past Finance Committee Minutes 8-29-19	Approve Minutes		
<b>AD.</b> Past Facilities Committee Minutes 8-20-19	Approve Minutes		
<b>AE.</b> Past Board Meeting Minutes 8-19-19	Approve Minutes		
<b>AF.</b> Past Board Meeting Minutes 7-20-19	Approve Minutes		
<b>AG.</b> Past Board Meeting Minutes 6-26-19	Approve Minutes		
<b>AH.</b> Past Board Meeting Minutes 6-18-19	Approve Minutes		
<b>AI.</b> Past Facilities Committee Minutes 6-13-19	Approve Minutes		

	Purpose	Presenter	Time
<b>AJ.</b> Past Finance Committee Minutes 6-13-19	Approve Minutes		
<b>AK.</b> Past Board Minutes 6-13-19	Approve Minutes		
<b>AL.</b> Past Board Minutes 06-05-19	Approve Minutes		
<b>AM.</b> Past Governance Committee Minutes 6-4-19	Approve Minutes		
<b>AN.</b> Past Board Minutes 05-21-19	Approve Minutes		
<b>AO.</b> Past Board Minutes 05-16-19	Approve Minutes		
<b>AP.</b> Past Governance Committee Minutes 4-30-19	Approve Minutes		
<b>AQ.</b> Past Finance Committee Minutes 4-23-19	Approve Minutes		
<b>AR.</b> Past Board Meeting Minutes 04-16-19	Approve Minutes		
<b>AS.</b> Past Facilities Committee Minutes 04-11-19	Approve Minutes		

	Purpose	Presenter	Time
<b>AT.</b> Past Board Minutes 03-19-19	Approve Minutes		
<b>AU.</b> Past Finance Committee Minutes 2-27-19	Approve Minutes		
<b>AV.</b> Past Facilities Committee Minutes 01-17-19	Approve Minutes		
<b>AW.</b> Past Finance Committee Minutes 01-10-19	Approve Minutes		
<b>AX.</b> Past Governance Committee Minutes 12-12-18	Approve Minutes		
<b>AY.</b> Past Finance Committee Minutes 11-1-18	Approve Minutes		
<b>AZ.</b> Past Facilities Committee Minutes 10-11-18	Approve Minutes		
<b>BA.</b> Past Finance Committee Minutes 10-4-18	Approve Minutes		
<b>BB.</b> Past Governance Committee Minutes 10-2-18	Approve Minutes		
<b>BC.</b> Past Finance Committee Minutes 8-16-18	Approve Minutes		

### III. Closing Items

**5:31 PM**

	Purpose	Presenter	Time
<b>A.</b> Adjourn Meeting	FYI		
<b>B.</b> NOTICES	FYI	Barbara Pemberton	

**The next regular meeting of the Board of Directors is scheduled to be held on the third Tuesday, August 2023, at 6:45 pm. AIMS does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Marisol Magana has been designated to receive requests for disability-related modifications or accommodations in order to enable individuals with disabilities to participate in open and public meetings at AIMS. Please notify Marisol Magana at (510) 220-9985 at least 24 hours in advance of any disability accommodations being needed in order to participate in the meeting.**

**I, Barbara Pemberton, hereby certify that I posted this agenda on the AIMS website at [www.aimsk12.org](http://www.aimsk12.org), on August 4, 2023.**

**Certification of Posting**

# Coversheet

## Past Special Board Minutes 06/29/23

<b>Section:</b>	II. Approval of Prior Minutes
<b>Item:</b>	B. Past Special Board Minutes 06/29/23
<b>Purpose:</b>	Approve Minutes
<b>Submitted by:</b>	
<b>Related Material:</b>	Minutes for Special Board Meeting on June 29, 2023

APPROVED



## AIMS K-12 College Prep Charter District

### Minutes

#### Special Board Meeting

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##### Date and Time

Thursday June 29, 2023 at 2:00 PM

##### Location

171 12th Street Oakland CA 94607  
4049 First Street Livermore, CA 94605  
2450 Washington Ave. Suite 100 San Leandro, CA 94577  
1801 18th St. Oakland, CA  
4239 Park Blvd Oakland, CA

##### Join Zoom Meeting

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Passcode: 596846

Find your local number: <https://us02web.zoom.us/j/81397467941>

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#### **Directors Present**

C. Edington (remote), D. Lang (remote), J. Colly (remote), S. Leung (remote)

#### **Directors Absent**

J. Hinton-Hodge

#### **Guests Present**

B. Pemberton (remote), K. Ballentine (remote), M. Magana (remote), M. Woods-Cadiz (remote), T. Tung (remote)

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### **I. Opening Items**

#### **A. Call the Meeting to Order**

C. Edington called a meeting of the board of directors of AIMS K-12 College Prep Charter District to order on Thursday Jun 29, 2023 at 2:00 PM.

#### **B. Record Attendance and Guests**

#### **C. Adoption of Agenda**

C. Edington made a motion to adopt the agenda.

D. Lang seconded the motion.

The board **VOTED** unanimously to approve the motion.

**D. Public Comment on Agenda Items**

There was no public comment

**E. Public Comment on Non-Agenda Items**

There was no public comment

**II. Action Items**

**A. Finance Dept. Action Items**

C. Edington made a motion to approve fiscal policies.

J. Colly seconded the motion.

The board **VOTED** unanimously to approve the motion.

**B. School Support Action Items**

C. Edington made a motion to approve Local Control Accountability Plan (LCAP).

S. Leung seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Edington made a motion to approve School Plan for Student Achievement (SPSA).

D. Lang seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Edington made a motion to approve Expanded Learning Opportunities Program (ELOP).

D. Lang seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Edington made a motion to approve 2023-2024 School Calendar.

J. Colly seconded the motion.

The board **VOTED** unanimously to approve the motion.

**C. Compliance Action Items**

C. Edington made a motion to approve Teacher Salary FY23.

J. Colly seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Edington made a motion to approve Draft Salary Schedule Non-Teacher 23-24.

J. Colly seconded the motion.

The board **VOTED** unanimously to approve the motion.

**D. AIMS Organizational Chart**

C. Edington made a motion to approve AIMS Organization Chart.

J. Colly seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **III. Closing Items**

#### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 2:32 PM.

Respectfully Submitted,  
C. Edington

#### **B. NOTICES**

# Coversheet

## Past Board Minutes 4-18-23

<b>Section:</b>	II. Approval of Prior Minutes
<b>Item:</b>	C. Past Board Minutes 4-18-23
<b>Purpose:</b>	Approve Minutes
<b>Submitted by:</b>	
<b>Related Material:</b>	Minutes for AIMS Board Meeting on April 18, 2023

APPROVED



## AIMS K-12 College Prep Charter District

### Minutes

#### AIMS Board Meeting

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##### Date and Time

Tuesday April 18, 2023 at 6:45 PM

##### Location

171 12th Street, Oakland, CA 94607

Members of the public, staff, and faculty may join virtually at:

Join Zoom Meeting

<https://us02web.zoom.us/j/81397467941?pwd=KzVHbDliZFdETjJEbnQxUmdsTFZDQT09>

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#### **Directors Present**

C. Edington, D. Lang, J. Colly

#### **Directors Absent**

J. Hinton-Hodge, S. Leung

#### **Guests Present**

B. Pemberton, K. Ballentine (remote), M. Woods-Cadiz, T. Tung (remote)

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### **I. Opening Items**

#### **A. Call the Meeting to Order**

C. Edington called a meeting of the board of directors of AIMS K-12 College Prep Charter District to order on Tuesday Apr 18, 2023 at 6:57 PM.

#### **B. Record Attendance and Guests**

#### **C. Adoption of Agenda**

J. Colly made a motion to approve.

D. Lang seconded the motion.

The board **VOTED** to approve the motion.

#### **D. Public Comment on Agenda Items**

No public comment was submitted.

**E. Public Comment on Non-Agenda Items**

No public comment was submitted.

**II. Non-Action Items**

**A. President's Report**

There was no report.

**B. Superintendent's Report**

The report was presented

**C. Staff Reports**

The reports were presented.

**D. Board Members Questions and Comments on Submitted Staff Reports**

**III. Action Items**

**A. Consent Calendar**

C. Edington made a motion to approve.

D. Lang seconded the motion.

The board **VOTED** to approve the motion.

**IV. Closed Session**

**A. Public Comment on Closed Session Items**

No public comment was received

**B. Recess to Closed Session**

Recessed to closed session at 7:08 pm

**C. Reconvene from Closed Session**

Reconvened at 7:58 pm

**D. Report from Closed Session**

There were no items to report

**V. Closing Items**

**A.**

### **Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:59 PM.

Respectfully Submitted,  
M. Woods-Cadiz

### **B. NOTICES**



# Coversheet

## Past Governance Committee Minutes 4-18-23

<b>Section:</b>	II. Approval of Prior Minutes
<b>Item:</b>	D. Past Governance Committee Minutes 4-18-23
<b>Purpose:</b>	Approve Minutes
<b>Submitted by:</b>	
<b>Related Material:</b>	Minutes for Governance Committee Meeting on April 18, 2023

APPROVED



# AIMS K-12 College Prep Charter District

## Minutes

### Governance Committee Meeting

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#### Date and Time

Tuesday April 18, 2023 at 5:30 PM

#### Location

171 12th Street, Oakland, CA 94607

Members of the public, staff, and faculty may join virtually at:

Join Zoom Meeting

<https://us02web.zoom.us/j/81397467941?pwd=KzVHbDliZFdETjJEbnQxUmdsTFZDQT09>

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#### **Committee Members Present**

C. Edington, D. Lang, J. Colly, K. Smith (remote), M. Woods-Cadiz, T. Tung (remote)

#### **Committee Members Absent**

*None*

#### **Guests Present**

B. Pemberton

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### **I. Opening Items**

#### **A. Call the Meeting to Order**

J. Colly called a meeting of the Governance Committee of AIMS K-12 College Prep Charter District to order on Tuesday Apr 18, 2023 at 5:42 PM.

#### **B. Record Attendance and Guests**

#### **C. Adoption of the Agenda**

J. Colly made a motion to adopt the agenda.

M. Woods-Cadiz seconded the motion.

The committee **VOTED** to approve the motion.

#### **D.**

### **Public Comments on Agenda Items**

No public comment was submitted

### **E. Public Comments on Non-Agenda Items**

No public comment was submitted

## **II. Action Items**

### **A. AR 102a: Complaint Procedure**

J. Colly made a motion to approve.

D. Lang seconded the motion.

The committee **VOTED** to approve the motion.

### **B. Social Media Account Policy for Student Clubs & Associations**

J. Colly made a motion to approve.

D. Lang seconded the motion.

The committee **VOTED** to approve the motion.

### **C. April Board Policies**

J. Colly made a motion to approve.

D. Lang seconded the motion.

The committee **VOTED** to approve the motion.

## **III. Closed Session**

### **A. Public Comment on Closed Session Item**

No public comment was received

### **B. Closed Session**

Closed session concluded at 5:59 pm

## **IV. Closing Items**

### **A. Items for Next Agenda**

No items were proposed for the next agenda

### **B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:00 PM.

Respectfully Submitted,

M. Woods-Cadiz

**C. NOTICES**

# Coversheet

## Past Special Board Minutes 3-28-23

<b>Section:</b>	II. Approval of Prior Minutes
<b>Item:</b>	E. Past Special Board Minutes 3-28-23
<b>Purpose:</b>	Approve Minutes
<b>Submitted by:</b>	
<b>Related Material:</b>	Minutes for AIMS Special Board Meeting on March 28, 2023

APPROVED



## AIMS K-12 College Prep Charter District

### Minutes

#### AIMS Special Board Meeting

---

##### Date and Time

Tuesday March 28, 2023 at 7:40 PM

##### Location

##### Location

171 12th Street, Oakland, CA 94607

Members of the public, staff, and faculty may join virtually at:

Join Zoom Meeting

<https://us02web.zoom.us/j/81397467941?pwd=KzVHbDliZFdETjJEbnQxUmdsTFZDQT09>

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### **Directors Present**

C. Edington, D. Lang, J. Colly, J. Hinton-Hodge, S. Leung (remote)

### **Directors Absent**

*None*

### **Guests Present**

B. Pemberton, M. Woods-Cadiz

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## **I. Opening Items**

### **A. Call the Meeting to Order**

C. Edington called a meeting of the board of directors of AIMS K-12 College Prep Charter District to order on Tuesday Mar 28, 2023 at 7:05 PM.

### **B. Record Attendance and Guests**

### **C. Adoption of Agenda**

C. Edington made a motion to adopt the agenda.  
J. Colly seconded the motion.



The board **VOTED** to approve the motion.

**D. Public Comment on Agenda Items**

no public comment

**E. Public Comment on Non-Agenda Items**

no public comment

**II. Closed Session**

**A. Public Comment on Closed Session Items**

no public comment

**B. Recess to Closed Session**

**C. Reconvene from Closed Session**

**D. Report from Closed Session**

There was nothing to report from closed session.

**III. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:32 PM.

Respectfully Submitted,  
C. Edington

**B. NOTICES**

# Coversheet

## Past Board Minutes 3-28-23

<b>Section:</b>	II. Approval of Prior Minutes
<b>Item:</b>	F. Past Board Minutes 3-28-23
<b>Purpose:</b>	Approve Minutes
<b>Submitted by:</b>	
<b>Related Material:</b>	Minutes for AIMS Board Meeting on March 28, 2023

APPROVED



# AIMS K-12 College Prep Charter District

## Minutes

### AIMS Board Meeting

---

#### Date and Time

Tuesday March 28, 2023 at 6:45 PM

#### Location

171 12th Street, Oakland, CA 94607

Members of the public, staff, and faculty may join virtually at:

Join Zoom Meeting

<https://us02web.zoom.us/j/81397467941?pwd=KzVHbDliZFdETjJEbnQxUmdsTFZDQT09>

Meeting ID: 813 9746 7941

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---

#### **Directors Present**

C. Edington, D. Lang, J. Colly, J. Hinton-Hodge, S. Leung (remote)

#### **Directors Absent**

*None*

#### **Guests Present**

B. Pemberton, M. Woods-Cadiz

---

### **I. Opening Items**

#### **A. Call the Meeting to Order**

C. Edington called a meeting of the board of directors of AIMS K-12 College Prep Charter District to order on Tuesday Mar 28, 2023 at 6:56 PM.

#### **B. Record Attendance and Guests**

#### **C. Adoption of Agenda**

C. Edington made a motion to adopt the agenda.

J. Colly seconded the motion.

The board **VOTED** to approve the motion.

#### **D.**

**Public Comment on Agenda Items**

There was no public comment

**E. Public Comment on Non-Agenda Items**

There was no public comment

**II. Non-Action Items**

**A. President's Report**

There was no President's Report

**III. Action Items**

**A. Consent Calendar**

D. Lang made a motion to approve the consent calendar.

J. Hinton-Hodge seconded the motion.

The board **VOTED** to approve the motion.

**B. Finance Dept. Action Items**

**IV. Closed Session**

**A. Public Comment on Closed Session Items**

There was no public comment

**B. Recess to Closed Session**

**C. Reconvene from Closed Session**

**D. Report from Closed Session**

No report from closed session

**V. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:03 PM.

Respectfully Submitted,  
C. Edington

**B.**

## NOTICES

# Coversheet

## Past Governance Committee Minutes 3-28-23

<b>Section:</b>	II. Approval of Prior Minutes
<b>Item:</b>	G. Past Governance Committee Minutes 3-28-23
<b>Purpose:</b>	Approve Minutes
<b>Submitted by:</b>	
<b>Related Material:</b>	Minutes for Governance Committee Meeting on March 28, 2023

APPROVED



# AIMS K-12 College Prep Charter District

## Minutes

### Governance Committee Meeting

---

#### Date and Time

Tuesday March 28, 2023 at 5:30 PM

#### Location

171 12th Street, Oakland, CA 94607

Members of the public, staff, and faculty may join virtually at:

Join Zoom Meeting

<https://us02web.zoom.us/j/81397467941?pwd=KzVHbDliZFdETjJEbnQxUmdsTFZDQT09>

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---

#### **Committee Members Present**

C. Edington, D. Lang, J. Colly, K. Smith (remote), M. Woods-Cadiz, T. Tung (remote)

#### **Committee Members Absent**

*None*

#### **Guests Present**

B. Pemberton

---

### **I. Opening Items**

#### **A. Call the Meeting to Order**

C. Edington called a meeting of the Governance Committee of AIMS K-12 College Prep Charter District to order on Tuesday Mar 28, 2023 at 5:32 PM.

#### **B. Record Attendance and Guests**

#### **C. Adoption of the Agenda**

M. Woods-Cadiz made a motion to adopt the agenda.

C. Edington seconded the motion.

The committee **VOTED** to approve the motion.

#### **D. Public Comments on Agenda Items**

There was no public comment

**E. Public Comments on Non-Agenda Items**

There was no public comment

**II. Action Items**

**A. Job Descriptions**

M. Woods-Cadiz made a motion to approve the job descriptions.

C. Edington seconded the motion.

The committee **VOTED** to approve the motion.

**B. Board Policies**

C. Edington made a motion to approve board policies.

D. Lang seconded the motion.

The committee **VOTED** to approve the motion.

**III. Closed Session**

**A. Public Comment on Closed Session Item**

There was no public comment

**B. Closed Session**

There was no public comment

**IV. Closing Items**

**A. Items for Next Agenda**

There were no items suggested for the next agenda

**B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:33 PM.

Respectfully Submitted,

C. Edington

**C. NOTICES**

# Coversheet

## Past Finance Committee Minutes 3-28-23

<b>Section:</b>	II. Approval of Prior Minutes
<b>Item:</b>	H. Past Finance Committee Minutes 3-28-23
<b>Purpose:</b>	Approve Minutes
<b>Submitted by:</b>	
<b>Related Material:</b>	Minutes for Finance Committee Meeting on March 28, 2023

APPROVED



# AIMS K-12 College Prep Charter District

## Minutes

### Finance Committee Meeting

---

#### Date and Time

Tuesday March 28, 2023 at 4:30 PM

#### Location

171 12th Street, Oakland, CA 94607

Members of the public, staff, and faculty may join virtually at:

Join Zoom Meeting

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Meeting ID: 813 9746 7941

Passcode: 596846

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---

#### **Committee Members Present**

C. Edington, K. Ballentine (remote), M. Woods-Cadiz

#### **Committee Members Absent**

J. Hinton-Hodge

#### **Guests Present**

B. Pemberton

---

### **I. Opening Items**

#### **A. Record Attendance**

#### **B. Call the Meeting to Order**

C. Edington called a meeting of the Finance Committee of AIMS K-12 College Prep Charter District to order on Tuesday Mar 28, 2023 at 4:46 PM.

### **II. Public Comment**

#### **A. Public Comment on Agenda Items**

No public comment

#### **B. Public Comment On Non-Agenda Items**

No public comment

### III. Action Items

#### A. Finance and School Support Dept. Matters

C. Edington made a motion to approve Request of Allowance for Attendance Due To Eemergency Conditions Form J-13-A and Measure G1 for 2023-2024.

M. Woods-Cadiz seconded the motion.

The committee **VOTED** unanimously to approve the motion.

#### B. Site Expenditure

C. Edington made a motion to approve purchase of student jackets.

K. Ballentine seconded the motion.

The committee **VOTED** unanimously to approve the motion.

#### C. Finance Dept. Action Items

C. Edington made a motion to approve the Independent Auditor Selection Form, Tax Return Form and Insurance Form.

M. Woods-Cadiz seconded the motion.

The committee **VOTED** to approve the motion.

#### Roll Call

M. Woods-Cadiz Aye

C. Edington Aye

K. Ballentine Abstain

J. Hinton-Hodge Absent

### IV. Closed Session

#### A. Public Comment on Closed Session Items

No public comment

#### B. Closed Session

No items to report on closed session.

### V. Closing Items

#### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:30 PM.

Respectfully Submitted,

C. Edington

# Coversheet

## Past Special Board Minutes 03-28-23

<b>Section:</b>	II. Approval of Prior Minutes
<b>Item:</b>	I. Past Special Board Minutes 03-28-23
<b>Purpose:</b>	Approve Minutes
<b>Submitted by:</b>	
<b>Related Material:</b>	Minutes for AIMS Special Board Meeting on March 28, 2023



APPROVED



## AIMS K-12 College Prep Charter District

### Minutes

#### AIMS Special Board Meeting

---

##### Date and Time

Tuesday March 28, 2023 at 7:40 PM

##### Location

##### Location

171 12th Street, Oakland, CA 94607

Members of the public, staff, and faculty may join virtually at:

Join Zoom Meeting

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Meeting ID: 813 9746 7941

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---

#### **Directors Present**

C. Edington, D. Lang, J. Colly, J. Hinton-Hodge, S. Leung (remote)

#### **Directors Absent**

*None*

#### **Guests Present**

B. Pemberton, M. Woods-Cadiz

---

### **I. Opening Items**

#### **A. Call the Meeting to Order**

C. Edington called a meeting of the board of directors of AIMS K-12 College Prep Charter District to order on Tuesday Mar 28, 2023 at 7:05 PM.

#### **B. Record Attendance and Guests**

#### **C. Adoption of Agenda**

C. Edington made a motion to adopt the agenda.  
J. Colly seconded the motion.

The board **VOTED** to approve the motion.

**D. Public Comment on Agenda Items**

no public comment

**E. Public Comment on Non-Agenda Items**

no public comment

**II. Closed Session**

**A. Public Comment on Closed Session Items**

no public comment

**B. Recess to Closed Session**

**C. Reconvene from Closed Session**

**D. Report from Closed Session**

There was nothing to report from closed session.

**III. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:32 PM.

Respectfully Submitted,  
C. Edington

**B. NOTICES**

# Coversheet

## Past Board Minutes 3-7-23

<b>Section:</b>	II. Approval of Prior Minutes
<b>Item:</b>	J. Past Board Minutes 3-7-23
<b>Purpose:</b>	Approve Minutes
<b>Submitted by:</b>	
<b>Related Material:</b>	Minutes for AIMS Board Meeting on March 7, 2023

APPROVED



## AIMS K-12 College Prep Charter District

### Minutes

#### AIMS Board Meeting

---

##### Date and Time

Tuesday March 7, 2023 at 6:30 PM

##### Location

171 12th Street, Oakland, CA 94607

Members of the public, staff, and faculty may join virtually at:

Join Zoom Meeting

<https://us02web.zoom.us/j/81397467941?pwd=KzVHbDliZFdETjJEbnQxUmdsTFZDQT09>

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---

#### **Directors Present**

C. Edington, D. Lang, J. Colly (remote), J. Hinton-Hodge, S. Leung (remote)

#### **Directors Absent**

*None*

#### **Guests Present**

B. Pemberton, K. Ballentine (remote), M. Woods-Cadiz

---

### **I. Opening Items**

#### **A. Call the Meeting to Order**

C. Edington called a meeting of the board of directors of AIMS K-12 College Prep Charter District to order on Tuesday Mar 7, 2023 at 6:30 PM.

#### **B. Record Attendance and Guests**

#### **C. Adoption of Agenda**

S. Leung made a motion to adopt the agenda.

J. Hinton-Hodge seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **D. Public Comment on Agenda Items**

There was no public comment

**E. Public Comment on Non-Agenda Items**

There was no public comment

**II. Approval of Minutes**

**A. January 2019 Minutes**

D. Lang made a motion to approve the minutes.

C. Edington seconded the motion.

The board **VOTED** to approve the motion.

**III. Non-Action Items**

**A. Superintendent's Report**

The report was presented

**B. Board Members Questions and Comments on Submitted Staff Reports**

There were no questions or comments

**IV. Action Items**

**A. Consent Calendar**

J. Hinton-Hodge made a motion to approve the Consent Agenda.

C. Edington seconded the motion.

The board **VOTED** unanimously to approve the motion.

**B. Finance Dept. Action Items**

C. Edington made a motion to approve.

D. Lang seconded the motion.

The board **VOTED** unanimously to approve the motion.

**V. Closed Session**

**A. Public Comment on Closed Session Items**

No public comment

**B. Recess to Closed Session**

**C. Reconvene from Closed Session**

**D.**

## **Report from Closed Session**

.

## **VI. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:41 PM.

Respectfully Submitted,  
C. Edington

### **B. NOTICES**

There were not notices



# Coversheet

## Past Governance Committee Minutes 3-7-23

<b>Section:</b>	II. Approval of Prior Minutes
<b>Item:</b>	K. Past Governance Committee Minutes 3-7-23
<b>Purpose:</b>	Approve Minutes
<b>Submitted by:</b>	
<b>Related Material:</b>	Minutes for Governance Committee Meeting on March 7, 2023

APPROVED



# AIMS K-12 College Prep Charter District

## Minutes

### Governance Committee Meeting

---

#### Date and Time

Tuesday March 7, 2023 at 5:00 PM

#### Location

171 12th Street, Oakland, CA 94607

Members of the public, staff, and faculty may join virtually at:

Join Zoom Meeting

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---

#### **Committee Members Present**

C. Edington, D. Lang, J. Colly (remote), J. Hinton-Hodge (remote), M. Woods-Cadiz

#### **Committee Members Absent**

*None*

#### **Guests Present**

B. Pemberton, K. Smith (remote), T. Tung (remote)

---

### **I. Opening Items**

#### **A. Call the Meeting to Order**

M. Woods-Cadiz called a meeting of the Governance Committee of AIMS K-12 College Prep Charter District to order on Tuesday Mar 7, 2023 at 5:00 PM.

#### **B. Record Attendance and Guests**

#### **C. Adoption of the Agenda**

J. Colly made a motion to approve the agenda.

M. Woods-Cadiz seconded the motion.

The committee **VOTED** to approve the motion.

#### **D. Public Comments on Agenda Items**

There was no public comment.

#### **E. Public Comments on Non-Agenda Items**

There was no public comment.

### **II. Action Items**

#### **A. Job Descriptions**

M. Woods-Cadiz made a motion to approve job descriptions.

J. Hinton-Hodge seconded the motion.

The item will be moved forward to consent calendar

The committee **VOTED** unanimously to approve the motion.

#### **B. Board Policies**

C. Edington made a motion to approve Remote Worker Policy 113 Final.

J. Colly seconded the motion.

Item will be moved to the Consent Calendar.

The committee **VOTED** unanimously to approve the motion.

C. Edington made a motion to to approve the Board Policy Proposal Independent Education Evaluation February 2023.

D. Lang seconded the motion.

Item will be moved to the Consent Calendar.

The committee **VOTED** unanimously to approve the motion.

C. Edington made a motion to to approve the Board Policy Proposal Promotion and Retention February 2023.

J. Colly seconded the motion.

Item will be moved to the Consent Calendar.

The committee **VOTED** unanimously to approve the motion.

J. Colly made a motion to to approve Board Resolution - CTC Permits.

C. Edington seconded the motion.

Item will be moved to the Consent Calendar.

The committee **VOTED** unanimously to approve the motion.

### **III. Closed Session**

#### **A. Public Comment on Closed Session Item**

There was no Closed Session.

### **IV. Closing Items**

#### **A. Items for Next Agenda**

There were no items for the next agenda.

**B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:52 PM.

Respectfully Submitted,  
M. Woods-Cadiz

**C. NOTICES**

# Coversheet

## Past Finance Committee Minutes 3-7-23

<b>Section:</b>	II. Approval of Prior Minutes
<b>Item:</b>	L. Past Finance Committee Minutes 3-7-23
<b>Purpose:</b>	Approve Minutes
<b>Submitted by:</b>	
<b>Related Material:</b>	Minutes for Finance Committee Meeting on March 7, 2023

APPROVED



## AIMS K-12 College Prep Charter District

### Minutes

#### Finance Committee Meeting

---

##### Date and Time

Tuesday March 7, 2023 at 4:00 PM

##### Location

171 12th Street, Oakland, CA 94607

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Join Zoom Meeting

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---

#### **Committee Members Present**

C. Edington (remote), J. Hinton-Hodge (remote), K. Ballentine (remote), M. Woods-Cadiz

#### **Committee Members Absent**

*None*

#### **Guests Present**

B. Pemberton

---

### **I. Opening Items**

#### **A. Record Attendance**

#### **B. Call the Meeting to Order**

M. Woods-Cadiz called a meeting of the Finance Committee of AIMS K-12 College Prep Charter District to order on Tuesday Mar 7, 2023 at 4:19 PM.

### **II. Public Comment**

#### **A. Public Comment on Agenda Items**

No public comment



**B. Public Comment On Non-Agenda Items**

No public comment

**III. Action Items**

**A. Finance and School Support Dept. Matters**

Item moved to Consent Calendar

**IV. Closed Session**

**A. Public Comment on Closed Session Items**

There was no Closed Session

**V. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:44 PM.

Respectfully Submitted,  
M. Woods-Cadiz

# Coversheet

## Past Board Minutes 1-19-23

<b>Section:</b>	II. Approval of Prior Minutes
<b>Item:</b>	M. Past Board Minutes 1-19-23
<b>Purpose:</b>	Approve Minutes
<b>Submitted by:</b>	
<b>Related Material:</b>	Minutes for AIMS Special Board Meeting on January 19, 2023

APPROVED



## AIMS K-12 College Prep Charter District

### Minutes

#### AIMS Special Board Meeting

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##### Date and Time

Thursday January 19, 2023 at 4:30 PM

##### Location

171 12th street Oakland, Ca 94607

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AIMS does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Marisol Magana has been designated to receive requests for disability-related modifications or accommodations in order to enable individuals with disabilities to participate in open and public meetings at AIMS. Please notify Marisol Magana at (510) 220-9985 at least 24 hours in advance of any disability accommodations being needed in order to participate in the meeting. **Comments and questions should be entered into the chat feature of the Zoom meeting.**

---

##### Directors Present

C. Edington, D. Lang, J. Colly

##### Directors Absent

J. Hinton-Hodge, S. Leung

##### Guests Present

C. Ahmad (remote), C. Jordan (remote), D. Woods (remote), E. Haar (remote), J. Li (remote), K. Ballentine, K. Minor, K. Smith, M. Golden (remote), M. Magana (remote), M. Williams (remote),

M. Woods-Cadiz, N. Glass (remote), R. Akram (remote), S. Chu, Suzanne.Garrett@aimsk12.org (remote)

---

## **I. Opening Items**

### **A. Call the Meeting to Order**

C. Edington called a meeting of the board of directors of AIMS K-12 College Prep Charter District to order on Thursday Jan 19, 2023 at 4:32 PM.

### **B. Record Attendance and Guests**

### **C. Adoption of Agenda**

C. Edington made a motion to adopt.

D. Lang seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **D. Permission of Virtual Meetings**

### **E. Public Comment on Agenda Items**

### **F. Public Comment on Non-Agenda Items**

## **II. Action Items**

### **A. Consent Calendar**

C. Edington made a motion to Approve.

D. Lang seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **B. Finance Department Matters**

J. Colly made a motion to Approve.

D. Lang seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **C. Out of State Travel**

C. Edington made a motion to Approve.

D. Lang seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **III. Closing Items**

### **A.**

### **Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:33 PM.

Respectfully Submitted,  
C. Edington

### **B. NOTICES**

# Coversheet

## Past Governance Committee Minutes 01-10-23

<b>Section:</b>	II. Approval of Prior Minutes
<b>Item:</b>	N. Past Governance Committee Minutes 01-10-23
<b>Purpose:</b>	Approve Minutes
<b>Submitted by:</b>	
<b>Related Material:</b>	Minutes for Governance Committee Meeting on January 10, 2023

APPROVED



## AIMS K-12 College Prep Charter District

### Minutes

#### Governance Committee Meeting

---

##### Date and Time

Tuesday January 10, 2023 at 5:45 PM

##### Location

[Join Zoom Meeting](#)

ID: 89705635438

Passcode: 702977

View conference details

*keyboard\_arrow\_up*

Hide conference details

[\(US\) +1 309-205-3325](#)

Passcode: 702977

*content\_copy*

Copy phone number to clipboard

*info\_outline*

-----

[Zoom for G Suite Add-On Help](#)

-----

Join Zoom Meeting:

---

<https://us02web.zoom.us/j/89705635438?pwd=emU5SjMyeU81OEZoYU53TkJuckk2Zz09>

---

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---

#### **Committee Members Present**

D. Lang (remote), K. Smith (remote), M. Woods-Cadiz (remote)

#### **Committee Members Absent**

J. Colly

---

### **I. Opening Items**

#### **A. Call the Meeting to Order**

D. Lang called a meeting of the Governance Committee of AIMS K-12 College Prep Charter District to order on Tuesday Jan 10, 2023 at 5:46 PM.

#### **B. Record Attendance and Guests**

#### **C. Adoption of the Agenda**

#### **D. Public Comments on Agenda Items**

No Comment

#### **E. Public Comments on Non-Agenda Items**

No Comment

### **II. Action Items**

#### **A. Employee Compensation Packet Policy**

K. Smith made a motion to Place on consent calendar.

D. Lang seconded the motion.

The committee **VOTED** unanimously to approve the motion.

#### **B. Job Description**

M. Woods-Cadiz made a motion to Motion to place on the consent calendar.

D. Lang seconded the motion.



The committee **VOTED** unanimously to approve the motion.

### III. Closing Items

#### A. Items for Next Agenda

#### B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:30 PM.

Respectfully Submitted,  
M. Woods-Cadiz

#### C. NOTICES

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#### Documents used during the meeting

- BP 111 EMPLOYEE COMPENSATION.docx
- AIMS District Athletic Director.22.23.pdf

# Coversheet

## Past Finance Committee Minutes 10-18-22

<b>Section:</b>	II. Approval of Prior Minutes
<b>Item:</b>	O. Past Finance Committee Minutes 10-18-22
<b>Purpose:</b>	Approve Minutes
<b>Submitted by:</b>	
<b>Related Material:</b>	Minutes for Finance Committee Meeting on October 18, 2022

APPROVED



## AIMS K-12 College Prep Charter District

### Minutes

#### Finance Committee Meeting

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##### Date and Time

Tuesday October 18, 2022 at 4:30 PM

##### Location

[Join Zoom Meeting](#)

ID: 86941635711

*keyboard\_arrow\_up*

[\(US\) +1 669-900-6833](#)

*content\_copy*

*info\_outline*

Meeting host: [maya.nicholas@aimsk12.org](mailto:maya.nicholas@aimsk12.org)

Join Zoom Meeting:

<https://us02web.zoom.us/j/86941635711>

---

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---

### **Committee Members Present**

C. Edington (remote), K. Ballentine (remote), M. Woods-Cadiz (remote)

### **Committee Members Absent**

J. Hinton-Hodge

### **Guests Present**

C. Jordan (remote), D. Woods (remote), J. Li (remote), K. Minor (remote), M. Nicholas (remote),  
M. Williams (remote)

---

## **I. Opening Items**

### **A. Record Attendance**

### **B. Call the Meeting to Order**

C. Edington called a meeting of the Finance Committee of AIMS K-12 College Prep Charter District to order on Tuesday Oct 18, 2022 at 4:33 PM.

## **II. Public Comment**

### **A. Public Comment on Agenda Items**

No public comment on agenda items

### **B. Public Comment On Non-Agenda Items**

No public comment on non-agenda items

## **III. Action Items**

### **A. Finance Dept. Matters**

CBO Ballentine presented the Insurance Memo Property and Liability Compensation to the board for approval

Director Edington requested that Mr. Esparza be present for the next meeting to discuss all policies we hold with All-Cal Insurance Agency

M. Woods-Cadiz made a motion to approve the Insurance Memo.

C. Edington seconded the motion.

The committee **VOTED** to approve the motion.

### **Roll Call**

M. Woods-Cadiz Aye

**Roll Call**

J. Hinton-Hodge Absent

K. Ballentine Aye

C. Edington Aye

CBO Ballentine presented the Fiscal Policies for 2022-23 to the board for approval

M. Woods-Cadiz made a motion to approve fiscal policies.

C. Edington seconded the motion.

The committee **VOTED** to approve the motion.

**Roll Call**

K. Ballentine Abstain

M. Woods-Cadiz Aye

C. Edington Aye

J. Hinton-Hodge Absent

**B. High School Matters**

Head of School, Maurice Williams presented the following items for the Repair & Maintenance of the high school to the board:

1. AP Chemistry Textbook Surplus
2. 2022-23 AIMS HS EEBG Amendments
3. 2022-23 AIMS Athletic Department Budget Amendments
4. 2022-23 AIMS HS ESSER III EZ Read (Amended)
5. 2022-23 Academic Consultant Contract - Virginia Williamson
6. 2022-23 Academic Consultant Contract - Sharon Tom

Director Edington explained that the board will vote on this item as one inclusive request and not each item presented individually

Item 5 & 6, the consultant contracts are presented for voting with the caveat that they sign the vendor agreement addendum

C. Edington made a motion to approve all items presented for repair and maintenance of the high school.

K. Ballentine seconded the motion.

The committee **VOTED** to approve the motion.

**Roll Call**

K. Ballentine Aye

J. Hinton-Hodge Absent

M. Woods-Cadiz Aye

C. Edington Aye

**C. All Tied UP Vendor Agreement**

Superintendent Woods-Cadiz presented the All Tied Up Vendor Agreement.

Director Edington informed that the agreement will be put forward to vote with the understanding that the addendum is signed as a separate document although addendum language is in agreement.

[All Tied Up Vendor Agreement Addendum](#)

C. Edington made a motion to approve All Tied Up Agreement.

K. Ballentine seconded the motion.

The committee **VOTED** to approve the motion.

**Roll Call**

M. Woods-Cadiz Aye

C. Edington Aye

K. Ballentine Aye

J. Hinton-Hodge Absent

**D. NABSE Attendance and Presentation**

No discussion

C. Edington made a motion to approve NABSE attendance.

K. Ballentine seconded the motion.

The committee **VOTED** to approve the motion.

**Roll Call**

J. Hinton-Hodge Absent

M. Woods-Cadiz Abstain

C. Edington Aye

K. Ballentine Aye

**IV. Closing Items**

**A. Closed Session**

Recessed to closed session at 4:54pm

**B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:27 PM.

Respectfully Submitted,  
C. Edington

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**Documents used during the meeting**

*None*

# Coversheet

## Past Finance Committee Minutes 9-13-22

<b>Section:</b>	II. Approval of Prior Minutes
<b>Item:</b>	P. Past Finance Committee Minutes 9-13-22
<b>Purpose:</b>	Approve Minutes
<b>Submitted by:</b>	
<b>Related Material:</b>	Minutes for AIMS Finance Meeting on September 13, 2022

APPROVED



## AIMS K-12 College Prep Charter District

### Minutes

#### AIMS Finance Meeting

---

##### Date and Time

Tuesday September 13, 2022 at 5:10 PM

##### Location

Christopher Edington 4049 First Street suite 235 Livermore, CA 94551

Jumoke Hinton 4049 First Street suite 235 Livermore, CA 94551

[Join Zoom Meeting](#)

ID: 88245970329

Passcode: 762418

*keyboard\_arrow\_up*

[\(US\) +1 312-626-6799](#)

Passcode: 762418

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[Zoom for G Suite Add-On Help](#)  
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Join Zoom Meeting:

<https://us02web.zoom.us/j/88245970329?pwd=UFJBT1RrRzRONGVBRmRDVE43WmtoQT09>

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---

#### **Committee Members Present**

C. Edington (remote), J. Hinton-Hodge (remote), K. Ballentine (remote), M. Woods-Cadiz (remote)

#### **Committee Members Absent**

*None*

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### **I. Opening Items**

#### **A. Record Attendance**

#### **B. Call the Meeting to Order**

C. Edington called a meeting of the Finance Committee of AIMS K-12 College Prep Charter District to order on Tuesday Sep 13, 2022 at 5:10 PM.

### **II. Action Items**

#### **A. Finance Dept. Matters**

C. Edington made a motion to approve to move to agenda.  
J. Hinton-Hodge seconded the motion.  
The committee **VOTED** unanimously to approve the motion.

#### **B. Health and School Services Dept. Items**

C. Edington made a motion to Vote to not move the item forward to the board meeting until we get written confirmation on how OUSD will maintain the portables, or if we choose to do the work, that OUSD approved the work.  
J. Hinton-Hodge seconded the motion.  
The committee **VOTED** unanimously to approve the motion.

#### **C. Special Education Dept. Items**

J. Hinton-Hodge made a motion to Move forward to Consent Calendar.  
C. Edington seconded the motion.  
The committee **VOTED** unanimously to approve the motion.

#### **D. Academics and Data Dept. Items**

C. Edington made a motion to Move for ward to Consent Calendar.

J. Hinton-Hodge seconded the motion.

The committee **VOTED** unanimously to approve the motion.

### **III. Closing Items**

#### **A. Closed Session**

#### **B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:11 PM.

Respectfully Submitted,

C. Edington

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### **Documents used during the meeting**

- ALT FORM AIPCS II.pdf
- MEMORANDUM Con application projections 2223.docx
- ALT FORM MIDDLE.pdf
- Alt Forms High.pdf
- American Indian Model Schools HIGH SCHOOL Unaudited 2122.docx
- American Indian Model Schools Exec Memo Unaudited 2122.docx
- Portable classroom with new underlayment.pdf
- Portable classroom with new underlayment and self leveling.pdf
- Portable classroom smoothing only.pdf
- MOU for Contracted Psych Assessment September 2022.docx.pdf
- Ascend Rehab Services DRAFT Contract 2022.docx.pdf
- Title III MOU 21-22 Addendum\_ Revised funding allocation (1).pdf
- Title III MOU 2022-2023.pdf

# Coversheet

## Past Finance Committee Minutes 6-28-22

<b>Section:</b>	II. Approval of Prior Minutes
<b>Item:</b>	Q. Past Finance Committee Minutes 6-28-22
<b>Purpose:</b>	Approve Minutes
<b>Submitted by:</b>	
<b>Related Material:</b>	Minutes for AIMS Finance Committee Meeting on June 28, 2022

APPROVED



## AIMS K-12 College Prep Charter District

### Minutes

#### AIMS Finance Committee Meeting

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##### Date and Time

Tuesday June 28, 2022 at 4:30 PM

##### Location

[Join Zoom Meeting](#)

ID: 85328105592

Passcode: 383294

□

[\(US\) +1 253-215-8782](#)

Passcode: 383294

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---

##### Committee Members Present

C. Edington (remote), K. Ballentine (remote), M. Woods-Cadiz (remote)

##### Committee Members Absent

---

J. Hinton-Hodge

### **Guests Present**

Axia Vang (remote), C. Jordan (remote), M. Golden (remote), M. Magana (remote), M. Nicholas (remote), M. Williams (remote), Miles Denniston (remote), T. Tung (remote)

---

## **I. Opening Items**

### **A. Record Attendance**

### **B. Call the Meeting to Order**

C. Edington called a meeting of the Finance Committee of AIMS K-12 College Prep Charter District to order on Tuesday Jun 28, 2022 at 4:38 PM.

Director Hinton is excused and will be joining later

## **II. Public Comment**

### **A. Public Comment on Agenda Items**

No public comment

### **B. Public Comment On Non-Agenda Items**

No public comment

## **III. Action Items**

### **A. Finance Dept. Matters**

Projected slight increase in enrollment;

Seeing an approximate 4% increase in revenues which includes loss of revenues, gains, and one-time funds; and an increase COLA in May revise

M. Woods-Cadiz made a motion to All finance items with the exception of the adoption of the budget be moved to consent calendar.

C. Edington seconded the motion.

The committee **VOTED** to approve the motion.

#### **Roll Call**

K. Ballentine Abstain

M. Woods-Cadiz Aye

C. Edington Aye

J. Hinton-Hodge Absent

### **B. Operations Dept. Matters**

No questions about any items included in Operations

C. Edington made a motion to Approve all four items presented by Operations.

M. Woods-Cadiz seconded the motion.

Move to consent calendar

The committee **VOTED** to approve the motion.

**Roll Call**

C. Edington Aye

J. Hinton-Hodge Absent

K. Ballentine Aye

M. Woods-Cadiz Aye

**C. AIMS School Site Matters**

Surplus declarations:

HS-guitar inventory to be declared as surplus in order to sell or donate

Safety Plans presented by high school; middle and elementary plans are combined

M. Woods-Cadiz made a motion to Approve surplus.

K. Ballentine seconded the motion.

The committee **VOTED** to approve the motion.

**Roll Call**

K. Ballentine Aye

J. Hinton-Hodge Absent

M. Woods-Cadiz Aye

C. Edington Aye

M. Woods-Cadiz made a motion to Approve high school safety plans.

K. Ballentine seconded the motion.

The committee **VOTED** to approve the motion.

**Roll Call**

C. Edington Aye

J. Hinton-Hodge Absent

K. Ballentine Aye

M. Woods-Cadiz Aye

C. Edington made a motion to Move Elementary / Middle School Safety Plan to Action Items in Board Meeting.

M. Woods-Cadiz seconded the motion.

The committee **VOTED** to approve the motion.

C. Edington made a motion to Move COVID 19 Safety Plan to Action Items.

M. Woods-Cadiz seconded the motion.

The committee **VOTED** to approve the motion.

C. Edington made a motion to SPSSA, ESSER, Effectiveness Block Grant to Consent Calendar.

K. Ballentine seconded the motion.

The committee **VOTED** to approve the motion.

#### **IV. Closing Items**

##### **A. Closed Session**

##### **B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:30 PM.

Respectfully Submitted,  
C. Edington

# Coversheet

## Past Finance Committee Minutes 5-17-22

<b>Section:</b>	II. Approval of Prior Minutes
<b>Item:</b>	R. Past Finance Committee Minutes 5-17-22
<b>Purpose:</b>	Approve Minutes
<b>Submitted by:</b>	
<b>Related Material:</b>	Minutes for AIMS Finance Committee Meeting on May 17, 2022



APPROVED



## AIMS K-12 College Prep Charter District

### Minutes

#### AIMS Finance Committee Meeting

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##### Date and Time

Tuesday May 17, 2022 at 4:30 PM

##### Location

Join Zoom Meeting [https://us02web.zoom.us/j/84999612168?](https://us02web.zoom.us/j/84999612168?pwd=drdTpYxqmdJysdMVgpkyL078m3zcyw.1)

[pwd=drdTpYxqmdJysdMVgpkyL078m3zcyw.1](https://us02web.zoom.us/j/84999612168?pwd=drdTpYxqmdJysdMVgpkyL078m3zcyw.1) Meeting ID: 849 9961 2168 Passcode: 869751

One tap mobile +16699006833,,84999612168#,,, \*869751# US (San Jose)

+12532158782,,84999612168#,,, \*869751# US (Tacoma) Dial by your location +1 669 900 6833

US (San Jose) +1 253 215 8782 US (Tacoma) +1 346 248 7799 US (Houston) +1 301 715 8592

US (Washington DC) +1 312 626 6799 US (Chicago) +1 929 436 2866 US (New York) Meeting

ID: 849 9961 2168 Passcode: 869751 Find your local number:

[https://us02web.zoom.us/j/84999612168?](https://us02web.zoom.us/j/84999612168?pwd=drdTpYxqmdJysdMVgpkyL078m3zcyw.1)

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---

##### Committee Members Present

C. Edington (remote), K. Ballentine (remote), M. Woods-Cadiz (remote)

##### Committee Members Absent

---

J. Hinton-Hodge

**Guests Present**

C. Jordan (remote), M. Magana (remote), M. Nicholas (remote), Miles Dinneston (remote), Z. Lopez (remote)

---

**I. Opening Items**

**A. Record Attendance**

**B. Call the Meeting to Order**

C. Edington called a meeting of the Finance Committee of AIMS K-12 College Prep Charter District to order on Tuesday May 17, 2022 at 4:31 PM.

**II. Public Comment**

**A. Public Comment on Agenda Items**

No Public Comments

**B. Public Comment On Non-Agenda Items**

No Public Comments

**III. Action Items**

**A. HR Matters**

Skipped Item: Personnel Report

President Edington is suggesting these items be discussed in governance, not the Finance Committee Meeting.

President Edington is requesting Mr. Lopez, Ms. Magana, Director Hinton, and Director Lang to next Governance Committee Meeting for a governance discussion.

President Edington is requesting that the Declaration of Need be pulled from Consent Calendar

**B. Operations Matters**

**1. AIMS Xerox Proposal**

President Edington is recommending that all actions/cycles be on the same date.

Moved to Consent Calendar???

2. School Lunch Service Contract

3. Oakland Enrolls

C. Edington made a motion to Approve Operations Xerox Proposal.

M. Woods-Cadiz seconded the motion.

Add to Consent Calendar

The committee **VOTED** unanimously to approve the motion.

C. Edington made a motion to Approve School lunch service contract.

K. Ballentine seconded the motion.

Add to Consent Calendar

The committee **VOTED** unanimously to approve the motion.

C. Edington made a motion to Approve Oakland Enroll MOU for SY23 Enrollment contract.

M. Woods-Cadiz seconded the motion.

The committee **VOTED** unanimously to approve the motion.

#### **C. HS A-G Grant**

--

C. Edington made a motion to Approve HS A-G Completion Improvement Grant.

M. Woods-Cadiz seconded the motion.

The committee **VOTED** unanimously to approve the motion.

#### **D. Prop 51 Intent To Apply**

#### **E. SELPA**

### **IV. Closing Items**

#### **A. Closed Session**

#### **B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:30 PM.

Respectfully Submitted,

C. Edington

# Coversheet

## Past Finance Committee Minutes 4-26-22

<b>Section:</b>	II. Approval of Prior Minutes
<b>Item:</b>	S. Past Finance Committee Minutes 4-26-22
<b>Purpose:</b>	Approve Minutes
<b>Submitted by:</b>	
<b>Related Material:</b>	Minutes for AIMS Finance Committee Meeting on April 26, 2022

APPROVED



## AIMS K-12 College Prep Charter District

### Minutes

#### AIMS Finance Committee Meeting

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##### Date and Time

Tuesday April 26, 2022 at 4:30 PM

##### Location

[Join Zoom Meeting](#)

ID: 85638054062

Passcode: 527529

□

[\(US\) +1 669-900-6833](#)

Passcode: 527529

[Click Here To Submit A Public Comment](#)

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---

**Committee Members Present**

C. Edington (remote), J. Hinton-Hodge (remote), K. Ballentine (remote), M. Woods-Cadiz (remote)

**Committee Members Absent**

*None*

**Committee Members who arrived after the meeting opened**

C. Edington

**Guests Present**

M. Nicholas (remote), S. Chu (remote)

---

**I. Opening Items****A. Record Attendance****B. Call the Meeting to Order**

J. Hinton-Hodge called a meeting of the Finance Committee of AIMS K-12 College Prep Charter District to order on Tuesday Apr 26, 2022 at 4:53 PM.

**II. Public Comment****A. Public Comment on Agenda Items**

There are no public comments

**B. Public Comment On Non-Agenda Items**

There are no public comments

**III. Action Items****A. Texas Southern University Investiture**

Item pulled from the agenda

**B. AIMS Marketing**

Celebrating Oakland Charter School Campaign

Marketing Billboards and bus shelters targeted on Telegraph and Broadway

The total budget of \$40,00 includes 8 billboards and 20 bus shelters;  
the AIMS portion is \$7250 -for billboards and \$6400 for shelters;

Total AIMS cost is \$13,650

J. Hinton-Hodge made a motion to Approve Budget for AIMS Marketing Campaign.

K. Ballentine seconded the motion.

The committee **VOTED** unanimously to approve the motion.

### C. Finance Department Items

Informational Report For Budget as of Feb 28th:

Approx numbers reported as 8% under budget;

6.8 million in total cash; short-term liabilities - \$922k;

long-term liabilities-\$8.8; Ending fund balance of \$5.3 million

-Director Hinton expressed concern about restricted dollars not being used on students;  
she'd like to see a breakdown of restricted funds

J. Hinton-Hodge made a motion to Approve finance report.

M. Woods-Cadiz seconded the motion.

The committee **VOTED** to approve the motion.

#### Roll Call

M. Woods-Cadiz Aye

J. Hinton-Hodge Aye

C. Edington Aye

K. Ballentine Abstain

C. Edington arrived at 4:48 PM.

## IV. Closing Items

### A. Closed Session

-Closed Session started at 5:05 pm

-Convened from closed session at 5:17 and there are no presentable items.

### B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:17 PM.

Respectfully Submitted,

J. Hinton-Hodge

---

## Documents used during the meeting

- Template Finance Cover Letter.docx (1).pdf

- Template Finance Cover Letter.docx (2).pdf
- AIMS Board Rept April.pptx.pdf



# Coversheet

## Past Finance Committee Minutes 2-28-22

<b>Section:</b>	II. Approval of Prior Minutes
<b>Item:</b>	T. Past Finance Committee Minutes 2-28-22
<b>Purpose:</b>	Approve Minutes
<b>Submitted by:</b>	
<b>Related Material:</b>	Minutes for AIMS Finance Committee Meeting on February 28, 2022

APPROVED



## AIMS K-12 College Prep Charter District

### Minutes

#### AIMS Finance Committee Meeting

---

##### Date and Time

Monday February 28, 2022 at 4:30 PM

##### Location

[Join Zoom Meeting](#)

ID: 89863894097

Passcode: 789868

□

[\(US\) +1 301-715-8592](#)

Passcode: 789868

---

AIMS does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Tiffany Tung has been designated to receive requests for disability-related modifications or accommodations in order to enable individuals with disabilities to participate in open and public meetings at AIMS. Please notify Marisol Magana at (510) 220-9985 at least 24 hours in advance of any disability accommodations being needed in order to participate in the meeting.

---

##### Committee Members Present

C. Edington (remote), J. Hinton-Hodge (remote), K. Ballentine (remote), M. Woods-Cadiz (remote)

---

### **Committee Members Absent**

*None*

### **Guests Present**

C. Hollis

---

## **I. Opening Items**

### **A. Record Attendance**

### **B. Call the Meeting to Order**

C. Hollis called a meeting of the Finance Committee of AIMS K-12 College Prep Charter District to order on Monday Feb 28, 2022 at 4:30 PM.

## **II. Public Comment**

### **A. Public Comment on Agenda Items**

*None*

### **B. Public Comment On Non-Agenda Items**

*None*

## **III. Action Items**

### **A. School Accountability Report Cards**

J. Hinton-Hodge made a motion to Move to consent calendar.

K. Ballentine seconded the motion.

The committee **VOTED** to approve the motion.

### **B. 2022 E-Rate**

J. Hinton-Hodge made a motion to Move to consent calendar.

M. Woods-Cadiz seconded the motion.

The committee **VOTED** to approve the motion.

### **C. CALSHAPE**

M. Woods-Cadiz made a motion to Move to consent calendar.

J. Hinton-Hodge seconded the motion.

The committee **VOTED** to approve the motion.

### **D. AIMS LCAP**

J. Hinton-Hodge made a motion to Move to board agenda.

K. Ballentine seconded the motion.

The committee **VOTED** to approve the motion.

#### **E. Finance Department Items**

J. Hinton-Hodge made a motion to Move to board calendar.

M. Woods-Cadiz seconded the motion.

The committee **VOTED** to approve the motion.

#### **IV. Closing Items**

##### **A. Adjourn Meeting**

J. Hinton-Hodge made a motion to Adjourn.

K. Ballentine seconded the motion.

The committee **VOTED** to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:00 PM.

Respectfully Submitted,

C. Edington

# Coversheet

## Past Past Board Meeting Minutes 11-30-21

<b>Section:</b>	II. Approval of Prior Minutes
<b>Item:</b>	U. Past Past Board Meeting Minutes 11-30-21
<b>Purpose:</b>	Approve Minutes
<b>Submitted by:</b>	
<b>Related Material:</b>	Minutes for AIMS Board Meeting on November 30, 2021

APPROVED



# AIMS K-12 College Prep Charter District

## Minutes

### AIMS Board Meeting

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#### Date and Time

Tuesday November 30, 2021 at 6:30 PM

---

AIMS does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Marisol Magana has been designated to receive requests for disability-related modifications or accommodations in order to enable individuals with disabilities to participate in open and public meetings at AIMS. Please notify Marisol Magana at (510) 220-9985 at least 24 hours in advance of any disability accommodations being needed in order to participate in the meeting. **Comments and questions should be entered into the chat feature of the Zoom meeting.**

[Join Zoom Meeting](#)

ID: 81202296657

Passcode: zzJNl5dT



[\(US\) +1 346-248-7799](#)

Passcode: 97239757

---

#### Directors Present

C. Edington (remote), D. Lang (remote), J. Hinton-Hodge (remote), S. Leung

#### Directors Absent

None

---

**Directors who arrived after the meeting opened**

S. Leung

**Guests Present**

M. Woods-Cadiz (remote)

---

**I. Opening Items**

**A. Call the Meeting to Order**

**B. Record Attendance and Guests**

**C. Adoption of Agenda**

C. Edington made a motion to Adopt.

D. Lang seconded the motion.

The board **VOTED** to approve the motion.

**D. Approval of October 26, 2021 AIMS Board of Directors Meeting Minutes**

C. Edington made a motion to approve the minutes from AIMS Special Board Meeting on 10-26-21.

D. Lang seconded the motion.

The board **VOTED** unanimously to approve the motion.

**E. Public Comment on Agenda Items**

No public comment

**F. Public Comment on Non-Agenda Items**

No public comment

**II. Non-Action Items**

**A. President's Report**

**B. Superintendent's Report**

S. Leung arrived at 6:52 PM.

**C. Heads of Schools' Report**

**D. ELD Report**

**E.**

## **Operations Report**

### **F. Educator Effectiveness Block Grant AIMS Elementary K-8 (AIPCS II), AIMS MS, AIMS HS**

## **III. Action Items**

### **A. Consent Calendar**

C. Edington made a motion to Motion to approve.

D. Lang seconded the motion.

The board **VOTED** to approve the motion.

### **B. AIMS - Permitting Virtual Meetings in Specified Circumstances Resolution**

C. Edington made a motion to Motion to approve with the change of October to November and upcoming meeting date.

D. Lang seconded the motion.

The board **VOTED** to approve the motion.

## **IV. Closed Session**

### **A. Public Comment on Closed Session Items**

No public comment

### **B. Recess to Closed Session**

Recessed at 8:30 PM

### **C. Reconvene from Closed Session**

Reconvene at 8:30 PM

### **D. Report from Closed Session**

Nothing to report

## **V. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:31 PM.

Respectfully Submitted,

C. Edington

### **B.**



## NOTICES

# Coversheet

## Past Board Meeting Minutes 11-30-21

<b>Section:</b>	II. Approval of Prior Minutes
<b>Item:</b>	V. Past Board Meeting Minutes 11-30-21
<b>Purpose:</b>	Approve Minutes
<b>Submitted by:</b>	
<b>Related Material:</b>	Minutes for AIMS Board Meeting on November 30, 2021

APPROVED



# AIMS K-12 College Prep Charter District

## Minutes

### AIMS Board Meeting

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#### Date and Time

Tuesday November 30, 2021 at 6:30 PM

---

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[Join Zoom Meeting](#)

ID: 81202296657

Passcode: zzJNl5dT



[\(US\) +1 346-248-7799](#)

Passcode: 97239757

---

#### Directors Present

C. Edington (remote), D. Lang (remote), J. Hinton-Hodge (remote), S. Leung

#### Directors Absent

None

---

**Directors who arrived after the meeting opened**

S. Leung

**Guests Present**

M. Woods-Cadiz (remote)

---

**I. Opening Items**

**A. Call the Meeting to Order**

**B. Record Attendance and Guests**

**C. Adoption of Agenda**

C. Edington made a motion to Adopt.

D. Lang seconded the motion.

The board **VOTED** to approve the motion.

**D. Approval of October 26, 2021 AIMS Board of Directors Meeting Minutes**

C. Edington made a motion to approve the minutes from AIMS Special Board Meeting on 10-26-21.

D. Lang seconded the motion.

The board **VOTED** unanimously to approve the motion.

**E. Public Comment on Agenda Items**

No public comment

**F. Public Comment on Non-Agenda Items**

No public comment

**II. Non-Action Items**

**A. President's Report**

**B. Superintendent's Report**

S. Leung arrived at 6:52 PM.

**C. Heads of Schools' Report**

**D. ELD Report**

**E.**

## **Operations Report**

### **F. Educator Effectiveness Block Grant AIMS Elementary K-8 (AIPCS II), AIMS MS, AIMS HS**

## **III. Action Items**

### **A. Consent Calendar**

C. Edington made a motion to Motion to approve.

D. Lang seconded the motion.

The board **VOTED** to approve the motion.

### **B. AIMS - Permitting Virtual Meetings in Specified Circumstances Resolution**

C. Edington made a motion to Motion to approve with the change of October to November and upcoming meeting date.

D. Lang seconded the motion.

The board **VOTED** to approve the motion.

## **IV. Closed Session**

### **A. Public Comment on Closed Session Items**

No public comment

### **B. Recess to Closed Session**

Recessed at 8:30 PM

### **C. Reconvene from Closed Session**

Reconvene at 8:30 PM

### **D. Report from Closed Session**

Nothing to report

## **V. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:31 PM.

Respectfully Submitted,

C. Edington

### **B.**

## NOTICES

# Coversheet

## Past Facilities Committee Minutes 9-9-21

<b>Section:</b>	II. Approval of Prior Minutes
<b>Item:</b>	W. Past Facilities Committee Minutes 9-9-21
<b>Purpose:</b>	Approve Minutes
<b>Submitted by:</b>	
<b>Related Material:</b>	Minutes for AIMS Facilities Committee Meeting on September 9, 2021

APPROVED



## AIMS K-12 College Prep Charter District

### Minutes

#### AIMS Facilities Committee Meeting

---

##### Date and Time

Thursday September 9, 2021 at 5:00 PM

##### Location

Topic: AIMS Facilities Committee Meeting

Time: Sep 9, 2021 05:00 PM Pacific Time (US and Canada)

##### Join Zoom Meeting

<https://us02web.zoom.us/j/83980773089?pwd=SlIxTFJyZWxzTmNSWk1UNkdnQ3dhUT09>

Meeting ID: 839 8077 3089

Passcode: 542219

One tap mobile

+16699006833,,83980773089#,,, \*542219# US (San Jose)

+13462487799,,83980773089#,,, \*542219# US (Houston)

##### Dial by your location

+1 669 900 6833 US (San Jose)

+1 346 248 7799 US (Houston)

+1 253 215 8782 US (Tacoma)

+1 312 626 6799 US (Chicago)

+1 929 436 2866 US (New York)

+1 301 715 8592 US (Washington DC)

Meeting ID: 839 8077 3089

Passcode: 542219

Find your local number: <https://us02web.zoom.us/j/kdpwj8dIYy>

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Join Zoom Meeting:

<https://us02web.zoom.us/j/83980773089?pwd=SlIxTFJyZWxzTmNSWk1UNkdnQ3dhUT09>

Meeting ID: 839 8077 3089

Passcode: 542219

---

#### **Committee Members Present**

D. Lang (remote), M. Magana (remote), M. Woods-Cadiz (remote)

#### **Committee Members Absent**

S. Leung

#### **Guests Present**

C. Hollis (remote), T. Tung (remote)

---

### **I. Opening Items**

#### **A. Call the Meeting to Order**

D. Lang called a meeting of the Facilities Committee Committee of AIMS K-12 College Prep Charter District to order on Thursday Sep 9, 2021 at 5:03 PM.

#### **B. Record Attendance and Guests**

Director Steven Leung is excused from the September 9 2021 Facilities Committee Meeting.

#### **C. Public comments on Non-agenda items**

No public comment on Non-agenda items.

#### **D. Public comments on Agenda items**

No public comment on Agenda items.

**E. Approval of the May 13, 2021 Facilities Committee Meeting Minutes**

D. Lang made a motion to approve the minutes from AIMS Facilities Committee Meeting on 05-13-21.

M. Woods-Cadiz seconded the motion.

The committee **VOTED** unanimously to approve the motion.

**F. Approval of the February 11, 2021 Facilities Committee Meeting Minutes**

D. Lang made a motion to approve the minutes from Facility Committee Monthly Meeting on 02-11-21.

M. Woods-Cadiz seconded the motion.

The committee **VOTED** unanimously to approve the motion.

**II. Non-action Items**

**A. Facilities Update**

Marisol Magana presented the Facilities Update:

- Submitted documents for the Facilities Grant.
- Remodeling the AIMS Bathrooms at the Lakeview campus.
  - Bathroom renovation completion date is September 23, 2021.
- Tiffany Tung finalizing Occupancy permit for the AIMS 12th street campus.

**III. Closed Session**

**A. Public comments on Closed Session items**

No public comment on Closed session items.

**B. Recess to closed session**

Recess to closed session at 5:10pm.

**C. Reconvene from closed session**

Reconvene from closed session at 5:19pm.

**IV. Report from closed session**

**A. Report**

Nothing to report from closed session.

**V. Closing Items**

**A.**

**Items for next agenda**

**B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:20 PM.

Respectfully Submitted,  
D. Lang

**C. Notes**

# Coversheet

## Past Governance Committee Minutes 6-1-21

<b>Section:</b>	II. Approval of Prior Minutes
<b>Item:</b>	X. Past Governance Committee Minutes 6-1-21
<b>Purpose:</b>	Approve Minutes
<b>Submitted by:</b>	
<b>Related Material:</b>	Minutes for AIMS Governance Committee Meeting on June 1, 2021

APPROVED



## AIMS K-12 College Prep Charter District

### Minutes

#### AIMS Governance Committee Meeting

---

##### Date and Time

Tuesday June 1, 2021 at 6:00 PM

##### Location

Join Zoom Meeting

<https://us02web.zoom.us/j/83321876500?pwd=MHQ4QTZURVZpbnc0aU1rQUhqSE1VZz09>

Meeting ID: 833 2187 6500

Passcode: 459022

One tap mobile

+16699006833,,83321876500#,,, \*459022# US (San Jose)

+12532158782,,83321876500#,,, \*459022# US (Tacoma)

Dial by your location

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 929 436 2866 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

Meeting ID: 833 2187 6500

Passcode: 459022

Find your local number: <https://us02web.zoom.us/j/83321876500?pwd=MHQ4QTZURVZpbnc0aU1rQUhqSE1VZz09>

---

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---

**Committee Members Present**

A. Abuyen (remote), M. Woods-Cadiz (remote), T. Cook (remote)

**Committee Members Absent**

*None*

**Guests Present**

C. Hollis (remote), Maya Nicholas (remote)

---

**I. Opening Items**

**A. Call the Meeting to Order**

T. Cook called a meeting of the Governance Committee of AIMS K-12 College Prep Charter District to order on Tuesday Jun 1, 2021 at 6:05 PM.

**B. Record Attendance and Guests**

**C. Adoption of the Agenda**

A. Abuyen made a motion to Adopt the June 1, 2021 AIMS Governance Committee Agenda as presented.

M. Woods-Cadiz seconded the motion.

The committee **VOTED** unanimously to approve the motion.

**D. Approval of the Minutes**

A. Abuyen made a motion to approve the minutes from AIMS Governance Committee Meeting on 05-04-21.

T. Cook seconded the motion.

The committee **VOTED** unanimously to approve the motion.

**E. Public Comments on Agenda Items**

No public comments on Agenda Items.

**F. Public Comments on Non-Agenda Items**

No public comments on Non-Agenda Items.

**II. Action Items**

#### A. AB - 1316 Discussion

Superintendent Maya Woods-Cadiz presented item III.A. AB - 1316 Discussion.

• Click links below to view:

- [210420\\_AB\\_1316\\_ODonnell\\_Coalition\\_Opposition\\_Letter\\_AssemblyEducation\\_Committee.pdf](#)
- [Assembly-Education-Committee-Bill-Analysis-for-AB-1316.pdf](#)
- [California Educations Committee Member Contacts.png](#)
- [2021\\_AB1316\\_Bill.pdf](#)

T. Cook made a motion to Draft a letter to the Assembly Appropriations Committee stating AIMS position on AB-1316 on behalf of the AIMS Board of Directors.

A. Abuyen seconded the motion.

The committee **VOTED** to approve the motion.

##### Roll Call

M. Woods-Cadiz Abstain

T. Cook Aye

A. Abuyen Aye

#### III. Closed Session

##### A. Public Comment on Closed Session Items

No public comment on Closed Session Items.

##### B. Closed Session Items

##### C. Reconvene from Closed Session

Nothing to report.

#### IV. Closing Items

##### A. Items for Next Agenda

##### B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:00 PM.

Respectfully Submitted,

T. Cook

##### C. NOTICES

# Coversheet

## Past Governance Committee Minutes 9-28-20

**Section:** II. Approval of Prior Minutes  
**Item:** Y. Past Governance Committee Minutes 9-28-20  
**Purpose:** Approve Minutes  
**Submitted by:**  
**Related Material:**  
Minutes for Special Governance Committee Meeting on September 28, 2020



APPROVED



# AIMS K-12 College Prep Charter District

## Minutes

### Special Governance Committee Meeting

---

#### Date and Time

Monday September 28, 2020 at 3:00 PM

#### Location

Zoom :

<https://zoom.us/j/95192727075>

---

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---

#### Committee Members Present

M. Woods-Cadiz (remote), T. Cook (remote)

#### Committee Members Absent

A. Abuyen

---

### I. Opening Items

#### A. Call the Meeting to Order

T. Cook called a meeting of the Governance Committee of AIMS K-12 College Prep Charter District to order on Monday Sep 28, 2020 at 3:02 PM.

**B. Record Attendance and Guests**

**C. Public Comments on Non-Action Items**

No public comment on Non-action items.

**D. Public Comments on Action Items**

No public comment on Action items.

**II. Action Items**

**A. Approval for Submission of AIMS HS Charter Renewal**

Superintendent Woods-Cadiz presented item II.A. Approval for Submission of AIMS HS Charter Renewal.

- Click link to view: [AIMS HS CHARTER RENEWAL \(2\).pdf](#)

T. Cook made a motion to approve item II.A. Approval for Submission of AIMS HS Charter Renewal with requested revisions.

M. Woods-Cadiz seconded the motion.

The committee **VOTED** unanimously to approve the motion.

**B. Approval for Submission of AIMS College Prep Middle School Charter Renewal**

Superintendent Woods-Cadiz presented item II.B. Approval for Submission of AIMS College Prep Middle School Charter Renewal.

- Click link to view: [AIMS MS CHARTER RENEWAL.pdf](#)

T. Cook made a motion to approve item II.B Approval for Submission of AIMS College Prep Middle School Charter Renewal with requested revisions.

M. Woods-Cadiz seconded the motion.

The committee **VOTED** unanimously to approve the motion.

**III. Closed Session**

**A. Public Comment on Closed Session Items**

No public comment on closed session.

**B. Closed Session Items**

**C.**

**Reconvene from Closed Session**

**IV. Closing Items**

**A. Items for Next Agenda**

**B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 3:46 PM.

Respectfully Submitted,  
T. Cook

**C. NOTICES**

# Coversheet

## Past Finance Committee Minutes 9-10-20

<b>Section:</b>	II. Approval of Prior Minutes
<b>Item:</b>	Z. Past Finance Committee Minutes 9-10-20
<b>Purpose:</b>	Approve Minutes
<b>Submitted by:</b>	
<b>Related Material:</b>	Minutes for Special Finance Committee Meeting on September 10, 2020

APPROVED



## AIMS K-12 College Prep Charter District

### Minutes

#### Special Finance Committee Meeting

---

##### Date and Time

Thursday September 10, 2020 at 6:00 PM

##### Location

Zoom - <https://zoom.us/j/99007073783>

---

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Join Zoom Meeting <https://us02web.zoom.us/j/87086078199?pwd=UytpNENKazRIOStLRWR0bTVGZ1JaZz09>

Meeting ID: 870 8607 8199 Password: 3wrGPs

---

##### Committee Members Present

A. Abuyen (remote), C. Edington (remote), K. Ballentine (remote), M. Woods-Cadiz (remote)

##### Committee Members Absent

*None*

##### Guests Present

---

C. Hollis, Maria Omari (remote)

---

## I. Opening Items

### A. Call the Meeting to Order

C. Edington called a meeting of the Finance Committee of AIMS K-12 College Prep Charter District to order on Thursday Sep 10, 2020 at 6:12 PM.

### B. Record Attendance and Guests

C. Edington made a motion to reorder items in section III.

A. Abuyen seconded the motion.

A. Cyber Security Insurance Renewal

B. General Liability Insurance Renewal

C. Window Installation for 12th Street

D. Ring Central Contract

E. Pre-Approved Vendor's List

F. Unaudited Actuals

G. Learning Continuity and Attendance Plan (LCAP) for AIPCS, AIPCS II, AIPHS

The committee **VOTED** unanimously to approve the motion.

### C. Public Comment on Non-Action Items

No public comment on Non-Action Items.

### D. Public Comment on Action Items

No public comment on Action items.

## II. Non-Action Items

### A. Finance Committee Overview

Director Edington discussed Finance Committee protocols for the 2020 - 2021 Board meetings.

- Documents to reference during board meetings.
  - [Chart of Accounts](#)
  - Learning Continuity and Attendance Plans
  - All Finance Committee Board members are expected to spend 3 hours preparing for every 1 hour of meeting time.
  - No does not mean never in regards to decisions voted on by the board.

## III. Action Items

### A.

## Cyber Security Insurance Renewal

CBO Ballentine presented item III.A: Cyber Security Insurance Renewal:

- Click links below to view:
  - [AIMS Finance Committee Cover Letter 2020 21 Cyber Policy Renewal.pdf](#)
  - [Cyber Liability Axis '20 with invoice for finance.pdf](#)
  - Effective October 1, 2020
  - No changes were made to the Cyber Security Insurance Renewal.
  - No changes and cost for the Cyber Security Insurance Renewal.

C. Edington made a motion to approve item III.A: Cyber Security Insurance Renewal as presented in the amount of \$3250.00.

A. Abuyen seconded the motion.

The committee **VOTED** unanimously to approve the motion.

## B. General Liability Insurance Renewal

CBO Ballentine presented item III.B: General Liability Insurance Renewal

- Click links below to view:
  - [AIMS Finance Committee Cover Letter 2020 21 General Liability Ins Renewal.pdf](#)
  - [General Liability Insurance Renewal 2020.pdf](#)
  - Effective September 1, 2020.
  - Increase of cost is \$2,013.00
  - Increase \$100,000.00 coverage for computer equipment across the entire organization.
    - \$1,000.00 overall deductible.

M. Woods-Cadiz made a motion to approve item III.B: General Liability Insurance Renewal in the amount of \$60,878.25.

A. Abuyen seconded the motion.

The committee **VOTED** to approve the motion.

### Roll Call

A. Abuyen	Aye
K. Ballentine	Abstain
M. Woods-Cadiz	Aye
C. Edington	Aye

## C. Window Installation for 12th Street

Tiffany Tung presented item III.C: Window Installation for 12th Street

- Click links to view:
  - [Window Installation - Cover Letter \(1\).pdf](#)
  - [3rd Floor Evacuation Plan - \(2020-2021\).pdf](#)
  - [2nd Floor Evacuation Plan - \(2020-2021\).pdf](#)
  - [1st Floor Evacuation - \(2020-2021\).pdf](#)
  - [AMA Glass Certificate of Liability \(1\).pdf](#)
  - [AMA Glass Quote \(1\).pdf](#)
  - [insurance certificate \(1\).pdf](#)
  - [Different Group Glass.pdf](#)
  - [Window Sample Picture.pdf](#)

C. Edington made a motion to table item III.C: Window Installation for 12th Street.

A. Abuyen seconded the motion.

The committee **VOTED** unanimously to approve the motion.

#### D. Ring Central Contract

Marisol Magaña presented item III.D: Ring Central Contract

- Click links below to view:
  - [RingCentral Cover Letter.pdf](#)
  - [RingCentral Final Quote.pdf](#)
  - Contract is for 36 months in the amount of \$35,267.40 for 36 lines.
    - \$979.65 per month.

C. Edington made a motion to approve item III.D: Ring Central Contract for 12 month contract not to exceed \$1,000.00 per month.

A. Abuyen seconded the motion.

The committee **VOTED** unanimously to approve the motion.

#### E. Pre-Approved Vendor List

CBO Ballentine presented item III.E: Pre-Approved Vendor List

- Click links below to view:
  - [AIMS Finance Committee Cover Letter 2020-2021 Approved Vendor List.pdf](#)
  - [2020-2021 Pre-approved Vendor List \(1\).pdf](#)
  - Latest add-ons to the Vendor List are:
    - Regus Management
    - CLM Group inc/ Mealtime
    - Nob Hill Catering Inc.



- Director Edington made a request to add additional columns to the vendor's list for current vendor costs and Charter Vision amounts paid to vendors.

C. Edington made a motion to approve item III.E: Pre-Approved Vendor List with the revision to the remove Regus Management from the list.

A. Abuyen seconded the motion.

The committee **VOTED** unanimously to approve the motion.

## F. Unaudited Actuals

CBO Ballentine presented item III.F: Unaudited Actuals

- Click links below to view:
  - [AIMS Finance Committee Cover Letter 2019-2020 Unaudited Actuals.pdf](#)
  - [American Indian Model Schools Exec Memo Unaudited \(1\) Final.docx](#)
  - [01612590111856 \(1\)Signed.xlsm](#)
  - [01612590114363 \(1\)signed.xlsm](#)
  - [01612596113807 \(1\)signed.xlsm](#)
- Total revenue for AIMS: \$15,471,323.00
- Total expenses for AIMS: \$17,779,983.00
- Total one-time expense for AIMS: \$2,118,352.72
- Total amount budgeted for substitute teacher for AIMS: \$145,000.00
  - AIPCS I: \$20,000.006
  - AIPCS II: \$25,000.00
  - AIPCHS: \$100,000.00
- Non-capitalized student equipment for AIMS totals: \$600,712.00
- Budgeted Non-capitalized student equipment for 2020 - 2021 for AIMS: \$190,500.00
  - AIPCS I: \$50,000.00
  - AIPCS II: \$80,000.00
  - AIPCHS: \$60,500.00
- General fund OUSD cost per student increased from \$900.00 to \$1200.00 per student on March 2, 2020 which was a 23% increase amounting to \$287,353.00 expense.
  - AIMS is budgeting \$1800.00 per student for fiscal year 2021.

C. Edington made a motion to approve item III.F: Unaudited Actuals as presented.

M. Woods-Cadiz seconded the motion.

The committee **VOTED** to approve the motion.

### Roll Call

M. Woods-Cadiz Aye

K. Ballentine Abstain

**Roll Call**

A. Abuyen            Aye  
C. Edington        Aye

**G. Learning Continuity and Attendance Plan (LCAP) for AIPCS, AIPCS II and AIPHS**

Marisol Magaña presented item III.G: Learning Continuity and Attendance Plan (LCAP) for AIPCS, AIPCS II and AIPHS.

- Click links below to view:
  - [LCAP Cover Letter.pdf](#)
  - [AIPHS LCAP.docx](#)
  - [AIPCS II - LCAP.docx](#)
  - [AIPCS - LCAP.docx](#)
- Submission date is September 30, 2020.
- Item must go the board twice.
  - September 14, 2020 listening session.
  - September 29, 2020 final approval.

C. Edington made a motion to approve item III.G: LCAP for AIPCS, AIPCS II, and AIPCHS to present at the September 14, 2020 and the September 29, 2020 board meetings.

M. Woods-Cadiz seconded the motion.

The committee **VOTED** unanimously to approve the motion.

**IV. Closed Session**

**A. Public Comment on Closed Session Items**

No public comment for Closed session.

**B. Recess to Closed Session**

**C. Reconvene from Closed Session**

**D. Report from Closed Session**

**V. Closing Items**

**A. Items For Next Agenda**

**B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:30 PM.

Respectfully Submitted,

C. Edington

**C. NOTICES**

# Coversheet

## Past Finance Committee Minutes 6-11-20

<b>Section:</b>	II. Approval of Prior Minutes
<b>Item:</b>	AA. Past Finance Committee Minutes 6-11-20
<b>Purpose:</b>	Approve Minutes
<b>Submitted by:</b>	
<b>Related Material:</b>	Minutes for Finance Committee Monthly Meeting on June 11, 2020

APPROVED



## AIMS K-12 College Prep Charter District

### Minutes

#### Finance Committee Monthly Meeting

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##### Date and Time

Thursday June 11, 2020 at 7:30 AM

##### Location

Zoom Meeting

Join Zoom Meeting

<https://zoom.us/j/94374385127>

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##### Committee Members Present

C. Edington (remote)

##### Committee Members Absent

A. Abuyen, C. Thompson, K. Ballentine, M. Woods-Cadiz

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## **I. Opening Items**

### **A. Call the Meeting to Order**

C. Edington called a meeting of the Finance Committee of AIMS K-12 College Prep Charter District to order on Thursday Jun 11, 2020 at 7:36 AM.

### **B. Record Attendance and Guests**

### **C. Public Comment on Non-Action Items**

### **D. Public Comment on Action Items**

## **II. Action Items**

### **A. Powerschool Quote Update**

III.A - questions from coversheet

Motion III.A: Make adjustment from 1,295 last year to 1,340 this year and add to the consent calendar. This puts us within 2.5% of our maximum allowable ADA.

Communicate the same to Powerschool. Add to the consent calendar for the board meeting. Motion passes unanimously (Abuyen, Ballentine, Edington, Thompson, Wood-Cadiz)

### **B. MOU**

III.B - Request documentation for the last 3 calculations (2017/2018, 2018/2019, 2019/2020) of our share of the encroachment with dates; when did the calculation change; reference contract section II.G.3. 2019-2020 may be proforma. In the request, reference the 20 day time limit included in the dispute resolution section of the contract (section V.E). SELPA - Instructional aide valued at \$58k is included in the new contract. Double the cost with the same service requires a clear explanation.

## **III. Closing Items**

### **A. Items For Next Agenda**

### **B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:36 AM.

Respectfully Submitted,  
C. Edington

### **C.**

## NOTICES

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### Documents used during the meeting

*None*

# Coversheet

## Past Governance Committee Minutes 2-10-20

**Section:** II. Approval of Prior Minutes  
**Item:** AB. Past Governance Committee Minutes 2-10-20  
**Purpose:** Approve Minutes  
**Submitted by:**  
**Related Material:**  
Minutes for Governance Committee Monthly Meeting on February 10, 2020



APPROVED



## AIMS K-12 College Prep Charter District

### Minutes

#### Governance Committee Monthly Meeting

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**Date and Time**

Monday February 10, 2020 at 11:00 AM

**Location**

171 12th Street, Oakland Ca. 94607

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AIMS does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Marisol Magana has been designated to receive requests for disability-related modifications or accommodations in order to enable individuals with disabilities to participate in open and public meetings at AIMS. Please notify Marisol Magana at (510) 220-9985 at least 24 hours in advance of any disability accommodations being needed in order to participate in the meeting.

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**Committee Members Present**

A. Abuyen, D. Lang, M. Woods-Cadiz, T. Cook

**Committee Members Absent**

*None*

**Guests Present**

K. Minor

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**I. Opening Items****A. Call the Meeting to Order**

T. Cook called a meeting of the Governance Committee of AIMS K-12 College Prep Charter District to order on Monday Feb 10, 2020 at 11:00 AM.

**B. Record Attendance and Guests**

**C. Public Comments on Non-Action Items**

No comments

**D. Public Comments on Action Items**

No Comments

**II. Non-Action Items**

**A. Annual completion of 700 form**

Chairperson Cook underscored the importance of Board Directors and appropriate AIMS staff complete the Form 700 by the end of March. There was general agreement that this item would be on the February Board agenda as information only.

**III. Action Items**

**A. Review Draft of Updated By-Laws**

D. Lang made a motion to Table the draft updated AIMS By-Laws.

A. Abuyen seconded the motion.

Chairperson Cook presented a draft of the “updated AIMS by-laws.” Each section where there were recommended revisions and/or updates were reviewed. Superintendent Woods-Cadiz, and members of the committee engaged in a focused discussion. There were some sections that required further research and/or consultation with legal counsel. As such, there was general agreement that passage of the draft would be tabled until matters requiring clarification were secured.

The committee **VOTED** to approve the motion.

**B. Mid-Year Evaluation Report for Superintendent Woods-Cadiz**

A. Abuyen made a motion to Approve and asked that the report be on February board agenda for full board approval.

T. Cook seconded the motion.

In accordance with the Superintendent Woods-Cadiz’s contract, she presented her mid-year report. The superintendent noted that the report reflected the monthly Board report as she underscored the overall goals, progress as well as progress in meeting the annual agreed upon goals.

The committee **VOTED** to approve the motion.

**IV. Closed Session**

**A. Public Comment on Closed Session Items**

**B. Closed Session Items**

There were no items/issues to be discussed in closed session.

**C. Reconvene from Closed Session**

**V. Closing Items**

**A. Items for Next Agenda**

None presented

**B. Adjourn Meeting**

D. Lang made a motion to Adjourn the February 10, 2020 meeting.

A. Abuyen seconded the motion.

The committee **VOTED** to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:00 PM.

Respectfully Submitted,  
D. Lang

**C. NOTICES**

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**Documents used during the meeting**

- Form 700 2019.2020 IA.pdf
- Updated.AIMS By Laws.1.17.2016.docx
- Superintendent Board Report Mid Year.pptx

# Coversheet

## Past Finance Committee Minutes 8-29-19

**Section:** II. Approval of Prior Minutes  
**Item:** AC. Past Finance Committee Minutes 8-29-19  
**Purpose:** Approve Minutes  
**Submitted by:**  
**Related Material:**  
Minutes for Special Finance Committee Monthly Meeting on August 29, 2019

APPROVED



## AIMS K-12 College Prep Charter District

### Minutes

#### Special Finance Committee Monthly Meeting

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##### **Date and Time**

Thursday August 29, 2019 at 5:30 PM

##### **Location**

171 12th Street, Oakland Ca. 94607

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##### **Committee Members Present**

C. Edington, K. Ballentine, M. Woods-Cadiz

##### **Committee Members Absent**

C. Thompson

##### **Guests Present**

K. Minor

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#### **I. Opening Items**

##### **A. Call the Meeting to Order**

C. Edington called a meeting of the Finance Committee of AIMS K-12 College Prep Charter District to order on Thursday Aug 29, 2019 at 5:35 PM.

**B. Record Attendance and Guests**

**C. Public Comment on Non-Action Items**

**D. Public Comment on Action Items**

**II. Action Items**

**A. Scholarbuys - VAR technology finance**

C. Edington made a motion to Approve to move to board consent calendar 8/29/2019.

M. Woods-Cadiz seconded the motion.

The committee **VOTED** to approve the motion.

**B. Think HR**

C. Edington made a motion to Approve to move to board consent calendar 8/29/2019.

M. Woods-Cadiz seconded the motion.

The committee **VOTED** to approve the motion.

**C. School Dude Solutions Contract**

C. Edington made a motion to Approve to move to board consent calendar 8/29/2019.

M. Woods-Cadiz seconded the motion.

The committee **VOTED** to approve the motion.

**D. Kelly-Moore Credit Application**

C. Edington made a motion to Approve to move to board consent calendar 8/29/2019.

M. Woods-Cadiz seconded the motion.

The committee **VOTED** to approve the motion.

**E. National alliance for public charter schools - Charter Leadership Awards Reception**

C. Edington made a motion to Approve to move to board consent calendar 8/29/2019.

M. Woods-Cadiz seconded the motion.

The committee **VOTED** to approve the motion.

**F. PR Proposal**

C. Edington made a motion to Approve to move to board consent calendar 8/29/2019.

M. Woods-Cadiz seconded the motion.

The committee **VOTED** to approve the motion.

**G. Localwise Recruiter service**

C. Edington made a motion to Approve to move to board consent calendar 8/29/2019.

M. Woods-Cadiz seconded the motion.

The committee **VOTED** to approve the motion.

#### **H. Closing of Books 2018/2019**

C. Edington made a motion to Approve to move to board consent calendar 8/29/2019.

M. Woods-Cadiz seconded the motion.

The committee **VOTED** to approve the motion.

#### **I. Internal Fiscal Policies**

C. Edington made a motion to Approve to move to board consent calendar 8/29/2019.

M. Woods-Cadiz seconded the motion.

The committee **VOTED** to approve the motion.

#### **J. Pre-approved Vendor's List**

C. Edington made a motion to Approve to move to board consent calendar 8/29/2019.

M. Woods-Cadiz seconded the motion.

The committee **VOTED** to approve the motion.

#### **K. General Liability Insurance Renewal**

C. Edington made a motion to Approve to move to board consent calendar 8/29/2019.

M. Woods-Cadiz seconded the motion.

The committee **VOTED** to approve the motion.

#### **L. CEO COMPENSATION PER CONTRACT**

C. Edington made a motion to Approve to move to board consent calendar 8/29/2019.

M. Woods-Cadiz seconded the motion.

The committee **VOTED** to approve the motion.

### **III. Closing Items**

#### **A. Items For Next Agenda**

#### **B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:30 PM.

Respectfully Submitted,  
C. Edington

#### **C. NOTICES**

# Coversheet

## Past Facilities Committee Minutes 8-20-19

<b>Section:</b>	II. Approval of Prior Minutes
<b>Item:</b>	AD. Past Facilities Committee Minutes 8-20-19
<b>Purpose:</b>	Approve Minutes
<b>Submitted by:</b>	
<b>Related Material:</b>	Minutes for Facilities Committee Monthly Meeting on August 20, 2019



APPROVED



## AIMS K-12 College Prep Charter District

### Minutes

#### Facilities Committee Monthly Meeting

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##### **Date and Time**

Tuesday August 20, 2019 at 5:00 PM

##### **Location**

171 12th Street, Oakland Ca. 94607

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---

##### **Committee Members Present**

B. Wan, M. Magana, S. Leung

##### **Committee Members Absent**

*None*

##### **Guests Present**

K. Minor, M. Woods-Cadiz, T. Tung

---

#### **I. Opening Items**

##### **A. Call the Meeting to Order**

S. Leung called a meeting of the Facilities Committee Committee of AIMS K-12 College Prep Charter District to order on Tuesday Aug 20, 2019 at 5:30 PM.

**B. Record Attendance and Guests**

**C. Public comments on Non-action items**

**D. Public comments on Action items**

**II. Action Items**

**A. Facilities Incentives Grants**

S. Leung made a motion to Approve incentives grant to move to the finance committee and the board of directors for approval.

B. Wan seconded the motion.

The committee **VOTED** to approve the motion.

**III. Closing Items**

**A. Items for next agenda**

**B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:31 PM.

Respectfully Submitted,  
S. Leung

**C. Notes**

# Coversheet

## Past Board Meeting Minutes 8-19-19

<b>Section:</b>	II. Approval of Prior Minutes
<b>Item:</b>	AE. Past Board Meeting Minutes 8-19-19
<b>Purpose:</b>	Approve Minutes
<b>Submitted by:</b>	
<b>Related Material:</b>	Minutes for Special Board Meeting on August 19, 2019

APPROVED



## AIMS K-12 College Prep Charter District

### Minutes

#### Special Board Meeting

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**Date and Time**

Monday August 19, 2019 at 6:00 PM

**Location**

171 12th Street, Oakland Ca. 94607

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---

**Directors Present**

C. Edington, C. Thompson, S. Leung, T. Cook

**Directors Absent**

B. Wan

**Ex Officio Members Present**

K. Minor

**Non Voting Members Present**

K. Minor

---

## **I. Opening Items**

### **A. Record Attendance and Guests**

### **B. Call the Meeting to Order**

S. Leung called a meeting of the board of directors of AIMS K-12 College Prep Charter District to order on Monday Aug 19, 2019 at 6:00 PM.

### **C. Public Comments on Action Items**

### **D. Public Comments on Non-Action Items**

## **II. Action Items**

### **A. Approval of new board members**

Tabled until next board meeting on August 29th.

### **B. Signing of conflict of interest forms**

T. Cook made a motion to Approval of signing of COI's by board members.

C. Thompson seconded the motion.

The board **VOTED** to approve the motion.

### **C. Signing of Non-disclosure Agreement**

T. Cook made a motion to Approval of signing of the NDA's by board members.

C. Thompson seconded the motion.

The board **VOTED** to approve the motion.

## **III. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:30 PM.

Respectfully Submitted,  
S. Leung

### **B. Notices**

# Coversheet

## Past Board Meeting Minutes 7-20-19

**Section:** II. Approval of Prior Minutes  
**Item:** AF. Past Board Meeting Minutes 7-20-19  
**Purpose:** Approve Minutes  
**Submitted by:**  
**Related Material:**  
Minutes for Special Board Meeting/AIMS Annual Board Retreat on July 20, 2019

APPROVED



## AIMS K-12 College Prep Charter District

### Minutes

#### Special Board Meeting/AIMS Annual Board Retreat

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##### **Date and Time**

Saturday July 20, 2019 at 10:25 AM

##### **Location**

171 12th Street, Oakland Ca 94607 (east wing)

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---

##### **Directors Present**

C. Edington, C. Thompson, S. Leung, T. Cook

##### **Directors Absent**

B. Wan

##### **Ex Officio Members Present**

K. Minor

##### **Non Voting Members Present**

K. Minor

---

## **Guests Present**

Adrien Abuyen, Dana Lang, M. Magana, M. Woods-Cadiz, T. Tung

---

## **I. Opening Items**

### **A. Record Attendance and Guests**

### **B. Call the Meeting to Order**

T. Cook called a meeting of the board of directors of AIMS K-12 College Prep Charter District to order on Saturday Jul 20, 2019 at 10:25 AM.

### **C. Approve Minutes**

Ratification of the approval of the minutes. Address this at next board meeting.

T. Cook made a motion to Ratification to approve minutes from the Special Board Meeting on 02-27-19 Special Board Meeting on 02-27-19.

S. Leung seconded the motion.

The motion did not carry.

## **II. Non-Action Items**

### **A. Superintendent 2019-2020 Evaluation Timeline**

### **B. Preparation for Charter Renewal**

### **C. Legislative Update**

All board members to send their resume to Director Cook ASAP.

### **D. Governor's Budget & Its Impact on Charter Schools**

Pulled item

### **E. Board Meeting Calendar for 2019-2020**

Director Cook to create and send out to Board and school.

### **F. Fund Development : Media & Branding**

Make an official change to AIMS K-12

### **G. Setting the AIMS Board 2019/2020 Goals**

Will discuss at August regular board meeting

The goals to be reordered as #3,#4,#2,#1, #5

### **H.**



### **Possible new campus discussion**

Director Leung is looking at potential sites for the campus. Have legal take a look and advise.

Before moving on to the next item, Director Leung recognized the Superintendent regarding her great job at the school.

## **III. Action Items**

### **A. Adhoc committee for construction**

Board voted that the Adhoc committee is given the authority to approve contracts up to \$1 million. No objections. Superintendent to have the same authority that was given to her during the flood.

Jesus Beltran and Precise construction presented their proposal. Board to reach out to them very soon. Contractor to submit insurance details.

### **B. Power School Training Travel Approval**

T. Cook made a motion to Approve travel requests.

S. Leung seconded the motion.

The motion did not carry.

T. Cook made a motion to Approve travel.

S. Leung seconded the motion.

The motion did not carry.

### **C. PBIS Travel Approval**

T. Cook made a motion to Approve travel requests.

S. Leung seconded the motion.

The motion did not carry.

T. Cook made a motion to Approve travel.

S. Leung seconded the motion.

The motion did not carry.

### **D. CMO setup for 171 12th Street Campus**

S. Leung made a motion to Form or put forth CMO structure under the guidance of legal.

T. Cook seconded the motion.

The motion did not carry.

### **E. Ratification of approval of past minutes**

T. Cook made a motion to Approve ratification of approval of past minutes until September.

S. Leung seconded the motion.

The motion did not carry.

Motion passes

#### **IV. Closing Items**

##### **A. Next Agenda Items**

- Approval of past meeting minutes
- Name change
- Board goals
- Board 2019/2020 Calendar - with Supt. Evaluation Timeline
- PR Firm contract

##### **B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:30 PM.

Respectfully Submitted,  
T. Cook

# Coversheet

## Past Board Meeting Minutes 6-26-19

<b>Section:</b>	II. Approval of Prior Minutes
<b>Item:</b>	AG. Past Board Meeting Minutes 6-26-19
<b>Purpose:</b>	Approve Minutes
<b>Submitted by:</b>	
<b>Related Material:</b>	Minutes for AIMS Special Board Meeting on June 26, 2019

APPROVED



## AIMS K-12 College Prep Charter District

### Minutes

#### AIMS Special Board Meeting

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##### **Date and Time**

Wednesday June 26, 2019 at 6:00 PM

##### **Location**

171 12th Street Oakland, CA

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---

##### **Directors Present**

B. Wan, C. Edington, C. Thompson, T. Cook

##### **Directors Absent**

S. Leung

##### **Ex Officio Members Present**

K. Minor

##### **Non Voting Members Present**

K. Minor

---

## Guests Present

K. Ballentine, M. Magana, M. Woods-Cadiz, T. Tung

---

## I. Opening Items

### A. Call the Meeting to Order

C. Edington called a meeting of the board of directors of AIMS K-12 College Prep Charter District to order on Wednesday Jun 26, 2019 at 6:15 PM.

### B. Record Attendance and Guests

### C. Adoption of Agenda

T. Cook made a motion to Adopt the agenda.

C. Thompson seconded the motion.

The board **VOTED** to approve the motion.

### D. Public Comment on Non-Agenda Items

No Comments

### E. Public Comment on Agenda Items

No comments

## II. Non-Action Items

### A. 12th Street Renovation Update

Board agrees that the same authority that was given to the Superintendent during the flood, will be granted for the renovation project.

Operations dept. is to work with Director Wan on creating and sending a revised timeline to Board of Directors.

## III. Action Items

### A. Renovation Loan

C. Edington made a motion to Approve the finance dept. to apply for the loan.

C. Thompson seconded the motion.

The board **VOTED** to approve the motion.

### B. Surplus Property Declaration

T. Cook made a motion to Approve the Surplus property declaration resolution.

C. Thompson seconded the motion.  
The board **VOTED** to approve the motion.

#### **IV. Closed Session**

##### **A. Public Comment on Closed Session Items**

##### **B. Recess to Closed Session**

##### **C. Reconvene from Closed Session**

Reconvened at 7:58 pm

##### **D. Report from Closed Session**

- Get a letter from YMC
- Project management meeting every Friday from 2 pm - 3 pm.
- Post an RFP for Construction and all related work.
- RFP will be drafted and presented at the Project Management Meeting on Friday 6/28 at 2 pm.

RFP will include the following:

- Identify the type of project
- Description of the scope of work/project
- Timeline by phases
- Walk through date(s)
- Qualifications
- General Contractor (B licensed)
- Performance Bond (\$1 mil)
- Payment Bond (\$1 mil)
- General Liability Insurance
- Customer and Project references for the contractor
- Local based business preference

#### **V. Closing Items**

##### **A. Items for Next Agenda**

##### **B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:00 PM.

Respectfully Submitted,  
T. Cook

## **C. NOTICES**

# Coversheet

## Past Board Meeting Minutes 6-18-19

<b>Section:</b>	II. Approval of Prior Minutes
<b>Item:</b>	AH. Past Board Meeting Minutes 6-18-19
<b>Purpose:</b>	Approve Minutes
<b>Submitted by:</b>	
<b>Related Material:</b>	Minutes for Regular Board Meeting on June 18, 2019



APPROVED



## AIMS K-12 College Prep Charter District

### Minutes

#### Regular Board Meeting

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**Date and Time**

Tuesday June 18, 2019 at 6:30 PM

**Location**

171 12th Street, Oakland CA, 94607

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**Directors Present**

B. Wan, C. Edington, C. Thompson, S. Leung, T. Cook

**Directors Absent**

*None*

**Ex Officio Members Present**

K. Minor

**Non Voting Members Present**

K. Minor

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## **Guests Present**

M. Woods-Cadiz

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## **I. Opening Items**

### **A. Call the Meeting to Order**

S. Leung called a meeting of the board of directors of AIMS K-12 College Prep Charter District to order on Tuesday Jun 18, 2019 at 6:30 PM.

### **B. Record Attendance and Guests**

### **C. Adoption of Agenda**

Motion to move Dana Lang from consent calendar to the closed session by Director Edington. Moved by Director Leung, seconded by Director Cook.

### **D. Public Comment on Non-Agenda Items**

### **E. Public Comment on Agenda Items**

## **II. Non-Action Items**

### **A. President's Report**

### **B. Superintendent's Report**

### **C. AIMS K-12 Report**

### **D. Finance Report**

### **E. Operations Report**

### **F. Education Coordinator, College Bound Kids Report**

Mr. Gordan is to send the list of College acceptances to the board secretary.

### **G. ELD Report**

### **H. HR Report**

## **III. Action Items**

### **A. Consent Calendar**

S. Leung made a motion to Approve the consent calendar.

T. Cook seconded the motion.

The board **VOTED** to approve the motion.

**B. 2019 -2020 Employee Contracts**

T. Cook made a motion to Approve the 2019/2020 Employee contracts.

C. Thompson seconded the motion.

The board **VOTED** to approve the motion.

**C. 3% Raise Administrators and Managers**

T. Cook made a motion to Approve the 3% admin/management raise.

C. Thompson seconded the motion.

The board **VOTED** to approve the motion.

**D. 2019-2020 LCAPS**

T. Cook made a motion to Approve 2019/2020 LCAPs.

C. Thompson seconded the motion.

The board **VOTED** to approve the motion.

**E. 2019-2020 Budgets**

T. Cook made a motion to Approve the 2019/2020 budget.

C. Thompson seconded the motion.

The board **VOTED** to approve the motion.

**F. 2019-2020 Consolidated Applications**

T. Cook made a motion to Approve the 2019/2020 consolidated applications.

C. Thompson seconded the motion.

The board **VOTED** to approve the motion.

**G. 2019-2020 Education Protection Account Board Resolution**

T. Cook made a motion to Approve 2019/2020 Education Protection Account Board resolution.

C. Thompson seconded the motion.

The board **VOTED** to approve the motion.

**H. 2019-2020 Protected Prayer Board Resolution**

T. Cook made a motion to Approve 2019/2020 Protected Prayer Board Resolution.

C. Thompson seconded the motion.

The board **VOTED** to approve the motion.

**IV. Closed Session**

**A.**

**Public Comment on Closed Session Items**

**B. Recess to Closed Session**

Recessed at 8:25 PM

**C. Reconvene from Closed Session**

Reconvened at 9:59 PM

**D. Report from Closed Session**

No Report

**V. Closing Items**

**A. Items for Next Agenda**

**B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:05 PM.

Respectfully Submitted,  
S. Leung

**C. NOTICES**

# Coversheet

## Past Facilities Committee Minutes 6-13-19

<b>Section:</b>	II. Approval of Prior Minutes
<b>Item:</b>	AI. Past Facilities Committee Minutes 6-13-19
<b>Purpose:</b>	Approve Minutes
<b>Submitted by:</b>	
<b>Related Material:</b>	Minutes for Facilities Committee Meeting on June 13, 2019

APPROVED



## AIMS K-12 College Prep Charter District

### Minutes

#### Facilities Committee Meeting

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##### **Date and Time**

Thursday June 13, 2019 at 5:00 PM

##### **Location**

171 12th St Oakland Ca 94607

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---

##### **Committee Members Present**

B. Wan, M. Magana

##### **Committee Members Absent**

S. Leung

##### **Guests Present**

K. Minor, M. Woods-Cadiz

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#### **I. Opening Items**

##### **A. Call the Meeting to Order**

K. Minor called a meeting of the Facilities Committee Committee of AIMS K-12 College Prep Charter District to order on Thursday Jun 13, 2019 at 5:00 PM.

**B. Record Attendance and Guests**

**C. Approval of Prior Meeting Minutes**

**D. Public Comments on Non-Action Items**

**E. Public Comment on Action Items**

**II. Action Items**

**A. Prop 39: Energy Savings**

Moved to put prop 39 / Carrier contract on Board meeting consent calendar.

Director Wan motioned for action

Ms. Magana seconded.

Motion Passed

**B. Floor Plans**

Moved to approve floor plans. Director Wan motioned to approve the action. Ms. Tung seconded. Motion Passed

**III. Closing Items**

**A. Items for Next Agenda**

**B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:00 PM.

Respectfully Submitted,

B. Wan

**C. NOTICES**

# Coversheet

## Past Finance Committee Minutes 6-13-19

<b>Section:</b>	II. Approval of Prior Minutes
<b>Item:</b>	AJ. Past Finance Committee Minutes 6-13-19
<b>Purpose:</b>	Approve Minutes
<b>Submitted by:</b>	
<b>Related Material:</b>	Minutes for Finance Committee Meeting on June 13, 2019



APPROVED



## AIMS K-12 College Prep Charter District

### Minutes

#### Finance Committee Meeting

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##### **Date and Time**

Thursday June 13, 2019 at 6:15 PM

##### **Location**

171 12th Street Oakland Ca, 94607

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---

##### **Committee Members Present**

C. Edington, C. Thompson, K. Ballentine, M. Woods-Cadiz

##### **Committee Members Absent**

*None*

##### **Guests Present**

K. Minor

---

#### **I. Opening Items**

##### **A. Call the Meeting to Order**

C. Edington called a meeting of the Finance Committee of AIMS K-12 College Prep Charter District to order on Thursday Jun 13, 2019 at 6:15 PM.

**B. Record Attendance and Guests**

**C. Approve prior Committee Meeting Minutes**

**D. Public Comment on Non-Action Items**

**E. Public Comment on Action Items**

**II. Action Items**

**A. Bay Area Community Resource Contract**

Motion passed to add to consent calendar of next regular board meeting

**B. Prop 39: Energy Savings**

Motion to add an additional \$20,000 passed to add to consent calendar of next regular board meeting.

**C. Snack Program & Food service renewal**

Motion passed to add to consent calendar of next regular board meeting

**D. 3% Admin Increase**

Motion passed to add to consent calendar of next regular board meeting  
( Director Edington) Motion to move this item back until after closed session. Seconded by Katema Ballentine.

**E. Salary Schedules**

Motion passed to add to consent calendar of next regular board meeting

**F. 2019-2020 Budget Adoption**

Motion passed to add to consent calendar of next regular board meeting. Motion to adopt budget with provision that ADA is 95% made by Director Edington, Director Thompson moved to approve, Seconded by Katema Ballentine

**III. Closed Session**

**A. Public Comment on Closed Session Items**

**B. Recess to Closed Session**

**C.**

**Reconvene from Closed Session**

Reconvened at 9:15 PM

**D. Report from Closed Session**

**IV. Closing Items**

**A. Items For Next Agenda**

**B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:19 PM.

Respectfully Submitted,  
C. Edington

**C. NOTICES**

# Coversheet

## Past Board Minutes 6-13-19

<b>Section:</b>	II. Approval of Prior Minutes
<b>Item:</b>	AK. Past Board Minutes 6-13-19
<b>Purpose:</b>	Approve Minutes
<b>Submitted by:</b>	
<b>Related Material:</b>	Minutes for Special Board Meeting on June 13, 2019

APPROVED



## AIMS K-12 College Prep Charter District

### Minutes

#### Special Board Meeting

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##### **Date and Time**

Thursday June 13, 2019 at 5:45 PM

##### **Location**

171 12th Street, Oakland Ca. 94607

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##### **Directors Present**

B. Wan, C. Edington, C. Thompson, S. Leung, T. Cook

##### **Directors Absent**

*None*

##### **Ex Officio Members Present**

K. Minor

##### **Non Voting Members Present**

K. Minor

---

## **Guests Present**

M. Woods-Cadiz

---

## **I. Opening Items**

### **A. Call the Meeting to Order**

T. Cook called a meeting of the board of directors of AIMS K-12 College Prep Charter District to order on Thursday Jun 13, 2019 at 5:45 PM.

### **B. Record Attendance and Guests**

### **C. Adoption of Agenda**

S. Leung made a motion to Adopt the agenda.

C. Edington seconded the motion.

The motion did not carry.

## **II. Closed Session**

### **A. Public Comment on Closed Session Items**

### **B. Recess to Closed Session**

### **C. Reconvene from Closed Session**

### **D. Report from Closed Session**

Director Leung made a motion to accept recommendations on the 2 student disciplinary matters.

Moved - Director Cook

Seconded - Director Thompson

abstained - Director Edington, Director Wan

Motion Passed

## **III. Closing Items**

### **A. Items for Next Agenda**

### **B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:05 PM.

Respectfully Submitted,  
T. Cook

**C. NOTICES**

# Coversheet

## Past Board Minutes 06-05-19

<b>Section:</b>	II. Approval of Prior Minutes
<b>Item:</b>	AL. Past Board Minutes 06-05-19
<b>Purpose:</b>	Approve Minutes
<b>Submitted by:</b>	
<b>Related Material:</b>	Minutes for Special Board Meeting on June 5, 2019



APPROVED



## AIMS K-12 College Prep Charter District

### Minutes

#### Special Board Meeting

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**Date and Time**

Wednesday June 5, 2019 at 6:00 PM

**Location**

171 12th Street, Oakland Ca. 94607

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---

**Directors Present**

B. Wan, C. Edington, C. Thompson, S. Leung, T. Cook

**Directors Absent**

*None*

**Ex Officio Members Present**

K. Minor

**Non Voting Members Present**

K. Minor

---

## **Guests Present**

M. Woods-Cadiz

---

## **I. Opening Items**

### **A. Call the Meeting to Order**

K. Minor called a meeting of the board of directors of AIMS K-12 College Prep Charter District to order on Wednesday Jun 5, 2019 at 6:00 PM.

### **B. Record Attendance and Guests**

### **C. Adoption of Agenda**

S. Leung made a motion to Adopt Agenda.

C. Edington seconded the motion.

The board **VOTED** to approve the motion.

## **II. Closed Session**

### **A. Public Comment on Closed Session Items**

### **B. Recess to Closed Session**

### **C. Reconvene from Closed Session**

### **D. Report from Closed Session**

No Report

## **III. Closing Items**

### **A. Items for Next Agenda**

### **B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:43 PM.

Respectfully Submitted,

S. Leung

### **C. NOTICES**

# Coversheet

## Past Governance Committee Minutes 6-4-19

<b>Section:</b>	II. Approval of Prior Minutes
<b>Item:</b>	AM. Past Governance Committee Minutes 6-4-19
<b>Purpose:</b>	Approve Minutes
<b>Submitted by:</b>	
<b>Related Material:</b>	Minutes for Governance Committee Meeting on June 4, 2019

APPROVED



# AIMS K-12 College Prep Charter District

## Minutes

### Governance Committee Meeting

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#### Date and Time

Tuesday June 4, 2019 at 11:00 AM

#### Location

171 12th St Oakland Ca 94607

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---

#### Committee Members Present

M. Woods-Cadiz, T. Cook

#### Committee Members Absent

*None*

#### Guests Present

K. Minor

---

#### I. Opening Items

##### A. Call the Meeting to Order

T. Cook called a meeting of the Governance Committee of AIMS K-12 College Prep Charter District to order on Tuesday Jun 4, 2019 at 11:00 AM.

**B. Record Attendance and Guests**

**C. Approve Prior Committee Meeting Minutes**

**D. Public Comments on Non-Action Items**

**E. Public Comments on Action Items**

**II. Action Items**

**A. Design Guide Policy**

Approved to move to the consent calendar.

**III. Closed Session**

**A. Public Comment on Closed Session Items**

**B. Recess to Closed Session**

Resume approved to move to the consent calendar.

**C. Reconvene from Closed Session**

**IV. Closing Items**

**A. Items for Next Agenda**

**B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:30 AM.

Respectfully Submitted,  
T. Cook

**C. NOTICES**

# Coversheet

## Past Board Minutes 05-21-19

<b>Section:</b>	II. Approval of Prior Minutes
<b>Item:</b>	AN. Past Board Minutes 05-21-19
<b>Purpose:</b>	Approve Minutes
<b>Submitted by:</b>	
<b>Related Material:</b>	Minutes for Regular Board Meeting on May 21, 2019

APPROVED



# AIMS K-12 College Prep Charter District

## Minutes

### Regular Board Meeting

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#### Date and Time

Tuesday May 21, 2019 at 6:30 PM

#### Location

171 12th Street, Oakland CA, 94607

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---

#### Directors Present

B. Wan, C. Edington, S. Leung, T. Cook

#### Directors Absent

C. Thompson

#### Ex Officio Members Present

K. Minor

#### Non Voting Members Present

K. Minor

---

## **Guests Present**

M. Woods-Cadiz

---

## **I. Opening Items**

### **A. Call the Meeting to Order**

S. Leung called a meeting of the board of directors of AIMS K-12 College Prep Charter District to order on Tuesday May 21, 2019 at 6:34 PM.

### **B. Record Attendance and Guests**

Director Thompson Absent

### **C. Adoption of Agenda**

S. Leung made a motion to Adopt the agenda.

C. Edington seconded the motion.

The board **VOTED** to approve the motion.

### **D. Public Comment on Non-Agenda Items**

### **E. Public Comment on Agenda Items**

## **II. Action Items**

### **A. Alternative Investments - Approval**

T. Cook made a motion to Approve to proceed with Alternative Investments. Initial investment not to exceed 10% of cash value.

B. Wan seconded the motion.

The board **VOTED** to approve the motion.

### **B. DDC Carrier Controls System**

Table this discussion until the next regular board meeting.

### **C. Resolutions: Appreciation and Commendation (2)**

T. Cook made a motion to Approve appreciation resolution.

C. Edington seconded the motion.

The board **VOTED** to approve the motion.

T. Cook made a motion to approve commendation resolution letter.

C. Edington seconded the motion.

The board **VOTED** to approve the motion.

### **D.**



### **Board Annual Retreat Approval**

T. Cook made a motion to Approve proposed agenda and date/time for the Annual Board Retreat.

S. Leung seconded the motion.

The board **VOTED** to approve the motion.

### **E. Review \$50,000 Bi-annually for professional services**

C. Edington made a motion to Present this to the Finance committee and if approved, send to the next board meeting.

T. Cook seconded the motion.

The board **VOTED** to approve the motion.

### **F. Lease Agreement Approval**

T. Cook made a motion to Grant authority to the Finance committee to approve a lease for a new central location.

S. Leung seconded the motion.

The board **VOTED** to approve the motion.

### **G. Recognition of Downtown Charter Academy and Oakland Charter Academy as AIMS' Official Rival**

T. Cook made a motion to Recognition of sports rival.

C. Edington seconded the motion.

The board **VOTED** to approve the motion.

## **III. Closed Session**

### **A. Public Comment on Closed Session Items**

2 comment cards

### **B. Recess to Closed Session**

8:40 pm

### **C. Reconvene from Closed Session**

### **D. Report from Closed Session**

Follow-up :

- Prop 39 Grant
- Lease Agreement
- LCAP & Preliminary Budget

No expulsion was the decision in Student Disciplinary Hearing.

#### **IV. Closing Items**

##### **A. Items for Next Agenda**

##### **B. Adjourn Meeting**

9:25 PM

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:30 PM.

Respectfully Submitted,  
S. Leung

##### **C. NOTICES**

# Coversheet

## Past Board Minutes 05-16-19

<b>Section:</b>	II. Approval of Prior Minutes
<b>Item:</b>	AO. Past Board Minutes 05-16-19
<b>Purpose:</b>	Approve Minutes
<b>Submitted by:</b>	
<b>Related Material:</b>	Minutes for Special Board Meeting on May 16, 2019

APPROVED



## AIMS K-12 College Prep Charter District

### Minutes

#### Special Board Meeting

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**Date and Time**

Thursday May 16, 2019 at 7:00 PM

**Location**

171 12th Street, Oakland Ca. 94607

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---

**Directors Present**

B. Wan, C. Edington, C. Thompson, S. Leung, T. Cook

**Directors Absent**

*None*

**Ex Officio Members Present**

K. Minor

**Non Voting Members Present**

K. Minor

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## **Guests Present**

K. Ballentine, M. Woods-Cadiz

---

## **I. Opening Items**

### **A. Call the Meeting to Order**

K. Minor called a meeting of the board of directors of AIMS K-12 College Prep Charter District to order on Thursday May 16, 2019 at 7:00 PM.

### **B. Record Attendance and Guests**

### **C. Adoption of Agenda**

### **D. Public Comment on Non-Agenda Items**

### **E. Public Comment on Agenda Items**

## **II. Action Items**

### **A. Architect - Authority is given to Director Wan to work with Architect**

T. Cook made a motion to Give Authority to Director Wan to approve architectural professional services contract.

S. Leung seconded the motion.

The board **VOTED** to approve the motion.

### **B. BoardOnTrack Renewal**

T. Cook made a motion to Approve renewal for BoardOnTrack contract.

C. Edington seconded the motion.

The board **VOTED** to approve the motion.

## **III. Closed Session**

### **A. Public Comment on Closed Session Items**

### **B. Recess to Closed Session**

### **C. Reconvene from Closed Session**

### **D. Report from Closed Session**

No report

#### **IV. Closing Items**

##### **A. Items for Next Agenda**

##### **B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:20 PM.

Respectfully Submitted,  
S. Leung

##### **C. NOTICES**

# Coversheet

## Past Governance Committee Minutes 4-30-19

<b>Section:</b>	II. Approval of Prior Minutes
<b>Item:</b>	AP. Past Governance Committee Minutes 4-30-19
<b>Purpose:</b>	Approve Minutes
<b>Submitted by:</b>	
<b>Related Material:</b>	Minutes for Governance Committee Meeting on April 30, 2019

APPROVED



## AIMS K-12 College Prep Charter District

### Minutes

#### Governance Committee Meeting

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**Date and Time**

Tuesday April 30, 2019 at 12:00 PM

**Location**

171 12th Street, Oakland Ca. 94607

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---

**Committee Members Present**

M. Woods-Cadiz, T. Cook

**Committee Members Absent**

*None*

**Guests Present**

K. Minor

---

**I. Opening Items****A. Call the Meeting to Order**



T. Cook called a meeting of the Governance Committee of AIMS K-12 College Prep Charter District to order on Tuesday Apr 30, 2019 at 12:00 PM.

**B. Record Attendance and Guests**

**C. Approve Prior Committee Meeting Minutes**

**D. Public Comments on Non-Action Items**

**E. Public Comments on Action Items**

**II. Action Items**

**A. Developing the Superintendent's 2018-2019 performance goals.**

Develop a timeline for the Superintendent and Board of Directors will consult with the Superintendent regarding performance goals for 2019/2020 school year, at the next regular Board meeting.

**B. 2019-2020 Board Calendar**

Calendar approved

**III. Closing Items**

**A. Items for Next Agenda**

**B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 1:00 PM.

Respectfully Submitted,  
T. Cook

**C. NOTICES**

# Coversheet

## Past Finance Committee Minutes 4-23-19

<b>Section:</b>	II. Approval of Prior Minutes
<b>Item:</b>	AQ. Past Finance Committee Minutes 4-23-19
<b>Purpose:</b>	Approve Minutes
<b>Submitted by:</b>	
<b>Related Material:</b>	Minutes for Finance Committee Meeting on April 23, 2019

APPROVED



## AIMS K-12 College Prep Charter District

### Minutes

#### Finance Committee Meeting

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##### **Date and Time**

Tuesday April 23, 2019 at 6:00 PM

##### **Location**

171 12th Street, Oakland Ca. 94607

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---

##### **Committee Members Present**

C. Edington, K. Ballentine, M. Woods-Cadiz

##### **Committee Members Absent**

C. Thompson

##### **Guests Present**

K. Minor

---

#### **I. Opening Items**

##### **A. Call the Meeting to Order**

C. Edington called a meeting of the Finance Committee of AIMS K-12 College Prep Charter District to order on Tuesday Apr 23, 2019 at 6:47 PM.

**B. Record Attendance and Guests**

**C. Approve prior Committee Meeting Minutes**

**D. Public Comment on Non-Action Items**

**E. Public Comment on Action Items**

**II. Action Items**

**A. D&O Renewal**

Request a lower deductible. If the #'s change with lowering the deductible, add to the next board meeting agenda. If the #'s do not change, add to consent calendar.

**B. Out of State Travel**

National Charter Schools Conference 2019 - Las Vegas, Nv.: Approved to move to the next Board meeting agenda

**C. 403B Vesting Schedule**

403 B action item at climbing of 33 33 34

**D. Salary "Me Too" Clause for District Administration (non-teachers)**

Approved to move to the next Board meeting agenda.

**III. Closing Items**

**A. Items For Next Agenda**

**B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:22 PM.

Respectfully Submitted,  
C. Edington

**C. NOTICES**

# Coversheet

## Past Board Meeting Minutes 04-16-19

<b>Section:</b>	II. Approval of Prior Minutes
<b>Item:</b>	AR. Past Board Meeting Minutes 04-16-19
<b>Purpose:</b>	Approve Minutes
<b>Submitted by:</b>	
<b>Related Material:</b>	Minutes for Regular Board Meeting on April 16, 2019

APPROVED



# AIMS K-12 College Prep Charter District

## Minutes

### Regular Board Meeting

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#### Date and Time

Tuesday April 16, 2019 at 6:30 PM

#### Location

171 12th Street, Oakland CA, 94607

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---

#### Directors Present

C. Thompson, S. Leung, T. Cook

#### Directors Absent

B. Wan, C. Edington

#### Ex Officio Members Present

K. Minor

#### Non Voting Members Present

K. Minor

---

## I. Opening Items

### A. Call the Meeting to Order

S. Leung called a meeting of the board of directors of AIMS K-12 College Prep Charter District to order on Tuesday Apr 16, 2019 at 6:30 PM.

### B. Record Attendance and Guests

### C. Adoption of Agenda

S. Leung made a motion to Adopt the agenda.

T. Cook seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

T. Cook Aye

S. Leung Aye

C. Edington Absent

B. Wan Absent

C. Thompson Aye

### D. Public Comment on Non-Agenda Items

6 comment cards

### E. Public Comment on Agenda Items

No comment cards

## II. Action Items

### A. AIMS Handbook

S. Leung made a motion to Approve handbook.

T. Cook seconded the motion.

The board **VOTED** to approve the motion.

## III. Closed Session

### A. Public Comment on Closed Session Items

### B. Recess to Closed Session

7:45 pm

### C. Reconvene from Closed Session

9:40 pm

**D. Report from Closed Session**

No report

**IV. Closing Items**

**A. Items for Next Agenda**

- 3rd-floor renovations and Prop 39 grant.
- D&O renewal for consent calendar
- Board retreat and agenda approval

**B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:40 PM.

Respectfully Submitted,  
S. Leung

**C. NOTICES**



# Coversheet

## Past Facilities Committee Minutes 04-11-19

<b>Section:</b>	II. Approval of Prior Minutes
<b>Item:</b>	AS. Past Facilities Committee Minutes 04-11-19
<b>Purpose:</b>	Approve Minutes
<b>Submitted by:</b>	
<b>Related Material:</b>	Minutes for Facilities Committee Meeting on April 11, 2019

APPROVED



## AIMS K-12 College Prep Charter District

### Minutes

#### Facilities Committee Meeting

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##### **Date and Time**

Thursday April 11, 2019 at 5:00 PM

##### **Location**

171 12th St Oakland Ca 94607

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AIMS does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Marisol Magana has been designated to receive requests for disability-related modifications or accommodations in order to enable individuals with disabilities to participate in open and public meetings at AIMS. Please notify Marisol Magana at (510) 220-9985 at least 24 hours in advance of any disability accommodations being needed in order to participate in the meeting.

---

##### **Committee Members Present**

M. Magana, M. Woods-Cadiz, S. Leung

##### **Committee Members Absent**

B. Wan

##### **Guests Present**

K. Ballentine, K. Minor

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#### **I. Opening Items**

##### **A. Call the Meeting to Order**

M. Woods-Cadiz called a meeting of the Facilities Committee Committee of AIMS K-12 College Prep Charter District to order on Thursday Apr 11, 2019 at 5:10 PM.

**B. Record Attendance and Guests**

**C. Approval of Prior Meeting Minutes**

Meeting canceled due to President Leung and Director Wan's absence.

**D. Public Comments on Non-Action Items**

One public comment - Teacher from Bretthart Middle School would like to be a part of the discussion concerning classrooms given to AIMS at Bretthart.

**E. Public Comment on Action Items**

**II. Closing Items**

**A. Items for Next Agenda**

**B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:15 PM.

Respectfully Submitted,  
M. Woods-Cadiz

**C. NOTICES**

# Coversheet

## Past Board Minutes 03-19-19

<b>Section:</b>	II. Approval of Prior Minutes
<b>Item:</b>	AT. Past Board Minutes 03-19-19
<b>Purpose:</b>	Approve Minutes
<b>Submitted by:</b>	
<b>Related Material:</b>	Minutes for Regular Board Meeting on March 19, 2019

APPROVED



# AIMS K-12 College Prep Charter District

## Minutes

### Regular Board Meeting

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#### Date and Time

Tuesday March 19, 2019 at 6:30 PM

#### Location

171 12th Street, Oakland CA, 94607

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#### Directors Present

C. Edington, C. Thompson, T. Cook

#### Directors Absent

B. Wan, S. Leung

#### Ex Officio Members Present

K. Minor

#### Non Voting Members Present

K. Minor

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## **I. Opening Items**

### **A. Call the Meeting to Order**

T. Cook called a meeting of the board of directors of AIMS K-12 College Prep Charter District to order on Tuesday Mar 19, 2019 at 6:30 PM.

### **B. Record Attendance and Guests**

### **C. Adoption of Agenda**

T. Cook made a motion to Adopt the Agenda.

C. Thompson seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

T. Cook        Aye

C. Edington   Aye

S. Leung       Absent

B. Wan         Absent

C. Thompson   Aye

### **D. Public Comment on Non-Agenda Items**

### **E. Public Comment on Agenda Items**

## **II. Non-Action Items**

### **A. President's Report**

President absent/No report

### **B. Superintendent's Report**

Superintendent absent/No report

### **C. AIMS K-12 Report**

### **D. Human Resources Report**

### **E. Finance Report**

### **F. Operations Report**

### **G. ELD Report**

### **H. Education Coordinator, College Bound Kids Report**

### III. Action Items

#### A. AIMS Handbook

T. Cook made a motion to Approve the AIMS Handbook.

C. Edington seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

C. Thompson Aye

T. Cook Aye

B. Wan Absent

S. Leung Absent

C. Edington Aye

### IV. Closed Session

#### A. Public Comment on Closed Session Items

#### B. Recess to Closed Session

Recess began at 7:53 pm

#### C. Reconvene from Closed Session

#### D. Report from Closed Session

### V. Closing Items

#### A. Items for Next Agenda

Items were emailed to the Secretary from Director Edington for next agenda.

#### B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:50 PM.

Respectfully Submitted,

K. Minor

#### C. NOTICES

# Coversheet

## Past Finance Committee Minutes 2-27-19

<b>Section:</b>	II. Approval of Prior Minutes
<b>Item:</b>	AU. Past Finance Committee Minutes 2-27-19
<b>Purpose:</b>	Approve Minutes
<b>Submitted by:</b>	
<b>Related Material:</b>	Minutes for Special Finance Committee Meeting on February 27, 2019



APPROVED



# AIMS K-12 College Prep Charter District

## Minutes

### Special Finance Committee Meeting

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#### Date and Time

Wednesday February 27, 2019 at 5:00 PM

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AIMS does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Marisol Magana has been designated to receive requests for disability-related modifications or accommodations in order to enable individuals with disabilities to participate in open and public meetings at AIMS. Please notify Marisol Magana at (510) 220-9985 at least 24 hours in advance of any disability accommodations being needed in order to participate in the meeting.

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#### Committee Members Present

C. Edington, C. Thompson, K. Ballentine, M. Woods-Cadiz

#### Committee Members Absent

*None*

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#### I. Opening Items

##### A. Call the Meeting to Order

M. Woods-Cadiz called a meeting of the Finance Committee of AIMS K-12 College Prep Charter District to order on Wednesday Feb 27, 2019 at 5:16 PM.

##### B. Record Attendance and Guests

##### C.

### **Approve prior Committee Meeting Minutes**

No Minutes

### **D. Public Comment on Non-Action Items**

### **E. Public Comment on Action Items**

## **II. Action Items**

### **A. Student Insurance Renewal**

C. Thompson made a motion to Approval to Submit for board approval.

C. Edington seconded the motion.

The committee **VOTED** unanimously to approve the motion.

#### **Roll Call**

K. Ballentine Aye

M. Woods-Cadiz Aye

C. Edington Aye

C. Thompson Aye

### **B. Workers Comp Renewal**

M. Woods-Cadiz made a motion to To move forward to Board.

C. Edington seconded the motion.

The committee **VOTED** unanimously to approve the motion.

#### **Roll Call**

C. Edington Aye

C. Thompson Aye

K. Ballentine Aye

M. Woods-Cadiz Aye

### **C. Checks Over \$8,000**

This will be an open discussion at the Board Meeting

### **D. Second Interim Reports**

C. Thompson made a motion to Moved Forward For Board Meeting.

C. Edington seconded the motion.

The committee **VOTED** unanimously to approve the motion.

#### **Roll Call**

K. Ballentine Aye

C. Edington Aye

C. Thompson Aye

M. Woods-Cadiz Aye

### **E.**

### **Auditor Selection**

K. Ballentine made a motion to To move forward to Board Meeting.

C. Edington seconded the motion.

The committee **VOTED** unanimously to approve the motion.

#### **Roll Call**

K. Ballentine Aye

C. Thompson Aye

C. Edington Aye

M. Woods-Cadiz Aye

### **F. 2017-2018 Taxes**

C. Edington made a motion to Forward to Board Meeting For Approval.

C. Thompson seconded the motion.

The committee **VOTED** unanimously to approve the motion.

#### **Roll Call**

K. Ballentine Aye

C. Thompson Aye

C. Edington Aye

M. Woods-Cadiz Aye

## **III. Closed Session**

### **A. Public Comment on Closed Session Items**

No Comment

No Comment

### **B. Recess to Closed Session**

convene at 5:56

### **C. Reconvene from Closed Session**

Reconvene 6:20

### **D. Report from Closed Session**

Nothing to report

## **IV. Closing Items**

### **A. Items For Next Agenda**

None

### **B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:24 PM.

Respectfully Submitted,  
C. Edington

**C. NOTICES**

# Coversheet

## Past Facilities Committee Minutes 01-17-19

<b>Section:</b>	II. Approval of Prior Minutes
<b>Item:</b>	AV. Past Facilities Committee Minutes 01-17-19
<b>Purpose:</b>	Approve Minutes
<b>Submitted by:</b>	
<b>Related Material:</b>	Minutes for Facilities Committee Meeting on January 17, 2019

APPROVED



# AIMS K-12 College Prep Charter District

## Minutes

### Facilities Committee Meeting

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#### Date and Time

Thursday January 17, 2019 at 5:00 PM

#### Location

171 12th St Oakland Ca 94607

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AIMS does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Marisol Magana has been designated to receive requests for disability-related modifications or accommodations in order to enable individuals with disabilities to participate in open and public meetings at AIMS. Please notify Marisol Magana at (510) 220-9985 at least 24 hours in advance of any disability accommodations being needed in order to participate in the meeting.

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#### Committee Members Present

B. Wan, M. Magana

#### Committee Members Absent

S. Leung

#### Guests Present

K. Ballentine, M. Taylor, M. Woods-Cadiz, Tiffany Tung

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### I. Opening Items

#### A. Call the Meeting to Order

M. Taylor called a meeting of the Facilities Committee Committee of AIMS K-12 College Prep Charter District to order on Thursday Jan 17, 2019 at 5:00 PM.

**B. Record Attendance and Guests**

**C. Approval of Prior Meeting Minutes**

M. Woods-Cadiz made a motion to approve minutes from the Facilities Committee Meeting on 11-08-18 Facilities Committee Meeting on 11-08-18.

M. Magana seconded the motion.

The committee **VOTED** unanimously to approve the motion.

**Roll Call**

M. Woods-Cadiz Aye

S. Leung Absent

M. Magana Aye

B. Wan Aye

K. Ballentine Aye

**D. Public Comments on Non-Action Items**

No comments made.

**E. Public Comment on Action Items**

No comments made.

**II. Non-Action Items**

**A. Discussion regarding Prop 39 - Facilities Request for 2019-2020**

The Facilities updated was given to the committee on the current status of work that has been done and what is currently being done.

**B. Discussion regarding Bathroom Renovation**

RFP will be drafted and posted on the website for people to bid on the initial drawings.

**III. Closed Session**

**A. Public Comment on Closed Session Items**

**B. Recess to Closed Session**

Recess to Closed Session at 5:23 PM.

**C. Reconvene from Closed Session**

Reconvened at 5:25 PM.

**D.**

### **Report from Closed Session**

Nothing to Report.

## **IV. Closing Items**

### **A. Items for Next Agenda**

### **B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:50 PM.

Respectfully Submitted,  
M. Taylor

### **C. NOTICES**



# Coversheet

## Past Finance Committee Minutes 01-10-19

<b>Section:</b>	II. Approval of Prior Minutes
<b>Item:</b>	AW. Past Finance Committee Minutes 01-10-19
<b>Purpose:</b>	Approve Minutes
<b>Submitted by:</b>	
<b>Related Material:</b>	Minutes for Finance Committee Meeting on January 10, 2019

APPROVED



## AIMS K-12 College Prep Charter District

### Minutes

#### Finance Committee Meeting

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##### **Date and Time**

Thursday January 10, 2019 at 6:00 PM

##### **Location**

171 12th Street Oakland Ca, 94607

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##### **Committee Members Present**

C. Edington, C. Thompson, K. Ballentine, M. Woods-Cadiz

##### **Committee Members Absent**

*None*

##### **Guests Present**

M. Taylor, Tiffany Tung

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#### **I. Opening Items**

##### **A. Call the Meeting to Order**

C. Edington called a meeting of the Finance Committee of AIMS K-12 College Prep Charter District to order on Thursday Jan 10, 2019 at 6:00 PM.

**B. Record Attendance and Guests**

Staff members present

**C. Approve prior Committee Meeting Minutes**

C. Thompson made a motion to approve minutes from the Finance Committee Meeting on 12-03-18 Finance Committee Meeting on 12-03-18.

M. Woods-Cadiz seconded the motion.

The committee **VOTED** unanimously to approve the motion.

**Roll Call**

C. Edington      Aye

K. Ballentine      Aye

M. Woods-Cadiz      Aye

C. Thompson      Aye

**D. Public Comment on Non-Action Items**

No comments submitted

**E. Public Comment on Action Items**

No comments submitted

**II. Non-Action Items**

**A. Nob Hill Contract Negotiations**

The Nob Hill Contract was reviewed to ensure that AIMS is was properly protected. The indemnification clause was reviewed to ensure AIMS has minimal risk from legal actions regarding the food program.

**B. Monthly Financial Update**

A financial update was provided for the month of November. See pages 13-32 for details.

C. Thompson stepped out at 6:48 PM.

C.Thompson returned at 6:50 PM.

**C. AIPCS Mortgage Update**

The Finance Committee was notified the interest rate on the mortgage for 171 12th Street increased 0.25%.

**III. Action Items**

**A.**

### **Discussion Regarding Credit Card Use**

The Finance Committee requested additional language to be added to the Fiscal and Operational Policy before it can be finalized and approved.

This item is to be added to the next Finance Committee Agenda, after additional language is added.

## **IV. Closed Session**

### **A. Public Comment on Closed Session Items**

No comments submitted.

### **B. Recess to Closed Session**

Recess to Closed Session at 7:31 PM.

### **C. Reconvene from Closed Session**

Reconvened from Closed Session at 8:26 PM.

### **D. Report from Closed Session**

The Finance Committee has nothing to report.

## **V. Closing Items**

### **A. Items For Next Agenda**

- Financial Impact of Flooding Incident
- Discussion regarding Credit Card Use

### **B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:28 PM.

Respectfully Submitted,  
M. Taylor

### **C. NOTICES**

# Coversheet

## Past Governance Committee Minutes 12-12-18

<b>Section:</b>	II. Approval of Prior Minutes
<b>Item:</b>	AX. Past Governance Committee Minutes 12-12-18
<b>Purpose:</b>	Approve Minutes
<b>Submitted by:</b>	
<b>Related Material:</b>	Minutes for Governance Committee Meeting on December 12, 2018

APPROVED



## AIMS K-12 College Prep Charter District

### Minutes

#### Governance Committee Meeting

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##### **Date and Time**

Wednesday December 12, 2018 at 1:30 PM

##### **Location**

171 12th Street, Oakland CA, 94607

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AIMS does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Marisol Magana has been designated to receive requests for disability-related modifications or accommodations in order to enable individuals with disabilities to participate in open and public meetings at AIMS. Please notify Marisol Magana at (510) 220-9985 at least 24 hours in advance of any disability accommodations being needed in order to participate in the meeting.

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##### **Committee Members Present**

M. Woods-Cadiz, T. Cook

##### **Committee Members Absent**

*None*

##### **Guests Present**

K. Ballentine, M. Taylor

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#### **I. Opening Items**

##### **A. Call the Meeting to Order**

T. Cook called a meeting of the Governance Committee of AIMS K-12 College Prep Charter District to order on Wednesday Dec 12, 2018 at 1:36 PM.

**B. Record Attendance and Guests**

**C. Public Comments on Action Items**

**II. Action Items**

**A. Submission of Annual Form 700**

Board Directors are to have to Form 700 completed by December 31st, 2018, so that the Superintendent can submit them timely.

**B. AIMS Bylaw Revisions**

Board Secretary Cook reviewed the current AIMS Bylaws and made suggested revisions to be reviewed by the Superintendent and CBO Ms. Ballentine, then by AIMS' legal.

**III. Closed Session**

**A. Public Comment on Closed Session Items**

**B. Recess to Closed Session**

Recess to Closed Session at 2:35 PM.

**C. Reconvene from Closed Session**

Reconvened from Closed Session at 2:47 PM

**IV. Closing Items**

**A. Items for Next Agenda**

**B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 2:50 PM.

Respectfully Submitted,  
M. Taylor

**C. NOTICES**

# Coversheet

## Past Finance Committee Minutes 11-1-18

<b>Section:</b>	II. Approval of Prior Minutes
<b>Item:</b>	AY. Past Finance Committee Minutes 11-1-18
<b>Purpose:</b>	Approve Minutes
<b>Submitted by:</b>	
<b>Related Material:</b>	Minutes for Finance Committee Meeting on November 1, 2018



APPROVED



## AIMS K-12 College Prep Charter District

### Minutes

#### Finance Committee Meeting

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##### **Date and Time**

Thursday November 1, 2018 at 6:00 PM

##### **Location**

171 12th Street Oakland Ca, 94607

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##### **Committee Members Present**

C. Edington, C. Thompson, K. Ballentine, M. Woods-Cadiz

##### **Committee Members Absent**

*None*

##### **Committee Members who arrived after the meeting opened**

K. Ballentine

##### **Committee Members who left before the meeting adjourned**

K. Ballentine

##### **Guests Present**

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Alma Morales, Brian Wilson, Kaitlin Short, Lewis Letang, M. Magana, M. Taylor, Maurice Williams

---

## **I. Opening Items**

### **A. Call the Meeting to Order**

C. Edington called a meeting of the Finance Committee of AIMS K-12 College Prep Charter District to order on Thursday Nov 1, 2018 at 6:00 PM.

### **B. Record Attendance and Guests**

### **C. Public Comment on Agenda Items**

## **II. Agenda Items**

### **A. Discussion regarding Urban League MOU**

Item has been Tabled and will be added to as an Action- Item at the next scheduled Board Meeting

K. Ballentine arrived.

### **B. Discussion regarding BACR Financial Update**

Ms. Marisol Magana informed the Board that the BACR program is currently in a deficit to the amount students signed up for the BACR program.

Several solutions were offered to correct the deficit, including fund raising, staff augmentation, and requesting contributions from AIMS Division Heads.

The Finance Committee requests that SCC be involved and approve a solution to this issue. An LCAP revision may need to take place before this can move forward.

### **C. Discussion regarding Approval for AIMS P.O. over \$8,000**

The Finance Committee has approved this item to be added to the Consent Calendar at the next scheduled Board Meeting.

M. Magana arrived.

### **D. Discussion regarding Credit Card Use**

Further discussion is needed on this item, it will be added to the next scheduled Finance Committee.

"Statement prepared by Director Edington to explain credit card usage during July - September to be added"

### **E. Discussion regarding Pre-approved Vendor's List Update**

Finance Committee approved item -

Katema will provide script for this item

Finance Committee Assignments:

M.Taylor - Send Board Excel Spreadsheet created by Ms. Katema Ballentine.

**F. Discussion regarding HR Personnel Report**

Item removed from Finance Committee agenda, Committee decided this report is not needed for the Finance Committee's review.

K. Ballentine left.

**G. Discussion regarding Teachers on Reserve (TOR) Service Contracts**

The Finance Committee approves of this Item to be added to the Consent Calendar at the next scheduled Board Meeting as long as the contract meets AIMS approved guidelines.

Finance Committee Assignments:

M.Taylor - Send Mr. Letang the Contract Guidelines discussed during the last Finance Committee Meeting.

L. Letang - Have a plan for renegotiating contract to meet AIMS approved Contract Guidelines.

A. Morales - Confirm if we are currently using Teachers on Reserve.

**H. Discussion regarding 2019 Kaiser Contract - Effective December 1st, 2018**

Mr. Brian Wilson, Benefits Coordinator and Kaitlin Short, Client Care Specialist attended meeting to present updates that have been made to the Benefits Package. The Finance Committee reviewed the increase in the plan rate and the cost per individual employee to be sure AIMS is remaining competitive. The Finance Committee expressed interest to Mr. Wilson, in having Kaiser provide additional services for the students. Mr. Brian Wilson will provide contact information for AIMS to make the request.

Finance Committee Assignments:

M. Taylor - Send Board Calendar to Mr. Brian Wilson, and additional Kaiser contacts provided by Director Edington.

**III. Closed Session**

**A. Public Comment on Closed Session Items**

No public comments made.

**B. Recess to Closed Session**

Recess to Closed Session @ 7:56 PM

**C. Reconvene from Closed Session**

Reconvene from Closed Session @ 7:58 PM

**D. Report from Closed Session**

The Finance Committee has nothing to report at this time.

**IV. Closing Items**

**A. Items For Next Agenda**

Discussion regarding Credit Card Use

**B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:49 PM.

Respectfully Submitted,  
M. Taylor

**C. NOTICES**

# Coversheet

## Past Facilities Committee Minutes 10-11-18

<b>Section:</b>	II. Approval of Prior Minutes
<b>Item:</b>	AZ. Past Facilities Committee Minutes 10-11-18
<b>Purpose:</b>	Approve Minutes
<b>Submitted by:</b>	
<b>Related Material:</b>	Minutes for Facilities Committee Meeting on October 11, 2018

APPROVED



## AIMS K-12 College Prep Charter District

### Minutes

#### Facilities Committee Meeting

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##### **Date and Time**

Thursday October 11, 2018 at 5:00 PM

##### **Location**

171 12th St Oakland Ca 94607

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##### **Committee Members Present**

B. Wan, M. Magana, S. Leung

##### **Committee Members Absent**

*None*

##### **Guests Present**

K. Ballentine, M. Taylor, M. Woods-Cadiz

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#### **I. Opening Items**

##### **A. Call the Meeting to Order**

S. Leung called a meeting of the Facilities Committee Committee of AIMS K-12 College Prep Charter District to order on Thursday Oct 11, 2018 at 5:23 PM.

**B. Record Attendance and Guests**

**C. Public Comment on Agenda Items**

**II. Agenda Items**

**A. Discussion regarding FCC Notice of License Termination**

Item Tabled

**B. Discussion regarding Proposal for Gate**

Three proposals presented to the Committee. Director of Operations Ms. Marisol Magana recommends to use R&S for their knowledge, expertise and previous work with AIMS. It to be moved to the next scheduled Board Meeting.

**C. Discussion regarding Water Heater Proposal**

Committee approves item to be moved to Consent Calendar during next scheduled Board Meeting.

**D. Discussion regarding Facilities Request for 2019-2020**

Discussed the various Facilities Requests that will be moving forward into 2019 and 2020

**E. Discussion regarding Energy Saving Update**

Update was provided regarding questions the Facilities Committee had at the last meeting. All questions were answered in preparation for the conference call for Item F.

**F. Discussion regarding Furnace and Other Projects**

President Leung stepped out for 3 mins.

Conference Call with First Note Financial Inc, to discuss concerns regarding billable hours, work to be done in the future with prop 39 and permits.

On the call:

- James Richmond - President
- Amanda Kielian - Energy Project Manager

Facilities Committee Assignments

- Send Amanda's Job Description to the Superintendent when received from James

**G. Discussion regarding Updates to the Third Floor (Administration)**

Discussed preparing list of requested updates for the Architect

Facilities Committee Assignment

- Marisol, Kim and Director Wan - look over blueprints to map out what updates are needed.

**H. Discussion regarding the Report from Public Consultants**

Report from Public Consultants will be provided when a list is of requested updates is provided. See Agenda Item G.

**III. Closed Session**

**A. Public Comment on Closed Session Items**

**B. Recess to Closed Session**

Recess to Closed Session at 6:28 PM

**C. Reconvene from Closed Session**

Reconvened at 6:32 PM

**D. Roll Call**

**IV. Closing Items**

**A. Items for Next Agenda**

**B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:48 PM.

Respectfully Submitted,  
M. Taylor

**C. NOTICES**



# Coversheet

## Past Finance Committee Minutes 10-4-18

<b>Section:</b>	II. Approval of Prior Minutes
<b>Item:</b>	BA. Past Finance Committee Minutes 10-4-18
<b>Purpose:</b>	Approve Minutes
<b>Submitted by:</b>	
<b>Related Material:</b>	Minutes for Special Finance Committee Meeting on October 4, 2018

APPROVED



# AIMS K-12 College Prep Charter District

## Minutes

### Special Finance Committee Meeting

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#### Date and Time

Thursday October 4, 2018 at 6:00 PM

#### Location

171 12th Street

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#### Committee Members Present

C. Edington, C. Thompson, K. Ballentine, M. Woods-Cadiz

#### Committee Members Absent

*None*

#### Guests Present

Alma Morales, M. Magana, M. Taylor, Tiffany Tung

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### I. Opening Items

#### A. Call the Meeting to Order

C. Edington called a meeting of the Finance Committee of AIMS K-12 College Prep Charter District to order on Thursday Oct 4, 2018 at 6:15 PM.

**B. Record Attendance and Guests**

**C. Public Comment on Agenda Items**

**II. Agenda Items**

**A. Lunch Nutrition Program Finance Report**

Reviewed and analysed Lunch Nutrition Program Finance Report.

**B. Discussion Regarding Swing MOU**

Discussed Swing Contract updates, Committee requested to review the contracts from last year and this year.

**C. Continuing Vendor LunchMaster Contract**

Discussed renegotiating LunchMaster Contract to removed the following clauses:

- Auto Renewal
- Indemnification
- Named in Insurance

**D. Lease Agreement for Parking**

Reviewed and discussed Parking Lease Agreement. Discussed need for additional parking spots and additional parking options.

**E. Discussion Regarding Updating Financial Policies**

Analyzed the requirements for finalizing the Financial Policies.

**F. Discussion Regarding Updating 990 Policies & Conflict of Interest Codes**

Discussed items required to update 990 Policies and Conflict Codes.

**G. Discussion Regarding Insurance Brokers**

Reviewed and discussed current Insurance Brokers.

**H. Discussion Regarding Response to RFP**

Moved to be discussed in closed session

**I. Discussion and Approval Regarding Techbridge Girls and School Partner Letter of Agreement**

Discussed and reviewed Techbridge Girls and School Partner Letter approved to be added to Consent Calendar at the next scheduled Board Meeting.

**J. Discussion Regarding Vans Purchase**

Discussed presented Van purchase estimates, will continue analysis for purchases and lease options.

**K. Discussion Regarding the Proposal for Gate**

Discussed Gate Proposal options and quotes, referred to Facilities Committee for final decision.

**L. Discussion Regarding Finance Handbook Policy**

Discussed requirements to update Finance Handbook for final version.

**M. Discussion Regarding Waste Management Increase**

Discussed additional requirements for increase to be approved. When measurements are confirmed place on consent calendar.

**N. Discussion Regarding approval for AIMS P.O. over \$8,000**

Discussed P.O.'s presented. Approved to be added to consent calendar at next scheduled Board Meeting.

**O. Discussion Regarding Vendors List**

Reviewed and discussed Vendors List.

**P. Discussion Regarding TOR**

Discussed TOR Contract and the increase required to attain substitute teachers.

**Q. Discussion Regarding 12-Month Pay for 11-month Employees**

Discussed implementing Summer Holdback for employees.  
Decided this option will be given to staff as an option next year.

**R. Discussion Regarding HR Personnel Report**

Discussed and reviewed HR Personnel Report.

**S. Discussion Regarding Renewal of Kaiser Contract for 2019**

Discussed and Kaiser Contract rate increase for 2019.

**T. Approval for Leadership Training Out of State**

Approved Leadership Training. Item will be added to consent calendar at next scheduled Board Meeting.

### III. Closed Session

#### A. Public Comment on Closed Session Items

#### B. Recess to closed session

Director Edington - Present

Director Thompson - Present

Superintendent Woods-Cadiz - Present

#### C. Closed Session Items

### IV. Closing Items

#### A. Items For Next Agenda

#### B. Adjourn Meeting

C. Edington made a motion to adjourn the meeting.

C. Thompson seconded the motion.

The committee **VOTED** unanimously to approve the motion.

#### Roll Call

C. Thompson Aye

C. Edington Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:51 PM.

Respectfully Submitted,

M. Taylor

# Coversheet

## Past Governance Committee Minutes 10-2-18

<b>Section:</b>	II. Approval of Prior Minutes
<b>Item:</b>	BB. Past Governance Committee Minutes 10-2-18
<b>Purpose:</b>	Approve Minutes
<b>Submitted by:</b>	
<b>Related Material:</b>	Minutes for Governance Committee Meeting on October 2, 2018

APPROVED



## AIMS K-12 College Prep Charter District

### Minutes

#### Governance Committee Meeting

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##### **Date and Time**

Tuesday October 2, 2018 at 6:00 PM

##### **Location**

171 12th St Oakland Ca 94607

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##### **Committee Members Present**

M. Woods-Cadiz, T. Cook

##### **Committee Members Absent**

*None*

##### **Guests Present**

C. Edington, K. Ballentine, M. Magana, M. Taylor

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#### **I. Opening Items**

##### **A. Call the Meeting to Order**

T. Cook called a meeting of the Governance Committee of AIMS K-12 College Prep Charter District to order on Tuesday Oct 2, 2018 at 6:45 PM.

**B. Record Attendance and Guests**

**C. Public Comments on Agenda Items**

**II. Agenda Items**

**A. Discussion regarding Finance Policy Handbook**

The Governance Committee discussed various additions and requirements to finalize the Finance Policy Handbook.

**B. Discussion regarding AIMS Handbook**

The Governance Committee requested additions to be made to finalize the AIMS Handbook.

**C. Discussion regarding AIMS Field Guide**

The Governance Committee reviewed the AIMS Field Guide and has noted additional items required for finalization.

**D. Discussion regarding Board Interaction with Staff**

The Governance Committee decided that this item is to be discussed in closed session.

**III. Closing Items**

**A. Items for Next Agenda**

**B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:18 PM.

Respectfully Submitted,  
M. Taylor



# Coversheet

## Past Finance Committee Minutes 8-16-18

**Section:** II. Approval of Prior Minutes  
**Item:** BC. Past Finance Committee Minutes 8-16-18  
**Purpose:** Approve Minutes  
**Submitted by:**  
**Related Material:**  
Minutes for 2018-8-16 Special Finance Committee Meeting on August 16, 2018

APPROVED



## AIMS K-12 College Prep Charter District

### Minutes

#### 2018-8-16 Special Finance Committee Meeting

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##### **Date and Time**

Thursday August 16, 2018 at 6:30 PM

##### **Location**

171 12th st. Oakland CA, 94607

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##### **Committee Members Present**

C. Edington, C. Thompson, M. Woods-Cadiz

##### **Committee Members Absent**

*None*

##### **Guests Present**

J. Schickman, M. Taylor, Peter Holmquist

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#### **I. Opening Items**

##### **A. Call the Meeting to Order**

C. Edington called a meeting of the Finance Committee of AIMS K-12 College Prep Charter District to order on Thursday Aug 16, 2018 at 6:39 PM.

**B. Record Attendance and Guests**

**C. Public Comment on Agenda Items**

**II. Agenda Items**

**A. Discussion Regarding Acellus Learning Systems Grant**

- Acellus Learning Systems to be placed on Consent Calendar at next scheduled Board Meeting.
- Remove the word Grant
- Approval for 270 Laptops & Carts – Consent Calendar
- Approval for Proposed Network Upgrade – Consent Calendar

**B. Discussion Regarding Foss Science Kits**

- Place Foss Science Kits on Consent Calendar
- Move 30 K from Labor Cost to Books for Science Kits
- Add 30 K to unfunded staff position

**C. Discussion Regarding 2018-2019 SCOE MOU**

- Add SCOE MOU to Consent Calendar at next scheduled Board Meeting.

**D. Discussion Regarding Swing MOU**

- Counter offer to Swing MOU: 30 days advanced payment instead of 90, & removal of finder's fee

**E. Lunch Nutrition Program Finance Report**

**F. Continuing Vendor LunchMaster Contract**

- LunchMasters Contract to Consent Calendar to be added to next scheduled Board Meeting.

**G. Lease Agreement for Parking**

- Increase the price of lease
- Flex spaces – if spaces are available then Kazan could take them
- Talk to them, explore our options, bring it back to the board

**H.**

## **Elevator Maintenance Agreement**

- Paramount Elevator Contract to be added to Consent Calendar at next scheduled Board Meeting.
- Add Elevator Contract to next Facilities Committee.
- Get Facilities Committee recommendations for using Paramount, specific suggested alternative, or putting out to bid.

## **I. Discussion Regarding Updating Financial Policies**

- Have Adrienne Barnes from CSMC to write up Board Policy for reimbursement/use of nonpublic funds to engage with potential funders, etc.
- Research sample policies
- Check with California Association of School Boards – CASBO

## **J. Discussion Regarding Updating 990 Policies & Conflict of Interest Codes**

- Determine if there have been updates to requirements since the code was last updated in 2016 – check that code is current.
- Ensure that all individuals required to fill out 700 forms and other conflict of interest documents complete them.

## **K. Discussion Regarding Insurance Brokers**

- Come up with criteria to evaluate insurance brokers
- Change RFP Online – update with more specific requirements
- Have companies who have already submitted rebid based on new criteria
- Create system to analyze data for future submissions
- List above to be added to next Finance Committee Agenda

## **L. Discussion Regarding Services offered by Ziegler, ACD, & Insite**

- AIMS needs an RFP for this
- Finance Committee needs to write bond/funding part – parts that relate to Ziegler
- Facilities Committee needs to write the facilities pieces based on the school's needs – parts relating to ACD and Insite
  
- AIMS needs an RFP for this
- Finance Committee needs to write bond/funding part – parts that relate to Ziegler
- Facilities Committee needs to write the facilities pieces based on the school's needs – parts relating to ACD and Insite
  
- AIMS needs an RFP for this
- Finance Committee needs to write bond/funding part – parts that relate to Ziegler

- Facilities Committee needs to write the facilities pieces based on the school's needs – parts relating to ACD and Inside

**M. Replacement of Lost Textbooks - Purchase for Additional Textbooks Beyond Approve Amount**

- Place as an action on item on August Board Meeting Agenda

**Committee Assignments**

- Mr. Peter Holmquist

- Present at August Board Meeting on trade offs to shifting funds to cover additional books – where will the funds to cover this come from?
- Meet with Mr. Russ and finance department, determine what has already been expensed from 4315 in the budget and what is left
- If there is not enough left there, come up with a plan for where the funds will come from, and what will be cut
- Use visual plan (T chart)

**III. Closed Session**

**A. Public Comment on Closed Session Items**

**B. Recess to closed session**

**C. Closed Session Items**

**D. Report from Closed Session**

Nothing to Report

**IV. Closing Items**

**A. Items For Next Agenda**

- Come up with criteria to evaluate insurance brokers
- Change RFP Online – update with more specific requirements
- Have companies who have already submitted rebid based on new criteria
- Create system to analyze data for future submissions

**B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:24 PM.

Respectfully Submitted,  
J. Schickman