



# AIMS K-12 College Prep Charter District

## Special Board Meeting

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### Date and Time

Thursday August 27, 2020 at 6:30 PM PDT

### Location

Zoom

<https://zoom.us/j/97361103514>

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AIMS does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Marisol Magana has been designated to receive requests for disability-related modifications or accommodations in order to enable individuals with disabilities to participate in open and public meetings at AIMS. Please notify Marisol Magana at (510) 220-9985 at least 24 hours in advance of any disability accommodations being needed in order to participate in the meeting. **Comments and questions should be entered into the chat feature of the Zoom meeting.**

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### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>6:30 PM</b>
Opening Items			
<b>A. Call the Meeting to Order</b>			<b>1 m</b>

	Purpose	Presenter	Time
- Board President, Mrs.Toni Cook			
<b>B.</b> Record Attendance and Guests	Vote	Toni Cook	1 m
- Roll Call for the Directors of the Board, and opportunity for introduction of any guest presenters			
<b>C.</b> Adoption of Agenda	Vote	Toni Cook	1 m
- Board President, Mrs. Toni Cook			
<b>D.</b> Public Comment on Non-Agenda Items			
Public Comment on Non-Agenda Items is set aside for members of the Public to address the items not on the Board's agenda. The Board of Directors will not respond or take action in response to Public Comment, except that the board may ask clarifying questions or direct staff. <b>Comments are limited to two (2) minutes per person, and a total time allotted for all public comment will not exceed thirty (30) minutes (10 minutes per section).</b>			
<b>E.</b> Public Comment on Agenda Items			
Public Comment on Agenda Items is set aside for members of the Public to address the items on the Board's agenda prior to each agenda item. The Board of Directors will not respond or take action in response to Public Comment, except that the board may ask clarifying questions or direct staff. <b>Comments are limited to two (2) minutes per person, and a total time allotted for all public comment will not exceed thirty (30) minutes (10 minutes per section).</b>			
<b>II. Action Items</b>			<b>6:33 PM</b>
<b>A.</b> Board Calendar Adjustment - Align w/OUSD	Vote	Katema Ballentine	10 m
<b>B.</b> Teacher Laptops	Vote	Marisol Magana	5 m
<b>III. Closed Session</b>			<b>6:48 PM</b>
<b>A.</b> Public Comment on Closed Session Items	FYI		2 m

	Purpose	Presenter	Time
Public Comment on closed session items is set aside for members of the Public to address items on the Board's agenda for closed session. The Board of Directors will not respond or take action in response to Public Comment, except that the board may ask clarifying questions or direct staff. <b>Comments are limited to two (2) minutes per person, and a total time allotted for all public comment will not exceed thirty (30) minutes (10 minutes per section).</b>			
<b>B.</b> Recess to Closed Session	Discuss	Dana Lang	25 m
Closed Session Items:			
1. Conference with Legal Counsel - Anticipated Litigation (Gov. Code Section 54956.9)			
<b>C.</b> Reconvene from Closed Session	Vote		1 m
<b>D.</b> Report from Closed Session	FYI		1 m
- Board President, Mrs. Toni Cook			

#### **IV. Closing Items 7:17 PM**

- |                           |     |
|---------------------------|-----|
| <b>A.</b> Adjourn Meeting | FYI |
| <b>B.</b> NOTICES         | FYI |

**The next regular meeting of the Board of Directors is scheduled to be held on September 15, 2020, at 6:30 pm. AIMS does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Marisol Magana has been designated to receive requests for disability-related modifications or accommodations in order to enable individuals with disabilities to participate in open and public meetings at AIMS. Please notify Marisol Magana at (510)220-9985 at least 24 hours in advance of any disability accommodations being needed in order to participate in the meeting.**

**I, Kellie Minor, hereby certify that I posted this agenda on the AIMS website at [www.aimsk12.org](http://www.aimsk12.org), on August 24, 2020, at 6:25 PM.**

**Certification of Posting**

# Coversheet

## Board Calendar Adjustment - Align w/OUUSD

<b>Section:</b>	II. Action Items
<b>Item:</b>	A. Board Calendar Adjustment - Align w/OUUSD
<b>Purpose:</b>	Vote
<b>Submitted by:</b>	
<b>Related Material:</b>	Request for Board Meeting Date revisions.docx

## MEMORANDUM

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TO: Board of Directors  
 FROM: Katema Ballentine, Business Office  
 DATE: August 27, 2020  
 SUBJECT: Request for Board Meeting Date adjustment

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Fiscal Services staff request a revision to the following Board Meeting dates for the 2020-2021 fiscal year. This request is made to align the reporting process and submission dates to those required by our Authorizer and County deadlines. The information below outlines the current Board approved date, the recommended revision and the purpose of the request.

### September 2020 Meeting

**Board Approved Meeting Date:** September 18, 2020

**Recommended Revised Date:** September 14, 2020

**Purpose:** The authorizer required reporting submission deadline for the 2020-21 fiscal year has become tighter than past years. Our internal closing and reporting cycles were in conflict with the August 18, 2020 Board meeting. After conferring with our Authorizer we were advised to submit the documents for review by the September 1, 2020 due date. Our Board is required to approve the final documents by the County required September 15 due date. Staff recognizes that the September Board meeting is current approved for September 18, 2020 and asks that this meeting be revised to September 14, 2020.

### November 2020 Meeting

**Board Approved Meeting Date:** November 17, 2020

**Recommended Revised Date:** November 30, 2020

**Purpose:** At the August 18, 2020 AIMS Board reviewed and approved the changes to the Finance Committee Calendar in the months of November and February to align with the fiscal reporting requirements. In order to align the approval and submission deadlines, staff requests the revision of the November 2020 Board meeting to the end of the month.

### **February 2021 Meeting**

**Board Approved Meeting Date:** February 16, 2021

**Recommended Revised Date:** February 25, 2021

**Purpose:** At the August 18, 2020 AIMS Board reviewed and approved the changes to the Finance Committee Calendar in the months of November and February to align with the fiscal reporting requirements. In order to align the approval and submission deadlines, staff requests the revision of the February 2021 Board meeting to the end of the month.

# Coversheet

## Teacher Laptops

<b>Section:</b>	II. Action Items
<b>Item:</b>	B. Teacher Laptops
<b>Purpose:</b>	Vote
<b>Submitted by:</b>	
<b>Related Material:</b>	Dell Quote.pdf Laptop Cover Letter.pdf



## A quote for your consideration.

Based on your business needs, we put the following quote together to help with your purchase decision. Below is a detailed summary of the quote we've created to help you with your purchase decision.

To proceed with this quote, you may respond to this email, order online through your [Premier page](#), or, if you do not have Premier, use this [Quote to Order](#).

<b>Quote No.</b>	<b>3000067248054.3</b>	<b>Sales Rep</b>	Jonathan Morrow
<b>Total</b>	<b>\$26,754.44</b>	<b>Phone</b>	(800) 456-3355, 5130501
<b>Customer #</b>	530015569684	<b>Email</b>	Jonathan_Morrow@Dell.com
<b>Quoted On</b>	Aug. 25, 2020	<b>Billing To</b>	ALEXANDER LEE
<b>Expires by</b>	Sep. 24, 2020		AMERICAN INDIAN MODEL SCHOOLS
			171 12TH ST
			OAKLAND, CA 94607

### Message from your Sales Rep

Please contact your Dell sales representative if you have any questions or when you're ready to place an order. Thank you for shopping with Dell!

Regards,  
Jonathan Morrow

### Shipping Group

Shipping To	Shipping Method
ALEXANDER LEE AMERICAN INDIAN MODEL SCHOOLS 171 12TH ST OAKLAND, CA 94607 (151) 089-3870	Standard Delivery

Product	Unit Price	Qty	Subtotal
Vostro Notebook 5590	\$629.00	39	\$24,531.00



*DBC as low as \$803.00 / month^*

<b>Subtotal:</b>	<b>\$24,531.00</b>
<b>Shipping:</b>	<b>\$0.00</b>
<b>Environmental Fee:</b>	<b>\$195.00</b>
<b>Non-Taxable Amount:</b>	<b>\$2,797.08</b>
<b>Taxable Amount:</b>	<b>\$21,928.92</b>
<b>Estimated Tax:</b>	<b>\$2,028.44</b>
<hr/>	
<b>Total:</b>	<b>\$26,754.44</b>

Special lease pricing may be available for qualified customers. Please contact your DFS Sales Representative for details.

## Shipping Group Details

### Shipping To

ALEXANDER LEE  
AMERICAN INDIAN MODEL  
SCHOOLS  
171 12TH ST  
OAKLAND, CA 94607  
(151) 089-3870

### Shipping Method

Standard Delivery

			Qty	Subtotal
<b>Vostro Notebook 5590</b>			<b>\$629.00</b>	<b>39</b>
Estimated delivery if purchased today: Sep. 23, 2020				<b>\$24,531.00</b>
Description	SKU	Unit Price	Qty	Subtotal
Vostro Notebook 5590	210-ASVU	-	39	-
10th Generation Intel(R) Core(TM) i5-10210U Processor (6MB Cache, up to 4.2 GHz)	338-BTDY	-	39	-
Windows 10 Pro (64bit) English	619-AHCR	-	39	-
System Driver	631-ACFZ	-	39	-
8GB, onboard, DDR4, 2666MHz	370-AETZ	-	39	-
256GB M.2 PCIe NVMe Solid State Drive	400-BGEQ	-	39	-
Dell.com Order	332-1530	-	39	-
Intel(R) UHD Graphics with shared graphics memory	490-BFIT	-	39	-
15.6-inch FHD (1920 x 1080) Anti-glare LED Backlit Non-touch Narrow Border WVA Display	391-BETG	-	39	-
Backlit Keyboard, English	583-BFFP	-	39	-
Wireless Driver	555-BFFF	-	39	-
Intel Wireless 9462AC Card (802.11ac + Bluetooth 5.0, Dual Band 2.4&5 GHz, MU-MIMO/80Mhz, 1x1)	555-BEGI	-	39	-
Palmrest No finger Print Reader backlight	346-BFSI	-	39	-
3-Cell Battery, 42WHr (Integrated)	451-BCGV	-	39	-
45 Watt AC Adapter	450-AEHK	-	39	-
US Power Cord	537-BBBL	-	39	-
US Order	332-1286	-	39	-
SERI Guide (ENG/FR/Multi)	340-AGIK	-	39	-
ENERGY STAR Qualified	389-BKKG	-	39	-
Fixed Hardware Configuration	998-DOKM	-	39	-
Regulatory label	389-DQTF	-	39	-
Shipping Material	340-CNCJ	-	39	-
Intel(R) Core(TM) i5 Processor Label	340-CNBZ	-	39	-
Dell.com Order	332-1530	-	39	-
Urban gray non touch LCD cover	320-BDIF	-	39	-
Dell Limited Hardware Warranty	802-7114	-	39	-
ProSupport: Next Business Day Onsite, 1 Year	802-7123	-	39	-
ProSupport: 7x24 Technical Support, 1 Year	802-7124	-	39	-

Thank you choosing Dell ProSupport. For tech support, visit //support.dell.com/ProSupport	989-3449	-	39	-
"No Microsoft Office License Included – 30 day Trial Offer Only	658-BCSB	-	39	-
Additional SW/US&Canada	619-ANJH	-	39	-
McAfee Small Business Security 12-month subscription (CB-D)	525-0323	-	39	-
McAfee(R) 30day Trial	658-BCCO	-	39	-

<b>Subtotal:</b>	<b>\$24,531.00</b>
<b>Shipping:</b>	<b>\$0.00</b>
<b>Environmental Fee:</b>	<b>\$195.00</b>
<b>Estimated Tax:</b>	<b>\$2,028.44</b>
<hr/>	
<b>Total:</b>	<b>\$26,754.44</b>

## Important Notes

### Terms of Sale

This Quote will, if Customer issues a purchase order for the quoted items that is accepted by Supplier, constitute a contract between the entity issuing this Quote ("Supplier") and the entity to whom this Quote was issued ("Customer"). Unless otherwise stated herein, pricing is valid for thirty days from the date of this Quote. All product, pricing and other information is based on the latest information available and is subject to change. Supplier reserves the right to cancel this Quote and Customer purchase orders arising from pricing errors. Taxes and/or freight charges listed on this Quote are only estimates. The final amounts shall be stated on the relevant invoice. Additional freight charges will be applied if Customer requests expedited shipping. Please indicate any tax exemption status on your purchase order and send your tax exemption certificate to [Tax\\_Department@dell.com](mailto:Tax_Department@dell.com) or [ARSalesTax@emc.com](mailto:ARSalesTax@emc.com), as applicable.

**Governing Terms:** This Quote is subject to: (a) a separate written agreement between Customer or Customer's affiliate and Supplier or a Supplier's affiliate to the extent that it expressly applies to the products and/or services in this Quote or, to the extent there is no such agreement, to the applicable set of Dell's Terms of Sale (available at [www.dell.com/terms](http://www.dell.com/terms) or [www.dell.com/oemterms](http://www.dell.com/oemterms)), or for cloud/as-a-Service offerings, the applicable cloud terms of service (identified on the Offer Specific Terms referenced below); and (b) the terms referenced herein (collectively, the "Governing Terms"). Different Governing Terms may apply to different products and services on this Quote. The Governing Terms apply to the exclusion of all terms and conditions incorporated in or referred to in any documentation submitted by Customer to Supplier.

**Supplier Software Licenses and Services Descriptions :** Customer's use of any Supplier software is subject to the license terms accompanying the software, or in the absence of accompanying terms, the applicable terms posted on [www.Dell.com/eula](http://www.Dell.com/eula). Descriptions and terms for Supplier-branded standard services are stated at [www.dell.com/servicecontracts/global](http://www.dell.com/servicecontracts/global) or for certain infrastructure products at [www.dell.com/en-us/customer-services/product-warranty-and-service-descriptions.htm](http://www.dell.com/en-us/customer-services/product-warranty-and-service-descriptions.htm)

**Offer-Specific, Third Party and Program Specific Terms:** Customer's use of third-party software is subject to the license terms that accompany the software. Certain Supplier-branded and third-party products and services listed on this Quote are subject to additional, specific terms stated on [www.dell.com/offeringsspecificterms](http://www.dell.com/offeringsspecificterms) ("Offer Specific Terms").

**In case of Resale only:** Should Customer procure any products or services for resale, whether on standalone basis or as part of a solution, Customer shall include the applicable software license terms, services terms, and/or offer-specific terms in a written agreement with the end-user and provide written evidence of doing so upon receipt of request from Supplier.

**In case of Financing only:** If Customer intends to enter into a financing arrangement ("Financing Agreement") for the products and/or services on this Quote with Dell Financial Services LLC or other funding source pre-approved by Supplier ("FS"), Customer may issue its purchase order to Supplier or to FS. If issued to FS, Supplier will fulfill and invoice FS upon confirmation that: (a) FS intends to enter into a Financing Agreement with Customer for this order; and (b) FS agrees to procure these items from Supplier. Notwithstanding the Financing Agreement, Customer's use (and Customer's resale of and the end-user's use) of these items in the order is subject to the applicable governing agreement between Customer and Supplier, except that title shall transfer from Supplier to FS instead of to Customer. If FS notifies Supplier after shipment that Customer is no longer pursuing a Financing Agreement for these items, or if Customer fails to enter into such Financing Agreement within 120 days after shipment by Supplier, Customer shall promptly pay the Supplier invoice amounts directly to Supplier.

Customer represents that this transaction does not involve: (a) use of U.S. Government funds; (b) use by or resale to the U.S. Government; or (c) maintenance and support of the product(s) listed in this document within classified spaces. Customer further represents that this transaction does not require Supplier's compliance with any statute, regulation or information technology standard applicable to a U.S. Government procurement.

For certain products shipped to end users in California, a State Environmental Fee will be applied to Customer's invoice. Supplier encourages customers to dispose of electronic equipment properly.

Electronically linked terms and descriptions are available in hard copy upon request.

#### **^Dell Business Credit (DBC):**

OFFER VARIES BY CREDITWORTHINESS AS DETERMINED BY LENDER. Offered by WebBank to Small and Medium Business customers with approved credit. Taxes, shipping and other charges are extra and vary. Minimum monthly payments are the greater of \$15 or 3% of account balance. Dell Business Credit is not offered to government or public entities, or business entities located and organized outside of the United States.

Customer agrees to accept delivery of its order within a reasonable amount of time from when the order is shipped.



## AIMS Board Meeting Item Cover Letter

Item:

Presented By:

Staff Recommendation:

Committee Approval:

Total Associated Cost:

Included in Budget?

Over or Under Budget?

Amount Over/Under Budget?

Included in LCAP?

Which LCAP?