



# AIMS K-12 College Prep Charter District

## Regular Board Meeting

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### **Date and Time**

Tuesday September 24, 2019 at 6:30 PM PDT

### **Location**

171 12th Street, Oakland Ca. 94607

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AIMS does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Marisol Magana has been designated to receive requests for disability-related modifications or accommodations in order to enable individuals with disabilities to participate in open and public meetings at AIMS. Please notify Marisol Magana at (510) 220-9985 at least 24 hours in advance of any disability accommodations being needed in order to participate in the meeting.

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### **Agenda**

#### **I. Opening Items**

Opening Items

##### **A. Call the Meeting to Order**

- Board President, Mr. Steven Leung

##### **B. Record Attendance and Guests**

- Roll Call for the Directors of the Board, and opportunity for introduction of any guest presenters

**C. Adoption of Agenda**

- Board President, Mr. Steven Leung

**D. Public Comment on Non-Agenda Items**

Public Comment on Non-Agenda Items is set aside for members of the Public to address the items not on the Board's agenda. The Board of Directors will not respond or take action in response to Public Comment, except that the board may ask clarifying questions or direct staff. **Comments are limited to two (2) minutes per person, and a total time allotted for all public comment will not exceed thirty (30) minutes (10 minutes per section).**

**E. Public Comment on Agenda Items**

Public Comment on Agenda Items is set aside for members of the Public to address the items on the Board's agenda prior to each agenda item. The Board of Directors will not respond or take action in response to Public Comment, except that the board may ask clarifying questions or direct staff. **Comments are limited to two (2) minutes per person, and a total time allotted for all public comment will not exceed thirty (30) minutes (10 minutes per section).**

**II. Non-Action Items**

**A. President's Report**

**B. Superintendent's Report**

**C. AIMS K-12 Report**

Head of School - Mr. Tareyton Russ - Division Head - Mr. Peter Holmquist  
Heads of School - Mr. Maurice Williams, Mr. Christopher Ahmad

**D. Operations Report**

- Data, Accountability, and Operations Director, Ms. Marisol Magana
- Data, Accountability, and Operations Manager, Ms. Tiffany Tung

**E. ELD Report**

**F. Education Coordinator, College Bound Kids Report**

**III. Action Items**

**A. Travel to Paul Quinn College**

15 Seniors and 3 Staff members. Costs not to exceed \$13,000 (AIPHS Budget)

**IV. Closed Session**

**A. Public Comment on Closed Session Items**

Public Comment on closed session items is set aside for members of the Public to address items on the Board’s agenda for closed session. The Board of Directors will not respond or take action in response to Public Comment, except that the board may ask clarifying questions or direct staff.

**Comments are limited to two (2) minutes per person, and a total time allotted for all public comment will not exceed thirty (30) minutes (10 minutes per section).**

**B. Recess to Closed Session**

Closed Session Items:

- 1.
2. Conference with Real Property Negotiators  
(Gov. Code Section 54956.9)
3. Conference with Legal Counsel - Anticipated Litigation  
(Gov. Code Section 54956.9)

**C. Reconvene from Closed Session**

Roll Call

**D. Report from Closed Session**

- Board President, Mr. Steven Leung

**V. Closing Items**

**A. Items for Next Agenda**

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**B. Adjourn Meeting**

**C. NOTICES**

**The next regular meeting of the Board of Directors is scheduled to be held October 15, 2019, @ 6:30 pm. AIMS does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Marisol Magana has been designated to receive requests for disability-related modifications or accommodations in order to enable individuals with disabilities to participate in open and public meetings at AIMS. Please notify Marisol Magana at (510)220-9985 at least 24 hours in advance of any disability accommodations being needed in order to participate in the meeting.**

**I, \_\_\_\_\_ hereby certify that I posted this agenda at the AIMS Campus 171 12th street, Oakland, CA 94607 on, \_\_\_\_\_, at \_\_\_\_\_ PM.**

**Certification of Posting**

# Coversheet

## AIMS K-12 Report

**Section:** II. Non-Action Items  
**Item:** C. AIMS K-12 Report  
**Purpose:** FYI  
**Submitted by:**  
**Related Material:** \_AIMS K-12 September Board Report 2019-2020 (2).pptx

# AIMS K-12 Board Report

September 24th, 2019

**Superintendent Maya Woods-Cadiz**

**Mr. Christopher Ahmad (Head of School -Elementary)**

**Mr. Maurice Williams (Head of Schools - Middle)**

**Mr. Tareyton Russ (AIPHS Head of School)**

**Mr. Peter Holmquist (AIPHS Head of Academics)**

# New Administration Employees and Positions

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Christopher Ahmad

Title: Head of School - Elementary

Experience: 5 years teaching + 5 years as admin, 8 years at AIMS

What you will bring to AIMS: Continued success and growth for all students in K-5

# New Administration Employees and Positions

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Maryetta Golden, Master's in Education and Administrative Credential

Title: Head of Division for Academics Elementary

Experience: 30+ years as a Principal, Vice Principal, High School Counselor, Teacher, and College Advisor, inclusive, for public, private, and CSUEB

What you will bring to AIMS: A passion, intensity, and love for improving student achievement; consideration and effort to increase family and community collaborations; and accountability to ensure teacher buy-in in the decision-making process for AIMS K-5.



# New Administration Employees and Positions

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Eric Dizon

Title: Dean of Students Elementary

Experience: 12+ years in elementary education in public and private schools. 7 years military veteran. Over 7 years Restorative Justice training and background. 5 years at AIMS.

What you will bring to AIMS: Student self-growth and discipline through social and emotional learning with a focus on positive behavior. Helping create and maintain strong communities in the classroom using the PBIS Rewards and Restorative Justice Circles.

# AIMS K12 College Prep - K-5 Staffing

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As of today, AIMS K-5 is fully staffed with teachers.

Kindergarten: Vang, McDonough, Chaudhary

1st Grade: Sedano, Charles, Nguyen

2nd Grade: Jacques, Migdale, Sharpe

3rd Grade: Vega, Stevens, Hampton

4th Grade: Saefong, Orozco, Ross

5th Grade: Gardner, Washington, Cabrera

# Additional Support Staff

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Intervention Aides: Claire Gilmore, Francisco Reyes, and Corliss Henderson

Tutors: Sabrina Clark

Classroom Aides “C” classes: Carlos Rodriguez, Mohammad Masalmeh, Rachael Kahn

# New Curriculum

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K-2 - Benchmark Advance ELA, Spectrum Reading Comprehension, Writing, Phonics, Spelling, and Language Arts, and GOMath

K-3 - Renaissance Star Literacy Assessment Program

K-5 - Shell Education's "180 Days of Social Studies" (includes Civics, Economics, Geography, and History).

# New Position - Rotating Science Teacher

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Ms. Ajuanna Black - Utilizes FOSS Kits and NGSS standards to do push-in science lessons for grades K-5.

# Saturday School K-2 + ESL Classes

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Saturday School for K-2 began 9-14.

Saturday School will be held twice a month for K-2

We received an overwhelming response survey from our K-5 parents requesting a need for an ESL class. As a result, Adult ESL classes will begin in 1 week, twice a month.

# PBIS - Positive Behavior Intervention System

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This year, we are using PBIS as a reward system for those students that make positive behavior choices

Students are awarded points for good behavior

Students earn prizes, food, and parties

Teachers track points via IPAD and big screen TV's

# AIMS College Prep Middle School Staff



**COLLEGE PREP**  
MIDDLE SCHOOL

- **Maurice Williams, M.P.P (Head of Schools)**
- **Riffat Akram, M.Ed. (Head of Division for Academics): Middle School Academics**
- **Natalie Glass (Dean of Students): Discipline, School Culture**
- **Makaylah Wright-Proctor (Administrative Assistant to the Head of Schools)**
- **Natasha Young (Front Desk Clerk)**



# New Middle School Teachers



**COLLEGE PREP**  
MIDDLE SCHOOL

- **8th Grade Math / Science** - Ms. Zubidah Bakheit, Ms. Crystal Aroma, Mr. Adam Tongi (Onboarding)
- **8th Grade English / History** - Ms. Aleshia Readye, Ms. Pam May (Onboarding, 8th Math / Science)
- **6th Math / Science:** 1 Vacancy
- **PE** - Juan Sanchez, Charnise Jones
- **Graphic Design:** Alison Frost

# Middle School Announcements



**COLLEGE PREP**  
MIDDLE SCHOOL

- **Back To School Night / Family Potluck:** October 10, 2019 (6PM - 8PM)
- **Middle School Electives:** Avid, Advanced Art, Yearbook, Newsletter, Debate (Bay Area Urban Debate League)

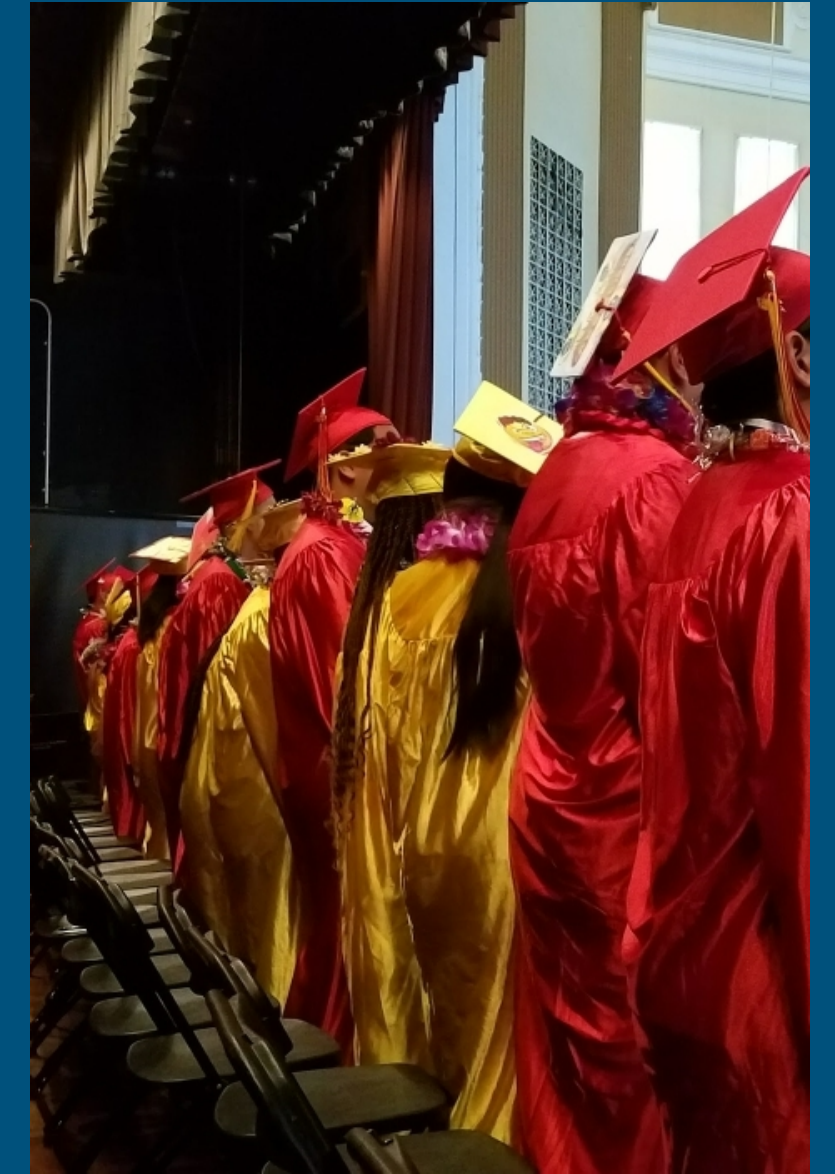
# SF Jazz Concert



- On September 11, 2019, The SF Jazz Group provided two free concerts to our Middle School as part of their Jazz-Hip Hop Concert Series.
- AIMS was the first stop for the SF Jazz Group this school year and will stop at nearly 400 schools to help promote awareness and interest about the roots of hip-hop and jazz.

# High School

1. Credit recovery classes
2. Boot Camp
3. Beginning of school
4. Recruitment, screening, scheduling, and interviewing teacher candidates
5. AP Testing changes
6. Back to School Night - Oct 16th



# High School

## Credit Recovery Students

Work on the topics they missed in the regular year and made up learning which they did not master during the school year over the summer.

Students completed credit recovery and those students added 505 total credits to their cumulative graduation progress.

This means that we will have fewer students taking classes from 9th and 10th grade, or 10th and 11th grade, or 11th and 12th grade.

This hurts the ability of all students to have access to the courses that they need.



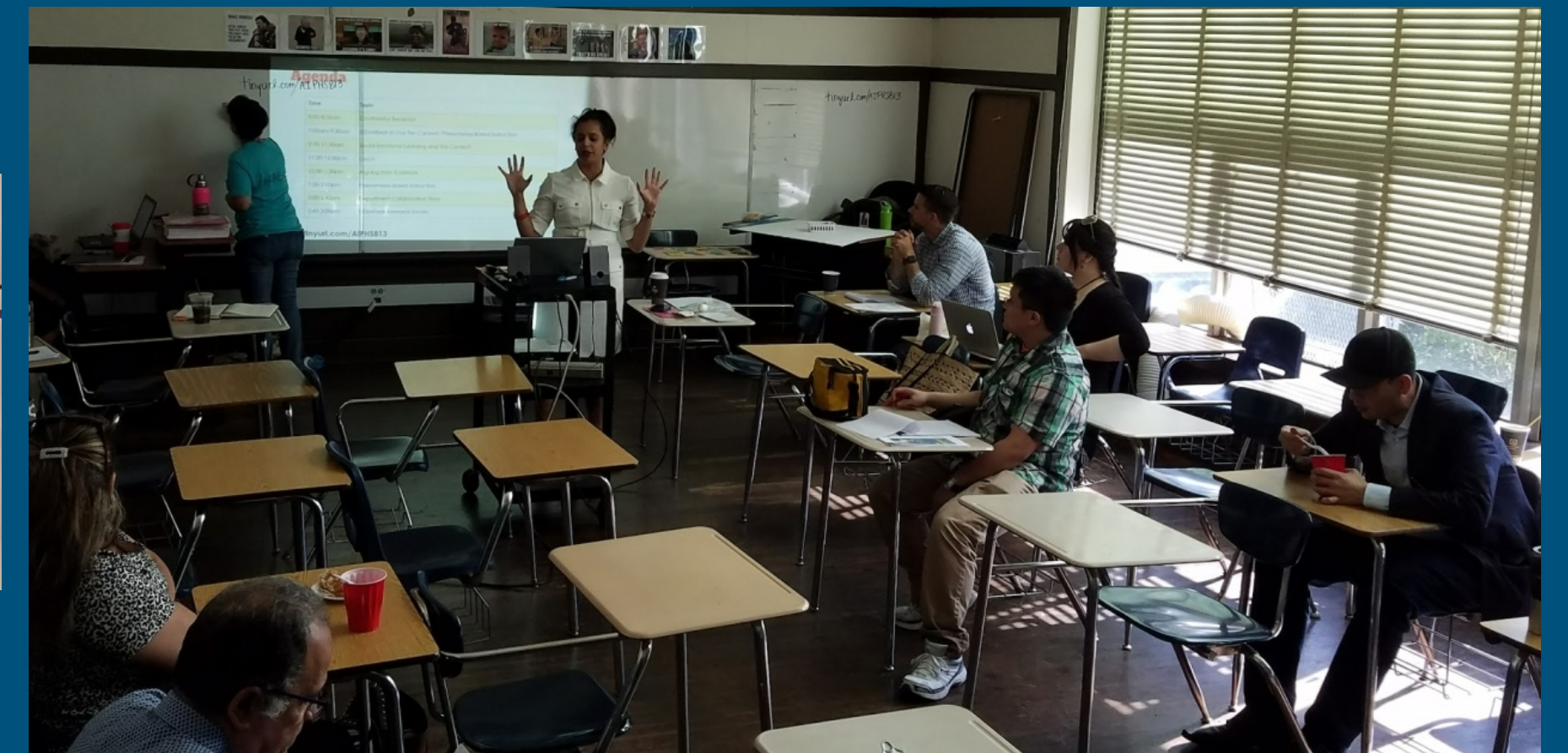
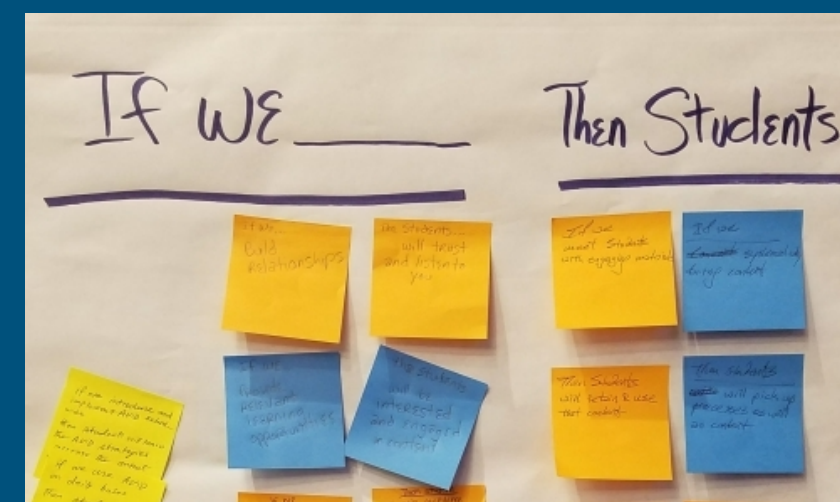
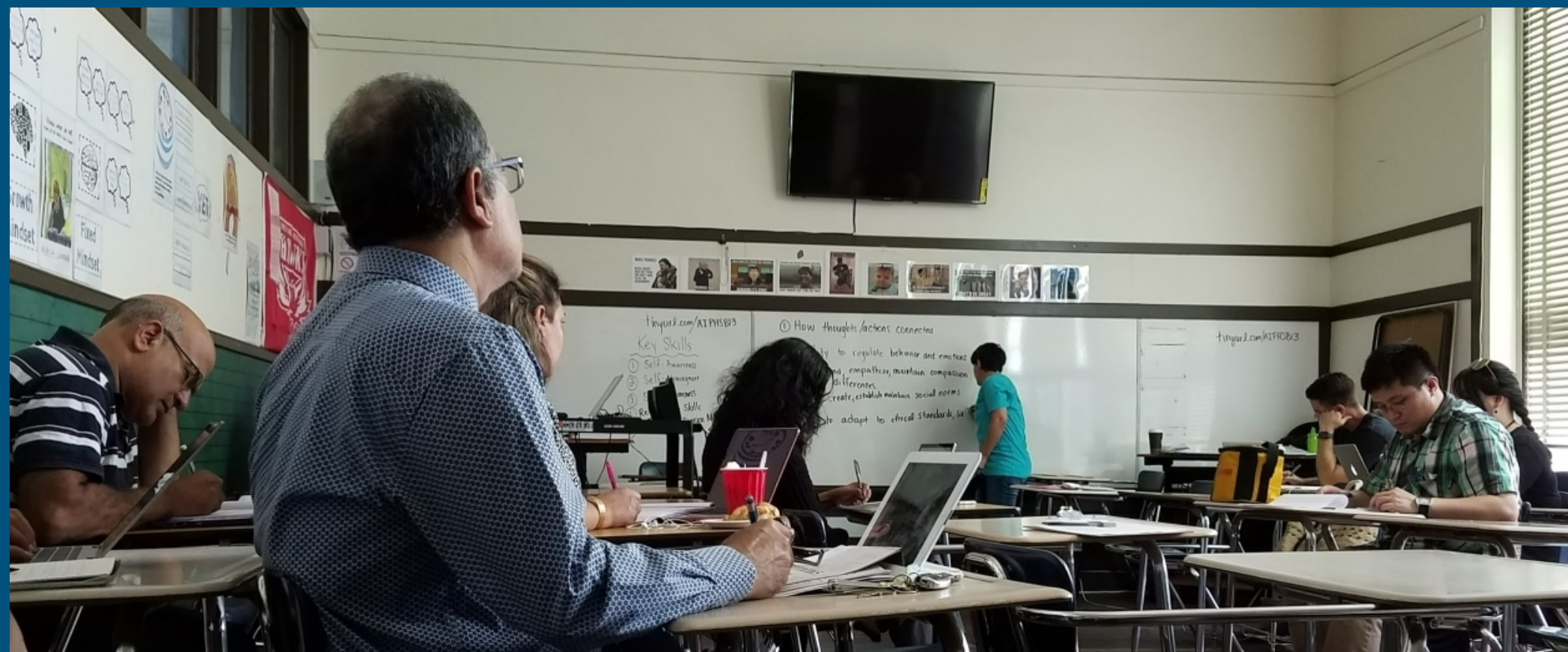
# High School

Boot Camp was attended by staff who had been onboarded by those dates.

Several teachers mentioned the explicit covering of AIMS field guide and handbook was helpful.

HS Division PD included STEM, SEL, BBC, Culturally Responsive Teaching, and AVID training.

High School shared the Lakeview campus with the other two divisions during construction days in August.



# High School

## HIRING

Recruitment, screening, scheduling, and interviewing teacher candidates

Indeed, EDJoin candidates have been followed up on.

Appropriate candidates have been invited for interviews. Some accepted the interview and later took another position.

Math & Spanish candidates are particularly difficult to find.

- Substitute teachers were scheduled for longer terms at the beginning of school, while some staff were as yet unhired, or awaiting required onboarding paperwork.
- Longer term substitutes who have been found strong have been approached about being hired.
- Credentials are being explored and sought for strong candidates.

# High School

## AP Testing updates

- AP classes are now tied to teachers and specific sections of each class
- Students sign into their AP accounts with “join codes” for that specific class and period. At that time they update demographic and survey questions - not on testing day.
- *We currently have 15/17 AP classes authorized*
- This is the new AP test registration!
- Fiscal impact:
  - test registration must be completed by November 1st.
  - Late, unused, and cancelled tests now cost \$40 (not \$15)

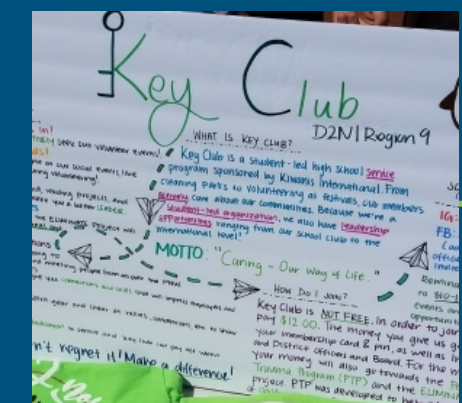
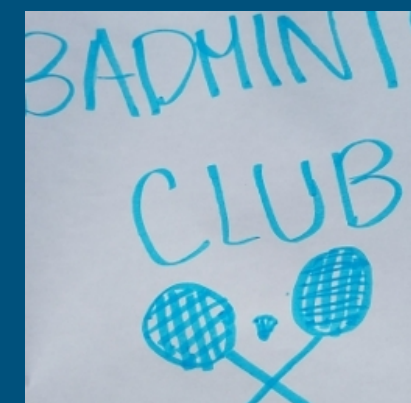


# High School

# Back to School Night

October 16th, 2019

6:00-8:00 pm



# AIMS Athletics Updates

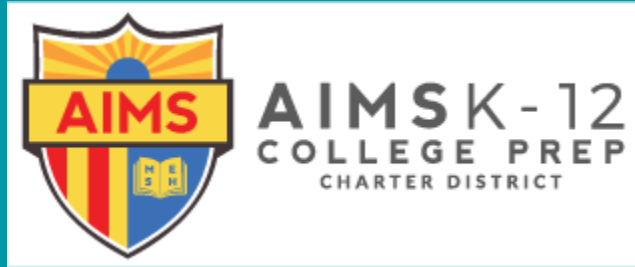


- The AIPHS Cross Country, Boys Soccer, and Girls Volleyball Seasons are Underway
- High School Sports Schedules are available online at [aimsathletics.com](http://aimsathletics.com)
- AIPHS vs. Lighthouse Charter (Homecoming Game) November 7, 2019 @ 4PM, at Raimondi Field
- AIMS Middle School Sports Season will take place in Early October
- The Middle School fall sports season will consist of a flag football team and two inaugural Middle School Girls Volleyball teams

# Coversheet

## Operations Report

**Section:** II. Non-Action Items  
**Item:** D. Operations Report  
**Purpose:** FYI  
**Submitted by:**  
**Related Material:** Operations Board Report 9.24.19.pptx



# AIMS OPERATIONS Report

By

Ms. Magaña Operations Director

Ms. Tung Operations Manager



# AIPCS ADA & ADA %

<b>Dates</b>	<b>ADA</b>	<b>ADA %</b>
8/28/19 to 9/18/19	221	97.14%

# AIPCS II ADA & ADA %

Dates	ADA	ADA %
8/28/19 to 9/18/19	631.8	97.10%





# Reporting & Compliance

- Awarded Facilities Incentives Grant for American Indian Public Charter School II: Total 3 Year Grant \$276,403.70
- Submitted InfoCenter report for Office of Charters (District Authorizers), information submitted consisted of teacher credentialing, school board, general school information.
- Finalized audit submission to California Department of Education (CDE) and VTD financial statements related to Title 1, Title III and National School Lunch program funding.

# District Lunch & Snack Program Update

- 12th Street Campus K-8th - Not Serving until kitchen is completed and passed inspection. AIPHS has served 150 students daily.

## Title I Data:

AIPCS II Free- 377 Reduced- 115 Paid- 164  
**Free & Reduced= 75.58%**

AIPCS Free- 136 Reduced- 42 Paid- 54  
**Free & Reduced= 77.38%**

AIPHS Free- 249 Reduced- 69 Paid- 103  
**Free & Reduced= 71.95%**

- Started snack for 12th street on 1st day of school, all snacks are 100% reimbursed by federal and state reimbursements.



# BACR After School Program

## After School Education & Safety Program (ASES) - Grant Award

AIPCS: \$177,381.64

AIPCS II: \$177,381.64

## Enrollment

Elementary - 74

Middle School - 45



# District Facilities

## AIPCS/AIPCS II: 171 12th St.

- 1st floor staff bathroom complete
- Kitchenette space complete, final inspection has been completed.

## AIPHS: 746 Grand Ave

- Ongoing maintenance and cleaning services provided to school site

# Wellness Committee

This year there will be four to five committee meetings will be held to provide our schools district ways to inform teachers, staff, students about the work the school is doing to improve the health and academic success of our students.

The Wellness committee is also a way to ensure that district level policies are implemented at the school site level.



# School Events

Operations supported with the planning and managing:

LifeTouch Picture Day - 9/12/19

Vision To Learn: For the fourth year in a row AIMS partnered with Vision to Learn. Vision to Learn provides free vision screening for district and free eye glasses.

AIPCS II - Elementary - 9/8/19

AIPHS- 9/17/19

AIPCS /AIPCS II - Middle School - 9/10/19



# Coversheet

## ELD Report

**Section:** II. Non-Action Items  
**Item:** E. ELD Report  
**Purpose:** FYI  
**Submitted by:**  
**Related Material:** ELD Board Presentation for 9.24.19.pptx

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# AIMS K-12 ELD Overview

September 24, 2019

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**AIMS**K-12  
COLLEGE PREP  
CHARTER DISTRICT

Powered by BoardOnTrack



# English Language Learners

	<b>AIPCS I</b>	<b>AIPCS II</b>	<b>AIPHS</b>	<b>AIMS K-12 College Prep Charter District</b>
Classified as <b>English Learners</b>	~65=28%	~200=31%	~57=14%	322=25%
Classified as <b>Long Term English Learners</b>	42	28	24	94
Classified as <b>Newcomers</b>	16	9	26	51

# Language Groups

	AIPCS I	AIPCS II	AIPHS	AIMS K-12 College Prep Charter District
<b>Cantonese</b>	20	67	27	114
<b>Mandarin</b>	2	10	2	15
<b>Spanish</b>	17	27	9	53
<b>Tigrinya</b>	6	26	6	38
<b>Amharic</b>	2	15	1	18
<b>Arabic</b>	6	23	7	36
<b>Mongolian</b>	1	5	1	7
<b>Others (Vietnamese, Khmer, Tagalog, Burmese, Punjabi, Tongan)</b>	10	29	3	42

# Reclassification

<b>2018-2019</b>	<b>AIPCS I</b>	<b>AIPCS II</b>	<b>AIPHS</b>	<b>AIMS K-12 College Prep Charter District</b>
<b>English Learners</b>	6/46	51/261	4/50	61/357

# ELD goals for this year

- 1) Focus on improving literacy K-12
  - a) Progress Monitor more frequently
  - b) Work with teacher in guided reading and using AVID strategies.
- 2) Monitor current ELs and RFEP students more effectively.
- 3) Work with teachers on aligning ELA Common Core Standards with ELD Standards.
- 4) Finalize an EL Master Plan for AIMS K-12 College Prep Charter District.

# English Language Development Program

## Needs

**Elementary:** ELs need to improve reading levels. IAs will work with teacher on guided reading to form leveled groups.

**Middle:** Support LTELs with the use of Sentence Frames in Academic Language. AVID strategies will be part of intervention. Provide ongoing trainings to teacher on ELD Standards, accommodations/modifications, etc.

**High:** Support Newcomers within ELD courses and core classes. Support LTELs in core content with a focus with writing to prepare for AP tests.

# ELD Program-Elementary School

- **High needs ELs**
  - Pull out services for assignment/reading support
  - Support ELs in Rosetta Stone for English
  
- **Intervention**
  - Push-ins to support small groups with guided reading
  - Progress monitor lexile scores

# ELD Program-Middle School

**Newcomer Program** Students with an enrollment date of less than 3 years, who speaks another language and is still an EL will be considered taking ELD Class instead of ELA.

**ELD Intervention** Instructional Aides are trained in AVID to support teachers with their high needs ELs using Academic Literacy and Language. IAs support newcomers in their core classes as well.

## After-school Tutoring

# Newcomers

Performance goals:

1. Students have to communicate in English 90%.
2. Feel the sense of belonging to a community.
3. Expect to work and ask questions.
4. Learn the American culture and be open to learn about others.
5. Be open to share their experiences.
6. Determine reading and writing goals.

[Newcomer Program One Pager](#)



# ELD Program-High School

-4 periods of ELD courses

-Period 1-ELD Writing 11: Focuses on reading and writing-High Level

-Period 2&5- ELD A: Focuses on Speaking & listening, ELD B: Focuses on Reading and Writing-Low level

-Period 4-ELD 2: Focuses on all four domains with main focus on reading and writing-mid-level

-Period 6-Language Lab/Intervention: Teacher work one on one with speaking and/or on core content assignments.

-Intervention Aides: Works with students who speaks Arabic in ELD classes and other content core subjects. Cantonese IA supports newcomers as well.

# Resources

**Elementary:** Benchmark Advance ELD Components, Reading Inventory, Raz-Kids, Rosetta Stone after-school tutoring.

**Middle:** INSIDE Curriculum, MS Novel Based Curriculum, Standards Plus, Reading Inventory, Newsela, Quill, Rosetta Stone, after-school tutoring.

**High:** EDGE Curriculum, Reading Inventory, Newsela, Quill, Rosetta Stone.

# Parent Involvement

**ELAC/DELAC:** Meetings are held every other month on the first Tuesday.

**ESL Class:** Offered twice a month, taught by an AIMS teacher.

**Literacy Night:** Showcase students work and opportunity to listen to a book in another language by parents.

# Coversheet

## Education Coordinator, College Bound Kids Report

**Section:** II. Non-Action Items  
**Item:** F. Education Coordinator, College Bound Kids Report  
**Purpose:** FYI  
**Submitted by:**  
**Related Material:** General presentation.pptx

# CBK Update

September '19 Board Meeting

# College Visits

\*So far Johns Hopkins and the U.S. Army have visited

\*Next week we have CSU-San Diego, UC Santa Barbara, UC Irvine

\*On the horizon: Dartmouth, USC, NYU, Wesleyan, and more

# Scholarships

- \*Nominated 10 students for Posse Scholarship; so far 6 have made the 2nd round (other 4 meet on 9/18/19)
- \*7 students have applied for Questbridge
- \*Scholarship database has been dispensed

# College Essays

- \*Each student has a personalized deadline calendar
- \*So far 75% have hit their deadlines
- \*Each student who's had a deadline has received feedback on first draft, along with a 1-on-1 meeting with myself
- \*Communication has been sent to parents about this



# Testing

\*Seniors are signing up for SAT and ACT exams; Juniors are next

\*10th and 11th graders are scheduled to take the PSAT on campus on October 16th

\*AP classes have been registered on the new AP site, which dovetails with AP exam ordering

# Misc.

\*Working with PeerForward to create more awareness among students, Seniors especially

\*Reading Buddies is visiting this week to create awareness for extra curriculars