AIMS K-12 College Prep Charter District

Special AIMS Finance Committee Meeting

Date and Time

Tuesday November 30, 2021 at 7:00 AM PST

AIMS does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Marisol Magana has been designated to receive requests for disability-related modifications or accommodations in order to enable individuals with disabilities to participate in open and public meetings at AIMS. Please notify Marisol Magana at (510) 220-9985 at least 24 hours in advance of any disability accommodations being needed in order to participate in the meeting. **All comments and questions should be entered into the chat feature of the Zoom meeting.**

Join Zoom Meeting
ID: 82411712165
Passcode: lbszBKlA

(US) +1 301-715-8592
Passcode: 31973032

Agenda

		Purpose	Presenter	Time
I.	**Opening Items**			**7:00 AM**

		Purpose	Presenter	Time
Opening Items				
A.	Call the Meeting to Order			2 m
B.	Record Attendance and Guests			2 m
C.	Adoption of the Agenda	Vote	Chris Edington	2 m
	The Finance Committee will consider adopting the September 16, 2021 Finance Committee Agenda.			
D.	Approval of the Minutes	Approve Minutes	Chris Edington	2 m
	The Finance Committee will consider approving the September 16, 2021 Finance Committee Meeting minutes.			
E.	Public Comment on Non-Agenda Items			4 m
	Public Comment on Non-Action Items is set aside for members of the Public to address the items on the Committee's agenda prior to each agenda item. The Committee will not respond or take action in response to Public Comment, except that the Committee may ask clarifying questions or direct staff. **Comments are limited to two (2) minutes per person, and a total time allotted for all public comment will not exceed twenty (20) minutes (10 minutes per section).**			
	Submit public comment			
F.	Public Comment on Agenda Items			4 m
	Public Comment on Action Items is set aside for members of the Public to address the items on the Committee's agenda prior to each agenda item. The Committee will not respond or take action in response to Public Comment, except that the Committee may ask clarifying questions or direct staff. **Comments are limited to two (2) minutes per person, and a total time allotted for all public comment will not exceed twenty (20) minutes (10 minutes per section).**			
	Submit Public Comment			

		Purpose	Presenter	Time
II.	**Non-Action Items**			**7:16 AM**
A.	Educator Effectiveness Block Grant AIMS Elementary K-8 (AIPCS II), AIMS MS, AIMS HS	Discuss	Maurice Williams, Riffat Akram, Maryetta Golden	12 m
III.	**Action Items**			**7:28 AM**
A.	CBO Reports For Approval	Vote	Katema Ballentine	15 m

1. 2021-2022 1st Interim
2. 2019-2020 Finance Audit
3. Cares Act: Employee Retention Tax Credit

IV.	**Closed Session**			**7:43 AM**
A.	Public Comment on Closed Session Items	FYI		2 m

Public Comment on Closed Session Items is set aside for members of the Public to address the items in this section prior to closed session. The Committee will not respond or take action in response to Public Comment, except that the Committee may ask clarifying questions or direct staff. **Comments are limited to two (2) minutes per person, and a total time allotted for all public comment will not exceed twenty (20) minutes (10 minutes per section).**

Submit Public Comment

B.	Recess to Closed Session	FYI		13 m

Closed Session Items:

1. Conference with Real Property Negotiators
   (Gov. Code Section 54956.9)
2. Conference with Legal Counsel - Anticipated Litigation
   (Gov. Code Section 54956.9)
3. Employee matters

C.	Reconvene from Closed Session	Vote		1 m

		Purpose	Presenter	Time
	Roll Call			
D.	Report from Closed Session	FYI		1 m
V.	**Closing Items**			**8:00 AM**
A.	Adjourn Meeting	Vote		
B.	NOTICES	FYI	Chris Edington	1 m

The next regular meeting of the Board of Directors is scheduled to be held on October 19, 2021, @ 6:30 pm. AIMS does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Marisol Magana has been designated to receive requests for disability-related modifications or accommodations in order to enable individuals with disabilities to participate in open and public meetings at AIMS. Please notify Marisol Magana at (510)220-9985 at least 24 hours in advance of any disability accommodations being needed in order to participate in the meeting.

I, Corey Hollis, hereby certify that I posted this agenda on the AIMS website @ aimsk12.org, on, October 16, 2021, at 06:55 AM.
Certification of Posting

Coversheet

Educator Effectiveness Block Grant AIMS Elementary K-8 (AIPCS II), AIMS MS, AIMS HS

Section:	II. Non-Action Items
Item:	A. Educator Effectiveness Block Grant AIMS Elementary K-8 (AIPCS II), AIMS MS, AIMS HS
Purpose:	Discuss
Submitted by:	
Related Material:	AIMS HS - EEBG 2021.docx.pdf AIPCS II - EEBG 2021.docx.pdf AIMS MS - EEBG 2021.docx.pdf

EDUCATOR EFFECTIVENESS BLOCK GRANT 2021
EXPENDITURE PLAN TEMPLATE

LEA Name:	Contact Name:	Email Address:	Phone Number:
AIMS College Prep High School	Maurice Williams	maurice.williams@aimsk12.org	510-893-8701

Total amount of funds received by the LEA:	Date of Public Meeting prior to adoption:	Date of adoption at public meeting:
$70,034	11/30/2021	<Date prior to 12/31/2021>

EC 41480
(a)(2) A school district, county office of education, charter school, or state special school may expend the funds received pursuant to this subdivision from the 2021–22 fiscal year to the 2025–26 fiscal year, inclusive. School districts, county offices of education, charter schools, and state special schools **shall coordinate the use of any federal funds received under Title II of the federal Every Student Succeeds Act of 2015 (Public Law 114–95) to support teachers and administrators with the expenditure of funds received pursuant to this subdivision.**

(b) A school district, county office of education, charter school, or state special school shall expend funds apportioned pursuant to this section to provide professional learning for **teachers, administrators, paraprofessionals who work with pupils, and classified staff that interact with pupils**, with a focus on any of the following areas:

(1) Coaching and mentoring of staff serving in an instructional setting and beginning teacher or administrator induction, including, but not limited to, coaching and mentoring solutions that address a local need for teachers that can serve all pupil populations with a focus on retaining teachers, and offering structured feedback and coaching systems organized around social-emotional learning, including, but not limited to, promoting teacher self-awareness, self-management, social awareness, relationships, and responsible decision-making skills, improving teacher attitudes and beliefs about one's self and others, and supporting learning communities for educators to engage in a meaningful classroom teaching experience.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Total Budgeted per Activity
Harvard School of Business: Leading School Strategy & Innovation; Leading People; and Leading Learning for 10 staff.	$4990.00	$4990.00	$4990.00	$4990.00

Navigator School Partner Network for Leadership Team and Teachers	$ 8500.00	$	$	$8500.00
Navigator School Partner Network for Leadership Team and Teachers	$	$17000	$	$17000
Academic Coaching / Consulting	$	$	$15354.66	$15,354
Subtotal for this section	**$13,499**	**$21,999**	**$20,344.66**	$45,844

(2) Programs that lead to effective, standards-aligned instruction and improve instruction in literacy across all subject areas, including English language arts, history-social science, science, technology, engineering, mathematics, and computer science.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Total Budgeted per Activity
Midwest Clinic Training Trip for Music Teacher	$ 2512.03			$2512.03
AP College Board Teacher Trainings		1345.66	$3000	$4345.66
Pre-Referral Intervention Manual-Fourth Edition: 30 copies	$3360	$	$	$3360
Subtotal for this section	**$5872.03**	**$1345.66**	**$3000**	**$10217.69**

(3) Practices and strategies that reengage pupils and lead to accelerated learning.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Total Budgeted per Activity
Teach Like a Champion Field Guide 2.0: A Practical Resource to Make the 62 Techniques Your Own: 30 copies	$1200			$1200
Teach Like a Champion 3.0: 63 Techniques that Put Students on the Path to College: 30 copies	$900			$900

Subtotal for this section	**$2100**	**$**	**$**	**$2100**

(4) Strategies to implement social-emotional learning, trauma-informed practices, suicide prevention, access to mental health services, and other approaches that improve pupil well-being.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Total Budgeted per Activity
Tom Thelen Professional Development: Mental Health 101 Workshop / Teacher Trainings	$1871.63			$1871.63
Subtotal for this section	**$1871.63**	**$**	**$**	**$ $1871.63**

(5) Practices to create a positive school climate, including, but not limited to, restorative justice, training around implicit bias, providing positive behavioral supports, multitiered systems of support, transforming a schoolsite's culture to one that values diverse cultural and ethnic backgrounds, and preventing discrimination, harassment, bullying, and intimidation based on actual or perceived characteristics, including disability, gender, gender identity, gender expression, language, nationality, race or ethnicity, religion, or sexual orientation.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Total Budgeted per Activity
Subtotal for this section				

(6) Strategies to improve inclusive practices, including, but not limited to, universal design for learning, best practices for early identification, and development of individualized education programs for individuals with exceptional needs.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Total Budgeted per Activity
Subtotal for this section	**$**	**$**	**$**	**$**

(7) Instruction and education to support implementing effective language acquisition programs for English learners, which may include integrated language development within and across content areas, and building and strengthening capacity to increase bilingual and biliterate proficiency.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Total Budgeted per Activity
<Enter planned activity here>	$	$	$	$
<Add table rows as necessary>				
Subtotal for this section	**$**	**$**	**$**	**$**

(8) New professional learning networks for educators not already engaged in an education-related professional learning network to support the requirements of subdivision (c).

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Total Budgeted per Activity
<Enter planned activity here>	$	$	$	$
<Add table rows as necessary>				
Subtotal for this section	**$**	**$**	**$**	**$**

(9) Instruction, education, and strategies to incorporate ethnic studies curricula adopted pursuant to Section 51226.7 into pupil instruction for grades 7 to 12, inclusive.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Total Budgeted per Activity
<Add table rows as necessary>				
Subtotal for this section	**$**	**$**	**$**	**$**

(10) Instruction, education, and strategies for certificated and classified educators in early childhood education, or childhood development.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Total Budgeted per Activity
Subtotal for this section	**$**	**$**	**$**	**$**

SUMMARY OF EXPENDITURES

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 20223-24	Total Budgeted per Activity
Subtotal Section (1)	**$13,499**	**$21,999**	**$20,344.66**	**$55842.66**
Subtotal Section (2)	**$5872.03**	**$1345.66**	**$3000**	**$10217.69**
Subtotal Section (3)	**$2100**	**$**	**$**	**$2100**
Subtotal Section (4)	**$ 1871.63**			**$1871.63**
Subtotal Section (5)				
Subtotal Section (6)				
Subtotal Section (7)				
Subtotal Section (8)				
Subtotal Section (9)				
Subtotal Section (10)				
Totals by year	**$ 23344.66**	**$23344.66**	**$23344.66**	**$70033.98**

Total planned expenditures by the LEA:
$70033.98

Note:
Per EC 41480 (d)(2): On or before September 30, 2026, the LEA must report detailed expenditure information to the California Department of Education, including, but not limited to:

- specific purchases made;
- the number of the following educators who received professional development:
  - Teachers;
  - Administrators;
  - Paraprofessional educators;

- Classified staff.

EDUCATOR EFFECTIVENESS BLOCK GRANT 2021
EXPENDITURE PLAN TEMPLATE

LEA Name:	Contact Name:	Email Address:	Phone Number:
American Indian Public Charter School II	Maryetta Golden Riffat Akram	maryetta.golden@aimsk12.org riffat.akram@aimsk12.org	510-893-8701

Total amount of funds received by the LEA:	Date of Public Meeting prior to adoption:	Date of adoption at public meeting:
$140,648	11/30/2021	<Date prior to 12/31/2021>

EC 41480
(a)(2) A school district, county office of education, charter school, or state special school may expend the funds received pursuant to this subdivision from the 2021–22 fiscal year to the 2025–26 fiscal year, inclusive. School districts, county offices of education, charter schools, and state special schools **shall coordinate the use of any federal funds received under Title II of the federal Every Student Succeeds Act of 2015 (Public Law 114–95) to support teachers and administrators with the expenditure of funds received pursuant to this subdivision.**

(b) A school district, county office of education, charter school, or state special school shall expend funds apportioned pursuant to this section to provide professional learning for **teachers, administrators, paraprofessionals who work with pupils, and classified staff that interact with pupils**, with a focus on any of the following areas:

(1) Coaching and mentoring of staff serving in an instructional setting and beginning teacher or administrator induction, including, but not limited to, coaching and mentoring solutions that address a local need for teachers that can serve all pupil populations with a focus on retaining teachers, and offering structured feedback and coaching systems organized around social-emotional learning, including, but not limited to, promoting teacher self-awareness, self-management, social awareness, relationships, and responsible decision-making skills, improving teacher attitudes and beliefs about one's self and others, and supporting learning communities for educators to engage in a meaningful classroom teaching experience.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Total Budgeted per Activity
Professional Development for Teachers & Staff	$6000	$ 6,000	$6,000	$18, 000
<Add table rows as necessary>				

Subtotal for this section	**$6,000**	**$6,000**	**$6,000**	**$18,000**

(2) Programs that lead to effective, standards-aligned instruction and improve instruction in literacy across all subject areas, including English language arts, history-social science, science, technology, engineering, mathematics, and computer science.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Total Budgeted per Activity
<Enter planned activity here>	$	$	$	$
<Add table rows as necessary>				
Subtotal for this section	**$**	**$**	**$**	**$**

(3) Practices and strategies that reengage pupils and lead to accelerated learning.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Total Budgeted per Activity
Intervention Aide	$ 22,000	22, 000	$22, 000	$66.000
<Add table rows as necessary>				
Subtotal for this section	**$22, 000**	**$22,000**	**$22,000**	**$66,000**

(4) Strategies to implement social-emotional learning, trauma-informed practices, suicide prevention, access to mental health services, and other approaches that improve pupil well-being.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Total Budgeted per Activity
Student Incentives, PBIS Rewards, Student Leadership Luncheons	$11,882.67	$ 11,882.67	$11,882.67	$35,648.01

<Add table rows as necessary>				
Subtotal for this section	**$11,882.67**	**$11,882.67**	**$11,882.67**	**$35,648.01**

(5) Practices to create a positive school climate, including, but not limited to, restorative justice, training around implicit bias, providing positive behavioral supports, multitiered systems of support, transforming a schoolsite's culture to one that values diverse cultural and ethnic backgrounds, and preventing discrimination, harassment, bullying, and intimidation based on actual or perceived characteristics, including disability, gender, gender identity, gender expression, language, nationality, race or ethnicity, religion, or sexual orientation.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Total Budgeted per Activity
PBIS, Restorative Justice, MTSS, & Transforming School Culture for diversity and racial equity.	$7,000	$7,000	$7,000	$21,000
<Add table rows as necessary>				
Subtotal for this section	**$7,000**	**$7,000**	**$7,000**	**$21,000**

(6) Strategies to improve inclusive practices, including, but not limited to, universal design for learning, best practices for early identification, and development of individualized education programs for individuals with exceptional needs.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Total Budgeted per Activity
<Enter planned activity here>	$	$	$	$
<Add table rows as necessary>				
Subtotal for this section	**$**	**$**	**$**	**$**

(7) Instruction and education to support implementing effective language acquisition programs for English learners, which may include integrated language development within and across content areas, and building and strengthening capacity to increase bilingual and biliterate proficiency.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Total Budgeted per Activity
<Enter planned activity here>	$	$	$	$
<Add table rows as necessary>				
Subtotal for this section	**$**	**$**	**$**	**$**

(8) New professional learning networks for educators not already engaged in an education-related professional learning network to support the requirements of subdivision (c).

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Total Budgeted per Activity
<Enter planned activity here>	$	$	$	$
<Add table rows as necessary>				
Subtotal for this section	**$**	**$**	**$**	**$**

(9) Instruction, education, and strategies to incorporate ethnic studies curricula adopted pursuant to Section 51226.7 into pupil instruction for grades 7 to 12, inclusive.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Total Budgeted per Activity
<Enter planned activity here>	$	$	$	$
<Add table rows as necessary>				
Subtotal for this section	**$**	**$**	**$**	**$**

(10) Instruction, education, and strategies for certificated and classified educators in early childhood education, or childhood development.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Total Budgeted per Activity
<Enter planned activity here>	$	$	$	$
<Add table rows as necessary>				
Subtotal for this section	**$**	**$**	**$**	**$**

SUMMARY OF EXPENDITURES

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 20223-24	Total Budgeted per Activity
Subtotal Section (1) Professional Development for Teachers & Staff	$ 6,000	$ 6,000	$ 6,000	$ 18,000
Subtotal Section (2)				
Subtotal Section (3) Intervention Aid	$ 22,000	22, 000	$22, 000	$66.000
Subtotal Section (4)Student Incentives, PBIS Rewards, Student Leadership Luncheons	$11,882.67	$11,882.67	$11,882.66	$35,648
Subtotal Section (5)PBIS, Restorative Justice, MTSS, & Transforming School Culture for diversity and racial equity.	$7,000	$7,000	$7,000	$21,000
Subtotal Section (6)				
Subtotal Section (7)				
Subtotal Section (8)				
Subtotal Section (9)				
Subtotal Section (10)				
Totals by year	**$46,992.67**	**$46,992.67**	**$46,992.67**	**$140,648.00**

Total planned expenditures by the LEA:
$ 140,648.00

Note:
Per EC 41480 (d)(2): On or before September 30, 2026, the LEA must report detailed expenditure information to the California Department of Education, including, but not limited to:

- specific purchases made;
- the number of the following educators who received professional development:
    - Teachers;
    - Administrators;
    - Paraprofessional educators;
    - Classified staff.

EDUCATOR EFFECTIVENESS BLOCK GRANT 2021
EXPENDITURE PLAN TEMPLATE

LEA Name:	Contact Name:	Email Address:	Phone Number:
AIMS College Prep Middle School	Riffat Akram	riffat.akram@aimsk12.org	510-893-8701

Total amount of funds received by the LEA:	Date of Public Meeting prior to adoption:	Date of adoption at public meeting:
$41,238	11/30/2021	<Date prior to 12/31/2021>

EC 41480
(a)(2) A school district, county office of education, charter school, or state special school may expend the funds received pursuant to this subdivision from the 2021–22 fiscal year to the 2025–26 fiscal year, inclusive. School districts, county offices of education, charter schools, and state special schools **shall coordinate the use of any federal funds received under Title II of the federal Every Student Succeeds Act of 2015 (Public Law 114–95) to support teachers and administrators with the expenditure of funds received pursuant to this subdivision.**

(b) A school district, county office of education, charter school, or state special school shall expend funds apportioned pursuant to this section to provide professional learning for **teachers, administrators, paraprofessionals who work with pupils, and classified staff that interact with pupils**, with a focus on any of the following areas:

(1) Coaching and mentoring of staff serving in an instructional setting and beginning teacher or administrator induction, including, but not limited to, coaching and mentoring solutions that address a local need for teachers that can serve all pupil populations with a focus on retaining teachers, and offering structured feedback and coaching systems organized around social-emotional learning, including, but not limited to, promoting teacher self-awareness, self-management, social awareness, relationships, and responsible decision-making skills, improving teacher attitudes and beliefs about one's self and others, and supporting learning communities for educators to engage in a meaningful classroom teaching experience.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Total Budgeted per Activity
<Enter planned activity here>	$	$	$	$
<Add table rows as necessary>				
Subtotal for this section	**$**	**$**	**$**	**$**

(2) Programs that lead to effective, standards-aligned instruction and improve instruction in literacy across all subject areas, including English language arts, history-social science, science, technology, engineering, mathematics, and computer science.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Total Budgeted per Activity
<Enter planned activity here>	$	$	$	$
<Add table rows as necessary>				
Subtotal for this section	**$**	**$**	**$**	**$**

(3) Practices and strategies that reengage pupils and lead to accelerated learning.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Total Budgeted per Activity
Materials and classroom supplies needed for the continuation of the programs throughout the year.	**$41,238**	$0	$0	**$41,238**
<Add table rows as necessary>				
Subtotal for this section	**$**	**$**	**$**	**$**

(4) Strategies to implement social-emotional learning, trauma-informed practices, suicide prevention, access to mental health services, and other approaches that improve pupil well-being.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Total Budgeted per Activity
<Enter planned activity here>	$	$	$	$
<Add table rows as necessary>				

Subtotal for this section	**$**	**$**	**$**	**$**

(5) Practices to create a positive school climate, including, but not limited to, restorative justice, training around implicit bias, providing positive behavioral supports, multitiered systems of support, transforming a schoolsite's culture to one that values diverse cultural and ethnic backgrounds, and preventing discrimination, harassment, bullying, and intimidation based on actual or perceived characteristics, including disability, gender, gender identity, gender expression, language, nationality, race or ethnicity, religion, or sexual orientation.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Total Budgeted per Activity
<Enter planned activity here>	$	$	$	$
<Add table rows as necessary>				
Subtotal for this section	**$**	**$**	**$**	**$**

(6) Strategies to improve inclusive practices, including, but not limited to, universal design for learning, best practices for early identification, and development of individualized education programs for individuals with exceptional needs.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Total Budgeted per Activity
<Enter planned activity here>	$	$	$	$
<Add table rows as necessary>				
Subtotal for this section	**$**	**$**	**$**	**$**

(7) Instruction and education to support implementing effective language acquisition programs for English learners, which may include integrated language development within and across content areas, and building and strengthening capacity to increase bilingual and biliterate proficiency.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Total Budgeted per Activity
<Enter planned activity here>	$	$	$	$
<Add table rows as necessary>				
Subtotal for this section	**$**	**$**	**$**	**$**

(8) New professional learning networks for educators not already engaged in an education-related professional learning network to support the requirements of subdivision (c).

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Total Budgeted per Activity
<Enter planned activity here>	$	$	$	$
<Add table rows as necessary>				
Subtotal for this section	**$**	**$**	**$**	**$**

(9) Instruction, education, and strategies to incorporate ethnic studies curricula adopted pursuant to Section 51226.7 into pupil instruction for grades 7 to 12, inclusive.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Total Budgeted per Activity
<Enter planned activity here>	$	$	$	$
<Add table rows as necessary>				
Subtotal for this section	**$**	**$**	**$**	**$**

(10) Instruction, education, and strategies for certificated and classified educators in early childhood education, or childhood development.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Total Budgeted per Activity
<Enter planned activity here>	$	$	$	$
<Add table rows as necessary>				
Subtotal for this section	**$**	**$**	**$**	**$**

SUMMARY OF EXPENDITURES

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Total Budgeted per Activity
Subtotal Section (1)	$	$	$	$
Subtotal Section (2)				
Subtotal Section (3)Materials and classroom supplies needed for the continuation of the programs throughout the year.				**$41,238**
Subtotal Section (4)				
Subtotal Section (5)				
Subtotal Section (6)				
Subtotal Section (7)				
Subtotal Section (8)				
Subtotal Section (9)				
Subtotal Section (10)				
Totals by year	**$**	**$**	**$**	**$**

Total planned expenditures by the LEA:
$41,238

Note:

Per EC 41480 (d)(2): On or before September 30, 2026, the LEA must report detailed expenditure information to the California Department of Education, including, but not limited to:

- specific purchases made;
- the number of the following educators who received professional development:
    - Teachers;
    - Administrators;
    - Paraprofessional educators;
    - Classified staff.

Coversheet

CBO Reports For Approval

Section: III. Action Items
Item: A. CBO Reports For Approval
Purpose: Vote
Submitted by:
Related Material: CARES ACT Tax Credit Nov 2021.pptx
AIMS Finance Comittee Cover AIMS 2021-22 Tax Credit.pdf
AIMS Finance Comittee Cover AIMS 2021-22 First Interim.pdf
American Indian Model Schools Exec Memo 2021 1st Interim.docx
AIMS Finance Comittee Cover AIMS 2020-2021 Financal Audit.pdf
AIMS 20 21 Audit Draft 11-12-21.pdf
Client Information Form 6.17.21 Tax Credit.pdf

CARES ACT:
Employee Retention Tax Credit

PRESENTED BY JASON KURTZ, SYNERGI PARTNERS

Key Players:

- Tony Chiviles - Paybridge
- Jason Kurtz – Synergi Partners
- Katema Ballentine – AIMS K 12, Chief Business Officer
- Christina Jordan – AIMS K-12, Finance Manager

WHAT IS THE EMPLOYEE RETENTION TAX CREDIT?

After months of patiently waiting, new legislation was signed the second & third Covid-19 stimulus packages are live. The packages included significant enhancements to the CARES Act Employee Retention Credit (ERC) and some technical corrections to the CARES Act in general. One of the most anticipated updates we have been anxiously awaiting: **PPP recipients can now receive the ERC!**

•

WHAT IS THE EMPLOYEE RETENTION TAX CREDIT?

- Businesses that received PPP loans are now eligible to receive ERC
- Extension of ERC *THROUGH THE END OF 2021!*
- Enhancement to credit amount and expanded qualifiers
- Increased credit from 50% to 70% of qualified wages in ‘21
- Increases limit on per-employee creditable wages from $10K for the year to $10K for each quarter in ‘21
- **New max (Now $33,000) per employee** ($5K / 2020 + $7K / 1Q21 + $7K / 2Q21 + $7K/3Q21 + $7K 4Q21)
- Increased benefits in 2021 for full wages for companies up to 500 employees
- Retroactive to March 27, 2020 -- however, employers may only utilize the ERC towards wages that are not paid for with forgiven PPP proceeds

WHAT IS NEEDED TO APPLY?

AIMS REQUIREMENT

- AIMS Board approval to apply
- AIMS Board approval to use Synergy Partners to assist in the application and tracking of funds.

APPLICATION REQUIREMENT

- Meet minimum qualifications
- Collection of Operational and Payroll data
- Assistance in application submission and tracking

WHY WOULD AIMS WANT TO APPLY?

Preliminary analysis projected a possible credit between $1.2 and $3.3 Million

WHO CAN HELP?

Synergi Partners

- Synergi Partners, Inc. (“Synergi”) is the largest privately owned tax credit, incentive consulting, processing company in the United States and is operated by tax credit industry veterans with more than 40 years of experience.
- Synergi specializes in maximizing federal and state tax credit programs, as well as disaster relief incentives for employers across the United States, including Puerto Rico.
- The work is provided at a 15% fee upon credit generated.

THANK YOU

PRESENTATION PREPARED BY KATEMA BALLENTINE
PRESENTED BY JASON KURTZ, SYNERGI

AIMS Board Meeting Item Cover Letter

Item: CARES ACT: Employee Rentention Tax Credit

Presented By: Katema Ballentine, CBO & Jason Kurtz, Synergi, Tony Chiviles, Paybridge

Staff Recommendation:

Staff recommends the approval of the partnership with Synergi to apply for the Employee Retention Tax Credit too benefit the students in the AIMS 12 Community

Committee Approval: N/A Finance Committee

Total Associated Cost: TBD

Included in Budget? No

Over or Under Budget?

Amount Over/Under Budget?

Included in LCAP? No

Which LCAP?

ALL

AIMS Board Meeting Item Cover Letter

Item: 2021-2022 First Interim

Presented By: Katema Ballentine, CBO

Staff Recommendation:

The 2021-2022 1st Interim is due to submitted to OUSD on December 1st, 2021. 1st Interim Revenue $19,542,843; expenses $18,970,279. Please approve the of the 2021-22 1st Interim and submission to OUSD.

Committee Approval: N/A Finance Committee

Total Associated Cost: 18,970,279

Included in Budget? Yes

Over or Under Budget?

Amount Over/Under Budget?

Included in LCAP? Yes

Which LCAP?

ALL

American Indian Model Schools
A School at Work!

AIPCS I & II
Downtown Oakland Campus
171 12th Street
Oakland, CA 94607
Phone: 510.893.8701
Fax: 510.893.0345
Website: aimschools.org

AIPHS
Lakeview Campus
746 Grand Avenue
Oakland, CA 94610
Phone: 510.893.8701
Fax: 510.893.0345
Website: aimschools.org

AIMS K-12 COLLEGE PREP

2021-2022 1st Interim Executive Summary

AIMS K-12 College Prep, formerly known as, American Indian Model Schools, is a Charter District comprised of 3 schools. AIMS College Prep Middle School was initially established in 1996. The AIMS K-12 College Prep Charter District was formed in 2006 with the expansion of schools, adding AIMS College Prep High School and American Indian Public Charter II, (K-8). The Charter is located in the city of Oakland in Alameda County.

AIMS K-12 College Prep currently enrolls 1317 students in 3 schools; One K-8, One Middle School (6-8) and One High School. AIMS K-12 currently employs 1 part-time and 124 full-time staff to serve our students.

Governance

The Charters are governed by a volunteer Board of Directors. There are five members of the board, each volunteering their term. The school board meets once a month on the third Tuesday of each month. The Board of Directors are supported by a several other committees such as the Governance, Finance, Facility and LCAP Advisory Committees' that also meet monthly. Charter operations are led by Superintendent Maya Woods-Cadiz.

Enrollment

In accordance to the Charter Agreement with Oakland Unified School District, AIMS K12 has nearly reached its full enrollment capacity. AIMS College Prep Middle School is capped at 250 students, American Indian Public Charter II (AIPCS II) 675, and AIMS College Prep High School at 450. The report below reflects enrollment numbers, the Average Daily Attendance (ADA) number and the Average Daily Attendance (ADA) percentages used in projecting the budgets.

The return to in-person learning has had a dramatic impact across the country. The transition for parents and students during a pandemic has impacted the attendance numbers seen in our Middle and K-8 populations. With many families relocating due to job loss or to other pandemic related factors, the 1st Interim reflects a loss of students. These numbers have had an impact on the LCFF General Fund allocations however other State and Federal supports have been fundamental in maintaining AIMS K 12 standards. AIMS continues to recruit and enroll students from the waitlist and other recruitment efforts.

2021-22 ADOPTION	AIMS MIDDLE	AIPCS II	AIMS HIGH	TOTAL
Enrollment	240	655	440	1335
Average Daily Attendan	97%	97%	95%	
Avaerage Daily Attenda	233	635	418	1286

2021-22 1st INTERIM	AIMS MIDDLE	AIPCS II	AIMS HIGH	TOTAL
Enrollment	234	632	451	1317
Average Daily Attendan	97%	97%	95%	
Avaerage Daily Attenda	227	613	428	1268

Powered by BoardOnTrack

American Indian Model Schools
A School at Work!

AIPCS I & II
Downtown Oakland Campus
171 12th Street
Oakland, CA 94607
Phone: 510.893.8701
Fax: 510.893.0345
Website: aimschools.org

AIPHS
Lakeview Campus
746 Grand Avenue
Oakland, CA 94610
Phone: 510.893.8701
Fax: 510.893.0345
Website: aimschools.org

2021-22 State Budget

Political Landscape

- As a result of unexpected surges in state revenues and robust federal stimulus funding, the 21-22 Budget contained bold investments.
- The budget for K-14 education includes a mix of ongoing and one-time investments that focus on equity. The budget lays out a "California for All Kids Plan" which seeks to close readiness and opportunity gaps for underserved students.

Principal Apportionment Deferrals

· The Budget reduces the deferrals included in the 2020-21 enacted budget by eliminating February – May 2022 deferrals – leaving only June 2022's cash deferral.

Other Proposals / Considerations

- The Budget recognizes the statutory COLA for 2021-22 of 1.7% and adds an additional 1% bringing the COLA to 2.70%, compounded with 20-21's statutory COLA of 2.31%, results in an LCFF COLA of 5.07% for 2021-22.
- A COLA of 1.7% for categorical programs outside of the LCFF, including the SB740 Charter School Facility Grant Program.
- Increase the concentration grant funding from 50% to 65%.
- One time Increase in federal funding to IDEA from the American Rescue Plan.
- Investment in educator workforce by providing $3.3 billion in support initiatives and training.
- Provide universal access to TK to all four-year-old's in CA by 2024-25.
- Ongoing funding to subsidize school meals for all students.

School Operations Changes in 2021-22

Charter School Renewal Relief: To recognize the significant data-gap caused by lack of testing and dashboard metrics during the pandemic, all charter schools whose term expires on or before June 30, 2025 shall have their term extended by two years.

American Indian Model Schools
A School at Work!

AIPCS I & II
Downtown Oakland Campus
171 12th Street
Oakland, CA 94607
Phone: 510.893.8701
Fax: 510.893.0345
Website: aimschools.org

AIPHS
Lakeview Campus
746 Grand Avenue
Oakland, CA 94610
Phone: 510.893.8701
Fax: 510.893.0345
Website: aimschools.org

Return to On-Site Instruction: The budget requires return to full-time, in person instruction consistent with operational rules for years prior to the pandemic. The proposal does not offer any "hold harmless" funding for charter school ADA losses in 2021-22 and reverts to per-COVID law on funding calculations.

No Growth Caps: All charter schools will be funded for actual 2021-22 ADA. The devastating caps that were imposed on may charter schools for 2020-21 expire on June 30, and no continuation of any caps is proposed.

Independent Study Reform: Recognizing that many students may still prefer an independent study (distance learning) option, the legislation created a series of permanent changes to independent study laws.

Next Steps

The Legislative Analyst's Office (LAO) published its annual Fiscal Outlook report on November 17, 2021, predicting that the state would enjoy a historic surplus in 2022-23, and continued, but more modest, prosperity over its four-year forecast period. In keeping with the overall trend of the state's economic outlook, the LAO anticipates that funding for K-12 and community colleges under Proposition 98 will also spike in the immediate term and continue increasing through fiscal year 2025-26.

The LAO's revised 2022-23 COLA is estimated to be 5.35%. In July 2021, the Department of Finance estimated that the COLA for 2022-23 would be 2.48%.

Provided by Susan Lefkowitz, CSMC

Budget

AIMS K-12 College Prep fiscal year is from July 1 to June 30, as prescribed for all governmental agencies in the state. AIMS K-12 2021-2022 Adoption budget was projected as a $18,496,692 budget, for the 1st Interim the projected budget has increased by $85,077 to total $19,542,843.

REVENUES	AIMS K-12 COLLEGE PREP			
	21-22 Adoption Budget	21-22 1st Interim	Variance	%
TOTALS	$ 18,496,692	$ 19,542,843	$ 85,077	0.5%

**LCFF: Local Control Funding Formula*

The General Fund *(LCFF + Other State Revenue)* is used to record the day-to-day operations of the charter. There are nine special purpose funds to capture the remaining budget.

American Indian Model Schools
A School at Work!

AIPCS I & II
Downtown Oakland Campus
171 12th Street
Oakland, CA 94607
Phone: 510.893.8701
Fax: 510.893.0345
Website: aimschools.org

AIPHS
Lakeview Campus
746 Grand Avenue
Oakland, CA 94610
Phone: 510.893.8701
Fax: 510.893.0345
Website: aimschools.org

- GENERAL PURPOSE: State Apportionments include the LCFF calculations based on Average Daily Attendance enrollment and percentages (ADA) and Other State Revenue: State Food Revenue, State Lottery and State Mandated Block Grant

Special State Funds

- ASES: Afterschool Program
- LOCAL FUNDS (Measure G1, Donations & Grants)

Federal

American Indian Model Schools receives direct funding* of federal funds for at risk students:
**Direct Funding: Federal allocation is directly provided to Charter. The funds do not "pass-through" the Authorizing District (Oakland Unified School District). These funds are issued at a reimbursement rate, funds must be expended and applied for reimbursement quarterly.*

- Title I, Part A Low Income at Risk
- Professional Development (Title II)
- English Learners (Title III)
- Title VI,
- NSLP/SSO: Funding to provide meals to those students qualifying for free or reduced lunches.
- Facilities Grant
- COVID response - CARES Act: ESSER Funding (1st and 2nd Round)
- COVID response- New ESSER III (3 Year grant 21-22 thru 23-24)
- COVID response- Expanded Learn Opportunity Plan
- COVID response- Expanded Learning Opportunity Plan -Paraprofessional
- COVID response- In-Person Learning Grant

Budget Benchmarks – Process timeline

- AIMS K-12 2021-2022 Budget Adoption: June 15,2021
- State's 2021-2022 June Budget Adoption: June 30,2021
- 45 Day Budget Revision (not required): Mid-August
- Unaudited Actuals (2020-21 Closing): September 01,2020
- **First Interim (Realignment based on July – Oct 31 Activity): December 1, 2021**
- January Governors Release (Projections for 2021-2022): January 2022
- Second Interim (Realignment based on Nov 1, 2021– Jan 31, 2022)- March 1,2022
- Governors May Revise (Revision to Jan. Gov. Release): May 2022
- 2022-23 Budget Adoption – June 15, 2022

American Indian Model Schools
A School at Work!

AIPCS I & II
Downtown Oakland Campus
171 12th Street
Oakland, CA 94607
Phone: 510.893.8701
Fax: 510.893.0345
Website: aimschools.org

AIPHS
Lakeview Campus
746 Grand Avenue
Oakland, CA 94610
Phone: 510.893.8701
Fax: 510.893.0345
Website: aimschools.org

1st Interim

An interim statement is a financial report covering a period of less than a year. The reports are used to convey the performance of AIMS K-12 before the end of the annual reporting cycle. California Public Schools are required to submit Interim reports two time a year. Unlike annual statements, interim reports are not required to be audited. The 1st Interim report for AIMS K-12 captures activity from July 1, 2021 through October 31, 2021. This report is presented to the Board at the end of November and submitted to our authorizer, OUSD, in early December.

Revenues

AIMS K12 is primarily funded by State and Federal revenues, 1% of revenues are based on grants and/or local revenues. The FCMAT 1st Interim calculator was used to for the reporting of the 1st Interim. Below highlight the changes in summary and per school:

REVENUES	AIMS K-12 COLLEGE PREP			
	21-22 Adoption Budget	21-22 1st Interim	Variance	%
LCFF SOURCES	$ 14,234,985	$ 14,329,453	$ 94,468	0.7%
FEDERAL REVENUES	$ 2,117,340	$ 2,732,745	$ 615,405	29%
OTHER STATE REVENUES	$ 1,855,537	$ 2,192,466	$ 336,929	18%
LOCAL REVENUES	$ 288,830	$ 288,179	$ (651)	-0.2%
TOTALS	**$ 18,496,692**	**$ 19,542,843**	**$ 85,077**	**0.5%**

LCFF SOURCES: Realignment of program

FEDERAL REVENUES: 2020-2021 carryover and ESSER III funds reflected

OTHER STATE REVENUES: 2020-2021 In-Person and ELO Grant carryover and Lottery Allocation adjustments reflected.

LOCAL REVENUES: Adjusted revenue projections for Interest and School Site Fundraising.

American Indian Model Schools
A School at Work!

AIPCS I & II
Downtown Oakland Campus
171 12th Street
Oakland, CA 94607
Phone: 510.893.8701
Fax: 510.893.0345
Website: aimschools.org

AIPHS
Lakeview Campus
746 Grand Avenue
Oakland, CA 94610
Phone: 510.893.8701
Fax: 510.893.0345
Website: aimschools.org

REVENUES	AIPCS			
	21-22 Adoption Budget	21-22 1st Interim	Variance	%
LCFF SOURCES	$ 2,430,951	$ 2,381,406	$ (49,545)	-2.04%
FEDERAL REVENUES	$ 258,623	$ 374,683	$ 116,060	44.88%
OTHER STATE REVENUES	$ 432,127	$ 472,378	$ 40,251	9.31%
LOCAL REVENUES	$ 75,894	$ 75,285	$ (609)	-0.80%
TOTALS	**$ 3,197,595**	**$ 3,303,752**	**$ 106,157**	

LCFF SOURCES: Reflects the loss in projected enrollment

FEDERAL REVENUES: ESSER I and II carryover funds totaling $55,810 from 20-21 reflected; (NEW) Year 1 ESSER III funds reflect remaining increase.

OTHER STATE REVENUES: In-Person and ELO Grant carryover funds reflected.

LOCAL REVENUES: Reduced revenue projection for Interest and School Site Fundraising.

REVENUES	AIPCS II			
	21-22 Adoption Budget	21-22 1st Interim	Variance	%
LCFF SOURCES	$ 6,864,497	$ 6,632,884	$ (231,613)	-3.37%
FEDERAL REVENUES	$ 1,314,848	$ 1,655,744	$ 340,896	25.93%
OTHER STATE REVENUES	$ 901,265	$ 1,096,418	$ 195,153	21.65%
LOCAL REVENUES	$ 140,093	$ 139,646	$ (447)	-0.32%
TOTALS	**$ 9,220,703**	**$ 9,524,692**	**$ 303,989.00**	

LCFF SOURCES: Reflects the loss in projected enrollment

FEDERAL REVENUES: (NEW) Year 1 ESSER III funds reflected.

OTHER STATE REVENUES: State lottery allocation increased by $45K; In-Person and ELO Grant carryover funds totaling $150,507 from 20-21 reflected.

LOCAL REVENUES: Increased revenue projection for interest; reduced revenue projection for School Site Fundraising.

American Indian Model Schools
A School at Work!

AIPCS I & II
Downtown Oakland Campus
171 12th Street
Oakland, CA 94607
Phone: 510.893.8701
Fax: 510.893.0345
Website: aimschools.org

AIPHS
Lakeview Campus
746 Grand Avenue
Oakland, CA 94610
Phone: 510.893.8701
Fax: 510.893.0345
Website: aimschools.org

REVENUES	AIPHS			
	21-22 Adoption Budget	21-22 1st Interim	Variance	%
LCFF SOURCES	$ 4,939,537	$ 5,315,163	$ 375,626	7.60%
FEDERAL REVENUES	$ 543,869	$ 702,318	$ 158,449	29.13%
OTHER STATE REVENUES	$ 522,145	$ 623,670	$ 101,525	19.44%
LOCAL REVENUES	$ 72,843	$ 73,248	$ 405	0.56%
TOTALS	**$ 6,078,394**	**$ 6,714,399**	**$ 636,005**	

LCFF SOURCES: Reflects an increase in projected enrollment

FEDERAL REVENUES: (NEW) Year 1 ESSER III reflected.

OTHER STATE REVENUES:

LOCAL REVENUES: Increased revenue projection for Interest

COVID RESPONSE FUNDING:

SSO Grant:

On September 17, 2020 AIMS K12 was approved to participate in the SSO Food program and will continue through the 2021-2022 fiscal year. This program was designed to ensure that students and families were provided with meals during the pandemic. The State funded program, reimburses full cost of meals AIMS K12 distributes to its students and surrounding community. The program differs from the NSLP program as it does not require the same level of record maintenance for reimbursement as this program tracks the meals distributed not the child it is distributed to. The language also allows AIMS to provide meals for any community member under the age of 18. The program allows for full reimbursement of cost.

Elementary & Secondary School Relief Emergency Fund (ESSER)

ESSER I: ESSER funding was initially outlined in the 2020-21 Governor's budget. The funds were provided to California through the Federal Coronavirus Aid Relief and Economic Security Act (CARES) and allocated in the Governor's ESSER budget for schools. ESSER funds are available for expensing until 9/30/2022.These funds are meant to assist schools in preparing for distance or hybrid learning. AIMS approved the application for the ESSER funds during the August 18, 2020 Board Meeting. The total State budget is 1.65B of which AIMS K12 received $304,843 in 2020-2021 These funds will be completely expended in the 2021-2022 school year.

American Indian Model Schools
A School at Work!

AIPCS I & II
Downtown Oakland Campus
171 12th Street
Oakland, CA 94607
Phone: 510.893.8701
Fax: 510.893.0345
Website: aimschools.org

AIPHS
Lakeview Campus
746 Grand Avenue
Oakland, CA 94610
Phone: 510.893.8701
Fax: 510.893.0345
Website: aimschools.org

ESSER II: California Department of Education has released the new allocations for the second round of ESSER funds in which AIMS K12 has received an additional $1,260,266. The funds are available for use beginning 2020-2021 through the 2021-2022 school year. AIMS began to expense in the 2020-2021 fiscal year and the remaining funds are allocated in the current fiscal year. These funds will be fully expended by June 30, 2022.

ESSER III: California Department of Education has released the new allocations for the third round of ESSER funds in which AIMS K12 has received an additional $2,856,649. The funds are available for use beginning 2021-2022 through the 2023-2024 school year. AIMS has allocated these funds for the duration of the program, allocating 20% in 2021-22 and the remaining balance split between the 22-23 and the 23-24 fiscal years.

In-Person Instruction

The In-Person Instruction grant provides funding to county offices of education (COE), school districts, charter schools and state special schools to assist with offering in-person instruction to the greatest extent possible during the 2020-21 school year; and to expand in-person instructional time and provide academic interventions and pupil supports to address barriers to learning, and accelerate progress to close learning gaps. The In-Person Instruction grant is allowable for use in the 2021-22 and will be fully expended by year end.

Extended Learning Opportunity Grant (ELO)

The Extended Learning Opportunity grant provides funding charter schools to assist with implementing a recovery program, that at a minimum provides supplemental instruction and emotional well-being. ELO Grants shall be expended only for any of the following purposes: extending instructional learning time, accelerating progress to close learning gaps, integrated pupil supports, community learning hubs, supports for credit deficient pupils, additional academic services, and training for school staff. An additional requirement of the use of funds, is to allocate 10% of the LCFF portion of the grant to hire/rehire paraprofessionals to provide supplemental education. AIMS K-12 ELO Grant Plans were presented and approved by the Board of Trustees in May 2021 and submitted to the State and OUSD prior to the June 1,2021 deadline. The ELO grant is allowable for use in the 2021-22 and will be fully expended by year end.

Roberto Family Trust Donation

In 2012 American Indian Public Charter and American Indian Public High School were named in the Roberto Family Trust each school was granted $125,000. AIMS K-12 Board of trustee recognized these funds during 2020-2021 1st Interim. As of 2021-2022 1st Interim, the final paperwork for the release of funds have been submitted and anticipate receipt by the 2nd Interim.

Powered by BoardOnTrack

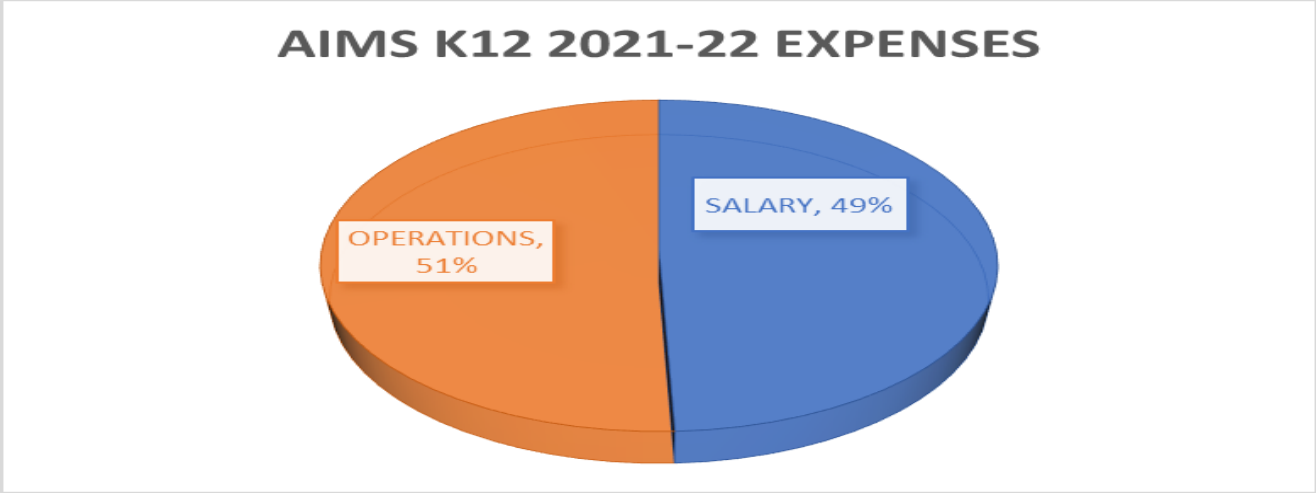
American Indian Model Schools
A School at Work!

AIPCS I & II
Downtown Oakland Campus
171 12th Street
Oakland, CA 94607
Phone: 510.893.8701
Fax: 510.893.0345
Website: aimschools.org

AIPHS
Lakeview Campus
746 Grand Avenue
Oakland, CA 94610
Phone: 510.893.8701
Fax: 510.893.0345
Website: aimschools.org

Expenses

AIMS K-12 College Prep 2021-22 1st Interim budget reflects a 49% investment in Personnel expenses and 51% allocated to the operations of the organization. This reflects a 1% drop from personnel support into operation expenses from Adoption to 1st Interim. The return to in person learning was the driving force behind this change. Increase cost for utilities, substitute services, increasing insurance rates as well as other maintenance and cleaning factors play a significant role. AIMS expenses increased by 5% from adoption due to the alignment of operating services throughout all three schools and the adjusted program at the High school due to student growth. The total expenses for the 2021-2022 school year are projected at $18,790,279.



Expense Allocation for each school is reflected below. Any changes to budget allocation are outlined as well.

EXPENSE CLASSIFICATIONS		AIMS K-12 COLLEGE PREP		
		20-21 2nd Interim	21-22 Adoption	Variance
1000	Certificated Salaries	$ 5,433,661	$ 5,621,435	$ 187,774
2000	Classified Salaries	$ 1,936,396	$ 1,787,903	$ (148,493)
3000	Benefits	$ 1,940,956	$ 1,950,990	$ 10,034
4000	Books and Supplies	$ 1,267,341	$ 1,442,266	$ 174,925
5000	Services and Other Operating Expenses	$ 5,082,983	$ 5,643,050	$ 560,067
6000	Capital Outlay	$ 275,772	$ 275,772	$ -
7000	Other Outgoing	$ 2,136,157	$ 2,248,863	$ 112,706
Total Expenses		**$ 18,073,266**	**$ 18,970,279**	$ 897,013

American Indian Model Schools
A School at Work!

AIPCS I & II
Downtown Oakland Campus
171 12th Street
Oakland, CA 94607
Phone: 510.893.8701
Fax: 510.893.0345
Website: aimschools.org

AIPHS
Lakeview Campus
746 Grand Avenue
Oakland, CA 94610
Phone: 510.893.8701
Fax: 510.893.0345
Website: aimschools.org

EXPENSE CLASSIFICATIONS		AIMS MIDDLE			
		21-22 Adoption Budget	21-22 1st Interim Budget	Variance	COMMENTS
1000	Certificated Salaries	$ 863,102	$ 941,268	$ 78,166.00	*Realignment of staff split between AIMS Middle and AIPCS II*
2000	Classified Salaries	$ 309,453	$ 229,709	$ (79,744.00)	*Realignment due to loss of enrollment*
3000	Benefits	$ 282,289	$ 283,056	$ 767.00	*Realignment of benefits for staff assigned to site*
4000	Books and Supplies	$ 222,860	$ 199,425	$ (23,435.00)	*Realignment due to loss of enrollment*
5000	Services and Other Operating Expenses	$ 953,120	$ 1,062,188	$ 109,068.00	*Realignment of Operating Services(Utilities/Subs/Insurance,etc.)*
6000	Capital Outlay	$ 28,848	$ 28,848	$ -	
7000	Other Outgoing	$ 461,610	$ 461,003	$ (607.00)	*Realignment of debt service*
	Total Expenses	**$ 3,121,282**	**$ 3,205,497**	$ 84,215.00	

EXPENSE CLASSIFICATIONS		AIPCS II			
		21-22 Adoption Budget	21-22 1st Interim Budget	Variance	COMMENTS
1000	Certificated Salaries	$ 2,838,779	$ 2,837,571	$ (1,208)	*Realignment of program*
2000	Classified Salaries	$ 977,660	$ 841,885	$ (135,775)	*Realignment due to loss of enrollment*
3000	Benefits	$ 990,973	$ 988,379	$ (2,594)	*Realignment of benefits for staff assigned to site*
4000	Books and Supplies	$ 509,095	$ 571,170	$ 62,075	*Realignment of program*
5000	Services and Other Operating Expenses	$ 2,387,788	$ 2,629,719	$ 241,931	*Realignment of Operating Services(Utilities/Subs/Insurance,etc.)*
6000	Capital Outlay	$ 240,000	$ 240,000	$ -	
7000	Other Outgoing	$ 1,077,907	$ 1,191,220	$ 113,313	*Realignment of debt service*
	Total Expenses	**$ 9,022,202**	**$ 9,299,944**	$ 277,742	

EXPENSE CLASSIFICATIONS		AIMS HIGH			
		21-22 Adoption Budget	21-22 1st Interim Budget	Variance	COMMENTS
1000	Certificated Salaries	$ 1,731,780	$ 1,842,596	$ 110,816	*Realignment of program*
2000	Classified Salaries	$ 649,283	$ 716,309	$ 67,026	*Realignment of program*
3000	Benefits	$ 667,694	$ 679,555	$ 11,861	*Realignment of program*
4000	Books and Supplies	$ 535,386	$ 671,671	$ 136,285	*Realignment of program*
5000	Services and Other Operating Expenses	$ 1,742,075	$ 1,951,143	$ 209,068	*Realignment of Operating Services(Utilities/Subs/Insurance,etc.)*
6000	Capital Outlay	$ 6,924	$ 6,924	$ -	
7000	Other Outgoing	$ 596,640	$ 596,640	$ -	
	Total Expenses	**$ 5,929,782**	**$ 6,464,838**	$ 535,056	

Realignment of program can include:

American Indian Model Schools
A School at Work!

AIPCS I & II
Downtown Oakland Campus
171 12th Street
Oakland, CA 94607
Phone: 510.893.8701
Fax: 510.893.0345
Website: aimschools.org

AIPHS
Lakeview Campus
746 Grand Avenue
Oakland, CA 94610
Phone: 510.893.8701
Fax: 510.893.0345
Website: aimschools.org

Update Positions (Actual salaries, FTE % etc.)
Cover under projected expenses (such as substitutes and other increases to budget)

Salaries & Benefits

Salary compensation represents 49% of expenses across all AIMS K-12 College Prep Schools. AIMS offers a competitive compensation package for both certificated and classified staff. Employee Benefit expense at AIMS averages 21% across all schools. This can vary greatly due to two primary factors: health and welfare benefits and PERS. Health and welfare benefits (medical/dental/vision insurance premiums), if requested by the employee, can vary due a number of factors, including an employee's age and number of dependents. AIMS tracks and reports health and welfare benefits as precisely as possible, reflects as a variance in the percentage of benefits for employees at AIMS.

AIMS MIDDLE

Compensation for staff at AIMS College Prep Middle School, formerly known as American Indian Public Charter (AIPCS), is split between AIPCS and the middle school component of American Indian Public Charter School II (6-8). The expenses reflected are split by assignment and student Average Daily Attendance (ADA). All staff, with the exception of 5 teachers are split funded between AIMS Middle and AIPCS II.

AIPCS II

American Indian Public Charter II (AIPCS II) is a K – 8. The staff for the K – 5 components are fully funded at AIPCS II and the middle school component reflects the following Full Time Equivalent (FTE) split:

AIPCS	51%
AIPCS II	49%
	100%

Books and Supplies

Records expenditures for books and supplies, including any associated sales tax or use tax and freight and handling charges.

The category of Book and Supplies captures more than classroom textbooks and materials, it itemizes Non- Capitalized student equipment such as tables, chairs, computers and software.

Services and Other Operating Expenses

Record expenditures for services, rentals, leases, maintenance contracts, dues, travel, insurance, utilities, and legal and other operating expenditures. Expenditures may be authorized by contracts, agreements, purchase orders, and so forth.

American Indian Model Schools
A School at Work!

AIPCS I & II
Downtown Oakland Campus
171 12th Street
Oakland, CA 94607
Phone: 510.893.8701
Fax: 510.893.0345
Website: aimschools.org

AIPHS
Lakeview Campus
746 Grand Avenue
Oakland, CA 94610
Phone: 510.893.8701
Fax: 510.893.0345
Website: aimschools.org

Capital Outlay

Capital Outlay records expenditures for land, buildings, books, and equipment, including leases with option to purchase. In accordance with the State guidelines for school finance, to capitalize an expense in the individual item must cost $5000 or more.

Other Outgo

Other Outgo captures interest, debt service and transfers (payments) to other LEAs (Authorizer)

AIMS partners with Oakland Unified School District to provide the Special Education services for their students. AIMS does not receive revenue for the Special Education program, instead encroaches on the General Fund to pay OUSD to provide the needed services. For 2021-2022 1st Interim the projection assumed $1,600 per ADA. OUSD notifies AIMS K-12 of final rate before the 2nd interim.

Summary

As of 2021-2022 1st Interim, AIMS K-12 has projected $19,542,843 in revenue and $18,970,279 in expenses. This provides a $572,564 surplus and represents a 4% contribution to be added to the Ending Fund Balance. Bringing the total Ending Fund Balance $5,767,760, providing approximately 65 days of operation. The composition of those funds are as follows:

REVENUES	AIMS K-12 COLLEGE PREP 21-22 1st Interim	
LCFF SOURCES	$	14,329,453
FEDERAL REVENUES	$	2,732,745
OTHER STATE REVENUES	$	2,192,466
LOCAL REVENUES	$	288,179
TOTALS	$	**19,542,843**

American Indian Model Schools
A School at Work!

AIPCS I & II
Downtown Oakland Campus
171 12th Street
Oakland, CA 94607

AIPHS
Lakeview Campus
746 Grand Avenue
Oakland, CA 94610

EXPENSE CLASSIFICATIONS		AIMS K-12 COLLEGE PREP 21-22 1st Interim	
1000	Certificated Salaries	$	5,621,435
2000	Classified Salaries	$	1,787,903
3000	Benefits	$	1,950,990
4000	Books and Supplies	$	1,442,266
5000	Services and Other Operating	$	5,643,050
6000	Capital Outlay	$	275,772
7000	Other Outgoing	$	2,248,863
Total Expenses		**$**	**18,970,279**

American Indian Model Schools
A School at Work!

AIPCS I & II
Downtown Oakland Campus
171 12th Street
Oakland, CA 94607

AIPHS
Lakeview Campus
746 Grand Avenue
Oakland, CA 94610

510.893.8701
510.893.0345
schools.org

	REVENUES	AIMS K-12 COLLEGE PREP 21-22 1st Interim
	LCFF SOURCES	$ 14,329,453
	FEDERAL REVENUES	$ 2,732,745
	OTHER STATE REVENUES	$ 2,192,466
	LOCAL REVENUES	$ 288,179
	TOTALS	**$ 19,542,843**

EXPENSE CLASSIFICATIONS		AIMS K-12 COLLEGE PREP 21-22 1st Interim
1000	Certificated Salaries	$ 5,621,435
2000	Classified Salaries	$ 1,787,903
3000	Benefits	$ 1,950,990
4000	Books and Supplies	$ 1,442,266
5000	Services and Other Operating	$ 5,643,050
6000	Capital Outlay	$ 275,772
7000	Other Outgoing	$ 2,248,863
Total Expenses		**$ 18,970,279**
		$ 572,564
As a % of LCFF Revenue		4%
Beginning Fund Balance		$ 5,344,332
Ending Fund Balance		$ 5,767,760
As a % of Expenditures		30%
Daily expenditure rate (Total Expenses/215 days)		$ 88,234
Days of Operation		**65.37**

Cash Flow Statement

American Indian Model Schools
A School at Work!

AIPCS I & II
Downtown Oakland Campus
171 12th Street
Oakland, CA 94607
Phone: 510.893.8701
Fax: 510.893.0345

AIPHS
Lakeview Campus
746 Grand Avenue
Oakland, CA 94610
Phone: 510.893.8701
Fax: 510.893.0345

As of October 31, 2021, AIMS K-12 College Prep has $6,207,675 in cash

CharterVision®

Cash Flow Statement*

American Indian Model Schools
Location: All

	Cash Source / (Use)	July	August	September	October
Operating Activities	Revenue	$344,763	$1,078,557	$1,221,164	$2,226,308
	Expenses	($1,315,300)	($1,734,068)	($1,593,719)	($1,825,284)
	Total Net (Loss)/Income	($970,536)	($655,511)	($372,556)	$401,024
	Receivables	$2,418,300	$114,339	$1,536,579	$340,738
	Intracompany Receivables	$0	$0	$0	$0
	Prepaid Expenses	$0	$24,399	($3,645)	$0
	Current Other Expenses	$0	$0	$0	$0
	Other Assets	$0	$0	$0	$0
	Accounts Payables	$28,373	$46,504	($228,723)	$127,762
	Accrued Salaries and Taxes	($104,821)	$26,667	($8,005)	($95,089)
	Short Term Loans	$0	$0	$0	$0
	Deferred Revenue	$0	$0	($70,770)	($10,604)
	Other Current Liabilities	$0	$0	$0	$0
	Net Cash provided/ (used) by Operating Activites	$1,371,315	($443,602)	$852,880	$763,831
Investing Activities	Capital Expenditures	$30,811	$30,811	$30,811	$25,211
	Other Investing Activities	$0	$0	$0	$0
	Equity Transfers	$0	$0	$0	$0
	Net Cash provided/ (used) by Investing Activities	$30,811	$30,811	$30,811	$25,211
Financing Activities	Cash Flow Financing - Secured Debt	$0	$0	$0	$0
	Loan Payables	($16,704)	($16,704)	($16,704)	($16,704)
	Deferred Lease Expense	($1,618)	($1,741)	($1,741)	($1,741)
	Net Cash provided/ (used) by Financing Activities	($18,322)	($18,445)	($18,445)	($18,445)
	Cash at Beginning of Period	$3,619,262	$5,003,067	$4,571,831	$5,437,077
Net Increase/(Decrease) in Cash		$1,383,804	($431,236)	$865,246	$770,597
Cash at end of Period		$5,003,067	$4,571,831	$5,437,077	$6,207,675

Multi Year Reports

American Indian Model Schools
A School at Work!

AIPCS I & II
Downtown Oakland Campus
171 12th Street
Oakland, CA 94607
Phone:
Fax:
Website:

AIPHS
Lakeview Campus
746 Grand Avenue
Oakland, CA 94610
Phone: 510.893.8701
Fax: 510.893.0345
Website: aimschools.org

CSMC

AIMS COLLEGE PREP MIDDLE

Budget Summary

Seven Year Budget Projections 2020-2027

	SACS Object Code	Description	2021-22	2022-23	2023-24	2024-25	2025-26
Revenue							
		State	2,853,784	2,618,567	2,752,430	2,319,776	2,319,776
		Federal	374,683	269,463	269,463	115,331	115,331
		Local	75,285	75,894	75,894	76,376	76,376
	Total Revenue		**$ 3,303,752**	**$ 2,963,924**	**$ 3,097,787**	**$ 2,511,484**	**$ 2,511,484**
Expenses							
	1000	Certificated Salaries	941,268	935,810	949,608	586,092	599,993
	2000	Classified Salaries	229,709	115,560	162,017	166,715	171,550
	3000	Benefits	283,056	255,629	260,742	123,692	135,527
	4000	Books and Supplies	199,425	202,874	207,251	213,262	219,446
	5000	Services and Other Operating Expenses	1,062,188	888,221	907,985	854,263	784,521
	6000	Capital Outlay	28,848	28,848	28,848	28,848	28,848
	7000	Other Outgoing	461,003	466,893	468,342	474,370	482,021
	Total Expenses		**$ 3,205,497**	**$ 2,893,835**	**$ 2,984,793**	**$ 2,447,242**	**$ 2,421,907**
Surplus / (Deficit)			**$ 98,255**	**$ 70,089**	**$ 112,994**	**$ 64,242**	**$ 89,577**
	As a % of LCFF revenue		4%	3%	4%	3%	3%
Beginning Fund Balance			$ 1,611,975	$ 1,710,230	$ 1,780,320	1,893,314	1,957,556
Ending Fund Balance			**$ 1,710,230**	**$ 1,780,320**	**$ 1,893,314**	**$ 1,957,556**	**$ 2,047,133**
	As a % of Expenditures		53%	62%	63%	87%	79%

- **2022-2023 (-$416,273): Revenue Reductions:** ELO Grant (expired), In-Person Grant (expired), ELO- Para professional Grant (expired), ESSER II Grant (expired)

Powered by BoardOnTrack

American Indian Model Schools
A School at Work!

AIPCS I & II
Downtown Oakland Campus
171 12th Street
Oakland, CA 94607
Phone: 510.893.8701
Fax: 510.893.0345
Website: aimschools.org

AIPHS
Lakeview Campus
746 Grand Avenue
Oakland, CA 94610
Phone: 510.893.8701
Fax: 510.893.0345
Website: aimschools.org

American Indian Public Charter School II
Budget Summary

AMERICAN INDIAN CHARTER SCHOOL (AIPCS II)

SAC	Code	Description	2021-22	2022-23	2023-24	2024-25
Revenue						
		State	7,729,302	7,271,685	7,436,150	6,954,458
		Federal	1,655,744	1,309,814	1,316,288	640,139
		Local	139,646	140,105	140,218	140,311
	Total Revenue		**$ 9,524,691**	**$ 8,721,604**	**$ 8,892,656**	**$ 7,734,908**
Expenses						
	1000	Certificated Salaries	2,837,571	2,705,848	2,745,794	2,161,331
	2000	Classified Salaries	841,885	591,330	600,200	385,108
	3000	Benefits	988,379	949,487	958,605	521,652
	4000	Books and Supplies	571,170	414,091	423,739	436,028
	5000	Services and Other Operating Expenses	2,629,719	2,429,456	2,483,196	2,554,577
	6000	Capital Outlay	240,000	240,000	240,000	240,000
	7000	Other Outgoing	1,191,220	1,213,496	1,218,975	1,254,326
	Total Expenses		**$ 9,299,944**	**$ 8,543,707**	**$ 8,670,509**	**$ 7,553,021**
Surplus / (Deficit)			**$ 224,747**	**$ 177,897**	**$ 222,147**	**$ 181,887**
	As a % of LCFF revenue		3%	3%	3%	3%
Beginning Fund Balance			$ 2,037,207	$ 2,261,955	$ 2,439,851	$ 2,661,998
Ending Fund Balance			**$ 2,261,955**	**$ 2,439,851**	**$ 2,661,998**	**$ 2,843,886**
	As a % of Expenditures		24%	29%	31%	38%

- **2022-2023 (-1,424,284): Revenue Reductions:** ELO Grant (expired), In-Person Grant (expired), ELO- Para professional Grant (expired), ESSER II Grant (expired) , ESSER I Carryover (expired)
- **2022-2023 (-$177,342): Revenue loss:** ASES Afterschool grant expires for the 2019-20 through 2021-22 grant cycle. AIMS K-12 is preparing for next round application.

American Indian Model Schools
A School at Work!

AIPCS I & II
Downtown Oakland Campus
171 12th Street
Oakland, CA 94607
Phone: 510.893.8701
Fax: 510.893.0345
Website: aimschools.org

AIPHS
Lakeview Campus
746 Grand Avenue
Oakland, CA 94610
Phone: 510.893.8701
Fax: 510.893.0345
Website: aimschools.org

AIMS COLLEGE PREP HIGH SCHOOL

Budget Summary

SAC	Code	Description	2020-21	2021-22	2022-23	2023-24	2024-25
Revenue							
		State	5,223,974	5,938,833	5,450,149	5,611,493	5,361,297
		Federal	602,685	702,318	260,614	198,970	198,970
		Local	232,764	73,248	74,024	75,516	75,516
	Total	**Revenue**	**$ 6,059,423**	**$ 6,714,399**	**$ 5,784,787**	**$ 5,885,979**	**$ 5,635,783**
Expenses							
	1000	Certificated Salaries	1,737,959	1,842,596	1,543,188	1,566,336	1,567,290
	2000	Classified Salaries	414,265	716,309	333,828	338,835	263,575
	3000	Benefits	517,787	679,555	500,705	502,679	469,333
	4000	Books and Supplies	721,819	681,671	690,037	706,115	726,592
	5000	Services and Other Operating Expenses	1,561,305	1,951,143	1,786,193	1,811,319	1,782,639
	6000	Capital Outlay	6,924	16,924	6,924	6,924	6,924
	7000	Other Outgoing	600,756	596,640	603,962	618,035	635,958
	Total	**Expenses**	**$ 5,560,814**	**$ 6,484,838**	**$ 5,464,837**	**$ 5,550,243**	**$ 5,452,311**
Surplus / (Deficit)			**$ 498,609**	**$ 229,561**	**$ 319,950**	**$ 335,736**	**$ 183,471**
		As a % of LCFF revenue	10%	4%	6%	6%	4%
Beginning Fund Balance			$ 1,190,749	$ 1,383,955	$ 1,613,516	$ 1,933,466	$ 2,269,202
Ending Fund Balance			**$ 1,383,955**	**$ 1,613,516**	**$ 1,933,466**	**$ 2,269,202**	**$ 2,452,673**
		As a % of Expenditures	25%	25%	35%	41%	45%

- **2022-2023 (-735,003): Revenue Reductions:** ELO Grant (expired), In-Person Grant (expired), ELO- Para professional Grant (expired), ESSER II Grant (expired) , ESSER I Carryover (expired)

AIMS Board Meeting Item Cover Letter

Item: 2020-2021 Financial Audit

Presented By: Katema Ballentine, CBO

Staff Recommendation:

The 2020-2021 Audit is due to submitted to OUSD on January 31st, 2022. The audit showed no findings. Please approve the issuance of the 2020-2021 Audit.

Committee Approval: N/A Finance Committee

Total Associated Cost: 0

Included in Budget? N/A

Over or Under Budget?

Amount Over/Under Budget?

Included in LCAP?

Which LCAP?

Draft 11/12/21

Financial Statements
June 30, 2021

American Indian Model Schools

American Indian Public Charter School (AIPCS)
(Charter Number 0106)
American Indian Public Charter School II (AIPCS II)
(Charter Number 0882)
American Indian Public High School (AIPHS)
(Charter Number 0765)

American Indian Model Schools

Table of Contents

June 30, 2021

Independent Auditor's Report 1

Financial Statements

- Statement of Financial Position 3
- Statement of Activities 4
- Statement of Functional Expenses 5
- Statement of Cash Flows 6
- Notes to Financial Statements 7

Supplementary Information

- Schedule of Expenditures of Federal Awards 17
- Local Education Agency Organization Structure 18
- Schedule of Instructional Time 19
- Reconciliation of Annual Financial and Budget Report with Audited Financial Statements 20
- Combining Statement of Financial Position 21
- Combining Statement of Activities 23
- Note to Supplementary Information 25

Independent Auditor's Reports

Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards* 27

Independent Auditor's Report on Compliance for the Major Program and on Internal Control over Compliance Required by the Uniform Guidance 29

Independent Auditor's Report on State Compliance 31

Schedule of Findings and Questioned Costs

- Summary of Auditor's Results 34
- Financial Statement Findings 35
- Federal Awards Findings and Questioned Costs 36
- State Compliance Findings and Questioned Costs 37
- Summary Schedule of Prior Audit Findings 38

Independent Auditor's Report

Governing Board
American Indian Model Schools
Oakland, California

Report on the Financial Statements
We have audited the accompanying financial statements of American Indian Model Schools (the Organization) (a California Nonprofit Public Benefit Corporation), which comprise the statement of financial position as of June 30, 2021, and the related statement of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements
Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility
Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Organization's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion
In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the Organization, as of June 30, 2021, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Other Information
Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying supplementary information such as the Schedule of Expenditures of Federal Awards, as required by Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) and other supplementary information on pages 17-26 are presented for purposes of additional analysis and are not a required part of the financial statements.

The schedule of expenditures of federal awards and the other supplementary information on pages 17-26 is the responsibility of management, and was derived from, and relates directly to the underlying accounting and other records used to prepare the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards and the other accompanying supplementary information is fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Reporting Required by Government Auditing Standards
In accordance with *Government Auditing Standards*, we have also issued our report dated _____, 2021 on our consideration of the Organization's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Organization's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Organization's internal control over financial reporting and compliance.

Rancho Cucamonga, California
_____, 2021

American Indian Model Schools

Statement of Financial Position

June 30, 2021

Assets	
Current assets	
Cash	$ 3,619,261
Accounts receivable	4,828,391
Prepaid expenses	131,235
Total current assets	8,578,887
Noncurrent assets	
Security deposit	36,792
Property and equipment, net	8,347,589
Total noncurrent assets	8,384,381
Total assets	$ 16,963,268
Liabilities	
Current liabilities	
Accounts payable	$ 557,763
Accrued liabilities	124,301
Accrued compensated absences	174,954
Refundable advance	748,025
Current portion of notes payable	210,504
Current portion of capital leases	20,891
Total current liabilities	1,836,438
Long-term liabilities	
Notes payable, less current portion	8,762,832
Capital leases, less current portion	41,206
Total long-term liabilities	8,804,038
Total liabilities	10,640,476
Net Assets	
Without donor restrictions	5,878,162
With donor restrictions	444,630
Total net assets	6,322,792
Total liabilities and net assets	$ 16,963,268

See Notes to Financial Statements

Powered by BoardOnTrack

American Indian Model Schools

Statement of Activities
Year Ended June 30, 2021

	Without Donor Restrictions	With Donor Restrictions	Total
Support and Revenues			
Local Control Funding Formula	$ 13,868,723	$ -	$ 13,868,723
Federal revenue	2,372,296	-	2,372,296
Other state revenue	489,366	354,623	843,989
PPP loan forgiveness revenue	1,922,400	-	1,922,400
Local revenues	342,190	90,007	432,197
Interest income	373	-	373
Rental income	29,402	-	29,402
Fundraising revenue	3,508	-	3,508
Total support and revenues	19,028,258	444,630	19,472,888
Expenses			
Program services	15,787,117	-	15,787,117
Management and general	1,763,541	-	1,763,541
Fundraising and development	24,477	-	24,477
Total expenses	17,575,135	-	17,575,135
Change in Net Assets	1,453,123	444,630	1,897,753
Net Assets, Beginning of Year	4,425,039	-	4,425,039
Net Assets, End of Year	$ 5,878,162	$ 444,630	$ 6,322,792

See Notes to Financial Statements

Powered by BoardOnTrack

American Indian Model Schools

Statement of Functional Expenses

Year Ended June 30, 2021

	Program Services	Management and General	Fundraising and Development	Total Expenses
Salaries	$ 6,012,737	$ 850,705	$ -	$ 6,863,442
Employee benefits	749,017	109,045	-	858,062
Payroll taxes	525,723	74,709	-	600,432
Fees for services	3,261,362	409,264	-	3,670,626
Advertising and promotions	10,992	1,523	-	12,515
Office expenses	368,705	52,679	-	421,384
Information technology	138,523	2,757	-	141,280
Occupancy	350,688	55,745	-	406,433
Conferences and meeting	49,830	7,750	-	57,580
Interest	407,239	44,625	-	451,864
Depreciation	271,776	28,052	-	299,828
Insurance	112,721	15,717	-	128,438
Other expenses	22,932	888	24,477	48,297
Capital outlay	48,788	6,306	-	55,094
Special education	1,915,485	-	-	1,915,485
Instructional materials	1,265,054	86,725	-	1,351,779
Nutrition	156,014	-	-	156,014
District oversight fees	119,531	17,051	-	136,582
	$ 15,787,117	$ 1,763,541	$ 24,477	$ 17,575,135

See Notes to Financial Statements

Powered by BoardOnTrack

American Indian Model Schools

Statement of Cash Flows

Year Ended June 30, 2021

Operating Activities	
Change in net assets	$ 1,897,753
Adjustments to reconcile change in net assets to net cash from (used for) operating activities	
Depreciation expense	299,828
PPP loan forgiveness	(1,922,400)
Changes in operating assets and liabilities	
Accounts receivable	(790,512)
Prepaid expenses	(66,540)
Accounts payable	84,933
Accrued liabilities	62,016
Refundable advance	701,988
Net Cash from (used for) Operating Activities	267,066
Financing Activities	
Principal payments on notes	(197,976)
Principal payments on capital leases	(19,416)
Net Cash from (used for) Investing Activities	(217,392)
Net Change in Cash	49,674
Cash, Beginning of Year	3,569,587
Cash, End of Year	$ 3,619,261
Supplemental Cash Flow Disclosure	
Cash paid during the year in interest	$ 451,864

See Notes to Financial Statements

Powered by BoardOnTrack

Note 1 - Principal Activity and Significant Accounting Policies

Organization

American Indian Model Schools (the Organization) was incorporated in the State of California in 1996 as a nonprofit public benefit corporation that is organized under the Nonprofit Public Benefit Corporation Law exclusively for charitable and educational purposes within the meaning of 501(c)(3) of the Internal Revenue Code of 1954. The Organization operates three non-profit charter schools, under a charter granted by the Oakland Unified School District (OUSD). The following authorized charters are operated by the Organization:

American Indian Public Charter School (AIPCS)
Charter school number authorized by the State: 0106
Currently serves 239 students in grades sixth through eight
Charter school was renewed by OUSD through June 30, 2026

American Indian Public Charter School II (AIPCS II)
Charter school number authorized by the State: 0882
Currently serves 652 students in grades kindergarten through eight
Charter school was renewed by OUSD through June 30, 2022

American Indian Public High School (AIPHS)
Charter school number authorized by the State: 0765
Currently serves 443 students in grades ninth through twelfth
Charter school was renewed by OUSD through June 30, 2026

About AIMS

“Our mission at AIMS is to cultivate a community of diverse learners who achieve academic excellence. Our commitment to high expectations is attendance, academic achievement, and character development results in our students being prepared for lifelong success.”

Basis of Accounting

The accompanying financial statements were prepared using the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America as applicable to nonprofit organizations. Revenues are recognized as discussed below, and expenditures are recognized in the accounting period in which the liability is incurred.

Net Assets

Net assets, revenues, gains, and losses are classified based on the existence or absence of donor or grantor restrictions. Accordingly, net assets and changes therein are classified and reported as follows:

Net Assets Without Donor Restrictions – Net assets available for use in general operations and not subject to donor restrictions.

Net Assets with Donor Restrictions – Net assets subject to donor (or certain grantor) restrictions. Some donor imposed (or grantor) restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity.

Receivables and Credit Policies

Accounts receivable consist primarily of noninterest-bearing amounts due for educational programs. Management determines the allowance for uncollectable accounts receivable based on historical experience, an assessment of economic conditions, and a review of subsequent collections. Accounts receivable are written off when deemed uncollectable. No allowance for doubtful accounts has been established, as the Organization deems all amounts to be fully collectible. Substantially all outstanding accounts receivable as of June 30, 2021 are due from state and/or federal sources related to grant contributions and are expected to be collected within a period of less than one year.

Property and Equipment

Property and equipment additions over $5,000 are recorded at cost, or if donated, at fair value on the date of donation. Depreciation is computed using the straight-line method over the estimated useful lives of the assets ranging from 3 to 30 years, or in the case of capitalized leased assets or leasehold improvements, the lesser of the useful life of the asset or the lease term. When assets are sold or otherwise disposed of, the cost and related depreciation is removed from the accounts, and any remaining gain or loss is included in the statement of activities. Cost of maintenance and repairs that do not improve or extend the useful lives of the respective assets are expensed currently.

The Organization reviews the carrying values of property and equipment for impairment whenever events or circumstances indicate that the carrying value of an asset may not be recoverable from the estimated future cash flows expected to result from its use and eventual disposition. When considered impaired, an impairment loss is recognized to the extent carrying value exceeds the fair value of the asset. There were no indicators of asset impairment during the year ended June 30, 2021.

Revenue and Revenue Recognition

Operating funds for the Organization are derived principally from state and federal sources. The Organization receives state funding based on each of the enrolled student's average daily attendance (ADA) in its school. Contributions are recognized when cash or notification of an entitlement is received.

A portion of the Organization's revenue is derived from cost-reimbursable federal and state contracts and grants, which are conditioned upon certain performance requirements and/or the incurrence of allowable qualifying expenses. Amounts received are recognized as revenue when the Organization has incurred expenditures in compliance with specific contract or grant provisions. Amounts received prior to incurring qualifying expenditures are reported as refundable advances in the statement of financial position. The Organization received cost-reimbursable grants of $962,413 that have not been recognized at June 30, 2021 because qualifying expenditures have not yet been incurred, with an advance payment of $748,025 recognized in the statement of financial position as a refundable advance.

Contributions of goods are recorded at fair value. Contributions of services are recorded at fair value as revenue at the time the service is rendered when specialized skills are required and when the Organization would otherwise purchase the services. No amounts have been reflected in the accompanying financial statements for contributed goods or services during the year being reported because items did not meet the definition above. Contributions with donor restrictions received are recorded as increases in net assets with donor restrictions. Net assets with donor restrictions received are recognized as revenue without donor restrictions when the terms of the restrictions are met, which may be in the same period if the revenue is received and the restriction satisfied during the same period. All contributions are considered to be available for use without donor restrictions unless specifically restricted by the donor.

The Organization was granted a $1,9422,400 loan under the PPP administered by a Small Business Administration (SBA) approved partner. The loan is uncollateralized and is fully guaranteed by the Federal government. The Organization has elected to account for the funding as a conditional contribution by applying ASC 958-605, *Not-for-Profit – Revenue Recognition*. The Organization initially recorded the loan as a refundable advance and subsequently recognized grant revenue in accordance with guidance for conditional contributions, that is, once the measurable performance or other barrier and right of return of the PPP loan no longer existed. The Organization has recognized $1,922,400 as PPP loan forgiveness revenue for the year ended June 30, 2021.

Functional Allocation of Expenses

The financial statements report categories of expenses that are attributed to program service activities or supporting services activities such as management and general activities and fundraising and development activities. The costs of program and supporting services activities have been summarized on a functional basis in the statement of activities. The statement of functional expenses presents the natural classification detail of expenses by function. Accordingly, certain costs have been allocated among the programs and supporting services benefited based on management's estimates. The expenses that are allocated include occupancy and depreciation, which are allocated on a square footage basis, as well as salaries and wages, benefits, payroll taxes, professional services, office expenses, information technology, interest, insurance, and other, which are allocated on the basis of estimates of time and effort**.**

Income Taxes

The Organization is organized as a California nonprofit corporation and has been recognized by the Internal Revenue Service (IRS) as exempt from federal income taxes under Section 501(a) of the Internal Revenue Code as an organization described in Section 501(c)(3), and qualifies for the charitable contribution deduction. It is also exempt from State franchise and income taxes under Section 23701(d) of the California Revenue and Taxation Code. The Organization is annually required to file a Return of Organization Exempt from Income Tax (Form 990) with the IRS. In addition, the Organization is subject to income tax on net income that is derived from business activities that are unrelated to its exempt purpose. The Organization determined that it is not subject to unrelated business income tax and has not filed an Exempt Organization Business Income Tax Return (Form 990-T) with the IRS.

Management believes that the Organization has appropriate support for any tax positions taken affecting its annual filing requirements, and as such, does not have any uncertain tax positions that are material to the financial statements. The Organization would recognize future accrued interest and penalties related to unrecognized tax benefits and liabilities in income tax expense if such interest and penalties are incurred.

Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Accordingly, actual results could differ from those estimates.

Financial Instruments and Credit Risk

Deposit concentration risk is managed by placing cash, money market accounts, and certificates of deposit with financial institutions believed by management to be creditworthy. At times, amounts on deposit may exceed insured limits or include uninsured investments in money market mutual funds. To date, no losses have been experienced in any of these accounts. Credit risk associated with accounts receivable is considered to be limited due to high historical collection rates and because substantial portions of the outstanding amounts are due from governmental agencies supportive of the Organization's mission.

Recent Accounting Pronouncements

In February 2016, FASB issued Accounting Standards Update (ASU) 2016-02, *Leases*. ASU 2016-02 requires a lessee to recognize a lease asset representing its right to use the underlying asset for the lease term, and a lease liability for the payments to be made to lessor, on its statement of financial position for all operating leases greater than 12 months. Although the full impact of this update on the Organization's financial statements has not yet been determined, the future adoption of this guidance will require the Organization to record assets and liabilities on its statement of financial position relating to facility and other leases currently being accounted for as operating leases.

The ASU is effective for the Organization for the year ended June 30, 2023. Management is evaluating the impact of the adoption of this standard.

In September 2020, FASB issued ASU 2020-07, *Not-for-Profit Entities (Topic 958): Presentation and Disclosures by Not-for-Profit Entities Contributed Nonfinancial Assets*, which requires a nonprofit entity to present contributed nonfinancial assets in the statement of activities as a line item that is separate from contributions of cash or other financial assets. ASU 2020-07 also requires additional qualitative and quantitative disclosures about contributed nonfinancial assets received, disaggregated by category. The ASU is effective for the Organization for the year ended June 30, 2022. Management is evaluating the impact of the adoption of this standard.

Change in Accounting Principle

As of July 1, 2020, the Organization adopted the provisions of FASB Accounting Standards Codification Topic 606, *Revenue from Contracts with Customers*, which provides a comprehensive revenue recognition model for all contracts with customers. The new model requires revenue recognition to depict the transfer of promised goods or services to customers at an amount that reflects the consideration expected to be received in exchange for those goods or services. Management has determined that the adoption of this standard did not have a significant impact on the Organization's financial statements.

In August 2018, the FASB issued ASU 2018-13, *Fair Value Measurement (Topic 820): Disclosure Framework – Changes to the Disclosure Requirements for Fair Value Measurement*, which modifies the disclosure requirements for fair value measurements by removing, modifying, or adding certain disclosures. ASU 2018-13 is effective for all entities for fiscal years, and interim periods within those fiscal years, beginning after December 15, 2019. The Organization has adopted this ASU as of July 1, 2020. Management has determined that the adoption of this standard did not have a significant impact on the Organization's financial statements.

Note 2 - Liquidity and Availability

Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use, within one year of the statement of financial position date, comprise the following:

Cash	$ 3,555,096
Accounts receivable	4,447,926
Total	$ 8,003,022

As part of the Organization's liquidity management, it has a policy to structure its financial assets to be available as its general expenditures, liabilities, and other obligations become due.

Note 3 - Property and Equipment

Property and equipment consist of the following at June 30, 2021:

Land	$ 2,451,271
Building improvements	2,741,619
Building	5,719,632
Computer and equipment	178,675
Work in progress	1,675
	11,092,872
Less accumulated depreciation	(2,745,283)
Total	$ 8,347,589

Note 4 - Notes Payable

Notes payable consist of the following at June 30, 2021:

Note payable, due in variable monthly installments principal and interest at 5.250%, collateralized by (a) a deed of trust for the real property located in Alameda County, CA; (b) an assignment of all rents to lender on real property located in Alameda County, CA; and (c) all financial contracts and all proceeds thereof, including all accounts and general intangibles, described in the Commercial Security Agreement, with a carrying value of $9,300,000; maturing in 2029.	$ 8,973,336

Future maturities of notes payable are as follows:

Year Ending June 30,	Principal
2022	$ 210,504
2023	222,692
2024	233,000
2025	244,268
2026	256,556
Thereafter	7,806,316
Total	$ 8,973,336

Note 5 - Capital Leases

The Organization leases vehicles under a lease expiring through 2024.

Future minimum lease payments are as follows:

Year Ending June 30,	
2022	$ 24,699
2023	24,699
2024	19,282
Total minimum lease payments	68,680
Less amount representing interest	(6,583)
Total	$ 62,097

Leased property under capital leases includes the following at June 30, 2021:

Vehicles	$ 103,857
Less accumulated amortization	(62,313)
Total	$ 41,544

Note 6 - Operating Lease

On April 7, 2020, the Organization entered into a Single-Year Co-Location Use Agreement (Agreement) with Oakland Unified School District (OUSD) for the property located at 746 Grand Avenue, Oakland, California 94610. The single-year term of the Agreement expires June 30, 2021. Per the agreement, American Indian Charter School agrees to pay OUSD an annual fee for use of the District premises consistent with California Code of Regulations, Title 5, Section 11969.7 (the "Pro Rata Share Charge"). Total annual Pro Rata Share charge due at June 30, 2021, was $151,100.

The Organization receives no sublease rental revenues nor pays any contingent rentals associated with these leases.

Note 7 - Net Assets

Net assets consist of the following at June 30, 2021:

Net Assets Without Donor Restrictions	
Designated for Scholarship Funds	$ 299,003
Designated for San Francisco 49ers Grant	5,000
Designated for State Programs	14,254
Undesignated	5,559,905
Total net assets without donor restrictions	$ 5,878,162
Net Assets with Donor Restrictions	
Subject to expenditure for specified purpose	
Measure G1	$ 90,007
Education Protection Act	265,162
After School Education and Safety	25,296
Lottery - Instructional Materials	64,034
SB 117 COVID-19 LEA Response Funds	131
	$ 444,630

Note 8 - Employee Retirement Systems

Qualified employees are covered under multiple-employer defined benefit pension plans maintained by agencies of the State of California. Academic employees are members of the California Public Employees' Retirement System (CalPERS).

California Public Employees Retirement System (CalPERS)

Plan Description

Qualified employees are eligible to participate in the School Employer Pool (SEP) under the California Public Employees' Retirement System (CalPERS), a cost-sharing multiple-employer public employee retirement system defined benefit pension plan administered by CalPERS. Benefit provisions are established by State statutes, as legislatively amended, within the Public Employees' Retirement Law.

A full description of the pension plan regarding benefit provisions, assumptions (for funding, but not accounting purposes), and membership information is listed in the June 30, 2019, annual actuarial valuation report, Schools Pool Actuarial Valuation. This report and CalPERS audited financial information are publicly available reports that can be found on the CalPERS website under Forms and Publications at: https://www.calpers.ca.gov/page/forms-publications.

Benefits Provided

CalPERS provides service retirement and disability benefits, annual cost of living adjustments and death benefits to plan members, who must be public employees and beneficiaries. Benefits are based on years of service credit, a benefit factor and the member's final compensation. Members hired on or before December 31, 2012, with five years of total service are eligible to retire at age 50 with statutorily reduced benefits. Members hired on or after January 1, 2013, with five years of total service are eligible to retire at age 52 with statutorily reduced benefits. All members are eligible for non-duty disability benefits after five years of service. The Basic Death Benefit is paid to any member's beneficiary if the member dies while actively employed. An employee's eligible survivor may receive the 1957 Survivor Benefit if the member dies while actively employed, is at least age 50 (or 52 for members hired on or after January 1, 2013), and has at least five years of credited service. The cost of living adjustments for each plan are applied as specified by the Public Employees' Retirement Law.

The CalPERS provisions and benefits in effect at June 30, 2021, are summarized as follows:

	School Employer Pool (CalPERS)	
Hire date	On or before December 31, 2012	On or after January 1, 2013
Benefit formula	2% at 55	2% at 62
Benefit vesting schedule	5 years of service	5 years of service
Benefit payments	Monthly for life	Monthly for life
Retirement age	55	62
Monthly benefits as a percentage of eligible compensation	1.1% - 2.5%	1.0% - 2.5%
Required employee contribution rate	7.00%	7.00%
Required employer contribution rate	20.700%	20.700%

Contributions

Section 20814(c) of the California Public Employees' Retirement Law requires that the employer contribution rates for all public employers be determined on an annual basis by the actuary and shall be effective on the July 1 following notice of a change in the rate. Total plan contributions are calculated through the CalPERS annual actuarial valuation process. The actuarially determined rate is the estimated amount necessary to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. The Organization is required to contribute the difference between the actuarially determined rate and the contribution rate of employees. The contributions rates are expressed as percentage of annual payroll. The contribution rates for each plan for the year ended June 30, 2021, are presented above and the total Organization's contributions were $611,135.

Note 9 - Contingencies, Risks, and Uncertainties

The Organization has received State and Federal funds for specific purposes that are subject to review and audit by the grantor agencies. Although such audits could generate disallowances under terms of the grants, it is believed that any reimbursement, if required, would not be material.

The Organization has been negatively impacted by the effects of the world-wide coronavirus pandemic. The Organization is closely monitoring its operations, liquidity, and capital resources and is actively working to minimize the current and future impact of this unprecedented situation. As of the issuance date of these financial statements, the full impact to the Organization's financial position is not known beyond increased cash flow monitoring due to state apportionment deferrals.

Note 10 - Subsequent Events

The Organization's management has evaluated events or transactions that may occur for potential recognition or disclosure in the financial statements through _____, 2021, which is the date the financial statements were available to be issued. Management has determined that there were no subsequent events or transactions that would have a material impact on the current year financial statements.

Assembly Bill 130 approved on July 9, 2021 extends the terms of all charter schools whose terms expire on or between January 1, 2022 and June 30, 2025, inclusive, by two years. No action is required of charter authorizers or charter schools for this extension.

Supplementary Information
June 30, 2021

American Indian Model Schools

American Indian Model Schools
Schedule of Expenditures of Federal Awards
Year Ended June 30, 2021

Federal Grantor/Pass-Through Grantor/Program or Cluster Title	Assistance Listing Number	Pass-Through Entity Identifying Number	Federal Expenditures
U.S. Department of Education			
Passed through California Department of Education (CDE)			
COVID-19 Elementary and Secondary School Emergency Relief (ESSER) Fund	84.425D	15536	$ 405,023
COVID-19 Governor's Emergency Education Relief (GEER) Fund	84.425C	15517	19,780
Subtotal			424,803
Title I, Part A, Basic Grants Low-Income and Neglected	84.010	14329	440,448
Title II, Part A, Supporting Effective Instruction	84.367	14341	36,629
Title III, English Learner Student Program	84.365	14346	30,451
Title IV, Part A, Student Support and Academic Enrichment	84.424	15396	37,151
State Charter School Facilities Incentive Grant Program	84.282D	[1]	328,653
Total U.S. Department of Education			1,298,135
U.S. Department of Treasury			
Passed through CDE			
COVID-19 Coronavirus Relief Fund	21.019	25516	951,229
U.S. Department of Agriculture			
Passed through CDE			
Child Nutrition Cluster			
Summer Food Service Program	10.559	13004	122,932
Total Federal Financial Assistance			$ 2,372,296

[1] Pass-Through Entity Identifying Number not available.

See Note to Supplementary Information

American Indian Model Schools

Local Education Agency Organization Structure

June 30, 2021

ORGANIZATION

American Indian Model Schools operate three nonprofit charter schools: American Indian Public Charter School (Charter Number 0106), American Indian Public Charter School II (Charter Number 0882), and American Indian Public High School (Charter Number 0765). The Schools are operating under a charter granted by the Oakland Unified School District and offer classroom-based instruction for grades K - 12.

GOVERNING BOARD

MEMBER	OFFICE	TERM EXPIRES
Toni Cook	President	June 2021
Christopher Edington	Director	June 2021
Adrien Abuyen	Director	June 2021
Dana Lang	Director	June 2021
Steven Leung	Director	June 2021

ADMINISTRATION

Maya Woods-Cadiz	Superintendent

American Indian Model Schools

Schedule of Instructional Time

Year Ended June 30, 2021

AIPCS

Grade Level	Number of Actual Days: Traditional Calendar	Number of Actual Days: Multitrack Calendar	Number of Days Credited Form J-13A	Total Days Offered	Status
Grades 6 - 8					
Grade 6	187	N/A	-	187	Complied
Grade 7	187	N/A	-	187	Complied
Grade 8	187	N/A	-	187	Complied

AIPCS II

Grade Level	Number of Actual Days: Traditional Calendar	Number of Actual Days: Multitrack Calendar	Number of Days Credited Form J-13A	Total Days Offered	Status
Kindergarten	187	N/A	-	187	Complied
Grades 1 - 3					
Grade 1	187	N/A	-	187	Complied
Grade 2	187	N/A	-	187	Complied
Grade 3	187	N/A	-	187	Complied
Grades 4 - 8					
Grade 4					
Grade 5	187	N/A	-	187	Complied
Grade 6	187	N/A	-	187	Complied
Grade 7	187	N/A	-	187	Complied
Grade 8	187	N/A	-	187	Complied

AIPHS

Grade Level	Number of Actual Days: Traditional Calendar	Number of Actual Days: Multitrack Calendar	Number of Days Credited Form J-13A	Total Days Offered	Status
Grades 9 - 12					
Grade 9	187	N/A	-	187	Complied
Grade 10	187	N/A	-	187	Complied
Grade 11	187	N/A	-	187	Complied
Grade 12	187	N/A	-	187	Complied

See Note to Supplementary Information

American Indian Model Schools

Reconciliation of Annual Financial and Budget Report with Audited Financial Statements

Year Ended June 30, 2021

Summarized below are the net asset reconciliations between the Unaudited Actual Financial Report and the audited financial statements.

	AIPCS	AIPCS II	AIHS
Net Assets			
Balance, June 30, 2021, Unaudited Actuals	$ 1,611,975	$ 2,979,823	$ 1,707,869
Increase in			
Accounts receivable	4,564	12,464	5,825
Balance, June 30, 2021, Audited Financial Statements	$ 1,616,539	$ 2,992,287	$ 1,713,694

See Note to Supplementary Information

Powered by BoardOnTrack

American Indian Model Schools

Combining Statement of Financial Position

June 30, 2021

	Central Office	AIPCS	AIPCS II
Assets			
Current assets			
Cash	$ -	$ 299,003	$ 3,320,258
Accounts receivable	27,571	865,139	2,162,708
Intra-entity receivable	479,096	463,772	-
Prepaid expenses	55,268	5,805	8,981
Total current assets	561,935	1,633,719	5,491,947
Noncurrent assets			
Security deposit	-	2,500	27,250
Property and equipment, net	-	162,769	8,170,973
Total noncurrent assets	-	165,269	8,198,223
Total assets	$ 561,935	$ 1,798,988	$ 13,690,170
Liabilities			
Current liabilities			
Accounts payable	$ 437,362	$ 800	$ 118,001
Accrued liabilities	124,301	-	-
Accrued compensated absences	-	28,172	82,352
Refundable advance	-	132,778	367,407
Intra-entity payable	-	-	1,136,088
Current portion of notes payable	-	-	210,504
Current portion of capital leases	-	6,964	6,964
Total current liabilities	561,663	168,714	1,921,316
Long-term liabilities			
Notes payable, less current portion	-	-	8,762,832
Capital leases, less current portion	-	13,735	13,735
Total long-term liabilities	-	13,735	8,776,567
Total liabilities	561,663	182,449	10,697,883
Net Assets			
Without donor restrictions	272	1,471,098	2,894,492
With donor restrictions	-	145,441	97,795
Total net assets	272	1,616,539	2,992,287
Total liabilities and net assets	$ 561,935	$ 1,798,988	$ 13,690,170

See Note to Supplementary Information

Powered by BoardOnTrack

American Indian Model Schools

Combining Statement of Financial Position

June 30, 2021

	AIPHS	Elimination	Total
Assets			
Current assets			
Cash	$ -	$ -	$ 3,619,261
Accounts receivable	1,772,973	-	4,828,391
Intra-entity receivable	193,220	(1,136,088)	-
Prepaid expenses	61,181	-	131,235
Total current assets	2,027,374	(1,136,088)	8,578,887
Noncurrent assets			
Security deposit	7,042	-	36,792
Property and equipment, net	13,847	-	8,347,589
Total noncurrent assets	20,889	-	8,384,381
Total assets	$ 2,048,263	$ (1,136,088)	$ 16,963,268
Liabilities			
Current liabilities			
Accounts payable	$ 1,600	$ -	$ 557,763
Accrued liabilities	-	-	124,301
Accrued compensated absences	64,430	-	174,954
Refundable advance	247,840	-	748,025
Intra-entity payable	-	(1,136,088)	-
Current portion of notes payable	-	-	210,504
Current portion of capital leases	6,963	-	20,891
Total current liabilities	320,833	(1,136,088)	1,836,438
Long-term liabilities			
Notes payable, less current portion	-	-	8,762,832
Capital leases, less current portion	13,736	-	41,206
Total long-term liabilities	13,736	-	8,804,038
Total liabilities	334,569	(1,136,088)	10,640,476
Net Assets			
Without donor restrictions	1,512,300	-	5,878,162
With donor restrictions	201,394	-	444,630
Total net assets	1,713,694	-	6,322,792
Total liabilities and net assets	$ 2,048,263	$ (1,136,088)	$ 16,963,268

See Note to Supplementary Information

Powered by BoardOnTrack

American Indian Model Schools
Combining Statement of Activities
Year Ended June 30, 2021

	Central Office	AIPCS	AIPCS II
Support and Revenues			
Local Control Funding Formula	$ -	$ 2,303,329	$ 6,536,698
Federal revenue	-	412,819	1,148,374
Other state revenue	-	261,126	413,562
PPP loan forgiveness revenue	-	346,032	941,976
Local revenues	2,871,570	142,788	216,853
Interest income	-	43	254
Rental income	-	4,413	24,989
Fundraising revenue	-	3,508	-
Total support and revenues	2,871,570	3,474,058	9,282,706
Expenses			
Program services	2,518,158	2,719,373	7,736,565
Management and general	353,412	317,575	608,443
Fundraising and development	-	-	-
Total expenses	2,871,570	3,036,948	8,345,008
Change in Net Assets	-	437,110	937,698
Net Assets, Beginning of Year	272	1,179,429	2,054,589
Net Assets, End of Year	$ 272	$ 1,616,539	$ 2,992,287

See Note to Supplementary Information

Powered by BoardOnTrack

American Indian Model Schools

Combining Statement of Activities

Year Ended June 30, 2021

	AIPHS	Elimination	Total
Support and Revenues			
Local Control Funding Formula	$ 5,028,696	$ -	$ 13,868,723
Federal revenue	811,103	-	2,372,296
Other state revenue	169,301	-	843,989
PPP loan forgiveness revenue	634,392	-	1,922,400
Local revenues	72,556	(2,871,570)	432,197
Interest income	76	-	373
Rental income	-	-	29,402
Fundraising revenue	-	-	3,508
Total support and revenues	6,716,124	(2,871,570)	19,472,888
Expenses			
Program services	5,331,179	(2,518,158)	15,787,117
Management and general	837,523	(353,412)	1,763,541
Fundraising and development	24,477	-	24,477
Total expenses	6,193,179	(2,871,570)	17,575,135
Change in Net Assets	522,945	-	1,897,753
Net Assets, Beginning of Year	1,190,749	-	4,425,039
Net Assets, End of Year	$ 1,713,694	$ -	$ 6,322,792

See Note to Supplementary Information

Powered by BoardOnTrack

Note 1 - Purpose of Supplementary Schedules

Schedule of Expenditures of Federal Awards

Basis of Presentation

The accompanying schedule of expenditures of federal awards (the schedule) includes the federal award activity of the Organization under programs of the federal government for the year ended June 30, 2021. The information is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the schedule presents only a selected portion of the operations of the Organization, it is not intended to and does not present the financial position, changes in net assets, or cash flows of the Organization.

Summary of Significant Accounting Policies

Expenditures reported in the schedule are reported on the accrual basis of accounting. When applicable, such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. No federal financial assistance has been provided to a subrecipient.

Indirect Cost Rate

The Organization does not draw for indirect administrative expenses and has not elected to use the ten percent de minimus cost rate.

Food Donation

Nonmonetary assistance is reported in this schedule at the fair market value of the commodities received and disbursed. At June 30, 2021, the Organization had no food commodities in inventory.

Local Education Agency Organization Structure

This schedule provides information about the Organization's operations, members of the governing board, and members of the administration.

Schedule of Instructional Time

This schedule presents information on the number of instructional days offered on the traditional calendar and on any multitrack calendars by the Organization and whether the Organization complied with the provisions of *Education Code* section 47612.

Reconciliation of Annual Financial Report with Audited Financial Statements

This schedule provides the information necessary to reconcile the net assets reported on the unaudited actual financial report to the audited financial statements.

Combining Statement of Financial Position and Combining Statement of Activities

The combining statement of financial position and combining statement of activities are included to provide information regarding the individual programs of the charter schools within the Organization and are presented on the accrual basis of accounting. Eliminating entries in the combining statement of financial position and combining statement of activities are for activities between each charter school.

Independent Auditor's Reports
June 30, 2021

American Indian Model Schools

Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*

Governing Board
American Indian Model Schools
Oakland, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of American Indian Model Schools (the Organization), which comprise the statement of financial position as of June 30, 2021, and the related statement of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated _____, 2021.

Internal Control over Financial Reporting
In planning and performing our audit of the financial statements, we considered the Organization's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Organization's financial statements will not be prevented or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Organization's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Rancho Cucamonga, California
_____, 2021

Independent Auditor's Report on Compliance for the Major Program and on Internal Control over Compliance Required by the Uniform Guidance

Governing Board
American Indian Model Schools
Oakland, California

Report on Compliance for the Major Federal Program
We have audited American Indian Model Schools' (the Organization) compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on the Organization's major federal program for the year ended June 30, 2021. The Organization's major federal program is identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility
Management is responsible for compliance with the federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

Auditor's Responsibility
Our responsibility is to express an opinion on compliance for the Organization's major federal program based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major Federal program occurred. An audit includes examining, on a test basis, evidence about the Organization's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for the major Federal program. However, our audit does not provide a legal determination of the Organization's compliance.

Opinion on the Major Federal Program
In our opinion, the Organization complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on its major federal program for the year ended June 30, 2021.

Report on Internal Control over Compliance

Management of the Organization is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Organization's internal control over compliance with the types of requirements that could have a direct and material effect on the major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for the major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Organization's internal control over compliance.

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Rancho Cucamonga, California
_____, 2021

Independent Auditor's Report on State Compliance

Governing Board
American Indian Model Schools
Oakland, California

Report on State Compliance
We have audited American Indian Model Schools' (the Organization) compliance with the types of compliance requirements described in the *2020-2021 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting* applicable to the state laws and regulations listed in the table below for the year ended June 30, 2021.

Management's Responsibility
Management is responsible for compliance with the state laws and regulations as identified in the table below.

Auditor's Responsibility
Our responsibility is to express an opinion on the Organization's compliance with state laws and regulations based on our audit of the types of compliance requirements referred to below. We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of the *2020-2021 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the compliance requirements listed below has occurred. An audit includes examining, on a test basis, evidence about the Organization's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on state compliance. However, our audit does not provide a legal determination of the Organization's compliance.

Compliance Requirements Tested

In connection with the audit referred to above, we selected and tested transactions and records to determine the Organization's compliance with laws and regulations applicable to the following items:

	Procedures Performed
LOCAL EDUCATION AGENCIES OTHER THAN CHARTER SCHOOLS (EXCEPT AS STATED IN ATTENDANCE AND DISTANCE LEARNING AND INSTRUCTIONAL TIME)	
Attendance and Distance Learning	Yes
Teacher Certification and Misassignments	No, see below
Kindergarten Continuance	No, see below
Instructional Time	Yes
Instructional Materials	No, see below
Ratio of Administrative Employees to Teachers	No, see below
Classroom Teacher Salaries	No, see below
Early Retirement Incentive	No, see below
Gann Limit Calculation	No, see below
School Accountability Report Card	No, see below
K-3 Grade Span Adjustment	No, see below
Apprenticeship: Related and Supplemental Instruction	No, see below
Comprehensive School Safety Plan	No, see below
District of Choice	No, see below
SCHOOL DISTRICTS, COUNTY OFFICES OF EDUCATION, AND CHARTER SCHOOLS	
California Clean Energy Jobs Act	No, see below
Proper Expenditure of Education Protection Account Funds	Yes
Unduplicated Local Control Funding Formula Pupil Counts	Yes
Independent Study - Course Based	No, see below
CHARTER SCHOOLS	
Attendance	Yes
Mode of Instruction	Yes
Nonclassroom-Based Instruction/Independent Study	No, see below
Determination of Funding for Nonclassroom-Based Instruction	No, see below
Charter School Facility Grant Program	No, see below

Programs listed above for "Local Education Agencies Other Than Charter Schools except as stated in Attendance and Distance Learning and Instructional Time" are not applicable to charter schools; therefore, we did not perform any related procedures.

We did not perform California Clean Energy Jobs Act procedures because the related procedures were performed in a previous year.

The Organization does not offer an Independent Study - Course Based program; therefore, we did not perform any procedures related to the Independent Study - Course Based Program.

We did not perform procedures for the Nonclassroom-Based Instruction/Independent Study nor for Determination of Funding for Nonclassroom-Based Instruction because the Organization was not classified as nonclassroom-based.

We did not perform procedures for the Charter School Facility Grant Program because the Organization did not receive funding for this program.

Unmodified Opinion
In our opinion, the Organization complied, in all material respects, with the laws and regulations of the state programs referred to above for the year ended June 30, 2021.

The purpose of this report on state compliance is solely to describe the results of our testing based on the requirements of the *2020-2021 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*. Accordingly, this report is not suitable for any other purpose.

Rancho Cucamonga, California
_____, 2021

Schedule of Findings and Questioned Costs
June 30, 2021

American Indian Model Schools

American Indian Model Schools

Summary of Auditor's Results
Year Ended June 30, 2021

Financial Statements

Type of auditor's report issued	Unmodified
Internal control over financial reporting	
Material weaknesses identified	No
Significant deficiencies identified not considered to be material weaknesses	None Reported
Noncompliance material to financial statements noted?	No

Federal Awards

Internal control over major program	
Material weaknesses identified	No
Significant deficiencies identified not considered to be material weaknesses	None Reported
Type of auditor's report issued on compliance for major programs	Unmodified
Any audit findings disclosed that are required to be reported in accordance with Uniform Guidance 2 CFR 200.516(a)	No

Identification of major programs

Name of Federal Program or Cluster	Assistance Listing Number (ALN)
COVID-19 Coronavirus Relief Fund	21.019

Dollar threshold used to distinguish between type A and type B programs	$750,000
Auditee qualified as low-risk auditee?	No

State Compliance

Type of auditor's report issued on compliance for programs:	Unmodified

American Indian Model Schools
Financial Statement Findings
Year Ended June 30, 2021

None reported.

None reported.

American Indian Model Schools
State Compliance Findings and Questioned Costs
Year Ended June 30, 2021

None reported.

American Indian Model Schools
Summary Schedule of Prior Audit Findings
Year Ended June 30, 2021

There were no audit findings reported in the prior year's Schedule of Findings and Questioned Costs.

CLIENT INFORMATION AND DATA REQUEST FORM

CARES Act Employee Retention Tax Credit (ERC)

April 2021

I. CARES ACT ERC OVERVIEW.

Congress enacted the Coronavirus Aid, Relief, and Economic Security Act (The "CARES Act") on March 27, 2020 to address the negative economic impact of the COVID-19 pandemic in the United States. The CARES Act included an Employee Retention Credit ("ERC"), a fully refundable tax credit for employers equal to fifty percent (50%) of qualified wages (including allocable qualified health plan expenses) that Eligible Employers pay their employees. The ERC applies to qualified wages paid after March 12, 2020, and before January 1, 2021. The maximum amount of qualified wages that an employer may credit with respect to each employee for all calendar quarters is $10,000, so the maximum credit for an Eligible Employer for qualified wages paid to any employee is $5,000. For Eligible Employers with more than 100 employees, "qualified wages" is equal to the amount of non-service wages paid to employees during the quarter, subject to the thresholds mentioned above.

"Eligible Employers," for the purposes of the CARES Act ERC, are employers (including tax-exempt organizations) that carry on a trade or business during calendar year 2020 and that meet one of two tests: (1) their business operations are fully or partially suspended during any calendar quarter in 2020 due to orders from an appropriate governmental authority limiting commerce, travel, or group meetings (for commercial, social, religious, or other purposes) due to COVID-19 (the "Governmental Orders Test");or (2) they experience a significant decline in gross receipts during any calendar quarter in 2020 (the "Gross Receipts Test"). For these purposes, a significant decline in gross receipts is met if gross receipts for any calendar quarter in 2020 are less than 50% of gross receipts for the same calendar quarter in 2019.

On December 27, 2020, the President signed a second COVID-19 relief package into law which reformed and extended certain provisions of the CARES Act ERC. The new legislation retroactively removed the provision which barred employers who took a Paycheck Protection Program (PPP) loan from also taking the ERC. Now, employers who received a PPP loan can take the ERC, just not on the same wages. Other notable changes include: (1) extension of the credit through July 1, 2020; (2) increase of the credit to 70% of $10,000 per quarter in 2021; (3) reduction of the Gross Receipts Test threshold to a 20%reduction in 2021; and (4) explicitly allows for public universities and public medical providers to be considered eligible employers. On March 11, the American Recovery Plan ("ARP") was signed into law which extended the ERC through the end of 2021.

II. WORK PLAN.

A. Phase I - Payroll Analysis. Synergi analyzes Client payroll to determine what constitutes qualified wages (which depends on 2019 headcount).

- **i. Small Employers.**
  1. Definition: Employers with <100 employees (full-time) in 2019 for ERC in 2020 (increases to < 500 for ERC in 2021).
  2. Qualified Wages: All wages and employer healthcare costs are included in the ERC calculation.
- **ii. Large Employers.**
  1. Definition: Employers with > 100 employees (full-time) in 2019 for ERC in 2020 (increases to > 500 employees for ERC in 2021).
  2. Qualified Wages: Only non-service wages and an allocable portion of employer health insurance costs are included in the ERC calculation. Synergi reviews and analyzes pay codes and determines which codes are qualified wages then allocates health insurance to each employee.

B. Phase II - Work Task Study.

- **i.** Only needed for Large Employers.
- **ii.** Synergi analyzes metrics to isolate unworked time in regular worked wages to maximize the credit.

C. Credit Delivery.

- **i.** TSM delivers a credit package by EIN, Location and Employee to the client via email.
- **ii.** TSM schedules a call to review the credit.

D. Monetization of ERC.

- **i. Small Employers:** Client files Form 7200 (if applicable); Form 941; and/or Form 941X with the IRS. Client has the option to request a refund or withhold future federal tax deposits. TSM will explain filing options and provide a filing guide.
- **ii. Large Employers**: Client files Form 941 and/or Form 941X with the IRS. Client has the option to request a refund or withhold future federal tax deposits. TSM will explain filing options and provide a filing guide.

III. GENERAL COMPANY INFORMATION.

A. Full Legal Name
B. Address
C. Entity Type (*check one*)

- ☐ C Corporation
- ☐ Limited Liability Company
- ☐ Partnership
- ☐ 501(c)(3) Organization
- ☐ S Corporation
- ☐ Other:

D. FEIN

☐ Check If multiple entities claiming the ERC.

Please submit an attachment which lists the entity and corresponding FEIN, or utilize the attachment 'Location Template - CARES (Synergi).'

E. Miscellaneous

i. Payroll & Employment Tax Filing Provider:
ii. Insurance/Benefits Provider:
iii. WOTC Provider (if any):
iv. Organizational Chart:

F. Aggregation Rule: Common Control and Affiliated Service Entities.

Synergi will consider all entities within your organization as aggregated under Section 2301(d) of the CARES Act (which references Section 52(a) and (b) and 414 (m) and (o) of the Internal Revenue Code) and views them as one employer for purposes of (1) determining whether your company is eligible for the credit; and (2) for conducting a headcount. The headcount determination dictates what wages are considered qualified wages for purposes of the CARES Act ERC.

Client acknowledges the CARES Act ERC calculation is dependent upon headcount which is dependent upon an analysis of the Code sections set forth above (and linked below) to determine whether a Client with multiple entities within its organization are commonly controlled. Synergi presumes all entities are aggregated for purposes of the CARES Act ERC. However, If Client wishes to treat all or certain entities as not commonly controlled/aggregated, please click “opt out” below and provide a list of the entities which should be treated separate from the overall organization.

☐ Opt Out of Aggregation

List of Entities to Treat Separately:

G. Owners and Related Individuals.

i. Does any entity or individual own 50% or more of your company?

☐ Yes ☐ No

ii. If yes to (i), is the owner an employee?

☐ Yes ☐ No

List names of owners:

iii. If yes to (i), does an owner have any related individuals (i.e. family) employed at the company?

☐ Yes ☐ No

List names of related individuals:

IV. EMPLOYEE INFORMATION.

The CARES Act ERC Headcount determination dictates whether an employer is classified as a large employer or small employer. This classification dictates what constitutes qualified wages.

CARES Act ERC average 2019 Headcount = (# full-time employees per month (i.e., any employee averaging over 30 hours/week)/ 12

The accuracy of the information provided by the client for purposes of determining headcount is the sole responsibility of the client and will be used as a basis to calculate the credit. Synergi is not responsible for any inaccurate information provided by the client in the below fields.

A. Current Headcount
- **i. # of Full Time Employees.**

B. 2019 Annual Average
- **i. # Full Time Employees.**

C. In 2019, our business had an average of:
- **i. ☐ Less than 100 average full-time employees**
- **ii. ☐ 101–500 average full-time employees**
- **iii. ☐ Greater than 500 average full-time employees**

☐ Please check if your company did not operate in 2019, or only operated for a portion of 2019.

V. PAYCHECK PROTECTION PROGRAM LOAN.

A. Did your company receive a Paycheck Protection Program loan in 2020?

☐ Yes ☐ No

If yes, complete 1–9 below:
- **i. FEIN Associated**
- **ii. PPP Loan Amount:**
- **iii. Percentage Used on Payroll:**
- **iv. Effective Date of Loan:**
- **v. Amount Forgiven (or expected):**
- **vi. Date Forgiven:**
- **vii. PPP Pay Period Start Date:**
- **viii. PPP Pay Period End Date:**
- **ix. Number of Weeks on PPP:**
- **x. Other Details:**

B. Did your company receive a Paycheck Protection Program loan in 2021?

☐ Yes ☐ No

If yes, complete 1-9 below:
- **i. FEIN Associated**
- **ii. PPP Loan Amount:**
- **iii. Percentage Used on Payroll:**
- **iv. Effective Date of Loan:**
- **v. Amount Forgiven (or expected):**
- **vi. Date Forgiven:**
- **vii. PPP Pay Period Start Date:**
- **viii. PPP Pay Period End Date:**
- **ix. Number of Weeks on PPP:**
- **x. Other Details:**

C. If your organization received PPP loans on more than one entity, please complete the attached Paycheck Protection Loan Program Details documentation.

VI. INDUSTRY & LOCATION INFORMATION.

A. Please select an industry: (Please select)
B. Please complete the attachment 'Location Template - CARES (Synergi)'
C. Please list any states where you regularly conduct business but do not have a physical location.

VII. CONTACT INFORMATION

A. Primary

Name
Address
Email
Phone

B. Invoicing

Name
Address
Email
Phone

C. Payroll

Name
Address
Email
Phone

D. Other

Name
Address
Email
Phone

VIII. BUSINESS OPERATIONS INFORMATION.

Provide a brief description of your business operations.

IX. ELIGIBILITY.

An employer is eligible for the ERC pursuant to *either* a Gross Receipts Test or the Government Orders Test. Note, if you qualify under the Gross Receipts Test for a given quarter, you do not have to also satisfy the Government Orders Test.

A. Gross Receipts Test. An employer is eligible for the ERC if they have experienced a "significant decline in gross receipts." Prior to January 1, 2021, an employer satisfies this test if gross receipts for a calendar quarter are less than 50% of gross receipts for the same calendar quarter in the prior year. Beginning January 1, 2021, an employer satisfies this test if gross receipts are less than 80% of the gross receipts for the same calendar quarter in 2019. Please provide your gross receipts data by completing the attached Gross Receipts Worksheet. If multiple entities make up your organization, please include a separate tab for each entity.

B. Government Orders Test. An employer is eligible for the ERC if they have experienced *either* a partial or a full suspension of business operations during a given quarter. Please describe how your business operations have fully or partially suspended due to a Government Order or directives (State, Local or Federal).

Suspension Examples:

- **Reduction in workforce or employee's workloads**
- **Division of Department Closures**
- **Travel and Meeting restrictions**
- **Location closures**
- **Tasks or work that couldn't be done from home or while transitioning to remote work conditions**
- **Curfews**
- **Supply chain issues (couldn't get supplies or couldn't get product/services to customers)**
- **Inability to access customers**
- **Covid restrictions, CDC and OSHA requirements (Staggered shifts, Increased Employee spacing)**
- **Covid exposure, quarantine & shutdowns**

Please complete the attached Suspension Details Form. NOTE: Eligibility is determined on a quarterly basis, so the dates these suspensions impacted your company are important.

X. DATA REQUIREMENTS.

Set forth below is a general summary of the requirements for the data necessary to process your ERC. Attached is a Data Guide for any supplemental files you may need to provide (i.e. Insurance costs). NOTE: Data not provided in the requested format may cause processing delays.

A. Payroll.

i. **Large employers, please provide a coding legend that includes a list of all codes utilized and a detail of what is included in each code.**
ii. **Data format should be linear (i.e. one row per employee per pay period).**

B. Insurance.

i. **All employer health insurance costs back to 1/1/2020.**
ii. **If separate from payroll data, please see the Insurance Costs Data Guide.**
iii. **Any Employer HSA Contributions**
Please refer to attachment 'Synergi Partners Payroll Data Guide'.

XI. WORK TASK STUDY (WTS).

A. WTS Overview.

For large employers only (2019 headcount is >100 full time employees for 2020; or > 500 for 2021), a WTS may be necessary to optimize your ERC.

The goal of a WTS is to capture additional qualified wages by analyzing certain metrics to identify wages paid to employees for time where an employee was not providing service that is not identifiable in payroll codes alone and include such wages in the ERC calculation.

B. Questions.

i. **Did you pay employees for time they were not working (*i.e.* a location closed for cleaning, but people were paid anyway; COVID-19 Exposure and temporary shutdown)?**

☐ **Yes** ☐ **No**

ii. **Did you pay any specific COVID-related bonuses (*ex:* Hero Pay or Show up Pay)?**

☐ **Yes** ☐ **No**

iii. **Did your employees experience a reduction in workload or job tasks as a result of COVID-19 impacts?**

☐ **Yes** ☐ **No**

iv. **If yes to any of the above, do these situations impact more than 50 employees?**

☐ **Yes** ☐ **No**

XII. OTHER CREDITS, INCENTIVES, AND ASSISTANCE.

A. Wages paid for with certain funds must be backed out of the CARES Act ERC calculation. Please check if you have taken/claimed any of the following credits or grants so that a Synergi representative can make a determination whether it impacts your CARES Act ERC calculation.

- ☐ **Work Opportunity Tax Credit**
- ☐ **Employee Retention Disaster Credit (ERDC)**
- ☐ **Air Manufacturing Payroll Support Program**
- ☐ **Family and Medical Leave Act Credit (FMLA)**
- ☐ **Families First Coronavirus Response Act Credit (FFCRA)**
- ☐ **Research and Development Credit**
- ☐ **Indian Employment Credit**
- ☐ **Active Duty Wage Credit**
- ☐ **Empowerment Zone Employment Credit**
- ☐ **Shuttered Venue Operator Credit**

CLIENT ACKNOWLEDGES THAT ALL INFORMATION PROVIDED TO SYNERGI PARTNERS IN THIS FORM IS RELIED UPON BY SYNERGI PARTNERS AND IS UTILIZED TO DETERMINE ELIGIBILITY AND QUALIFIED WAGES FOR THE CARES ACT EMPLOYEE RETENTION CREDIT AND REPRESENTS THAT, TO THE CLIENT'S KNOWLEDGE, SUCH INFORMATION IS TRUE, ACCURATE AND COMPLETE IN EVERY MATERIAL RESPECT.

CIF Completed by: (NAME)

(TITLE)

Date: