



AIMS K-12 College Prep Charter District

Special Facilities Committee Monthly Meeting

Date and Time

Thursday November 14, 2019 at 5:00 PM PST

Location

171 12th Street, Oakland Ca. 94607

AIMS does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Marisol Magana has been designated to receive requests for disability-related modifications or accommodations in order to enable individuals with disabilities to participate in open and public meetings at AIMS. Please notify Marisol Magana at (510) 220-9985 at least 24 hours in advance of any disability accommodations being needed in order to participate in the meeting.

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:00 PM
Opening Items			
A. Call the Meeting to Order			
B. Record Attendance and Guests			
C. Public comments on Non-action items	Discuss		5 m
Public Comment on Non-Action Items is set aside for members of the Public to address the items on the Committee's agenda prior to each agenda item. The Committee will not respond or take action in response to Public Comment, except that			

	Purpose	Presenter	Time
<p>the Committee may ask clarifying questions or direct staff. <u>Comments are limited to two (2) minutes per person, and a total time allotted for all public comment will not exceed twenty (20) minutes (10 minutes per section)</u></p>			
D.	Public comments on Action items	Discuss	5 m
<p>Public Comment on Non-Action Items is set aside for members of the Public to address the items on the Committee's agenda prior to each agenda item. The Committee will not respond or take action in response to Public Comment, except that the Committee may ask clarifying questions or direct staff. <u>Comments are limited to two (2) minutes per person, and a total time allotted for all public comment will not exceed twenty (20) minutes (10 minutes per section)</u></p>			
II.	Non-action Items		5:10 PM
A.	Facilities Update	Discuss	Marisol Magana 15 m
III.	Action Items		5:25 PM
A.	Central Office Move	Vote	Katema Ballentine 15 m
IV.	Closed Session		5:40 PM
A.	Public comments on Closed Session items	FYI	5 m
<p>Public Comment on Closed Session Items is set aside for members of the Public to address the items in this section prior to closed session. The Committee will not respond or take action in response to <u>Public Comment, except that the Committee may ask clarifying questions or direct staff. Comments are limited to two (2) minutes per person, and a total time allotted for all public comment will not exceed twenty (20) minutes (10 minutes per section).</u></p>			
B.	Recess to closed session	FYI	5 m
C.	Reconvene from closed session	FYI	5 m
V.	Report from closed session		
VI.	Closing Items		5:55 PM
A.	Items for next agenda	Discuss	5 m
B.	Adjourn Meeting	Vote	

	Purpose	Presenter	Time
C.	Notes	FYI	5 m

The next regular meeting of the Board of Directors is scheduled to be held November 19, 2019, @ 6:30 pm. AIMS does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Marisol Magana has been designated to receive requests for disability-related modifications or accommodations in order to enable individuals with disabilities to participate in open and public meetings at AIMS. Please notify Marisol Magana at (510)220-9985 at least 24 hours in advance of any disability accommodations being needed in order to participate in the meeting.

I, _____ hereby certify that I posted this agenda at the AIMS Campus 171 12th street, Oakland, CA 94607 on, _____, at _____ PM.

Certification of Posting

Coversheet

Central Office Move

Section: III. Action Items
Item: A. Central Office Move
Purpose: Vote
Submitted by:
Related Material: Aims REclass and move.pptx

2019-2020

AMERICAN INDIAN MODEL SCHOOLS
RECLASSIFICATION OF EXPENSES AND
CMO TEMP MOVE



Presented November 14, 2019
Finance Committee Meeting
Presenter: Katema Ballentine, CBO

Temporary Housing for Central Offices

On May 21, 2019, American Indian Model School Board approved the relocation of the Central Offices, consisting of the Superintendent, Human Resources, Operations, Marketing and Communications, Parent Coordinator, Board Secretary, Accounts Payable, Payroll and Finance Departments.

Temporary Move to Regus Oakland

Interim housing began at Regus located at 505 14th Street on July 1, 2019 with a projected move into a permanent space beginning November 1, 2019. The contracts for both Regus and Spaces were approved and signed congruently.

Temporary Move to Regus

In late October Regus/Spaces informed AIMS that the construction at Spaces Jack London location was not complete and estimated completion is projected as March 1, 2020. This would require an extended stay at the Regus located on 505 14th Street at approximately \$14,585 (including parking) per month.

Regus Temporary Solution

Regus/Spaces has offered a cheaper option for the temporary housing located 1101 Marina Village Parkway in Alameda (2.3 miles away from 12th Street Campus) for \$9,700 (including parking) per month. This change in location would save \$4,585 per month for 3 months, a total savings of \$14,550.

Regus Temporary Solution

This short-term change will reduce the impact to schools' budgets and allow for a negotiation of a permanent location.



RECLASSIFICATION OF INTERIM HOUSING BUDGET

*Cost for Regus Oakland was \$14,585 including parking, new move costs are reduced to \$9,743. New contract saves \$4,850 per/ month.

RECLASSIFICATION OF CENTRAL OFFICE TEMPORARY HOUSING			
Regus Rental			COMMENTS
505 14th Street	July	\$ 8,493.16	
505 14th Street	August	\$ 15,079.53	
505 14th Street	September	\$ 10,662.87	
505 14th Street	October	\$ 11,059.75	
505 14th Street	November	\$ 12,629.66	
1101 Marina Village, Alameda	December	\$ 9,743.00	
SUB-TOTAL RENTAL		\$ 67,667.97	
Parking for Regus			COMMENTS
505 14th Street	July	\$ 4,568.00	LYFT/PARKING
505 14th Street	August	\$ 4,577.00	LYFT/PARKING
505 14th Street	September	\$ 4,601.00	LYFT/PARKING
505 14th Street	October	\$ 3,000.00	City Center Parking Agreement
505 14th Street	November	\$ 3,000.00	City Center Parking Agreement
1101 Marina Village, Alameda	December	\$ -	
SUB-TOTAL PARKING		\$ 19,746.00	
Moving for Central Offices		\$ 8,700	COMMENTS
Uhaul			
Movers			
Supplies			
IT Support			
SUB-TOTAL MOVE		\$ 8,700	
TOTAL AMOUNT TO BE RECLASSIFIED to RESTRICTOR 91		\$ 96,114	

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RECLASSIFICATION OF CENTRAL OFFICE TEMPORARY HOUSING		
Regus Rental		\$ 67,667.97
Parking Expenses		\$ 19,746.00
Moving for Central Offices		\$ 8,700
TOTAL BUDGET TO BE RECLASSIFIED TO RESTRICTOR 91		\$ 96,114

Reclassification of Interim Housing Budget

Staff is presenting the Facility and Finance Committees with the one-time projected Interim housing budget requested to be re-classed from General Purpose funding to Special Project Funding (Restrictor 91)

QUESTIONS





THANK YOU

November 14, 2019 Finance/ Facilities Committee Meeting
