



# AIMS K-12 College Prep Charter District

## 2018-1-16 Board Meeting

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### Date and Time

Tuesday January 16, 2018 at 6:30 PM PST

### Location

171 12th Street, Oakland CA. 94607

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AIMS does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Marisol Magana has been designated to receive requests for disability-related modifications or accommodations in order to enable individuals with disabilities to participate in open and public meetings at AIMS. Please notify Marisol Magana at (510) 220-9985 at least 24 hours in advance of any disability accommodations being needed in order to participate in the meeting.

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### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>6:30 PM</b>
Opening Items			
<b>A. Call the Meeting to Order</b>			1 m
- Board President, Mr. Steven Leung			
<b>B. Record Attendance and Guests</b>	Vote		2 m
- Roll Call for the directors of the board, and opportunity for introduction of any guest presenters			

	Purpose	Presenter	Time
<b>C. Adoption of Agenda</b> - Board President, Mr. Steven Leung	Vote		2 m
<b>D. Public Comment on Non-Agenda Items</b>  Public Comment on Non-Agenda Items is set aside for members of the Public to address the items not on the Board’s agenda. The Board of Directors will not respond or take action in response to Public Comment, except that the board may ask clarifying questions or direct staff. <b><u>Comments are limited to two (2) minutes per person, and a total time allotted for all public comment will not exceed thirty (30) minutes (10 minutes per section).</u></b>			10 m
<b>E. Public Comment on Agenda Items</b>  Public Comment on Agenda Items is set aside for members of the Public to address the items on the Board’s agenda prior to each agenda item. The Board of Directors will not respond or take action in response to Public Comment, except that the board may ask clarifying questions or direct staff. <b><u>Comments are limited to two (2) minutes per person, and a total time allotted for all public comment will not exceed thirty (30) minutes (10 minutes per section).</u></b>			10 m
<b>II. Non-Action Items</b>			<b>6:55 PM</b>
<b>A. President's Report</b> - Board President, Mr. Steven Leung	FYI		5 m
<b>B. Superintendent's Report</b> - Superintendent Woods-Cadiz	FYI		5 m
<b>C. Charter School Finance Update</b> - Superintendent Woods-Cadiz	FYI		5 m
<b>D. Discussion Regarding the AIMS Model for Board Input</b> - Superintendent Woods-Cadiz	Discuss		5 m
<b>E. AIMS K-12 Report</b> - Head of School - Mr. Tareyton Russ	FYI		5 m

	Purpose	Presenter	Time
- Division Heads - Mr. Peter Holmquist, Mr. Maurice Williams, Mr. Christopher Ahmad, & Ms. Erin Oh			
<b>F.</b> Lunch Program Update	FYI		5 m
- Data, Accountability, and Operations Manager, Ms. Tiffany Tung			
<b>G.</b> Prop 39 Update	FYI		5 m
- Data, Accountability, and Operations Director, Ms. Marisol Magana			
<b>H.</b> AIMS Sports Program Report	FYI		5 m
- Division Head, Mr. Maurice Williams			
<b>I.</b> FAC Report	FYI		5 m
- Division Heads			
<b>J.</b> Finance Report	FYI		5 m
- CSMC School Business Manager, Ms. Adrienne Barnes			
<b>K.</b> ELD Coordinator Report	FYI		5 m
- ELD Coordinator, Ms. Vannee Chand			
<b>L.</b> College Bound Kids Report	FYI		5 m
- CBK Coordinator, Mr. Matthew Gordan			

**III. Action Items 7:55 PM**

<b>A.</b> Consent Calendar	Vote		5 m
i. Personnel Report			
- Director of Human Resources, Mr. Rob Mayfield			
ii. Approval of Board Meeting Minutes for November 21st, 2017			
- Secretary to the Board of Directors, Mr. Joe Schickman			
iii. Approval of Nob Hill Invoices for December 2017			
- Chief Financial Officer, Ms. Susan Schickman			
iv. Approval of CSMC Invoices for January 2018			
- Chief Financial Officer, Ms. Susan Schickman			
v. Approval of Young, Minney, and Corr LLP Invoices for December, 2017 and January 2018			

	Purpose	Presenter	Time
	- Chief Financial Officer, Ms. Susan Schickman		
	vi. Approval of Fagen, Friedman, and Fulfrost Invoice for October - November 2017		
	- Chief Financial Officer, Ms. Susan Schickman		
	vii. Approval of OUSD First SPED Invoice for 2017/2018		
	- Chief Financial Officer, Ms. Susan Schickman		
	viii. Approval of OUSD Facility Use Fee for November 2017, December 2017, and January 2018		
	- Chief Financial Officer, Ms. Susan Schickman		
<b>B.</b>	Discussion and Possible Action Regarding	Vote	5 m
	Approval of Job Description for Educational Coordinator, College Bound Kids		
	- Director of Human Resources, Mr. Rob Mayfield		
<b>C.</b>	Discussion and Possible Action Regarding	Vote	5 m
	Approval to Employ the Following Teacher Under a Provisional Internship Permit: Jard Davis - Multiple Subjects		
	- Director of Human Resources, Mr. Rob Mayfield		
<b>D.</b>	Discussion and Possible Action Regarding	Vote	5 m
	Approval of Oakland Promise Memorandum of Understanding		
	- College Bound Kids Clerk, Ms. Sabrina Clark		
<b>E.</b>	Discussion and Possible Action Regarding	Vote	5 m
	Approval of Exchange Education Program with Beijing CIOFF Education & Technology		
	- AIPHS Mandarin Teacher, Mr. Fenglin Wu		
<b>F.</b>	Discussion and Possible Action Regarding	Vote	5 m
	Updating of Approved Vendor List		
	- Chief Financial Officer, Ms. Susan Schickman		
<b>IV.</b>	<b>Closed Session</b>		<b>8:25 PM</b>
<b>A.</b>	Public Comment on Closed Session Items	FYI	10 m
	Public Comment on closed session items is set aside for members of the Public to address items on the Board’s agenda for closed session. The Board of Directors will not respond or take action in response to Public Comment, except that the board may ask clarifying questions or direct staff. <b><u>Comments are limited to two (2) minutes per</u></b>		

	Purpose	Presenter	Time
<b><u>person, and a total time allotted for all public comment will not exceed thirty (30) minutes (10 minutes per section).</u></b>			
<b>B.</b> Recess to Closed Session	Discuss		45 m
Real Property Conference Negotiations with Winkler Real Estate Group (§ 54956.8)			
<b>C.</b> Reconvene from Closed Session	Vote		2 m
Roll Call			
<b>D.</b> Report from Closed Session	FYI		3 m
- Board President, Mr. Steven Leung			
<b>V. Closing Items</b>			<b>9:25 PM</b>
<b>A.</b> Items for Next Agenda	Discuss		5 m
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-			
-			
-			
<b>B.</b> Adjourn Meeting	FYI		

# Coversheet

## Adoption of Agenda

**Section:** I. Opening Items  
**Item:** C. Adoption of Agenda  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:** 2018-1-16 Board Meeting Agenda.pdf

**American Indian Model Schools**  
**BOARD MEETING AGENDA**  
**Tuesday January 16<sup>th</sup>, 2018 @ 6:30 pm**  
171 12th Street  
Oakland, CA 94607

**I. CALL TO ORDER:**

**II. ROLL CALL:**

**III. ADOPTION OF AGENDA**



**IV. PUBLIC COMMENT ON NON-AGENDA ITEMS**

Public Comment on non-agenda items is set aside for members of the Public to address items that do not appear on the Board's agenda. The Board of Directors will not respond or take action in response to Public Comment, except that the board may ask clarifying questions or direct staff. **Comments are limited to two (2) minutes per person, and a total time allotted for all public comment will not exceed thirty (30) minutes (10 minutes per section).**

**V. NON-ACTION ITEMS**

**1. President's Report**

– Board President, Mr. Steven Leung

**2. Superintendent's Report**

– Superintendent Woods-Cadiz

**3. Charter School Finances Update**

– Superintendent Woods-Cadiz

**4. Discussion Regarding the AIMS Model for Board Member Input**

– Superintendent Woods-Cadiz

**5. AIMS k-12 Report**

– Division Heads

**6. Lunch Program Update**

- Data, Accountability, and Operations Manager, Ms. Tiffany Tung

**7. Prop 39 Update**

– Data, Accountability, and Operations Director, Ms. Marisol Magana

**8. AIMS Sports Program Report**

– Division Head, Mr. Maurice Williams

**9. FAC Report**

– Divisions Heads

**10. Finance Report**

– Chief Business Officer, Ms. Susan Schickman & Adrienne Barnes from CSMC

**11. ELD Coordinator Report**

- ELD Coordinator, Ms. Vannee Chand

## **12. College Bound Kids Report**

- CBK Coordinator, Mr. Matthew Gordan

## **VI. PUBLIC COMMENT ON AGENDA ITEMS**

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## **VII. DISCUSSION/ACTION ITEMS**

### **1. Consent Calendar**

- i. Personnel Report**
  - Director of Human Resources, Mr. Rob Mayfield
- ii. Approval of Board Meeting Minutes for November 21<sup>st</sup>, 2017**
  - Secretary to the Board of Directors, Mr. Joe Schickman
- iii. Approval of Nob Hill Invoices for December 2017**
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- vi. Approval of Fagen, Friedman, and Fulfröst Invoice for October - November 2017**
  - Chief Financial Officer, Ms. Susan Schickman
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  - Chief Financial Officer, Ms. Susan Schickman
- viii. Approval of OUSD Facility Use Fee for November 2017, December 2017, and January 2018**
  - Chief Financial Officer, Ms. Susan Schickman

### **2. Discussion and Possible Action Regarding Approval of Job Description for Educational Coordinator, College Bound Kids**

- Director of Human Resources, Mr. Rob Mayfield

### **3. Discussion and Possible Action Regarding Approval to Employ the Following Teacher Under a Provisional Internship Permit: Jard Davis - Multiple Subjects**

- Director of Human Resources, Mr. Rob Mayfield

### **4. Discussion and Possible Action Regarding Approval of Oakland Promise Memorandum of Understanding**

- College Bound Kids Clerk, Ms. Sabrina Clark



5. Discussion and Possible Action Regarding **Approval of Exchange Education Program with Beijing CIOFF Education & Technology**
  - AIPHS Mandarin Teacher, Mr. Fenglin Wu
6. Discussion and Possible Action Regarding **Updating of Approved Vendor List**
  - Chief Financial Officer, Ms. Susan Schickman

#### **VIII. PUBLIC COMMENT ON CLOSED SESSION ITEMS**

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#### **IX. RECESS TO CLOSED SESSION**

Real Property Conference Negotiations with Winkler Real Estate Group (§ 54956.8)

#### **X. RECONVENE FROM CLOSED SESSION**

#### **XI. ROLL CALL**

#### **XII. REPORT FROM CLOSED SESSION**

#### **XIII. ITEMS FOR NEXT AGENDA**

- Presentation on standards-based grading - by Division Head, Ms. Erin Oh

#### **XIV. ADJOURNMENT:**

#### NOTICES

The next regular meeting of the Board of Directors is scheduled to be held in February 13<sup>th</sup>, 2018 @ 6:30 pm. AIMS does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Marisol Magana has been designated to receive requests for disability-related modifications or accommodations in order to enable individuals with disabilities to participate in open and public meetings at AIMS. Please notify Marisol Magana at (510)220-9985 at least 24 hours in advance of any disability accommodations being needed in order to participate in the meeting.

I, \_\_\_\_\_ hereby certify that I posted this agenda at the AIMS Campus 171 12th street, Oakland, CA 94607 on, \_\_\_\_\_, at \_\_\_\_\_ PM Certification of Posting

# Coversheet

## Public Comment on Non-Agenda Items

**Section:** I. Opening Items  
**Item:** D. Public Comment on Non-Agenda Items  
**Purpose:** FYI  
**Submitted by:**  
**Related Material:** Public Comment Speaker Cards.pdf

**Public Comment Speaker Cards**

Name: \_\_\_\_\_ Date: \_\_\_\_\_

I am a: Parent \_\_\_\_\_ Student \_\_\_\_\_ Staff \_\_\_\_\_ Grade \_\_\_\_\_

Other (please specify) \_\_\_\_\_

Agenda Item (if applicable) \_\_\_\_\_

Comment: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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Other (please specify) \_\_\_\_\_

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Comment: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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## Public Comment on Agenda Items

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**Item:** E. Public Comment on Agenda Items  
**Purpose:** FYI  
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Other (please specify) \_\_\_\_\_

Agenda Item (if applicable) \_\_\_\_\_

Comment: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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I am a: Parent \_\_\_\_\_ Student \_\_\_\_\_ Staff \_\_\_\_\_ Grade \_\_\_\_\_

Other (please specify) \_\_\_\_\_

Agenda Item (if applicable) \_\_\_\_\_

Comment: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

# Coversheet

## Superintendent's Report

**Section:** II. Non-Action Items  
**Item:** B. Superintendent's Report  
**Purpose:** FYI  
**Submitted by:**  
**Related Material:** 2. Superintendent\_s Report - January.pptx  
2. Superintendent\_s Report - January.pdf

# AIMS Moving Forward

January 16, 2018 Superintendent's Board Report



American Indian  
Model Schools  
*A School at Work!*

# Check Points In Non-Hierarchical Order

-  Instructional Leadership
-  Business and Finance
-  Staff Relations
-  Community Relations
-  Relationship With The Board
-  2017-2018 Success





## Instructional Leadership

- Walkthrough of K-12 learning environment with feedback form.
- Review of lesson plans
- Saturday school observations
- Academic probation meeting participation
- ACOE Training
- Parent Coffees to discuss academics and other subjects



## Business and Finance

- Met with Finance, Operations, and Site Leaders to clarify food program short falls
- Met to discuss financing potential new site
- Monitored actuals and budget to ensure compliance
- Reported reasoning for budget adjustment first interim
- Began projected needs assessment based on goals and priorities



## Staff Relations

- Utilize all AIMS and Parent Square to keep staff and faculty informed of happenings at AIMS.
- Weekly meetings with staff to discuss concerns and activities
- Collaborative input on proposed site
- Working on recruitment plan with HR
- Weekly visits to HS and 12th
- Participation in staff appreciation dinner
- Staff holiday present presented
- Leadership appreciation celebration held



## Community Relations

- Monthly Parent Coffees being held
- Participation at FAC
- Electronic Newsletter
- AIMS Social Media Presence
- Participation on behalf of AIMS at holiday events
- Participation at EOC Board, CCSA, and other political events



## Board Relationships

- On going reports to board and a shared file of all reports.
- Only one questions asked re: location of training. Response sent to board members.
- Electronic Newsletter shared with board
- Needed policy presented to the board for approval
- Free training opportunity sent to the board.



# AIMS Moving Forward

January 16, 2018 Superintendent's Board Report



American Indian  
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# Coversheet

## Charter School Finance Update

**Section:** II. Non-Action Items  
**Item:** C. Charter School Finance Update  
**Purpose:** FYI  
**Submitted by:**  
**Related Material:** 3. Budget Development training for Board.pdf  
3. Budget Development training for Board.pptx



## Charter School Finance:

Budget Development Process  
Superintendent Woods-Cadiz, AIMS  
January 16, 2017



## Budget Reporting Format

Our budget reporting format is defined by OUSD and is used by CSMC to meet our compliance needs. In June, the board is presented with a narrative summary and the official form for approval for submission to OUSD.



## Budget Development

Before the budget is finalized and submitted to the AIMS board, AIMS leadership engages in an assessment and review process.

January: review governor's proposal, and assess spending to date. Review budget with SSC.

February: Begin staffing predictions and potential needs based on data.

March: Meet with SSC to determine community needs.

April –May: Final adjustments

June: Submission for approval





## Important Factors

- District initiatives
- Student performance needs
- Staffing cost
- ADA
- State and federal funding adjustments
- Potential programmatic, structural or system adjustments.



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Superintendent Woods-Cadiz, AIMS  
January 16, 2017



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# Coversheet

## Discussion Regarding the AIMS Model for Board Input

**Section:** II. Non-Action Items  
**Item:** D. Discussion Regarding the AIMS Model for Board Input  
**Purpose:** Discuss  
**Submitted by:**  
**Related Material:** 4. AIMS Model Framework.pdf  
4. AIMS Model Framework.pptx

# Discussion Regarding Structure and Order; The AIMS Model



- This Winter Break I toured the classrooms and did my own assessment. I later took senior leadership through the tour and we were guided by three major questions:
  - 1. Would you put your own child in this classroom?
  - 2. Is this room meet all requirements of the model?
  - 3. Would you know that you were at AIMS if you just beamed in?



# Learning Environment

The AIMS Model classroom is one that is orderly and clean. We believe that an orderly classroom increases time on task for instruction. Some of the common practices that are expected are included in the following slide. When this is not done Administrators are obligated to hold teachers and students accountable.

- We value cleanliness! Make sure your classrooms are kept neat and in order.
- Assign students jobs to perform and manage them. Students take pride in contributing to the upkeep of the school.
- Classrooms should be swept or vacuumed by students at the end of each day, and whenever necessary throughout the day.
- There should never be anything left on the floor or on the desks after school. The floors are mopped/vacuumed at night and anything left on the floor will be thrown away.
- Textbooks should not be left on the floor.
- The trash and recycling must be placed in the waste baskets by students. The waste baskets must be placed by the inside of the door at the end of each day.
- The teacher's desk should also be neat and clean at the end of each day. Be a model for the students.
- Do not keep unsealed food in your desk for pests to eat.
- Personal items should never be left at the school overnight. The school is not responsible for lost or stolen items.
- Boards should be cleaned with board cleaner (not antibacterial wipes) at least once a week.

- When applicable, student chairs must be placed on desk at the end of the day.
- All students must follow directions the first time they are given.
- Conversations in the classroom should relate to the work that is currently happening.
- Publishable student work is posted inside and outside of the classroom.
- The Mission Statement, class name, Credo, and schedule must be posted on the inside and outside of the door.
- A countdown of the following items must be displayed somewhere within the classroom: perfect attendance, days until state testing and/or any other standardized testing, and days until the last day of school.

- The clock should be positioned where it is not in the constant view of students.
- Student of the Month must be displayed either inside or outside the classroom.
- Post a banner or some kind of display about the university you graduated from.
- Backpacks should not be left on floors.
- Keep bulletin boards neat, thoughtfully designed according to divisional requirements, and relevant to instructional stimuli.
- White board postings should be in student friendly language and meet your divisional configuration requirements

# Accountability

- We are now using a checklist to measure fidelity to the model.
- Teachers received a reminder of our expectations at the beginning of the year.
- Teachers and leaders are being held accountable for compliance and be supported where there is a need.

# Goal

- Unification and fidelity to the model across the K-12 systems with modifications for grade bands.
- Strengthening of replicable systems.
- Neat and orderly learning environments.

# Question

- How does the board see itself engaging in this process ?

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# Coversheet

## AIMS K-12 Report

**Section:** II. Non-Action Items  
**Item:** E. AIMS K-12 Report  
**Purpose:** FYI  
**Submitted by:**  
**Related Material:** 5. January 2017-K-12BoardReport.pdf

# AIMS K-12 Board Report

January 16th, 2018

**Superintendent Maya Woods-Cadiz**  
**Mrs. Erin Oh (K-2 Dean)**  
**Mr. Christopher Ahmad (3-6 Dean)**  
**Mr. Peter Holmquist (Middle School Dean)**  
**Mr. Tareyton Russ (AIPHS Head of School)**  
**Mr. Maurice Williams (AIPHS Dean of Students)**  
**Ms. Marisol Magana (Operations Director)**  
**Ms. Tiffany Tung (Operations Manager)**

# Enrollment Numbers

**AIPCS**

**146**

**AIPCS II**

**658**

**AIPHS**

**360**

# ADA

**AIPCS - 97.88%**

**AIPCS II - 94.90%**

**AIPHS - 95.5%**

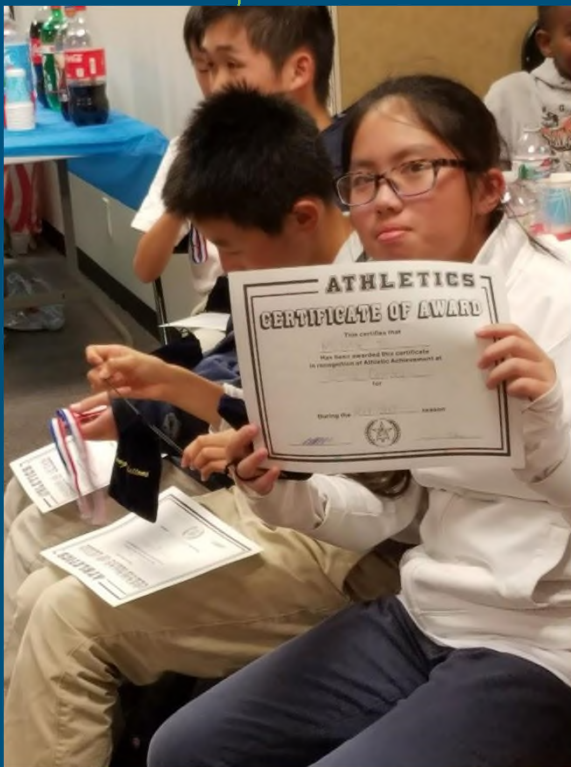
Flag  
Football

# 6-8 Sports Banquet



# 6-8 Sports Banquet

Cross-Country





# Holiday Banquet

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12/22/2017 @ Lakeview





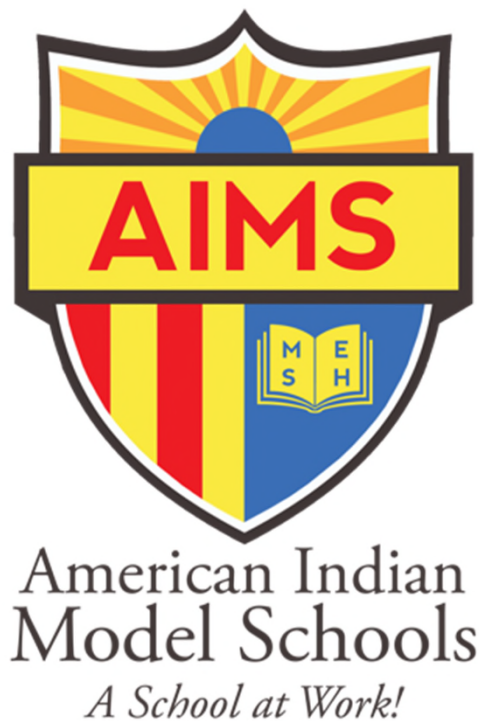
Welcome  
Teachers and  
Staff!





# Holiday Banquet

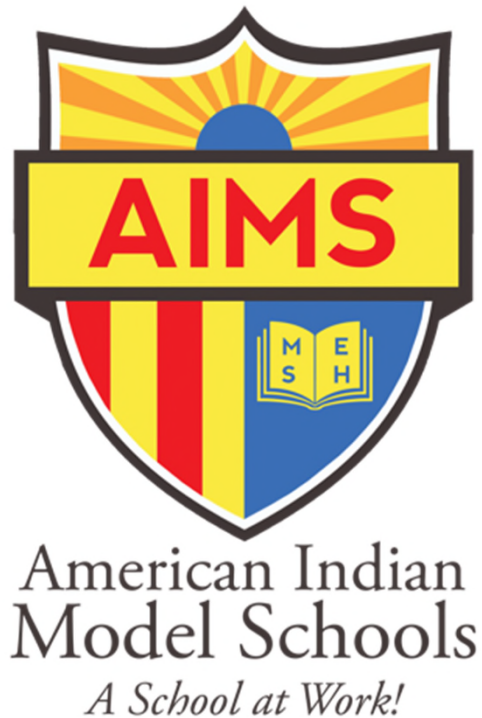




## New AIPHS Semester 2 Schedule Changes

In order to comply with CA Ed. Code and State Laws regarding instructional minutes, AIPHS will adjust its bell schedule, effective January 22.

Old Schedule			New Schedule			Change
Monday-Thursday			Monday-Thursday			
HR	8:00-8:10	5 mins	HR	8:00-8:05	5 mins	-5
P1/P4	8:10-10:10	120 mins	P1/P4	8:05-10:10	125 mins	5
Break	10:10-10:25	15 mins	Break	10:10-10:20	10 mins	-5
P2/P5	10:25-12:25	120 mins	P2/P5	10:20-12:25	125 mins	5
Lunch	12:25-1:25	60 mins	Lunch	12:25-1:25	60 mins	N/A
P3/P6	1:25-3:25	120 mins	P3/P6	1:25-3:30	125 mins	5
Friday			Friday			
HR	8:00-8:10	10 mins	HR	8:00-8:05	5 mins	-5
P1	8:10-8:55	45 mins	P1	8:05-8:50	45 mins	N/A
P2	9:00-9:45	45 mins	P2	8:55-9:40	45 mins	N/A
P3	9:50-10:35	45 mins	Break	9:40-9:50	10 mins	5
P4	10:40-11:25	45 mins	P3	9:50-10:35	45 mins	N/A
Lunch	11:25-11:55	30 mins	P4	10:40-11:25	45 mins	N/A
P5	11:55-12:40	45 mins	Lunch	11:25-11:55	30 mins	N/A
P6	12:45-1:30	45 mins	P5	11:55-12:40	45 mins	N/A
			P6	12:45-1:30	45 mins	N/A
<b>S1 Total Minutes</b>		<b>30915</b>				
<b>S2 Total Minutes</b>		<b>34375*</b>	* Includes missing days from October			
<b>State Minimum Minutes</b>		<b>64800</b>				
<b>AIPHS Total Minutes</b>		<b>65290</b>				



## Community College Classes

Add section

COLLEGE OF ALAMEDA

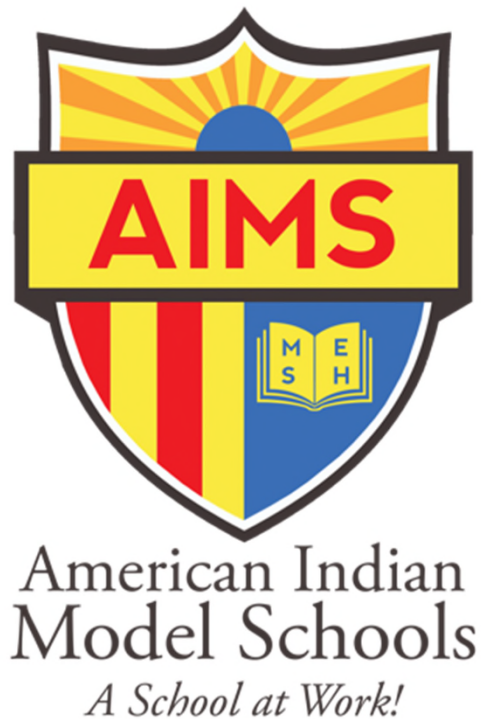
Fall Offerings at Lakeview

Sociology 1 - Intro to Sociology (TTh)

Political Science 8 - Law & Democracy (TTh)

Humanities 13A - Humanities Through the Arts (MW)

Psychology 7A- Child Psychology (MW)



## AIPHS Special Ed. Update

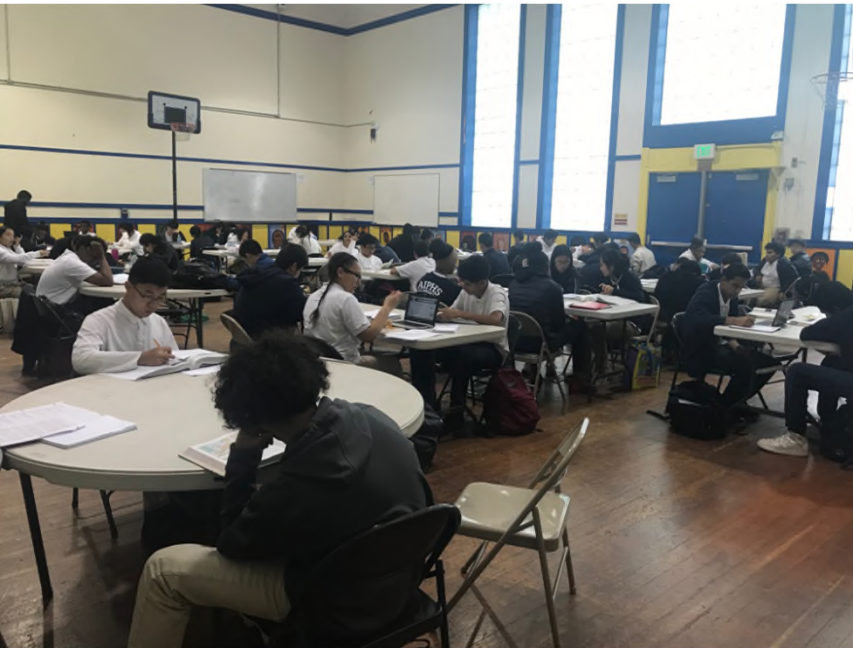
- Currently 27 students are affiliated with AIMS 1 & 2 for RSP services
- The majority of services, by far, involve academic support. Speech and behavior support are also required at a much lower level.
- Instructional Aides have primarily been serving these and other students since before the beginning of the year.
- Substitutes have occasionally been used to provide the required minutes for specific students.
- This provision for service has been documented to show how efforts are being made to fulfill the IEP/504 plans, during this vacancy in the position of RSP teacher.
- At AIPHS, there are 18 students for whom AIPHS is the school through whom services could be being provided.
- Ms. Henderson is providing guidance and direction for students to receive services at AIPHS.

### Current SPED Population:

AIPCS- 5

AICPS II- 25

AIPHS- 16



## Academic “Dead Week” / Academic Probation

Based upon December’s most recent progress report period, 20% of the AIPHS Student Body was listed as failing in at least one class.

### Grade Distribution for Failing Students (By Instance)

C-	D+	D	D-	F
63	35	55	35	225

Beginning January 9, AIPHS instituted an academic dead week period until the end of the semester. During this time, all lunchtime and after school social activities, were prohibited until after the semester. Additionally, all students that were failing in at least one class are required to attend mandatory lunchtime study hall in the auditorium or tutoring with their teacher, and attend after school tutoring or after school study hall until the end of the semester.

This process will continue into second semester, as all failing students will remain on academic probation until the end of the third quarter.

# Academic Probation Sign-In Sheet



American Indian  
Model Schools  
*A School at Work!*



## AIPHS Academic Probation Sign-In Sheet

Student Name: \_\_\_\_\_

Between January 9 to January 19, you will be required to attend one hour of lunch time study hall in the AIPHS auditorium or attend tutoring with your teacher; and one hour of after school study hall in the AIPHS auditorium or attend tutoring with your teacher. A teacher/staff member and parent must sign this document daily to verify your attendance. Failure to attend these sessions may result in disciplinary action and/or failing grades for the semester.

Date	Type	Time In	Time Out	Description of Work	Teacher / Staff Signature (Verification)	Parent Signature
1/9	Lunch Study Hall / Lunch Tutoring					
1/9	After School Study Hall / Tutoring					
1/10	Lunch Study Hall / Lunch Tutoring					
1/10	After School Study Hall / Tutoring					
1/11	Lunch Study Hall / Lunch Tutoring					
1/11	After School Study Hall / Tutoring					
1/12	Lunch Study Hall / Lunch Tutoring					
1/12	After School Study Hall / Tutoring					
1/13	Academic Saturday School (171 12th Street, Oakland, CA 94607)	8 AM	12 Noon			

Administrator Signature: \_\_\_\_\_



## AIPHS Fall Athletics All-Academic Team

To qualify for selection on the AIPHS All-Academic Team, athletes must maintain at least a 3.5 GPA during the academic quarter of their sports season. The following 30 students were recognized this past season:

- Travis Carroll**, Senior, Cross Country (4.00 GPA)    **Christopher Wali**, Freshman, Cross Country (3.83 GPA)  
**Donna Ng**, Senior, Cross Country (4.00 GPA)    **Ariam Mahray**, Senior, Girls Volleyball (3.78 GPA)  
**Yem Minh Pham**, Senior, Cross Country (4.00 GPA)    **Emmy Su**, Freshman, Cross Country (3.78 GPA)  
**Viet Trong Tran**, Senior, Cross Country (4.00 GPA)    **Kyle Wu**, Freshman, Cross Country (3.78 GPA)  
**Mei Yi Jiang**, Senior, Cross Country (3.94 GPA)    **Sienna Huang**, Senior, Girls Volleyball Manager (3.72 GPA)  
**Imee Paterno**, Senior, Volleyball (3.94 GPA)    **Liwam Tesfazion**, Junior, Girls Volleyball (3.72 GPA)  
**Senay-Mehreteab Araya**, Junior, Boys Soccer (3.94 GPA)    **Ji Da Be Sa**, Freshman, Cross Country (3.72 GPA)  
**Adeline Ung**, Sophomore, Girls Volleyball (3.94 GPA)    **Hasan Alhaj**, Freshman, Boys Soccer (3.67 GPA)  
**Elyod Abraham**, Freshman, Boys Soccer (3.94 GPA)    **Joyce Chung**, Senior, Girls Volleyball Manager (3.61 GPA)  
**Simon Yohannes**, Freshman, Boys Soccer (3.94 GPA)    **Sultanah R. E. Waqia**, Senior, Girls Volleyball (3.61 GPA)  
**Beatriz Velarde-Barraza**, Senior, Girls Volleyball (3.89 GPA)    **Kevin Xia Zhu**, Freshman, Cross Country / Soccer (3.61 GPA)  
**Felix Tran**, Freshman, Boys Soccer (3.89 GPA)    **Shirley Chen**, Freshman, Girls Volleyball (3.56 GPA)  
**Rafael Castellanos-Silva**, Senior, Cross Country (3.83 GPA)    **Matthias Mahray**, Freshman, Boys Soccer (3.56 GPA)  
**Weston Cao**, Junior, Boys Soccer (3.83 GPA)    **Emerson Velasquez-Mejia**, Sophomore, Cross Country (3.50 GPA)  
**Crystal Huynh**, Sophomore, Girls Volleyball (3.83 GPA)    **Eric Huang**, Freshman, Cross Country (3.50 GPA)

## AIPHS Fall Sports Banquet

On Friday, December 15, AIPHS held its Fall Sports Banquet at the 12th Street campus to recognize the Cross Country, Boys Soccer, and Girls Volleyball Teams. The individual award winners for the Boys Soccer and Girls Volleyball teams are as follows:

### AIPHS Boys Soccer

**Co-Most Valuable Offensive Player:**  
Leon Rivera-Barraza, Sophomore  
Cesar Alejandro-Gutierrez, Junior

**Most Valuable Defensive Player:**  
Miguel Martinez-Zamudio, Sophomore

**Most Improved Player:**  
Hakeem Alhaj, Junior

**Most Inspirational Player:**  
Weston Cao, Junior

**Rising Star:**  
Matthias Mahray, Freshman

### AIPHS Girls Volleyball

**Most Valuable Offensive Player:**  
Ariam Mahray, Senior

**Co-Most Valuable Defensive Player:**  
Paola Barron, Senior  
Shirley Chen, Freshman

**Most Improved Player:**  
Beatriz Velarde-Barraza, Senior

**Most Inspirational Player:**  
Joyce Chung, Senior

**Rising Star:**  
Armoni Hammons, Freshman







## AIPHS Red Varsity / Gold Academic Letters

During the Fall Sports Banquet, all AIPHS athletes were awarded with a Red Varsity Letter, while the All-Academic Athletes received a lamp of knowledge affixed with their varsity letter.

AIPHS will distribute Gold Academic letters for Honor Roll students (3.2 - 3.79 GPA ) and will distribute Gold Academic letters with the lamp of knowledge for those students that achieve the Dean's List and above (3.8 - 4.0 GPA).

Students will be able to affix these varsity letters on their AIMS jackets, or by purchasing an newly designed AIPHS letterman jacket (TBD).





## AIPHS Spring Sports Season

The AIPHS Spring Sports season practices are slated to take place beginning Monday, February 5.

Likely sports include Track and Field, Boys Volleyball, Swimming, and Girls Soccer.

Coach Jard Davis will likely coach the distance portion of the Track and Field. AIPHS needs a Field Events and Sprinting Coach. He is currently an AIPHS PE teacher.

Mrs. Cassandra Choi is tentatively set to coach the Boys Volleyball team. She currently teaches Kindergarten at AIMS and has previous volleyball experience.

Mr. Jesse Rubino III will coach the AIPHS S.E.A. Eagles swimming team. He currently teaches PE at AIPHS and is an adjust swimming professor at Chabot Community College.

We are currently soliciting applications for the AIPHS Girls Soccer Team.

# Coversheet

## Lunch Program Update

**Section:** II. Non-Action Items  
**Item:** F. Lunch Program Update  
**Purpose:** FYI  
**Submitted by:**

**Related Material:**

- 6. CNIPS Rouses Verification Collection Report For School Year\_ 2017 - 2018 (1).pdf
- 6. AIMS LUNCH PROGRAM UPDATE 1.17.18.pptx
- 6. AIMS LUNCH PROGRAM UPDATE 1.17.18.pdf

## SFA Verification Collection Report For School Year: 2017 - 2018

06191-SN-01-CS  
**American Indian Model Schools**  
 171 12th St.  
 Oakland, CA 94607  
 CD:  
 Vendor #: C88200

### General Information

Type of Organization: B. Charter School

### Verification Contact Information

	Salutation	First Name	Last Name
1. Name:	<input style="width: 80%;" type="text" value="Ms."/>	<input style="width: 80%;" type="text" value="Tiffany"/>	<input style="width: 80%;" type="text" value="Tung"/>
2. Email Address:	<input style="width: 100%;" type="text" value="ttung@aimschools.org"/>		
3. Phone:	<input style="width: 80%;" type="text" value="(510) 613-8701"/>	Ext: <input style="width: 40%;" type="text" value="23"/>	Fax: <input style="width: 80%;" type="text"/>
4. Title:	<input style="width: 100%;" type="text" value="Data, Accountability, and Operations Coordinator"/>		

**Due Date: January 15, 2018**

### Instructions

ANNUALLY, each SFA, including ALL RCCIs, with schools operating the National School Lunch Program (NSLP) and/or School Breakfast Program (SBP) must report verification information. All SFAs, including SFAs with all schools exempt from verification requirements, must complete applicable sections.

NOTE: SFAs that are Special Milk Only are exempt from filing an SFA Verification Collection Report.

### Section 1 - Total Schools, Residential Child Care Institutions (RCCIs), and Enrolled Students

All SFAs must report Section 1.

Report schools or institutions operating the NSLP and/or SBP as of the **last operating day in October**.

	A. Number of Schools OR Institutions	B. Number of Students
<b>1-1 Total schools (Do not include RCCIs):</b>	<input type="text" value="1"/>	<input type="text" value="899"/>
<b>1-2 Total RCCIs (Do not include schools counted in 1-1):</b>	<input type="text" value="0"/>	<input type="text" value="0"/>
1-2a RCCIs with day students (Report ONLY day students in 1-2aB):	<input type="text" value="0"/>	<input type="text" value="0"/>
1-2b RCCIs with NO day students:	<input type="text" value="0"/>	<input type="text" value="0"/>

### Section 2 - SFAs with schools operating alternate provisions

Only SFAs with alternative provisions must report Section 2.

Report schools or institutions operating the NSLP and/or SBP as of the **last operating day in October**.

	A. Number of Schools AND Institutions	B. Number of Students
<b>2-1 Operating Provision 2/3 in a BASE year for NSLP and SBP:</b>	<input type="text" value="0"/>	<input type="text" value="0"/>
<b>2-2 Operating Provision 2/3 in a NON BASE year for NSLP and SBP:</b>	<input type="text" value="0"/>	<input type="text" value="0"/>
2-2a Provision 2/3 students reported as FREE in a NON BASE year:	<input type="text" value="0"/>	<input type="text" value="0"/>
2-2b Provision 2/3 students reported as REDUCED PRICE in a NON BASE year:	<input type="text" value="0"/>	<input type="text" value="0"/>
<b>2-3 Operating the Community Eligibility Provision (CEP):</b>	<input type="text" value="0"/>	<input type="text" value="0"/>
<b>2-4 Operating Provision 1 for NSLP and SBP:</b>	<input type="text" value="0"/>	<input type="text" value="0"/>
<b>2-5 Operating Provisions 1, 2, or 3 for only SBP or only NSLP:</b>	<input type="text" value="0"/>	<input type="text" value="0"/>

**Section 3 - Students approved as FREE eligible NOT subject to verification**

All SFAs must report Section 3 or check box 3-1 if applicable.

Report students approved FREE eligible as of the **last operating day in October**.

**3-1** Check the box only if all schools and/or RCCIs in the SFA were not required to perform direct certification **with CalFresh** (i.e. NON BASE year Provision 2/3 for all schools)

**B. Number of FREE Students**

**3-2 Students directly certified through CalFresh:**   
Do **not** include students certified with **CalFresh** through the letter method.

**3-3 Students directly certified through other programs:**   
Include those directly certified through California Work Opportunity and Responsibility to Kids (**CalWorks**), Food Distribution Program on Indian Reservations (**FDPIR**), Medi-Cal (eligible for free meals only); those documented as homeless, migrant, runaway, foster, Head Start, Pre-K Even Start, or non-applicant but approved by local officials.  
**DO NOT include CalFresh students already reported in 3-2.**

**3-4 Students certified categorically FREE eligible through CalFresh letter method.**   
Include students certified for free meals through the family providing a letter from the **CalFresh** agency.

**B. Number of MEDI-CAL Students**

**MP-1 Students directly certified through Medi-Cal for FREE meals.**

**MP-2 Students directly certified through Medi-Cal for REDUCED-PRICE meals.**

**Section 4 - Students approved as FREE or REDUCED PRICE eligible through a household application**

ALL SFA collecting applications must report Section 4. Report number of applications (A) approved as of October 1st. Report number of students (B) as of the last operating day in October.

	<b>A. Number of Applications</b>	<b>B. Number of Students</b>
<b>4-1 Approved as categorically FREE Eligible.</b> Based on those providing documentation (e.g. a case number for CalFresh, CalWorks, FDPIR on an application)	<input type="text" value="39"/>	<input type="text" value="57"/>
<b>4-2 Approved as FREE eligible.</b> Based on household size and income information.	<input type="text" value="77"/>	<input type="text" value="130"/>
<b>4-3 Approved as REDUCED PRICE eligible.</b> Based on household size and income information.	<input type="text" value="49"/>	<input type="text" value="99"/>

**T-1 Total FREE Eligible Students Reported** **453**

**T-2 Total REDUCED PRICE Eligible Students Reported** **99**

**Section 5**

ALL SFAs must report Section 5 or check box 5-1 if applicable

**5-1 Check the box if ALL school and/or RCCIs are exempt from verification.**   
(See instructions for list of exemptions.)

**5-2 Was verification performed and completed?**

- Yes, completed by November 15th
- Yes, completed after November 15th
- No, verification was NOT performed or the process was not completed

**5-3 Type of Verification process used:**

- Standard (Lesser of 3% or 3,000 error-prone)
- Alternate one (Lesser of 3% or 3,000 selected randomly)
- Alternate two (Lesser of 1% or 1,000 error prone applications PLUS lesser of one-half of one percent or 500 applications with SNAP/TANF/FDPIR case numbers)

**5-4 Total ERROR PRONE applications:**   
Report all applications as of October 1st considered error prone.

**5-5 Number of applications selected for verification sample:**

ALL SFAs must report 5-7 or check box 5-6 if applicable.

**5-6 Check the box if direct verification was not conducted in the SFA.**   
 (i.e. not one of the schools and/or RCCIs in the SFA performed direct verification.)  
**If 5-6 is checked, skip 5-7.**

A. Number of Applications	B. Number of Students
0	0

**5-7 Confirmed through direct verification:** Report if FREE and/or REDUCED PRICE eligibility is confirmed through direct verification with CalFresh/CalWorks/FDPIR as of November 15th.

**5-8 Results of Verification by Original Benefit Type**

For each original benefit type (A, B, & C), report the number of applications and students as of November 15th for each result category (1, 2, 3, & 4).  
 Do NOT include students and applications already reported in 5-7A or 5-7B (direct verification applications and students).

Result Category	A. FREE-Categorically Eligible Certified as FREE based on CalFresh/CalWorks/FDPIR documentation (e.g. case number) on application		B. FREE-Income Certified as FREE based on income/household size application		C. REDUCED PRICE-Income Certified as REDUCED PRICE based on income/household size application	
	a. Applications	b. Students	a. Applications	b. Students	a. Applications	b. Students
<b>1. Responded, NO CHANGE:</b>	0	0	0	0	2	3
<b>2. Responded, Changed to REDUCED PRICE / FREE:</b>	0	0	0	0	0	0
<b>3. Responded, Changed to PAID:</b>	0	0	2	3	0	0
<b>4. NOT Responded, Changed to PAID:</b>	0	0	0	0	1	2

**VC-1 Total questionable applications verified for cause** (Enter "N/A" if not applicable): Report the number of applications as of November 15th verified for cause in addition to the verification requirement. 0

**Corrective Action Plan Attachments**

Sponsors are required to submit a Corrective Action Plan in the event that the Sponsor fails to complete the eligibility verification by the established deadline and fails to request an extension.

[Add](#)

Attachment Count: 0

Created By: cnp\_system on: 8/11/2017 4:39:26 AM Modified By: ttung on: 1/8/2018 9:45:32 AM

VIEW | **MODIFY**

# AIMS LUNCH PROGRAM UPDATE

By Ms. Tung  
Accountability, Operations  
Manager/Lunch Program Director

January 16, 2018

# Program Success

- Daily student participation has been consistently at 450 AIPCS/AIPCS II (fluctuates depending on day of the week).
- Feedback from families and student's are that they are enjoying the meals however would like to see more lunch options. (Determined by vendor contract).
- Lunch menu is posted on school website, parent square, AIMS TV monthly.
- Successfully passed our first federal/state audit with zero findings.



# Lunch Service



# LunchTime Fun



# Permitting

- Health Department completed inspection on November 8, 2017.
- Updated Health Permit through Alameda County Department of Health, valid through January 2019.

# Reporting/Policies Protocol

- CNIPS (California Nutrition Information and Payment System) EOY report completed and submitted for 2017-2018. (See report in binder)
- Monthly claims continue to be submitted, five day turn around for finance department to receive state/fed reimbursements.
- Completion of Rights and Complaint policy (will be posted on website).
- Completion of updated Unpaid Meal policy. SB 250, Hertzberg. Pupil meals: Child Hunger Prevention and Fair Treatment Act of 2017.
- Update on school Wellness Policy (committee will need to be formed of school staff and parents). Will need to meet at least four times a year.

# Staff Training

All staff supporting with lunch programming have received Food Handlers certificate and required state mandated training required by CDE.

- Civil Rights Training
- Food Handlers/Food Safety (ServSafe)
- Policy Guidance
- NSLP Vended Meals
- USDA Eligibility /Meal Pattern (Offer Vs. Served students select 3 components of the 4 offered)
- MealTime (Online payment system, provided reports for month FED/State Reimbursements)
- Beginning of year training
- Free and Reduced Meal application
- Production Record/ periodical webinars

Quarterly trainings are provided to lunch program staff to discuss expectations, review nutritional guidelines, proper food distribution and upkeep of reports.

# Finances

- Estimated Monthly Expenditures Meals AICPS/ AIPCS II- \$ 29,000
- Estimated Total Federal/State Reimbursement- \$25,598.00
- Paid Families- estimated \$3,000.00 -\$5,000 a month

Free-461

Reduced-98

Paid-245

(Depending on student participation totals of reimbursement may change from month to month) .

# Collections

Clerical staff contacts families by phone to inform them of their negative balances.

Current Negative Balances by School:

AIPCS - 35 Families \$1608.30

AIPCS II- 121 Families \$3570.10

Collection from 2016-2017: \$3200.00

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Collection from 2016-2017: \$3200.00



# Coversheet

## Prop 39 Update

**Section:** II. Non-Action Items  
**Item:** G. Prop 39 Update  
**Purpose:** FYI  
**Submitted by:**  
**Related Material:** 7. Prop 39\_ Energy Efficiency (Update).pdf

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# Prop 39: Energy Savings Update 1-16-18

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# Prop 39

## Prop-39 Clean Energy Jobs Act

The following table summarizes the Prop-39 approved plans and State funding direct-deposited to American Indian Model Schools' accounts. The resulting alternate budget column summarizes the proposed Prop-39 amendment, needed to support the HVAC scope of work.

Prop-39 Energy Measure	AIM	AIM II	Total	Maringal Requirement incl. 15% contingency	Resulting Alternate Budget
Domestic Hot Water	\$ 7,060.00				\$ 7,060.00
(21) Smart Plugs	\$ 1,575.00				\$ 1,575.00
44.6 kW Solar PV	\$ 168,261.00				\$ -
HVAC	\$ 57,500.00		\$ 121,439.50	\$ 165,970.80	\$ 287,410.30
Fan Motors & Variable Speed Drives		\$ 63,939.50			
Cool Roof (White reflective foam)		\$ 107,889.30			\$ 107,889.30
LED Lighting Interior & Exterior		\$ 82,284.90			\$ 82,284.90
<b>Prop-39 Implementation Funding</b>	<b>\$ 234,396.00</b>	<b>\$ 254,113.70</b>	<b>\$ 488,509.70</b>		<b>\$ 486,219.50</b>
FNF Fees	\$ 26,094.00	\$ 28,225.60	\$ 54,319.60		\$ 54,319.60
<b>Total</b>	<b>\$ 260,490.00</b>	<b>\$ 282,339.30</b>	<b>\$ 542,829.30</b>		<b>\$ 540,539.10</b>
<b>Funds Direct Deposited</b>	<b>\$ 260,451.00</b>	<b>\$ 282,339.00</b>	<b>\$ 542,790.00</b>		<b>\$ 542,790.00</b>
<b>difference</b>	<b>-\$ 39.00</b>	<b>-\$ 0.30</b>	<b>-\$ 39.30</b>		<b>\$ 2,250.90</b>

## Prop 39 - HVAC

The order for the furnace has been placed. It takes between 8-10 weeks for the furnace to be delivered and installed. Carrier has indicated that once the furnace arrives we will be without heat for 4-5 days while the new furnace is installed.

Carrier has notified us that the furnace is expected to arrive at their shop on January 22nd. Once the furnace arrives - Carrier will schedule the lift with a crane company.

There would be other HVAC upgrades that would be done during the same time.

First Note Inc., will speak with Carrier and Central Coating Company to ensure that they work together. The goal is for the furnace and HVAC upgrades to be completed prior to the cool roof.

# Prop 39 - Cool Roof

We received 3 quotes for the cool roof. After reviewing the three bids we decided to go with Central Coating Company. Central Coating Company was founded in 1958 by John P. Nolan in Iowa. In 1967, Central Coating Company relocated to California. In 1982 Central Coating Company established an office in San Jose, CA and began installing roofing and insulation for many of the top high tech companies in Silicon Valley and the San Francisco Bay area.

Central Coating Co Inc. is an award-winning company, recognized by the Spray Polyurethane Foam Alliance (SPFA) with its National Award for Excellence in 2005, 2007 & 2016. The company is a member of SPFA, the National Roofing Contractors Association (NRCA), and Roofing Contractors Association of California.

Central Coating Company is a family owned business. Operations department did a walkthrough on of the roofs they installed.

**AIMS Cool Roof Bid Comparisons**

Company	Warranty	Foam Thickness	Total Fixed Turnkey Price	Cost per Sq. Foot	Sq. Footage	Notes
American Foam Experts	15 years	1.5in.	\$ 154,875.00	\$ 10.50	14,750	
Brazos	10 years	1 in.	\$ 275,470.00	\$ 18.36	Did not include in bid	No price for permit included, says 1.5 in is not possible with current equipment on roof and roof access door.
Central Coating Company	10 years	1 in.	\$ 119,878.00	\$ 7.57	15,837	
	15 years	1 in.	\$ 123,510.00	\$ 7.80	15,837	Will have to increase foam by 3 mill. For+ 5 year warranty
					3632	
<b>Prop 39 Budget:</b>	\$107,889.30					
<b>15% leeway:</b>	\$124,072.70					

# Prop 39 - LED Lighting

We received 3 quotes for the lighting project. After reviewing the three bids we decided to go with Energy Retrofit Company. Energy Retrofit is Headquartered in Temecula, CA.

**Mission Statement :** Energy Retrofit Co. specializes in helping commercial energy users to reduce energy demand by replacing outdated and inefficient fixtures with advanced lighting conservation technology. Their ultimate goal is to help customers reduce operating costs through No Cost or Low Cost actions.

**Vision :** Contributing to the conservation of our environment and the recovery of our economy by reducing energy demand.

LED Lighting Bids for AIMS					
Company	Contact	Price	Lighting Bid Option	Occupancy Sensors	Notes:
Energy Conservation Options	Dahlia	\$198,175.85	Replacement Fixtures or Kits	Yes & some dimming controls	No cutsheets
Energy Retrofit Co	Erica	\$96,694.19	Replacement Fixtures or Kits	Yes & some dimming controls	
Energy Retrofit Co	Erica	\$48,073.78	Line Voltage Lamp Retrofit Approach	Yes	This option includes LED replacement/retrofit for existing lighting equipment, installation management, lamp disposal, and ballast removal.
FESS Energy	Matt	\$78,159.56	Line Voltage Lamp Retrofit Approach	Yes	This option includes retrofit of existing interior T8s to Line Voltage LED T8s with integral drivers, upgrade of compact fluorescent and incandescent lamps to LEDs, replacement of exterior HID fixtures with new LED light fixtures, and installation of occupancy controls in a few select locations (most areas already have sensors).
Prop.39 Funding Allocation for Lighting:	\$ 82,285.00				

# Coversheet

## Finance Report

**Section:** II. Non-Action Items  
**Item:** J. Finance Report  
**Purpose:** FYI  
**Submitted by:**  
**Related Material:** Adrienne Barnes Workbook for Board 1.16.2018.xlsx  
Adrienne Barnes Workbook for Board 1.16.2018.pdf

## Notice

The following file is attached to this PDF. You will need to open this packet in an application that supports attachments to pdf files, e.g. [Adobe Reader](#):

Adrienne Barnes Workbook for Board 1.16.2018.xlsx



AIPCS I					
Type	Code	Description	Change \$	Change %	Notes
<b>Revenue</b>					
	8011	State Aid	\$ (39,039.95)	-4.68%	decline in projected enrollment (153 to 146)
	8012	EPA	\$ (10,002.80)	-5.38%	decline in projected enrollment
	8096	ILPT	\$ (11,536.41)	-3.45%	decline in projected enrollment
	8220	Federal Nutrition	\$ 6,660.00	18.50%	increase in projected meals/revenue
	StateRevAO	Other State Revenue	\$ 249,185.34	510.87%	addition of Prop 39 Clean Energy revenue \$248k & one-time grant \$20k
<b>Expense</b>					
	1000	Certificated Salaries	\$ 31,606.48	7.80%	School increase in certificated salaries & stipends to actual per current contracts + Saturday
	3000	Employee Benefits	\$ (63,117.57)	-25.43%	decrease per actual (primarily H&W & SUI)
	4000	Books & Supplies	\$ 24,538.98	25.79%	increase per actual (\$10k textbooks & core curricula, \$15k materials & supplies)
	5000	Services & OpEx	\$ 84,572.17	30.61%	\$22k communications (rolled into CMO fee) increase per actual (\$9k travel & conf., \$98k prof. consulting (incl. subs & CMO fee), -
	6000	Depreciation	\$ (31,726.00)	-100.00%	\$102k decrease per form/authorizer requirement (actual projected depreciation per budget)
<b>Total</b>					
		Additional Surplus/(Loss)	\$ 152,762.61	328%	Surplus increase from \$46k to \$199k

AIPCS II					
Type	Code	Description	Change \$	Change %	Notes
<b>Revenue</b>					
	8011	State Aid	\$ (54,255.98)	-1.48%	decline in projected enrollment (658 to 648)
	8012	EPA	\$ (18,590.65)	-2.35%	decline in projected enrollment
	8096	ILPT	\$ (10,722.18)	-0.74%	decline in projected enrollment
	8290	Title Funding	\$ (16,028.00)	-7.41%	decline in projected enrollment
	8220	Federal Nutrition	\$ 30,340.00	18.50%	increase in projected reimbursed meals/revenue
	StateRevAO	Other State Revenue	\$ 364,570.42	282.30%	addition of Prop 39 Clean Energy revenue \$282k & one-time grant \$79k
	LocalRevAO	Other Local Revenue	\$ 7,255.00	12.64%	increase in projected school site fundraising/other local revenue (atm revenue, etc.)
<b>Expense</b>					
	1000	Certificated Salaries	\$ 75,070.73	3.60%	increase in certificated salaries, stipends to actual per current contracts + Saturday School
	2000	Classified Salaries	\$ 224,559.40	20.67%	increase in classified salaries, stipends to actual per current contracts
	3000	Employee Benefits	\$ 238,803.01	33.45%	increase per actual (primarily PERS & H&W)
	4000	Books & Supplies	\$ 105,861.35	28.05%	increase per actual (\$17k textbooks & core curricula, \$60k materials & supplies, \$35k noncap equipment)
	5000	Services & OpEx	\$ (194,154.16)	-18.16%	decrease per actual (+\$32k travel & conf., +\$80k ops & housekeeping, -\$274k prof. consulting (incl. CMO fee), -\$32k communications (rolled into CMO fee))
	6000	Depreciation	\$ (235,532.00)	-100.00%	decrease per form/authorizer requirement (actual projected depreciation per budget \$324k)
<b>Total</b>					
		Additional Surplus/(Loss)	\$ 96,890.28	41%	Surplus increase from \$235k to \$332k

AIPHS					
Type	Code	Description	Change \$	Change %	Notes
<b>Revenue</b>					
	8011	State Aid	\$ (36,378.63)	-1.44%	decline in projected enrollment (367 to 362)
	8012	EPA	\$ (11,452.89)	-2.19%	decline in projected enrollment
	StateRevAO	Other State Revenue	\$ 38,283.97	64.79%	addition of one-time grant revenue \$37k
	LocalRevAO	Other Local Revenue	\$ 29,000.00	100.00%	transfer from nonprofit acct for senior college fees & scholarships
<b>Expense</b>					
	1000	Certificated Salaries	\$ (125,120.57)	-8.73%	decrease in certificated salaries to actual per current contracts
	2000	Classified Salaries	\$ 153,412.10	41.83%	increase in classified salaries, stipends to actual per current contracts
	3000	Employee Benefits	\$ 37,862.84	8.55%	increase per actual (primarily PERS)
	4000	Books & Supplies	\$ 176,300.58	39.46%	increase per actual (\$195k textbooks & core curricula, -\$33k books & reference, -\$63k materials & supplies, \$77k noncap equipment)
	5000	Services & OpEx	\$ (206,804.76)	-21.75%	decrease per actual (dues, insurance, legal & communications rolled into CMO fee, -\$54k ops & housekeeping, -\$117k prof/consult fees)
	6000	Depreciation	\$ (28,450.00)	-100.00%	decrease per depreciation schedule/projection
<b>Total</b>					
		Additional Surplus/(Loss)	\$ 4,885.24	13%	Surplus increase from \$38k to \$43k

# Coversheet

## ELD Coordinator Report

**Section:** II. Non-Action Items  
**Item:** K. ELD Coordinator Report  
**Purpose:** FYI  
**Submitted by:**  
**Related Material:** 11. ELD Coordinator Presentation-Jan 16, 2018.pptm  
11. ELD Coordinator Presentation-Jan 16, 2018.pdf

## Notice

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11. ELD Coordinator Presentation-Jan 16, 2018.pptm

# ELLs at AIMS

January 16. 2018

## ELLs at AIMS

- › ELLs in each school
- › Languages
- › CELDT Results-Initials
- › ELPAC updates

## ELLs in each school

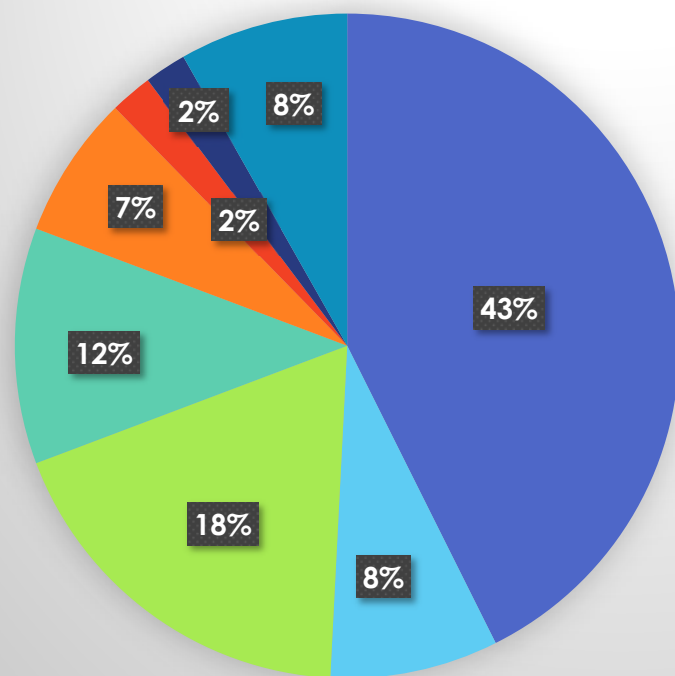
<b>AIPCS 1-35</b>	<b>AIPCS II-157</b>	<b>AIPHS-50</b>
22%	26%	14%

> Does not include recent ELLs



# ELLs Languages

## AIMS Languages



- Cantonese-43%
- Mandarin-8%
- Spanish-18%
- Tigrinya-12%
- Arabic-7%
- Amharic-2%
- Mongolian-2%
- Other-8% (Vietnamese, Cambodian, French, Greek, Tagalog, Toishanese, or other).

# CELDT Results

## > CELDT only for initials

1. Kindergartener with language other than English.
2. New students from a different country.
3. New students from different districts with no classification.

> **IFEP:** (Initial) Fluent English Language Proficient. Student scored 4 or 5 Overall; 3 in all other domains.

> **EL:** English Learner/Limited English Proficiency. Student scored 3 or lower in Overall.

AIPCS I-13 students took CELDT

6 students IFEP

7 students classified as ELs

AIPCS II-31 students took CELDT

11 students IFEP

20 students classified as ELs

AIPHS-13 students took CELDT

6 students IFEP

7 students classified as ELs.

## ELPAC Updates

- › Plan to have ELPAC info. Night for EL families.
- › Meet with teachers about CELDT scores.
- › ELPAC Test-Feb.1-May 31 (Aiming to complete before SBAC testing begins).
- › ELPAC PD for teachers-Happened last Friday.

# Coversheet

## College Bound Kids Report

**Section:** II. Non-Action Items  
**Item:** L. College Bound Kids Report  
**Purpose:** FYI  
**Submitted by:**  
**Related Material:** 12. JanBoardMeetingCBKUpdate.pptx  
12. JanBoardMeetingCBKUpdate.pdf

# CBK Update

College Application Season

# College Application Overview

- \*790 (so far) college applications have been submitted. Some students are still looking at HBCUs and art schools.
- \*Averages out to 11.6 applications per student
- \*AIMS pledged to pay for 4 applications per student. 40 students took advantage of this and used all 4 AIMS fee waivers.
- \*AIMS spent \$13,955 on application fees on 45 CSU apps and 164 UC apps. The rest were paid for using fee waivers via College Board, CSU system, UC system, Common App, or the families paid for their extra applications if the waivers ran out.

# UC Applications

\*Each UC was applied to by at least one student

\*67/68 students applied to a UC

\*413 applications were submitted

\*\$11,480 spent by AIMS on applications

# CSU Applications

\*64/68 students applied to a CSU

\*265 applications were submitted

\*\$2,475 spent by AIMS on applications



# Private School Applications

**Belmont University**  
**Claremont McKenna**  
**Davidson College**  
**Georgia Tech**  
**Lehigh University**  
**Princeton University**  
**Stanford University**  
**University of Pacific**  
**Vanderbilt University**  
**Williams College**

**Boston University**  
**Columbia University**  
**Duke University**  
**Harvard University**  
**Millsaps College**  
**Santa Clara University**  
**Swarthmore College**  
**University of Chicago**  
**Washington U at St. Louis**  
**Academy of Art**

**Brown University**  
**Cornell**  
**Emory University**  
**Howard University**  
**NYU**  
**Sarah Lawrence College**  
**Tuskegee University**  
**USC**  
**Wesleyan**  
**California College of the Arts**

**Carnegie Mellon**  
**Dartmouth**  
**Fisk University**  
**Johns Hopkins**  
**Occidental College**  
**Spelman College**  
**Penn**  
**USF U**  
**Yale**

\*AIMS paid \$0 in app fees for these (fee waivers!)

\*More schools will be added, specifically HBCUs (college fair coming up)

# Private Schools Continued...

\*32 students applied to private schools.

\*Average of 3.5 apps per student (high of 14, low of 1)

\*Difficulty arose with Winter Break, with students either becoming lazy (major obstacle) and/or parent interference playing a role in keeping more students from applying to privates. It seems some parents thought their student would either not get into the private school, or the school would be too expensive (despite our *repeated* attempts to clear this misnomer up). Some students also claimed they simply lost interest in leaving the state (despite our *repeated* attempts to clarify private schools exist in CA).

# Scholarships

Scholarship process is ongoing, but an update on the Posse Scholarship:

- \*AIMS had 8 nominations

- \*4 were named finalists (2 for U of Puget Sound, 1 for Boston U, 1 for Lehigh U)

- \*2 received the scholarship! Neomi Ngo and Sultanah Waqia will be attending University of Puget Sound on full rides along with the full support of the Posse Foundation: they have weekly trainings with their “posse” (the other 8 recipients) to prepare for college, will be assigned a mentor, and will have consistent interactions/events with their posse while at college.

# Upcoming Activities

\*Squaring away all remaining Juniors and Sophomores with credit recovery courses via Acellus.

\*Beginning to meet with Juniors to get to know them better and see what their goals are as far as coll

# CBK Update

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**Duke University**  
**Harvard University**  
**Millsaps College**  
**Santa Clara University**  
**Swarthmore College**  
**University of Chicago**  
**Washington U at St. Louis**  
**Academy of Art**

**Brown University**  
**Cornell**  
**Emory University**  
**Howard University**  
**NYU**  
**Sarah Lawrence College**  
**Tuskegee University**  
**USC**  
**Wesleyan**  
**California College of the Arts**

**Carnegie Mellon**  
**Dartmouth**  
**Fisk University**  
**Johns Hopkins**  
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**Spelman College**  
**Penn**  
**USFU**  
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# Coversheet

## Consent Calendar

**Section:** III. Action Items  
**Item:** A. Consent Calendar  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:** Personnel Report 2017-18 - Google Sheets.pdf  
Personnel Report 2017-18 - salary.pdf  
2017-11-21 Board Meeting Agenda Minutes clean DRAFT.pdf  
Lunchmasters AIMS Dec 2017.pdf  
CSMC Invoice-36486.pdf  
CSMC Invoice-36364.pdf  
4735\_001.pdf  
Fagen Friedman Fulfrost Invoice.pdf  
4673\_001.pdf  
Fagen Friedman Fulfrost Invoice.pdf  
4673\_001.pdf  
4735\_001.pdf  
Law Office of Young Minney \_ Corr Invoices Dec 2017 \_ Jan 2018.pdf  
AIMS First SPED Billings 17-18.pdf  
OUSD Facilities Use Fee.pdf

Personnel Report 2017-18



joe.schickman@aimschools.org

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100% View only

Personnel Report AIPCS, AIPCSII, AIPHS January						F	G	H	I
Personnel Report AIPCS, AIPCSII, AIPHS January									
Name	AICS I, II, or HS	Position	Hire/ Termination Date	Employ, Resign, Or Terminate					
Kamga, Serge	AIPCS II	8th Grade - Math/Science	11/16/17	Employ					
Quintanilla, Joseph	AIPCS I, II	Student Supervisor Aide	11/16/17	Employ	No board meeting in December				
Gaston, Stephanie	AIPCS II	Substitute	12/12/17	Re-hire (Substitute)					

January 2018 January Salary Detail November 2017 November Salary Detail October 2017 September 2017 September Salary D



### Personnel Report 2017-18



joe.schickman@aimschools.org

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	A	B	C	D	E	F	G	H	I	J	K	L
1												
2	Employee Name	Position	School	Salary (2017-2018)	Benefits	Total Days	Vacation	Sick Leave	Summer Pay	Credential	Credential Expires	
3	Kamga, Serge	Teacher	AIPCS II	\$52,320.00	Yes	190	26	10	n/a	Pending STSP	n/a	
4	Quintanilla, Joseph	Student Supervisor Aide	AIPCS I,II	\$15.45/hr	Yes	190	26	10	n/a	n/a	n/a	
5												
6												
7												
8												
9												
10												
11	Salary, Work Days, Holidays, Vacation, and Sick Leave is pro-rated based upon starting date*											
12												
13												
14												
15												
16												
17												
18												
19												
20												

January 2018 | 
 January Salary Detail | 
 November 2017 | 
 November Salary Detail | 
 October 2017 | 
 September 2017 | 
 September Salary D



**American Indian Model Schools**  
**BOARD MEETING AGENDA**  
**Tuesday November 21<sup>st</sup>, 2017 @ 6:30 pm**  
 171 12th Street  
 Oakland, CA 94607



**I. CALL TO ORDER: 6:39 pm**

**II. ROLL CALL:**

President Leung	P
Director Thompson	P
Director Wan	P
Director Edington	P

**Quorum Established**

**III. ADOPTION OF AGENDA**

**Motion: Director Edington moves to adopt the agenda**

**2<sup>nd</sup>: Director Thompson**

President Leung	Y
Director Thompson	Y
Director Wan	Y
Director Edington	Y

**Motion Passes**

**IV. PUBLIC COMMENT ON NON-AGENDA ITEMS**

Public Comment on non-agenda items is set aside for members of the Public to address items that do not appear on the Board’s agenda. The Board of Directors will not respond or take action in response to Public Comment, except that the board may ask clarifying questions or direct staff. **Comments are limited to two (2) minutes per person, and a total time allotted for all public comment will not exceed thirty (30) minutes (10 minutes per section).**

**V. NON-ACTION ITEMS**

1. President’s Report – Board President, Mr. Steven Leung
2. Superintendent’s Report – Superintendent Woods-Cadiz
3. Charter School Finances Update – Superintendent Woods-Cadiz



4. Discussion Regarding the AIMS Model for Board Member Input  
– Superintendent Woods-Cadiz
5. AIMS k-12 Report – Division Heads
6. Lunch Program Update – Coordinator of Data, Accountability, and Operations, Ms. Tiffany Tung
7. AIMS Sports Program Report – Division Head, Mr. Maurice Williams
8. FAC Report – Divisions Heads
9. Finance Report – CBO, Ms. Susan Schickman
10. ELD Coordinator Report - ELD Coordinator, Ms. Vannee Chand
11. College Bound Kids Report - CBK Coordinator, Mr. Matthew Gordan
12. Prop 39 Update – Data, Accountability, and Operations Director, Ms. Marisol Magana
13. Local Indicators - CA Dashboard – Data, Accountability, and Operations Director, Ms. Marisol Magana

**VI. PUBLIC COMMENT ON AGENDA ITEMS**

Public Comment on Agenda Items is set aside for members of the Public to address the items on the Board’s agenda prior to each agenda item. The Board of Directors will not respond or take action in response to Public Comment, except that the board may ask clarifying questions or direct staff. **Comments are limited to two (2) minutes per person, and a total time allotted for all public comment will not exceed thirty (30) minutes (10 minutes per section).**

**VII. DISCUSSION/ACTION ITEMS**

**1. Consent Calendar**

- i. Personnel Report
- ii. Approval of Board Meeting Minutes for October 17<sup>th</sup> Board Meeting
- iii. Approval of Board Meeting Minutes for October 20<sup>th</sup> Special Board Meeting
- iv. Approval of Board Meeting Minutes for November 9<sup>th</sup> Special Board Meeting
- v. Title Change
  - Human Resources Generalist to Coordinator of Human Resources
  - Human Resources Officer to Director of Human Resources
  - Staff Accountant to Coordinator of Business Services
- vi. Approval of Nob Hill August Invoice

**Motion: Director Edington moves to approve the consent calendar**

**2<sup>nd</sup>: Director Thompson**

President Leung	Y
Director Thompson	Y
Director Wan	Y
Director Edington	Y

**Motion Passes**

2. Discussion and Possible Action Regarding **Approval of New Job Descriptions**
  - Manager of Data, Accountability and Operations
  - Educational Coordinator (College Bound Kids)
  - K-12 Counselor
  - Resource Specialist
  - Human Resources Office, Mr. Rob Mayfield

**Motion: Director Thompson**

**2<sup>nd</sup>: Director Edington**

President Leung	Y
Director Thompson	Y
Director Wan	Y
Director Edington	Y

**Motion Passes**

3. Discussion and Possible Action Regarding **Approval of the 2016-2017 Fiscal Year Audit from VTD**
  - Adrienne Barnes, CSMC & CBO, Ms. Susan Schickman

**Motion: Director Thompson moves to approve the 2016-2017 Fiscal Year audit from VTD, subject to two changes; fix the aforementioned page 12 typo – and the removal of STIRS**

**2<sup>nd</sup>: Director Edington**

President Leung	Y
Director Thompson	Y
Director Wan	Y
Director Edington	Y

**Motion Passes**

4. Discussion and Possible Action Regarding **Approval of 1<sup>st</sup> Interim Budget vs. Actuals Report from CSMC**
  - Adrienne Barnes, CSMC & CBO, Ms. Susan Schickman

**Motion: President Leung moves to approve the 1<sup>st</sup> Interim Budget vs. Actuals subject to review of the finance committee**

**2<sup>nd</sup>: Director Edington**

President Leung	Y
Director Thompson	Y
Director Wan	Y
Director Edington	Y

**Motion Passes Motion**

5. Discussion and Possible Action **Regarding Approval to Set Up a New AIMS Bank Account**

- CBO, Ms. Susan Schickman

**Motion: Director Edington moves to table this item**

**2<sup>nd</sup>: Director Thompson**

President Leung	Y
Director Thompson	Y
Director Wan	Y
Director Edington	Y

**Motion Passes**

**VIII. PUBLIC COMMENT ON CLOSED SESSION ITEMS**

Public Comment on closed session items is set aside for members of the Public to address items on the Board’s agenda for closed session. The Board of Directors will not respond or take action in response to Public Comment, except that the board may ask clarifying questions or direct staff. **Comments are limited to two (2) minutes per person, and a total time allotted for all public comment will not exceed thirty (30) minutes (10 minutes per section).**

**IX. RECESS TO CLOSED SESSION -**

**CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: 1 case.

**CONFERENCE WITH LEGAL COUNSEL – ONGOING LITIGATION**

Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: 2 cases.

**PUBLIC EMPLOYEE DISCIPLINE (Section 54957)**

**X. RECONVENE FROM CLOSED SESSION 9:21 pm**

**XI. ROLL CALL**

President Leung	P
Director Thompson	P
Director Wan	P
Director Edington	P

**XII. REPORT FROM CLOSED SESSION – nothing to report**

**XIII. ITEMS FOR NEXT AGENDA**

**XIV. ADJOURNMENT: 9:22 pm**

NOTICES

The next regular meeting of the Board of Directors is scheduled to be held in January 16, 2017 @ 6:30 pm. AIMS does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Marisol Magana has been designated to receive requests for disability-related modifications or accommodations in order to enable individuals with disabilities to participate in open and public meetings at AIMS. Please notify Marisol Magana at (510)220-9985 at least 24 hours in advance of any disability accommodations being needed in order to participate in the meeting.

I, \_\_\_\_\_ hereby certify that I posted this agenda at the AIMS Campus 171 12th street, Oakland, CA 94607 on, \_\_\_\_\_, at \_\_\_\_\_ PM Certification of Posting

DRAFT



Nob Hill Catering Inc  
 San Carlos, CA 94070  
 601 Taylor Way

# Invoice

Date	Invoice #
12/22/2017	AIMS122217

Bill To
American Indian Model Schools 171 12th St. Oakland, CA 94607

Ship To

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
	Net 30		12/22/2017			

Quantity	Item Code	Description	Price Each	Amount
2,640	AIMS-Lunch	12/1/17-12/8/17	2.88	7,603.20
-50	Adjustment	Lunch Credit for Salad Shortage on 12/5/17	2.88	-144.00
2,312	AIMS-Lunch	12/11/17-12/15/17	2.88	6,658.56
1,835	AIMS-Lunch	12/18/17-12/22/17	2.88	5,284.80

Please remit payment directly to: NOB HILL CATERING, INC. 601 Taylor Way San Carlos, CA 94070			<b>Total</b>	\$19,402.56
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# INVOICE

**Lunchmaster School Lunch Program**  
*Brought to you by Nob Hill Catering, Inc.*

601 Taylor Way  
 San Carlos, CA 94070  
 Phone: 650.596.8008  
 Fax: 650.596.8006

Friday, December 08, 2017

**American Indian Model Schools**  
 12/01/17-12/08/17  
 AIMS120817

**American Indian Model Schools**  
 171 12th St.  
 Oakland, CA 94607

	Quantity
<b>Date range: 12/01/17-12/08/17</b>	
<b>Lunch</b>	
Friday December 01, 2017	470
Monday December 04, 2017	465
Tuesday December 05, 2017	450
Wednesday December 06, 2017	400
Thursday December 07, 2017	420
Friday December 08, 2017	435
<b>Week Total</b>	<b>2,640</b>



# INVOICE

**Lunchmaster School Lunch Program**  
*Brought to you by Nob Hill Catering, Inc.*

Friday, December 15, 2017

601 Taylor Way  
 San Carlos, CA 94070  
 Phone: 650.596.8008  
 Fax: 650.596.8006

**American Indian Model Schools**  
 12/11/17-12/15/17  
 AIMS121517

**American Indian Model Schools**  
 171 12th St.  
 Oakland, CA 94607

	Quantity
<b>Date range: 12/11/17-12/15/17</b>	
<b>Lunch</b>	
Monday December 11, 2017	420
Tuesday December 12, 2017	440
Wednesday December 13, 2017	487
Thursday December 14, 2017	485
Friday December 15, 2017	480
<b>Week Total</b>	<b>2,312</b>



# INVOICE

**Lunchmaster School Lunch Program**  
*Brought to you by Nob Hill Catering, Inc.*

601 Taylor Way  
 San Carlos, CA 94070  
 Phone: 650.596.8008  
 Fax: 650.596.8006

Friday, December 22, 2017

**American Indian Model Schools**  
 12/18/17-12/22/17  
 AIMS122217

**American Indian Model Schools**  
 171 12th St.  
 Oakland, CA 94607

	Quantity
<b>Date range: 12/18/17-12/22/17</b>	
<b>Lunch</b>	
Monday December 18, 2017	450
Tuesday December 19, 2017	475
Wednesday December 20, 2017	460
Thursday December 21, 2017	450
Friday December 22, 2017	0
<b>Week Total</b>	<b>1,835</b>



CSMC  
 43460 Ridge Park Drive Suite 100  
 Suite 100  
 Temecula CA 92590  
 Phone: 888 994 CSMC

# INVOICE



American Indian Model Schools  
 171 12th Street  
 Oakland CA 94607

<b>Invoice #:</b>	36486
<b>Date:</b>	January 15, 2018
<b>Balance Due (USD):</b>	\$12,000.00

**To View Your Invoice Online »**

1. Go to: <https://csmc.freshbooks.com/code>
2. Enter this code: 3awb5256Zp7zELeK

Item	Description	Unit Cost (\$)	Quantity	Price (\$)
BBO, PS & CALPADS	Business Back-Office, PowerSchool & CALPADS Support	12,000.00	1	12,000.00
NOTES: February 2018 Invoice				
<b>Subtotal:</b>				<b>12,000.00</b>
<b>Total:</b>				<b>12,000.00</b>
Amount Paid:				0.00
<b>Balance Due (USD):</b>				<b>\$12,000.00</b>
<p><b>Due Date: February 1st, 2018</b>  <b>CSMC will be enforcing late penalties of 1.5% beginning March 1st, 2018</b></p>				

CSMC  
 43460 Ridge Park Drive Suite 100  
 Suite 100  
 Temecula CA 92590  
 Phone: 888 994 CSMC

# INVOICE



American Indian Model Schools  
 171 12th Street  
 Oakland CA 94607

<b>Invoice #:</b>	36364
<b>Date:</b>	December 15, 2017
<b>Balance Due (USD):</b>	\$12,000.00

**To View Your Invoice Online »**

1. Go to: <https://csmc.freshbooks.com/code>
2. Enter this code: JRrAjfqT8AMnRKt

Item	Description	Unit Cost (\$)	Quantity	Price (\$)
BBO, PS & CALPADS	Business Back-Office, PowerSchool & CALPADS Support	12,000.00	1	12,000.00
NOTES: January 2018 Invoice				
<b>Subtotal:</b>				<b>12,000.00</b>
<b>Total:</b>				<b>12,000.00</b>
Amount Paid:				0.00
<b>Balance Due (USD):</b>				<b>\$12,000.00</b>
<p><b>Due Date: January 1st, 2018</b></p> <p><b>CSMC will be enforcing late penalties of 1.5% beginning March 1st, 2018</b></p>				

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**Fagen Friedman & Fulfrosts LLP**

6300 Wilshire Blvd, Suite 1700  
 Los Angeles, CA 90048-5204  
 Tel 323-330-6300 Fax 323-330-6311  
 Federal TaxID: 42-1706595

American Indian Model Schools  
 Maya Woods-Cadiz, Superintendent  
 171 12th Street  
 Oakland, CA 94607

Summary of Group Invoice 55925

November 30, 2017

Client: 718

Summary of Charges for Services Rendered through November 30, 2017

Previous Balance for Client		13,012.68
<b>Balance Forward</b>		<b>13,012.68</b>
Total Fees	7,419.00	
Total Disbursements	746.90	
Total Current Fees, Costs, Interest & Retainer	8,165.90	
<b>Total Current Charges for Client</b>	<b>8,165.90</b>	
<b>Total Due for Client</b>		<b>21,178.58</b>

**Group Summary List**

	Prev Bal	Payments And Adj.	Current Charges	Courtesy Discount	Adv. App.	Amount
718-00004 General Employment Matters	795.00	0.00	579.00	0.00	0.00	1,374.00
718-00007 General Public Agency & Governance Matte	106.00	0.00	106.00	0.00	0.00	212.00
718-00101 Unfair Practice Charge (SF-CE-3190-E)	1,484.32	0.00	1,508.40	0.00	0.00	2,992.72
718-00102 TAIMS Negotiations 2016-17	2,416.86	0.00	2,067.00	0.00	0.00	4,483.86
718-00107 Sayre DLSE	64.50	0.00	0.00	0.00	0.00	64.50
718-00108 Unfair Practice Charge SF-CE-3237-E	4,992.50	0.00	0.00	0.00	0.00	4,992.50
718-00109 Bargaining Impasse SF-IM-3161-E	3,153.50	0.00	2,074.00	0.00	0.00	5,227.50
718-00110 Phan, Thanh - EDD	0.00	0.00	1,831.50	0.00	0.00	1,831.50

**Wire Instructions:**

Bank : Comerica Bank, Los Angeles, CA 90048  
 FBO : Fagen Friedman & Fulfrosts LLP  
 A/C# : 1893086270  
 ABA# : 121137522  
 Ref. # : 55925

**Remittance due upon Receipt**

## Fagen Friedman & Fulfrost, LLP

American Indian Model Schools

November 30, 2017  
 Invoice # 55925  
 Page # 2

	Prev Bal	Payments And Adj.	Current Charges	Courtesy Discount	Adv. App.	Amount
<b>Total Due</b>	<b>13,012.68</b>	<b>0.00</b>	<b>8,165.90</b>	<b>0.00</b>	<b>0.00</b>	<b>21,178.58</b>

**Wire Instructions:**

Bank : Comerica Bank, Los Angeles, CA 90048  
 FBO : Fagen Friedman & Fulfrost LLP  
 A/C# : 1893086270  
 ABA#: 121137522  
 Ref. # : 55925

**Remittance due upon Receipt**



Fagen Friedman & Fulfrost LLP

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6300 Wilshire Blvd, Suite 1700  
Los Angeles, CA 90048-5204  
Tel 323-330-6300 Fax 323-330-6311  
Federal Tax ID: 42-1706595

American Indian Model Schools  
Maya Woods-Cadiz, Superintendent  
171 12th Street  
Oakland, CA 94607

November 30, 2017  
Invoice # 55925-1

Client/Matter: 718-00004  
Re: General Employment Matters  
For Services Rendered Through November 30, 2017

Previous Balance		795.00
Current Fees	579.00	
Total Current Due		579.00
	<b>Total Due</b>	<b>1,374.00</b>

**Wire Instructions:**

Bank : Comerica Bank, Los Angeles, CA 90048 FBO : Fagen Friedman & Fulfrost LLP  
A/C# : 1893086270 ABA#: 121137522  
Ref. # : 55925-1

**Remittance due upon Receipt**

## Fagen Friedman & Fulfroast, LLP

6300 Wilshire Blvd, Suite 1700  
 Los Angeles, CA 90048-5204  
 Telephone: 323-330-6300 Fax 323-330-6311  
 Federal Tax ID: 42-1706595

American Indian Model Schools November 30, 2017  
 Re: General Employment Matters Invoice # 55925-1  
 I.D. 718-00004 - DNF Case #: Page #2

Fees Detail				
Date	Atty	Description	Hours	Amount
11/17/17	DNF	Teleconference with P. Saechao and C. Ahmad regarding investigatory interview with teacher.	0.30	79.50
11/17/17	DNF	Teleconference with M. Woods-Cadiz regarding teacher investigation.	0.10	26.50
11/22/17	KMH	Review and analyze AIMS 2016-2017 Staff Handbook; research sample CSBA language.	1.60	208.00
11/29/17	DNF	Analyze Staff Handbook and CSBA model language on professional teacher conduct; electronic mail communication to M. Woods Cadiz regarding same.	1.00	265.00
<b>Total Fees</b>			<b>3.00</b>	<b>579.00</b>

Recap - Actual Hourly Rate				
Timekeeper	Status	Hours	Rate/Hour	Amount
Douglas N. Freifeld	Partner	1.40	265.00	371.00
Katayoon M. Hemati	Paralegal/Law Clerk	1.60	130.00	208.00
<b>Totals</b>		<b>3.00</b>		<b>579.00</b>

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**Fagen Friedman & Fulfrosts LLP**

6300 Wilshire Blvd, Suite 1700  
 Los Angeles, CA 90048-5204  
 Tel 323-330-6300 Fax 323-330-6311  
 Federal Tax ID: 42-1706595

American Indian Model Schools  
 Maya Woods-Cadiz, Superintendent  
 171 12th Street  
 Oakland, CA 94607

November 30, 2017  
 Invoice # 55925-2

Client/Matter: 718-00007  
 Re: General Public Agency & Governance Matters  
 For Services Rendered Through November 30, 2017

Previous Balance		106.00
Current Fees	106.00	
<b>Total Current Due</b>		<b>106.00</b>
	<b>Total Due</b>	<b>212.00</b>

**Wire Instructions:**

Bank : Comerica Bank, Los Angeles, CA 90048 FBO : Fagen Friedman & Fulfrosts LLP  
 A/C# : 1893086270 ABA#: 121137522  
 Ref. # : 55925-2

**Remittance due upon Receipt**

## Fagen Friedman & Fulfroft, LLP

6300 Wilshire Blvd, Suite 1700  
 Los Angeles, CA 90048-5204  
 Telephone: 323-330-6300 Fax: 323-330-6311  
 Federal Tax ID: 42-1706595

American Indian Model Schools	November 30, 2017
Re: General Public Agency & Governance Matters	Invoice # 55925-2
I.D. 718-00007 - DNF	Case #:                      Page #2

Fees Detail				
Date	Atty	Description	Hours	Amount
11/01/17	DNF	Review materials received from J. Schickman in response to TAIMS request for Board items; electronic mail communications with O. Keller and B. Flanigan regarding same.	0.40	106.00
<b>Total Fees</b>			<b>0.40</b>	<b>106.00</b>

Recap - Actual Hourly Rate					
Timekeeper	Status		Hours	Rate/Hour	Amount
Douglas N. Freifeld	Partner		0.40	265.00	106.00
<b>Totals</b>			<b>0.40</b>		<b>106.00</b>





**Fagen Friedman & Fulfrosts LLP**

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 Federal Tax ID: 42-1706595

American Indian Model Schools  
 Maya Woods-Cadiz, Superintendent  
 171 12th Street  
 Oakland, CA 94607

November 30, 2017  
 Invoice # 55925-3

Client/Matter: 718-00101  
 Re: Unfair Practice Charge (SF-CE-3190-E)  
 For Services Rendered Through November 30, 2017

Previous Balance		1,484.32
Current Fees	768.50	
Current Disbursements	739.90	
<b>Total Current Due</b>		<b>1,508.40</b>
	<b>Total Due</b>	<b>2,992.72</b>

**Wire Instructions:**

Bank : Comerica Bank, Los Angeles, CA 90048 FBO : Fagen Friedman & Fulfrosts LLP  
 A/C# : 1893086270 ABA#: 121137522  
 Ref. # : 55925-3

**Remittance due upon Receipt**

## Fagen Friedman & Fulfroft, LLP

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 Los Angeles, CA 90048-5204  
 Telephone: 323-330-6300 Fax 323-330-6311  
 Federal Tax ID: 42-1706595

American Indian Model Schools	November 30, 2017
Re: Unfair Practice Charge (SF-CE-3190-E)	Invoice # 55925-3
I.D. 718-00101 - DNF	Case #:                      Page #2

		Fees Detail		
Date	Atty	Description	Hours	Amount
11/08/17	DNF	Electronic mail communications with L. Burgess (CTA attorney) regarding post-hearing briefing.	0.10	26.50
11/15/17	DNF	Continue review and analysis of hearing transcript for purposes of preparation of closing brief.	2.80	742.00
<b>Total Fees</b>			<b>2.90</b>	<b>768.50</b>

Recap - Actual Hourly Rate				
Timekeeper	Status	Hours	Rate/Hour	Amount
Douglas N. Freifeld	Partner	2.90	265.00	768.50
<b>Totals</b>		<b>2.90</b>		<b>768.50</b>

Disbursements Detail			
Date	Activity	Disbursement Description	Amount
11/08/17	08/08/17	Attorney Service ; Hearing Dates 8/8/17 & 8/9/17.; Capitol Electronic Reporting	739.90
<b>Total Disbursements</b>			<b>739.90</b>



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Los Angeles, CA 90048-5204  
Tel 323-330-6300 Fax 323-330-6311  
Federal Tax ID: 42-1706595

American Indian Model Schools  
Maya Woods-Cadiz, Superintendent  
171 12th Street  
Oakland, CA 94607

November 30, 2017  
Invoice # 55925-4

Client/Matter: 718-00102  
Re: TAIMS Negotiations 2016-17  
For Services Rendered Through November 30, 2017

Previous Balance		2,416.86
Current Fees	2,067.00	
<b>Total Current Due</b>		<b>2,067.00</b>
	<b>Total Due</b>	<b>4,483.86</b>

**Wire Instructions:**

Bank : Comerica Bank, Los Angeles, CA 90048 FBO : Fagen Friedman & Fulfroft LLP  
A/C# : 1893086270 ABA#: 121137522  
Ref. # : 55925-4

**Remittance due upon Receipt**

## Fagen Friedman & Fulfroft, LLP

6300 Wilshire Blvd, Suite 1700  
 Los Angeles, CA 90048-5204  
 Telephone: 323-330-6300 Fax: 323-330-6311  
 Federal Tax ID: 42-1706595

American Indian Model Schools	November 30, 2017
Re: TAIMS Negotiations 2016-17	Invoice # 55925-4
I.D. 718-00102 - DNF	Case #:                      Page #2

Date	Atty	Description	Hours	Amount
Fees Detail				
Date	Atty	Description	Hours	Amount
11/01/17	DNF	Electronic mail communications with M. Woods-Cadiz regarding high school schedule and meet and confer over impact of closure days.	0.30	79.50
11/08/17	DNF	Analyze draft proposed new block minutes for high school and review chart depicting HS minutes 2016-17, in preparation for teleconference with management team regarding same.	0.40	106.00
11/08/17	DNF	Teleconference with M. Woods-Cadiz, T. Russ, and M. Magana regarding HS instructional minutes.	0.50	132.50
11/08/17	DNF	Review CDE Fiscal Management Advisory and related materials, regarding instructional minutes; electronic mail communications with M. Woods-Cadiz, T. Russ, and M. Magana regarding same.	0.40	106.00
11/08/17	DNF	Electronic mail communication to B. Flanigan (CTA) regarding meet and confer over replacement days for school closure and regarding instructional minutes; subsequent electronic mail communications with O. Keller (CTA) regarding same.	0.20	53.00
11/09/17	DNF	Electronic mail communications with M. Woods-Cadiz regarding meet and confer with TAIMS over make-up days for school closures, and regarding High School instructional minutes; electronic mail communications with O. Keller (TAIMS) regarding same.	0.30	79.50
11/13/17	DNF	Review materials on previous negotiations over high school instructional minutes, and communications regarding school closure, in preparation for TAIMS negotiations this date.	0.80	212.00
11/13/17	DNF	Labor negotiations with TAIMS at AIMS offices regarding High School instructional minutes and regarding make-up days for school closures.	4.20	1,113.00
11/13/17	DNF	Round trip travel to AIMS offices on 12th Street for TAIMS negotiations.	0.30	79.50
11/15/17	DNF	Electronic mail communications and teleconference with K. Moebius and M. Woods-Cadiz regarding replacement days for school closures during Bay Area fires.	0.40	106.00
<b>Total Fees</b>			<b>7.80</b>	<b>2,067.00</b>

Recap - Actual Hourly Rate				
Timekeeper	Status	Hours	Rate/Hour	Amount
Douglas N. Freifeld	Partner	7.80	265.00	2,067.00
<b>Totals</b>		<b>7.80</b>		<b>2,067.00</b>

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Fagen Friedman & Fulfrosts LLP

6300 Wilshire Blvd, Suite 1700  
Los Angeles, CA 90048-5204  
Tel 323-330-6300 Fax 323-330-6311  
Federal Tax ID: 42-1706595

American Indian Model Schools  
Maya Woods-Cadiz, Superintendent  
171 12th Street  
Oakland, CA 94607

November 30, 2017  
Invoice # 55925-5

Client/Matter: 718-00109  
Re: Bargaining Impasse SF-IM-3161-E  
For Services Rendered Through November 30, 2017

Previous Balance		3,153.50
Current Fees	2,067.00	
Current Disbursements	7.00	
<b>Total Current Due</b>		<b>2,074.00</b>
	<b>Total Due</b>	<b>5,227.50</b>

**Wire Instructions:**

Bank : Comerica Bank, Los Angeles, CA 90048 FBO : Fagen Friedman & Fulfrosts LLP  
A/C# : 1893086270 ABA#: 121137522  
Ref. # : 55925-5

**Remittance due upon Receipt**

## Fagen Friedman & Fulfroft, LLP

6300 Wilshire Blvd, Suite 1700  
 Los Angeles, CA 90048-5204  
 Telephone: 323-330-6300 Fax: 323-330-6311  
 Federal Tax ID: 42-1706595

American Indian Model Schools November 30, 2017  
 Re: Bargaining Impasse SF-IM-3161-E Invoice # 55925-5  
 I.D. 718-00109 - DNF Case #: Page #2

Date	Atty	Description	Hours	Amount
<b>Fees Detail</b>				
Date	Atty	Description	Hours	Amount
11/03/17	DNF	Electronic mail communications with M. Woods-Cadiz and with B. Flanigan, regarding mediation on 11/6/17.	0.10	26.50
11/06/17	DNF	Labor mediation with TAIMS, second day, at OEA offices; conferences with management team regarding same.	6.40	1,696.00
11/06/17	DNF	Round trip travel to OEA offices in Oakland for labor mediation this date.	0.30	79.50
11/16/17	DNF	Communications with M. Woods-Cadiz regarding charter school coverage by STRS; research same.	0.30	79.50
11/16/17	DNF	Communications with M. Woods-Cadiz, K. Moebius regarding mediation; electronic mail communications with state mediator and union representatives regarding same.	0.20	53.00
11/21/17	DNF	Prepare for and telephonic participation in closed session with Board regarding progress of negotiations in labor mediation.	0.50	132.50
<b>Total Fees</b>			<b>7.80</b>	<b>2,067.00</b>

Recap - Actual Hourly Rate				
Timekeeper	Status	Hours	Rate/Hour	Amount
Douglas N. Freifeld	Partner	7.80	265.00	2,067.00
<b>Totals</b>		<b>7.80</b>		<b>2,067.00</b>

Disbursements Detail			
Date	Activity	Disbursement Description	Amount
11/29/17	10/17/17	Parking & Tolls; Comerica: D. Freifeld - GSA Parking in Oakland, CA, charged on 10/17/2017. Parking during labor negotiations.; Comerica Commercial Card Services	7.00
<b>Total Disbursements</b>			<b>7.00</b>

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**Fagen Friedman & Fulfroost LLP**

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 Los Angeles, CA 90048-5204  
 Tel 323-330-6300 Fax 323-330-6311  
 Federal Tax ID: 42-1706595

American Indian Model Schools  
 Maya Woods-Cadiz, Superintendent  
 171 12th Street  
 Oakland, CA 94607

November 30, 2017  
 Invoice # 55925-6

Client/Matter: 718-00110  
 Re: Phan, Thanh - EDD  
 For Services Rendered Through November 30, 2017

Previous Balance		0.00
Current Fees	1,831.50	
<b>Total Current Due</b>		<b>1,831.50</b>
	<b>Total Due</b>	<b>1,831.50</b>

**Wire Instructions:**

Bank : Comerica Bank, Los Angeles, CA 90048 FBO : Fagen Friedman & Fulfroost LLP  
 A/C# : 1893086270 ABA#: 121137522  
 Ref. # : 55925-6

**Remittance due upon Receipt**

## Fagen Friedman & Fulfroft, LLP

6300 Wilshire Blvd, Suite 1700  
 Los Angeles, CA 90048-5204  
 Telephone: 323-330-6300 Fax: 323-330-6311  
 Federal Tax ID: 42-1706595

American Indian Model Schools November 30, 2017  
 Re: Phan, Thanh - EDD Invoice # 55925-6  
 I.D. 718-00110 - DNF Case #: Page #2

Date	Atty	Description	Hours	Amount
<b>Fees Detail</b>				
Date	Atty	Description	Hours	Amount
11/01/17	DNF	Analyze EDD precedent decisions regarding voluntary quit for health and safety reasons.	0.30	79.50
11/01/17	KMH	Review and analyze ALJ decision regarding T. Phan; research precedent benefit decisions on California Insurance Appeals Board website; research court decisions on Westlaw.	3.60	468.00
11/06/17	KMH	Summarize and analyze case law pursuant to T. Phan matter.	2.50	325.00 <sup>7</sup>
11/08/17	DNF	Review EDD case analysis on reasonable concerns for health and safety as justification for voluntary resignation; strategize regarding best approach to appeal of ruling.	0.60	159.00 <sup>9</sup>
11/08/17	DNF	Electronic mail communications with R. Mayfield and M. Woods-Cadiz regarding appeal of unfavorable CUIAB ruling.	0.20	53.00
11/08/17	KMH	Review and analyze documents for appeal.	0.50	65.00
11/09/17	DNF	Strategize regarding best approach to potential new evidence and other issues on appeal of adverse CUIAB ruling.	0.20	53.00
11/09/17	KMH	Telephone call with R. Mayfield regarding additional evidence for appeal; draft appeal; send email to R. Mayfield as follow-up to telephone conversation.	2.20	286.00
11/13/17	DNF	Analyze best approach to potential new evidence on appeal.	0.40	106.00
11/15/17	DNF	Review and finalize Unemployment Insurance appeal.	0.60	159.00
11/15/17	KMH	Finalize appeal form.	0.60	78.00
<b>Total Fees</b>			<b>11.70</b>	<b>1,831.50</b>

Recap - Actual Hourly Rate				
Timekeeper	Status	Hours	Rate/Hour	Amount
Douglas N. Freifeld	Partner	2.30	265.00	609.50
Katayoon M. Hemati	Paralegal/Law Clerk	9.40	130.00	1,222.00
<b>Totals</b>		<b>11.70</b>		<b>1,831.50</b>





**Fagen Friedman & Fulfroost LLP**

6300 Wilshire Blvd, Suite 1700  
 Los Angeles, CA 90048-5204  
 Tel 323-330-6300 Fax 323-330-6311  
 Federal Tax ID: 42-1706595

American Indian Model Schools  
 Maya Woods-Cadiz, Superintendent  
 171 12th Street  
 Oakland, CA 94607

Summary of Group Invoice 55498  
 October 31, 2017

Client: 718

Summary of Charges for Services Rendered through October 31, 2017

Previous Balance for Client 32,462.69  
 Payments -23,165.19  
 Advance Deposit Applied -130.00

<b>Balance Forward</b>		<b>9,116,750</b>
Total Fees	3,842.50	
Total Disbursements	2.68	
Total Current Fees, Costs, Interest & Retainer	3,845.18	
<b>Total Current Charges for Client</b>	<b>3,845.18</b>	
<b>Total Due for Client</b>		<b>13,012.68</b>

Yes	Discount	Adv. App.	Amount



**Fagen Friedman & Fulfrosts LLP**

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6300 Wilshire Blvd, Suite 1700  
 Los Angeles, CA 90048-5204  
 Tel 323-330-6300 Fax 323-330-6311  
 Federal Tax ID: 42-1706595

American Indian Model Schools  
 Maya Woods-Cadiz, Superintendent  
 171 12th Street  
 Oakland, CA 94607

Summary of Group Invoice 55498  
 October 31, 2017

Client: 718

Summary of Charges for Services Rendered through October 31, 2017

Previous Balance for Client		32,462.69
Payments		-23,165.19
Advance Deposit Applied		-130.00
<b>Balance Forward</b>		<b>9,167.50</b>
Total Fees	3,842.50	
Total Disbursements	2.68	
Total Current Fees, Costs, Interest & Retainer	3,845.18	
<b>Total Current Charges for Client</b>	<b>3,845.18</b>	
<b>Total Due for Client</b>		<b>13,012.68</b>

**Group Summary List**

	Prev Bal	Payments And Adj.	Current Charges	Courtesy Discount	Adv. App.	Amount
718-0000 Miscellaneous	159.00	159.00	0.00	0.00	0.00	0.00
718-0004 General Employment Matters	26.50	26.50	795.00	0.00	0.00	795.00
718-0007 General Public Agency & Governance Matte	715.50	715.50	106.00	0.00	0.00	106.00
718-00101 Unfair Practice Charge (SF-CE- 3190-E)	12,561.32	11,554.00	477.00	0.00	0.00	1,484.32
718-00102 TAIMS Negotiations 2016-17	11,822.37	9,514.19	108.68	0.00	0.00	2,416.86
718-00103 SF-CE-3196-E	397.50	397.50	0.00	0.00	0.00	0.00
718-00105 Julien, Joel - Administrative	265.00	265.00	0.00	0.00	0.00	0.00

**Wire Instructions:**

Bank : Comerica Bank, Los Angeles, CA 90048  
 FBO : Fagen Friedman & Fulfrosts LLP  
 A/C# : 1893086270  
 ABA# : 121137522  
 Ref. # : 55498

**Remittance due upon Receipt**

## Fagen Friedman & Fulfroft, LLP

American Indian Model Schools		October 31, 2017					
						Invoice #	55498
						Page #	2
	Prev Bal	Payments And Adj.	Current Charges	Courtesy Discount	Adv. App.	Amount	
Dismissal							
718-00107 Sayre DLSE	728.00	663.50	0.00	0.00	0.00	64.50	
718-00108 Unfair Practice Charge SF-CE-3237-E	4,992.50	0.00	0.00	0.00	0.00	4,992.50	
718-00109 Bargaining Impasse SF-IM-3161-E	795.00	0.00	2,358.50	0.00	0.00	3,153.50	
<b>Total Due</b>	<b>32,462.69</b>	<b>23,295.19</b>	<b>3,845.18</b>	<b>0.00</b>	<b>0.00</b>	<b>13,012.68</b>	

**Wire Instructions:**

Bank : Comerica Bank, Los Angeles, CA 90048  
 FBO : Fagen Friedman & Fulfroft LLP  
 A/C# : 1893086270  
 ABA#: 121137522  
 Ref. # : 55498

**Remittance due upon Receipt**



**Fagen Friedman & Fulfrost LLP**

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6300 Wilshire Blvd, Suite 1700  
 Los Angeles, CA 90048-5204  
 Tel 323-330-6300 Fax 323-330-6311  
 Federal Tax ID: 42-1706595

American Indian Model Schools  
 Maya Woods-Cadiz, Superintendent  
 171 12th Street  
 Oakland, CA 94607

October 31, 2017  
 Invoice # 55498-1

Client/Matter: 718-00004  
 Re: General Employment Matters  
 For Services Rendered Through October 31, 2017

Previous Balance		26.50
Payments		-26.50
Balance Forward		0.00
Current Fees	795.00	
Total Current Due		795.00
<b>Total Due</b>		<b>795.00</b>

**Wire Instructions:**

Bank : Comerica Bank, Los Angeles, CA 90048 FBO : Fagen Friedman & Fulfrost LLP  
 A/C# : 1893086270 ABA#: 121137522  
 Ref. # : 55498-1

**Remittance due upon Receipt**

### Fagen Friedman & Fulfroft, LLP

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 Federal Tax ID: 42-1706595

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American Indian Model Schools October 31, 2017  
 Re: General Employment Matters Invoice # 55498-1  
 I.D. 718-00004 - DNF Case #: Page #2

Date	Atty	Description	Hours	Amount
<b>Fees Detail</b>				
Date	Atty	Description	Hours	Amount
10/19/17	DNF	Review email from O. Keller regarding information request on former employee D.A.; electronic mail communications with R. Mayfield and M. Woods-Cadiz regarding same; initial review of materials received from R. Mayfield regarding same.	0.70	185.50
10/24/17	DNF	Teleconference with O. Keller (CTA) regarding termination of teacher; electronic mail communications with M. Woods-Cadiz and C. Ahmad regarding same.	0.50	132.50
10/25/17	DNF	Electronic mail communication to M. Woods-Cadiz regarding decision to release teacher; review additional electronic mail communications received from C. Ahmad; electronic mail communications with C. Ahmad and M. Woods-Cadiz regarding same.	0.40	106.00
10/26/17	DNF	Review and redact materials regarding release of D.A.; electronic mail communications with O. Keller and with M. Woods-Cadiz regarding same.	1.20	318.00
10/31/17	DNF	Initial review of ALJ decision in Phan unemployment insurance case.	0.20	53.00
<b>Total Fees</b>			<b>3.00</b>	<b>795.00</b>

Recap - Actual Hourly Rate				
Timekeeper	Status	Hours	Rate/Hour	Amount
Douglas N. Freifeld	Partner	3.00	265.00	795.00
<b>Totals</b>		<b>3.00</b>		<b>795.00</b>



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American Indian Model Schools  
 Maya Woods-Cadiz, Superintendent  
 171 12th Street  
 Oakland, CA 94607

October 31, 2017  
 Invoice # 55498-2

Client/Matter: 718-00007  
 Re: General Public Agency & Governance Matters  
 For Services Rendered Through October 31, 2017

Previous Balance		715.50
Payments		-715.50
Balance Forward		0.00
Current Fees	106.00	
Total Current Due		106.00
<b>Total Due</b>		<b>106.00</b>

**Wire Instructions:**

Bank : Comerica Bank, Los Angeles, CA 90048 FBO : Fagen Friedman & Fulfrost LLP  
 A/C# : 1893086270 ABA#: 121137522  
 Ref. # : 55498-2

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 Federal Tax ID: 42-1706595

American Indian Model Schools October 31, 2017  
 Re: General Public Agency & Governance Matters Invoice # 55498-2

I.D. 718-00007 - DNF Case #: Page #2

Date	Atty	Description	Hours	Amount
<b>Fees Detail</b>				
Date	Atty	Description	Hours	Amount
10/19/17	DNF	Review electronic mail communication from O. Kellor requesting Board materials; electronic mail communications with M. Woods-Cadiz and J. Schickman regarding same and review materials in response to same.	0.40	106.00
<b>Total Fees</b>			<b>0.40</b>	<b>106.00</b>

Recap - Actual Hourly Rate				
Timekeeper	Status	Hours	Rate/Hour	Amount
Douglas N. Freifeld	Partner	0.40	265.00	106.00
<b>Totals</b>		<b>0.40</b>		<b>106.00</b>



**Fagen Friedman & Fulfroft LLP**

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 Federal Tax ID: 42-1706595

American Indian Model Schools  
 Maya Woods-Cadiz, Superintendent  
 171 12th Street  
 Oakland, CA 94607

October 31, 2017  
 Invoice # 55498-3

Client/Matter: 718-00101  
 Re: Unfair Practice Charge (SF-CE-3190-E)  
 For Services Rendered Through October 31, 2017

Previous Balance		12,561.32
Payments		-11,424.00
Unapplied Cash/Credits		-130.00
Balance Forward		1,007.32
Current Fees	477.00	
Total Current Due		477.00
<b>Total Due</b>		<b>1,484.32</b>

**Wire Instructions:**

Bank : Comerica Bank, Los Angeles, CA 90048 FBO : Fagen Friedman & Fulfroft LLP  
 A/C# : 1893086270 ABA#: 121137522  
 Ref. # : 55498-3

**Remittance due upon Receipt**



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 Federal Tax ID: 42-1706595

American Indian Model Schools October 31, 2017  
 Re: Unfair Practice Charge (SF-CE-3190-E) Invoice # 55498-3

I.D. 718-00101 - DNF Case #: Page #2

Date	Atty	Description	Hours	Amount
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**Fees Detail**

Date	Atty	Description	Hours	Amount
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10/30/17	DNF	Begin review of hearing transcript, for post-hearing brief.	1.80	477.00
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<b>Total Fees</b>			<b>1.80</b>	<b>477.00</b>
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**Recap - Actual Hourly Rate**

Timekeeper	Status	Hours	Rate/Hour	Amount
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Douglas N. Freifeld	Partner	1.80	265.00	477.00
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<b>Totals</b>		<b>1.80</b>	<b>477.00</b>	
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American Indian Model Schools  
 Maya Woods-Cadiz, Superintendent  
 171 12th Street  
 Oakland, CA 94607

October 31, 2017  
 Invoice # 55498-4

Client/Matter: 718-00102  
 Re: TAIMS Negotiations 2016-17  
 For Services Rendered Through October 31, 2017

Previous Balance		11,822.37
Payments		-9,514.19
<b>Balance Forward</b>		<b>2,308.18</b>
Current Fees	106.00	
Current Disbursements	2.68	
<b>Total Current Due</b>		<b>108.68</b>
<b>Total Due</b>		<b>2,416.86</b>

**Wire Instructions:**

Bank : Comerica Bank, Los Angeles, CA 90048 FBO : Fagen Friedman & Fulfrost LLP  
 A/C# : 1893086270 ABA#: 121137522  
 Ref. # : 55498-4

**Remittance due upon Receipt**

**Fagen Friedman & Fulfroast, LLP**

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 Los Angeles, CA 90048-5204  
 Telephone: 323-330-6300 Fax: 323-330-6311  
 Federal Tax ID: 42-1706595

American Indian Model Schools October 31, 2017  
 Re: TAIMS Negotiations 2016-17 Invoice # 55498-4  
 I.D. 718-00102 - DNF Case #: Page #2

Date	Atty	Description	Hours	Amount
<b>Fees Detail</b>				
Date	Atty	Description	Hours	Amount
10/11/17	DNF	Electronic mail communications with M. Woods-Cadiz regarding school closure and union notice requirements.	0.20	53.00
10/19/17	DNF	Electronic mail communications with M. Woods-Cadiz regarding B. Flanagan request to meet and confer over impact of school closure days.	0.20	53.00
<b>Total Fees</b>			<b>0.40</b>	<b>106.00</b>

Recap - Actual Hourly Rate				
Timekeeper	Status	Hours	Rate/Hour	Amount
Douglas N. Freifeld	Partner	0.40	265.00	106.00
<b>Totals</b>		<b>0.40</b>		<b>106.00</b>

Disbursements Detail				Amount
Date	Activity	Disbursement Description		Amount
10/06/17	09/01/17	Mileage; D. Freifeld - Travel to/from CTA in Oakland, CA, for TAIMS negotiations on 9/1/2017; 5 miles; Douglas Freifeld		2.68
<b>Total Disbursements</b>				<b>2.68</b>

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American Indian Model Schools  
 Maya Woods-Cadiz, Superintendent  
 171 12th Street  
 Oakland, CA 94607

October 31, 2017  
 Invoice # 55498-5

Client/Matter: 718-00109  
 Re: Bargaining Impasse SF-IM-3161-E  
 For Services Rendered Through October 31, 2017

Previous Balance		795.00
Current Fees	2,358.50	
<b>Total Current Due</b>		<b>2,358.50</b>
	<b>Total Due</b>	<b>3,153.50</b>

**Wire Instructions:**

Bank : Comerica Bank, Los Angeles, CA 90048 FBO : Fagen Friedman & Fulfroost LLP  
 A/C# : 1893086270 ABA#: 121137522  
 Ref. # : 55498-5

**Remittance due upon Receipt**

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 Federal Tax ID: 42-1706595

American Indian Model Schools October 31, 2017  
 Re: Bargaining Impasse SF-IM-3161-E Invoice # 55498-5  
 I.D. 718-00109 - DNF Case #: Page #2

Date	Atty	Description	Hours	Amount
<b>Fees Detail</b>				
Date	Atty	Description	Hours	Amount
10/17/17	DNF	First day of labor mediation with TAIMS, with State Mediator; conferences with management team regarding same.	8.30	2,199.50
10/17/17	DNF	Teleconference with Board in closed session regarding labor mediation with TAIMS.	0.60	159.00
<b>Total Fees</b>			<b>8.90</b>	<b>2,358.50</b>

Recap - Actual Hourly Rate				
Timekeeper	Status	Hours	Rate/Hour	Amount
Douglas N. Freifeld	Partner	8.90	265.00	2,358.50
<b>Totals</b>		<b>8.90</b>		<b>2,358.50</b>



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 Los Angeles, CA 90048-5204  
 Tel 323-330-6300 Fax 323-330-6311  
 Federal Tax ID: 42-1706595

American Indian Model Schools  
 Maya Woods-Cadiz, Superintendent  
 171 12th Street  
 Oakland, CA 94607

Summary of Group Invoice 55498  
 October 31, 2017

Client: 718

Summary of Charges for Services Rendered through October 31, 2017

Previous Balance for Client 32,462.69  
 Payments -23,165.19  
 Advance Deposit Applied -130.00

<b>Balance Forward</b>		<b>9,116,750</b>
Total Fees	3,842.50	
Total Disbursements	2.68	
Total Current Fees, Costs, Interest & Retainer	3,845.18	
<b>Total Current Charges for Client</b>	<b>3,845.18</b>	
<b>Total Due for Client</b>		<b>13,012.68</b>

Yes	Discount	Adv. App.	Amount



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 Federal Tax ID: 42-1706595

American Indian Model Schools  
 Maya Woods-Cadiz, Superintendent  
 171 12th Street  
 Oakland, CA 94607

Summary of Group Invoice 55498  
 October 31, 2017

Client: 718

Summary of Charges for Services Rendered through October 31, 2017

Previous Balance for Client		32,462.69
Payments		-23,165.19
Advance Deposit Applied		-130.00
<b>Balance Forward</b>		<b>9,167.50</b>
Total Fees	3,842.50	
Total Disbursements	2.68	
Total Current Fees, Costs, Interest & Retainer	3,845.18	
<b>Total Current Charges for Client</b>	<b>3,845.18</b>	
<b>Total Due for Client</b>		<b>13,012.68</b>

**Group Summary List**

	Prev Bal	Payments And Adj.	Current Charges	Courtesy Discount	Adv. App.	Amount
718-0000 Miscellaneous	159.00	159.00	0.00	0.00	0.00	0.00
718-0004 General Employment Matters	26.50	26.50	795.00	0.00	0.00	795.00
718-0007 General Public Agency & Governance Matte	715.50	715.50	106.00	0.00	0.00	106.00
718-00101 Unfair Practice Charge (SF-CE- 3190-E)	12,561.32	11,554.00	477.00	0.00	0.00	1,484.32
718-00102 TAIMS Negotiations 2016-17	11,822.37	9,514.19	108.68	0.00	0.00	2,416.86
718-00103 SF-CE-3196-E	397.50	397.50	0.00	0.00	0.00	0.00
718-00105 Julien, Joel - Administrative	265.00	265.00	0.00	0.00	0.00	0.00

**Wire Instructions:**

Bank : Comerica Bank, Los Angeles, CA 90048  
 FBO : Fagen Friedman & Fulfroost LLP  
 A/C# : 1893086270  
 ABA# : 121137522  
 Ref. # : 55498

**Remittance due upon Receipt**

## Fagen Friedman & Fulfroost, LLP

American Indian Model Schools

October 31, 2017  
 Invoice # 55498  
 Page # 2

	Prev Bal	Payments And Adj.	Current Charges	Courtesy Discount	Adv. App.	Amount
Dismissal						
718-00107 Sayre DLSE	728.00	663.50	0.00	0.00	0.00	64.50
718-00108 Unfair Practice Charge SF-CE-3237-E	4,992.50	0.00	0.00	0.00	0.00	4,992.50
718-00109 Bargaining Impasse SF-IM-3161-E	795.00	0.00	2,358.50	0.00	0.00	3,153.50
<b>Total Due</b>	<b>32,462.69</b>	<b>23,295.19</b>	<b>3,845.18</b>	<b>0.00</b>	<b>0.00</b>	<b>13,012.68</b>

**Wire Instructions:**

Bank : Comerica Bank, Los Angeles, CA 90048  
 FBO : Fagen Friedman & Fulfroost LLP  
 A/C# : 1893086270  
 ABA# : 121137522  
 Ref. # : 55498

**Remittance due upon Receipt**





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 Federal Tax ID: 42-1706595

American Indian Model Schools  
 Maya Woods-Cadiz, Superintendent  
 171 12th Street  
 Oakland, CA 94607

October 31, 2017  
 Invoice # 55498-1

Client/Matter: 718-00004  
 Re: General Employment Matters  
 For Services Rendered Through October 31, 2017

Previous Balance		26.50
Payments		-26.50
Balance Forward		0.00
Current Fees	795.00	
Total Current Due		795.00
<b>Total Due</b>		<b>795.00</b>

**Wire Instructions:**

Bank : Comerica Bank, Los Angeles, CA 90048 FBO : Fagen Friedman & Fulfrost LLP  
 A/C# : 1893086270 ABA#: 121137522  
 Ref. # : 55498-1

**Remittance due upon Receipt**



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American Indian Model Schools  
 Maya Woods-Cadiz, Superintendent  
 171 12th Street  
 Oakland, CA 94607

October 31, 2017  
 Invoice # 55498-2

Client/Matter: 718-00007  
 Re: General Public Agency & Governance Matters  
 For Services Rendered Through October 31, 2017

Previous Balance		715.50
Payments		-715.50
Balance Forward		0.00
Current Fees	106.00	
Total Current Due		106.00
<b>Total Due</b>		<b>106.00</b>

**Wire Instructions:**

Bank : Comerica Bank, Los Angeles, CA 90048 FBO : Fagen Friedman & Fulfrost LLP  
 A/C# : 1893086270 ABA#: 121137522  
 Ref. # : 55498-2

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American Indian Model Schools  
 Maya Woods-Cadiz, Superintendent  
 171 12th Street  
 Oakland, CA 94607

October 31, 2017  
 Invoice # 55498-3

Client/Matter: 718-00101  
 Re: Unfair Practice Charge (SF-CE-3190-E)  
 For Services Rendered Through October 31, 2017

Previous Balance		12,561.32
Payments		-11,424.00
Unapplied Cash/Credits		-130.00
Balance Forward		1,007.32
Current Fees	477.00	
Total Current Due		477.00
<b>Total Due</b>		<b>1,484.32</b>

**Wire Instructions:**

Bank : Comerica Bank, Los Angeles, CA 90048 FBO : Fagen Friedman & Fulfroft LLP  
 A/C# : 1893086270 ABA#: 121137522  
 Ref. # : 55498-3

**Remittance due upon Receipt**

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 Tel 323-330-6300 Fax 323-330-6311  
 Federal Tax ID: 42-1706595

American Indian Model Schools  
 Maya Woods-Cadiz, Superintendent  
 171 12th Street  
 Oakland, CA 94607

October 31, 2017  
 Invoice # 55498-4

Client/Matter: 718-00102  
 Re: TAIMS Negotiations 2016-17  
 For Services Rendered Through October 31, 2017

Previous Balance		11,822.37
Payments		-9,514.19
<b>Balance Forward</b>		<b>2,308.18</b>
Current Fees	106.00	
Current Disbursements	2.68	
<b>Total Current Due</b>		<b>108.68</b>
<b>Total Due</b>		<b>2,416.86</b>

**Wire Instructions:**

Bank : Comerica Bank, Los Angeles, CA 90048 FBO : Fagen Friedman & Fulfrost LLP  
 A/C# : 1893086270 ABA#: 121137522  
 Ref. # : 55498-4

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Tel 323-330-6300 Fax 323-330-6311  
Federal Tax ID: 42-1706595

American Indian Model Schools  
Maya Woods-Cadiz, Superintendent  
171 12th Street  
Oakland, CA 94607

October 31, 2017  
Invoice # 55498-5

Client/Matter: 718-00109  
Re: Bargaining Impasse SF-IM-3161-E  
For Services Rendered Through October 31, 2017

Previous Balance		795.00
Current Fees	2,358.50	
Total Current Due		2,358.50
<b>Total Due</b>		<b>3,153.50</b>

**Wire Instructions:**

Bank : Comerica Bank, Los Angeles, CA 90048 FBO : Fagen Friedman & Fulfrosts LLP  
A/C# : 1893086270 ABA#: 121137522  
Ref. # : 55498-5

**Remittance due upon Receipt**

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 Los Angeles, CA 90048-5204  
 Tel 323-330-6300 Fax 323-330-6311  
 Federal TaxID: 42-1706595

American Indian Model Schools  
 Maya Woods-Cadiz, Superintendent  
 171 12th Street  
 Oakland, CA 94607

Summary of Group Invoice 55925

November 30, 2017

Client: 718

Summary of Charges for Services Rendered through November 30, 2017

Previous Balance for Client		13,012.68
<b>Balance Forward</b>		<b>13,012.68</b>
Total Fees	7,419.00	
Total Disbursements	746.90	
Total Current Fees, Costs, Interest & Retainer	8,165.90	
<b>Total Current Charges for Client</b>	<b>8,165.90</b>	
<b>Total Due for Client</b>		<b>21,178.58</b>

**Group Summary List**

	Prev Bal	Payments And Adj.	Current Charges	Courtesy Discount	Adv. App.	Amount
718-0004 General Employment Matters	795.00	0.00	579.00	0.00	0.00	1,374.00
718-0007 General Public Agency & Governance Matte	106.00	0.00	106.00	0.00	0.00	212.00
718-00101 Unfair Practice Charge (SF-CE-3190-E)	1,484.32	0.00	1,508.40	0.00	0.00	2,992.72
718-00102 TAIMS Negotiations 2016-17	2,416.86	0.00	2,067.00	0.00	0.00	4,483.86
718-00107 Sayre DLSE	64.50	0.00	0.00	0.00	0.00	64.50
718-00108 Unfair Practice Charge SF-CE-3237-E	4,992.50	0.00	0.00	0.00	0.00	4,992.50
718-00109 Bargaining Impasse SF-IM-3161-E	3,153.50	0.00	2,074.00	0.00	0.00	5,227.50
718-00110 Phan, Thanh - EDD	0.00	0.00	1,831.50	0.00	0.00	1,831.50

**Wire Instructions:**

Bank : Comerica Bank, Los Angeles, CA 90048  
 FBO : Fagen Friedman & Fulfrosts LLP  
 A/C# : 1893086270  
 ABA# : 121137522  
 Ref. # : 55925

**Remittance due upon Receipt**

## Fagen Friedman & Fulfroft, LLP

American Indian Model Schools

November 30, 2017  
 Invoice # 55925  
 Page # 2

	Prev Bal	Payments And Adj.	Current Charges	Courtesy Discount	Adv. App.	Amount
<b>Total Due</b>	<b>13,012.68</b>	<b>0.00</b>	<b>8,165.90</b>	<b>0.00</b>	<b>0.00</b>	<b>21,178.58</b>

**Wire Instructions:**

Bank : Comerica Bank, Los Angeles, CA 90048  
 FBO : Fagen Friedman & Fulfroft LLP  
 A/C# : 1893086270  
 ABA#: 121137522  
 Ref. # : 55925

**Remittance due upon Receipt**



**Fagen Friedman & Fulfrost LLP**

**COPY**

6300 Wilshire Blvd, Suite 1700  
Los Angeles, CA 90048-5204  
Tel 323-330-6300 Fax 323-330-6311  
Federal Tax ID: 42-1706595

American Indian Model Schools  
Maya Woods-Cadiz, Superintendent  
171 12th Street  
Oakland, CA 94607

November 30, 2017  
Invoice # 55925-1

Client/Matter: 718-00004  
Re: General Employment Matters  
For Services Rendered Through November 30, 2017

Previous Balance		795.00
Current Fees	579.00	
<b>Total Current Due</b>		<b>579.00</b>
	<b>Total Due</b>	<b>1,374.00</b>

**Wire Instructions:**

Bank : Comerica Bank, Los Angeles, CA 90048 FBO : Fagen Friedman & Fulfrost LLP  
A/C# : 1893086270 ABA#: 121137522  
Ref. # : 55925-1

**Remittance due upon Receipt**



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**Fagen Friedman & Fulfrosts LLP**

6300 Wilshire Blvd, Suite 1700  
 Los Angeles, CA 90048-5204  
 Tel 323-330-6300 Fax 323-330-6311  
 Federal Tax ID: 42-1706595

American Indian Model Schools  
 Maya Woods-Cadiz, Superintendent  
 171 12th Street  
 Oakland, CA 94607

November 30, 2017  
 Invoice # 55925-2

Client/Matter: 718-00007  
 Re: General Public Agency & Governance Matters  
 For Services Rendered Through November 30, 2017

Previous Balance		106.00
Current Fees	106.00	
<b>Total Current Due</b>		<b>106.00</b>
	<b>Total Due</b>	<b>212.00</b>

**Wire Instructions:**

Bank : Comerica Bank, Los Angeles, CA 90048 FBO : Fagen Friedman & Fulfrosts LLP  
 A/C# : 1893086270 ABA#: 121137522  
 Ref. # : 55925-2

**Remittance due upon Receipt**



**Fagen Friedman & Fulfrosts LLP**

**COPY**

6300 Wilshire Blvd, Suite 1700  
 Los Angeles, CA 90048-5204  
 Tel 323-330-6300 Fax 323-330-6311  
 Federal Tax ID: 42-1706595

American Indian Model Schools  
 Maya Woods-Cadiz, Superintendent  
 171 12th Street  
 Oakland, CA 94607

November 30, 2017  
 Invoice # 55925-3

Client/Matter: 718-00101  
 Re: Unfair Practice Charge (SF-CE-3190-E)  
 For Services Rendered Through November 30, 2017

Previous Balance		1,484.32
Current Fees	768.50	
Current Disbursements	739.90	
<b>Total Current Due</b>		<b>1,508.40</b>
	<b>Total Due</b>	<b>2,992.72</b>

**Wire Instructions:**

Bank : Comerica Bank, Los Angeles, CA 90048 FBO : Fagen Friedman & Fulfrosts LLP  
 A/C# : 1893086270 ABA#: 121137522  
 Ref. # : 55925-3

**Remittance due upon Receipt**



Fagen Friedman & Fulfroft LLP

COPY

6300 Wilshire Blvd, Suite 1700  
Los Angeles, CA 90048-5204  
Tel 323-330-6300 Fax 323-330-6311  
Federal Tax ID: 42-1706595

American Indian Model Schools  
Maya Woods-Cadiz, Superintendent  
171 12th Street  
Oakland, CA 94607

November 30, 2017  
Invoice # 55925-4

Client/Matter: 718-00102  
Re: TAIMS Negotiations 2016-17  
For Services Rendered Through November 30, 2017

Previous Balance		2,416.86
Current Fees	2,067.00	
<b>Total Current Due</b>		<b>2,067.00</b>
	<b>Total Due</b>	<b>4,483.86</b>

**Wire Instructions:**

Bank : Comerica Bank, Los Angeles, CA 90048 FBO : Fagen Friedman & Fulfroft LLP  
A/C# : 1893086270 ABA#: 121137522  
Ref. # : 55925-4

**Remittance due upon Receipt**

COPY



Fagen Friedman & Fulfrost LLP

6300 Wilshire Blvd, Suite 1700  
Los Angeles, CA 90048-5204  
Tel 323-330-6300 Fax 323-330-6311  
Federal Tax ID: 42-1706595

American Indian Model Schools  
Maya Woods-Cadiz, Superintendent  
171 12th Street  
Oakland, CA 94607

November 30, 2017  
Invoice # 55925-5

Client/Matter: 718-00109  
Re: Bargaining Impasse SF-IM-3161-E  
For Services Rendered Through November 30, 2017

Previous Balance		3,153.50
Current Fees	2,067.00	
Current Disbursements	7.00	
<b>Total Current Due</b>		<b>2,074.00</b>
	<b>Total Due</b>	<b>5,227.50</b>

**Wire Instructions:**

Bank : Comerica Bank, Los Angeles, CA 90048 FBO : Fagen Friedman & Fulfrost LLP  
A/C# : 1893086270 ABA#: 121137522  
Ref. # : 55925-5

**Remittance due upon Receipt**

COPY



**Fagen Friedman & Fulfrost LLP**

6300 Wilshire Blvd, Suite 1700  
 Los Angeles, CA 90048-5204  
 Tel 323-330-6300 Fax 323-330-6311  
 Federal Tax ID: 42-1706595

American Indian Model Schools  
 Maya Woods-Cadiz, Superintendent  
 171 12th Street  
 Oakland, CA 94607

November 30, 2017  
 Invoice # 55925-6

Client/Matter: 718-00110  
 Re: Phan, Thanh - EDD  
 For Services Rendered Through November 30, 2017

Previous Balance		0.00
Current Fees	1,831.50	
<b>Total Current Due</b>		<b>1,831.50</b>
	<b>Total Due</b>	<b>1,831.50</b>

**Wire Instructions:**

Bank : Comerica Bank, Los Angeles, CA 90048 FBO : Fagen Friedman & Fulfrost LLP  
 A/C# : 1893086270 ABA#: 121137522  
 Ref. # : 55925-6

**Remittance due upon Receipt**



LAW OFFICES OF YOUNG, MINNEY & CORR, LLP

655 UNIVERSITY AVENUE, SUITE 150  
SACRAMENTO, CA 95825

TEL 916.646.1400 ■ FAX 916.646.1300  
WWW.MYCHARTERLAW.COM

American Indian Model Schools  
Susan Schickman  
171 12th Street  
Oakland, CA 94607

January 05, 2018

Invoice # 53212

Services through 12/31/2018.

Previous Balance	\$1,131.00
Total Payments and Credits	(\$153.00)
Current Charges	\$82.50
Payments From Retainer Account	<u>(\$78.37)</u>
<b>Total Owed Firm</b>	\$1,060.50
Remaining Retainer Credit Balance	\$224.13
Clients with no past due balance who pay within twenty days of the date of this invoice may receive a 5% discount on services by paying this amount:	\$1,060.50

**All invoices are due and payable upon receipt. Thank you.**

CONVENIENT LOCATIONS TO SERVE YOU  
SACRAMENTO ■ LOS ANGELES ■ SAN DIEGO ■ WALNUT CREEK



LAW OFFICES OF YOUNG, MINNEY & CORR, LLP

655 UNIVERSITY AVENUE, SUITE 150  
SACRAMENTO, CA 95825

TEL 916.646.1400 ■ FAX 916.646.1300  
WWW.MYCHARTERLAW.COM

American Indian Model Schools  
Susan Schickman  
171 12th Street  
Oakland, CA 94607

December 06, 2017

**Invoice # 52882**

Services through 11/30/2017.

Previous Balance	\$373.00
Total Payments and Credits	(\$302.50)
Current Charges	\$1,060.50
Payments From Retainer Account	<u>\$0.00</u>
<b>Total Owed Firm</b>	\$1,131.00
Remaining Retainer Credit Balance	\$0.00
Clients with no past due balance who pay within twenty days of the date of this invoice may receive a 5% discount on services by paying this amount:	\$1,077.97

**All invoices are due and payable upon receipt. Thank you.**

CONVENIENT LOCATIONS TO SERVE YOU

SACRAMENTO ■ LOS ANGELES ■ SAN DIEGO ■ WALNUT CREEK



**OAKLAND UNIFIED  
SCHOOL DISTRICT**  
Community Schools, Thriving Students

# INVOICE

1000 Broadway, Suite 450  
Oakland, CA 94607  
Phone: (510) 879-0132  
[minh.co@ousd.org](mailto:minh.co@ousd.org)

Date: 12/21/17  
Invoice #: AIPCS2-18ASPED

**First SPED Billing**

<b>Bill To:</b>	
-----------------	--

American Indian Public Charter School II  
Attn: Susan Schickman, Chief Business Officer  
171 12th Street  
Oakland, CA 94607

Description	Amount Due:
2017/18 Special Education Services - 1st of Three Billings	
Billing Amount = \$900 (Rate) x 625.75 (P1 ADA) = \$563,175 / 3 = \$187,725	\$ 187,725.00
<i>Payment Due By January 17, 2018</i>	
Second Billing Due April 1 - \$187,725	
<b>AMOUNT DUE:</b>	<b>\$ 187,725.00</b>

Make all checks payable to **Oakland Unified School District**.  
Thank you for your prompt payment!





**OAKLAND UNIFIED  
SCHOOL DISTRICT**  
Community Schools, Thriving Students

# INVOICE

1000 Broadway, Suite 450  
Oakland, CA 94607  
Phone: (510) 879-0132  
[minh.co@ousd.org](mailto:minh.co@ousd.org)

**Date:** 12/21/17  
**Invoice #:** AIPCS18ASPED

**First SPED Billing**

<b>Bill To:</b>	
-----------------	--

**American Indian Public Charter School**  
**Attn: Susan Schickman, Chief Business Officer**  
171 12th Street  
Oakland, CA 94607

Description	Amount Due:
2017/18 Special Education Services - 1st of Three Billings	
Billing Amount = \$900 (Rate) x 143.23 (P1 ADA) = \$128,907 / 3 = \$42,969	\$ 42,969.00
<b>Payment Due By January 17, 2018</b>	
Second Billing Due April 1 - \$42,969	
<b>AMOUNT DUE:</b>	<b>\$ 42,969.00</b>

Make all checks payable to **Oakland Unified School District**.  
Thank you for your prompt payment!



**OAKLAND UNIFIED SCHOOL DISTRICT**  
Community Schools, Thriving Students

# INVOICE

1000 Broadway, Suite 450  
Oakland, CA 94607  
Phone: (510) 879-0132  
[minh.co@ousd.org](mailto:minh.co@ousd.org)

Date: 12/21/17  
Invoice #: AIPCH18ASPED

**First SPED Billing**

**Bill To:**

American Indian Public Charter High School  
Attn: Susan Schickman, Chief Business Officer  
746 Grand Avenue  
Oakland, CA 94610

Description	Amount Due:
2017/18 Special Education Services - 1st of Three Billings	
Billing Amount = \$900 (Rate) x 342.87 (P1 ADA) = \$308,583 / 3 = \$102,861	\$ 102,861.00
<b>Payment Due By January 17, 2018</b>	
Second Billing Due April 1 - \$102,861	
<b>AMOUNT DUE:</b>	<b>\$ 102,861.00</b>

Make all checks payable to **Oakland Unified School District**.  
Thank you for your prompt payment!



**OAKLAND UNIFIED SCHOOL DISTRICT**  
*Community Schools, Thriving Students*

# INVOICE

**Please Mail Check To:**

1000 Broadway, Suite 450  
 Oakland, CA 94607

Attn: Mike Nguyen- Accounting Dept.  
 510-879-1043

INVOICE NO. **AIMS-18E**

DATE: December 22, 2017

**\*\*PAYMENT SCHEDULE**

SEPTEMBER 1, 2017  
 OCTOBER 1, 2017  
 NOVEMBER 1, 2017  
 DECEMBER 1, 2017  
 JANUARY 1, 2018  
 FEBRUARY 1, 2018  
 MARCH 1, 2018  
 APRIL 1, 2018  
 MAY 1, 2018

**PAYMENT MADE TO DATE:**

Check #	40000614
Check #	40000675
Check #	Missing
Check #	Missing
Check #	
Check #	
Check #	
Check #	
Check #	
Check #	

**TO:**

**American Indian Public Charter School**  
 Maya Woods-Cadiz  
 Susan Schickman  
 Larry Atkins

DESCRIPTION	TOTAL
2017-18 Facility Use Fee Billing	
Facility Use Fee = \$78,309.54 Custodial Fee = \$72,894	
Lease fees:(annual fee) / 9 months = \$151,203.54/ 9 =	16,800.39
Lease Payments for November and December - \$16,800.39 x 3 =	33,600.78
PAYMENT IS DUE BY: January 15, 2017	
<b>TOTAL DUE</b>	<b>\$ 50,401.17</b>

Make all checks payable to Oakland Unified School District  
**THANK YOU FOR PROMPT PAYMENT!**

# Coversheet

## Discussion and Possible Action Regarding

<b>Section:</b>	III. Action Items
<b>Item:</b>	B. Discussion and Possible Action Regarding
<b>Purpose:</b>	Vote
<b>Submitted by:</b>	
<b>Related Material:</b>	Educational Coordinator.docx Educational Coordinator.pdf Ed. Coordinator - College Bound Kids PDF DRAFT.docx Ed. Coordinator - College Bound Kids PDF DRAFT.pdf



# American Indian Model Schools

## Educational Coordinator

### DESCRIPTION

Under the direction of the Superintendent or designee the Coordinator serves as an educational leader of the school. The Coordinator is accountable to the Superintendent or designee for the quality of teaching, curriculum, instruction, postsecondary preparation, and the achievement of students.

### RESPONSIBILITIES

- Helps top ensure compliance with Ed. Code and Charter.
- Provides/supports training of new hires.
- Substitutes for school administrators as needed.
- Assists/plans Professional Development training for teachers.
- Collaborates with staff and offers AIMS aligned guidance to support teachers in decisions regarding curriculum and support for struggling students.
- Provides/arranges for direct coaching to teachers.
- Provides/arranges for College counseling when applicable v
- Directs/Facilitates testing to students and training to teachers.
- Directs/coordinates CELDT testing, STAR testing and SBAC testing.
- Directs/advises on curriculum and assessment.
- Directs/Coordinates AP program.
- Supports monthly Saturday School
- Pursues grant opportunities.
- Direct/prepare all required reports in accordance with legal requirements.
- Ensures high level of rigor for K-12.
- Performs other duties as assigned

### **EDUCATION AND EXPERIENCE:**

- Masters' Degree in educational related field
- Possesses or eligible for Administrative Services Credential (~~desired~~)
- Minimum 3 years of successful teaching

### **QUALIFICATIONS**

- 3 letters of recommendation (1 from a direct supervisor)
- Demonstrated observation and coaching ability in classroom

This is an exempt position. The incumbent is not eligible for overtime compensation. The Board of Directors reserves the right to waive any minimum qualification.

Salary: \$65,000.00

Board Approved: 5/16/17



## American Indian Model Schools

### Educational Coordinator

#### **DESCRIPTION**

Under the direction of the Superintendent or designee the Coordinator serves as an educational leader of the school. The Coordinator is accountable to the Superintendent or designee for the quality of teaching, curriculum, instruction, postsecondary preparation, and the achievement of students.

#### **RESPONSIBILITIES**

- Helps top ensure compliance with Ed. Code and Charter.
- Provides/supports training of new hires.
- Substitutes for school administrators as needed.
- Assists/plans Professional Development training for teachers.
- Collaborates with staff and offers AIMS aligned guidance to support teachers in decisions regarding curriculum and support for struggling students.
- Provides/arranges for direct coaching to teachers.
- Provides/arranges for College counseling when applicable v
- Directs/Facilitates testing to students and training to teachers.
- Directs/coordinates CELDT testing, STAR testing and SBAC testing.
- Directs/advises on curriculum and assessment.
- Directs/Coordinates AP program.
- Supports monthly Saturday School
- Pursues grant opportunities.
- Direct/prepare all required reports in accordance with legal requirements.
- Ensures high level of rigor for K-12.
- Performs other duties as assigned

#### **EDUCATION AND EXPERIENCE:**

- Masters' Degree in educational related field
- Possesses or eligible for Administrative Services Credential
- Minimum 3 years of successful teaching

#### **QUALIFICATIONS**

- 3 letters of recommendation (1 from a direct supervisor)
- Demonstrated observation and coaching ability in classroom

This is an exempt position. The incumbent is not eligible for overtime compensation. The Board of Directors reserves the right to waive any minimum qualification.

Salary: \$65,000.00

Board Approved: 5/16/17



## **American Indian Model Schools**

### **DRAFT Educational Coordinator (College Bound Kids)**

#### **DESCRIPTION**

Under the direction of the Superintendent or designee the Coordinator serves as an educational leader of the school. The Coordinator is accountable to the Superintendent or designee for the quality of teaching, curriculum, instruction, postsecondary preparation, and the achievement of students.

#### **RESPONSIBILITIES**

- Helps to ensure compliance with Ed. Code and Charter.
- Provides/supports training of new hires.
- Substitutes for school administrators as needed.
- Assists/plans Professional Development training for teachers.
- Collaborates with staff and offers AIMS aligned guidance to support teachers in decisions regarding curriculum and support for struggling students.
- Provides/arranges for direct coaching to teachers.
- Provides/arranges for College counseling
- Directs/Facilitates testing to students and training to teachers.
- Directs/advises on curriculum and assessment,
- Supports monthly Saturday School
- Pursues grant opportunities.
- Direct/prepare all required reports in accordance with legal requirements.
- Ensures high level of rigor for K-12 college program
- Performs other duties as assigned

#### **EDUCATION AND EXPERIENCE:**

- Masters' Degree in educational related field
- Possesses or eligible for Administrative Services Credential (desired)
- Minimum 3 years of successful teaching

#### **QUALIFICATIONS**

- 3 letters of recommendation (1 from a direct supervisor)
- Demonstrated observation and coaching ability in classroom
- Demonstrated success in student college acceptance and scholarship attainment.

This is an exempt position. The incumbent is not eligible for overtime compensation. The Board of Directors reserves the right to waive any minimum qualification.

Board Approved: \_\_\_\_\_



## American Indian Model Schools

### DRAFT Educational Coordinator (College Bound Kids)

#### DESCRIPTION

Under the direction of the Superintendent or designee the Coordinator serves as an educational leader of the school. The Coordinator is accountable to the Superintendent or designee for the quality of teaching, curriculum, instruction, postsecondary preparation, and the achievement of students.

#### RESPONSIBILITIES

- Helps to ensure compliance with Ed. Code and Charter.
- Provides/supports training of new hires.
- Substitutes for school administrators as needed.
- Assists/plans Professional Development training for teachers.
- Collaborates with staff and offers AIMS aligned guidance to support teachers in decisions regarding curriculum and support for struggling students.
- Provides/arranges for direct coaching to teachers.
- Provides/arranges for College counseling
- Directs/Facilitates testing to students and training to teachers.
- Directs/advises on curriculum and assessment.
- Supports monthly Saturday School
- Pursues grant opportunities.
- Direct/prepare all required reports in accordance with legal requirements.
- Ensures high level of rigor for K-12 college program
- Performs other duties as assigned

#### **EDUCATION AND EXPERIENCE:**

- Masters' Degree in educational related field
- Possesses or eligible for Administrative Services Credential (desired)
- Minimum 3 years of successful teaching

#### **QUALIFICATIONS**

- 3 letters of recommendation (1 from a direct supervisor)
- Demonstrated observation and coaching ability in classroom
- Demonstrated success in student college acceptance and scholarship attainment.

This is an exempt position. The incumbent is not eligible for overtime compensation. The Board of Directors reserves the right to waive any minimum qualification.

Board Approved: \_\_\_\_\_



# Coversheet

## Discussion and Possible Action Regarding

**Section:** III. Action Items  
**Item:** C. Discussion and Possible Action Regarding  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:** PIP Requirements.pdf

The STSP will be restricted to the employing agency requesting the permit and can be issued for one year provided it expires at the end of the employing agency's school year. The Declaration of Need form that is required by employers to request an emergency permit is not needed when applying for a STSP. The permit cannot be renewed and is available to a candidate only once in a lifetime. Also, the STSP will not be issued to an individual that held five emergency permits.

### **Provisional Internship Permit**

This permit is available when the employing agency knows that there will be a teacher vacancy yet is unable to recruit a suitable candidate. The expectations of the employer and the employee are higher since this individual will be the teacher of record and should be on a credential track. The focus of the document is meeting subject matter competency. Once a candidate completes subject matter competency, the candidate can be employed on a document such as an Individualized Internship Certificate or a University or District Intern Credential.

#### *Candidate Requirements*

- Bachelor's or higher degree
- Passage of the California Basic Educational Skills Test (CBEST)
- Specific course work or experience, explained in detail on the Provisional Internship Permit Information Leaflet <http://www.ctc.ca.gov/credentials/leaflets/cl856.html>

#### *Employing Agency Requirements*

- A diligent search was conducted for a suitable credentialed teacher or qualified internship teacher. Recruitment efforts must include but are not limited to distributing job announcements, contacting college and university placement centers and advertising in print or electronic media. Documentation of the required recruitment efforts must be included with each application submitted to the Commission.
- The permit holder will be provided with orientation, guidance and assistance as specified in Title 5 Section 80026.5, found on page 9, and provided on the Verification of Requirements for the PIP form CL-857. This form is available to employing agencies on the Credential Information Guide.
- Assist the individual in developing a personalized plan (kept on file at the local level) through an agency defined assessment leading to completion of subject matter competence, provided on the Verification of Requirements for the PIP form CL-857. This form is available to employing agencies on the Credential Information Guide.
- Counsel the permit holder to enroll in subject matter training, such as workshop or seminar formats and site-based courses with training in test-taking strategies, and inform the individual of the steps to earn a credential and enroll in an internship program, provided on the Verification of Requirements for the PIP form CL-857. This form is available to employing agencies on the Credential Information Guide.

#### *Public Notice Requirement*

Provisional Internship Permit requests must include verification that a notice of intent to employ the applicant in the identified position was made public. The public notice must include the following information:

1. The name of the applicant.
2. The assignment in which the applicant will be employed including subject(s), grade level(s) and school site, and

3. A statement that the applicant will be employed on the basis of a provisional internship permit

Public school districts must include a copy of the agenda item presented to the governing board of the district. The agenda item must be presented in a public meeting as an action item and include the information above for each individual for whom the permit will be requested. The permit request must include a signed statement from the superintendent, or his/her designee, that the item was acted upon favorably. To assure that each permit request received individual review and approval by the governing board, the agenda item may not be part of the consent agenda. All permit requests must be presented to the district's governing board as an action item. If the agenda item was not presented as an action item the application will be returned to the employing agency.

Each request for a PIP received from a county office of education, statewide agency or nonpublic school/agency or charter school must include a dated copy of the notice, which includes the information described above, that was posted in public view at least 72 hours before the position was filled. The request must include a signed statement from the superintendent or administrator confirming there were no objections to the permit. If objections were received, the nature of the objection and the name of the person or organization that lodged the objection must be sent with the permit application.

Due to the public notice requirement, employing agencies are not required to include PIP documents on the annual Declaration of Need form. The permit will be restricted to the employing agency and may be issued in two one-year increments if the individual takes all the subject matter exams listed on document and does not pass. Only two provisional internship documents of any kind may be issued to an individual (i.e. two multiple subject PIPs or one single subject PIP and one education specialist PIP, etc.) The permit will not be issued to an individual who was issued five emergency permits.

### **Other Emergency Permits**

The Commission will continue to issue and/or reissue Emergency Crosscultural, Language and Academic Development (CLAD), Bilingual, Crosscultural, Language and Academic Development (BCLAD) and Resource Specialist Permits, as well as Clinical or Rehabilitative Services (reissue only) and Library Media Teacher Services Permits until further notice. It is important to note that the changes to the emergency permits and the addition of the STSP and PIP do not affect the issuance of Limited Assignment Teaching Permits.

### **Declaration of Need**

Employers that hire individuals on the basis of Emergency Multiple Subject, Single Subject, or Education Specialist Instruction Permits for the 2005-2006 school year and/or on the basis of an Emergency CLAD, BCLAD, Resource Specialist Teaching Permit or Library Media or Clinical or Rehabilitative Services Permit must have a valid Declaration of Need form on file with the Commission. The current Declaration of Need form (CL-500) may be found on the Credential Information Guide. Charter schools are exempt from the Declaration of Need requirements. The Declaration of Need form will not need to include Short Term Staff or Provisional Internship Permit requests. A revised Declaration of Need will be available in April 2006 that will reflect that only the Emergency CLAD, BCLAD, Resource Specialist, Library Media and Clinical or Rehabilitative Permits may be requested. All Limited Assignment Teaching Permit requests will also need to be reported on the Declaration of Need for the 2005-2006 school year and beyond.

# Coversheet

## Discussion and Possible Action Regarding

**Section:** III. Action Items  
**Item:** D. Discussion and Possible Action Regarding  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:** K2C MOU\_Charter.pdf  
K2C MOU\_Charter\_Original.pdf



The Oakland Public Education Fund (“OPEF”), on one hand, and on the other hand, the participating charter schools (“charter school”). OPEF and the charter school are sometimes referred to herein each as a “Party” and together as the “Parties.”

### RECITALS

The goal of the K2C Program, a program of the Oakland Promise, is to create a college bound identity in all Oakland students, starting in Kindergarten, and to create systems of support for families to prepare for college. In particular, **all kindergarten and 1st grade students at each participating school will be eligible to receive a hundred dollar (\$100) early college scholarship. K2C will provide other support to participating schools relating to college-going activities, and will assist families with opening their own 529 College Savings Accounts (CSAs).** Each kindergarten and first grade family that opens a college savings account through the K2C Program will receive an additional fifty dollars (\$50) deposited into their CSA. If a family saves any amount of money for six months within one year of opening the CSA, an additional fifty dollars (\$50) will be contributed by the Oakland Promise to the family’s CSA.

NOW THEREFORE, in consideration of the Parties’ mutual covenants and agreements set forth in this MOU, the Parties wish to make the following mutual commitments to each other and to set the following terms and conditions to govern the implementation of K2C programs in District schools in the 2017-2018 school year:

### COMMITMENTS, TERMS, & CONDITIONS

#### I. Commitments of Participating Schools.

A. Each participating school commits to making the K2C Program and Oakland Promise a priority and fully integrated as a part of the culture and goals of each school. This includes identifying a point person that, as part of their job responsibilities, will be the school liaison to the Oakland Promise and K2C. A committed K2C team at each participating school will be established, which will consist of at least the following four people: the principal, a kindergarten teacher, a community manager/parent liaison, and a parent leader. This team is responsible, in collaboration with the Oakland Promise staff, for implementing this program. A participating school may opt to include additional people to the K2C Team.

B. Quarterly family outreach and engagement activities will be held at each participating charter school around going to college and the K2C program. These events will include support for families to sign up for their own CSA to ensure we meet our goal

of at least 30% of families opening their own CSA.

C. A college-going culture will be fostered by, among other things, having each participating school on an annual basis visit a local college, host a launch event, implement at least 10 lessons relating to college and the K2C Program in each kindergarten and first grade classroom at the school, displaying college going visuals throughout the school, and otherwise engage in activities that promote the K2C Program (e.g., assemblies, newsletters, hallway displays).

D. The K2C Program will be provided at least one opportunity per year for the Oakland Promise team to address the entire school staff about the Oakland Promise at each participating charter school.

E. Each participating school commits to sending a team to the following K2C Program events: three convenings (Fall, Winter, Spring) and the Oakland Promise Annual Report.

F. Each participating school will distribute and collect all required Oakland Promise forms and literature, such as opt-out letters, and will communicate regularly with the K2C Project Director.

G. Each participating school will provide meeting space at its site before, during, or after school to conduct Oakland Promise events, such as parent and teacher trainings and to help sign up families for CSAs. Space will have access to internet and computers to enroll families.

H. Each participating school will contribute based on the number of Kindergarten students they have enrolled each year.

1. 30 and under K students: \$2,000 annually

2. 31-50 K students: \$3,000 annually

3. 51-70 K students: \$5,000 annually

4. 71+ K students: \$7,000 annually

I. Each participating charter school will work with an evaluation team to assess the effectiveness of the K2C Program by, among other things, doing the following:

1. Students, teachers, parents, principals, and site staff will take an annual K2C survey. The principal will work with K2C staff to determine the best way to complete this survey.

2. Participate in annual review of K2C implementation, which will include a walkthrough of a school's site by K2C staff.
4. Participate in the Alameda First 5 Kindergarten Readiness survey.
5. Providing enrollment data to the Oakland Promise team for administration of the early college scholarship.

## II. Commitments of K2C and OPEF.

A. A one hundred dollar (\$100) early college scholarship for all eligible kindergarten and first grade students (available upon graduation from an Oakland public high school with at least a 2.0 GPA after attending at least 4 non-consecutive years in Oakland public schools).

B. CSA Incentive Funding (K-1): District families with children in kindergarten or first grade at participating K2C schools who open their own CSA will receive \$50 for opening the CSA and an additional \$50 for saving any amount of money in the CSA for six months, within the first 12 months of opening the CSA. These incentives will be deposited into the families' CSA (i.e. up to \$100 per child). This CSA is family owned and portable.

C. CSA Incentive Funding (2-5): The first 500 district families with children in second through fifth grades at participating K2C schools who open their own CSA will receive \$50 for opening the CSA and an additional \$50 for saving any amount of money in the CSA for six months, within the first 12 months of opening the CSA. These incentives will be deposited into the families' CSA (i.e. up to \$100 per child). This CSA is family owned and portable.

D. Support to site leadership, teachers, community managers, parent leaders and other staff in implementing the K2C Program. This includes staff support for the launch of K2C at each participating school site and the planning and implementation of quarterly parent engagement meetings and CSA sign-up nights.

E. Fifteen lesson plans designed for kindergarten to second grade classrooms will be developed to support the building of a college bound identity in all students, which kindergarten and first grade teachers will be expected to teach at least ten of throughout a year.

F. An Innovation Fund of \$1,000 to be distributed to each participating school to pay for activities to promote the K2C Program, such as field trips, refreshments for parent engagements, and college materials/visuals.

### III. Mutual Commitments, Terms & Conditions.

A. Term. This MOU shall be effective from the date of authorized signature by both Parties through July 1, 2018, and shall renew for one-year periods unless the MOU is terminated earlier by either party. This MOU may be terminated by either party at any time with 30 days advance written notice, for any reason or for no reason. In the event of termination, the terminating party agrees to use best efforts to plan for the transition of the program, if requested by the non-terminating party. This MOU is contingent upon the funding of early college scholarships annually through the Oakland Promise.

B. Drug-Free/Smoke Free Policy. No drugs, alcohol, and/or smoking are allowed at any time in any buildings and/or grounds on school property. No students, staff, visitors, contractors or subcontractors are to use controlled substances, alcohol or tobacco on these sites.

C. Assignment. The obligations of the Parties under this MOU shall not be assigned without the express prior written consent of the other Parties.

D. Fingerprinting/Tuberculosis Screening.

1. OPEF shall screen all employees who will be working at school sites for more than six hours. OPEF will affirm that each employee has undergone a Tuberculosis Risk Assessment consistent with the requirements under California Education Code section 49406.

2. The fingerprinting and criminal background investigation requirements of Education Code section 45125.1 apply to OPEF and OPEF will, as needed, certify that they have complied with the fingerprinting and criminal background investigation requirements of California Education Code section 45125.1 with respect to all of their employees (“Staff”) who may have contact with students in the course of providing services pursuant to this MOU. OPEF further certifies that upon receipt, it will review fingerprint results for its Staff and request and review arrest records for all Staff who may come into contact with pupils in providing services on school property under this MOU.

E. Data Sharing. The Parties agree that student information obtained under written parental consent may be shared with subcontractors for the uses approved in the signed parental consent form if said subcontractors are identified in the consent form as potential recipients of student information. Subcontractor duties may include program administration, management and incentives; the Parties further agree that directory information that has been provided to the OEF may be shared with OEF subcontractors only as may be necessary for the following purposes: (i) to determine eligibility for the aid; (ii) to determine the amount of the aid; (iii) to determine the conditions for the aid; (iv) to enforce the terms and conditions of the aid. 20 USC 1232g(b)(1)(D); 34 CFR



99.31(a)(4); Cal. Ed. Code 49076(a)(2)(B). However, said subcontractors shall only receive “directory information” after proper notice in accordance with California Education Code section 49073.

The Parties further agree to develop a data sharing agreement that complies with state and federal law.

F. Indemnification. OPEF and the K2C Program shall defend, release, hold harmless, and indemnify participating Oakland charter schools, officers and/or employees from any and all claims which arise out of the negligent acts and/or omissions of OPEF or the K2C Program and officers, directors, agents, volunteers, contractors, and/or employees, in connection with the performance of this MOU. It is further agreed that participating Oakland charter schools shall defend, release, hold harmless, and indemnify OPEF and the K2C Program, and their officers, directors, agents, volunteers, contractors, and/or employees from any and all claims which arise out of the negligent acts and/or omissions of participating Oakland charter schools, its officials, officers and employees, in connection with the performance of this MOU. In the event of concurrent negligence of the Parties, the liability for any and all claims shall be apportioned under the California theory of comparative negligence as presently established or as may hereafter be modified.

G. Jurisdiction. This MOU shall be performed in Oakland, California and is governed by the laws of the State of California. The Alameda County Superior Court or the United States District Court for the Northern District of California shall have jurisdiction over any civil action arising out of or relating to this MOU.

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OPEF

Charter School

Contact: Brian Stanley  
Address: 1000 Broadway, Suite 300,  
Oakland, CA 94607  
E-mail: brian@oaklandedfund.org

Contact:  
Address:  
E-mail:

Copy to: David Korsak  
E-mail: david@oaklandedfund.org

Copy to:  
E-mail:

K2C Program

Contact: Mary Padden  
Address: 1000 Broadway, Suite 600,  
Oakland, CA 94607  
E-mail: mary.padden@ousd.org

Copy to:  
E-mail:

I. Integration and Modification. This MOU constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This MOU may be amended or modified only in writing, signed by all Parties.

J. Assignment. The rights and obligations of each Party under this MOU shall not be assigned without the express prior written consent of the other Party.

K. Waiver. No delay or omission by either Party in exercising any right under this MOU shall operate as a waiver of that or any other right provided for in this MOU.

L. No Rights in Third Parties. This MOU does not create any rights in, or inure to the benefit of, any third party except as expressly provided herein.

M.

N. Signature Authority. Each party has the full power and authority to enter into and perform this MOU, and the person signing this MOU on behalf of each Party has been given the proper authority and empowered to enter into this MOU.

O. Counterparts. This MOU and all amendments and modifications to it may be executed in counterparts, and all counterparts together shall be construed as one document.

[signatures on following page]

IN WITNESS WHEREOF, the parties have caused this Memorandum and Agreement to be duly executed by an appropriate officer as of the Effective Date stated above written.

**KINDERGARTEN TO COLLEGE, a  
project of the Oakland Public Education  
Fund**

By: \_\_\_\_\_  
Name: Mary Padden  
Title: Project Director, Kindergarten to  
College

**PARTICIPATING OAKLAND CHARTER  
SCHOOL**

By: \_\_\_\_\_  
Name:  
Title:  
School:

**THE OAKLAND PUBLIC  
EDUCATION FUND, fiscal sponsor of  
Kindergarten to College**

By: \_\_\_\_\_  
Name: Brian Stanley  
Title: Executive Director of the Oakland  
Public Education Fund



The Oakland Public Education Fund (“OPEF”), on one hand, and on the other hand, the participating charter schools (“charter school”). OPEF and the charter school are sometimes referred to herein each as a “Party” and together as the “Parties.”

RECITALS

The goal of the K2C Program, a program of the Oakland Promise, is to create a college bound identity in all Oakland students, starting in Kindergarten, and to create systems of support for families to prepare for college. In particular, **all kindergarten and 1st grade students at each participating school will be eligible to receive a hundred dollar (\$100) early college scholarship. K2C will provide other support to participating schools relating to college-going activities, and will assist families with opening their own 529 College Savings Accounts (CSAs).** Each kindergarten and first grade family that opens a college savings account through the K2C Program will receive an additional fifty dollars (\$50) deposited into their CSA. If a family saves any amount of money for six months within one year of opening the CSA, an additional fifty dollars (\$50) will be contributed by the Oakland Promise to the family’s CSA.

NOW THEREFORE, in consideration of the Parties’ mutual covenants and agreements set forth in this MOU, the Parties wish to make the following mutual commitments to each other and to set the following terms and conditions to govern the implementation of K2C programs in District schools in the 2017-2018 school year:

COMMITMENTS, TERMS, & CONDITIONS

I. Commitments of Participating Schools.

A. Each participating school commits to making the K2C Program and Oakland Promise a priority and fully integrated as a part of the culture and goals of each school. This includes identifying a point person that, as part of their job responsibilities, will be the school liaison to the Oakland Promise and K2C. A committed K2C team at each participating school will be established, which will consist of at least the following four people: the principal, a kindergarten teacher, a community manager/parent liaison, and a parent leader. This team is responsible, in collaboration with the Oakland Promise staff, for implementing this program. A participating school may opt to include additional people to the K2C Team.

B. Quarterly family outreach and engagement activities will be held at each participating charter school around going to college and the K2C program. These events will include support for families to sign up for their own CSA to ensure we meet our goal

of at least 30% of families opening their own CSA.

C. A college-going culture will be fostered by, among other things, having each participating school on an annual basis visit a local college, host a launch event, implement at least 10 lessons relating to college and the K2C Program in each kindergarten and first grade classroom at the school, displaying college going visuals throughout the school, and otherwise engage in activities that promote the K2C Program (e.g., assemblies, newsletters, hallway displays).

D. The K2C Program will be provided at least one opportunity per year for the Oakland Promise team to address the entire school staff about the Oakland Promise at each participating charter school.

E. Each participating school commits to sending a team to the following K2C Program events: three convenings (Fall, Winter, Spring) and the Oakland Promise Annual Report.

F. Each participating school will distribute and collect all required Oakland Promise forms and literature, such as opt-out letters, and will communicate regularly with the K2C Project Director.

G. Each participating school will provide meeting space at its site before, during, or after school to conduct Oakland Promise events, such as parent and teacher trainings and to help sign up families for CSAs. Space will have access to internet and computers to enroll families.

H. Each participating school will contribute \$100 per Kindergarten and 1<sup>st</sup> grade student to support the program (note: in 18-19 and thereafter, you will only need to contribute \$100 per Kindergarten student).

I. Each participating charter school will work with an evaluation team to assess the effectiveness of the K2C Program by, among other things, doing the following:

1. Students, teachers, parents, principals, and site staff will take an annual K2C survey. The principal will work with K2C staff to determine the best way to complete this survey.
2. Participate in annual review of K2C implementation, which will include a walkthrough of a school's site by K2C staff.
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funding of early college scholarships annually through the Oakland Promise.

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F. Indemnification. OPEF and the K2C Program shall defend, release, hold harmless, and indemnify participating Oakland charter schools, officers and/or employees from any and all claims which arise out of the negligent acts and/or omissions of OPEF or the K2C Program and officers, directors, agents, volunteers, contractors, and/or employees, in connection with the performance of this MOU. It is further agreed that participating Oakland charter schools shall defend, release, hold harmless, and indemnify OPEF and the K2C Program, and their officers, directors, agents, volunteers, contractors, and/or employees from any and all claims which arise out of the negligent acts and/or omissions of participating Oakland charter schools, its officials, officers and employees, in connection with the performance of this MOU. In the event of concurrent negligence of the Parties, the liability for any and all claims shall be apportioned under the California theory of comparative negligence as presently established or as may hereafter be modified.

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OPEF

Charter School

Contact: Brian Stanley  
Address: 1000 Broadway, Suite 300,  
Oakland, CA 94607  
E-mail: brian@oaklandedfund.org

Contact:  
Address:  
E-mail:

Copy to: David Korsak  
E-mail: david@oaklandedfund.org

Copy to:  
E-mail:

K2C Program

Contact: Mary Padden  
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Copy to:  
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[signatures on following page]

IN WITNESS WHEREOF, the parties have caused this Memorandum and Agreement to be duly executed by an appropriate officer as of the Effective Date stated above written.

**KINDERGARTEN TO COLLEGE, a  
project of the Oakland Public Education  
Fund**

By: \_\_\_\_\_  
Name: Mary Padden  
Title: Project Director, Kindergarten to  
College

**PARTICIPATING OAKLAND CHARTER  
SCHOOL**

By: \_\_\_\_\_  
Name:  
Title:  
School:

**THE OAKLAND PUBLIC  
EDUCATION FUND, fiscal sponsor of  
Kindergarten to College**

By: \_\_\_\_\_  
Name: Brian Stanley  
Title: Executive Director of the Oakland  
Public Education Fund

# Coversheet

## Discussion and Possible Action Regarding

**Section:** III. Action Items  
**Item:** E. Discussion and Possible Action Regarding  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:** An Exchange Education Proposal.docx  
An Exchange Education Proposal.pdf

**An Exchange Education Proposal  
Between  
American Indian Model Schools, Oakland, CA, USA  
And  
Beijing CIOFF Education & Technology Ltd, China  
By Mr. Fenglin Wu**

Beijing CIOFF(International Council of Organizations of FolkloreFestivals and Folk Arts) Education & Technology Ltd, China extended an intention to open an exchange education program with American Indian Model Schools (“AIMS”, and hereinafter referred to collectively as the “parties” and singularly as a “party”), recognizing a mutual desire to explore and potentially develop cooperative partnerships between the two parties.

- 1) The parties will make an effort to discuss and potentially develop a cooperation agreement in one or more of the following fields upon the principles of equality and reciprocity, and consistent with applicable law including but not limited to United States and California laws regarding student privacy:
  - i) Establishment of friendly relations between the students of both sides,
  - ii) Promotion of mutual knowledge and understanding of each other’s culture among the students of both sides,
  - iii) Exchange of teachers and students,
  - iv) Communications concerning the teaching and extra curriculum activities, in particular, CIOFF team members will be organizing a folk art show to our kids Friday afternoon, 2/2/2018.
  - v) Exchange of curriculum and teaching materials, to the extent such exchange may be consistent with any applicable proprietary and intellectual property rights.
  - vi)Implementation of programs agreed by the parties,
  - vii) Other matters discussed and agreed upon by the parties.
  
- 2) If the parties reach an agreement with respect to any of the above-mentioned items, detailed plans and agreements will be formed after discussions between the parties for specific cases. Both parties understand that any financial arrangements will have to be negotiated and will depend on the availability of funds. Each party further understands and acknowledges that neither party is obligated to enter into an agreement with respect to the above-mentioned items. Each party will remain solely responsible for its own expenses, including any legal fees, and costs. In no event shall AIMS be responsible for expense, including any legal fees, or costs incurred by BCETL or any of its officials, officers, employees, students, agents, affiliates or volunteers.
  
- 3) This proposal and all questions relating to its validity, interpretation, performance, and enforcement (including without limitation, provisions concerning limitations of actions), shall be governed by and construed in

accordance with the law of the State of California, notwithstanding any conflict-of-laws doctrines of such state or other jurisdiction to the contrary and without the aid of any canon, custom, or rule of law requiring construction against the draftsman.

- 4) The parties agree that this proposal is not a formal legal agreement giving rise to any legal relationship, rights, duties or consequences.
- 5) This proposal shall commence immediately under a Memorandum Of Understanding (MOU) upon the date of signing by both parties and expire on January 22, 2019.
- 6) The MOU is available in English and in Chinese, both texts being equally authentic.
- 7) BETLC extended an intention to donate money in cash as support for the exchange education program according to the population of visiting Chinese students.

**An Exchange Education Proposal  
Between  
American Indian Model Schools, Oakland, CA, USA  
And  
Beijing CIOFF Education & Technology Ltd, China  
By Mr. Fenglin Wu**

Beijing CIOFF(International Council of Organizations of Folklore Festivals and Folk Arts) Education & Technology Ltd, China extended an intention to open an exchange education program with American Indian Model Schools (“AIMS”, and hereinafter referred to collectively as the “parties” and singularly as a “party”), recognizing a mutual desire to explore and potentially develop cooperative partnerships between the two parties.

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  - i) Establishment of friendly relations between the students of both sides,
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# Coversheet

## Public Comment on Closed Session Items

**Section:** IV. Closed Session  
**Item:** A. Public Comment on Closed Session Items  
**Purpose:** FYI  
**Submitted by:**  
**Related Material:** Public Comment Speaker Cards.pdf



**Public Comment Speaker Cards**

Name: \_\_\_\_\_ Date: \_\_\_\_\_

I am a: Parent \_\_\_\_\_ Student \_\_\_\_\_ Staff \_\_\_\_\_ Grade \_\_\_\_\_

Other (please specify) \_\_\_\_\_

Agenda Item (if applicable) \_\_\_\_\_

Comment: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Public Comment Speaker Cards**

Name: \_\_\_\_\_ Date: \_\_\_\_\_

I am a: Parent \_\_\_\_\_ Student \_\_\_\_\_ Staff \_\_\_\_\_ Grade \_\_\_\_\_

Other (please specify) \_\_\_\_\_

Agenda Item (if applicable) \_\_\_\_\_

Comment: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

# Coversheet

## Recess to Closed Session

**Section:** IV. Closed Session  
**Item:** B. Recess to Closed Session  
**Purpose:** Discuss  
**Submitted by:**  
**Related Material:** real estate presentation.pdf  
Proposal.pdf  
real estate presentation.pptx  
519\_Uptown\_Flyer\_10-13-17.pdf

# PROPOSAL AIMS LOCATION 2018

CONFIDENTIAL

# FACTORS LEADING TO POTENTIAL RELOCATION

## **External:**

Our lease at 746 Grand Avenue is up June 30, 2018. Given the fiscal climate of OUSD it is unlikely that our lease will be extended.

## **Internal:**

AIPHS grew approximately 25% this year. We are looking at a potential growth of another 20% based on application numbers.

Lakeview is not large enough to house the approximately 100 new students.

# WHAT ARE OUR OPTIONS?

THE ANSWER IS HERE

## WAIT TO SEE WHAT OUSD OFFERS

1

Legally they have to offer AIMS a location for AIPHS. This location may be spread across several sites in the district.

## CONTINUE TO LOBBY FOR LAKEVIEW AND REDUCE ENROLLMENT

2

AIMS could get parents out to board meeting demanding to stay. If this is done we will need to meet as a board and leadership with OUSD's board and leadership to try and broker a deal.

Our revenue will need to be reduced however because of space issues.

## CONTINUE TO LOOK FOR A SITE

3

It is January of 2018, and we will need to occupy a site by August of 2018.

We have actively been engaged in a search for several years. Property is at a premium in Oakland and there is a limited supply of properties that are suitable for schools.

## NEGOTIATE A LONG TERM LEASE AT 519 17<sup>TH</sup> STREET

4

- Site is close to current location
- We can customize the site to meet our needs and can accommodate K-8 playground area.
- Location is zoned for a school and on a one way street
- We can start occupying building in August



# POTENTIAL REVENUE INCREASE 2018-2019

School Name	TK	K	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th	Total
American Indian Public Charter School	0	0	0	0	0	0	0	131	12	9	0	0	0	0	152
American Indian Public Charter School II	35	177	69	54	50	42	41	100	14	7	0	0	0	0	509
American Indian Public High School	0	0	0	0	0	0	0	0	0	0	132	14	14	4	164

K-1: An increase of 5 classes ( 150 students)

6<sup>th</sup>: An increase of 2 classes (60 students)

Total increase: 210

Revenue increase: 2,100,000

# POTENTIAL TOTAL ENROLLMENT 2018-2019 FOR KEY ENTRY GRADES

School Name	TK	K	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th	Total
American Indian Public Charter School	0	0	0	0	0	0	0	131	12	9	0	0	0	0	152
American Indian Public Charter School II	35	177	69	54	50	42	41	100	14	7	0	0	0	0	589
American Indian Public High School	0	0	0	0	0	0	0	0	0	0	132	14	14	4	164

K-1: 5 classes ( 150 students)

1<sup>st</sup> : 4 classes ( 120 students)

6<sup>th</sup>: 8 classes (240 students)

# PLAN FOR 12TH STREET AND 17<sup>TH</sup> STREET

Move K-8 (Approximately  
37 classroom) to 17<sup>th</sup>  
Street.

Build Lab and Library on 7<sup>th</sup>  
floor for older students  
plus two classrooms

Turn a portion of the  
bottom floor in to  
playground and cafeteria.

Place lower school library  
on bottom floor

Reserve bottom and first  
floor for K-2 classrooms.

Move 9-12 to 12<sup>th</sup> street

# SENIOR LEADERSHIP INPUT

"Speaking from middle school, I like the new site for several reasons; 1) mass transit, 2) ability to create space, and 3) need to grow. Mass transit is a major component in arguing that teaching at our school is affordable and makes sense. Being two blocks away from 19th street BART is a major asset. The fact that the building is mostly a blank canvas on which we can paint our model, making it more AIMS makes this site in particular a great choice. A middle school concern is the fact that our pipeline is not big enough to feed our success. Each completely new class that comes into 6th grade makes sharpening our model and showing it off, that much harder. Increasing the number of K-5th grade classrooms will feed our flow to 'continuous improvement'."

- Middle School Administrator

"Building a playground, a cafeteria, music and performing arts rooms, and dedicated student resource centers have long been identified as significant needs for our AIMS organization. With the 17th Street proposal, AIMS K-8 has the potential of building a state of the art school that is befitting of our reputation of excellence, and provides our students with a facility that our students, families, staff, and community stakeholders deserve."

-High School Administrator

"I believe moving to this new site would be advantageous to our organization as a whole. This new location is within our enrollment area, close to 12th St. which would be easier for families if they have more than one child to drop off. This space would allow us to customize, and allow flexibility of space to build an indoor playground and potential lunch service area. We will be able to expand and grow within our student population K-8th, especially within our lower grade levels. Every year there is a high demand and waitlist for K-6th grade, with this space we can potentially grow by 200 student's. Overall we will be able to service more student's that are displaced, ensure that our high school has a school site for the 2018-2019 school year. To have an opportunity to grow as an organization and to allow more families to have the opportunity to be a part of the AIMS family, this will also benefit us during Charter Renewal to show OUSD that we are making the necessary steps to support more student's within the Oakland community and potentially increase SPED population. This will not be easy but I am confident in this leadership team and I know that we can achieve whatever we set our mind to."

-Operations Manager



January 15, 2018

Ms. Susan Robinson, Realtor  
**Daniel Winkler & Associates, Inc.**  
 1212 Solano Avenue  
 Albany, CA 94706

Dear Susan:

On behalf of ECI Five Dufwin LLC, a Delaware Limited Liability Company (“Landlord”) and Embarcadero Realty Services, as managing agent for Landlord, Cushman and Wakefield has been authorized to submit the following proposal to American Indian Model Schools (“Tenant”) for space at 519 17<sup>th</sup> Street in Oakland. The following are the basic business terms which would permit the parties to begin the process of preparing and negotiating a lease.

1. **Tenant:** American Indian Model Schools, a California Non-Profit Organization.
  
2. **Premises/Building:** Approximately 52,889 rentable square feet consisting of the lower level, 1st, 2nd, 3rd, 4th, 6th and 7th floors (the “Premises”) of 519 17th Street (the “Building”).
  
3. **Use:** Tenant may use and occupy the Premises for Community Education and for no other purpose.
  
4. **Commencement Date and Rent Commencement Date:** All of the terms of the Lease shall apply commencing on the date Landlord delivers a fully executed copy of the Lease to Tenant (the “Commencement Date”), except that (a) Operating Costs and Taxes shall commence on the date Landlord delivers possession of the Premises to Tenant with the Tenant Improvements substantially completed (the “Rent Commencement Date”) and (b) base rent shall commence the earlier of (i) thirty (30) days after the Rent Commencement Date and (ii) the date Tenant commences business in any portion of the Premises. The target Rent Commencement Date is January 1, 2019 (the “Target Date”).
  
5. **Term:** The Lease Term shall be for a period of fifteen (15) years, plus one (1) month, after the Rent Commencement Date.
  
6. **Access:** Provided Tenant does not interfere with Landlord’s completion of punch list items for the Tenant Improvements (as defined below), then commencing on the Rent Commencement Date, Tenant shall be permitted access to the Premises for installation of furniture,



fixtures and equipment (the “Early Access Period”). Such Early Access Period shall be free of base rent.

7. **Base Rent:** The monthly base rent shall be \$3.95 per rentable square foot, NNN, with annual three and one-half percent (3.5%) increases on each anniversary date of the Rent Commencement Date.

8. **Right of First Offer:** Tenant shall have a one-time right of first offer to lease the entire fifth (5th) floor containing approximately 8,885 rentable square feet in the Building (the ROFO Space), subject to the extension right of the existing tenant. The right of first offer shall be personal to Tenant and may be exercised only with respect to all the ROFO Space. If the ROFO Space is, or will become available to lease, Landlord shall offer to lease the ROFO Space to Tenant on terms and conditions to be more particularly defined in the Lease.

9. **Maintenance and Repair and Operating Costs and Real Estate Taxes:** Tenant shall be responsible, at Tenant’s sole cost and expense, to provide janitorial services to the Premises.

Tenant shall lease the Premises on a “triple net basis”, where Tenant is responsible to reimburse Landlord for (a) the costs to maintain, repair and replace the HVAC, electrical and plumbing serving each floor of the Premises, and (b) Tenant’s pro rata share of the Operating Costs and Taxes of the building, all in accordance with the applicable provisions to be detailed in the Lease. Operating Costs shall be calculated on a grossed-up basis reflecting variable operating expenses for typical and ordinary office use as if the Building were one hundred percent (100%) occupied with an annual reconciliation to actual costs.

Landlord shall have the right, at Tenant’s expense, to submeter utilities for the Premises.

10. **Tenant Improvements:** Landlord shall provide to Tenant a Landlord Allowance of up to Three Million Four Hundred and Thirty-Seven Thousand Seven Hundred and Eight Five Dollars (\$3,437,785). Up to Four Hundred Thousand (\$400,000) of the Landlord Allowance may be used towards payment of the costs of architectural, consultant, project management and Landlord’s project management fees. Tenant shall be responsible for the costs to complete the tenant improvements above and beyond the Landlord Allowance. Landlord shall enter into a construction contract with the general contractor, The Build Group (the “Contractor”), to construct, manage and complete the Tenant Improvements. Landlord shall



engage the architect selected by Tenant and approved by Landlord. Landlord shall receive a project management fee equal to 2% of the total hard and soft costs to construct the Tenant Improvements.

The Landlord Allowance must be used within the first twelve (12) months after the Rent Commencement Date.

- 11. **Sublease & Assignment** The terms of the Sublease and Assignment provisions shall be defined in the lease.
  
- 12. **Landlord Work:** Landlord shall deliver the Premises in as is condition and free of all debris except that prior to the Rent Commencement Date, Landlord will cause the Contractor to complete the Tenant Improvements and will complete renovations to the Building lobby, Building facade, elevator cabs and 4th floor decks. Landlord shall complete the atrium infill. In addition, the base building HVAC, mechanical and electrical system and elevators will be delivered in working condition.
  
- 13. **First Month Rent:** Tenant agrees to pay, upon execution of a formal lease agreement, an amount equal to the first (1st) month's rent of the term in which Base Rent is due.
  
- 14. **Security Deposit:** To be determined following review of Tenant's financials.
  
- 15. **Non-Disturbance Agreement:** At Tenant's request and at Tenant's sole cost Landlord shall use reasonable efforts to secure a standard subordination, non-disturbance and attornment agreement on Lender's standard form.
  
- 16. **Agency:** The parties confirm that Susan Robinson of Daniel Winkler & Associates (Tenant's Broker), Inc. represent Tenant in this transaction. Landlord agrees to pay Tenant's Broker a commission per a separate agreement. One half of the commission shall be paid within ten (10) days of a fully executed lease and delivered by both parties and all other of Tenant's requirements have been satisfied. The second half of the commission shall be paid within ten (10) days after the Rent Commencement Date.

This proposal is only the basis for negotiating an agreement to lease the Premises between the parties. It is agreed and understood that the parties mutually intend that neither shall have any binding contractual obligation to the other with respect to the matters referenced herein unless and until a formal written Lease Agreement has been prepared with adequate opportunity to be reviewed by legal counsel or its authorized representative and has been fully executed and delivered by the



parties. It is understood and agreed that in no event whatsoever shall either party for their agents have any liability or obligation to the other party, including without limitation, any liability or attorneys' and architects' fees, due diligence, inspections or investigations and other costs expended by either party with respect to any action undertaken by such party with respect to the Building or the Premises. This proposal does not constitute a binding agreement, and is contingent upon Landlord and Tenant agreeing on a mutually acceptable and fully executed lease agreement. The parties hereto acknowledge that each may be negotiating simultaneously or concurrently with other parties for the same space or requirement. This proposal is subject to approval of Landlord's investment committee and lender. The proposal is contingent on approval from the Lender and Landlord's senior management. The terms of this proposal shall expire at the end of day on January 30, 2018.

Please let me know if you have any questions, we look forward to hearing from you.

Very truly yours,

Yours very truly,  
**Cushman & Wakefield**

\_\_\_\_\_  
John Dolby  
Executive Director  
+1 510-267-6027  
DRE Lic. #00870630

\_\_\_\_\_  
Charlie Sweeney  
Associate  
+1 510 267 6021  
DRE Lic. #01987199

Enclosures

**ACCEPTED AND AGREED:**

ECI FIVE DUFWIN LLC, A DELAWARE LIMITED LIABILITY COMPANY

AMERICAN INDIAN MODEL SCHOOLS, A CALIFORNIA NON-PROFIT ORGANIZATION

\_\_\_\_\_  
By

\_\_\_\_\_  
By

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date





**Attachment A**

**Disclosure Regarding Real Estate Agency Relationship**  
 (as required by the California Civil Code Section 2079.16)

When you enter into a discussion with a real estate agent regarding a real estate transaction, you should from the outset understand what type of agency relationship or representation you wish to have with the agent in the transaction. As used herein "Seller" also means "Lessor" and "Buyer" also means "Lessee".

**SELLER'S AGENT**

A Seller's agent under a listing agreement with the Seller acts as the agent for the Seller only. A Seller's agent or a subagent of that agent has the following affirmative obligations:

To the Seller: A fiduciary duty of utmost care, integrity, honesty, and loyalty in dealings with the Seller.

To the Buyer and the Seller:

(a) Diligent exercise of reasonable skill and care in performance of the agent's duties.

(b) A duty of honest and fair dealing and good faith.

(c) A duty to disclose all facts known to the agent materially affecting the value or desirability of the property that are not known to, or within the diligent attention and observation of, the parties. An agent is not obligated to reveal to either party any confidential information obtained from the other party that does not involve the affirmative duties set forth above.

**BUYER'S AGENT**

A selling agent can, with a Buyer's consent, agree to act as agent for the Buyer only. In these situations, the agent is not the Seller's agent, even if by agreement the agent may receive compensation for services rendered, either in full or in part from the Seller. An agent acting only for a Buyer has the following affirmative obligations:

To the Buyer: A fiduciary duty of utmost care, integrity, honesty, and loyalty in dealings with the Buyer.

To the Buyer and the Seller:

(a) Diligent exercise of reasonable skill and care in performance of the agent's duties.

(b) A duty of honest and fair dealing and good faith.

(c) A duty to disclose all facts known to the agent materially affecting the value or desirability of the property that are not known to, or within the diligent attention and observation of, the parties. An agent is not obligated to reveal to either party any confidential information obtained from the other party that does not involve the affirmative duties set forth above.

**AGENT REPRESENTING BOTH SELLER AND BUYER**

A real estate agent, either acting directly or through one or more associate licensees, can legally be the agent of both the Seller and the Buyer in a transaction, but only with the knowledge and consent of both the Seller and the Buyer. In a dual agency situation, the agent has the following affirmative obligations to both the Seller and the Buyer:

(a) A fiduciary duty of utmost care, integrity, honesty and loyalty in the dealings with either the Seller or the Buyer.

(b) Other duties to the Seller and the Buyer as stated above in their respective sections.

In representing both Seller and Buyer, the agent may not, without the express permission of the respective party, disclose to the other party that the Seller will accept a price less than the listing price or that the Buyer will pay a price greater than the price offered.

The above duties of the agent in a real estate transaction do not relieve a Seller or Buyer from the responsibility to protect his or her own interests. You should carefully read all agreements to assure that they adequately express your understanding of the transaction. A real estate agent is a person qualified to advise about real estate. If legal or tax advice is desired, consult a competent professional.

Throughout your real property transaction, you may receive more than one disclosure form, depending upon the number of agents assisting in the transaction. The law requires each agent with whom you have more than a causal relationship to present you with this disclosure form. You should read its contents each time it is presented to you, considering the relationship between you and the real estate agent in your specific transaction.

This disclosure form includes the provisions of Sections 2079.13 to 2079.24, inclusive, of the Civil Code set forth on the reverse hereof. Read it carefully.

**I/WE ACKNOWLEDGE RECEIPT OF A COPY OF THIS DISCLOSURE AND THE PORTIONS OF THE CIVIL CODE PRINTED ON THE SECOND PAGE HEREOF.**

Seller/Lessor (sign) \_\_\_\_\_ Date \_\_\_\_\_  
 (print) \_\_\_\_\_

Buyer/Lessee (sign) \_\_\_\_\_ Date \_\_\_\_\_  
 (print) \_\_\_\_\_

Agent Cushman & Wakefield BRE Lic. No. 01880493  
 (Brokerage Firm)

By \_\_\_\_\_ BRE Lic. No. \_\_\_\_\_ Date \_\_\_\_\_  
 (Associate Licensee - sign)

Note: As used herein "Seller" also means "Lessor" and "Buyer" also means "Lessee".



**CALIFORNIA CIVIL CODE SECTIONS 2079.13-2079.24**

**2079.13.** As used in Sections 2079.14 to 2079.24, inclusive, the following terms have the following meanings: **(a)** "Agent" means a person acting under provisions of Title 9 (commencing with Section 2295) in a real property transaction, and includes a person who is licensed as a real estate broker under Chapter 3 (commencing with Section 10130) of Part 1 of Division 4 of the Business and Professions Code, and under whose license a listing is executed or an offer to purchase is obtained. **(b)** "Associate licensee" means a person who is licensed as a real estate broker or salesperson under Chapter 3 (commencing with Section 10130) of Part 1 of Division 4 of the Business and Professions Code and who is either licensed under a broker or has entered into a written contract with a broker to act as the broker's agent in connection with acts requiring a real estate license and to function under the broker's supervision in the capacity of an associate licensee. The agent in the real property transaction bears responsibility for his or her associate licensees who perform as agents of the agent. When an associate licensee owes a duty to any principal, or to any buyer or seller who is not a principal, in a real property transaction, that duty is equivalent to the duty owed to that party by the broker for whom the associate licensee functions. **(c)** "Buyer" means a transferee in a real property transaction, and includes a person who executes an offer to purchase real property from a seller through an agent, or who seeks the services of an agent in more than a casual, transitory, or preliminary manner, with the object of entering into a real property transaction. "Buyer" includes vendee or lessee. **(d)** "Commercial real property" means all real property in the state, except single-family residential real property, dwelling units made subject to Chapter 2 (commencing with Section 1940) or Title 5, mobile homes, as defined in Section 798.3, or recreational vehicles, as defined in Section 799.29. **(e)** "Dual agent" means an agent acting, either directly or through an associate licensee, as agent for both the seller and the buyer in a real property transaction. **(f)** "Listing agreement" means a contract between an owner of real property and an agent, by which the agent has been authorized to sell the real property or to find or obtain a buyer. **(g)** "Listing agent" means a person who has obtained a listing of real property to act as an agent for compensation. **(h)** "Listing price" is the amount expressed in dollars specified in the listing for which the seller is willing to sell the real property through the listing agent. **(i)** "Offering price" is the amount expressed in dollars specified in an offer to purchase for which the buyer is willing to buy the real property. **(j)** "Offer to purchase" means a written contract executed by a buyer acting through a selling agent that becomes the contract for the sale of the real property upon acceptance by the seller. **(k)** "Real property" means any estate specified by subdivision (1) or (2) of Section 761 in property that constitutes or is improved with one to four dwelling units, any commercial real property, any leasehold in these types of property exceeding one year's duration, and mobile homes, when offered for sale or sold through an agent pursuant to the authority contained in Section 10131.6 of the Business and Professions Code. **(l)** "Real property transaction" means a transaction for the sale of real property in which an agent is employed by one or more of the principals to act in that transaction, and includes a listing or an offer to purchase. **(m)** "Sell," "sale," or "sold" refers to a transaction for the transfer of real property from the seller to the buyer, and includes exchanges of real property between the seller and buyer, transactions for the creation of a real property sales contract within the meaning of Section 2985, and transactions for the creation of a leasehold exceeding one year's duration. **(n)** "Seller" means the transferor in a real property transaction, and includes an owner who lists real property with an agent, whether or not a transfer results, or who receives an offer to purchase real property of which he or she is the owner from an agent on behalf of another. "Seller" includes both a vendor and a lessor. **(o)** "Selling agent" means a listing agent who acts alone, or an agent who acts in cooperation with a listing agent, and who sells or finds and obtains a buyer for the real property, or an agent who locates property for a buyer or who finds a buyer for a property for which no listing exists and presents an offer to purchase to the seller. **(p)** "Subagent" means a person to whom an agent delegates agency powers as provided in Article 5 (commencing with Section 2349) of Chapter 1 of Title 9. However, "subagent" does not include an associate licensee who is acting under the supervision of an agent in a real property transaction.

**2079.14.** Listing agents and selling agents shall provide the seller and buyer in a real property transaction with a copy of the disclosure form specified in Section 2079.16, and, except as provided in subdivision (c), shall obtain a signed acknowledgment of receipt from that seller or buyer, except as provided in this section or Section 2079.15, as follows: **(a)** The listing agent, if any, shall provide the disclosure form to the seller prior to entering into the listing agreement. **(b)** The selling agent shall provide the disclosure form to the seller as soon as practicable prior to presenting the seller with an offer to purchase, unless the selling agent previously provided the seller with a copy of the disclosure form pursuant to subdivision (a). **(c)** Where the selling agent does not deal on a face-to-face basis with the seller, the disclosure form prepared by the selling agent may be furnished to the seller (and acknowledgment of receipt obtained for the selling agent from the seller) by the listing agent, or the selling agent may deliver the disclosure form by certified mail addressed to the seller at his or her last known address, in which case no signed acknowledgment of receipt is required. **(d)** The selling agent shall provide the disclosure form to the buyer as soon as practicable prior to execution of the buyer's offer to purchase, except that if the offer to purchase is not prepared by the selling agent, the selling agent shall present the disclosure form to the buyer not later than the next business day after the selling agent receives the offer to purchase from the buyer.

**2079.15.** In any circumstance in which the seller or buyer refuses to sign an acknowledgment of receipt pursuant to Section 2079.14, the agent, or an associate licensee acting for an agent, shall set forth, sign, and date a written declaration of the facts of the refusal.

**2079.16.** [The language of Section 2079.16 appears on the front of this form.]

**2079.17.** (a) As soon as practicable, the selling agent shall disclose to the buyer and seller whether the selling agent is acting in the real property transaction exclusively as the buyer's agent, exclusively as the seller's agent, or as a dual agent representing both the buyer and the seller. This relationship shall be confirmed in the contract to purchase and sell real property or in a separate writing executed or acknowledged by the seller, the buyer, and the selling agent prior to or coincident with execution of that contract by the buyer and the seller, respectively. (b) As soon as practicable, the listing agent shall disclose to the seller whether the listing agent is acting in the real property transaction exclusively as the seller's agent, or as a dual agent representing both the buyer and seller. This relationship shall be confirmed in the contract to purchase and sell real property or in a separate writing executed or acknowledged by the seller and the listing agent prior to or coincident with the execution of that contract by the seller. (c) The confirmation required by subdivisions (a) and (b) shall be in the following form:

(Sample; do not complete) \_\_\_\_\_ is the agent of (check one):  
 (Name of Listing Agent)  
 the seller exclusively; or  
 both the buyer and seller.  
 (Sample; do not complete) \_\_\_\_\_ is the agent of (check one):  
 (Name of Selling Agent if not the same as the Listing Agent)  
 the buyer exclusively; or  
 the seller exclusively; or  
 both the buyer and seller.

(d) The disclosures and confirmation required by this section shall be in addition to the disclosure required by Section 2079.14.

**2079.18.** No selling agent in a real property transaction may act as an agent for the buyer only, when the selling agent is also acting as the listing agent in the transaction.

**2079.19.** The payment of compensation or the obligation to pay compensation to an agent by the seller or buyer is not necessarily determinative of a particular agency relationship between an agent and the seller or buyer. A listing agent and a selling agent may agree to share any compensation or commission paid, or any right to any compensation or commission for which an obligation arises as the result of a real estate transaction, and the terms of any such agreement shall not necessarily be determinative of a particular relationship.

**2079.20.** Nothing in this article prevents an agent from selecting, as a condition of the agent's employment, a specific form of agency relationship not specifically prohibited by this article if the requirements of Section 2079.14 and Section 2079.17 are complied with.

**2079.21.** A dual agent shall not disclose to the buyer that the seller is willing to sell the property at a price less than the listing price, without the express written consent of the seller. A dual agent shall not disclose to the seller that the buyer is willing to pay a price greater than the offering price, without the express written consent of the buyer. This section does not alter in any way the duty or responsibility of a dual agent to any principal with respect to confidential information other than price.

**2079.22.** Nothing in this article precludes a listing agent from also being a selling agent, and the combination of these functions in one agent does not, of itself, make that agent a dual agent.

**2079.23.** (a) A contract between the principal and agent may be modified or altered to change the agency relationship at any time before the performance of the act which is the object of the agency with the written consent of the parties to the agency relationship. (b) A lender or an auction company retained by a lender to control aspects of a transaction of real property subject to this part, including validating the sales price, shall not require, as a condition of receiving the lender's approval of the transaction, the homeowner or listing agent to defend or indemnify the lender or auction company from any liability alleged to result from the actions of the lender or auction company. Any clause, provision, covenant, or agreement purporting to impose an obligation to defend or indemnify a lender or an auction company in violation of this subdivision is against public policy, void, and unenforceable.

**2079.24.** Nothing in this article shall be construed to either diminish the duty of disclosure owed buyers and sellers by agents and their associate licensees, subagents, and employees or to relieve agents and their associate licensees, subagents, and employees from liability for their conduct in connection with acts governed by this article or for any breach of a fiduciary duty or a duty of disclosure.



**Attachment B**

**AGENCY CONFIRMATION**  
(per California Civil Code Section 2079.17)

**Property Address:** 519 17<sup>th</sup> Street, Oakland, CA

**The following agency relationship(s) is/are hereby confirmed for this transaction:**

(Name of Listing Agent) Cushman & Wakefield is the agent of (check one):

- the seller / lessor exclusively; or
- both the buyer / lessee and the seller / lessor.

(Name of Tenant Agent) Avison Young is the agent of (check one):

- the buyer / lessee exclusively; or
- the seller / lessor exclusively; or
- both the buyer / lessee and seller / lessor.

**Acknowledged:**

**Seller/Lessor:** \_\_\_\_\_ **Date** \_\_\_\_\_

**Buyer/Lessee:** \_\_\_\_\_ **Date** \_\_\_\_\_

**Seller/Lessor Agent** Cushman & Wakefield **BRE Lic. No.** 01880493  
(Brokerage Firm)

By: \_\_\_\_\_ **BRE Lic. No.** 00870630  
John Dolby (Associate Licensee) **Date** \_\_\_\_\_

By: \_\_\_\_\_ **BRE Lic. No.** 01987199  
Charlie Sweeny (Associate Licensee) **Date** \_\_\_\_\_

**Buyer/Lessee Agent** \_\_\_\_\_ **BRE Lic. No.** \_\_\_\_\_  
(Brokerage Firm)

By: \_\_\_\_\_ **BRE Lic. No.** \_\_\_\_\_  
(Associate Licensee) **Date** \_\_\_\_\_



## Attachment C

### REAL PROPERTY DISCLOSURES

**Cushman & Wakefield** (“**Broker**”) provides this Real Property Disclosure Notice (“**Notice**”) in reference to a proposed transaction by and between **ECI Five Dufwin LLC, a Delaware LLC** (“**Landlord**”) and **American Model Schools** (“**Tenant**”) regarding real property identified as: **519 17<sup>th</sup> Street** in the City of **Oakland, California** (the “**Property**”).

#### Hazardous Materials

Comprehensive federal, state and local laws, regulations and ordinances (“**Laws**”) control the disclosure, use, storage, handling, removal and disposal of Hazardous Materials. The term “**Hazardous Materials**” includes, but is not limited to, underground storage tanks, petroleum, paint, solvents, lead, cyanide, DDT, inks, acids, pesticides, ammonium, asbestos, heavy metals, PCBs, and any contaminated, hazardous or toxic substance. Hazardous Materials may be present at the Property due to current or prior use, or the use of adjacent properties. Except as expressly stated in this paragraph, Broker and its agents have not made and will not make any analysis, investigation, representation or warranty with respect to any Hazardous Materials matters, including without limitation the presence or absence of Hazardous Materials on or impacting the Property. Broker recommends that you consult your advisors with respect to all Hazardous Materials matters.

#### Americans with Disabilities Act

The Americans with Disabilities Act (“**ADA**”) requires, among other things, that owners of “public accommodations” remove barriers to access by disabled persons, and provide auxiliary aids and services for hearing, vision or speech impaired persons. Any change of use or alterations of the Property may trigger such requirements, even if existing use is in compliance with the ADA. Except as expressly stated in this paragraph, Broker and its agents have not made and will not make any analysis, investigation, representation or warranty with respect to any ADA matters. Broker recommends that you consult your advisors with respect to all ADA matters.

#### Natural Hazards – Sale Only

Various Laws require a seller and its broker to disclose the existence of certain natural hazards to a buyer, including whether the property is located in an earthquake fault zone, a seismic hazard zone, a special flood hazard area, an area of potential flooding, a fire hazard severity zone, or a wildland fire area. If Broker represents the Seller, Broker will provide Buyer with a report prepared by an independent third party regarding such natural hazards during the due diligence period under the purchase contract.

#### Commercial Property Owner’s Guide to Earthquake Safety – Sale Only

The seller of a precast concrete or reinforced or unreinforced masonry building with wood frame floors or roof which was built before January 1, 1975 must deliver to the buyer a copy of “The Commercial Property Owner’s Guide to Earthquake Safety” published by the California Seismic Safety Commission. Buyer acknowledges that Seller and/or Broker have disclosed whether such requirement applies to this Property, and if so, that Broker has delivered to Buyer a copy of that Guide.

#### Water Heater Bracing Disclosure and Certification – Sale Only

Seller hereby certifies that all water heaters in or on the Property are braced, anchored or strapped to resist falling or horizontal displacement due to earthquake motions as required by state and applicable local codes.

#### Lead Based Paint Pamphlet – Sale or Lease of Residential Property

The seller or lessor of any residential property built before 1978 must provide the buyer or lessee with a lead hazard information pamphlet, disclose the presence of any known lead-based paint and provide a statement to be signed by the buyer or lessee that the buyer or lessee has read the warning statement, has received the pamphlet, and has a 10-day opportunity to inspect before becoming obligated under the contract.



**Broker Disclaimer**

Broker has not made and will not make any analysis, investigation, representation or warranty regarding (a) the zoning of the Property or the legality of any present or future use of the Property; (b) the compliance of the Property with any Law; (c) the physical condition of the Property, including without limitation the structural, mechanical, or soils conditions of the Property or the presence or absence of wood-destroying organisms, mold, allergens, fungi, spores, pollens, insects or pests; (d) the financial condition or prospects of the Property or any of its tenants, including without limitation the accuracy or completeness of income and expense information and projections, or the intent or ability of any tenant to continue its tenancy; (d) the size, measurements or boundaries of the Property; or (e) pending or future action by any government or other entity or person that might impact the Property. Broker recommends that you consult your advisors with respect to each of these matters.

**Legal, Tax and Accounting Matters**

Broker and its agents are not qualified to provide legal, tax or accounting advice, and have not made and will not make any analysis, investigation, representation or warranty regarding any legal, tax or accounting matters. Broker recommends that you consult your advisors with respect to all legal, tax and accounting matters.

**Broker Multiple Representation**

Broker and its agents have a wide variety of clients, and may represent other buyers or lessees interested in the Property, or may represent other sellers or lessors with property similar to the Property. Buyer or Lessee understands and agrees that Broker and its agents may present multiple offers on the Property to the Seller or Lessor. Seller or Lessor understands and agrees that Broker and its agents may present multiple properties to the Buyer or Lessee.

**Non-Binding Proposal / Letter of Intent**

If this Disclosure Notice accompanies a proposal or Letter of Intent then it is a statement of the terms upon which the Buyer and Seller or Lessor and Lessee (the "Parties") may be interested in pursuing further negotiations concerning the Property, and is not intended to be a complete or binding agreement between the Parties. No binding agreements shall be created between the Parties until a full and final written agreement containing all material terms of the transaction is prepared, reviewed and approved by the Parties and their respective counsel, if any, and mutually executed and delivered.

Each Party acknowledges that it has incurred, and will incur, costs and expenses in connection with the transaction contemplated hereby, including but not limited to the costs of investigation and assessment of the economic and other merits of the proposal, as well as legal expenses in connection with the preparation of a final and binding agreement, all of which costs are incurred at such Party's sole cost and risk, and not in reliance upon any act or representations of the other Party or Broker. Either Party may terminate the negotiations at any time for any reason, or for no reason, without liability or obligation whatsoever.

# PROPOSAL AIMS LOCATION 2018

CONFIDENTIAL

# FACTORS LEADING TO POTENTIAL RELOCATION

## **External:**

Our lease at 746 Grand Avenue is up June 30, 2018. Given the fiscal climate of OUSD it is unlikely that our lease will be extended.

## **Internal:**

AIPHS grew approximately 25% this year. We are looking at a potential growth of another 20% based on application numbers.

Lakeview is not large enough to house the approximately 100 new students.

# WHAT ARE OUR OPTIONS?

THE ANSWER IS HERE



# WAIT TO SEE WHAT OUSD OFFERS

1

Legally they have to offer AIMS a location for AIPHS. This location may be spread across several sites in the district.

## **CONTINUE TO LOBBY FOR LAKEVIEW AND REDUCE ENROLLMENT**

**2**

AIMS could get parents out to board meeting demanding to stay. If this is done we will need to meet as a board and leadership with OUSD's board and leadership to try and broker a deal. Our revenue will need to be reduced however because of space issues.

## **CONTINUE TO LOOK FOR A SITE**

**3**

It is January of 2018, and we will need to occupy a site by August of 2018. We have actively been engaged in a search for several years. Property is at a premium in Oakland and there is a limited supply of properties that are suitable for schools.

# NEGOTIATE A LONG TERM LEASE AT 519 17<sup>TH</sup> STREET

4

- Site is close to current location
- We can customize the site to meet our needs and can accommodate K-8 playground area.
- Location is zoned for a school and on a one way street
- We can start occupying building in August

# POTENTIAL REVENUE INCREASE 2018-2019

School Name	TK	K	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th	Total
American Indian Public Charter School	0	0	0	0	0	0	0	131	12	9	0	0	0	0	152
American Indian Public Charter School II	35	177	69	54	50	42	41	100	14	7	0	0	0	0	589
American Indian Public High School	0	0	0	0	0	0	0	0	0	0	132	14	14	4	164

K-1: An increase of 5 classes ( 150 students)

6<sup>th</sup>: An increase of 2 classes (60 students)

Total increase: 210

Revenue increase: 2,100,000

# POTENTIAL TOTAL ENROLLMENT 2018-2019 FOR KEY ENTRY GRADES

School Name	TK	K	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th	Total
American Indian Public Charter School	0	0	0	0	0	0	0	131	12	9	0	0	0	0	152
American Indian Public Charter School II	35	177	69	54	50	42	41	100	14	7	0	0	0	0	589
American Indian Public High School	0	0	0	0	0	0	0	0	0	0	132	14	14	4	164

K-1: 5 classes ( 150 students)  
 1<sup>st</sup> : 4 classes ( 120 students)  
 6<sup>th</sup>: 8 classes (240 students)

# PLAN FOR 12TH STREET AND 17TH STREET

Move K-8  
(Approximately 37  
classroom) to 17<sup>th</sup> Street.

Build Lab and Library on  
7<sup>th</sup> floor for older  
students plus two  
classrooms

Turn a portion of the  
bottom floor in to  
playground and  
cafeteria.

Place lower school  
library on bottom floor

Reserve bottom and first  
floor for K-2 classrooms.

Move 9-12 to 12<sup>th</sup> street

# SENIOR LEADERSHIP INPUT

"Speaking from middle school, I like the new site for several reasons; 1) mass transit, 2) ability to create space, and 3) need to grow. Mass transit is a major component in arguing that teaching at our school is affordable and makes sense. Being two blocks away from 19th street BART is a major asset. The fact that the building is mostly a blank canvas on which we can paint our model, making it more AIMS makes this site in particular a great choice. A middle school concern is the fact that our pipeline is not big enough to feed our success. Each completely new class that comes into 6th grade makes sharpening our model and showing it off, that much harder. Increasing the number of K-5th grade classrooms will feed our flow to 'continuous improvement'."

- Middle School Administrator

"Building a playground, a cafeteria, music and performing arts rooms, and dedicated student resource centers have long been identified as significant needs for our AIMS organization. With the 17th Street proposal, AIMS K-8 has the potential of building a state of the art school that is befitting of our reputation of excellence, and provides our students with a facility that our students, families, staff, and community stakeholders deserve."

-High School Administrator

"I believe moving to this new site would be advantageous to our organization as a whole. This new location is within our enrollment area, close to 12th St. which would be easier for families if they have more than one child to drop off. This space would allow us to customize, and allow flexibility of space to build an indoor playground and potential lunch service area. We will be able to expand and grow within our student population K-8th, especially within our lower grade levels. Every year there is a high demand and waitlist for K-6th grade, with this space we can potentially grow by 200 student's. Overall we will be able to service more student's that are displaced, ensure that our high school has a school site for the 2018-2019 school year. To have an opportunity to grow as an organization and to allow more families to have the opportunity to be a part of the AIMS family, this will also benefit us during Charter Renewal to show OUSD that we are making the necessary steps to support more student's within the Oakland community and potentially increase SPED population. This will not be easy but I am confident in this leadership team and I know that we can achieve whatever we set our mind to."

-Operations Manager



# 519

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## UPTOWN

## OAKLAND'S NEWEST CREATIVE DESTINATION

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abrown@ecp-llc.com  
LIC #00912410



**EMBARCADERO**  
CAPITAL PARTNERS

519UPTOWN.COM



# 519

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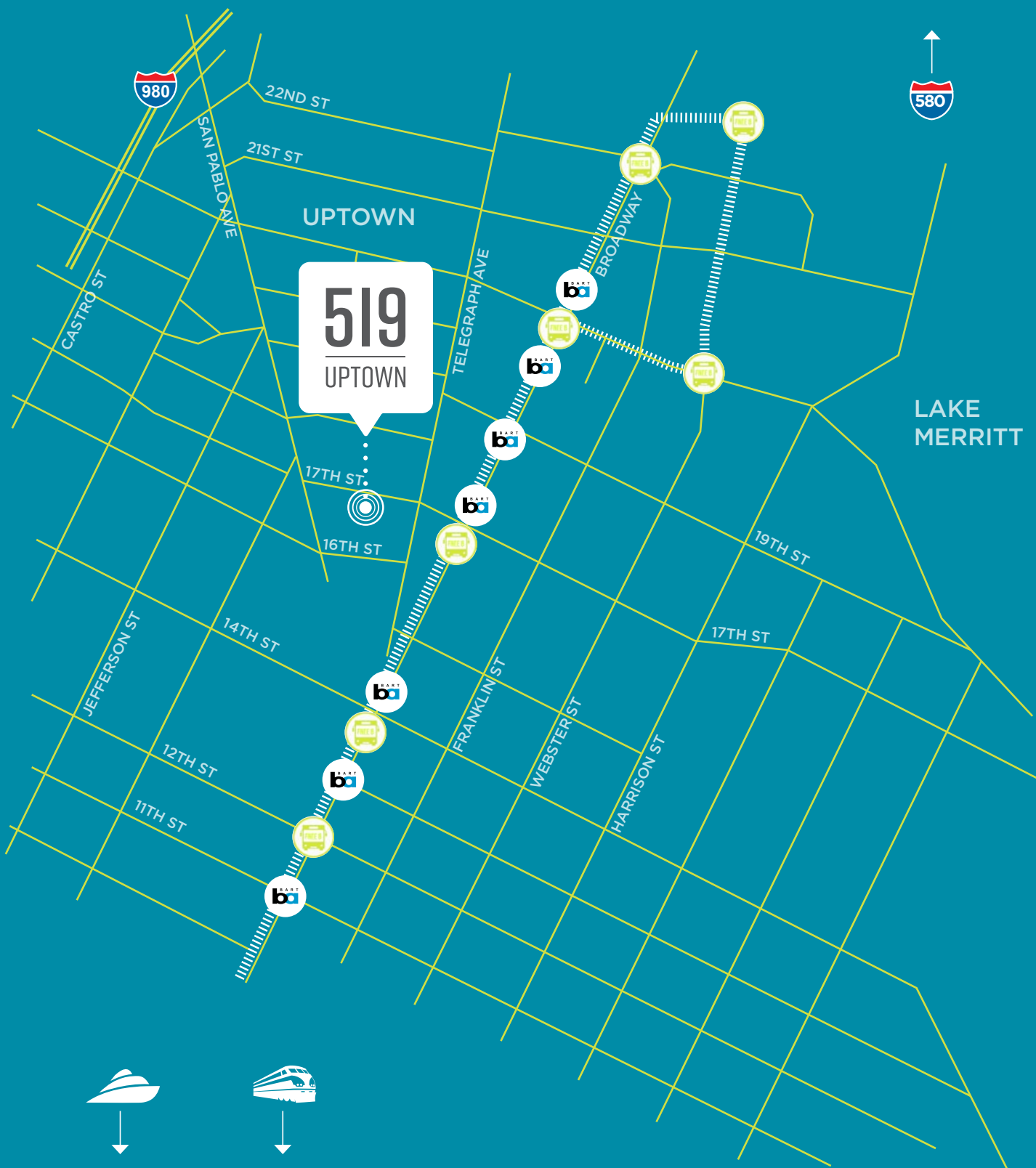
## UPTOWN

Extensive building renovations are underway — improvements include a contemporary exterior façade and entry, re-energized lobby, and light-filled open-floor layouts.

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# LOCATION & TRANSPORT INFRASTRUCTURE



# PROJECT FEATURES



Location in the heart of Uptown Oakland



On-site conference center



Façade, lobby, and common area renovations underway



Full floor opportunities



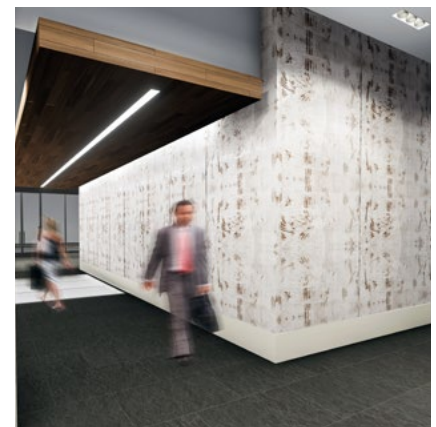
Showers, lockers, and bike storage



Views of Downtown Oakland & the Oakland Hills

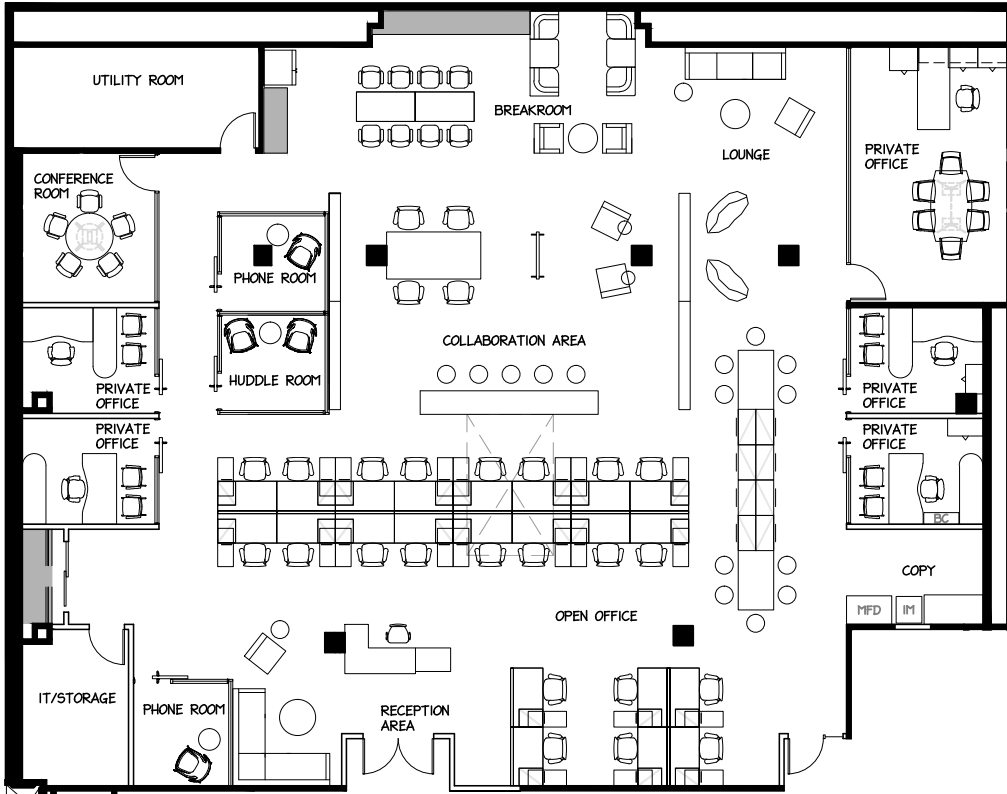


Flexible, open floor plates

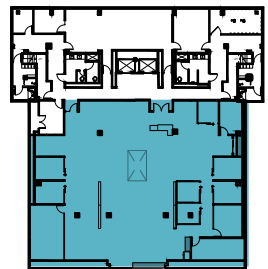


# FLOOR PLAN\*

Amenity Level • Suite A-100 • **6,169 RSF** • Available Q3 2017



Key Plan

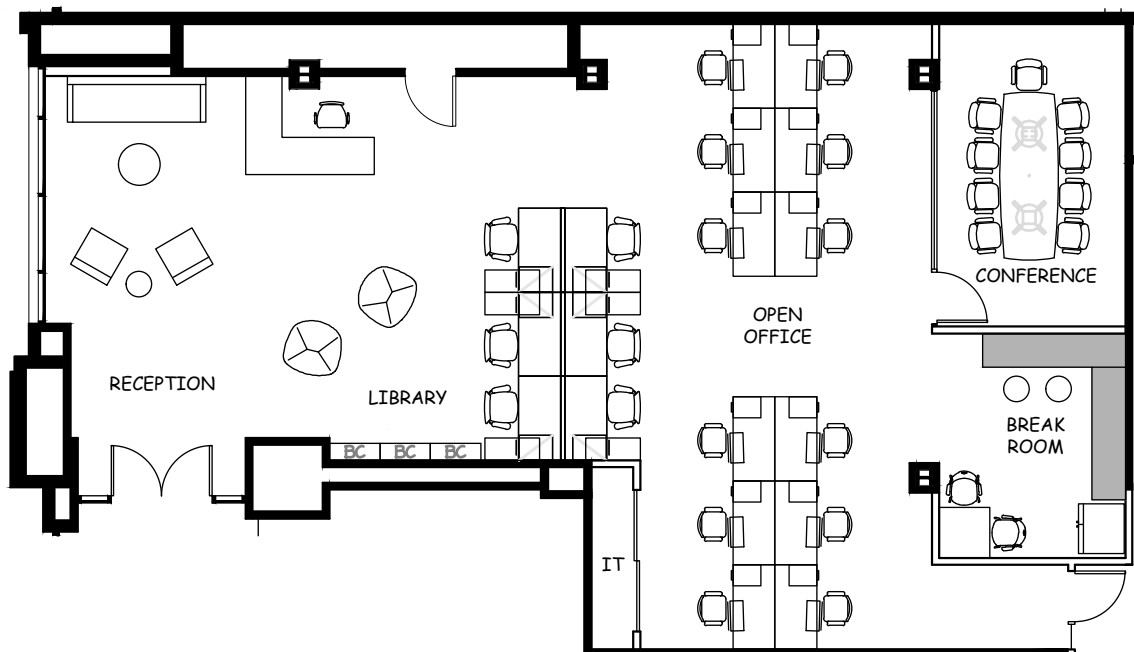


17<sup>th</sup> Street

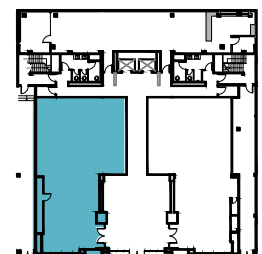
\*Hypothetical

# FLOOR PLAN\*

1<sup>st</sup> Floor • Suite 100 • 2,738 RSF • Available Q3 2017



N  
↓  
Key Plan

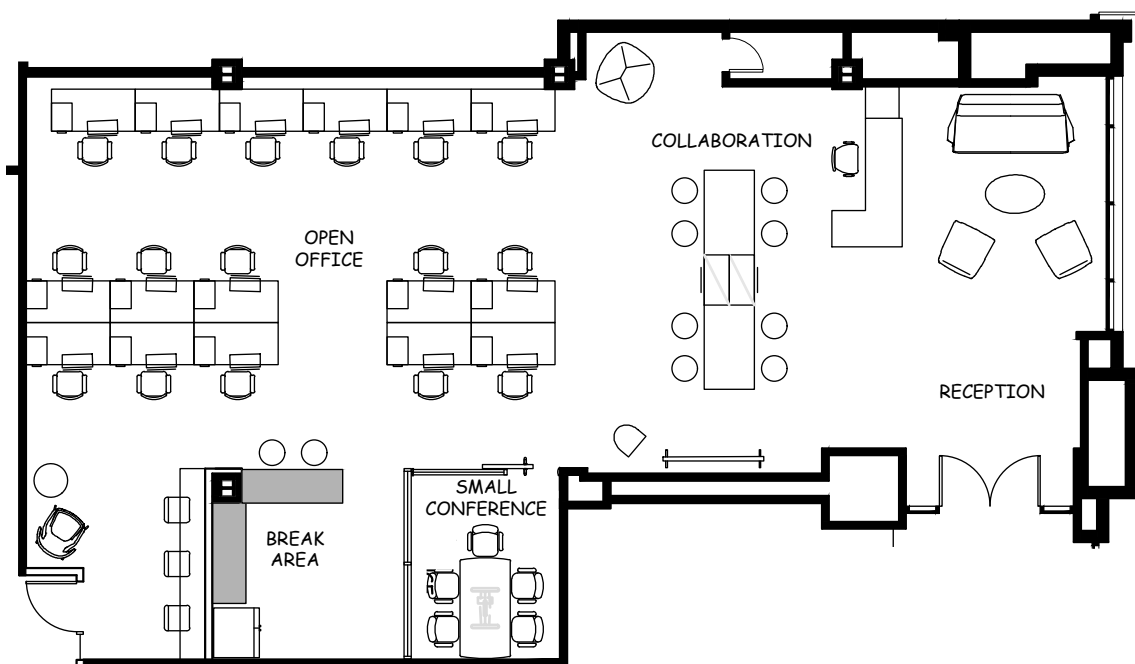


17<sup>th</sup> Street

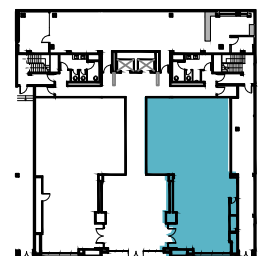
\*Hypothetical

# FLOOR PLAN\*

1<sup>st</sup> Floor • Suite 110 • 2,603 RSF • Available Q3 2017



Key Plan

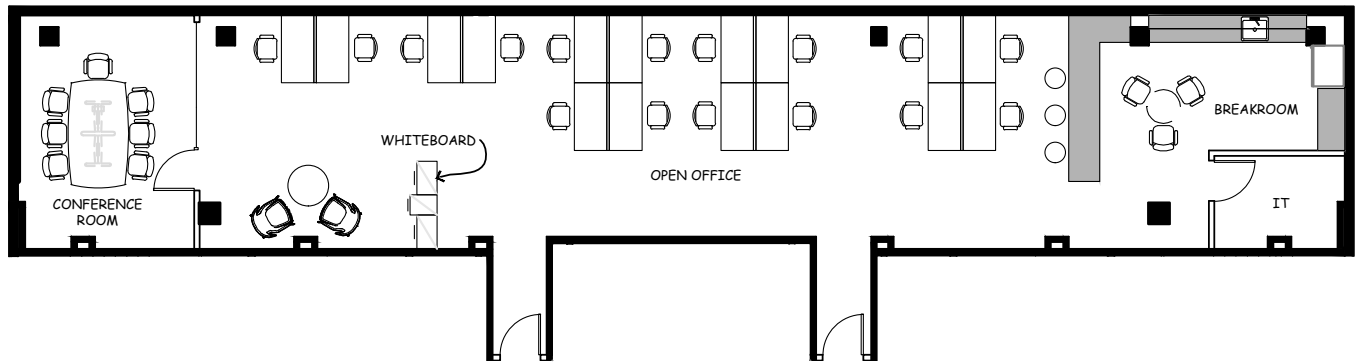


17<sup>th</sup> Street

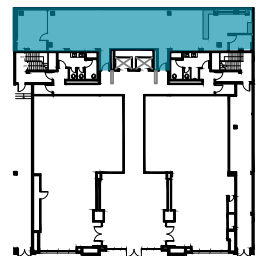
\*Hypothetical

# FLOOR PLAN\*

1<sup>st</sup> Floor • Suite 150 • **2,306 RSF** • Available Q3 2017



N  
Key Plan  
↓

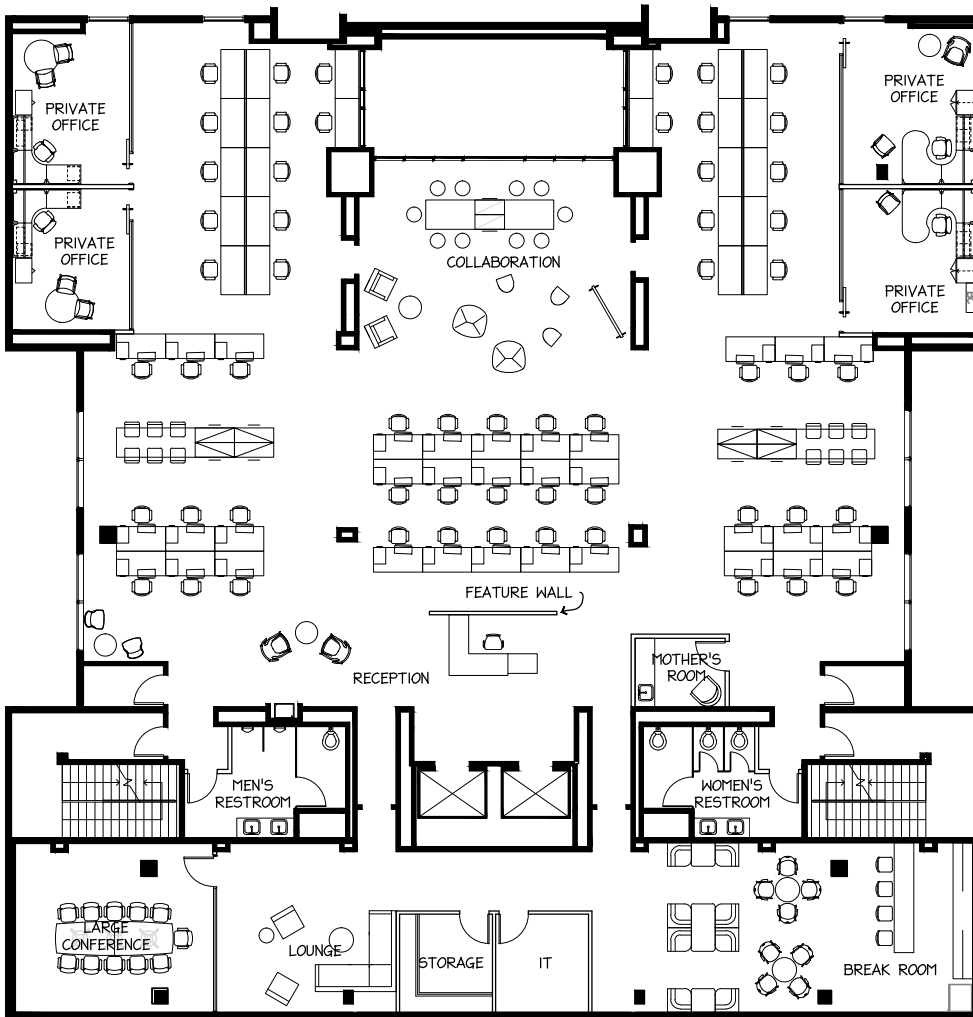


17<sup>th</sup> Street

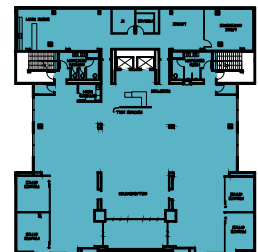
\*Hypothetical

# FLOOR PLAN\*

2<sup>nd</sup> Floor • Suite 200 • 10,159 RSF • Available Q3 2017



Key Plan



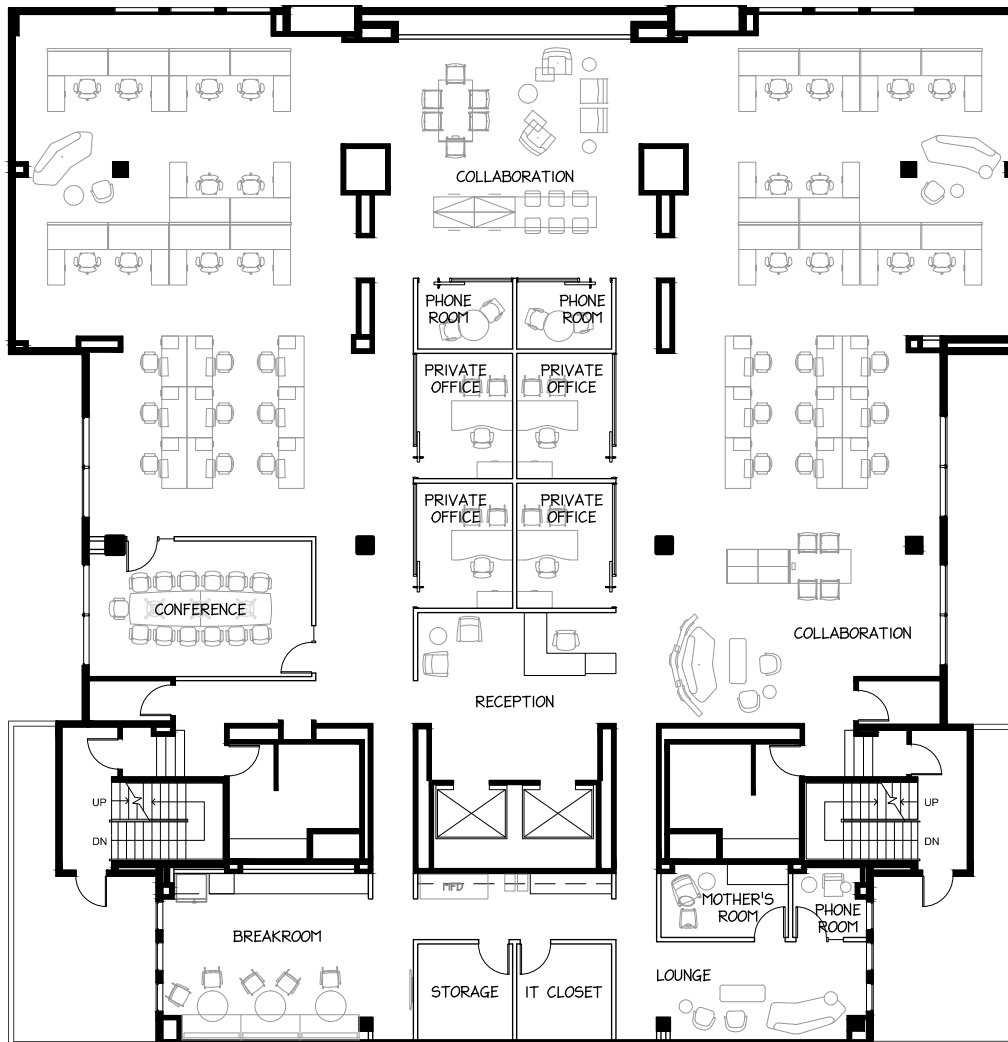
17<sup>th</sup> Street

\*Hypothetical

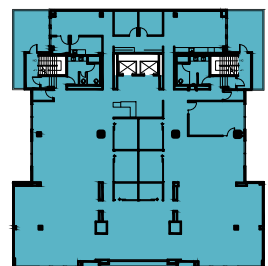


# FLOOR PLAN\*

3<sup>rd</sup> Floor • Suite 300 • 9,944 RSF • Available Q3 2017



Key Plan

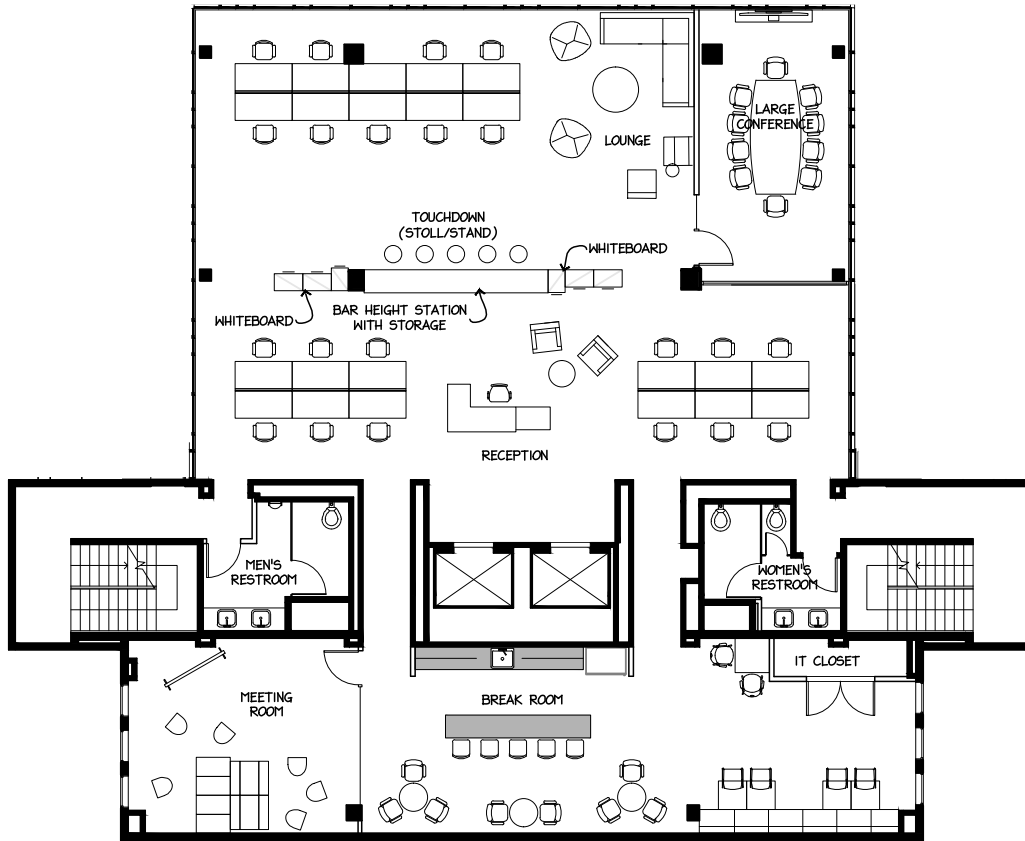


17<sup>th</sup> Street

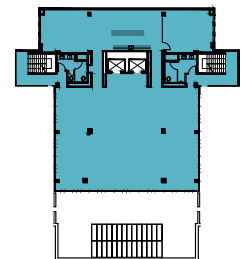
\*Hypothetical

# FLOOR PLAN\*

6<sup>th</sup> Floor • Suite 600 • 5,209 RSF • Available Q3 2017



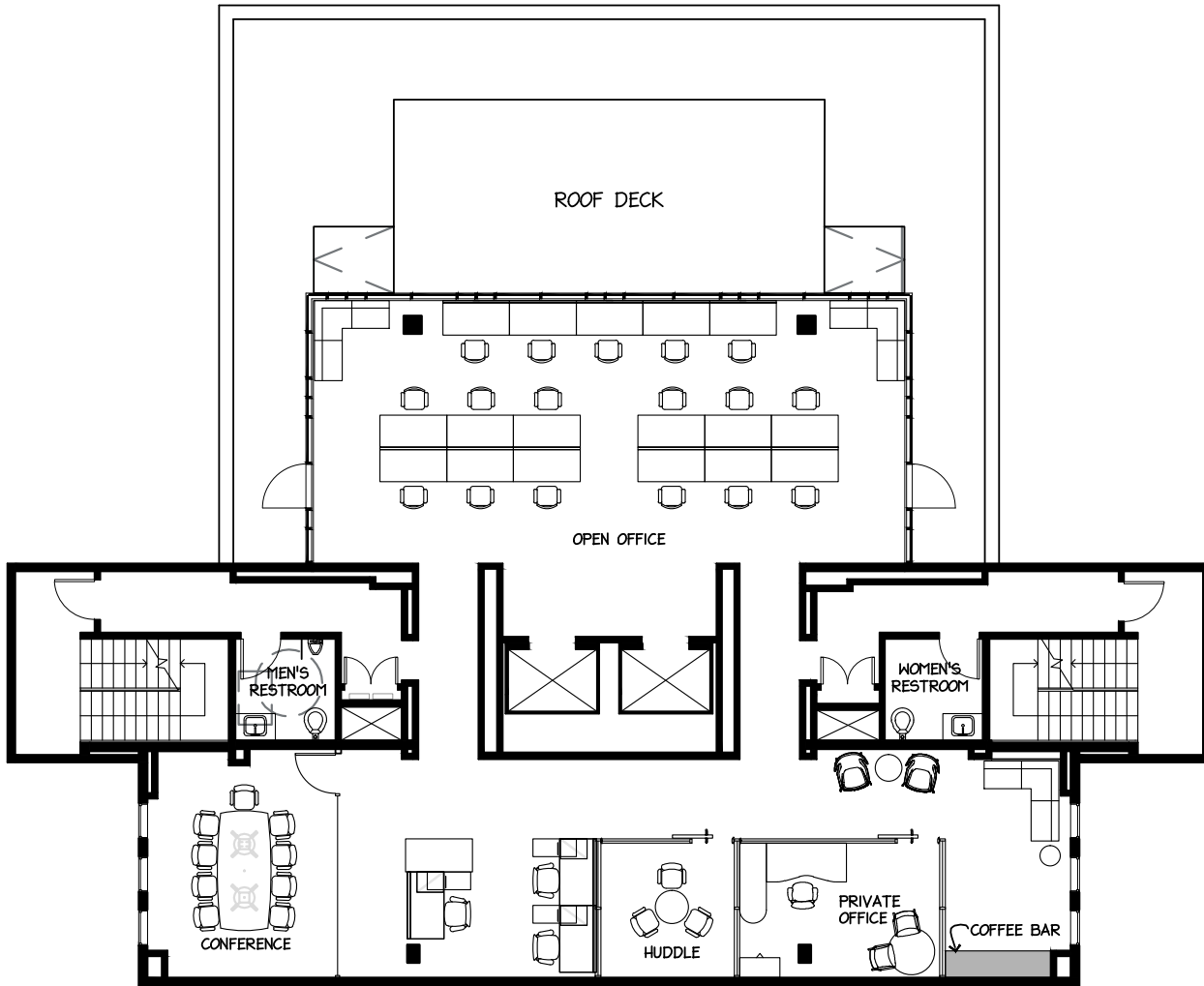
Key Plan



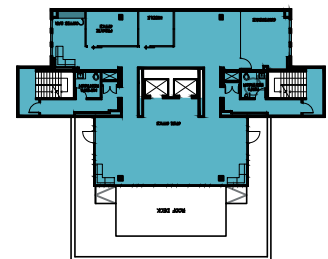
\*Hypothetical

# FLOOR PLAN\*

7<sup>th</sup> Floor • Suite 700 • 3,258 RSF • Available Q3 2017



N Key Plan



\*Hypothetical

# AMENITIES MAP



# ACCESS

## 519 Uptown —

Oakland's newest creative destination offers easy access to BART & I-980, top restaurants, and cultural amenities including the Fox Theater.



- Easy access to I-980
- One block from BART
- Short walk to numerous restaurants, shops, and bars
- 99 Walk Score from walkscore.com
- Flat terrain with good bike lanes



**Walker's Paradise**  
Daily errands do not require a car.



**Very Bikeable**  
Flat as a pancake, excellent bike lanes.



# 519

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## UPTOWN

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