



AIMS K-12 College Prep Charter District

Special Board Meeting

Date and Time

Tuesday December 21, 2021 at 6:30 PM PST

Location

[Join Zoom Meeting](#)

ID: 83755291886

Passcode: 521058



[\(US\) +1 669-900-6833](#)

Passcode: 521058

AIMS does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Marisol Magana has been designated to receive requests for disability-related modifications or accommodations in order to enable individuals with disabilities to participate in open and public meetings at AIMS. Please notify Marisol Magana at (510) 220-9985 at least 24 hours in advance of any disability accommodations being needed in order to participate in the meeting. **Comments and questions should be entered into the chat feature of the Zoom meeting.**

[Join Zoom Meeting](#)

ID: 81202296657

Passcode: zzJNl5dT



[\(US\) +1 346-248-7799](#)

Passcode: 97239757

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:30 PM
Opening Items			
A. Call the Meeting to Order		Chris Edington, Board President	1 m
Board President will call the October 19, 2021 Board of Directors meeting to order.			
B. Record Attendance and Guests	Vote	Superintendent Woods	2 m
C. AIMS - Permitting Virtual Meetings in Specified Circumstances	Vote		5 m
AIMS - Permitting Virtual Meetings in Specified Circumstances			
D. Adoption of Agenda	Vote	Chris Edington, Board President	2 m
AIMS Board Directors will adopt the October 19, 2021 AIMS Board of Directors Agenda.			
E. Approval of November 30, 2021 AIMS Board of Directors Meeting Minutes	Approve Minutes	Chris Edington, Board President	1 m
F. Public Comment on Agenda Items			10 m
Public Comment on Agenda Items is set aside for members of the Public to address the items on the Board's agenda prior to each agenda item. The Board of Directors will not respond or take action in response to Public Comment, except that the board may ask clarifying questions or direct staff. Comments are limited to two (2) minutes per person, and a total time allotted for all public comment will not exceed thirty (30) minutes (10 minutes per section).			

[Click to submit comment](#)

	Purpose	Presenter	Time
G.	Public Comment on Non-Agenda Items		10 m
<p>Public Comment on Non-Agenda Items is set aside for members of the Public to address the items not on the Board's agenda. The Board of Directors will not respond or take action in response to Public Comment, except that the board may ask clarifying questions or direct staff. Comments are limited to two (2) minutes per person, and a total time allotted for all public comment will not exceed thirty (30) minutes (10 minutes per section).</p> <p>Click to submit a comment</p>			
II.	Action Items		7:01 PM
A.	Consent Calendar	Vote	Chris Edington, Board President
<ol style="list-style-type: none"> 1. AIMS HS Educator Effectiveness Grant 2. AIMS MS Educator Effectiveness Grant 3. AIMS ES K-8 (AIPCS II) Educator Effectiveness Grant 4. AIMS Covid Safety Plan 5. AIMS Board Bylaw Revision 			
III.	Closed Session		7:03 PM
A.	Public Comment on Closed Session Items	FYI	10 m
<p>Public Comment on closed session items is set aside for members of the Public to address items on the Board's agenda for closed session. The Board of Directors will not respond or take action in response to Public Comment, except that the board may ask clarifying questions or direct staff. <u>Comments are limited to two (2) minutes per person, and a total time allotted for all public comment will not exceed thirty (30) minutes (10 minutes per section).</u></p>			
B.	Recess to Closed Session	Discuss	20 m
<p>Closed Session Items:</p> <ol style="list-style-type: none"> 1. Conference with Real Property Negotiations (Gov. Code Section 54956.9) 			

	Purpose	Presenter	Time
2. Conference with Legal Counsel - Anticipated Litigation (Gov. Code Section 54956.9)			
3. Employee Matters			
C. Reconvene from Closed Session	Vote		2 m
Roll Call			
D. Report from Closed Session	FYI		3 m
- Board President, Chris Edington			
IV. Closing Items			7:38 PM
A. Adjourn Meeting	FYI		
B. NOTICES	FYI	Chris Edington	4 m
<p>The next regular meeting of the Board of Directors is scheduled to be held on November 30, 2021, at 6:30 pm. AIMS does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Marisol Magana has been designated to receive requests for disability-related modifications or accommodations in order to enable individuals with disabilities to participate in open and public meetings at AIMS. Please notify Marisol Magana at (510)220-9985 at least 24 hours in advance of any disability accommodations being needed in order to participate in the meeting.</p>			
<p>I, Corey Hollis, hereby certify that I posted this agenda on the AIMS website at www.aimsk12.org, on October 16, 2021, at 6:25 PM.</p>			
<p>Certification of Posting</p>			

Coversheet

AIMS - Permitting Virtual Meetings in Specified Circumstances

Section: I. Opening Items
Item: C. AIMS - Permitting Virtual Meetings in Specified Circumstances
Purpose: Vote
Submitted by:
Related Material:
December AIMS_-_Permitting_Virtual_Meetings_in_Specified_Circumstances (1).pdf

**RESOLUTION
OF THE
BOARD OF EDUCATION
OF THE
AIMSK-12 College Prep Charter District**

Permitting Virtual Meetings In Specified Circumstances

WHEREAS, Assembly Bill No. 361 (“AB 361”) is intended to “improve and enhance public access to . . . local agency meetings during the COVID-19 pandemic and future applicable emergencies, by allowing broader access through teleconferencing options”;

WHEREAS, AB 361 permits local legislative bodies subject to the Brown Act to hold virtual meetings without needing to publish the physical locations of Board members or make those locations open to the public if there is a proclaimed state of emergency (pursuant to Section 8625 of the California Emergency Services Act) and either: (i) state or local officials have imposed or recommended measures to promote social distancing, or (ii) there is a finding that, as a result of the emergency, meeting in person “would present imminent risks to the health or safety of attendees”;

WHEREAS, prior to the COVID-19 pandemic, the American Indian Model School College Prep District Board of Directors (“AIMS Board”) held regular and committee meetings at 171 12th Street Oakland CA 94607

WHEREAS, the AIMS personnel available to ensure attendees are socially distanced and properly wearing masks at regular board and committee meetings held at the 171 12th Street location is insufficient to maintain a safe environment for in person meetings.

NOW, THEREFORE, BE IT RESOLVED, the AIMS Board hereby makes the following findings:

- The Governor has proclaimed a state of emergency pursuant to Section 8625 of the California Emergency Services Act
- Any violation of any state, local, or District health and safety protocols or other unsafe behavior in light of COVID-19 by one or more attendees at an in-person Board meeting at 171 12th Street Oakland CA 94607 location “would present imminent risks to the health or safety of attendees”,

BE IT FURTHER RESOLVED, the intent of these findings is to permit the AIMS Board regular and committee meetings subject to the Brown Act to meet virtually rather than in at 171 12th Street Oakland CA 94607 or similar location without publishing the physical locations of members (as such meetings would otherwise be held in unsafe locations in light of COVID-19);

BE IT FURTHER RESOLVED, nothing in this Resolution shall prohibit the AIMS Board, regular and committee meetings subject to the Brown Act from meeting in person if (i) a majority of the membership of the body approves a request to do so, (ii) the request specifies the dates of the desired in-person meeting(s) and the desired location(s), and (iii) the AIMS Board President and Superintendent approves, in writing, that the desired location(s) “would [not] present imminent risks to the health or safety of attendees”; and

BE IT FURTHER RESOLVED, this Resolution is effective for the month of December 2021.

PASSED AND ADOPTED by the Board of Education of the AIMS College Prep Charter District this ____ day of _____, 2021, by the following vote:

AYES:

NOES:

ABSTAINED:

Coversheet

Approval of November 30, 2021 AIMS Board of Directors Meeting Minutes

Section:	I. Opening Items
Item:	E. Approval of November 30, 2021 AIMS Board of Directors Meeting
Minutes	
Purpose:	Approve Minutes
Submitted by:	
Related Material:	Minutes for AIMS Board Meeting on November 30, 2021

APPROVED



AIMS K-12 College Prep Charter District

Minutes

AIMS Board Meeting

Date and Time

Tuesday November 30, 2021 at 6:30 PM

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[Join Zoom Meeting](#)

ID: 81202296657

Passcode: zzJNl5dT



[\(US\) +1 346-248-7799](#)

Passcode: 97239757

Directors Present

C. Edington (remote), D. Lang (remote), J. Hinton (remote), S. Leung

Directors Absent

None

Directors who arrived after the meeting opened

S. Leung

Guests Present

M. Woods-Cadiz (remote)

I. Opening Items

A. Call the Meeting to Order

B. Record Attendance and Guests

C. Adoption of Agenda

C. Edington made a motion to Adopt.

D. Lang seconded the motion.

The board **VOTED** to approve the motion.

D. Approval of October 26, 2021 AIMS Board of Directors Meeting Minutes

C. Edington made a motion to approve the minutes from AIMS Special Board Meeting on 10-26-21.

D. Lang seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. Public Comment on Agenda Items

No public comment

F. Public Comment on Non-Agenda Items

No public comment

II. Non-Action Items

A. President's Report

B. Superintendent's Report

S. Leung arrived at 6:52 PM.

C. Heads of Schools' Report

D. ELD Report

E.

Operations Report

F. Educator Effectiveness Block Grant AIMS Elementary K-8 (AIPCS II), AIMS MS, AIMS HS

III. Action Items

A. Consent Calendar

C. Edington made a motion to Motion to approve.

D. Lang seconded the motion.

The board **VOTED** to approve the motion.

B. AIMS - Permitting Virtual Meetings in Specified Circumstances Resolution

C. Edington made a motion to Motion to approve with the change of October to November and upcoming meeting date.

D. Lang seconded the motion.

The board **VOTED** to approve the motion.

IV. Closed Session

A. Public Comment on Closed Session Items

No public comment

B. Recess to Closed Session

Recessed at 8:30 PM

C. Reconvene from Closed Session

Reconvene at 8:30 PM

D. Report from Closed Session

Nothing to report

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:31 PM.

Respectfully Submitted,

C. Edington

B.

NOTICES

Coversheet

Consent Calendar

Section:	II. Action Items
Item:	A. Consent Calendar
Purpose:	Vote
Submitted by:	
Related Material:	AIMS_MS_-_EEBG_2021.docx.pdf AIPCS_II_-_EEBG_2021.docx.pdf AIMS_HS_-_EEBG_2021.docx.pdf Revised.By.Laws.rev12.21.21__3_.Edited (1).pdf COVID-19 Safety Plan.pdf

EDUCATOR EFFECTIVENESS BLOCK GRANT 2021 EXPENDITURE PLAN TEMPLATE

LEA Name:	Contact Name:	Email Address:	Phone Number:
AIMS College Prep Middle School	Riffat Akram	riffat.akram@aimsk12.org	510-893-8701

Total amount of funds received by the LEA:	Date of Public Meeting prior to adoption:	Date of adoption at public meeting:
\$41,238	11/30/2021	<Date prior to 12/31/2021>

[EC 41480](#)

(a)(2) A school district, county office of education, charter school, or state special school may expend the funds received pursuant to this subdivision from the 2021–22 fiscal year to the 2025–26 fiscal year, inclusive. School districts, county offices of education, charter schools, and state special schools **shall coordinate the use of any federal funds received under Title II of the federal Every Student Succeeds Act of 2015 (Public Law 114–95) to support teachers and administrators with the expenditure of funds received pursuant to this subdivision.**

(b) A school district, county office of education, charter school, or state special school shall expend funds apportioned pursuant to this section to provide professional learning for **teachers, administrators, paraprofessionals who work with pupils, and classified staff that interact with pupils**, with a focus on any of the following areas:

- (1) **Coaching and mentoring of staff serving in an instructional setting and beginning teacher or administrator induction, including, but not limited to, coaching and mentoring solutions that address a local need for teachers that can serve all pupil populations with a focus on retaining teachers, and offering structured feedback and coaching systems organized around social-emotional learning, including, but not limited to, promoting teacher self-awareness, self-management, social awareness, relationships, and responsible decision-making skills, improving teacher attitudes and beliefs about one’s self and others, and supporting learning communities for educators to engage in a meaningful classroom teaching experience.**

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Total Budgeted per Activity
<Enter planned activity here>	\$	\$	\$	\$
<Add table rows as necessary>				
Subtotal for this section	\$	\$	\$	\$

- (2) Programs that lead to effective, standards-aligned instruction and improve instruction in literacy across all subject areas, including English language arts, history-social science, science, technology, engineering, mathematics, and computer science.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Total Budgeted per Activity
<Enter planned activity here>	\$	\$	\$	\$
<Add table rows as necessary>				
Subtotal for this section	\$	\$	\$	\$

- (3) Practices and strategies that reengage pupils and lead to accelerated learning.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Total Budgeted per Activity
Materials and classroom supplies needed for the continuation of the programs throughout the year.	\$41,238	\$0	\$0	\$41,238
<Add table rows as necessary>				
Subtotal for this section	\$	\$	\$	\$

- (4) Strategies to implement social-emotional learning, trauma-informed practices, suicide prevention, access to mental health services, and other approaches that improve pupil well-being.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Total Budgeted per Activity
<Enter planned activity here>	\$	\$	\$	\$
<Add table rows as necessary>				

Subtotal for this section	\$	\$	\$	\$
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- (5) Practices to create a positive school climate, including, but not limited to, restorative justice, training around implicit bias, providing positive behavioral supports, multitiered systems of support, transforming a schoolsite's culture to one that values diverse cultural and ethnic backgrounds, and preventing discrimination, harassment, bullying, and intimidation based on actual or perceived characteristics, including disability, gender, gender identity, gender expression, language, nationality, race or ethnicity, religion, or sexual orientation.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Total Budgeted per Activity
<Enter planned activity here>	\$	\$	\$	\$
<Add table rows as necessary>				
Subtotal for this section	\$	\$	\$	\$

- (6) Strategies to improve inclusive practices, including, but not limited to, universal design for learning, best practices for early identification, and development of individualized education programs for individuals with exceptional needs.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Total Budgeted per Activity
<Enter planned activity here>	\$	\$	\$	\$
<Add table rows as necessary>				
Subtotal for this section	\$	\$	\$	\$

- (7) Instruction and education to support implementing effective language acquisition programs for English learners, which may include integrated language development within and across content areas, and building and strengthening capacity to increase bilingual and biliterate proficiency.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Total Budgeted per Activity
<Enter planned activity here>	\$	\$	\$	\$
<Add table rows as necessary>				
Subtotal for this section	\$	\$	\$	\$

- (8) New professional learning networks for educators not already engaged in an education-related professional learning network to support the requirements of subdivision (c).

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Total Budgeted per Activity
<Enter planned activity here>	\$	\$	\$	\$
<Add table rows as necessary>				
Subtotal for this section	\$	\$	\$	\$

- (9) Instruction, education, and strategies to incorporate ethnic studies curricula adopted pursuant to Section 51226.7 into pupil instruction for grades 7 to 12, inclusive.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Total Budgeted per Activity
<Enter planned activity here>	\$	\$	\$	\$
<Add table rows as necessary>				
Subtotal for this section	\$	\$	\$	\$

- (10) Instruction, education, and strategies for certificated and classified educators in early childhood education, or childhood development.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Total Budgeted per Activity
<Enter planned activity here>	\$	\$	\$	\$
<Add table rows as necessary>				
Subtotal for this section	\$	\$	\$	\$

SUMMARY OF EXPENDITURES

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Total Budgeted per Activity
Subtotal Section (1)	\$	\$	\$	\$
Subtotal Section (2)				
Subtotal Section (3) Materials and classroom supplies needed for the continuation of the programs throughout the year.				\$41,238
Subtotal Section (4)				
Subtotal Section (5)				
Subtotal Section (6)				
Subtotal Section (7)				
Subtotal Section (8)				
Subtotal Section (9)				
Subtotal Section (10)				
Totals by year	\$	\$	\$	\$

Total planned expenditures by the LEA:

\$41,238

Note:

Per EC 41480 (d)(2): On or before September 30, 2026, the LEA must report detailed expenditure information to the California Department of Education, including, but not limited to:

- specific purchases made;
- the number of the following educators who received professional development:
 - Teachers;
 - Administrators;
 - Paraprofessional educators;
 - Classified staff.

EDUCATOR EFFECTIVENESS BLOCK GRANT 2021 EXPENDITURE PLAN TEMPLATE

LEA Name:	Contact Name:	Email Address:	Phone Number:
American Indian Public Charter School II	Maryetta Golden Riffat Akram	maryetta.golden@aimsk12.org riffat.akram@aimsk12.org	510-893-8701

Total amount of funds received by the LEA:	Date of Public Meeting prior to adoption:	Date of adoption at public meeting:
\$140,648	11/30/2021	<Date prior to 12/31/2021>

[EC 41480](#)

(a)(2) A school district, county office of education, charter school, or state special school may expend the funds received pursuant to this subdivision from the 2021–22 fiscal year to the 2025–26 fiscal year, inclusive. School districts, county offices of education, charter schools, and state special schools **shall coordinate the use of any federal funds received under Title II of the federal Every Student Succeeds Act of 2015 (Public Law 114–95) to support teachers and administrators with the expenditure of funds received pursuant to this subdivision.**

(b) A school district, county office of education, charter school, or state special school shall expend funds apportioned pursuant to this section to provide professional learning for **teachers, administrators, paraprofessionals who work with pupils, and classified staff that interact with pupils**, with a focus on any of the following areas:

- (1) **Coaching and mentoring of staff serving in an instructional setting and beginning teacher or administrator induction, including, but not limited to, coaching and mentoring solutions that address a local need for teachers that can serve all pupil populations with a focus on retaining teachers, and offering structured feedback and coaching systems organized around social-emotional learning, including, but not limited to, promoting teacher self-awareness, self-management, social awareness, relationships, and responsible decision-making skills, improving teacher attitudes and beliefs about one’s self and others, and supporting learning communities for educators to engage in a meaningful classroom teaching experience.**

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Total Budgeted per Activity
Professional Development for Teachers & Staff	\$6000	\$ 6,000	\$6,000	\$18, 000
<Add table rows as necessary>				

Subtotal for this section	\$6,000	\$6,000	\$6,000	\$18,000
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- (2) Programs that lead to effective, standards-aligned instruction and improve instruction in literacy across all subject areas, including English language arts, history-social science, science, technology, engineering, mathematics, and computer science.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Total Budgeted per Activity
<Enter planned activity here>	\$	\$	\$	\$
<Add table rows as necessary>				
Subtotal for this section	\$	\$	\$	\$

- (3) Practices and strategies that reengage pupils and lead to accelerated learning.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Total Budgeted per Activity
Intervention Aide	\$ 22,000	22, 000	\$22, 000	\$66.000
<Add table rows as necessary>				
Subtotal for this section	\$22, 000	\$22,000	\$22,000	\$66,000

- (4) Strategies to implement social-emotional learning, trauma-informed practices, suicide prevention, access to mental health services, and other approaches that improve pupil well-being.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Total Budgeted per Activity
Student Incentives, PBIS Rewards, Student Leadership Luncheons	\$11,882.67	\$ 11,882.67	\$11,882.67	\$35,648.01

<Add table rows as necessary>				
Subtotal for this section	\$11,882.67	\$11,882.67	\$11,882.67	\$35,648.01

- (5) Practices to create a positive school climate, including, but not limited to, restorative justice, training around implicit bias, providing positive behavioral supports, multitiered systems of support, transforming a schoolsite's culture to one that values diverse cultural and ethnic backgrounds, and preventing discrimination, harassment, bullying, and intimidation based on actual or perceived characteristics, including disability, gender, gender identity, gender expression, language, nationality, race or ethnicity, religion, or sexual orientation.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Total Budgeted per Activity
PBIS, Restorative Justice, MTSS, & Transforming School Culture for diversity and racial equity.	\$7,000	\$7,000	\$7,000	\$21,000
<Add table rows as necessary>				
Subtotal for this section	\$7,000	\$7,000	\$7,000	\$21,000

- (6) Strategies to improve inclusive practices, including, but not limited to, universal design for learning, best practices for early identification, and development of individualized education programs for individuals with exceptional needs.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Total Budgeted per Activity
<Enter planned activity here>	\$	\$	\$	\$
<Add table rows as necessary>				
Subtotal for this section	\$	\$	\$	\$

- (7) Instruction and education to support implementing effective language acquisition programs for English learners, which may include integrated language development within and across content areas, and building and strengthening capacity to increase bilingual and biliterate proficiency.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Total Budgeted per Activity
<Enter planned activity here>	\$	\$	\$	\$
<Add table rows as necessary>				
Subtotal for this section	\$	\$	\$	\$

- (8) New professional learning networks for educators not already engaged in an education-related professional learning network to support the requirements of subdivision (c).

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Total Budgeted per Activity
<Enter planned activity here>	\$	\$	\$	\$
<Add table rows as necessary>				
Subtotal for this section	\$	\$	\$	\$

- (9) Instruction, education, and strategies to incorporate ethnic studies curricula adopted pursuant to Section 51226.7 into pupil instruction for grades 7 to 12, inclusive.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Total Budgeted per Activity
<Enter planned activity here>	\$	\$	\$	\$
<Add table rows as necessary>				
Subtotal for this section	\$	\$	\$	\$

(10) Instruction, education, and strategies for certificated and classified educators in early childhood education, or childhood development.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Total Budgeted per Activity
<Enter planned activity here>	\$	\$	\$	\$
<Add table rows as necessary>				
Subtotal for this section	\$	\$	\$	\$

SUMMARY OF EXPENDITURES

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 20223-24	Total Budgeted per Activity
Subtotal Section (1) Professional Development for Teachers & Staff	\$ 6,000	\$ 6,000	\$ 6,000	\$ 18,000
Subtotal Section (2)				
Subtotal Section (3) Intervention Aid	\$ 22,000	22, 000	\$22, 000	\$66.000
Subtotal Section (4)Student Incentives, PBIS Rewards, Student Leadership Luncheons	\$11,882.67	\$11,882.67	\$11,882.66	\$35,648
Subtotal Section (5)PBIS, Restorative Justice, MTSS, & Transforming School Culture for diversity and racial equity.	\$7,000	\$7,000	\$7,000	\$21,000
Subtotal Section (6)				
Subtotal Section (7)				
Subtotal Section (8)				
Subtotal Section (9)				
Subtotal Section (10)				
Totals by year	\$46,992.67	\$46,992.67	\$46,992.67	\$140,648.00

Total planned expenditures by the LEA:

\$ 140,648.00

Note:

Per EC 41480 (d)(2): On or before September 30, 2026, the LEA must report detailed expenditure information to the California Department of Education, including, but not limited to:

- specific purchases made;
- the number of the following educators who received professional development:
 - Teachers;
 - Administrators;
 - Paraprofessional educators;
 - Classified staff.

EDUCATOR EFFECTIVENESS BLOCK GRANT 2021 EXPENDITURE PLAN TEMPLATE

LEA Name:	Contact Name:	Email Address:	Phone Number:
AIMS College Prep High School	Maurice Williams	maurice.williams@aimsk12.org	510-893-8701

Total amount of funds received by the LEA:	Date of Public Meeting prior to adoption:	Date of adoption at public meeting:
\$70,034	11/30/2021	<Date prior to 12/31/2021>

[EC 41480](#)

(a)(2) A school district, county office of education, charter school, or state special school may expend the funds received pursuant to this subdivision from the 2021–22 fiscal year to the 2025–26 fiscal year, inclusive. School districts, county offices of education, charter schools, and state special schools **shall coordinate the use of any federal funds received under Title II of the federal Every Student Succeeds Act of 2015 (Public Law 114–95) to support teachers and administrators with the expenditure of funds received pursuant to this subdivision.**

(b) A school district, county office of education, charter school, or state special school shall expend funds apportioned pursuant to this section to provide professional learning for **teachers, administrators, paraprofessionals who work with pupils, and classified staff that interact with pupils**, with a focus on any of the following areas:

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Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Total Budgeted per Activity
Harvard School of Business: Leading School Strategy & Innovation; Leading People; and Leading Learning for 10 staff.	\$4990.00	\$4990.00	\$4990.00	\$4990.00

Navigator School Partner Network for Leadership Team and Teachers	\$ 8500.00	\$	\$	\$8500.00
Navigator School Partner Network for Leadership Team and Teachers	\$	\$17000	\$	\$17000
Academic Coaching / Consulting	\$	\$	\$15354.66	\$15,354
Subtotal for this section	\$13,499	\$21,999	\$20,344.66	\$45,844

- (2) Programs that lead to effective, standards-aligned instruction and improve instruction in literacy across all subject areas, including English language arts, history-social science, science, technology, engineering, mathematics, and computer science.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Total Budgeted per Activity
Midwest Clinic Training Trip for Music Teacher	\$ 2512.03			\$2512.03
AP College Board Teacher Trainings		1345.66	\$3000	\$4345.66
Pre-Referral Intervention Manual-Fourth Edition: 30 copies	\$3360	\$	\$	\$3360
Subtotal for this section	\$5872.03	\$1345.66	\$3000	\$10217.69

- (3) Practices and strategies that reengage pupils and lead to accelerated learning.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Total Budgeted per Activity
Teach Like a Champion Field Guide 2.0: A Practical Resource to Make the 62 Techniques Your Own: 30 copies	\$1200			\$1200
Teach Like a Champion 3.0: 63 Techniques that Put Students on the Path to College: 30 copies	\$900			\$900

Subtotal for this section	\$2100	\$	\$	\$2100
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- (4) Strategies to implement social-emotional learning, trauma-informed practices, suicide prevention, access to mental health services, and other approaches that improve pupil well-being.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Total Budgeted per Activity
Tom Thelen Professional Development: Mental Health 101 Workshop / Teacher Trainings	\$1871.63			\$1871.63
Subtotal for this section	\$1871.63	\$	\$	\$ \$1871.63

- (5) Practices to create a positive school climate, including, but not limited to, restorative justice, training around implicit bias, providing positive behavioral supports, multitiered systems of support, transforming a schoolsite's culture to one that values diverse cultural and ethnic backgrounds, and preventing discrimination, harassment, bullying, and intimidation based on actual or perceived characteristics, including disability, gender, gender identity, gender expression, language, nationality, race or ethnicity, religion, or sexual orientation.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Total Budgeted per Activity
Subtotal for this section				

- (6) Strategies to improve inclusive practices, including, but not limited to, universal design for learning, best practices for early identification, and development of individualized education programs for individuals with exceptional needs.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Total Budgeted per Activity
Subtotal for this section	\$	\$	\$	\$

- (7) Instruction and education to support implementing effective language acquisition programs for English learners, which may include integrated language development within and across content areas, and building and strengthening capacity to increase bilingual and biliterate proficiency.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Total Budgeted per Activity
<Enter planned activity here>	\$	\$	\$	\$
<Add table rows as necessary>				
Subtotal for this section	\$	\$	\$	\$

- (8) New professional learning networks for educators not already engaged in an education-related professional learning network to support the requirements of subdivision (c).

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Total Budgeted per Activity
<Enter planned activity here>	\$	\$	\$	\$
<Add table rows as necessary>				
Subtotal for this section	\$	\$	\$	\$

- (9) Instruction, education, and strategies to incorporate ethnic studies curricula adopted pursuant to Section 51226.7 into pupil instruction for grades 7 to 12, inclusive.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Total Budgeted per Activity
<Add table rows as necessary>				
Subtotal for this section	\$	\$	\$	\$

- (10) Instruction, education, and strategies for certificated and classified educators in early childhood education, or childhood development.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Total Budgeted per Activity
Subtotal for this section	\$	\$	\$	\$

SUMMARY OF EXPENDITURES

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 20223-24	Total Budgeted per Activity
Subtotal Section (1)	\$13,499	\$21,999	\$20,344.66	\$55842.66
Subtotal Section (2)	\$5872.03	\$1345.66	\$3000	\$10217.69
Subtotal Section (3)	\$2100	\$	\$	\$2100
Subtotal Section (4)	\$1871.63			\$1871.63
Subtotal Section (5)				
Subtotal Section (6)				
Subtotal Section (7)				
Subtotal Section (8)				
Subtotal Section (9)				
Subtotal Section (10)				
Totals by year	\$23344.66	\$23344.66	\$23344.66	\$70033.98

Total planned expenditures by the LEA:
\$70033.98

Note:

Per EC 41480 (d)(2): On or before September 30, 2026, the LEA must report detailed expenditure information to the California Department of Education, including, but not limited to:

- specific purchases made;
- the number of the following educators who received professional development:
 - Teachers;
 - Administrators;
 - Paraprofessional educators;

- Classified staff.

BY-LAWS OF AMERICAN INDIAN MODEL SCHOOLS

Article 1 OFFICES

Section 1. CORPORATE NAME

The name of this corporation is American Indian Public Schools. ("Schools")

Section 1.2 PRINCIPAL OFFICE

The principal office of the corporation shall be located at 171 12th Street, Oakland, California 94607 in Alameda County of California.

Section 1.3 OTHER OFFICES OF THE CORPORATION

The corporation may also establish branch or subordinate offices at any place or places within or without the state of California, where it is qualified to conduct its activities.

Article 2 PURPOSES

Section 2. PURPOSES

The Corporation is a nonprofit public benefit corporation and is not organized for the private gain of any person. It is organized under the Nonprofit Public Benefit Corporation Law for public and charitable purposes. The specific purposes for which this Corporation is organized are to manage, operate, guide, direct and promote the American Indian Model Schools.

The Corporation is organized and operated exclusively for educational and charitable purposes pursuant to and within the meaning of Section 501(c)(3) of the Internal Revenue Code or the corresponding provision of any future United States Internal Revenue Law. Notwithstanding any other provision of these articles, the Corporation shall not, except to an insubstantial degree, engage in any other activities or exercise of power that do not further the purposes of the Corporation. The Corporation shall not carry on any other activities not permitted to be carried on by: (a) a corporation exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code; or (b) by a corporation, contributions to which are deductible under Section 170(c)(2) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

The specific purposes for which this corporation is organized are to meet the academic, social, cultural and developmental needs of students, and in an environment that respects the integrity of the individual student and diverse cultures and knowledge and which creates educational partnerships among teachers, students, parents, and the wider community consisting of individuals businesses, institutions and cultural organizations.-

Section 2.1 POLICY OF NONDISCRIMINATION

American Indian Model Schools is a non-sectarian in its programs, policies, employment, practices and all other operations. As a public charter school, it does not charge tuition, or discriminate on the basis of race, national origin, gender, sexual orientation, religion or spiritual practice or disability.

Article 3 BOARD OF DIRECTORS

Section 3. GENERAL POWER

The Board shall conduct and direct the affairs of the Corporation and exercise its powers, subject to the limitations of the California Corporations Code, the Articles of Incorporation, and these Bylaws. The Board may delegate the management of the activities of the Corporation to others, so long as the affairs of the Corporation are managed, and its powers are exercised, under the Board's ultimate jurisdictions. No assignment, referral or delegation of authority by the Board or anyone acting under such delegation shall preclude the Board from exercising full authority over the conduct of the Corporation's activities, and the Board may rescind any such assignment, referral or delegation at any time.

Section 3.1 SPECIFIC POWERS

Without prejudice to its general powers, but subject to the same limitations set forth above, the Board shall have the fully responsible for the operation of the operations and fiscal affairs of the American Indian Model Schools including, but limited to the following:

- . Elect and remove Directors
- . Set policies for schools and organization
- . To call, hold, and conduct meetings of the Corporation's Board in accordance with the Ralph M. Brown Act (Government Code §§54950 *et. seq.*) ('the Brown Act').
- . Hire, supervise, evaluate, discipline and dismiss the Superintendent of AIMS
- . Approve contractual agreements
- . Approve and monitor the implementation of general policies of AIMS.
- . Approve and monitor AIMS annual budget and budget revisions.
- . Act as a fiscal agent. This includes but is not limited to the receipt of funds for the operation of AIMS in accordance with applicable laws and the receipt of grants and donations consistent with the mission of AIMS.
- . Contract with an external independent auditor to produce an annual financial audit according to generally accepted account practices.
- . Approve annual independent fiscal audit and performance report
- . Establish operational committees as needed.

- . Borrow money and incur indebtedness for the purpose of the Corporation, and to cause to be executed and delivered therefore, in the corporate name, promissory notes, bonds, debentures, deeds of trust, mortgages, pledges, hypothecations and other evidences of debt and securities therefore.
- . Engage in ongoing strategic planning.
- . Act as a hearing body and take action on recommended student expulsions.
- . Change the principal office of the principal business office in California from one location to another
- . Amend the Articles of Incorporation and By-laws

Section 3.2 NUMBER OF DIRECTORS AND QUALIFICATIONS

The corporation shall have at least three (3) and no more than seven (7) directors and collectively they shall be known as the Board of Directors. The number may be changed by amendment of these Bylaws, or repeal of these Bylaws and adoption of new Bylaws, as provided in these Bylaws.

The qualifications for Directors are generally the ability to attend board meetings, a willingness to actively support and promote the corporation and a dedication to its charitable endeavors. The desired qualifications for serving as a director are a business owner/managers from the Bay Area; a person with background in finance, investments city business and/or banking; a person with educational leadership experience and background; a persona affiliated, or has been affiliated with a college or university; one director may be a university student, and/or alumni of AIMS Charter Schools a person with a fund development background; and a person affiliated or familiar with commercial real estate expertise.

Section 3.3 NOMINATION, ELECTION AND TERM OF OFFICE

- (a) **Nomination** – The President of the board shall appoint a Board Nominating committee to nominate qualified candidates for election to the board at least 40 days before the date of any election of directors. The Board Nominating Committee shall make its report at least 10 days before the date of the election, or as such other time that the board may act, and the secretary or president shall forward to each member of the board of directors, with notice of meeting required by the Bylaws, a list of candidates nominated by the committee.
- (b) **Election** – The Board shall elect all Directors, whether due to vacancy, completion of term of office, or otherwise, by the vote of a majority of the Directors then in office, whether or not the number of Directors in office is sufficient to constitute a quorum, or by the sole renaming Director.
- (c) **Time of Elections** – The Board shall elect Directors at the Annual Meeting for that year, or at a Regular Meeting designated for that purpose, or at a Special Meeting called for that purpose. Each new Director shall take office at the conclusion of the Annual Meeting at which he/she is elected.
- (d) **TERMS OF OFFICE** - Terms of office for each director shall typically be four (4) years, with

new directors seated at the annual board meeting and with terms staggered so that, as near as possible, one half of the Board comes to the end of their term each year. A director may serve no more than two consecutive four-year terms. Upon a showing of special circumstances, a director may request, and with Board approval, be appointed to a one-year term.

Section 3.4 COMPENSATION

Directors and members of committees shall receive no compensation for their services as directors, but may receive just and reasonable reimbursement for expenses.

Section 3.5 RESTRICTION REGARDING INTERESTED DIRECTORS

Notwithstanding any other provision of these Bylaws not more than twenty-five percent (25%) of persons serving on the board may be interested persons. For purposes of this section, “interested persons” mean either:

- (a) Any person currently being compensated by the corporation for services rendered it within the previous twelve (12) months, whether as a full-or part-time officer or other employee, independent contractor, or otherwise, excluding any reasonable compensation paid to a director as director; or
- (b) Any brother, sister, ancestor, descendant, spouse, brother-in-law, sister-in-law, son-in-law, daughter-in-law, mother-in law or father-in-law of any such person.

However, any violation of the provisions of this section shall not affect the validity or enforceability of any transaction entered into by the corporation

Section 3.6 VACANCIES

Vacancies on the Board of Directors shall exist (1) on death, resignation or removal of any director, and (2) whenever the number of authorized directors is increased.

The Board of Directors may declare vacant the office of a director who has been declared of unsound mind by a final order of court, or convicted of a felony, or been found by a final order or judgment of any court to have breached any duty under in Section 5230 and following of the California Nonprofit Public Benefit Corporation Law.

Directors may be removed without cause by a majority of the directors then in office. Any director missing two consecutive board meetings is subject to removal. Said removal can be effectuated through majority vote of those directors’ present.

Any director may resign effective upon given written notice to the Chairperson of the Board, the President, the Secretary, or the Board of Directors, unless the notice specifies a later time for the effectiveness of such resignation. No director may resign if the corporation would then be left without a duly elected director or directors in charge of its affairs, except upon notice to the attorney general.

Vacancies on the board may be filled. Directors nominated to fill vacancies may be elected by majority vote at any regular or special meeting.

A person elected to fill a vacancy as provided by this Section shall hold office until the end of the term they are filling or until his or her death, resignation or removal from office.

Section 3.7 NON-LIABILITY OF DIRECTORS

The directors shall not be personally liable for the debts, liabilities, or other obligations of the corporation.

Section 3.8 INDEMNIFICATION BY CORPORATION OF DIRECTORS, OFFICERS, EMPLOYEES AND OTHER AGENTS

To the fullest extent permitted by law, this corporation shall indemnify its Directors, officers, employees and other persons described in Corporations Code section 5238(a), including persons formerly occupying such positions, against all expenses, judgments, fines, settlements, and other amounts actually and reasonably incurred by them in connection with any "proceeding" as that term is used in that section, and including an action by or in the right of the corporation by reason of the fact that the person is or was a person described in that section. "Expenses" shall have the same meaning herein as in Section 5238(a) of the Corporations Code. On written request to the Board by any person seeking indemnification under Corporations Code Section 5238(b) or (c), the Board shall decide under Corporations Code Section 5238(e) whether the applicable standard of conduct set forth in Corporations Code Section 5238(b) or (c) has been met, and if so, the Board may authorize indemnification.

To the extent that a person who is, or was, a director, officer, employee or other agent of this corporation has been successful on the merits in defense of any civil criminal, administrative or investigative proceeding brought to procure a judgment against such person by reason of the fact that he or she is, or was, an agent of the corporation, or has been successful in the defense of any claim, issue or matter, therein, such person shall be indemnified against expenses actually and reasonably incurred by the person in connection with such proceeding.

Article 4 MEETINGS OF THE BOARD

Section 4. PLACE OF MEETINGS

Meetings shall be held at the principal office of the corporation or the publicly noticed location stated on an agenda posted in compliance with the Brown Act. Any meeting regular or special, may be held by conference telephone or any conferencing technology, so long as all director's participation in such a meeting can hear each other and all other applicable legal requirements are complied with including, but not limited to "the Brown Act" Cal. Gov. Code § 54950 et seq.

Section 4.1 MEETINGS BY TELEPHONE OR OTHER TELECOMMUNICATIONS EQUIPMENT

Any Board meeting may be held by telephone conference, video conferencing/screen communication,

or other video/screen communications equipment. Participation in such a meeting shall constitute in person presence if all the following apply:

- (a) Each member participating in the meeting can communicate concurrently with all other members;
- (b) Each member is provided the means of participating in all matters before the Board, including the capacity to propose, or to interpose an objection to, a specific action taken by the Corporation;
- (c) The Board has adopted and implemented a means of verifying both of the following: A person communication by telephone, video conferencing/communication screen, or other communications equipment is a director entitled to participate in the Board meeting; and
- (d) All statements, questions, actions or votes were made by the director and not by another person not permitted to participate as a director.

The meeting must meet all the requirements of the Brown Act (Government Code section 54950 et. seq.).

Section 4.2. REGULAR AND ANNUAL MEETINGS

Regular meetings of directors shall be held at least quarterly, at such date and time as determined by the Board of Directors. Regular meetings shall typically be held on the third Tuesday of each month at the publicly noticed location.

This corporation makes no provision for members, therefore, at the annual meetings of directors held on the third Tuesday of June, unless such day falls on a legal holiday, in which event the regular meeting shall be held at the same hour and place on the next business day. Directors shall be elected by the Board of Directors in accordance with this section.

Section 4.3 SPECIAL MEETINGS

Special meetings of the Board of Directors may be called by the President, the Vice President, the Secretary, or by any two directors, and such meetings shall be held at the place, within or without the State of California, designated by the person or persons call the meeting, and in the absence of such designation, at the principal office of the corporation. Any and all special meetings must comply with all applicable laws, including but not limited to “the Brown Act” Cal. Gov. Code § 54950 et seq.

Section 4.4 EMERGENCY MEETINGS – Emergency meetings may be held for those limited purposes as specified in the Brown Act. Notice and posting of agendas shall be made in accordance with the Brown Act. An “emergency” as defined in Government code, section 54956.5 includes “matters upon which prompt action is necessary due to the disruption of public facilities” such as a “work stoppage or other activity which severely impairs public health, safety, or both” as a “crippling disaster which severely impairs public health, safety, or both.”

Section 4.3 NOTICE OF MEETINGS

Regular meetings must be noticed through the posting of an agenda at least 72 hours before the meeting. Members of the public may request that a copy of the agenda and “all documents constituting the agenda packet” be mailed to them. They will be mailed when the agenda is posted or when it is distributed to a majority of the legislative body, whichever is first. The agency may charge a fee for mailing the materials, not to exceed the cost of providing the mailing service.

Special meetings may be called, but only upon 24 hours’ notice to each local newspaper of general circulation, radio or television station that has in writing requested notice. The notice must be posted in a location freely accessible to the public. Only the business specified for discussion at the special meeting

Emergency meetings may be called under specific, drastic circumstances (“work stoppage, crippling activity, or other activity that severely impairs public health, safety, or both, as determined by a majority of the members of the legislative body”). The 24-hour notice is not necessary, but a 1-hour notification of those media requesting notice is necessary if possible.

Section 4.4 CONTENTS OF NOTICE

Notice of meetings not herein dispensed with shall specify the place, day and hour of the meeting. The purpose of any regular or special board meeting shall be specified consistent with the Brown Act.

Section 4.5 WAIVER OF NOTICE AND CONSENT TO HOLDING MEETINGS

The transactions of any meeting of the board, however called and noticed or wherever held, are as valid as though the meeting had been duly held after proper call and notice, provided a quorum, as hereinafter defined, is present and provided that either before or after the meeting each director not present signs a waiver of notice, a constant to holding the meeting, or an approval of the minutes thereof. All such waivers, consents, or approvals shall be filed with the corporate records or made a part of the minutes of the meeting.

Article 5 ACTIONS BY THE BOARD

Section 5. QUORUM FOR MEETINGS

A quorum shall consist of a majority of the Board of Directors then in office.

Except as otherwise provided in these Bylaws or in the Articles of Incorporation of this corporation, or by law, no business shall be considered by the board at any meeting at which a quorum, as hereinafter defined, is not present, and the only motion which the Chair shall entertain at such meeting is a motion to adjourn. However, a majority of the directors’ present at such meeting may adjourn from time to time until fixed for the next regular meeting of the board.

When a meeting is adjourned for lack of a quorum, it shall not be necessary to give any notice of the time and place of the adjourned meeting or of the business to be transacted at such meeting, other than by announcement at the meeting at which the adjournment is taken, except as provided in Section 10 of this Article.

The directors present at a duly called and held meeting at which a quorum is initially present may continue to do business notwithstanding the loss of a quorum at the meeting due to a withdrawal from the meeting, provided that an action thereafter taken must be approved by at least a majority of the required quorum for such meeting or such greater percentage as may be required by law, or the Articles of Incorporation or Bylaws of this corporation. Directors may not vote by proxy.

Section 5.1 ACTIONS BY THE BOARD

Every act or decision done or made by a majority of the directors present at a meeting duly held at which a quorum is present is the act of the Board of Directors, unless the Articles of Incorporation or Bylaws of this corporation, or provisions of the California Nonprofit Public Benefit Corporation Law, particularly those provisions relating to appointment of committee (Corporation Code § 5212), approval of contracts or transactions in which a director has a material financial interest (Corporation Code § 5233) and indemnification of directors (Corporation Code § 5238e), require a greater percentage of different voting rules for approval or a matter by the Board.

Section 5.2 CONDUCT OF MEETINGS

Meetings of the Board shall be presided over in the following order of priority. President, Vice-President, Treasurer or Secretary. In the absence of the previously named officers, a Director chosen by a majority of the Directors present at the meeting shall preside over the meeting. The Secretary of the Corporation shall act as secretary of all meetings of the Board, provided that, in his/her absence or need to preside over the meeting, another person chosen by a majority of the Directors present at the meeting shall act as Secretary of the meeting. Meetings shall be governed by Robert's Rules of Order, as such rules may be revised from time to time, insofar as such rules are not inconsistent with or in conflict with these Bylaws, with the Articles of Incorporation of this Corporation, or with previous of law.

Section 5.3 RULES OF PROCEDURES

All meetings of the Board and of the committees, shall be conducted in accordance with Robert's Rules of Order.

Section 5.4 PARTICIPATION IN DISCUSSIONS AND VOTING

Every Director has the right to participate in the discussion and vote on all issues before the Board or any Board committee, except as follows. No Director shall participate in either the discussion or vote on any matter involving:

1. a self-dealing transaction;

2. a conflict of interest, as defined by law or in any Board-adopted conflict of interest policy;
3. indemnification of the Director; or
4. any other matter in which the law prohibits that Director's participation.

Section 5.5 DUTY TO MAINTAIN BOARD CONFIDENCES

Every Director has a duty to maintain the confidentiality of all Board discussions held during the closed session. A Director shall not disclose confidential records. Any Director violating these duties may be removed from the Board, and may be subject to any lawful penalty.

Section 5.6 BOARD TRAINING

The Board shall annually participate in training, which shall include, at a minimum conflict of interest and Brown Act training.

Section 5.3 STANDARD OF CARE

- (a) Performance of Duties. Each Director shall perform all duties of a Director, including duties on any Board committee, in good faith, in a manner the Director believes to be in the Corporation's best interest and with such care, including reasonable inquiry, as the ordinary prudent person in a like position would use under similar circumstances.
- (b) Reliance on Others. In performing the duties of a Director, a Director shall be entitled to rely on information, opinions, reports or statements, including financial statements and other financial data, presented or prepared by:
 - (a) One or more Officers or employees of the Corporation whom the Director believes to be reliable and competent in the matters presented.
 - (b) Legal counsel, independent accountants or other persons as to matters that the Director believes are within that person's professional or expert competence; or
 - (c) A Board committee on which the Director does not serve, as to matters within the designated authority, provided the Director believes the committee merits confidence and the Director acts in good faith, after reasonable inquiry when the need is indicated by the circumstances, and without knowledge that would cause such reliance to be unwarranted.

Except with respect to assets that are directly related to the Corporation's charitable programs, the Board shall avoid speculation in investing, reinvesting, purchasing, acquiring, exchanging, selling and managing the Corporation's investments. Instead, the Board is to consider the permanent disposition of funds, the probable income, the probable safety of the Corporation's capital, and is to comply with the express terms of the instrument or agreement, if any, pursuant to which the assets are contributed to the Corporation.

Section 5.4 CONTRACTS WITH DIRECTORS AND OFFICERS

No director of this Corporation nor any other corporation, firm, association, or other entity in which one or more of this Corporation's directors are directors or have a material financial interest, shall be interested, directly or indirectly, in the contract or transaction, unless (a) the material facts regarding the director's financial interest in such contract or transaction or regarding such common directorship, officer ship, or financial interest are fully disclosed in good faith and noted in the minutes, or are known to all members of the Board prior to the Board's consideration of such contract or transaction, (b) such contract or transaction is authorized in good faith by a majority of the Board by a vote sufficient for the purpose without counting the votes of the interested directors; (c) before authorizing or approving the transaction, the Board considers and in good faith decides after reasonable investigation that the Corporation could not obtain a more advantageous arrangement with reasonable effort under the circumstances; (d) the corporation for its own benefit enters into the transaction, which is fair and reasonable to the corporation at the time the transaction was entered into.

This section does not apply to a transaction that is part of an educational or charitable program of this Corporation if it (a) is approved or authorized by the Corporation in good faith and without unjustified favoritism and (b) results to a benefit to one or more directors or their families because they are the class of persons intended to be benefited by the educational or charitable program of this Corporation. All actions taken under this Section must be made in compliance with all applicable conflict of interest laws, and the "Schools" Conflict of Interest Code.

Section 5.5 CONFLICT OF INTEREST

Any Director, officer, key employee, or committee member having an interest in a contract, or transaction, or program presented to or discussed by the Board or committee for authorization, approval, or ratification shall make a prompt and clear disclosure of his or her interest to the board or committee prior to its acting on such contract or transaction.

Such disclosure shall include all relevant and material facts known to such person about the contract or transaction which might reasonably be construed to exist. If a conflict is deemed to exist, such person shall not vote on, nor use his or her personal influence on, nor be present during, in the discussion or deliberations with respect to, such contract or transaction (other than to present factual information or to respond to questions prior to the discussion). The minutes of the meeting shall reflect the disclosure made the vote thereon and where applicable, the abstention from voting.

Charter schools and "any entity managing a charter school" will have to follow the same types of policies and laws as traditional districts in regards to open meeting and conflict of interest policies and disclosure laws. Charter schools and their governing bodies will be held to the same conflict of interest standards as other school district governing boards. Charter school governing body members and employees will need to file statements of economic interest (Form 700) which could make public any potential conflicts of interest that individuals may have.

Pursuant to the board approved *Conflict of Interest Code*, all Board of Trustees, Superintendent and other designated employees shall file Statements of Economic Interests (Form 700) with the American

Indian Model Schools Office. All statements shall be available for public inspection and reproduction. (Gov. Code, 81008.) All statements will be retained for at least 5 years. In addition, all Board of Trustees, Superintendent and other designated employees shall sign the Conflict of Interest Form and Non-Disclosure Statement.

Article 6 OFFICERS

Section 6. NUMBER OF OFFICERS

The officers of the corporation shall be a President, a Secretary, and Treasurer. The corporation may also have, as determined by the Board of Directors, a Chairperson of the Board, one or more Vice Presidents, Assistant Secretaries, Assistant Treasurer, or other officers. Any number of officers may be held by the same person except that neither the Secretary nor the Treasurer may serve as the President or Chairperson of the Board.

Section 6.1 QUALIFICATION, ELECTION, AND TERM OF OFFICE

Any person may serve as officer of this corporation. Officers shall be elected by the Board of Directors, at any time, and each officer shall hold office for an annual term, or until his or her successor shall be elected and qualified, whichever occurs first.

Section 6.2 REMOVAL AND RESIGNATION

Any officer may be removed without cause by the Board of Directors at any time by majority vote of those directors' present at a duly held meeting. Any officer may resign at any time by giving written notice to the Board of Directors or to the President or Secretary of the corporation any such resignation shall take effect at the date of receipt of such notice or at any later date specified therein, and, unless otherwise specified therein, the acceptance of such resignation shall not be necessary to make it effective. The above provisions of this Section shall be superseded by any conflicting terms of a contract which has been approved or ratified by the Board of Directors relating to the employment of any officer of the corporation.

Section 6.3 VACANCIES

Any vacancy caused by the death, resignation, removal, disqualification, or otherwise of any officer shall be filled by the Board of Directors. In the event of a vacancy in any office other than the President, such vacancy may be filled temporarily by appointment by the President until such time as the Board shall fill the vacancy. Vacancies occurring in officers of the officers appointed at the discretion of the board may or may not be filled as the board shall determine.

Section 6.4 DUTIES OF PRESIDENT

The President shall be the chief executive officer of the corporation and shall, subject to the control of the Board of Directors, supervise and control the affairs of the corporation and the activities of the officers. He or she shall perform all duties incident to his or her office and such other duties as may be

required by law, by the Articles of Incorporation of this corporation, or by these Bylaws, or which may be prescribed from time to time by the Board of Directors. Unless another person is specifically appointed as Chairperson of the Board of Directors, he or she shall preside at all meetings of the Board of Directors. If applicable, the President shall preside at all meetings of the members. Except as otherwise expressly provided by law, by the Articles of Incorporation, or by these Bylaws, he or she shall, in the name of, the corporation, execute such deeds, mortgages, bonds, contracts, checks, or other instruments which may from time to time be authorized by the Board of Directors.

Section 6.5 DUTIES OF VICE PRESIDENT

In the absence of the President, or in the event of his or her inability or refusal to act, the Vice President shall perform all the duties of the President, and when so acting shall have all the powers of, and be subject to all the restrictions on, the President. The Vice President shall have other powers and perform such other duties as be prescribed by law, by the Articles of Incorporation, or by these Bylaws, or as may be prescribed by the Board of Directors.

Section 6.6 DUTIES OF SECRETARY

The Secretary shall:

1. Certify and keep at the principal office of the corporation the original, or a copy of these Bylaws as amended to date.
2. Keep at the principal office of the corporation or such other place as the board may determine, a book of minutes of all meetings of the directors, and, if applicable, meetings of committees of directors and of members, recording therein the time and place of holding, whether regular or special, how called, how notice thereof was given, the names of those present or represented at the meeting, and the proceedings thereof.
3. See that all notices are duly given in accordance with the provisions of these Bylaws or as required by law.
4. Be custodian of the records and of the seal of the corporation and see that the seal is affixed to all duly executed documents, the execution of which on behalf of the corporation under its seal is authorized by law or these Bylaws.
5. Keep at the principal office of the corporation a membership book containing the name and address of each and any members, and, in the case where any membership has been terminated, he or she shall record such fact in the membership book together with the date on which such membership ceased.
6. Exhibit at all reasonable times to any director of the corporation, or his or her agent or attorney, on request therefore, the Articles of Incorporation, Bylaws, the membership book, and the minutes of the proceedings of the directors of the corporation.
7. In general, perform all duties incident to the office of secretary and such other duties as may be

required by law, by the Articles of Incorporation of this corporation, or by these Bylaws, or which may be assigned to him or her from time to time by the Board of Directors.

Section 6.7 DUTIES OF TREASURER

1. Subject to the provisions of these Bylaws relating to the “execution of Instruments, Deposits and Funs,” the Treasurer shall:
2. Have charge and custody of, and be responsible for, all funds and securities of the corporation, and deposit all such funds in the name of the corporation in such banks, trust companies, or other depositories as shall be selected by the Board of Directors.
3. Receive, and give receipt for, the monies due and payable to the corporation from any source whatsoever.
4. Disburse, or cause to be disbursed, the funds of the corporation as may be directed by the Board of Directors, taking proper vouchers for such disbursements.
5. Keep and maintain adequate and correct accounts of the corporation’s properties and business transactions, including accounts of its assets, liabilities, receipts, disbursements, gains and losses.
6. Exhibit all reasonable times the books of accounts and financial records to any director of the corporation, or to his or her agent or attorney, on request therefore.
7. Render to the President and directors, whenever requested, an account of any or all of his or her transactions as Treasurer and of the financial condition of the corporation.
8. Prepare, or cause to be prepared, and certify, or cause to be certified, the financial statements to be included in any required reports.
9. In general, perform all duties incident to the office of Treasurer and such other duties as may be required by law, by the Articles of Incorporation of the corporation, or by these Bylaws, or which may be assigned to him or her from time to time by the Board of Directors.

Article 7 COMMITTEES

Section 7. BOARD COMMITTEES

The Board may create one or more standing or ad hoc committees to serve at the pleasure of the Board. Appointments to such Board committees shall be by majority vote of the Directors then in office, and the Chairperson of such Board committees shall be appointed by the President of the Board. Unless otherwise provided in these Bylaws or by the laws of the State of California, each committee shall have all of the authority of the Board to the extent delegated by the Board. However, no committee, regardless of Board resolution, may:

- (a) Fill vacancies on the Board or on any committee which has the authority of the Board;

- (b) Amend or repeal Bylaws or adopt new Bylaws;
- (c) Amend or repeal any resolution of the Board which by its express terms is not to amendable or repeatable;
- (d) Appoint committees of the Board or the members thereof;
- (e) Approve any self-deal transaction, except as provided in Section 5233 (d)(3) of the California Corporation Code; or
- (f) Approve any action for which the California Corporation Code requires the approval of the Board.

By a majority vote of its members then in office the board may at any time revoke or modify any or all of the authority so delegated, increase or decrease but not below two (2) the number of its members, and fill vacancies therein from the members of the board. The Committee shall keep regular minutes of its proceedings, cause them to be filed with the corporate records, and report the same to the board from time to time as the board may require.

Section 7.1 MEETINGS AND ACTION OF BOARD COMMITTEES

The Board shall have the power to prescribe the manner in which proceedings of any such Board committee shall be conducted. In the absence of any such prescription, the committee shall have the power to prescribe the manner in which its proceedings shall be conducted. Unless the Board or such committee shall otherwise provide, meetings and actions of Board committees shall be governed by, held and taken in accordance with, the provisions of Article 4 of these Bylaws which concern meetings of the Board, with such changes in those provisions as required by this Article 7 and as necessary to substitute the committee and its members for the Board and its members, except that the time of regular meetings of the committees may be determined by the Board or by the committee. Special meetings of committees may also be called by the Board. The Board may adopt rules for the government of any Board committee not inconsistent with the provisions of these Bylaws.

Except as otherwise allowed pursuant to the Brown Act, meetings and action of committees shall be governed by, noticed, held and taken in accordance with the provisions of these Bylaws concerning meetings of the Board of Directors, with such changes in the context of such Bylaw provisions as are necessary to substitute the committee and its members for the Board of Directors and its members, except that the time for regular meetings of committees may be fixed by the Board of Directors. The Board of Directors may also adopt rules and regulations pertaining to the conduct of meetings of committees to the extent that such rules and regulations are not inconsistent with the provisions of these Bylaws.

Section 7.2 OTHER COMMITTEES

- (a) The President of the Board, subject to the limitations imposed by the Board, or the Board may create other committees, either standing or special, to serve the Board that do not have the powers of the Board. The Board President shall appoint members to serve on such committees, and shall designate the committee chairperson. Each member of a committee shall continue as such until the next annual election of Officers and until his or her successor is appointed, unless the member sooner resigns or is removed from the committee, or until the authorized business of the committee has been completed.
- (b) Such other committees established pursuant to this section may consist of persons who are not members of the Board. These additional committees shall act in an advisory capacity only to the Board and shall be clearly titled as 'advisory' committees.
- (c) Meetings of a committee may be called by the Board President, the chairperson of the committee or a majority of the committee's voting members. Each committee shall meet as often as is necessary to perform its duties. Notice of a meeting of a committee may be given at any time and in any manner reasonably designed to inform the committee members of the time and place of the meeting. A majority of the voting members of a committee shall constitute a quorum for the transaction of business of any meeting of the committee. Each committee may keep minutes of its proceedings and shall report periodically to the Board. A committee may take action by majority vote.
- (d) Any member of a committee may resign at any time by giving written notice to the chairperson of the committee or to the President of the Board. Such resignation, which may or may not be made contingent upon formal acceptance, shall take effect upon the date of receipt or at any later time specified in the notice. The Board President may, with prior approval of the Board, remove any appointed member of a committee. The Board President, with the Board's approval, shall appoint a member to fill a vacancy in any committee or any position created by an increase in the membership for the unexpired portion of the term.

Article 8

EXECUTION OF INSTRUMENTS, DEPOSITS AND FUNDS

Section 8.1 EXECUTION OF INSTRUMENTS

The Board of Directors, except as otherwise provided in these Bylaws, may by resolution authorize any officer or agent of the corporation to enter into any contract or execute and deliver any instrument in the name of and on behalf of the corporation, and such authority may be general or confined to specific instances. Unless so expressly authorized, no officer, agent, or employee shall have any power or authority to bind the corporation by any contract or engagement or to pledge its credit or render it liable monetarily for any purpose or in any amount.

Section 8.2 CHECKS AND NOTES

Except as otherwise specifically determined by resolution of the Board of Directors, or as otherwise required by law, checks, drafts, promissory notes, orders for payments of money, and other evidence of

indebtedness of the corporation shall be signed by the Treasurer and countersigned by the President of the corporation.

Section 8.3 DEPOSITS

All funds of the corporation shall be deposited from time to time to the credit of the corporation in such banks, trust companies, or other depositories as the Board of Directors may select.

Section 8.4 GIFTS

The Board of Directors may accept on behalf of the corporation any contribution, gift, bequest, or devise for the charitable or public purpose of this corporation.

Article 9 CORPORATE RECORDS, REPORTS, AND SEAL

Section 9.1 MAINTENANCE OF CORPORATE RECORDS

The corporation shall keep at its principal office in the State of California:

- (c) Minutes of all meetings of directors and committees of the board, indicating the time and place of holding such meetings, whether regular or special, how called, the notice given, and the names of those present and the proceedings thereof;
- (d) Adequate and correct books and records of account, including accounts of its properties a business transactions and accounts of its assets, liabilities, receipts, disbursements, gains and losses.

Section 9.2 CORPORATE SEAL

The Board of Directors may adopt, use, and at will alter, a corporate seal. Such seal shall be kept at the principal office of the corporation. Failure to affix the seal to corporate instruments, however, shall not affect the validity of any such instrument.

Section 9.3 DIRECTORS' INSPECTION RIGHTS

Every director shall have the absolute right at any reasonable time to inspect and copy all books, records and documents of every kind and to inspect the physical properties of the corporation.

Section 9.4 RIGHT TO COPY AND MAKE EXTRACTS

Any inspection under the provisions of the article may be made in person or by agent or attorney and the right to inspection includes the right to copy and make extracts.

Section 9.5 ANNUAL REPORT

The board president shall cause an annual report to be furnished not later than one hundred and

twenty (120) days after the close of the corporation's fiscal year to all directors of the corporation. The Annual Report shall contain the following information:

- (a) The assets and liabilities, including the trust funds, of the corporation as of the end of the fiscal year;
- (b) The principal changes in assets and liabilities, including trust funds, during the fiscal year;
- (c) The revenue or receipts of the corporation, both unrestricted and restricted to particular purposes, for the fiscal year;
- (d) The expenses or receipts of the corporation, for both general and restricted purposes, during the fiscal year;
- (e) Any information required by Section 7 of this Article or elsewhere in these bylaws.

The annual report shall be accompanied by any report thereon of independent accountants, or, if there is no such report, the certificate of an authorized officer of the corporation that such statements were prepared without audit from the books and records of the corporation.

Section 9.6 ANNUAL STATEMENT OF SPECIFIC TRANSACTIONS

This corporation shall mail or deliver to all directors a statement within one hundred and twenty (120) after the close of its fiscal year which briefly describes the amount and circumstances of any indemnification or transaction of the following kind:

- (f) Any transaction in which the corporation, or its parent or its subsidiary, was a party, and in which either of the following had a direct or indirect material financial interest;
- (g) Any director or officer of the corporation, or its parent or subsidiary (a more common directorship shall not be considered a material financial interest); or
- (h) Any holder of more than ten percent (10%) of the voting power of the corporation, its parent or its subsidiary.

The above statement need only be provided with respect to a transaction during the previous fiscal year involving more than Fifth Thousand Dollars (\$50,000) or which was one of a number of transactions with the same persons involving, in the aggregate, more than Fifty Thousand Dollars (\$50,000).

Similarly, the statement need only be provided with respect to indemnifications or advances aggregating more than Ten Thousand Dollars (\$10,000) paid during the previous fiscal year to any director or officer.

Any statement required by this Section shall briefly describe the names of the interested persons involved in such transactions stating each person's in the transaction and, when practical, the amount of such interest, provided that in the case of a transaction with a partnership of which such person is a partner, only the interest of the partnership need be stated.

**Article 10
FISCAL YEAR**

Section 10 FISCAL YEAR OF THE CORPORATION

The fiscal year of the corporation shall begin on the 1st of July and end on the 30th of June in each year.

**Article 11
AMENDMENT OF BYLAWS**

Section 11 AMENDMENT

Subject to any provision of law applicable to the amendment of Bylaws of public benefit nonprofit corporations, these Bylaws, or any of them, may be altered, amended, or repealed and new Bylaws adopted by the Board of Directors. These Bylaws and any amendments to these Bylaws shall become effective immediately upon their adoption.

**Article 12
AMENDMENT OF ARTICLES**

Section 13 AMENDMENTS

Any amendment of the Articles of Incorporation may be adopted by the Board of Directors.

**Article 13
PROHIBITION AGAINST SHARING CORPORATE PROFITS AND ASSETS**

Section 14 PROHIBITION AGAINST SHARING CORPORATE PROFITS AND ASSETS

No director, officer, employee, or other person connected with this corporation, or any private individual, shall receive at any time any of the net earnings or pecuniary profit from the operations of the corporation, provided, however, that this provision shall not prevent payment to any such person of reasonable compensation for services performed for the corporation in effecting any of its public or charitable purposes, provided that such compensation is otherwise permitted by these Bylaws and is fixed by resolution of the Board of Directors; and no such person or persons shall be entitled to share in the distribution of, and shall not receive, any of the corporate assets on dissolution of the corporation. All members, if any, of the corporation shall be deemed to have expressly consented and agreed that on such dissolution or winding up of affairs of the corporation, whether voluntarily or involuntarily, the assets of the corporation, after all debts have been satisfied, shall be distributed as required by the Articles of Incorporation of this Corporation and not otherwise.

**Article 14
MEMBERS**

Section 15.1 NO MEMBERS

This corporation shall not have any members. Therefore, pursuant to Section 5310(b) of the Nonprofit Public Benefit Corporation Law of the State of California, any action which would otherwise, under law or the provisions of the Articles of Incorporation or Bylaws of this corporation, require approval by a majority of all members or approval by the members, shall only require the approval of the Board of Directors. All rights that would otherwise vest in the members shall vest in the Board of Directors.

Section 15.2 ASSOCIATES

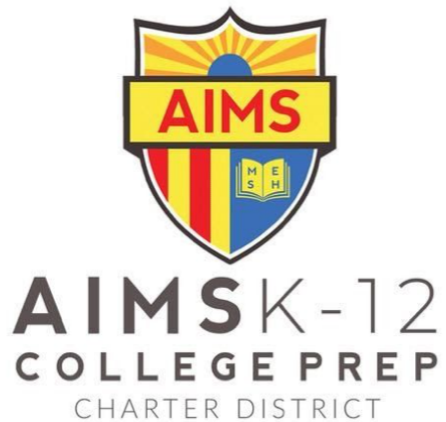
Nothing in this Article 12 shall be construed as limiting the right of the corporation to refer to persons associated with it as “members” even though such persons are not members of the corporation, and no such reference shall make anyone a member within the meaning of Section 5056 of the California Nonprofit Public Benefit Corporation Law, including honorary or donor members. Such individuals may originate and take part in the discussion of any subject that may properly come before any meeting of the Board, but may not vote. The corporation may confer by amendment of its Articles of Incorporation or these Bylaws some or all of the rights of a members, as set forth in the California Nonprofit Public Benefit Corporation Law, upon any person who does not have the right to vote for the election of directors, on a disposition of substantially all of the corporation’s assets, on the merger or dissolution of it, or on changes to its Articles of Incorporation or Bylaws, but no such person shall be a member within the meaning of Section 5056. The Board may also, in its discretion, without establishing memberships, establish an advisory council or honorary board or such other auxiliary groups as it deems appropriate to advise and support the corporation.

CERTIFICATE OF SECRETARY

The undersigned does hereby certify that the undersigned is the Secretary of American Indian Model Schools, a nonprofit public benefit corporation duly organized and existing under the laws of the State of California, that the foregoing Bylaws, consisting of _____ () **pages**, of said corporation were duly and regularly adopted as such by the Board of Directors of said corporation at a meeting held on _____, **2020**, and that the above and foregoing Bylaws are now in full force and effect.

Executed on _____ at _____, California.

Secretary, American Indian Model Schools



COVID-19 Safety Plan

American Indian Public Charter School II (Grades K-8)
AIMS College Prep Middle School (Grades 6-8)
AIMS College Prep High School (Grades 9-12)

171 12th Street

Oakland, CA 94607

Tel. 510.893.8701

Fax 510.893.0345

www.aimsk12.org

INTRODUCTION

AIMS K-12 is very excited to return to a full time, in-person instructional program with appropriate safety provisions to ensure the safety of our students, staff and community.

Guiding Principles of Returning in 2021-2022

- Default condition will be in-person full time instruction K-12th grade
- COVID-19 Mitigations strategies are aligned local and state [guidelines](#) from CDPH, and ACPH, as well as Cal OSHA
- Collaboration, clear, timely, transparent communication
- Safety of student and staff + social and emotional well being of our students and staff
- Access & Equity for all students to stable and rigorous learning experiences
- Independent studies will be available for students who may require/need full distance learning.

Important Contact Information

Head of Elementary School

Maryetta Golden

maryetta.golden@aimsk12.org

Head of Middle Schools

Mr. Riffat Akram

riffat.akram@aimsk12.org

Head of High School

Mr. Maurice Williams

maurice.williams@aimsk12.org

AIMS K-12 Superintendent

Ms. Maya Woods-Cadiz

maya.woods-cadiz@aimsk12.org

ESSER III Assurances

- 1. How the LEA will ensure continuity of services, including but not limited to services to address students' academic needs and students' and staff social, emotional, mental health, and other needs, which may include student health and food services.**

AIMS will continue to provide exceptional services to help students in need during the 2021-2022 school year. To address students' academic needs, students were given multiple prerequisite skills tests as well as other benchmarks. Students were identified as Basic, Below Basic, Proficient, and Advanced during the first two weeks of school. Based on these designations, students were placed in specialized tutoring groups and will also be required to attend Academic Saturday School. Additional intervention and support staff were hired to closely work with these struggling students in areas that they are not proficient in. Each class will have their own designated support staff member in addition to their classroom teacher. In terms of Social and Emotional Needs, teachers are required to implement community circles in their classroom. These circles help students get to know each other, learn from each other, and express themselves. Students get to form a bond with each other as well as with the teacher. With these circles, we aim to have students be more open about how they feel and their emotions. Students who might need a little more help will be referred to the on-site counselor. Our future plans include hiring an additional counselor to provide more support as well as providing teachers with more professional development on Social Emotional Learning.

- 2. A description of the LEA's policy or practice that provided the public with an opportunity to provide comment and feedback and how such feedback was incorporated into the development of the plan.**

Feedback was provided from multiple meetings with our stakeholders. Feedback was provided by verbal and written responses as well as survey feedback. Meetings that took place included AIMS Monthly Board Meetings, ELAC/DELAC Meetings, Parent Orientation, as well as direct communication from emails. The original Covid-19 Safety Plan was presented in the 2020-2021 school year. Feedback from the implementation of that plan helped us create this plan. We wanted to make sure to mitigate any possible learning loss. We also wanted to use stakeholder feedback to create a safe "return to school" program that was beneficial to all staff and students as well as take all safety precautions as stated in the Covid-19 guidelines set forth by the county.

Purpose and Scope of Plans

Plans, protocols, and guidance are designed to mitigate and reduce the spread of COVID-19 within our schools. As long as COVID-19 is present in our geographic community, we cannot completely prevent it from existing in our schools, but we must act to mitigate the spread and risk with strict adherence to health and safety protocols.

This comprehensive document will outline all details of the requirements, changes in practice, schedules, and safety protocols needed to maximize the safety of our students and staff while minimizing the spread of COVID-19.

Our AIMS K-12 health and safety measures will be aligned with the [COVID-19 Public Health Guidance for K-12 Schools in California, 2021-22 School Year](#), along with COVID-19 mitigation measures as required by ACPH, CDPH, and any related provisions of state law.

HEALTH & SAFETY PROTOCOLS

Face Coverings:

- All adults and students must wear a face covering at all times while on or around campus, except while actively eating or drinking.
- Face coverings should be worn properly which requires the covering of both the mouth and nose and fits snugly against the side of the face.
- Face coverings shall not be required if there is a medical condition verified in writing from a medical professional on file with Human Resources.
- Students in all grade levels K-12 are required to wear face coverings at all times, while at school, unless medically exempt due to illness or disability. This will include most unstructured times outdoors such as passing periods, breaks, and recess times.
- Should an individual student need an exemption, as outlined by the CDPH:
 - *Persons with a medical condition, mental health condition, or disability that prevents wearing a mask. This includes persons with a medical condition for whom wearing a mask could obstruct breathing or who are unconscious, incapacitated, or otherwise unable to remove a mask without assistance.*
 - *Persons who are hearing impaired, or communicating with a person who is hearing impaired, where the ability to see the mouth is essential for communication.*

AIMS K-12 will provide face coverings for students and staff. It is important to note that face shields are not recommended as a replacement for face coverings given concerns over their ability to minimize droplet spread to others. Teachers may consider using face shields with an appropriate seal (cloth covering extending from the bottom edge of the shield and tucked into the shirt collar) in certain limited situations: during phonological instruction to enable students to see the teacher's mouth and in settings where a mask poses a barrier to communicating with a student.

Mask Non-Compliance:

- Face coverings are required by CDPH in all school settings.

Updated October 15, 2021

- If a student is not wearing a mask, and the issue is medically related, a medical exemption form is required to be signed by a medical professional.
- If non-compliance is voluntary, a mask will be provided and the school administration will conference with the student and/or parent to discuss face covering requirements as soon as possible. While non-compliant, if not medically related, the student will be removed from the learning environment.
- Students may also be provided a face covering with appropriate draping, etc.
- Students who are not medically exempt that remain unmasked will not be allowed to remain on campus. Legal guardians who feel that their child participation in learning on campus constitutes a medical concern may have their child participate in [Independent Study](#).

Physical Distancing:

Physical distancing will occur when possible, in the event this is not possible, teacher and other staff desks will be distanced to decrease unnecessary close proximity, while still allowing for a full in-person instructional program. As stated by the CDPH, "Recent evidence indicates that in-person instruction can occur safely without minimum physical distancing requirements when other mitigation strategies (e.g., masking) are implemented.

Handwashing Protocols:

Districtwide protocols for handwashing will be sent home and will also be reviewed with students upon return. Classroom expectations will include hand washing or sanitizing upon entering and exiting the room and before meals. While we have purchased enough sanitizer to outfit schools and classrooms adequately, students in second-grade or older should bring personal containers of hand sanitizer with them to school as an added layer of precaution.

Cleaning and Disinfecting Our Schools:

AIMS K-12 has procured equipment and supplies to disinfect its facilities. Custodial staff will clean high-touch surfaces (such as light switches, faucets, handrails, and doorknobs), classrooms, and common areas on a nightly basis. The normal cleaning process includes the use of disinfectants. The district has also procured electrostatic sprayers. Electrostatic sprayers are effective in the killing of the COVID-19 virus and are used for a deeper disinfection. The use of the Electrostatic sprayer is limited to trained professionals, and use is timed for appropriate ventilation of spaces.

While it is very important to fully clean our campus, there is [mounting evidence](#) that the prior concerns regarding surface-to-surface contact has not manifested itself as the primary method of transmission. However, cleaning and sanitizing sites will remain a top priority.

HVAC & Air Purification

Rigorous measures have been taken to provide maximum outside air to meet or exceed CDC standards:

- For sites that have a HVAC we have adjusted HVAC dampers to bring in additional outside air.
- Sites that have a HVAC have been fitted with updated MERV 13 air filters these filters are often used in the ventilating of medical facilities.
- All filters will be changed at regular intervals.
- Windows (when applicable) and doors can also be opened as needed/as possible to allow additional outside air to enter the rooms.
- Air purification units are installed in all classrooms, auxiliary spaces and offices.

It is important to note, across AIMS K-12's wide range of school facilities, the filtration capacity of our HVAC units will be only part of our efforts to mitigate the spread of COVID-19. HVAC systems are only part of a comprehensive effort and multiple strategies, including wearing masks and proper hygiene procedures.

Health screenings

Health screenings refer to symptom screening, temperature screening, or a combination of both. In addition, screening questions include recent COVID exposure and/or recent COVID diagnosis. AIMS K-12 will implement the following protocols (These may adjust as state and local guidance and requirements do):

- Students will complete a home based screening each day, prior to arriving at school. The home based screening will be provided to families through [ParentSquare](#), our communication platform.
- **If you answer yes to any of the screener questions, please DO NOT report to school and please contact your medical professional as needed**
- Staff will also use ParentSquare to fill out the health screening.
- District Health screening kiosks will be present at the entry of all campuses.
- Vendors and visitors will use the district Health Screen.

Identification and Tracing of Contacts:

AIMS K-12 has assigned a staff member to be its primary COVID-19 Liaison to be in direct communication with ACPH. That staff member, along with other AIMS K-12 staff, will work together to respond to positive cases (staff/students/visitors/contractors) of **individuals who have symptoms of COVID-19, or those who are identified to have been in close contact with another individual who has tested positive for or been diagnosed with COVID-19.**

Each school site will have a designated School Site Liaison. This Site Liaison and the District Liaison will develop a list of people with whom the positive case may have been in close contact while on campus (within six feet for 15 minutes or longer, cumulatively, within the positive case's infectious period). AIMS K-12 will provide ACPH with the case details, including the list of close contacts. ACPH and AIMS K-12 will follow-up with the positive case and the contacts per their protocols.

Parent/Volunteer Access To Offices and Campuses During Initial Return:

Updated October 15, 2021

In order to minimize potential exposure to and transmission of COVID-19, school offices will have limited access for parents and community members. Office staff will answer questions about their site's operations remotely to the extent practicable and help the public schedule appointments with the correct person. School and District Offices will remain open, but **electronic or telephonic communication to address routine issues will be the primary form of communication.**

Keeping AIMS K-12 Safe: One page summary of our COVID-19 safety measures

Protocols & Monitoring

GENERAL CONSIDERATIONS

Staff Training:

AIMS K-12 will provide a comprehensive communication and training plan regarding COVID-19 precautions for the district's employees. AIMS K-12 will utilize materials either created by or based on state and local guidelines and materials. .

AIMS K-12 Staff Trainings will include:

- Identifying COVID-19 symptoms
- Protocols for managing symptomatic students and staff
- CPR certification training with updated COVID precautions per job requirement, and/or for staff volunteering for other specialized healthcare procedures including school-wide epinephrine autoinjectors
- First aid kit training

Family Communication:

AIMS K-12 will also provide comprehensive communication for our community. Communication and related materials will be provided and will focus on educating the community on the safety protocols related to returning to campus, as well as information that may be helpful if they experience a positive COVID-19 result of someone in their household.

Employee Testing:

When possible AIMS K-12 will provide employee testing for individuals who are symptomatic of COVID-19, and/or those who may have been exposed to a positive case of COVID-19. Testing will be available for staff. In accordance with the state health order, all AIMS K-12 staff must be vaccinated or provide a weekly negative COVID-19 test result.

Handwashing and Hygiene Measures:

- AIMS K-12 will focus on the following actions to support good hygiene habits:
 - Reinforce proper handwashing technique, avoiding contact with one's eyes, nose, and mouth, and covering coughs and sneezes.
 - Post signs in highly visible areas to remind students and staff of proper handwashing, covering of coughs, sneezes and other prevention measures.

- Ensure adequate supplies to support healthy hygiene behaviors, including soap, tissues, trash cans, face coverings and hand sanitizers (with at least 70 percent ethyl alcohol) for staff and students who can safely use hand sanitizer.
- Have students and staff wash hands at staggered intervals to minimize congregation around handwashing and hand sanitizer stations.
- Provide hand sanitizer in each classroom, and at strategic locations and designated lunch spaces for students or staff.

Cleaning and Maintenance:

- AIMS K-12 will focus on the following actions to support cleaning of schools/facilities:
 - At least daily cleaning and disinfecting of high touch surfaces (e.g., tables, desks, chairs, door handles, light switches, phones, copy/fax machines, toilets, countertops, faucets, drinking fountains, and playground equipment) pursuant to CDC guidelines
 - Provide employees training on the use of cleaning agents consistent with manufacturer's directions, Cal/OSHA requirements for safe use and as required by the Healthy Schools Act, as applicable.
 - Ensure proper ventilation during cleaning and disinfecting. Introduce fresh outdoor air as much as possible.
 - Limit access to areas used by a person displaying COVID symptoms (e.g., a student's desk or a staff member's office) until cleaned and disinfected.
 - Establish a cleaning and disinfecting schedule to ensure thorough cleaning and disinfection.

Arrival and Departure:

Please note: Upon our return to campus for in-person instruction, due to a wide range of school design, varying age ranges of students, and schedules, each of our school sites will provide additional, site specific communication related to the arrival and departure procedures. General considerations will include:

- Drivers remain in their vehicles, to the extent possible, when dropping off or picking up students.
- When in-person drop-off or pick-up is needed, only one parent or caregiver should enter the facility to pick-up or drop-off the child.
- Require adults entering campus for any in-person pick-up to wear face covering. Follow all site directions/protocol for picking up and dropping off students during the school day.
- Provide supervision to disperse student gathering during school arrival and departure.

General Classroom/Changing Rooms:

- Assign a seating chart, where feasible, for students to ensure that close contacts within classrooms are minimized and easily identifiable.
- Ensure adequate supplies to minimize sharing of high-touch materials (art supplies, equipment, electronic devices, etc.) to the extent

practicable, or limit use of supplies and equipment to one group of students at a time.

- Keep students' belongings separate to the extent practicable.
- Reposition furniture and equipment in the classroom to facilitate distancing, as practicable.
- Increase ventilation by opening windows (when applicable) and hallway doors.
- Based on many conditions, there may also be times to utilize outdoor space for learning activities to the extent feasible.
- Conduct physical education classes outdoors whenever possible.
- When students are in the Locker Rooms preparing/changing for Physical Education classes, masks remain a requirement.

Restrooms:

- Disinfecting will take place multiple times throughout the day.
- Outside doors and windows (when applicable) open or use HVAC dampers for fresh air as practicable
- Restrooms will be stocked with soap and paper towels.

Drinking Fountains:

- Disinfecting will take place multiple times throughout the day
- AIMS K-12 encourages students to bring water bottles, or use available water bottle fillers on their sites as practicable.

School Offices:

- In order to minimize potential exposure to and transmission of COVID-19, school offices will have limited access for parents and community members. Office staff will answer questions about their site's operations remotely to the extent practicable and help the public schedule appointments with the correct person. School and District Offices will remain open, but electronic or telephonic communication will be used to address routine issues

Counseling Offices:

- Disinfect high-touch surfaces at least once daily
- Signage for cough/sneeze etiquette, handwashing
- Remove or rearrange furniture to allow for physical distancing, as practicable
- Increase ventilation by opening windows and hallway doors when practicable.

Health Office and Symptom Rooms:

- Staff working in health office will wear protective equipment when working with students
- Designated space to care for students with routine needs
- Designated, separate space to care for students/staff who are ill or symptomatic of COVID-19

FOOD SERVICES

Cafeterias and Food Distribution will be conducted in accordance with all local and state regulations for food safety as well as all regulations related to COVID-19 protocols. AIMS K-12 will ensure the following:

- Follow all requirements issued by the County's Department of Environmental Health to prevent transmission of COVID-19 in food facilities.
- Face shields, cloth masks and gloves for all staff as outlined in current guidance.
- To the extent possible and practicable, students will be reasonably spaced out when eating, including the use of outdoor eating spaces to increase distancing.

EXTRACURRICULAR ACTIVITIES, ATHLETICS & SCHOOL EVENTS

Prior to participation in any AIMS Athletics or related extracurricular events, students must complete an assumption of risk and waiver of liability form which attests that AIMS K12 is complying with state and local guidance as well as taking reasonable steps to mitigate the risk of spreading COVID-19.

AIMS K12 is putting in place the following measures in an attempt to reduce the spread of COVID-19:

- The School shall limit the presence in team practice areas of individuals who are not partaking in or coaching the practice
- The School shall limit the number of students who may occupy locker room and changing facilities to the extent practicable
- All student athletes will undergo temperature screening prior to every team practice or other Athletic Program event
- All School-issued sports equipment will undergo regular sanitization

However, this risk cannot be completely eliminated and AIMS K12 cannot guarantee that in-person participants will not become infected with COVID-19.

Further, participating in the AIMS K12 Athletic Program in-person could increase the risk of contracting COVID-19 because of the inherent nature of sports to promote certain degrees of physical proximity and/or contact with other participants.

If Student has any of the following underlying conditions, it is strongly recommended they do not take participate in the Athletics Program at this time, even if they are not experiencing COVID-19 symptoms due to the increased health risks that are associated with COVID-19 exposure for these groups:

- Serious heart conditions
- Chronic lung disease
- Moderate to severe asthma
- Severe obesity (Body Mass Index of 40 or higher)
- Immunocompromised
- Diabetes

- Chronic kidney disease undergoing dialysis
- Liver disease
- Reside with a family member with these high-risk underlying conditions

In addition to these requirements, all Athletics programs will be subject to NFHS, CIF-State, CIF-Oakland Section, and BACSAC requirements for participation. All BACSAC Athletic Coaches must complete a mandatory NFHS Course on COVID-19 Safety.

TRANSPORTATION

In the interest of student safety regarding the COVID-19 pandemic, it is necessary to put in place operational procedures to successfully transport those students who require our services.

Below are the guidelines that will allow AIMS K-12 to provide services when we return to in-person education:

- All District drivers and staff must perform COVID-19 Daily Self Symptom Check.
- Staff will be provided all PPE necessary to perform duties safely.
- Vans will be cleaned and sanitized regularly.
- Parents/guardians are responsible for self screening students prior to a student entering the school bus and to assure the student's temperature is below 100.0°F (37.8°C).
- If a student can respond "YES" to any screening question, they will not be permitted to enter the van.
- Masks required for students unless a medical or handicapping condition prevents a student from wearing a mask or face shield
- A parent/guardian will be required to pick up any symptomatic student from the school site. The Transportation Department will not transport known symptomatic students.

MONITORING

Identification and Evaluation of COVID-19 Hazards

District staff will conduct work-place specific evaluations using the [Appendix A: Identification of COVID-19 Hazards](#) form. This form will also be available on the District website for employees to report any observable COVID-19 hazards.

District staff will also conduct periodic inspections and document any needed corrections using the [Appendix B: COVID-19 Inspection](#) form.

PERSONAL PROTECTIVE EQUIPMENT (PPE)

- AIMS K-12 will provide each employee with masks.
- AIMS K-12 will provide disposable surgical masks (3 layer) or KN-94 (5 layer).
- Face shields will be provided to teachers and other staff members working directly with students and/or the public to avoid potential barriers to phonological instruction. Face shields are meant for completing work duties and must last throughout the entire COVID-19 pandemic. Face shields can build up "film" over time. After you disinfect your shield, you may wash it with hot water and soap. This will help prevent build up from the disinfectant.

- Hand sanitizers, disinfectant spray and paper towels will be provided. Custodial staff will ensure bottles and sprays are re-filled regularly. The spray or pump bottles provided are reusable so please do not throw them away. Please notify your site custodian if bottles need to be refilled.
- Gloves will be provided and they will continue to be worn by employees who require them to do their jobs.
- Masks will be made available for students who are unable to provide their own or for those who may not have remembered their mask that day.

COVID-19 VACCINE MOBILE CLINICS

- AIMS partnered with ACPHD and we hosted two COVID-19 Vaccine mobile clinics, one at 12th street and one at AIMS HS
- AIMS will be requesting that staff and student submit proof of vaccination
- If there is a need AIMS will host additional mobile clinics
- While AIMS believes that it is wise to receive the vaccine, only you can choose for yourself.
- Receiving the vaccine is currently not a requirement for employment or student attendance; however, that may change based on state, county, or local regulations.
- This does not constitute medical advice. Only a physician can give you medical advice.
- COVID-9 Vaccine mobile clinic information can be found [here](#).

COVID-19 TESTING AND REPORTING

Student Asymptomatic Testing

- AIMS K-12 will provide access to students on a monthly basis for asymptomatic testing when case rates exceed 25/100,000 (adjusted) and as recommended by the ACPH/CDPH.
- Students may only be tested with the permission of their parent/guardian Testing is made available, not mandated.
- Additional testing information specific to students, will be provided as we get closer to launching the testing program.

Health Insurance Portability and Accountability Act (HIPAA):

The HIPAA Privacy Rule recognizes the legitimate need for public health authorities and others responsible for ensuring public health and safety to have access to protected health information to carry out their public health mission. The Rule also recognizes that public health reports made by covered entities are an important means of identifying threats to the health and safety of the public at large, as well as individuals. Accordingly, the Rule permits covered entities to disclose protected health information without authorization for specified public health purposes. In addition, if a covered entity engages a business associate to assist in a specified public health activity, the business associate's written agreement with the covered entity should identify these activities, and the business associate may make the disclosure for public health reasons in accordance with its written agreement.

OCR Issues Guidance on HIPAA, Health Information Exchanges, and Disclosures of Protected Health Information for Public Health Purposes:

Updated October 15, 2021

OCR has issued guidance on how the Health Insurance Portability and Accountability Act of 1996 (HIPAA) permits covered entities and their business associates to use health information exchanges (HIEs) to disclose protected health information (PHI) for the public health activities of a public health authority (PHA). The guidance provides examples relevant to the COVID-19 public health emergency on how HIPAA permits covered entities and their business associates to disclose PHI to an HIE for reporting to a PHA conducting public health activities.

[Guidance on HIPAA, Health Information Exchanges, and Disclosures of Protected Health](#)

This policy may change in the future to align with ACPHD and Center for Disease Control policy as Covid-19 data is emerging.

Positive test results:

- Required that parents/guardians and staff notify school administration immediately if the student or staff tested positive for COVID-19 or if one of their household members or non-household close contacts tested positive for COVID-19.
- Upon receiving notification that staff or a student has tested positive for COVID-19 or been in close contact with a COVID-19 case, take actions as required in “Response to Suspected or Confirmed Cases and Close Contacts” section, below.

What if my student has been exposed to a case of COVID-19?

- The following flowchart is a helpful guide to the appropriate steps for a parent/guardian.
- [COVID-19 Flowchart for Parents](#) | [Diagrama de Flujo COVID-19 para Padres](#) | [面向家长的2019 冠状病毒病应对流程图](#)

Quarantine Recommendations/Requirements: ([From CDPH Guidance](#))

- Quarantine recommendations for vaccinated close contacts. For those who are vaccinated, follow the [CDPH Fully Vaccinated People Guidance](#) regarding quarantine. Fully vaccinated individuals may refrain from quarantine and testing following a known exposure if asymptomatic.
- Quarantine recommendations for unvaccinated students for exposures when both parties were wearing a mask, as required in K-12 indoor settings. These are adapted from the [CDC K-12 guidance](#) and [CDC definition of a close contact](#).
 - When both parties were wearing a mask in the indoor classroom setting, unvaccinated students who are close contacts (more than 15 minutes over a 24-hour period within 0-6 feet indoors) may undergo a modified 10-day quarantine as follows.
 - They may continue to attend school for in-person instruction if they:
 - i. Are asymptomatic;
 - ii. Continue to appropriately mask, as required;
 - iii. Undergo at least twice weekly testing during the 10-day quarantine; and
 - iv. Continue to quarantine for all extracurricular activities at school, including sports, and activities within the community setting.
- Quarantine recommendations for: unvaccinated [close contacts](#) who were not wearing masks or for whom the infected individual was not wearing a mask during the indoor exposure; or unvaccinated students as described above.
 - For these contacts, those who remain asymptomatic, meaning they have NOT had any symptoms, may discontinue self-quarantine under the following conditions:

Updated October 15, 2021

- Quarantine can end after Day 10 from the date of last exposure without testing; OR
 - Quarantine can end after Day 7 if a diagnostic specimen is collected after Day 5 from the date of last exposure and tests negative.
- To discontinue quarantine before 14 days following last known exposure, asymptomatic close contacts must:
 - Continue daily self-monitoring for symptoms through Day 14 from last known exposure; AND
 - Follow all recommended non-pharmaceutical interventions (e.g., wearing a mask when around others, hand washing, avoiding crowds) through Day 14 from last known exposure.
 - If any symptoms develop during this 14-day period, the exposed person must immediately isolate, get tested and contact their healthcare provider with any questions regarding their care.
- Isolation recommendations
 - a. For both vaccinated and unvaccinated persons, follow the CDPH [Isolation Guidance](#) for those diagnosed with COVID-19.

Response to Suspected or Confirmed Cases and Close Contacts:

Suspected COVID-19 Case(s):

- Identify a symptom room or area to separate anyone who exhibits COVID-19 symptoms.
- Isolate immediately any student/staff exhibiting symptoms with staff supervision.
- Any student/staff exhibiting symptoms shall be picked up or sent home as soon as practicable.
- Emergency protocols will remain in place for medical emergencies.
- Sibling(s) and/or household family members of suspected COVID-19 cases will be considered as close contact and will be sent home to quarantine.

Confirmed COVID-19 Case(s):

- AIMS K-12 COVID Liaison to notify Alameda County Public Health Department within 24 hr of any positive COVID-19 case who has been on campus during their infectious period or within 10 days of their positive test (per ACPHD and CPHD guidance).
- AIMS K-12 to send a site-specific notice to all staff and families in the affected school community of any positive COVID-19 case while maintaining confidentiality as required by local, state, and federal laws.
- Close off areas used by any symptomatic person and do not use before cleaning and disinfection. To reduce risk of exposure, wait 24 hours before cleaning and disinfecting. If it is not possible to wait 24 hours, wait as long as practicable. Ensure a safe and correct application of disinfectants using personal protective equipment and ventilation.
- Identify close contacts via case investigation, by utilizing class seating charts, and by consulting with teachers/staff in all classrooms and on-campus activities. A close contact is someone who has been within six feet of the case for a total of 15 minutes or more regardless of face covering use or other barriers.
- Close contacts, cohort members, and household contacts will be advised to contact their health care provider, and follow the guidance outlined above.
- For hospitalized/severe cases, duration of isolation is varied according to health care provider recommendations.

Response to COVID Cases on Campus:

AIMS K-12 will use the metrics, determined by the California Department of Public Health and ACPHD, to determine when to close schools, if such an action is needed and/or required.

COVID-19 ACTION PLAN

	Staff with:	Action:
1)	COVID-19 Symptoms (e.g., fever, cough, loss of taste or smell, difficulty breathing)	<ul style="list-style-type: none"> Employee/Student should not report to work/school Employee notifies Supervisor. Supervisor completes Staff COVID reporting form Student/Family notifies office Office notifies Head of School who completes the covid student/family reporting form Recommend testing and/or they contact their health care provider (If positive, see #3, if negative, see #4) COVID Liaison contacts employee/student/family for next steps once report submitted Follow-up with employee/student/family until cleared to return
2)	Close contact with a confirmed COVID-19 case	<ul style="list-style-type: none"> Employee notifies supervisor - Supervisor submits COVID report. Student/Family notifies school office Office notified Head of School who completes the COVID student/family reporting form COVID Liaison contacts employee/student/family for next steps once a report is submitted. Advise anticipated quarantine timeline, recommend testing & testing guidance, and recommend to contact their health care provider Follow-up with employee/student/family until cleared to return. Step by Step Flowchart for students who are a close contact
3)	Confirmed COVID-19 by positive test or diagnosis	<ul style="list-style-type: none"> Head of School/Admin/Supervisor completes COVID report(covid-19 response form for employees/contractors; covid-19 student/family

Updated October 15, 2021

		<p>reporting form for students/visitors)</p> <ul style="list-style-type: none"> • Isolate case and exclude from school/work as provided in ACPH/CDPH guidance • Head of School/Supervisor will work with Health Coordinator/COVID Liaison to identify close contacts, cohort members, and locations occupied during infectious period - areas to be closed by site for 24 hours or as long as practicable. Signage placed by site. • Health Coordinator/COVID Liaison to notify district Ops & Grounds of disinfection request of areas identified & closed. Confirm disinfection is complete and safe to re-enter. • Health Coordinator/COVID Liaison will conduct case investigation and contact tracing, notifies close contacts of potential exposure, advises outreach to health care provider, provides quarantine instructions and anticipated 14-day quarantine timeline, and recommended testing guidance. • Health Coordinator/COVID Liaison submits COVID case report and line list to ACPHD. • Human Resources will review leave options with employees when contacted.
4)	Tests negative after symptoms	<ul style="list-style-type: none"> • Symptomatic individuals who test negative for COVID-19 may return once they meet the public health criteria for clearance to return. <p><i>This includes:</i></p> <ul style="list-style-type: none"> • Improvement of symptoms, AND • No fever within the prior 24 hours without the use of medication, AND • Proof of a negative PCR/molecular COVID-19 test and/or letter from the individual's health care provider stating that the symptoms are not due to COVID-19, that an alternative diagnosis has been made, and that the individual is cleared to return.

ADDITIONAL RESOURCES

- [California Executive and Public Health Orders](#)
- [Alameda County Orders and Variance](#)[CDC Considerations for Schools](#)
- [CDC ReOpening Guidelines](#)
- [California Public Health Officials Provide COVID-19 Update](#)
- [Stronger Together - CDE](#)
- [Alameda County Office of Education COVID-19 \(Coronavirus\) Information and Resources](#)
- [CDC Toolkits](#)

School Info

AIMS K-12 schools, enrollment, and staffing (as required by ACOE/ACPHD)

School - and Link to Site	Address	Site COVID Liaison	#Students Returning	Grades Served	Grades Opening	# Staff Returning *
AIMS College Prep Middle School	171 12th Street, Oakland, CA 94607	Riffat Akram		6th - 8th	All	
American Indian Public Charter School II	171 12th Street, Oakland, CA 94607	Maryetta Golden		K-8	All	
AIMS College Prep High School	746 Grand Avenue, Oakland, CA 94610	Maurice Williams		9-12	All	

Updated October 15, 2021

Appendix A: Identification of COVID-19 Hazards

All persons, regardless of symptoms or negative COVID-19 test results, will be considered potentially infectious. Particular attention will be paid to areas where people may congregate or come in contact with one another, regardless of whether employees are performing an assigned work task or not. For example: meetings, entrances, bathrooms, hallways, aisles, walkways, elevators, break or eating areas, cool-down areas, and waiting areas.

Evaluation of potential workplace exposure will be to all persons at the workplace or who may enter the workplace, including coworkers, employees of other entities, members of the public, customers or clients, and independent contractors. We will consider how employees and other persons enter, leave, and travel through the workplace, in addition to addressing fixed work locations.

Person conducting the evaluation: **School Site Administrator**

Date: Weekly

Name(s) of employee and authorized employee representative that participated: **School Site Administrator and Custodial staff**

Interaction, area, activity, work task, process, equipment and material that potentially exposes employees to COVID-19 hazards	Places and times	Potential for COVID-19 exposures and employees affected, including members of the public and employees of other employers	Existing and/or additional COVID-19 prevention controls, including barriers, partitions and ventilation

Updated October 15, 2021

Appendix B: COVID-19 Inspections

Date: **Weekly**

Name of person conducting the inspection: **School Site Administrator and Custodial staff**

Work location evaluated: **School Sites and other work locations**

Exposure Controls	Status	Person Assigned to Correct	Date Corrected
Engineering			
Barriers/partitions			
Ventilation (amount of fresh air and filtration maximized)			
Additional room air filtration			
Administrative			
Physical distancing			
Surface cleaning and disinfection (frequently enough and adequate supplies)			
Hand washing facilities (adequate numbers and supplies)			
Disinfecting and hand sanitizing solutions being used according to manufacturer instructions			
PPE (not shared, available and being worn)			
Face coverings (cleaned sufficiently often)			
Gloves			
Face shields/goggles			
Respiratory protection			

Updated October 15, 2021

