AIMS K-12 College Prep Charter District

AIMS Board Meeting

Date and Time

Tuesday March 7, 2023 at 6:30 PM PST

Location

171 12th Street, Oakland, CA 94607

Members of the public, staff, and faculty may join virtually at:
Join Zoom Meeting
https://us02web.zoom.us/j/81397467941?pwd=KzVHbDliZFdETjJEbnQxUmdsTFZDQT09

Meeting ID: 813 9746 7941
Passcode: 596846
One tap mobile
+16699006833,,81397467941#,,,,*596846# US (San Jose)
+16694449171,,81397467941#,,,,*596846# US

Dial by your location
+1 669 900 6833 US (San Jose)
+1 669 444 9171 US
+1 719 359 4580 US
+1 253 205 0468 US
+1 253 215 8782 US (Tacoma)
+1 346 248 7799 US (Houston)
+1 309 205 3325 US
+1 312 626 6799 US (Chicago)
+1 360 209 5623 US

+1 386 347 5053 US
+1 507 473 4847 US
+1 564 217 2000 US
+1 646 931 3860 US
+1 689 278 1000 US
+1 929 436 2866 US (New York)
+1 301 715 8592 US (Washington DC)
+1 305 224 1968 US
Meeting ID: 813 9746 7941
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AIMS does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Marisol Magana has been designated to receive requests for disability-related modifications or accommodations in order to enable individuals with disabilities to participate in open and public meetings at AIMS. Please notify Marisol Magana at (510) 220-9985 at least 24 hours in advance of any disability accommodations being needed in order to participate in the meeting.

Agenda

		Purpose	Presenter	Time
I.	**Opening Items**			**6:30 PM**
	Opening Items			
A.	Call the Meeting to Order		Chris Edington	1 m
B.	Record Attendance and Guests	Vote	Barbara Pemberton	2 m
C.	Adoption of Agenda	Vote	Chris Edington	2 m
D.	Public Comment on Agenda Items			10 m

Public Comment on Agenda Items is set aside for members of the Public to address the items on the Board's agenda prior to each agenda item. The Board of Directors will not respond or take action in response to Public Comment, except that the board may ask clarifying questions or direct staff. **Comments are limited to two (2) minutes per person, and a total time allotted for all public comment will not exceed thirty (30) minutes (10 minutes per section).**

		Purpose	Presenter	Time
E.	Public Comment on Non-Agenda Items			10 m

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II. Approval of Minutes — 6:55 PM

A.	January 2019 Minutes	Vote	Barbara Pemberton	

III. Non-Action Items — 6:55 PM

A.	President's Report	FYI	Chris Edington	5 m
B.	Superintendent's Report	FYI	Superintendent Woods-Cadiz	5 m
C.	Board Members Questions and Comments on Submitted Staff Reports	FYI	AIMS Board Members	20 m

Central and site staff have submitted board repots within the 72-hour required time frame. This time is reserved for AIMS board members to ask specific questions or give comments on the reports. Copies of the reports are present in the meeting package.

E-rate Update 22-23 (1) (1).pdf
March Board Report - Data and Academic Performance.pptx.pdf
Special Education BOARD REPORT March 2023.pdf
March Board Report - Data and Academic Performance.pptx
HSBOARD REPORT MARCH 2022 -2023.pdf
February EMBOARD REPORT 2022 -2023.pdf

IV. Action Items — 7:25 PM

A.	Consent Calendar	Vote	Chris Edington	10 m

		Purpose	Presenter	Time

WC AmTrust _23 (1).pdf
Insurance Memo Workers Compensation February 2023 board meeting.docx
California Classified School Employee Teacher Credentialing Grant Program (1).pdf
Monitor Donation.pdf
AIMS Paycom Wire Drawdown inst EWB.pdf
ELD Teacher.JD.fv copy.docx
Teacher Single Subject.JD.fv copy.docx
Facilities Coordinator. JD.fv copy.docx
Music Teacher.JD. fv copy.docx
Speech _ Language Pathologist.JD.fv copy.docx
RESOLUTION OF THE BOARD OF EDUCATION OF THE AIMS K12 College Prep
Remote Workers (3).docx
Remote worker policy 113 final.docx
BP HEALTH AND WELFARE.docx
Board Policy Proposal Promotion and Retention February 2023.pdf
Board Resolution - CTC Permits (1).pdf
Board Policy Proposal Independent Education Evaluation February 2023 Update.pdf

B.	Finance Dept. Action Items	Vote	Katema Ballentine	10 m

American Indian Model Schools Exec Memo 2022-23 2nd Interim.docx
AIMS Middle 2223 2nd Interium report.xls
AIMS High Second Interim 022823 report.xlsx
AIMS Elem 2223 2nd Interim report.xls

V. Closed Session — 7:45 PM

A.	Public Comment on Closed Session Items	FYI		10 m

Public Comment on closed session items is set aside for members of the Public to address items on the Board's agenda for closed session. The Board of Directors will not respond or take action in response to Public Comment, except that the board may ask clarifying questions or direct staff. **Comments are limited to two (2) minutes per person, and a total time allotted for all public comment will not exceed thirty (30) minutes (10 minutes per section).**

B.	Recess to Closed Session	Discuss		120 m

Closed Session Items:
1. Conference with Real Property Negotiations (Gov. Code Section 54956.9)

		Purpose	Presenter	Time
	2. Conference with Legal Counsel- Anticipated Litigation (Gov. Code Section 54956.9) 3. Employee Matters 4. Student Discipline Matter			
C.	Reconvene from Closed Session	Vote		2 m
	Roll Call			
D.	Report from Closed Session - Board President, Mr. Chris Edington	FYI		3 m

VI. Closing Items — 10:00 PM

A.	Adjourn Meeting	FYI		
B.	NOTICES	FYI	Barbara Pemberton	1 m

The next regular meeting of the Board of Directors is scheduled to be held on the third Tuesday, December 2022, at 6:30 pm. AIMS does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Marisol Magana has been designated to receive requests for disability-related modifications or accommodations in order to enable individuals with disabilities to participate in open and public meetings at AIMS. Please notify Marisol Magana at (510)220-9985 at least 24 hours in advance of any disability accommodations being needed in order to participate in the meeting.

I, Maya Nicholas, hereby certify that I posted this agenda on the AIMS website at www.aimsk12.org, on November 26, 2022, before 6:45 PM.
Certification of Posting

Coversheet

January 2019 Minutes

Section: II. Approval of Minutes
Item: A. January 2019 Minutes
Purpose: Vote
Submitted by:
Related Material: 2023_01_19_board_meeting_minutes.pdf

DRAFT

AIMS K-12 College Prep Charter District

Minutes

AIMS Special Board Meeting

Date and Time
Thursday January 19, 2023 at 4:30 PM

Location
171 12th street Oakland, Ca 94607

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Directors Present
C. Edington, D. Lang, J. Colly

Directors Absent
J. Hinton-Hodge, S. Leung

Guests Present
C. Ahmad (remote), C. Jordan (remote), D. Woods (remote), E. Haar (remote), J. Li (remote), K. Ballentine, K. Minor, K. Smith, M. Golden (remote), M. Magana (remote), M. Williams (remote), M. Woods-Cadiz, N. Glass (remote), R. Akram (remote), S. Chu, Suzanne.Garrett@aimsk12.org (remote)

I. Opening Items

A.

Call the Meeting to Order

B. Record Attendance and Guests

C. Adoption of Agenda

C. Edington made a motion to adopt.
D. Lang seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Permission of Virtual Meetings

E. Public Comment on Agenda Items

F. Public Comment on Non-Agenda Items

II. Action Items

A. Consent Calendar

C. Edington made a motion to Approve.
D. Lang seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Finance Department Matters

J. Colly made a motion to Approve.
D. Lang seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Out of State Travel

C. Edington made a motion to Approve.
D. Lang seconded the motion.
The board **VOTED** unanimously to approve the motion.

Coversheet

Superintendent's Report

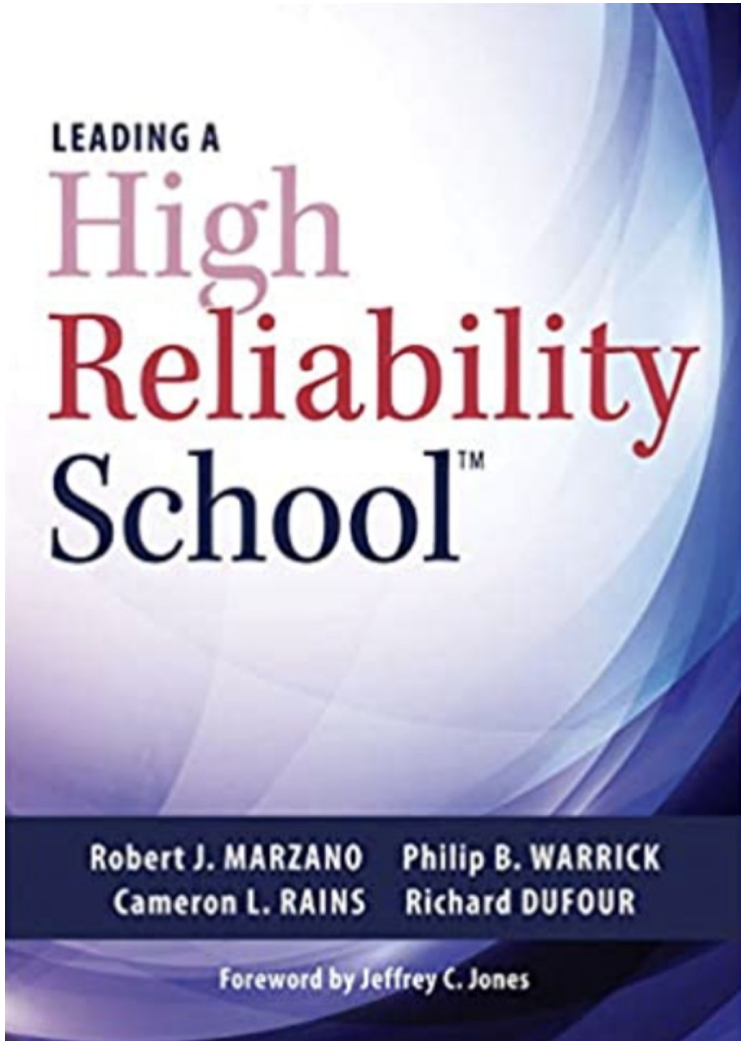
Section: III. Non-Action Items
Item: B. Superintendent's Report
Purpose: FYI
Submitted by:
Related Material: _Superintendent Board Report March 2023.pdf

Superintendent Board Report

Reporting Period March 2022

Superintendent Maya Woods-Cadiz, AIMS K-12 College Prep Charter District

Highlights of The Month: Leadership



- **Site leaders completed the professional development series on "Leading High Reliability School" Elementary and Middle School reported that they have began implementing what they have learned.**

- **Mid-year reviews of Heads of Schools performance has completed. Heads were informed of their glows and grows. The final evaluation will conclude by June.**

- **Natalie Glass has been named the Co-head of Middle School for the remainder of the 2022-2023 school year. This necessitated by the need for a greater structure.**

Highlight of The Month : AIMS Podcaste



- **The board took action to approve a district podcast department.**
- **The city of Oakland's Measure G1 funding has been used to create a podcast studio at our 12th street campus.**
- **AIMS Marketing and Communications Department along with All Tied Up has been working with AIMS MS students to produce podcast episodes**
- **Listen here**

Highlight of The Month: CCSA Engagements





- **AIMS was feature in CCSA Charter School Spotlight for for the work we did during Black History Month around HBCU college admission. You can listen to the podcast here.**

- **CCSA's Chief Schools Officer Elizabeth Robitaille and Director Colly toured the 2023 CA Distinguished School AIMS K-12 College Prep Charter District in Oakland. Check out the highlights from their visit that display the diverse learning experiences students get to participate in and how engaged they are!**

Highlight of The Month: College Acceptance



- **$4 million worth of scholarships were granted to our AIMS High School seniors and juniors at HBCU (Historically Black Colleges and Universities) College Expo. In addition every junior and senior in attendance got accepted to a 4-year university. Thank you to our partner hosts, National College Resources, Black College Expo, Head of Division Golden, Coordinator Nixon, High School clerical support, Compliance Manager Smith, Compliance Manager Li, and the Marketing and Communication department for all they did to make this a successful opportunity for our AIMS students.**

Highlight of The Month: Student and Staff Recruitment



- **AIMS Marketing and Communications Department began AIMS recruitment campaign on social media. In these videos our students give first hand testimonies about what the like about their schools. Check out these videos on [AIMS Facebook] page.**

Coversheet

Board Members Questions and Comments on Submitted Staff Reports

Section:	III. Non-Action Items
Item:	C. Board Members Questions and Comments on Submitted Staff Reports
Purpose:	FYI
Submitted by:	
Related Material:	E-rate Update 22-23 (1) (1).pdf March Board Report - Data and Academic Performance.pptx.pdf Special Education BOARD REPORT March 2023.pdf March Board Report - Data and Academic Performance.pptx HSBOARD REPORT MARCH 2022 -2023.pdf February EMBOARD REPORT 2022 -2023.pdf

AIMS K-12
E-rate Update

March 7, 2023

AIMS K-12 COLLEGE PREP CHARTER DISTRICT

Background - What is E-rate

E-Rate: Universal Service Program for Schools and Libraries

The FCC's E-Rate program makes telecommunications and information services more affordable for schools and libraries. With funding from the Universal Service Fund (fcc.gov/general/universal-service-fund), E-Rate provides discounts for telecommunications, Internet access, and internal connections to eligible schools and libraries.

The ongoing proliferation of innovative digital learning technologies and the need to connect students, teachers and consumers to jobs, life-long learning, and information have led to a steady rise in demand for bandwidth in schools and libraries. In recent years, the FCC refocused E-Rate from legacy telecommunications services to broadband, with a goal to significantly expand Wi-Fi access. These steps to modernize the program are helping E-Rate keep pace with the need for increased Internet access. (Learn more about modernization of the E-Rate program: fcc.gov/e-rate-update.)

What benefits are available under the E-Rate program?

Eligible schools and libraries may receive discounts on telecommunications, telecommunications services, and Internet access, as well as internal connections, managed internal broadband services and basic maintenance of internal connections.

Discounts range from 20 to 90 percent and are based on the poverty level of the schools. Rural schools and libraries may also receive a higher discount. Recipients must pay some portion of the service costs.

See the list of eligible services at usac.org/e-rate/applicant-process/before-you-begin/eligible-services-list/.

To learn more, go to: https://www.fcc.gov/consumers/guides/universal-service-program-schools-and-libraries-e-rate

Cabling & Network Equipment Project 12th Street

NetExperts Project Total (cabling and network equipment)	$ 237,653.07	
Total E-Rate Budget	$ 219,771.60	
Amount over E-Rate Budget	$ 17,881.47	
Total E-Rate Budget	$ 219,771.60	
Total E-Rate Funding Commitment (paid to NetXperts 80% of E-Rate budget)	$ 175,817.28	
Total AIMS Responsibility According to E-Rate (20% of E-Rate Budget)	$ 43,954.32	
Amount over E-Rate Budget	$ 17,881.47	
Total AIMS Responsibility According to E-Rate (20% of E-Rate Budget)	$ 43,954.32	
Actual Total that AIMS is responsible for	$ 61,835.79	
Amount AIMS owes from Cabling Quote - Category 2	$ 26,902.58	(Cabling Equipment)
Amount Owed on Network Equipment Quote - Category 2	$ 34,933.21	(Networking Equipment)
Actual Total that AIMS is responsible for	$ **61,835.79**	
Additional Cabling Outside of E-Rate (Stairwell cabling)	$ 7,753.10	
Total Paid for Networking/Cabling Project Out of Pocket	**$ 69,588.89**	

AT&T Fiber - 12th St. & Grand Ave.

171 12th Street	
12th Monthly Before E-Rate Discount:	$1,230.70
E-Rate Discount (covers 80%):	$984.56
Total After E-Rate Discount:	$246.14
CTF Discount (Estimated 40% of After E-Rate Discount)*	$98.46
Total Monthly Owed After E-Rate and CTF Discounts	**$147.68**
746 Grand Ave.	
12th Monthly Before E-Rate Discount:	$1,386.60
E-Rate Discount (covers 80%):	$1,109.28
Total After E-Rate Discount:	$277.32
CTF Discount (Estimated 40% of After E-Rate Discount)*	$110.93
Total Monthly Owed After E-Rate and CTF Discounts	**$166.39**

* These are estimates - there may be more discounts

Fees to HWC

Application 2022
E-Rate Category One 1 × $5,528.16 $5,528.16
E-Rate FY2022 Category One application services (twenty percent [20%] of the Category One total committed amount between E-Rate and
CTF reimbursements):AT&T - 12th St.Total E-Rate Committed Amount = $11,814.72AT&T - Grand Ave.Total E-Rate Committed Amount =
$13,313.28CTFTotal California Teleconnect Fund Awarded = $31,410.00 (total AIMS Internet Annual Spend) - $25,128.00 (Total E-Rate
Committed) = $6,282 x 40% (CTF Discount) = $2,512.80$11,814.72 + $13,313.28 + $2,512.80 * 20% = **$5,528.16**

For the application for **2023** TechExchange and #OaklandUndivided will cover HWC costs.

Thank you.

AIMS K-12 COLLEGE PREP CHARTER DISTRICT

(Data and Academic Performance) Board Report

March 2023

(Christopher Ahmad and Adria Bani)

AIMS K-12 COLLEGE PREP CHARTER DISTRICT

Assessment Schedule

Elementary School:

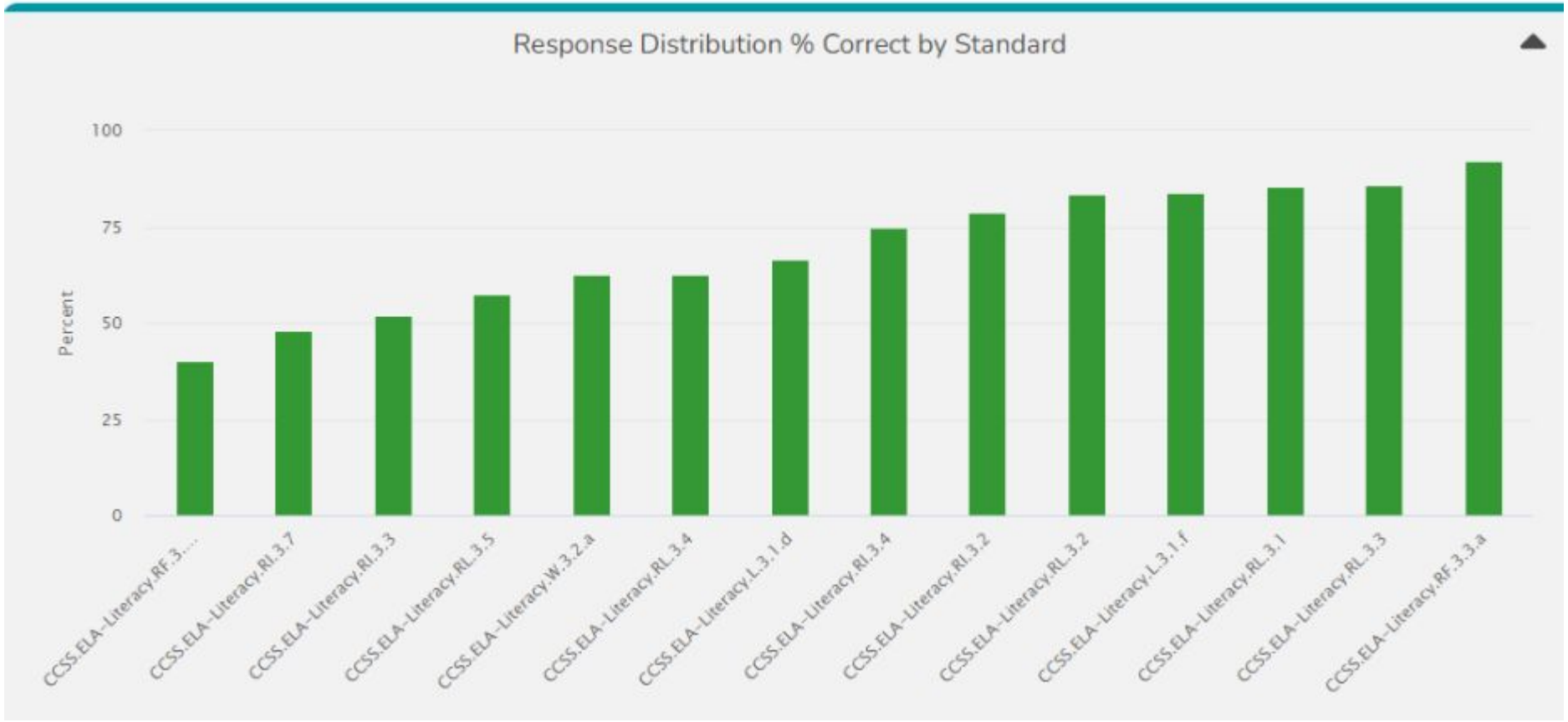
Scholastic Math Inventory: Completed February 21-24
Scholastic Reading Inventory: Completed February 21-24
Illuminate Benchmark: Green Benchmark Completed, next one in April

Middle School:
Scholastic Math Inventory: TBD
Scholastic Reading Inventory: TBD
Illuminate Benchmark: 3/6-3/10

High School:
Scholastic Math Inventory: Completed in February
Scholastic Reading Inventory: Completed in February
Illuminate Benchmark: Completed in January

Failing Standards

Schools received a list of standards that were commonly failed on benchmark exams for ELA and math. These lists were given to Heads of Schools so that they can share the information with their teachers and so the teachers can review those standards.



CBK UPDATE

Jose Kabeer is the new College Bound Kids Coordinator.

He will start on March 13th, 2023

ELD UPDATE

ELPAC:

- **95% complete for 3rd-5th grade Listening, Reading and Writing Domains**
- **Currently focused on all one-on-one test sessions: K-2 all domains, 3rd - 8th Speaking Domain**
- **6th-8th grade Listening, Reading and Writing Domains will be complete by 3/15/23**

Reclassification:

- **Reclassification process for 72 candidates is 85% complete - many parent responses are still pending after 3+ contacts from AIMS**
- **ELD department is planning a Reclassification Ceremony; currently discussing with Communications**

ELAC/DELAC

- **Meetings held for ELAC and DELAC on 11/18/22, 12/09/22, 1/20/23**
- **Parent chairpersons have been elected for 2 out of 3 committees under the AIMS ELAC umbrella; secretary has been elected for all 3**
- **ELD department is trying many techniques like in-person and Zoom hybrid meetings with interpreters, having refreshments/food, etc. to increase parental involvement and fill open positions in these committees**

Title III Funding

- **Purchases completed for new ELD materials including iPads with cutting-edge language learning apps (currently being set up by Technology dept.)**
- **Title III funded interpreter service being utilized by over 70% of teaching staff to communicate better with non-English-speaking parents**

Special Education Board Report

March 2023

Deborah Woods

AIMS K-12 COLLEGE PREP CHARTER DISTRICT

IEP Meeting RECAP

	JANUARY	FEBRUARY
MEETING TYPE		
Annuals	3	3
Triennials	7	3
30 Day Review	6	2
Initial	1	1
IEP Totals*	**11**	**7**
504 Plan	1	2
SST	3	0
Meeting Totals	**15**	**9**

*Totals shown reflect Meeting Types held concurrently

NUMBER OF STUDENTS with IEPS, BY SITE

	JANUARY	FEBRUARY
AIPCS II	26	30
Middle	26	21
High	16	14
TOTAL*	68	65

*Changes in numbers due to CALPADS Certification and students EXITED from SpEd

SERVICES/DEPARTMENT UPDATE

SERVICES	Elementary	Middle	High	Total
JANUARY				
Specialized Academic Instruction	11	19	16	46
Speech	20	12	1	33
Counseling	0	3	6	9
FEBRUARY				
Specialized Academic Instruction	16	20	13	49
Speech	24	10	2	34
Counseling	0	3	5	8

*Changes in Numbers due to CALPADS Certification and students EXITED from SpEd

POSITION REPORT

UPC	Vacancies			
PSYCH0001	Psychologist	Posted	n/a	02/23/2023
SPADMIN0001	Admin III	Not Posted	n/a	02/23/2023
SPEDIA0001	Sped IA	Not Posted	n/a	02/23/2023
SPEDIA0002	Sped IA	Not Posted	n/a	02/23/2023
SPEDTCH0001	SPED Teacher	Posted	n/a	02/23/2023
SPEDTCH0002	SPED Teacher	Posted	n/a	02/23/2023
SPEDTCH0004	SPED Teacher	Posted	n/a	02/23/2023
SPEECH0001	Speech Therapist	Posted	n/a	02/23/2023
SPEECH0002	Speech Therapist	Posted	n/a	02/23/2023
SPEECH0003	Speech Therapist	Posted	n/a	02/23/2023

- **Positions Needed:** FT Instructional aide , PT Registered Nurse and PT D/HH teacher.

- **Hiring efforts: Posting** on Edjoin and job portals for NDNU and National University. **Comparing** agency rates. **Recruiting** from within and face to face.

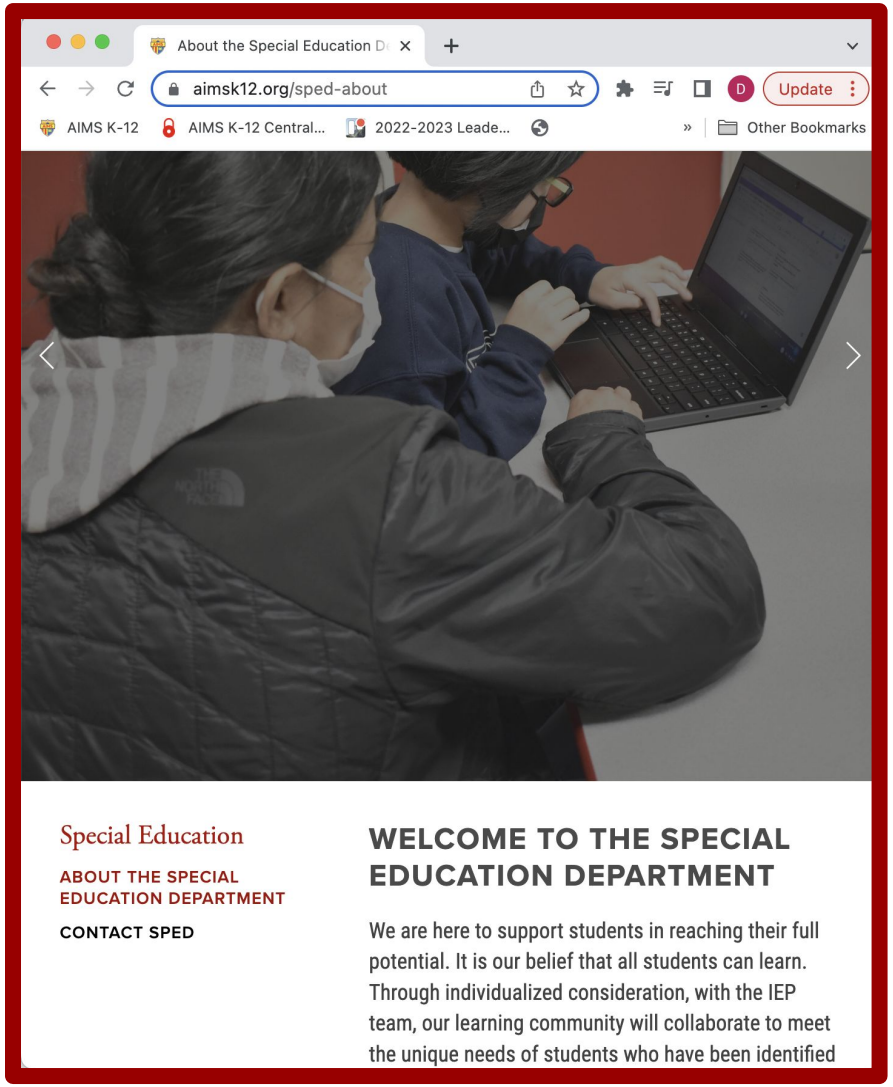
New Structures and Supports

- Board policy proposals and adoptions:
  1. Promotion and Retention 2. Independent Education Evaluation

- Weekly training in IEP development, facilitation and database management for new SpEd teachers.

- Co-facilitating SST and Section 504 management w/ site admins and teachers for Year 1.

- Public webpage



Professional Development

Elementary and Middle

- Restorative Justice Practices
- Anti-Bullying

SpEd Teachers

- Differentiated Instruction
-

EDC Special Education Local Plan Area (SELPA) Trainings

- Creating Effective Behavior Intervention Plans
- Tools and Resources for Students with Dsylexia

CELEBRATIONS AND SUCCESSES

Program Manager Julia Li and Speech and Language Pathologist Angela Gutierriez completed all Overdue SLP Triennials!!!

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ALL Overdue Triennials Scheduled to be Completed by the end of March!!!

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(Data and Academic Performance) Board Report

March 2023

(Christopher Ahmad and Adria Bani)

AIMS K-12 COLLEGE PREP CHARTER DISTRICT

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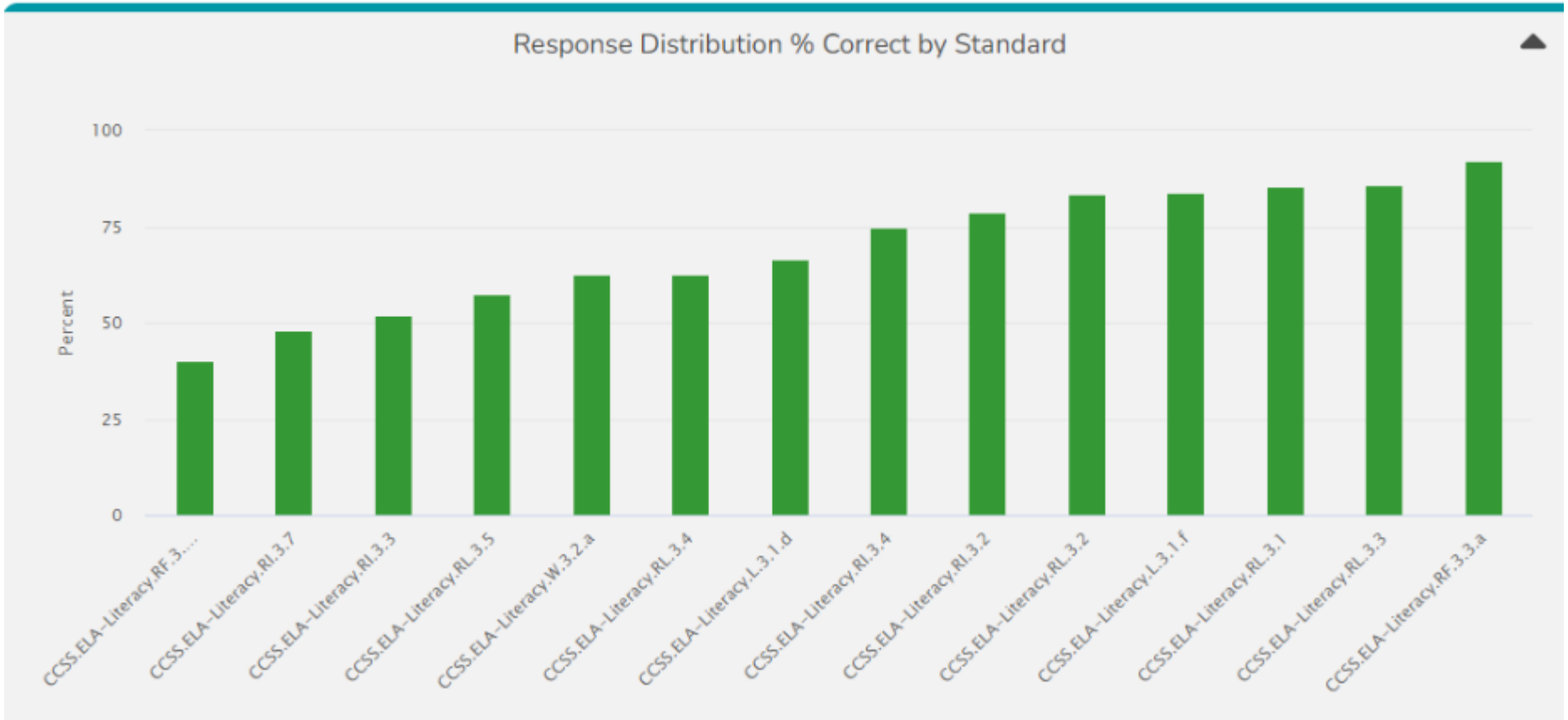
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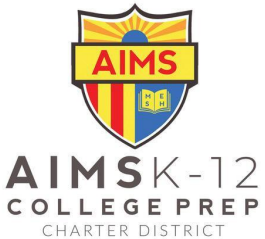
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AIMS College Prep High School Board Report (March 2023)

Maurice Williams, Head of School



Number Of Students By Grade Level

Grade Level	Number of Students	Pending Enrollment
9th	120	**N/A**
10th	112	**N/A**
11th	95	**N/A**
12th	92	**N/A**
Totals	419	**N/A**

ADA

Grade Level	Weeks of	ADA Percentage
9th	1/30/2023 - 02/24/2023	91.83%
10th	1/30/2023 - 02/24/2023	92.67%
11th	1/30/2023 - 02/24/2023	94.63%
12th	1/30/2023 - 02/24/2023	94.5%
Totals	1/30/2023 - 02/24/2023	93.94%

LCAP- GOAL PROGRESS & ADVISORY MEETING MINUTES SUMMARY

No Updates

SPSA- LCAP- GOAL PROGRESS & SSC MINUTES SUMMARY

No Updates

POSITION REPORT

- **NUMBER OF VACANCIES BY POSITION:**
- 3 Teachers (Two Science / 1 Music Teacher)
- 1 Administrative Assistant

- **New Hires:** Hari Brown (Geometry); Jennifer Frantz (English 9/10); Pamela De Luca (Instructional Aide III)

- **NUMBER OF INTERVIEWS HELD**
  - N/A

- **SITE RECRUITMENT EFFORTS**
  - Linked-In; Word of Mouth; Posts on personal / professional pages; direct contact with teacher intern organizations; Swing Subs

NUMBER OF STUDENTS SHORT OF COURSE CREDITS

Grade Level	Credit Deficit Students
9th	32
10th	23
11th	24
12th	16
Totals	95

KEY ACADEMIC FOCUS THIS MONTH

Teacher Evaluations:

- 15 Minute Pre-Observation Meeting: Discuss standards to be evaluated, content/standards/objectives for the lesson.
- 30 Minute Admin Evaluation/Observation
- 30 Minute Post-Observation Meeting: Lesson analysis and feedback session

Evaluation Cycle 2.2	Week 6 (Feb 27)	Week 7 (Mar 6)	Week 8 (Mar 13)	Week 9 (Mar 20)	Week 10 (Mar 27)	Week 11 (Apr 11)	Week 12 (Apr 17)
Pre-Observation *Google Cal Invite	Math	VPA / FL / Art / PE	History	English	Science		Make-ups as needed
Admin Observations / Debrief		Math	VPA / FL / Art / PE	History	English	Science	
ROP Self Reflection of Practice (CSTP 6)		English	Science	Math	VPA / FL / Art / PE	History	
POR - Peer Observations & Reflection (CSTP 6)		VPA / FL / Art / PE	History	English	Science	Math	

Weekly Walkthroughs will be conducted in all classrooms except those having Admin Evaluations observations.

2022-2023 CSTP Focus Elements

- **1.4** Using a variety of instructional strategies, resources, and technologies to meet students' diverse learning needs
- **1.5** Promoting critical thinking through inquiry, problem solving, and reflection
- **2.2** Creating physical or virtual learning environments that promote student learning, reflect diversity, and encourage constructive and productive interactions among students
- **2.4** Creating a rigorous learning environment with high expectations and appropriate support for all students
- **2.6** Employing classroom routines, procedures, norms, and supports for positive behavior to ensure a climate in which all students can learn
- **5.3** Reviewing data, both individually and with colleagues, to monitor student learning
- **5.5** Involving all students in self-assessment, goal setting, and monitoring progress

ONE SITE CELEBRATION

AIMS HS HBCU Fair: Superintendent Woods-Cadiz and Ms. Golden coordinated with Dr. Davis, the HBCU College Fair at AIMS High School February 1, 2023, 4-6 p.m.
It was a resounding success. Almost the entire senior class, along with their parents were in attendance. There were over 22 HBCUs present. Many of our seniors received On-the-Spot Admission, and Dr. Davis announced almost 3 million dollars in scholarships were awarded that night. Several AIMS Board members were in attendance to this very exciting, awesome event that was enjoyed by all. The event was sponsored by The National College Resources Foundation and the Black College Expo.

ONE STUDENT CELEBRATION





The AIMS Athletic Department would like to recognize the AIMS HS Lady Eagles Basketball team on placing second in the CIF-Oakland Section, after losing to Oakland Tech in the section championships. The Lady Eagles won their first league championship and advanced to the state playoffs for the first time in school history. This year's Lady Eagles defeated three Oakland public schools (Skyline, Castlemont, and Oakland High) and a 16-win season, both AIMS HS records.

AIMS College Prep Elementary School Board Report

February 2023

Natalie Glass
Head of School

AIMS K-12 COLLEGE PREP CHARTER DISTRICT

Number Of Students By Grade Level

Grade Level	Number of Students
Kindergarten	55
1st Grade	74
2nd Grade	76
3rd Grade	77
4th Grade	79
5th Grade	74

ADA

American Indian Public Charter School II 114363

Run Date/Time: **02/28/23 06:54 PM**

01/30/2023 to 02/24/2023 =20 days

All Students

Grade Level	Carry Fwd	Gain	Loss	Ending	Actual Days	OffTrack	Days N/E	Days Ineligible	Days Absent	Days Attd	ADA	ADA %
0	55	0	0	55	1100	0	0	0	92.00	1008.00	50.40	91.64 %
SubTotal	**55**	**0**	**0**	**55**	**1100**	**0**	**0**	**0**	**92.00**	**1008.00**	**50.40**	**91.64 %**
1	74	2	2	74	1520	0	33	8	140.00	1339.00	66.95	90.53 %
2	75	1	0	76	1520	0	12	8	54.00	1446.00	72.30	96.40 %
3	77	0	0	77	1540	0	0	0	61.00	1479.00	73.95	96.04 %
SubTotal	**226**	**3**	**2**	**227**	**4580**	**0**	**45**	**16**	**255.00**	**4264.00**	**213.20**	**94.36 %**
4	79	0	0	79	1580	0	0	0	70.00	1510.00	75.50	95.57 %
5	75	0	1	74	1500	0	11	0	40.00	1449.00	72.45	97.31 %
SubTotal	**154**	**0**	**1**	**153**	**3080**	**0**	**11**	**0**	**110.00**	**2959.00**	**147.95**	**96.42 %**
Grand Total	**435**	**3**	**3**	**435**	**8760**	**0**	**56**	**16**	**457.00**	**8231.00**	**411.55**	**94.74 %**

LCAP- GOAL PROGRESS & ADVISORY MEETING MINUTES SUMMARY

Goals On Track For Completion:

Goal 1 - Academics and Curriculum- On Track

Goal 2 - Instruction, Development, and Support- On Track

Goal 3 - Measurement of Data- On Track

Goal 4 - School Culture and Climate- On Track

SPSA- LCAP- GOAL PROGRESS & SSC MINUTES SUMMARY

Goals On Track For Completion:

Goal 1 - Academics and Curriculum

- ELA - Benchmark Advance, Math - GoMath, Science - TCI, Social Studies - TCI, Character Strong

Goal 2 - Instruction Development & Support

- Benchmark Advance PD, GoMath PD, Lesson Plan and CCSS PD

Goal 3 - Closing the Achievement Gap with High Expectations for All

- Individual Online Learning Programs - IXL, Learning Farm, KhanAcademy, Academic Saturday School, After School Tutoring.

Goal 4 - Increase Rate of Students Participating in Afterschool Program

- ASES - BACR After School Program
- BACR re-opened waitlist

POSITION REPORT

NUMBER OF VACANCIES BY POSITION

UPC	Name	Stage	Cleared to Start	Date
IAII0007	Barbera, Cynthia	OB	02/13/2023	02/23/2023
UPC	Vacancies			
ELMTCH0005	Elementary Teacher	Posted	n/a	02/23/2023
ELMTCH0010	Elementary Teacher	Posted	n/a	02/23/2023
ELMTCH0014	Elementary Teacher	Posted	n/a	02/23/2023
ELMTCH0015	Elementary Teacher	Posted	n/a	02/23/2023
ELMTCH0018	Elementary Teacher	Posted	n/a	02/23/2023
IAIII0006	IA III	Posted	n/a	02/23/2023
PETCH0003	Physical Education Teacher	Posted	n/a	02/23/2023
PETCH0004	Physical Education Teacher	Posted	n/a	02/23/2023
WLTCH0003	World language teacher	Posted	n/a	02/23/2023
WLTCH0004	World language teacher	Posted	n/a	02/23/2023

- Currently onboarding 1 teacher and 2 IA's.
- Hired Elementary Health Clerk
- Hired 1st grade teacher
- Hired 3 Instructional Aides
- Hired an 1 instructional aide

ACADEMIC BASELINE DATA MATH

Math Inventory Scores K-5

Grade	Below Basic	Basic	Proficient	Advanced	Total Proficient	Total Tests Tak	Percent Proficient
K	30	15	2	1	3	48	6%
1st	19	25	18	7	25	69	36%
2nd	6	25	18	11	29	60	48%
3rd	10	11	40	5	45	66	68%
4th	8	12	26	22	48	68	71%
5th	4	11	25	21	46	61	75%

SMI (Grades K-5)		
Advanced	100	
Proficient	125	
Basic	79	
Below Basic	58	
Total Proficient	225/362	62.10%

ACADEMIC BASELINE DATA ELA

Reading Inventory Scores K-5

Grade	Below Basic	Basic	Proficient	Advanced	Total Proficient	Total Tests Tak	Percent Proficient
K	Foundational Reading	Foundational Reading	Foundational Reading	Foundational Reading	NA	NA	NA
1st	Foundational Reading	Foundational Reading	Foundational Reading	Foundational Reading	NA	NA	NA
2nd	24	17	18	7	25	66	38%
3rd	12	10	37	9	46	68	68%
4th	16	20	25	9	34	70	49%
5th	10	20	21	14	35	65	54%

SRI (Grades 2-5)		
Advanced	45	
Proficient	96	
Basic	73	
Below Basic	43	
Total Proficient	141/257	54.80%

KEY ACADEMIC FOCUS THIS MONTH

- The academic focus for this month will be Benchmark Advance and GoMath curriculum.
- Teachers are using the 3 chosen checks for understanding and implementing it the classroom.
- Teachers will disaggregate data from SRI, SMI and Orange Benchmark Assessments to review data.
- Teachers will use data to plan and strategize academic intervention support.
- Teachers will use board configuration to show CCSS, learning objectives, 3 checking for understandings, formative assessment and learning outcomes.

ONE STUDENT CELEBRATION

Schoolwide PBIS event “PJs and Hot Chocolate” Ms. Vega’s 5th grade class



ONE STAFF CELEBRATION

- Welcome new elementary staff, Ms. Kay Earby, Health Service Clerk
- Welcome new elementary staff, Mr. Luis Velazquez, Instructional Aide
- Welcome new elementary staff, Ms. Jenny Xui, Instructional Aide
- Welcome new elementary staff, Ms. Jamelle Jacques, 2nd grade teacher
- Welcome new elementary staff, Ms. Cynthia Barbera, Instructional Aide

ONE PARENT CELEBRATION

NA

Coversheet

Consent Calendar

Section: IV. Action Items
Item: A. Consent Calendar
Purpose: Vote
Submitted by:
Related Material:
WC AmTrust _23 (1).pdf
Insurance Memo Workers Compensation February 2023 board meeting.docx
California Classified School Employee Teacher Credentialing Grant Program (1).pdf
Monitor Donation.pdf
AIMS Paycom Wire Drawdown inst EWB.pdf
ELD Teacher.JD.fv copy.docx
Teacher Single Subject.JD.fv copy.docx
Facilities Coordinator. JD.fv copy.docx
Music Teacher.JD. fv copy.docx
Speech _ Language Pathologist.JD.fv copy.docx
RESOLUTION OF THE BOARD OF EDUCATION OF THE AIMS K12 College Prep Remote Workers (3).docx
Remote worker policy 113 final.docx
BP HEALTH AND WELFARE.docx
Board Policy Proposal Promotion and Retention February 2023.pdf
Board Resolution - CTC Permits (1).pdf
Board Policy Proposal Independent Education Evaluation February 2023 Update.pdf

All-Cal INSURANCE AGENCY

AMERICAN INDIAN MODEL SCHOOLS
WORKERS COMPENSATION
02/1/2023

AmTrust Technology Insurance Company (Am Trust Financial Company) is a specialty company headquartered in New York, NY with a financial rating of 'A' **(Excellent)** through A.M. Best, insurance rating source.

COVERAGE: LIFE INSURANCE OF AT LEAST: $ 250,000
FULL HOSPITALIZATION, DISABILITY INCOME, JOB RETRAINING VOUCHER

State	Class Code	Categories, Classifications	Est. Payroll	Rate	Premium
CA	8875	Public Charter Schools	$ 8,657,830	0.98	$ 84,847
CO	8871	Clerical Telecommuter	$ 93,000	0.05	$ 47
IL	8871	Clerical Telecommuter	$ 99,000	0.06	$ 59

Class premium:		$ 84,953
Experience Modification (1.08):		$ 6,788
Schedule Modifier (-40%):	-	$ 36,654
Premium Discount:	-	$ 1,759
Terrorism:		$ 2,597
Catastrophe:		$ 866
Expense Constant:		$ 0
Taxes:		$ 3,319
CA Total Costs:		$ 60,004
CO State total Costs:		$ 58
IL State Total Costs:		$ 545
Broker fee:		$ 0
Total Estimated:		**$ 60,607**

Payment Options: Multiple options available

505 VERNON STREET ♦ ROSEVILLE, CA 95678 ♦ (800) 841-1776 TOLL FREE ♦ (916) 784-0158 FAX
www.all-calinsurance.com ♦ LICENSE #OB71044

MEMORANDUM

TO: Finance Committee
FROM: Katema Ballentine, Business Office
DATE: March 7, 2023
SUBJECT: Workers Compensation: Finance Committee & Board of Directors

Current Insurance Broker
Mike Esparza
All-Cal Insurance Agency
505 Vernon Street
Roseville, CA 95678
www.all-calinsurance.com
mike@all-calinsurance.com
(916) 784-9070

Policies are listed for Not-For Profit American Indian Model Schools DBA:
AIMS Middle College Prep, American Indian Public Charter School II, and AIM College Prep High School

171 12th Street, Oakland, CA 94607
746 Grand Avenue, Oakland, CA 94610
Under one Federal tax ID #94-3309981

INSRUANCE POLICIES:

Workers Compensation and Employer's Liability – Annual Renewal February 1

New Vendor

AM Trust The out-of-state rider ($604 annually)

2023 Premium Amount: $60,607

Previous Vendor

State Compensation Insurance Fund

2022 Premium Amount: $60,374 **2023 Premium Amount: $68,343**

Type of Coverage: California Workers' Compensation law is a no-fault system for injuries connected with employment, whether they are specific injuries or a disease or disabling condition. American Indian Model Schools' is required to pay for Workers Compensation Insurance to cover all its employees.
A rider for out-of-state employees (CO & IL) has been added.

Per statute
Employer Liability: Each accident $1,000,000
Employer Liability Disease: Each employee $1,000,000
Policy limit Employer Liability Disease $1,000,000

California Classified School Employee Teacher Credentialing Grant Program

California Classified School Employee Teacher Credentialing Grant Program (Round Two) Recipients - AIMS College Prep Charter

General Overview: Grant funding for LEA-based projects that implement a program in partnership with Institutions of Higher Education (IHE) and teacher prep program, that recruits classified employees into a clear pathway that leads them to a BA and teaching credential. Employees in certificated positions with Bachelor's degrees and in need of teaching credentials may also participate.

Partnership: AIMS applied for this grant in partnership with a dual degree and credentialing program: Reach University (Bachelor of Arts Degree Program) and Alternatives in Action (Internship Credential Program). The rationale for partnering with Reach University/Alternatives in Action is a belief that our educators will have consistent access to Financial Aid information and support, clear program timelines, and accurate credential and program advising to earn their teaching credentials.

Award: The lead LEA for disbursement of the $115,200 funds to serve 24 classified and non-credentialed teachers in American Indian Public Charter School II. $4,800 in funding per academic year will be disbursed per employee, and dedicated entirely to supporting costs related to Bachelor's Degree and Intern Programs. The allocation can be disbursed for three years of program support.

RESOLUTION OF THE BOARD OF EDUCATION OF THE AIMS K-12 COLLEGE PREP CHARTER DISTRICT

WHEREAS, the Board of Trustees of AIMS K-12 College Prep Charter District approves accepting 40 Dell Monitors - 22 inches

WHEREAS, the donated monitors will be used in classrooms, offices, and/or distributed to families in need.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of as AIMS K-12 College Prep Charter District hereby authorizes the donation of 40 Dell Monitors on the 7th day of March 2023, by the following vote:

AYE:

NAY:

ABSTAIN:

RECUSED:

ABSENT:

CERTIFICATION

I, _____, hereby certify that the foregoing is a full, true and correct copy of a Resolution adopted, at a Special Board Meeting of the Governing Board of the AIMS K-12 College Prep Charter District held on March 7, 2023.

FUNDRAISING/DONATION FORM

*This form must be used to send donations to Business Operations for deposit and accompany the submission to the Board.

Amount / Item being donated to the school district: 40 Dell monitors 22 inches

Is donation restricted for a particular use? If so, explain To be used in the classrooms, offices, or distributed to families in need

If money is donated, give date of deposit _____

(All donation funds are deposited in resource 9011)

Person or Business making donation: _____

If anonymous, just write "anonymous")

Name of School All AIMS

Submitted for approval by: Alexander Lee

Approved By (Head of School): Maryetta Golden, High School Head of Division

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DEPOSIT INFORMATION:

☐ School Donation ☐ Non-Public Funds

OBJECT	LOCATION	PROGRAM

For Business Office Only

Received for Deposit Date: _____

FUNDRAISING/DONATION FORM

*This form must be used to send donations to Business Operations for deposit and accompany the submission to the Board.

Amount / Item being donated to the school district: 40 Dell monitors 22 inches

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If anonymous, just write "anonymous")

Name of School All AIMS

Submitted for approval by: Alexander Lee

Approved By (Head of School): _____

DEPOSIT INFORMATION:

☐ School Donation ☐ Non-Public Funds

OBJECT	LOCATION	PROGRAM

For Business Office Only

Received for Deposit Date: _____

FUNDRAISING/DONATION FORM

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If money is donated, give date of deposit _____

(All donation funds are deposited in resource 9011)

Person or Business making donation: _____

If anonymous, just write "anonymous")

Name of School All AIMS

Submitted for approval by: Alexander Lee

Approved By (Head of School): MS. Bakheit for Ms. Akram

DEPOSIT INFORMATION:

☐ School Donation ☐ Non-Public Funds

OBJECT	LOCATION	PROGRAM

For Business Office Only

Received for Deposit Date: _____

Drawdown Wire Setup Request BOA2

A drawdown wire (also known as a Reverse Wire or a Fedwire 1031 Drawdown) is a convenient way for you to fund your payroll. Drawdown wires remove the burden from you of contacting your bank each payroll date to send us at Paycom a wire transfer.

Paycom does the work for you! The drawdown wire provides us the ability to request the wire directly from your account on the date it is due.

The drawdown wire process typically requires you to sign an agreement with your bank authorizing Paycom to request the wire transfer. This agreement is usually known as a *Drawdown Wire Agreement*, but your bank may have an alternate name for it.

To make it even more convenient, some banks allow you to pre-approve the drawdown wire requests in advance so that they do not have to stop and contact you for approval each time. Paycom highly recommends this option and suggests you ask your banker about it. We have found that clients who pre-approve their drawdown wires in advance have a reduction in delays, encounter fewer problems, and spend less time hassling with funding their payroll.

We have provided you a sample letter on the next page that will help you get this process started with your bank.

- **Step 1** – Complete the fields on page 2 of this form with your banking information (the account you want to use to fund your payroll).

- **Step 2** – Provide your bank with this form and ask them to provide you with the proper bank agreements necessary to set up a drawdown wire agreement. Send this letter to either your bank's Wire Department or your Treasury/Cash Management Officer; it is likely other areas of your bank will not be familiar with this type of service request.

- **Step 3** – Complete, sign, and return your bank's drawdown wire agreement to your bank representative and ask them for confirmation that it has been set up correctly. Bank may provide Paycom with a letter or email of confirmation. Acknowledgment that this has been completed must be selected on the form. This section is located on the bottom of the Drawdown Wire Setup Request form.

- **Step 4** – Forward to your Paycom Specialist two (2) documents:
  - A copy of the completed and signed form (page 2 of this document).
  - A copy of your bank's completed and signed drawdown wire agreement (or confirmation from your bank by letter or email stating that the drawdown agreement is in place).

We will take care of the rest!
Thank you!
Your Dedicated Paycom Team

AIMS K-12 College Prep Charter District

Title: ELD Teacher

Category: Certificated

Work Year: **11 months**

Employment Type: **Full Time**

Starting Range: **$57,298.00 - $69,038**

FLSA: Exempt

Supervisor: ELD Coordinator

JOB GOALS: Provide English Language Development Instruction to students who have yet to master the English language. Teachers will teach English Language Development using appropriate and differentiated learning strategies to enable students to make academic progress.

REPRESENTATIVE DUTIES: (Incumbents may perform any combination of the essential functions shown below. This position description is not intended to be an exhaustive list of all duties, knowledge, or abilities associated with this classification, but is intended to reflect the principal job elements accurately.)

ESSENTIAL JOB DUTIES:

- Structure a physical classroom environment and establish efficient classroom management procedures.
- Establish and maintain expected standards of student behavior.
- Establish a system of student evaluation consistent with state required assessments.
- Develops and executes ELD lessons following the regulations associated with CA ELD standards in collaboration with grade level English teachers and ELD Coordinator.
- Collaborates with ELD Coordinator in developing appropriate strategies to meet the unique needs of English learners.
- Assists with the administration of all state mandated testing for English Language Learners (ELLs) in order to design and place students in programs that best fit their needs
- Increase the academic performance of English learners by designing and implementing pullout and/or push-in language acquisition instruction.
- Support classroom teachers' understanding and implementation of ELD and sheltered instruction practices in all content areas.
- Responsible for ELL state testing and reporting.
- Maintain all required records for English Language Development (ELD) students, under the direction of ELD Coordinator.

- Monitor the academic progress of all ELD students; recommend level changes and reclassification as appropriate.
- Supports the coordination of the District English Language Advisory Committee (DELAC)and the English Language Advisory Committee (ELAC) at each site as needed.
- Continually evaluate and record various aspects of students' progress and report to parents as needed and required.
- Provide standards based planned learning experiences using a variety of instructional methods and strategies in order to motivate students.
- Plan and coordinate the work of ELD aides.
- Follow AIMS standard of instructional duties.

QUALIFICATIONS:

- Bachelors' degree from an accredited University or College.
- Possesses a valid California teaching credential with EL authorization (ELA, CLAD, BCLAD).
- Classroom teaching experience (preferred)
- Fingerprint clearance and TB clearance are required.

KNOWLEDGE AND ABILITIES:

- Knowledge of the ability to successfully implement the CA standard for the teaching profession .
- Knowledge of the ability to successfully implement the CA standard for English Language Development.

PHYSICAL ACTIVITY REQUIREMENTS:

Minimum Work Position (Percentage of Time):
Standing: 30 Walking: 20 Sitting: 50
Minimum Body Movement (Frequency):
None (0) Limited (1) Occasional (2) Frequent (3) Very Frequent (4)
Lifting (lbs.): 15-18 Lifting: 2 Bending: 2
Pushing and/or Pulling Loads: 1 Reaching Overhead: 1 Kneeling or Squatting: 1
Climbing Ladders: 0 Climbing Stairs: 2

NON-DISCRIMINATION: AIMS College Prep Charter District does not discriminate on the basis of race, color, religion, gender, marital status, ancestry, political affiliation, age, sexual orientation, disability, medical condition, national origin, or mental or physical handicap in any of its policies or procedures related to admissions, employment, educational services, programs or activities.

Effective:
Board Approved: Pending Board Approval

AIMS K-12 College Prep Charter District

Teacher: Single Subject

Category: Certificated
Work Year: 11 months
Employment Type: Full Time
Starting Range: $57,298.00- $69,038
FLSA: Exempt
Supervisor: Head of School or Designee

JOB GOALS:
Provide high-quality instruction focused on high expectations and student success within a college prep environment. Uphold the mission and values of AIMS K-12 College Prep Charter District(AIMS).

REPRESENTATIVE DUTIES: (Incumbents may perform any combination of the essential functions shown below. This position description is not intended to be an exhaustive list of all duties, knowledge, or abilities associated with this classification, but is intended to reflect the principal job elements accurately.)

RESPONSIBILITIES:

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- Develop and implement lesson plans and classroom activities aligned with Common Core Standards and AIMS Instructional Guidelines.
- Assess students regularly and analyze student results; refine and differentiate classroom instruction based on assessment data and student needs.
- Collaborate with colleagues to improve instructional practices throughout the school; share best practices.
- Communicate regularly, effectively, and respectfully with students and their families about classroom activities and student progress.
- Involve parents and guardians as partners in their student's education.
- Manage student behavior to ensure every student is fully engaged.
- Actively participate in professional development activities, and work closely with the AIMS leadership.
- Maintain accurate student records including attendance.
- Identify unique student needs and collaborate with team members to effectively address those needs.
- Support the mission, vision, and core values of AIMS.
- The flexibility of schedule to teach in monthly Saturday School, Intervention sessions, as well as additional after-school tutoring.
- Perform other related duties as required and assigned by AIMS leadership

QUALIFICATIONS:

- Bachelor's degree from an accredited University or College
- Valid California Teaching Credential or have equivalent professional background and experience that would qualify candidates to apply and receive certification.

- English Language Learner Authorization required
- 2+ years working with students as a teacher, teacher intern, or teaching assistant (preferred)
- Willingness to commit to 3-year employment with AIMS (preferred but not required)
- Fingerprint clearance and TB clearance are required.

KNOWLEDGE AND ABILITIES:

- Knowledge and application of child cognitive development and various learning styles
- Knowledge of various subject matters, including Common Core Standards and subject-specific frameworks, and AP instruction.
- Familiarity with post-secondary requirements, ACT and SAT
- Knowledge of assessment creation and data analysis.
- Ability and willingness to implement AIMS standards.
- Capacity and willingness to reflect and improve instructional practices to better serve students.
- Ability to collaborate with colleagues, parents, and the community.
- Technologically literate

PHYSICAL ACTIVITY REQUIREMENTS:

Minimum Work Position (Percentage of Time):

Standing: 30 Walking: 20 Sitting: 50

Minimum Body Movement (Frequency):

None (0) Limited (1) Occasional (2) Frequent (3) Very Frequent (4)

Lifting (lbs.): 15-18 Lifting: 2 Bending: 2

Pushing and/or Pulling Loads: 1 Reaching Overhead: 1 Kneeling or Squatting: 1

Climbing Ladders: 0 Climbing Stairs: 2

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Effective:

Board Approved: Pending Board Approval

AIMS K-12 College Prep Charter District

Title: Facilities Coordinator

Category: Classified
Work Year: **12 months**
Employment Type: **Full Time**
Salary Range: **$ 67,915.75-$72,083.30**
FLSA: Exempt
Supervisor: Health & School Support Services Director

JOB GOALS:
Under the direction of the Health & School Support Services Director designeer, organize, coordinate and administer assigned programs and activities related to school facilities. Assist with the acquisition of property and support with the creation of facilities plans. The coordinator will manage and monitor the maintenance and repair of all AIMS facilities including renovation and new construction.

REPRESENTATIVE DUTIES: (Incumbents may perform any combination of the essential functions shown below. This position description is not intended to be an exhaustive list of all duties, knowledge, or abilities associated with this classification, but is intended to reflect the principal job elements accurately.)

ESSENTIAL RESPONSIBILITIES:

- Lead the coordination and monitoring the work of outside vendors/contractors.
- Strong technical background in building improvement, infrastructure, repairs, and maintenance
- Grants writing/administration – Assist in seeking out and applying for other sources of facility funding (e.g. energy efficient savings grants, facilities grants, etc).
- Oversee Community Use Policy/Use of Facilities – includes permit applications and charges to users.
- Oversee city inspections and keep up to date/ and or apply for city permits.
- Provide leadership and training for the professional development of site leaders regarding facility requirements.
- Develop, establish, and maintain District-wide equipment, materials, performance, and task standards for the work of site facilities, grounds, and custodial staff.
- Plan and oversee summer deep cleaning activities, coordinating with vendors and the Head of Schools or designee.
- Develop and evaluate custodians/maintenance vendors ensuring adequate levels of safety and skills training, efficient utilization of resources, high productivity, and a high morale work environment.
- Coordinate and manage the District's dumpster and recycling services vendor(s) as well as ensure recycling is being done properly.
- Update and maintain Safe School Plan.
- Provide training to staff and site leaders regarding fire drills, earthquake, and active shooter drills with the

sites.
- Conduct and track monthly fire drills, and earthquake and active shooter drills with the sites.
- Assists in developing furniture and equipment purchasing processes and recommendations
- Initiates procurement of storage containers, moving services, packing boxes, and other related vendors and contractors for construction and other projects.
- Communicates with district-wide staff regarding utility conservation, energy efficiency, peak pricing, and other utility issues.
- Conduct maintenance and usage of district vans/transportation vehicles.
- Implements energy efficiency and conservation programs at district and school site levels as appropriate.
- Maintain various equipment and keep up to date with their maintenance
- Draft AIMS District facilities plan
- Assist in the procurement of new AIMS facilities
- Performs other duties as assigned that support the overall objective of the position.

QUALIFICATIONS:

Knowledge and Skills:
- Knowledge, familiarity, and experience with property and facility management techniques and industry standards.
- General terms, procedures, and practices in the planning, design, construction, rehabilitation, maintenance, and operation of school buildings and facilities; requirements of the Public Contract Code, State Education Code, State Allocation Board, Division of State Architect, and Office of Public School Construction as they apply to the school facility planning and construction process.
- Basic knowledge of, and experience with, public school or private construction and modernization design and construction projects.
- School operations preferred.
- State and local laws related to school construction and construction funding.
- Technology software and hardware, including Word, Excel, and Google Suite.
- Effective written and oral communication using correct English and grammar skills.
- A construction and or engineering license is a plus.
- Project management experience preferred.

Abilities:
- Aid in the design of appropriate, effective, efficient, and safe facilities.
- Understand and work effectively with people from different cultures.
- Pay attention to detail and follow through.
- Work on multiple projects, issues, and tasks at any one time.
- Meet schedules and timelines.
- Initiate, and recommend actions and resolutions to problems.
- Interpret data from a variety of sources to extract necessary data for the preparation of plans and reports.
- Listen and analyze problems and develop solutions.
- Conduct research, prepare, and present oral and/or written reports and represent the District.
- Control the quality of projects, schedules, and budgets.
- Perform a wide range of professional, administrative, advocacy, and liaison duties involved in the facility planning process
- Establish and maintain effective working relationships with District administrators and representatives of a wide variety of public agencies, community groups, and private industry.
- Work confidentially with discretion.
- Maintain professional conduct at all times.

Education:

- High School Diploma required
- Journeyman certification or Bachelor's degree a plus
- Fingerprint clearance and TB clearance are required.

Experience:
Five years of professional management experience in school facilities planning is preferred.

Licenses & Certificates:
A valid driver's license. Must be eligible to meet the requirements of the AIMS vehicle use policy.
Requires fingerprint clearance from the Department of Justice.

PHYSICAL ACTIVITY REQUIREMENTS:

Work Position (Percentage of Time):

Standing: 40 Walking: 30 Sitting: 30

Body Movement (Frequency):

None (0) Limited (1) Occasional (2) Frequent (3) Very Frequent (4)

Lifting (lbs.): 50-70 Lifting: 3 Bending: 3
Pushing and/or Pulling Loads: 3 Reaching Overhead: 3 Kneeling or Squatting: 4
Climbing Ladders: 3 Climbing Stairs: 4

NON-DISCRIMINATION: AIMS College Prep Charter District does not discriminate on the basis of race, color, religion, gender, marital status, ancestry, political affiliation, age, sexual orientation, disability, medical condition, national origin, or mental or physical handicap in any of its policies or procedures related to admissions, employment, educational services, programs or activities.

AIMS K-12 College Prep Charter District

Title: Music Teacher

Category: Certificated

Work Year: **11 Months**

Employment Type: **Full Time**

Starting Range:**$57,298- $69,038**

FLSA: Exempt

Supervisor: Head of Schools or Designee

JOB GOALS: AIMS K-12 College Prep Charter District (AIMS) is seeking qualified candidates for Music teachers to be responsible for teaching Music as part of the school curriculum.

REPRESENTATIVE DUTIES: (Incumbents may perform any combination of the essential functions shown below. This position description is not intended to be an exhaustive list of all duties, knowledge, or abilities associated with this classification, but is intended to reflect the principal job elements accurately.)

ESSENTIAL JOB DUTIES:

- Teach and ensure the Musical literacy of students as defined by the California Department of Education(Art standards and VAPA standards).
- Adapts curriculum to the needs of the students with varying abilities and instructional needs.
- Evaluates each student's musical growth, performance, and musical understanding.
- Instruct students in the proper care and use of equipment.
- Utilizes a variety of music repertoire including that representative of students' home culture.
- Maintains care/responsibility for school-owned music, musical instruments, and equipment to prevent loss or abuse.
- Provide musical performances during school assemblies, open houses, sports programs, parent meetings, and seasonal programs.
- Establishes and maintains standards of student behavior to provide an orderly, productive environment during practice, group rehearsals, and music performances.
- Follow AIMS instructional standards.
- The flexibility of schedule to teach in monthly Saturday School, Intervention sessions, as well as additional after-school tutoring.
- Perform other related duties as required and assigned by AIMS leadership

QUALIFICATIONS:

- Bachelor's Degree in Music or Music Education

- Valid California Teaching Credential or have equivalent professional background and experience that would qualify candidates to apply and receive certification.
- Fingerprint clearance and TB clearance are required.

KNOWLEDGE AND ABILITIES:

- Evidence of strong musical skills, including piano accompaniment desired
- Evidence of knowledge of music curriculum and the ability to implement it
- Ability to interact collaboratively with students, parents, and Administration
- Excellent oral and written skills

PHYSICAL ACTIVITY REQUIREMENTS:

Minimum Work Position (Percentage of Time):
Standing: 30 Walking: 20 Sitting: 50
Minimum Body Movement (Frequency):
None (0) Limited (1) Occasional (2) Frequent (3) Very Frequent (4)
Lifting (lbs.): 15-18 Lifting: 2 Bending: 2
Pushing and/or Pulling Loads: 1 Reaching Overhead: 1 Kneeling or Squatting: 1
Climbing Ladders: 0 Climbing Stairs: 2

NON-DISCRIMINATION: AIMS College Prep Charter District does not discriminate on the basis of race, color, religion, gender, marital status, ancestry, political affiliation, age, sexual orientation, disability, medical condition, national origin, or mental or physical handicap in any of its policies or procedures related to admissions, employment, educational services, programs or activities.

Effective:
Board Approved: Pending Board Approval

AIMS K-12 College Prep Charter District

Title: Speech & Language Pathologist

Category: Certificated Management

Work Year: **11 months**

Employment Type: **Full-Time**

Starting Range: **Certificated Management - $74,695.83- $85,425.68**

FLSA: Exempt

Supervisor: Director of Special Education

JOB GOALS:
The Speech & Language Pathologist is responsible for assessing learning environments as it relates to communication and developing optimal learning opportunities and/or participation. The incumbent will work with general/special education teachers and other service providers to create programs in support of receptive and expressive language for students.

REPRESENTATIVE DUTIES: Incumbents may perform any combination of the essential functions shown below. This position description is not intended to be an exhaustive list of all duties, knowledge, or abilities associated with this classification, but is intended to reflect the principal job elements accurately.

ESSENTIAL JOB DUTIES:

- Consult and collaborate with parents, teachers, other service providers, and administrators regarding assessment, interventions, and therapy services.
- Facilitates speech therapy groups and activities.
- Assess children's receptive and verbal expressive language skills to determine present ability level and instructional and/or remedial needs, using informal/formal speech and language assessments.
- Effectively interpret and analyze assessment results and share them with staff and parents.
- Prepare written assessment reports in accordance with district, state, and federal requirements, for each student evaluated and prepare the Individualized Education Plan (IEP).
- Recommend appropriate remediation through the use of a variety of tests and assessments.
- Implement appropriate therapy services or educational services for individuals with disorders of language, speech (articulation, voice of fluency), and/or hearing, using therapy techniques that benefit students.
- Make classroom observations and provide assistance to the classroom teacher.
- Attending required meetings regarding student support and success.
- Review, process, and maintain special education files for individual students.
- Provide parent education and support.

- May serve as a member of the Student Study Team or Child Study Team.
- Attend staff and committee meetings and conferences when appropriate.
- Compliance with 504, IEP, and IDEA regulations.

QUALIFICATIONS:

- Master's degree in applicable field
- Must meet all state and federal requirements for a valid Speech-Language Pathology Services Credential (required). State licensing must be in good standing.
- Training and experience in the specific programs are required.
- Fingerprint clearance and TB clearance are required.

KNOWLEDGE AND ABILITIES:

- Speech and language therapy program design, planning, development, implementation, and evaluation.
- Ability to evaluate levels of speech and language.
- State and Federal regulations and guidelines regarding special education services.
- Speech/language therapy eligibility criteria and appropriate assessment methods as well as appropriate remediation techniques.
- Conduct the required speech and language assessment and remediation activities.
- Working collaboratively, delivering services to students individually, in small groups, and in class.
- Establish and maintain cooperative relationships with students, school personnel, parents, vendors, co-workers, and the public.
- Communicate effectively in the English language both orally and in writing.
- Meet schedules and timelines
- Analyze situations accurately and adopt an effective course of action

PHYSICAL ACTIVITY REQUIREMENTS:

Minimum Work Position (Percentage of Time):
Standing: 30 Walking: 20 Sitting: 50
Minimum Body Movement (Frequency):
None (0) Limited (1) Occasional (2) Frequent (3) Very Frequent (4)
Lifting (lbs.): 15-18 Lifting: 2 Bending: 2
Pushing and/or Pulling Loads: 1 Reaching Overhead: 1 Kneeling or Squatting: 1
Climbing Ladders: 0 Climbing Stairs: 2

NON-DISCRIMINATION: AIMS College Prep Charter District does not discriminate on the basis of race, color, religion, gender, marital status, ancestry, political affiliation, age, sexual orientation, disability, medical condition, national origin, or mental or physical handicap in any of its policies or procedures related to admissions, employment, educational services, programs or activities.

Effective:
Board Approved: Pending Board Approval

RESOLUTION OF THE BOARD OF EDUCATION OF THE AIMS K-12 COLLEGE PREP SCHOOLS

Identification of Remote Worker Placement for AIMS K-12 Personnel Thereof

WHEREAS, the Board of Directors of AIMS K-12 College Prep (aka American Indian Model Schools) has received from the Superintendent of Schools a list of AIMS personnel that based on assignment will work remote in service of AIMS students.

WHEREAS, the Superintendent recommends that the Board declare the following departments and/or positions listed in Exhibit "A" are deemed to be remote workers until the terms of this resolution are met;

WHEREAS, the Board of Directors of AIMS K-12 College Prep (aka American Indian Model Schools) recognizes the building space capacity at the 12th street campus currently houses students and school staff. Prior to the California Stay in Place order beginning March 16, 2020 the Central Office Management (CMO) was renting a location in Alameda, which was vacated December 31,2020. Until permanent housing with full capacity for AIMS K-12 College Prep District is purchased and settled, the Board of Directors recognize employees in positions and departments indicated in Exhibit A will remain as remote workers. Operating from their home residence.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of American Indian Model Schools hereby declares said AIMS remote personnel (EXHIBIT A) listed, presented and approved by the Board of Directors to be classified as remote workers; and,

BE IT FURTHER RESOLVED that the Board of Trustee approves the remote workers Exhibit A. PASSED AND ADOPTED by the Board of Directors the AIM K-12 College Prep Schools, this 7th day of March, 2023, by the following vote:

AYE:

NAY:

ABSTAIN:

RECUSED:

ABSENT:

CERTIFICATION

I hereby certify that the foregoing is a full, true and correct copy of a Resolution adopted, at a Regular Board Meeting of the Governing Board of the AIMS K-12 College Prep Schools held on March 7, 2023.

E**XHIBIT A**

DEPARTMENTS

Superintendent

Business Operation Services

Program Compliance

Positions

Director, Academics & Data

Director, Health & School Support Services

Credential Analyst

Board Secretary

BP 113 WORKING REMOTELY

The Board of Trustees recognizes that working remotely at home or another alternative location will be necessary when widespread illness, natural disaster, or other emergency condition makes the school or worksite unsafe or otherwise interrupts the district's ability to conduct operations effectively. Full-time, part-time, or short-term remote work arrangements may also be granted by the Superintendent or designee to an individual employee or department upon request, provided that the position(s) is(are) suitable for remote work, the employee(s) has consistently demonstrated the ability to work independently and meet performance expectations. The work arrangement helps and does not hinder district operations.

(Handbook– Safety Plan)

The opportunity to work remotely shall be entirely at the District's discretion and require Board Approval. Departments requiring assignments to be performed from home must return all technology and files upon dismissal or release. Furniture and office Supplies, items under $800, will be surpluses upon release or dismissal. Employees approved for remote work shall comply with all district policies, administrative regulations, work schedules, and job assignments. Except when specifically agreed, approval of remote work shall not change an employee's compensation, benefits, or other terms and conditions of employment.

(BP 111 -Compensation)

Unless otherwise approved in advance by the Superintendent or designee, employees working remotely shall do so within the regular work hours established for the position. Employees are entitled and expected to take appropriate, uninterrupted meal and rest breaks and shall keep accurate records of their work hours. Employees shall notify their supervisor when unable to perform work assignments due to illness, equipment failure, or other unforeseen circumstances.

Employees working remotely are expected to conduct their work in a safe location and free of obstructions, hazards, and distractions. Such employees shall report to their supervisor any serious injury or illness occurring in the home workspace in connection with their employment as soon as practically possible in accordance with Board policy.

The district may provide employees who work remotely all supplies, materials, apparatus, and equipment reasonably necessary to perform their jobs, including, as necessary, a technology device and support allocating Internet access. Executive employees may be required to conduct meetings, and business engagements from their homes; items needed to support these tasks are included in the fore mentioned list. Employees shall use caution in accessing the Internet from public locations and in accessing information from networks outside of the district to safeguard confidential information. Employees shall be responsible for maintaining and protecting equipment on loan from the district and shall adhere to the district's Acceptable Use Agreement.

The employee's personally owned equipment may only be used for district business when approved by the Superintendent or designee.

(Handbook - Employee Use of Technology)

Work done at a remote work location is considered official public business. District records and communications shall be retained and safeguarded against damage or loss, and shall be kept confidential or made accessible to the public in accordance with law.

(AR 311 -Access to District Records)

Any employee working remotely shall be available during work hours to the employee's supervisor and other staff, students, parents/guardians, and members of the public, as appropriate, via email, phone, or other means. Lack of responsiveness on the part of the employee may result in discipline and/or termination Employees shall be required to attend virtual or in-person meetings when directed by their supervisor.

Employee productivity shall be evaluated on the basis of time spent on tasks and projects, task completion, and quality of job performance in the same manner as all employees in the same position at the assigned school or office.

Remote work arrangements may be discontinued at any time at the discretion of the Superintendent or designee.

Legal Reference:

GOVERNMENT CODE

6250-6270 California Public Records Act

12900-12996 Fair Employment and Housing Act

LABOR CODE

226.7 Mandated meal, rest, or recovery periods

6400 Safe and healthful employment and place of employment

6401 Unsafe workplace

UNITED STATES CODE, TITLE 42

12101-12213 Americans with Disabilities Act

Management Resources:

WEB SITES

California Department of Industrial Relations: http://www.dir.ca.gov

DRAFT

BP 122 Health and Welfare

The district shall expense the employee only portion health and welfare benefits for employees working full-time positions. Full time positions are established as .80 FTE to 1.0 FTE (Full Time Equivalency). Health and Welfare benefits will not be provided to employees with an assignment of .50 (half time or less). Employees assigned to positions staffed at .51 FTE through the full-time threshold (max incumbent .79 FTE (Full-Time Equivalency) shall be provided a proration of benefits in accordance to FTE assignment. Health and Welfare benefits will be provided in accordance with state and federal law.

Unless otherwise specified in Board Policy or individual contract, ALL classified and certificated management, administrative, teaching and classified support employees shall receive the same group health and welfare benefits as negotiated by AIMS K-12 College Prep and the insurance policy providers.

With respect to eligibility to participate in the health benefits plan or the level of health benefits provided, the district shall not discriminate in favor of employees. For purposes of granting benefits pursuant to state law, a registered domestic partner and his/her child shall have the same rights, protections, and benefits as a spouse and spouse's child. (Family Code 297.5)

The Superintendent or designee shall not use or disclose any medical information the district possesses pertaining to an employee without the employee's authorization obtained in accordance with Civil Code 56.21, except for the purpose of administering and maintaining employee benefit plans and for other purposes specified in law. (Civil Code 56.20)

(AR 311(a) Access to District Records)

Health and Welfare Coverage

Health and Welfare benefits for the purposes of this document are defined as:

- Group Medical Insurance
- Group Dental Insurance
- Group Vision Insurance
- Group Life Insurance

AIMS K-12 provides nationally recognized Dental, Vision and Life insurance. All eligible employees are required to participate in those plans. The only plan for option of participation is the Group Medical Plan.

California Group Medical Plan Participants (residents of California)

ALL classified and certificated management, administrative, teaching and classified support employees shall receive the same group health and welfare benefits as negotiated by AIMS K-12 College Prep and the insurance policy providers. Unless specified by the Board as indicated in this document.

California Group Medical Plan Non-Participants

Cash in Lieu of Medical Coverage

An employee who is eligible for H&W benefits through AIMS, but otherwise provided basic group medical overage, may opt to have AIMS pay $500 per semester, cash in lieu. Such payment shall be in lieu of medical coverage paid by AIMS and shall be initiated only following the employee's certification of alternative coverage. ***(Section V: Benefits and Retirement; 2022-2023 Employee Handbook)***

Out of State Employees (Resident outside of California)

Out of state employees that opt out of Cash in Lieu and would like to participate in a Medical Plan within their state can find a comparable individual plan and AIMS K-12 will either reimburse the employee or establish billing protocols between insurance carriers to direct pay premium cost.

Out of State premium contribution will be allocated up to the same amount for each participating California employee on behalf of medical benefits which represent the employee only cost of the premium. Any cost above this allocated amount will be covered by the employee. This amount will be adjusted with each plan renewal.

Out of state employees will be required to provide AIMS and the medical providers with the waiver to allow the premium cost to be shared in compliance with HIPPA laws.

Continuation of Coverage.

To receive continuation coverage, covered employees and their qualified beneficiaries shall pay the premiums, dues, and other charges, including any increases in premiums, dues, and costs incurred by the district in administering the program. The eligible party will work through a third-party advisor to participate in contused coverage.

Legal Reference:

EDUCATION CODE

7000-7008 Health and welfare benefits, retired certificated employees

35208 Liability insurance

35214 Liability insurance (self-insurance)

44041-44042 Payroll deductions for collection of premiums

44986 Leave of absence, state disability benefits

45136 Benefits for classified employees

CIVIL CODE

56.10-56.16 Disclosure of information by medical providers

56.20-56.245 Use and disclosure of medical information by employers

FAMILY CODE

297-297.5 Rights, protections and benefits under law; registered domestic partners

GOVERNMENT CODE

12940 Discrimination in employment

22750-22944 Public Employees' Medical and Hospital Care Act

53200-53210 Group insurance

HEALTH AND SAFETY CODE

1366.20-1366.29 Cal-COBRA program, health insurance

1367.08 Disclosure of fees and commissions paid related to health care service plan

1373 Health services plan, coverage for dependent children who are full-time students

1373.621 Continuation coverage, age 60 or older after five years with district

1374.58 Coverage for registered domestic partners, health service plans and health insurers

INSURANCE CODE

10128.50-10128.59 Cal-COBRA program, disability insurance

10277-10278 Group and individual health insurance, coverage for dependent children

10604.5 Annual disclosure of fees and commissions paid

12670-12692.5 Conversion coverage

LABOR CODE

2800.2 Notification of conversion and continuation coverage

UNEMPLOYMENT INSURANCE CODE

2613 Education program; notice of rights and benefits

UNITED STATES CODE, TITLE 1

7 Definition of marriage, spouse

UNITED STATES CODE, TITLE 26

105 Self-insured medical reimbursement plan; definition of highly compensated individual

4980B COBRA continuation coverage

UNITED STATES CODE, TITLE 29

1161-1168 COBRA continuation coverage

UNITED STATES CODE, TITLE 42

300gg-16 Group health plan; nondiscrimination in favor of highly compensated individuals

1395-1395g Medicare benefits

CODE OF FEDERAL REGULATIONS, TITLE 26

54.4980B-1-54.4980B-10 COBRA continuation coverage

CODE OF FEDERAL REGULATIONS, TITLE 45

164.500-164.534 Health Insurance Portability and Accountability Act (HIPAA)

Management Resources:

INTERNAL REVENUE SERVICE NOTICES

2011-1 Affordable Care Act Nondiscrimination Provisions Applicable to Insured Group Health Plans

WEB SITES

CSBA: http://www.csba.org

California Employment Development Department: http://www.edd.ca.gov

Internal Revenue Service: http://www.irs.gov

U.S. Department of Health and Human Services, Centers for Medicare and Medicaid Services: http://www.cms.gov

U.S. Department of Labor: http://www.dol.gov

AIMS Board Meeting Item Cover Letter
March 7, 2023

Item: Adoption of Board Policy 5123- Promotion/Retention

Submitted by: Deborah Woods, Director of Special Education

Purpose: For board consideration

Staff Recommendation: Adoption of Policy 5123-Promotion/Retention

Background: AIMS' academic standard requires students to maintain grades at or above C- to remain in good standing. When students are unable to meet this standard, even after participation in remedial instruction, retention in their present grade level is recommended. Presently, there is no language addressing or supporting the decision to retain students.

Current Language:
Board Policy 5123 is being introduced.

Proposed Language:

"The local education agency (LEA) governing board expects students to progress through each grade level within one school year. Toward this end, instruction shall be designed to accommodate the variety of ways that students learn and provide strategies for addressing academic deficiencies as needed. Students shall progress through the grade levels by demonstrating growth in learning and meeting grade-level standards of expected student achievement.

Promotion

When high academic achievement is evident, the teacher may recommend a student for acceleration to a higher grade level. The student's maturity level shall be taken into consideration in making a determination to accelerate a student.

Retention

Teachers shall identify students who should be retained or who are at risk of being retained at their current grade level as early as possible in the school year and as early in their school careers

as practicable. Such students shall be identified at the following grade levels:

1. Between grades 2 and 3
2. Between grades 3 and 4
3. Between grades 4 and 5
4. Between the end of the intermediate grades and the beginning of the middle school grades
5. Between the end of the middle school grades and the beginning of the high school grades

Students shall be identified for retention on the basis of failure to meet minimum levels of proficiency, as indicated by grades and the following additional indicators of academic achievement (applicable tests depend on assessments given at each grade level):

District Created Benchmarks using Illuminate
Smarter Balanced Assessment
California Assessment of Student Performance and Progress
Student Work/Portfolios
Scholastic Reading Inventory
Math Inventory
Attendance

Students between grades 2 and 3 and grades 3 and 4 shall be identified primarily on the basis of their level of proficiency in reading. Proficiency in reading, English language arts, and mathematics shall be the basis for identifying students between grades 4 and 5, between intermediate and middle school grades, and between middle school grades and high school grades. If a student does not have a single regular classroom teacher, the Superintendent or designee shall specify the teacher(s) responsible for the decision to promote or retain the student.

The teacher's decision to promote or retain a student may be appealed. The Superintendent or designee shall establish an appeals process for the LEA.

When a student is recommended for retention or is identified as being at risk for retention, the Superintendent or designee shall offer an appropriate program of remedial instruction to assist the student in meeting grade-level expectations.

Special Education Students

The Superintendent or designee shall ensure that with regards to special education students, the determination as to the appropriate standards for promotion or retention should be made as part of the IEP process.

Legal References:

California Education Code

48010 Admittance to first grade

48011 Promotion/retention following one year of kindergarten

48070- 48070.5 Promotion and retention

56345 Elements of individualized education plan

60640-60649 California Assessment of Student Performance and Progress

60850-859 California High School Exit Examination

Adopted

(Date)”

RESOLUTION OF THE BOARD OF EDUCATION OF THE AIMS K-12 COLLEGE PREP CHARTER DISTRICT

WHEREAS, the Board of Trustees of AIMS K-12 College Prep Charter District approves that permits submitted to California Teaching Credential be paid by AIMS K-12 College Prep Charter District. Permits such as 30-Day Substitute Permit, Short-Term Staff Permit, Provisional Internship Permit.

WHEREAS, the permit will be paid using AIMS K-12 credit card. If the employee decides to pay on their own then they will be able to request a reimbursement from their respective school site.

WHEREAS, Head of schools will identify funding sources in their revised plans for board approval. This final decision will be made by the Superintendent in alignment with the overall budget and programmatic needs.

WHEREAS, this resolution is only valid for fiscal year 2022-2023 due to teacher shortage.

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of as AIMS K-12 College Prep Charter District hereby authorizes that each school site determine the funds that will be used for the permit; on this 7th day of March 2023, by the following vote:

AYE:

NAY:

ABSTAIN:

RECUSED:

ABSENT:

CERTIFICATION

I, _____, hereby certify that the foregoing is a full, true and correct copy of a Resolution adopted, at a Board Meeting of the Governing Board of the AIMS K-12 College Prep Charter District held on March 7, 2023.

AIMS Board Meeting Item Cover Letter
March 7, 2023

Item: Adoption of Board Policy - Independent Education Evaluation

Submitted by: Deborah Woods, Director of Special Education

Purpose: For board consideration

Staff Recommendation: Adoption of Policy - Independent Education Evaluation

Background: This policy is to set forth the circumstances and steps under which the parents of a child with or suspected to have a disability are entitled to an independent education evaluation (IEE) at public expense for their child.

Current Language:
Board Policy is being introduced.

Proposed Language:

"IEE at Parent Expense

The local education agency (LEA) governing board acknowledges that a parent/guardian has the right to obtain an independent educational evaluation (IEE) at their own expense at any time. In these circumstances, the Superintendent or designee(s) shall ensure that the student's independent education plan (IEP) team shall consider the results of the IEE when determining an offer of a free appropriate public education (FAPE) for the student. However, the results of an IEE will not dictate the IEP team's determinations.

If a parent/guardian requests reimbursement for an IEE assessment obtained by the parent/guardian at their own expense, the Superintendent or designee(s) shall ensure that the unilaterally obtained IEE meets the LEA criteria discussed in this policy.

IEE at Public Expense

The local education agency (LEA) governing board recognizes that federal and state laws provide parents/guardians of students with disabilities with the right to obtain an IEE, at public

expense, when the parent/guardian disagrees with an assessment conducted by the LEA within the last two years.

The Superintendent or designee(s) shall ensure that when a parent/guardian requests an IEE at public expense the LEA/district shall provide the parent/guardian with a copy of their Procedural Safeguards *and* either:

I. Initiate a due process hearing to show that the evaluation, completed by the LEA/district, is appropriate; or
II. Provide the parent/guardian with information about where an IEE may be obtained, the LEA's criteria applicable for IEEs, and ensure that an IEE is provided at public expense.

In instances in which the LEA is granting the parent's request for an IEE, the Superintendent or designee(s) shall ensure the following:

1. The criteria under which the IEE is obtained at public expense, including the location of the evaluation and the qualifications of the examiner, must be the same as the criteria that the LEA uses when it initiates an evaluation.
2. The LEA does not impose conditions or timelines related to obtaining an IEE at public expense.
3. All assessments shall be completed by persons competent to perform the assessment as determined by the LEA.
4. The IEE shall be administered by an evaluator who holds equivalent certifications, licenses, or other qualifications that would be required of the LEA staff to provide similar evaluations.
5. A parent/guardian shall have the opportunity to demonstrate that unique circumstances justify a waiver of any of the criteria listed above as defined by the LEA.

IEE Cost Determination

The cost determination for an IEE shall be comparable to the costs incurred by the LEA when it uses its own employees or contractors to complete an assessment, whenever possible. As a result, the Superintendent or designee(s) shall provide a parent/guardian with a recommended cost ceiling. The cost ceiling shall be updated once every three years and determined by averaging the cost of the following three assessors:

I. The cost of an assessment provided by a LEA employee;
II. The cost of an assessment provided by a neighboring LEA; and

III. The cost of an assessment provided by a private service provider, with appropriate qualifications, within 40 miles from the LEA.

The Superintendent or designee(s) shall ensure a parent/guardian may demonstrate that unique circumstances, related to the student's educational need(s), justify a financial waiver of any of the cost ceiling as defined by the LEA.

The Superintendent or designee(s) shall request that the parent/guardian voluntarily have their private health insurance pay the costs of the IEE if covered by their insurance. However, the LEA governing board recognizes that federal and state laws specify that parents/guardians are not required to have private insurance cover the costs of an IEE if the process would result in a financial cost to the parent/guardian including but not limited to:

I. A decrease in available lifetime coverage or any other benefit under an insurance policy;
II. An increase in premiums or the discontinuance of the policy; or
III. An out-of-pocket expense such as payment of a deductible amount incurred in filing a claim."

Legal References

California Education Code Section 56322

California Education Code Section 56329

34 CFR 300.502 Independent educational evaluation of student with disability

Adopted

(Date)

Coversheet

Finance Dept. Action Items

Section:	IV. Action Items
Item:	B. Finance Dept. Action Items
Purpose:	Vote
Submitted by:	
Related Material:	AIMS Middle 2223 2nd Interium report.xls AIMS High Second Interim 022823 report.xlsx American Indian Model Schools Exec Memo 2022-23 2nd Interim.docx AIMS Elem 2223 2nd Interim report.xls

Notice

The following file is attached to this PDF. You will need to open this packet in an application that supports attachments to pdf files, e.g. Adobe Reader:

AIMS Middle 2223 2nd Interium report.xls

Notice

The following file is attached to this PDF. You will need to open this packet in an application that supports attachments to pdf files, e.g. Adobe Reader:

AIMS High Second Interim 022823 report.xlsx

American Indian Model Schools
A School at Work!

AIPCS I & II
Downtown Oakland Campus
171 12th Street
Oakland, CA 94607
Phone: 510.893.8701
Fax: 510.893.0345
Website: aimschools.org

AIPHS
Lakeview Campus
746 Grand Avenue
Oakland, CA 94610
Phone: 510.893.8701
Fax: 510.893.0345
Website: aimschools.org

AIMS K-12 COLLEGE PREP

2022-2023 2nd Interim Executive Summary

AIMS K-12 College Prep, formerly known as, American Indian Model Schools, is a Charter District comprised of 3 schools. AIMS College Prep Middle School was initially established in 1996, celebrating its' 25th Anniversary in June 2022. The AIMS K-12 College Prep Charter District was formed in 2006 with the expansion of schools, adding AIMS College Prep High School and American Indian Public Charter II, (K-8). The Charter is located in the city of Oakland in Alameda County.

AIMS K-12 College Prep 2022-2023 projects enrollment of 1278 students in 3 schools; One K-8, One Middle School (6-8) and One High School. AIMS K-12 currently employs 123 full-time staff to serve our students.

Governance

The Charters are governed by a volunteer Board of Directors. There are five members of the board, each volunteering their term. The school board meets once a month on the third Tuesday of each month. The Board of Directors are supported by a several other committees such as the Governance, Finance, Facility and LCAP Advisory Committees' that also meet monthly. Charter operations are led by Superintendent Maya Woods-Cadiz.

Enrollment

In accordance to the Charter Agreement with Oakland Unified School District, AIMS K12 has nearly reached its full enrollment capacity. AIMS College Prep Middle School is capped at 250 students, American Indian Public Charter II (AIPCS II) 675, and AIMS College Prep High School at 450. The report below reflects enrollment numbers, the Average Daily Attendance (ADA) number and the Average Daily Attendance (ADA) percentages used in projecting the budgets.

These numbers have had an impact on the LCFF General Fund allocations however other State and Federal supports have been fundamental in maintaining AIMS K 12 standards. For the 2022-2023 2nd Interim overall enrollment remained flat. The Average Daily Attendance for the AIPCS II increase and the and High School slightly decreased.

2022-2023 1st Interim	AIMS MIDDLE	AIPCS II	AIMS HIGH	TOTAL
Enrollment	222	623	433	1278
Average Daily Attendance %	96%	91%	96%	
Average Daily Enrollment	213	567	416	1196

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2022-2023 2nd Interim	AIMS MIDDLE	AIPCS II	AIMS HIGH	TOTAL
Enrollment	222	623	433	1278
Average Daily Attendance %	96%	97%	93%	
Average Daily Enrollment	213	604	403	1220

Budget

AIMS K-12 College Prep fiscal year is from July 1 to June 30, as prescribed for all governmental agencies in the state. AIMS K-12 2022-2023 2nd Interim represents the second quarter of the fiscal year. The 2nd Interim LCFF (Local Control Funding Formula) FCMAT calculator was used to project the revenue General Funds Revenue for AIMS Interim reporting. Revenues for the 2nd interim were adjusted based on the January Governor's Budget dartboards and new LCFF calculator. The total projected revenue is $23,513,306 for the 2022-2023 2nd Interim Budget.

REVENUES	AIMS K-12 COLLEGE PREP			
	22-23 1st Interim	22-23 2nd Interim	Variance	%
TOTALS	$ 23,517,559	$ 23,513,306	$ (4,253)	-0.02%

**LCFF: Local Control Funding Formula*

The General Fund *(LCFF + Other State Revenue)* is used to record the day-to-day operations of the charter. There are nine special purpose funds to capture the remaining budget.

- GENERAL PURPOSE: State Apportionments include the LCFF calculations based on Average Daily Attendance enrollment and percentages (ADA) and Other State Revenue: State Food Revenue, State Lottery and State Mandated Block Grant

Special State Funds

- ASES: Afterschool Program
- A-G Grants (for High School Only)
- Educator Effectiveness Block Grant ***(Carryover Loaded)***

Local Funds

- LOCAL FUNDS (Measure G1, Donations & Grants)
- State Special Education

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Federal

American Indian Model Schools receives direct funding* of federal funds for at risk students:
**Direct Funding: Federal allocation is directly provided to Charter. The funds do not "pass-through" the Authorizing District (Oakland Unified School District). These funds are issued at a reimbursement rate, funds must be expended and applied for reimbursement quarterly.*

- Title I, Part A Low Income at Risk
- Professional Development (Title II)
- English Learners (Title III)
- Title VI,
- NSLP/SSO: Funding to provide meals to those students qualifying for free or reduced lunches. *(SSO (Pandemic Support) annual plan expired June 30,2022)*
- NEW: Universal Food Program
- Facilities Grant *(Expired June 2022)*
- CARES Act: ESSER Funding (1st and 2nd Round) *(Expired June 2022)*
- ESSER III (3 Year grant 21-22 thru 23-24) ***(Carryover loaded)***
- Expanded Learn Opportunity Plan ***(Carryover loaded)***
- Expanded Learning Opportunity Plan -Para-professional ***(Carryover loaded)***
- COVID response- In-Person Learning Grant ***(Carry over loaded)***
- Extended Learning Opportunity Grant ***(NEW Grant RD2/ Carry over RD1 loaded)***
- Pre-K Grant (Planning) *(Revenue recognized in 21-22)*

Budget Benchmarks – Process timeline

- AIMS K-12 2022-2023 Budget Adoption: June 15, 2022
- State's 2022-2023 June Budget Adoption: June 30,2022
- 45 Day Budget Revision (not required): Mid-August
- Unaudited Actuals (2021-22 Closing): September 01,2022
- First Interim (Realignment based on July – Oct 31 Activity): December 1, 2022
- January Governors Release (Projections for 2023-2024): January 2023
- **Second Interim (Realignment based on Nov 1, 2022– Jan 31, 2023)- March 1,2023**
- Governors May Revise (Revision to Jan. Gov. Release): May 2023
- 2023-24 Budget Adoption – June 15, 2023

2nd Interim

Adopted Budget is the plan of financial operation consisting of an estimate of proposed revenue and expenditures for the upcoming fiscal year. School district budgets are adopted based on estimates of State funding. Once the State adopts their budget, school district budgets are subsequently updated.

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Revenues

AIMS K12 is primarily funded by State and Federal revenues. AIMS receives 89% of its revenue from State resources, 9% from Federal Resources and 2% of revenues are based on grants and/or local revenues. Below is a list of funding programs in which AIMS K-12 has received.

EXPIRED PROGRAMS

COVID RESPONSE FUNDING:

SSO Grant:

On September 17, 2020 AIMS K12 was approved to participate in the SSO Food program and will continue through the 2021-2022 fiscal year. This program was designed to ensure that students and families were provided with meals during the pandemic. The State funded program, reimburses full cost of meals AIMS K12 distributes to its students and surrounding community. The program differs from the NSLP program as it does not require the same level of record maintenance for reimbursement as this program tracks the meals distributed not the child it is distributed to. The language also allows AIMS to provide meals for any community member under the age of 18. The program allows for full reimbursement of cost.

ESSER I: ESSER funding was initially outlined in the 2020-21 Governor's budget. The funds were provided to California through the Federal Coronavirus Aid Relief and Economic Security Act (CARES) and allocated in the Governor's ESSER budget for schools. ESSER funds are available for expensing until 9/30/2022.These funds are meant to assist schools in preparing for distance or hybrid learning. AIMS approved the application for the ESSER funds during the August 18, 2020 Board Meeting. The total State budget is 1.65B of which AIMS K12 received $304,843 in 2020-2021 These funds will be completely expended in the 2021-2022 school year.

ESSER II: California Department of Education has released the new allocations for the second round of ESSER funds in which AIMS K12 has received an additional $1,260,266. The funds are available for use beginning 2020-2021 through the 2021-2022 school year. AIMS began to expense in the 2020-2021 fiscal year and the remaining funds are allocated in the current fiscal year. These funds will be fully expended by June 30, 2022.

CONTINUED PROGRAMS

IN-PERSON INSTRUCTION

The In-Person Instruction grant provides funding to county offices of education (COE), school districts, charter schools and state special schools to assist with offering in-person instruction to the greatest extent possible during the 2020-21 school year; and to expand in-person instructional time and provide academic interventions and pupil supports to address barriers to learning, and

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accelerate progress to close learning gaps. The In-Person Instruction grant is allowable for use in the 2021-22 and will be fully expended by year end.

ESSER III: California Department of Education has released the new allocations for the third round of ESSER funds in which AIMS K12 has received an additional $2,856,649. The funds are available for use beginning 2021-2022 through the 2023-2024 school year. AIMS has allocated these funds for the duration of the program, allocating 20% in 2021-22 and the remaining balance split between the 22-23 and the 23-24 fiscal years.

EXTENDED LEARNING OPPORTUNITY GRANT (ELO)

The Extended Learning Opportunity Grant provides funding charter schools to assist with implementing a recovery program, that at a minimum provides supplemental instruction and emotional well-being. ELO Grants shall be expended only for any of the following purposes: extending instructional learning time, accelerating progress to close learning gaps, integrated pupil supports, community learning hubs, supports for credit deficient pupils, additional academic services, and training for school staff. An additional requirement of the use of funds, is to allocate 10% of the LCFF portion of the grant to hire/rehire paraprofessionals to provide supplemental education. AIMS K-12 ELO Grant Plans were presented and approved by the Board of Trustees in May 2021 and submitted to the State and OUSD prior to the June 1,2021 deadline. The ELO grant is allowable for use in the 2021-22 and will be fully expended by year end. These funds change distribution methods to federal reimbursement in 2021-2022, revenue is still available for reimbursement.

EDUCATOR EFFECTIVENESS BLOCK GRANT

Educator Effectiveness funds may be used to support the professional learning for certificated teachers, administrators, paraprofessional educators, and certificated staff. Coaching and mentoring of staff. Programs that lead to effective, standards-aligned instruction and improve instruction in literacy across all subject areas, including English language arts, history-social science, science, technology, engineering, mathematics, and computer science. Practices and strategies that reengage pupils and lead to accelerated learning. Strategies to implement social-emotional learning, trauma-informed practices, suicide prevention, access to mental health services, and other approaches that improve pupil well-being. Practices to create a positive school climate. Strategies to improve inclusive practices. Instruction and education to support implementing effective language acquisition programs for English learners. Funding was received in 2021-2022.

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EXPANDED LEARNING OPPORTUNITY PROGRAM (ELOP)

The intent of the Expanded Learning Opportunities (ELO) Program is to supplement and not supplant services provided under existing ASES and 21st CCLC Elementary/Middle School programs. However, there is shared understanding that LEAs will need to build capacity this first operational year. In addition, ASES, 21st CCLC Elementary/Middle School, and the ELO Program should be considered a single, comprehensive program.

In coordinating all these funding streams to move towards a single program, the expectation is that the most stringent requirements will be adopted for program guidance.

The funding was provided during the 2021-2022 fiscal year, the midyear allocation disbursement has eased the plan requirements for the mandates of funding. The Board Approved plan for the use of funding is not due to the state until June 2022. Funding was received in 2021-2022.

PRE-K GRANT (Planning Year)

The California Pre-kindergarten Planning and Implementation Grant Program was established as a state initiative with the goal of expanding access to classroom-based prekindergarten program at LEAs and planning for the increased number of teachers needed to fully implement Universal Prekindergarten. American Indian Public Charter II (AIPCS II) was the only school within AIMS K-12 District to qualify for the funding. Funding was received in 2021-2022.

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REVENUES

Revenues

REVENUES	AIMS K-12 COLLEGE PREP			
	22-23 1st Interim	22-23 2nd Interim	Variance	%
LCFF SOURCES	$ 15,385,296	$ 15,534,607	$ 149,311	1.0%
FEDERAL REVENUES	$ 2,211,178	$ 2,196,015	$ (15,163)	-1%
OTHER STATE REVENUES	$ 5,613,412	$ 4,887,104	$ (726,308)	-13%
LOCAL REVENUES	$ 307,673	$ 895,580	$ 587,907	191.1%
TOTALS	**$ 23,517,559**	**$ 23,513,306**	**$ (4,253)**	-0.02%

LCFF SOURCES:

2022-23 1st Interim:

Reduced enrollment and Reduced ADA% (Average Daily Attendance) impacts LCFF Calculation

2022-23 2nd Interim:

Changes ADA% (Average Daily Attendance) impacts LCFF Calculation
Updated / Increased LCFF to January budget proposal
Updated revenue and expense COLAs as per January dartboard
Updated some revenue programs as per dartboard

FEDERAL REVENUES:

2022-23 1st Interim:

Carry over reflected from ESSER III and Title adjustments

2022-23 2nd Interim:

Updated some revenue programs

OTHER STATE REVENUES:

2022-23 1st Interim:

New Allocation for Round 2 of ELOP (Extended Learning Opportunity Program) and Carryover Extended Learning Opportunity Grant

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2022-23 2nd Interim:

Special Education revenues reclassed to Local
Updated some revenue programs as per dartboard

LOCAL REVENUES:

2022-23 1st Interim:

Removal of projected fundraising and Roberto Funds received in 2021*-2022 fiscal year.

2022-23 2nd Interim:

Special Education revenues recognized/reclassed to Local

The 2022-2023 FCMAT 2nd Interim calculator was used to for the projection for the budget. Below highlight the changes in summary and per school:

REVENUES	AIMS MIDDLE			
	22-23 1st Interim	22-23 2nd Interim	Variance	%
LCFF SOURCES	$ 2,508,207	$ 2,480,625	$ (27,582)	-1.10%
FEDERAL REVENUES	$ 418,698	$ 418,227	$ (471)	-0.11%
OTHER STATE REVENUES	$ 841,465	$ 843,317	$ 1,852	0.22%
LOCAL REVENUES	$ 111,505	$ 325,352	$ 213,847	191.78%
TOTALS	**$ 3,879,875**	**$ 4,067,521**	**$ 187,646**	

LCFF SOURCES:

2022-23 1st Interim:

Reduced Enrollment (-18) impacted LCFF Calculation

2022-23 2nd Interim:

Updated / Increased LCFF to January budget proposal
Updated revenue and expense COLAs as per January dartboard
Updated some revenue programs as per dartboard

FEDERAL REVENUES:

2022-23 1st Interim:

Carry over reflected from ESSER III and Title adjustments.

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2022-23 2nd Interim:

Updated some revenue programs

OTHER STATE REVENUES:

2022-23 1st Interim:

2022-23 2nd Interim:

Updated some revenue programs as per dartboard

LOCAL REVENUES:

2022-23 1st Interim:

Removal of projected fundraising and Roberto Funds received in 21-22 fiscal year.

2022-23 2nd Interim:

Special Education revenues recognized/ reclassed to Local

REVENUES	AIPCS II			
	22-23 1st Interim	22-23 2nd Interim	Variance	%
LCFF SOURCES	$ 7,118,537	$ 7,505,072	$ 386,535	5.43%
FEDERAL REVENUES	$ 1,317,041	$ 1,315,081	$ (1,960)	-0.15%
OTHER STATE REVENUES	$ 3,438,762	$ 2,126,468	$ (1,312,294)	-38.16%
LOCAL REVENUES	$ 172,947	$ 721,943	$ 548,996	317.44%
TOTALS	**$ 12,047,287**	**$ 11,668,564**	**$ (378,723.00)**	

LCFF SOURCES:

2022-23 1st Interim:

Reduced Enrollment (-37) and Reduced ADA % (-6%) impacts LCFF Calculation

2022-23 2nd Interim:

Changes ADA% (Average Daily Attendance) impacts LCFF Calculation
Updated / Increased LCFF to January budget proposal
Updated revenue and expense COLAs as per January dartboard
Updated some revenue programs as per dartboard

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FEDERAL REVENUES:

2022-23 1st Interim:

Carry over reflected from ESSER III and Title adjustments.

2022-23 2nd Interim:

Updated some revenue programs

OTHER STATE REVENUES:

2022-23 1st Interim:

Increased one-time revenue allocation**,** New Allocation for Round 2 of ELOP (Extended Learning Opportunity Program) and Carryover Extended Learning Opportunity Grant

2022-23 2nd Interim:

Special Education revenues recognized/ reclassed to Local
Updated some revenue programs as per dartboard

LOCAL REVENUES:

2022-23 1st Interim:

Removal of projected fundraising

2022-23 2nd Interim:

Special Education revenues recognized/ reclassed to Local

REVENUES	AIMS HIGH SCHOOL			
	22-23 1st Interim	22-23 2nd Interim	Variance	%
LCFF SOURCES	$ 5,758,552	$ 5,548,910	$ (209,642)	-3.64%
FEDERAL REVENUES	$ 475,439	$ 462,707	$ (12,732)	-2.68%
OTHER STATE REVENUES	$ 1,333,185	$ 1,384,999	$ 51,814	3.89%
LOCAL REVENUES	$ 23,221	$ 380,605	$ 357,384	1539.06%
TOTALS	**$ 7,590,397**	**$ 7,777,221**	**$ 186,824**	

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LCFF SOURCES:

2022-23 1st Interim:

Loss of students (-7) but increase in one-time funding

2022-23 2nd Interim:

Changes ADA% (Average Daily Attendance) impacts LCFF Calculation
Updated / Increased LCFF to January budget proposal
Updated revenue and expense COLAs as per January dartboard
Updated some revenue programs as per dartboard

FEDERAL REVENUES:

2022-23 1st Interim:

Carry over reflected from ESSER III and Title adjustments.

2022-23 2nd Interim:

Updated some revenue programs

OTHER STATE REVENUES:

2022-23 1st Interim:

New allocation for ELOP funding and adjustments to Extended Year Funding

2022-23 2nd Interim:

Updated some revenue programs as per dartboard

LOCAL REVENUES:

2022-23 1st Interim:

No change

2022-23 2nd Interim:

Special Education revenues recognized

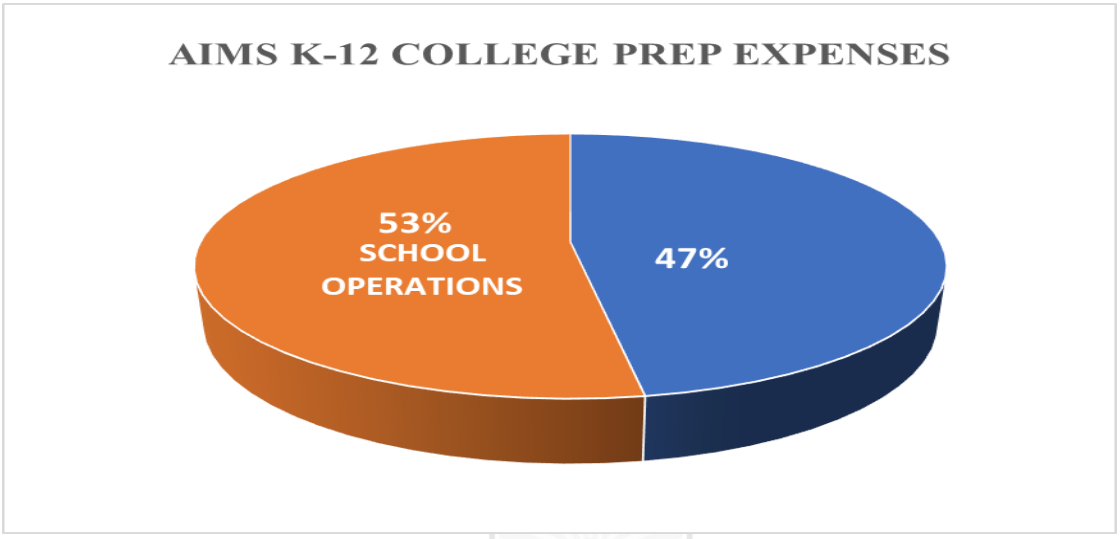
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Expenses

AIMS K-12 College Prep 2022-23 2nd Interim budget reflects a 47% investment in Personnel expenses and 53% allocated to the operations of the organization. Increased cost of facility operations, substitute services, insurance rates as well as the back-office rate increase required an additional investment into Services and Operations. Other outgo increased as our Authorizer required payment for out movement to El Dorado SELPA. The One-time funding recognized by AIMS K-12 in the 2022-2023 Adoption budget are still mandated to cover one-time expenses and was not allowed to support personnel. The total expenses for the 2022-2023 school year are projected at $22,930,226. This is a 2% decrease from 1st interim which projected $23,016,324 in expenses.



Expense Allocation for each school is reflected below. Any changes to budget allocation are outlined as well.

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EXPENSE CLASSIFICATIONS		AIMS K-12 COLLEGE PREP			NOTES
		22-23 1st Interim	22-23 2nd Interim	Variance	
1000	Certificated Salaries	$ 6,598,454	$ 6,606,913	$ 8,459	*Realignment of program*
2000	Classified Salaries	$ 1,756,084	$ 1,681,573	$ (74,511)	*Realignment of program*
3000	Benefits	$ 2,545,773	$ 2,425,721	$ (120,052)	*Realignment of benefits for staff assigned to site*
4000	Books and Supplies	$ 2,001,644	$ 2,233,026	$ 231,382	*Realignment of program*
5000	Services and Other Operating Expenses	$ 8,849,255	$ 8,158,373	$ (690,882)	*Realignment of Operating Services(realigning building maint)*
6000	Capital Outlay	$ 295,766	$ 362,135	$ 66,369	*Realignment of program*
7000	Other Outgoing	$ 1,461,885	$ 1,462,485	$ 600	*Realignment of program*
	Total Expenses	**$ 23,508,861**	**$ 22,930,226**	$ (578,635)	

EXPENSE CLASSIFICATIONS		AIMS MIDDLE			
		22-23 1st Interim	22-23 2nd Interim	Variance	COMMENTS
1000	Certificated Salaries	$ 1,147,460	$ 1,147,460	$ -	
2000	Classified Salaries	$ 188,065	$ 213,723	$ 25,658.00	*Realignment of Program/Additioanl IA's*
3000	Benefits	$ 393,945	$ 393,442	$ (503.00)	*Realignment of benefits for staff assigned to site*
4000	Books and Supplies	$ 296,127	$ 301,127	$ 5,000.00	
5000	Services and Other Operating Expenses	$ 1,586,437	$ 1,545,715	$ (40,722.00)	*Realignment of program*
6000	Capital Outlay	$ 31,842	$ 52,832	$ 20,990.00	*Realignment of program*
7000	Other Outgoing	$ 295,262	$ 295,262	$ -	
	Total Expenses	**$ 3,939,138**	**$ 3,949,561**	$ 10,423.00	

EXPENSE CLASSIFICATIONS		AIPCS II			
		22-23 1st Interim	22-23 2nd Interim	Variance	COMMENTS
1000	Certificated Salaries	$ 3,178,807	$ 3,177,177	$ (1,630)	*Realignment of program*
2000	Classified Salaries	$ 823,932	$ 728,059	$ (95,873)	*Realignment of program*
3000	Benefits	$ 1,337,576	$ 1,220,144	$ (117,432)	*Realignment of benefits for staff assigned to site*
4000	Books and Supplies	$ 1,051,060	$ 1,065,478	$ 14,418	*Realignment of program*
5000	Services and Other Operating Expenses	$ 4,235,831	$ 4,054,120	$ (181,711)	*Realignment of Operating Services(realigning building maint)*
6000	Capital Outlay	$ 255,000	$ 300,379	$ 45,379	*Realignment of program*
7000	Other Outgoing	$ 838,265	$ 838,265	$ -	
	Total Expenses	**$ 11,720,471**	**$ 11,383,622**	$ (336,849)	

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EXPENSE CLASSIFICATIONS		AIMS HIGH			
		22-23 1st Interim	22-23 2nd Interim	Variance	COMMENTS
1000	Certificated Salaries	$ 2,272,187	$ 2,282,276	$ 10,089	*Realignment of program*
2000	Classified Salaries	$ 744,087	$ 739,791	$ (4,296)	*Realignment of program*
3000	Benefits	$ 814,252	$ 812,135	$ (2,117)	*Realignment of benefits for staff assigned to site*
4000	Books and Supplies	$ 654,457	$ 866,421	$ 211,964	*Realignment of program*
5000	Services and Other Operating Expenses	$ 3,026,987	$ 2,558,538	$ (468,449)	*Realignment of program(movement to books/supplies and maint.)*
6000	Capital Outlay	$ 8,924	$ 8,924	$ -	
7000	Other Outgoing	$ 328,358	$ 328,958	$ 600	*Realignment of program*
	Total Expenses	**$ 7,849,252**	**$ 7,597,043**	$ (252,209)	

Salaries & Benefits

Salary compensation represents 47% of expenses across all AIMS K-12 College Prep Schools. AIMS offers a competitive compensation package for both certificated and classified staff. Employee Benefit expense at AIMS averages 22% across all schools. This can vary greatly due to two primary factors: Health and Welfare benefits and PERS. AIMS K-12 covers the employee portion of all AIMS employer-based Health and Welfare options that the employee participates in. Health and welfare benefits (medical/dental/vision insurance premiums), if requested by the employee, can vary due a number of factors, including an employee's age and number of dependents. AIMS tracks and reports health and welfare benefits as precisely as possible, reflects as a variance in the percentage of benefits for employees at AIMS.

AIMS MIDDLE

Compensation for staff at AIMS College Prep Middle School, formerly known as American Indian Public Charter (AIPCS), is split between AIPCS and the middle school component of American Indian Public Charter School II (6-8). The expenses reflected are split by assignment and student Average Daily Attendance (ADA). All staff, with the exception of 5 teachers are split funded between AIMS Middle and AIPCS II.

AIPCS II

American Indian Public Charter II (AIPCS II) is a K – 8. The staff for the K – 5 components are fully funded at AIPCS II and the middle school component reflects the following Full Time Equivalent (FTE) split:

AIPCS 52%
AIPCS II 48%
100%

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American Indian Model Schools
A School at Work!

AIPCS I & II
Downtown Oakland Campus
171 12th Street
Oakland, CA 94607
Phone: 510.893.8701
Fax: 510.893.0345
Website: aimschools.org

AIPHS
Lakeview Campus
746 Grand Avenue
Oakland, CA 94610
Phone: 510.893.8701
Fax: 510.893.0345
Website: aimschools.org

Books and Supplies

Records expenditures for books and supplies, including any associated sales tax or use tax and freight and handling charges.

The category of Book and Supplies captures more than classroom textbooks and materials, it itemizes Non- Capitalized student equipment such as tables, chairs, computers and software.

Services and Other Operating Expenses

Record expenditures for services, rentals, leases, maintenance contracts, dues, travel, insurance, utilities, and legal and other operating expenditures. Expenditures may be authorized by contracts, agreements, purchase orders, and so forth.

Capital Outlay

Capital Outlay records expenditures for land, buildings, books, and equipment, including leases with option to purchase. In accordance with the State guidelines for school finance, to capitalize an expense in the individual item must cost $5000 or more.

Other Outgo

Other Outgo captures interest, debt service and transfers (payments) to other LEAs (Authorizer)

In 2021-2022 AIMS partnered with Oakland Unified School District to provide the Special Education services for their students. For the 2022-2023, AIMS K-12 began a partnership with the Eldorado Charter SELPA in the 2022-2023 school year. This required the staff and program to be built at the site level and reduced the cost to pay OUSD.

During 1st Interim OUSD has requested a payment for the separating from the SEPLA program and though for the 2022-2023 school year, AIMS K-12 still participates in the El Dorado SELPA, a payment of 1.0M has been reflected in the budget to compensate OUSD request. For the 2023-2024 school year the final payment to OUSD for 1.5 million has been reflected in the multi-year report.

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Summary

For the 2022-2023 2nd Interim Budget, AIMS K-12 College Prep has projected $23,513,306 in revenue and $22,930,226 in expenses. This provides a $583,080 surplus and represents a 4% contribution to be added to the Ending Fund Balance. This in a 1% increase to the contribution from the 1st Interim reporting. Bringing the total Ending Fund Balance $5,767,760, providing approximately 55.34 days of operation. The composition of those funds are as follows:

	REVENUES	AIMS K-12 COLLEGE PREP
		22-23 2nd Interim
	LCFF SOURCES	$ 15,534,607
	FEDERAL REVENUES	$ 2,196,015
	OTHER STATE REVENUES	$ 4,354,784
	LOCAL REVENUES	$ 1,427,900
	TOTALS	$ 23,513,306
EXPENSE CLASSIFICATIONS		22-23 2nd Interim
1000	Certificated Salaries	$ 6,606,913
2000	Classified Salaries	$ 1,681,573
3000	Benefits	$ 2,425,721
4000	Books and Supplies	$ 2,233,026
5000	Services and Other Operating	$ 8,158,373
6000	Capital Outlay	$ 362,135
7000	Other Outgoing	$ 1,462,485
Total Expenses		$ 22,930,226
	Surplus/Deficit	$ 583,080
As a % of LCFF Revenue		4%
Beginning Fund Balance		$ 5,344,332
Ending Fund Balance		$ 5,767,760
As a % of Expenditures		25%
Daily expenditure rate (Total Expenses/220 days)		$ 104,228.30
Days of Operation		55.34

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Cash Flow Statement

As of 2nd Interim presentation the closing month is January 2023. As of January 31, 2023, AIMS K-12 College Prep maintained $11,608,938 in cash.

CharterVision — Cash Flow Statement*

American Indian Model Schools
Location: All

	Cash Source / (Use)	July	August	September	October	November	December	January
Operating Activities	Revenue	$376,294	$1,252,654	$2,192,292	$1,504,616	$1,992,659	$1,497,217	$3,168,175
	Expenses	($1,409,960)	($1,992,929)	($1,628,310)	($1,649,388)	($1,819,527)	($1,783,573)	($1,651,795)
	Total Net (Loss)/Income	($1,033,665)	($740,275)	$563,981	($144,771)	$173,132	($286,356)	$1,516,380
	Receivables	$2,645,947	$370,507	$636,378	$471,590	$484,356	$8,172	$15,779
	Intracompany Receivables	$0	$0	$0	$0	$0	$0	$0
	Prepaid Expenses	$36,477	$25,620	($6,054)	($4,472)	$65,046	$0	($13,717)
	Current Other Expenses	$0	$0	$0	$0	$0	$0	$0
	Other Assets	$0	$0	$0	$0	$0	($500)	$0
	Accounts Payables	$19,085	$331,036	($200,367)	($239,149)	$2,413	($108,725)	($17,165)
	Accrued Salaries and Taxes	($124,094)	$36,769	$8,850	$12,744	$10,004	$490	$14,704
	Short Term Loans	$0	$0	$0	$0	$0	$0	$0
	Deferred Revenue	$0	$0	$160,376	$101,832	$1,128,022	$91,274	$103,024
	Other Current Liabilities	$0	$0	$0	$0	$0	$0	$0
	Net Cash provided/ (used) by Operating Activites	$1,543,749	$23,658	$1,163,164	$197,774	$1,862,973	($295,645)	$1,619,005
Investing Activities	Capital Expenditures	$30,846	$30,846	$18,980	$25,016	$30,846	$30,846	($27,012)
	Other Investing Activities	$0	$0	$0	$0	$0	$0	$0
	Equity Transfers	$0	$0	$0	$0	$0	$0	$0
	Net Cash provided/ (used) by Investing Activities	$30,846	$30,846	$18,980	$25,016	$30,846	$30,846	($27,012)
Financing Activities	Cash Flow Financing - Secured Debt	$0	$0	$0	$0	$0	$0	$0
	Loan Payables	($17,961)	($17,961)	($17,961)	($17,961)	($18,856)	($18,856)	$107,608
	Deferred Lease Expense	($1,873)	($1,873)	($1,873)	($1,873)	($1,873)	($1,873)	($29,958)
	Net Cash provided/ (used) by Financing Activities	($19,834)	($19,834)	($19,834)	($19,834)	($20,729)	($20,729)	$77,650
	Cash at Beginning of Period	$5,397,034	$6,951,796	$6,986,466	$8,148,776	$8,351,732	$10,224,823	$9,939,295
Net Increase/(Decrease) in Cash		$1,554,761	$34,670	$1,162,311	$202,956	$1,873,091	($285,528)	$1,669,642
Cash at end of Period		$6,951,796	$6,986,466	$8,148,776	$8,351,732	$10,224,823	$9,939,295	$11,608,938

Notice

The following file is attached to this PDF. You will need to open this packet in an application that supports attachments to pdf files, e.g. Adobe Reader:

AIMS Elem 2223 2nd Interim report.xls