AIMS K-12 College Prep Charter District

2018-2-20 Board Meeting

Date and Time

Tuesday February 20, 2018 at 6:30 PM PST

Location

171 12th street, Oakland CA 94607

AIMS does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Marisol Magana has been designated to receive requests for disability-related modifications or accommodations in order to enable individuals with disabilities to participate in open and public meetings at AIMS. Please notify Marisol Magana at (510) 220-9985 at least 24 hours in advance of any disability accommodations being needed in order to participate in the meeting.

Agenda

		Purpose	Presenter	Time
I.	**Opening Items**			**6:30 PM**
	Opening Items			
	A. Call the Meeting to Order - Board President, Mr. Steven Leung			1 m
	B. Record Attendance and Guests - Roll Call for the directors of the board, and opportunity for introduction of any guest presenters	Vote		2 m

		Purpose	Presenter	Time
C.	Adoption of Agenda - Board President, Mr. Steven Leung	Vote		2 m
D.	Public Comment on Non-Agenda Items Public Comment on Non-Agenda Items is set aside for members of the Public to address the items not on the Board's agenda. The Board of Directors will not respond or take action in response to Public Comment, except that the board may ask clarifying questions or direct staff. **Comments are limited to two (2) minutes per person, and a total time allotted for all public comment will not exceed thirty (30) minutes (10 minutes per section).**			10 m
E.	Public Comment on Agenda Items Public Comment on Agenda Items is set aside for members of the Public to address the items on the Board's agenda prior to each agenda item. The Board of Directors will not respond or take action in response to Public Comment, except that the board may ask clarifying questions or direct staff. **Comments are limited to two (2) minutes per person, and a total time allotted for all public comment will not exceed thirty (30) minutes (10 minutes per section).**			10 m
II.	**Non-Action Items**			**6:55 PM**
A.	President's Report - Board President, Mr. Steven Leung	FYI		5 m
B.	Superintendent's Report - Superintendent Woods-Cadiz	FYI		5 m
C.	Active School Shooter Protocol - Superintendent, Woods-Cadiz	FYI		5 m
D.	Title Nine Policy - Superintendent Woods-Cadiz	FYI		5 m
E.	Suicide Prevention Protocol	FYI		5 m

		Purpose	Presenter	Time
	- Superintendent Woods-Cadiz			
F.	Winter Makeup Days - Superintendent Woods-Cadiz	FYI		5 m
G.	Discussion Regarding AIMS MOdel for Board Member Input - Superintendent Woods-Cadiz	Discuss		5 m
H.	AIMS K-12 Report - Head of School - Mr. Tareyton Russ - Division Heads - Mr. Peter Holmquist, Mr. Maurice Williams, Mr. Christopher Ahmad, & Ms. Erin Oh	FYI		5 m
I.	Presentation on Standards- Based Grading - Division Head, Ms. Erin Oh	FYI		5 m
J.	Lunch Program Update - Data, Accountability, and Operations Manager, Ms. Tiffany Tung	FYI		5 m
K.	Prop 39 Update - Data, Accountability, and Operations Director, Ms. Marisol Magana	FYI		5 m
L.	E-Rate Presentation - Data, Accountability, and Operations Director, Ms. Marisol Magana	FYI		5 m
M.	AIMS Sports Program Report - Division Head, Mr. Maurice Williams	FYI		5 m
N.	FAC Report - Division Heads	FYI		5 m
O.	Finance Report - CSMC School Business Manager, Ms. Adrienne Barnes	FYI		5 m
P.	ELD Coordinator Report - ELD Coordinator, Ms. Vannee Chand	FYI		5 m

		Purpose	Presenter	Time
Q.	College Bound Kids Report - CBK Coordinator, Mr. Matthew Gordan	FYI		5 m

III. Action Items — 8:20 PM

A.	Consent Calendar i. Personnel Report - Director of Human Resources, Mr. Rob Mayfield ii. Approval of Board Meeting Minutes for January 16th, 2018 - Secretary to the Board of Directors, Mr. Joe Schickman iii. Approval of Nob Hill Catering LunchMasters Invoices for January 2018 - Chief Financial Officer, Ms. Susan Schickman iv. Approval of CSMC Invoices for February 2018 - Chief Financial Officer, Ms. Susan Schickman v. Approval of Young, Minney, and Corr LLP February Invoice - Chief Financial Officer, Ms. Susan Schickman vi. Approval of Fagen, Friedman, and Fulfrost Invoice for December - Chief Financial Officer, Ms. Susan Schickman vii. Approval of OUSD Facilities Use Fee for February - Chief Financial Officer, Ms. Susan Schickman	Vote		5 m
B.	Discussion and Possible Action Regarding Approval of Job Description for Educational Coordinator, College Bound Kids - Director of Human Resources, Mr. Rob Mayfield	Vote		5 m
C.	Discussion and Possible Action Regarding Approval of Independent Auditor Selection Form - Chief Financial Officer, Ms. Susan Schickman	Vote		5 m
D.	Discussion and Possible Action Regarding Update of Approved Vendor List - Chief Financial Officer, Ms. Susan Schickman	Vote		5 m
E.	Discussion and Possible Action Regarding Approval of Second Interims - CSMC School Business Manager, Adrienne Barnes & Chief Financial Officer, Ms. Susan	Vote		5 m

		Purpose	Presenter	Time
	Schickman			
F.	Discussion and Possible Action Regarding Request to Amend the AIMS Student Dress Code to Include Navy Blue Shirts as Acceptable Uniform Options for Grades K through 12 - Division Head, Ms. Erin Oh	Vote		5 m
G.	Discussion and Possible Action Regarding Approval for Three AIMS Administrators to Travel to Washington DC to Lobby on Behalf of AIMS – Fiscal Cost is Zero - Superintendent Woods-Cadiz	Vote		5 m

IV. Closed Session — 8:55 PM

A.	Public Comment on Closed Session Items Public Comment on closed session items is set aside for members of the Public to address items on the Board's agenda for closed session. The Board of Directors will not respond or take action in response to Public Comment, except that the board may ask clarifying questions or direct staff. **Comments are limited to two (2) minutes per person, and a total time allotted for all public comment will not exceed thirty (30) minutes (10 minutes per section).**	FYI		10 m
B.	Recess to Closed Session **- Conference with Legal Counsel (§ 54956.9)** **- Conference with Real Property Negotiations (§ 54956.8)** **171 12th. St. Oakland Ca 94607**	Discuss		45 m
C.	Reconvene from Closed Session Roll Call	Vote		2 m
D.	Report from Closed Session - Board President, Mr. Steven Leung	FYI		3 m

V. Closing Items — 9:55 PM

A.	Items for Next Agenda	Discuss		5 m

	Purpose	Presenter	Time
-			
-			
-			
-			
B. Adjourn Meeting	FYI		

Coversheet

Adoption of Agenda

Section: I. Opening Items
Item: C. Adoption of Agenda
Purpose: Vote
Submitted by:
Related Material: 2018-2-20 Board Meeting Agenda.pdf

American Indian Model Schools

BOARD MEETING AGENDA

Tuesday February 20th, 2018 @ 6:30 pm

171 12th Street

Oakland, CA 94607

I. CALL TO ORDER:

II. ROLL CALL:

III. ADOPTION OF AGENDA

IV. PUBLIC COMMENT ON NON-AGENDA ITEMS

Public Comment on non-agenda items is set aside for members of the Public to address items that do not appear on the Board's agenda. The Board of Directors will not respond or take action in response to Public Comment, except that the board may ask clarifying questions or direct staff. **Comments are limited to two (2) minutes per person, and a total time allotted for all public comment will not exceed thirty (30) minutes (10 minutes per section).**

V. NON-ACTION ITEMS

1. **President's Report**
   – Board President, Mr. Steven Leung
2. **Superintendent's Report**
   – Superintendent Woods-Cadiz
3. **Active Shooter Protocol**
   - Superintendent Woods-Cadiz
4. **Title Nine Policy**
   - Superintendent Woods-Cadiz
5. **Suicide Prevention Protocol**
   - Superintendent Woods-Cadiz
6. **Winter Makeup Days**
   - Superintendent Woods-Cadiz
7. **Discussion Regarding the AIMS Model for Board Member Input**
   – Superintendent Woods-Cadiz
8. **AIMS k-12 Report**
   – Division Heads
9. **Presentation on standards-based grading**
   - Division Head, Ms. Erin Oh
10. **Lunch Program Update**
    - Data, Accountability, and Operations Manager, Ms. Tiffany Tung
11. **Prop 39 Update**
    – Data, Accountability, and Operations Director, Ms. Marisol Magana
12. **E-Rate Presentation**
    - Data, Accountability, and Operations Director, Ms. Marisol Magana
13. **AIMS Sports Program Report**
    – Division Head, Mr. Maurice Williams

14. **FAC Report**
    – Divisions Heads
15. **Finance Report**
    – Chief Business Officer, Ms. Susan Schickman & CSMC School Business Manager, Adrienne Barnes
16. **ELD Coordinator Report**
    - ELD Coordinator, Ms. Vannee Chand
17. **College Bound Kids Report**
    - CBK Coordinator, Mr. Matthew Gordan

VI. PUBLIC COMMENT ON AGENDA ITEMS

Public Comment on Agenda Items is set aside for members of the Public to address the items on the Board's agenda prior to each agenda item. The Board of Directors will not respond or take action in response to Public Comment, except that the board may ask clarifying questions or direct staff. **Comments are limited to two (2) minutes per person, and a total time allotted for all public comment will not exceed thirty (30) minutes (10 minutes per section).**

VII. DISCUSSION/ACTION ITEMS

1. **Consent Calendar**
   - **i.** Personnel Report
     - Director of Human Resources, Mr. Rob Mayfield
   - **ii.** Approval of Board Meeting Minutes for January 16th, 2018
     - Secretary to the Board of Directors, Mr. Joe Schickman
   - **iii.** Approval of Nob Hill Catering LunchMasters Invoices for January 2018
     - Chief Financial Officer, Ms. Susan Schickman
   - **iv.** Approval of CSMC Invoices for February 2018
     - Chief Financial Officer, Ms. Susan Schickman
   - **v.** Approval of Young, Minney, and Corr LLP February Invoice
     - Chief Financial Officer, Ms. Susan Schickman
   - **vi.** Approval of Fagen, Friedman, and Fulfrost Invoice for December
     - Chief Financial Officer, Ms. Susan Schickman
   - **vii.** Approval of OUSD Facilities Use Fee for February
     - Chief Financial Officer, Ms. Susan Schickman

2. Discussion and Possible Action Regarding **Approval of Job Description for Educational Coordinator, College Bound Kids**
   - Director of Human Resources, Mr. Rob Mayfield

3. Discussion and Possible Action Regarding **Approval of Independent Auditor Selection Form**
   - Chief Financial Officer, Ms. Susan Schickman

4. Discussion and Possible Action Regarding **Update of Approved Vendor List**
   - Chief Financial Officer, Ms. Susan Schickman

5. Discussion and Possible Action Regarding **Approval of Second Interims**
   - CSMC School Business Manager, Adrienne Barnes & Chief Financial Officer, Ms. Susan Schickman

6. Discussion and Possible Action Regarding **Request to Amend the AIMS Student Dress Code to Include Navy Blue Shirts as Acceptable Uniform Options for Grades K through 12**
   - Division Head, Ms. Erin Oh

7. Discussion and Possible Action Regarding **Approval for Three AIMS Administrators to Travel to Washington DC to Lobby on Behalf of AIMS – Fiscal Cost is Zero**
   - Superintendent Woods-Cadiz

VIII. PUBLIC COMMENT ON CLOSED SESSION ITEMS

Public Comment on closed session items is set aside for members of the Public to address items on the Board's agenda for closed session. The Board of Directors will not respond or take action in response to Public Comment, except that the board may ask clarifying questions or direct staff. **Comments are limited to two (2) minutes per person, and a total time allotted for all public comment will not exceed thirty (30) minutes (10 minutes per section).**

IX. RECESS TO CLOSED SESSION

- Conference with Legal Counsel (§ 54956.9)

- Conference with Real Property Negotiations (§ 54956.8)
  171 12th. St. Oakland Ca 94607

X. RECONVENE FROM CLOSED SESSION

XI. ROLL CALL

XII. REPORT FROM CLOSED SESSION

XIII. ITEMS FOR NEXT AGENDA

XIV. ADJOURNMENT:

NOTICES

The next regular meeting of the Board of Directors is scheduled to be held in March 20th, 2018 @ 6:30 pm. AIMS does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Marisol Magana has been designated to receive requests for disability-related modifications or accommodations in order to enable individuals with disabilities to participate in open and public meetings at AIMS. Please notify Marisol Magana at (510)220-9985 at least 24 hours in advance of any disability accommodations being needed in order to participate in the meeting.

I, _____ hereby certify that I posted this agenda at the AIMS Campus 171 12th street, Oakland, CA 94607 on, _____, at _____ PM Certification of Posting

Coversheet

Public Comment on Non-Agenda Items

Section: I. Opening Items
Item: D. Public Comment on Non-Agenda Items
Purpose: FYI
Submitted by:
Related Material: Public Comment Speaker Cards.pdf

Public Comment Speaker Cards

Name: _____ Date: _____

I am a: Parent_____ Student _____ Staff _____ Grade _____

Other (please specify) _____

Agenda Item (if applicable) _____

Comment: _____

_____

_____

_____

Public Comment Speaker Cards

Name: _____ Date: _____

I am a: Parent_____ Student _____ Staff _____ Grade _____

Other (please specify) _____

Agenda Item (if applicable) _____

Comment: _____

_____

_____

_____

Coversheet

Public Comment on Agenda Items

Section: I. Opening Items
Item: E. Public Comment on Agenda Items
Purpose: FYI
Submitted by:
Related Material: Public Comment Speaker Cards.pdf

Public Comment Speaker Cards

Name: _____ Date: _____

I am a: Parent_____ Student _____ Staff _____ Grade _____

Other (please specify) _____

Agenda Item (if applicable) _____

Comment: _____

_____

_____

_____

Public Comment Speaker Cards

Name: _____ Date: _____

I am a: Parent_____ Student _____ Staff _____ Grade _____

Other (please specify) _____

Agenda Item (if applicable) _____

Comment: _____

_____

_____

_____

Coversheet

Superintendent's Report

Section: II. Non-Action Items
Item: B. Superintendent's Report
Purpose: FYI
Submitted by:
Related Material: Superintendent’s Monthly Report.docx

Superintendent's Monthly Report
February 2018

Engagements

- ❏ Interviewed programs for After School Program 2018
- ❏ Met with Airbnb, OUSD, and Tech Reps regarding program at AIMS
- ❏ Visited potential long term sites for AIPHS
- ❏ Connected with Barbara Lee's Office and other community members regarding attendance at AIMS program.
- ❏ Engaged with media and sent out press release
- ❏ Connected with CAM regarding possible additional site funding
- ❏ Completed grant application for replication
- ❏ Attended sports games
- ❏ Spent weekends at AIMS supporting Saturday Schools and preparation for site visits
- ❏ Attended site visits
- ❏ Interviewed board secretary candidates
- ❏ Attended various community meetings on behalf of AIMS
- ❏ Spoke with Director Eng, OUSD Board Member regarding a report about a member of the bargaining committee placed on administrative leave. An investigation was done and it was found to be false.

Emergency Situations

- ❏ Third floor of 12th St was closed for furnace replacement.

Financial

- ❏ Site budget comparison to Quickbooks/Charter Vision meetings were held between myself, finance and site leaders.
- ❏ Met regarding fundraising efforts

Parents

- ❏ Met with parents and site leaders regarding students out for long periods for trip out of the country.
- ❏ Held two parent coffees this month K-12
- ❏ Attended FAC

- ❏ Met with parents and site leader regarding concern about their teacher
- ❏ Met with parent regarding their child participating in Spelling Bee
- ❏ Sent handwritten thank you letters to every parent who donated to the teacher and staff appreciation function.

Other

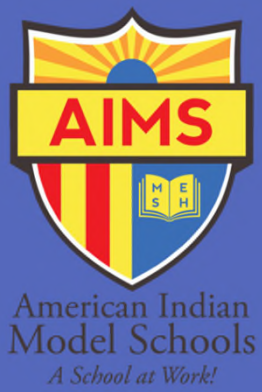
- ❏ Worked with leaders to update blogs
- ❏ Completed mid year evaluation check ins for leaders.
- ❏ Supported in the redesign of AIPHS auditorium
- ❏ Attended and spoke at open houses for potential students and families
- ❏ Invited again to DC to Lobby on behalf of charter schools and AIMS
- ❏ Attended presentation from visiting school from China
- ❏ Met with representatives from China and gave them AIMS SWAG and publications to take back to China.

This is a non-inclusive summary of activities thus far.

Coversheet

Active School Shooter Protocol

Section: II. Non-Action Items
Item: C. Active School Shooter Protocol
Purpose: FYI
Submitted by:
Related Material: Active Shooter.pdf
Active Shooter.pptx



Active Shooter Protocol Planning

16 Unique Slides


Training Attended by Leadership
HR is tracking leadership participation in active shooter training.
Training
Teachers and Staff Trainng held in March
Active Shooter Preparation
Planning
Cabinet meeting to finalize plan.
Drills
Students engage in practices 3 times a year.

Communication Plan

1. Communicate the plan to Teachers and Staff
2. Communicate the plan to students
3. Present the plan at the board meeting.
4. Present plan at FAC



Active Shooter Protocol Planning

16 Unique Slides

Communication Plan

1. Communicate the plan to Teachers and Staff
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Coversheet

Presentation on Standards- Based Grading

Section: II. Non-Action Items
Item: I. Presentation on Standards- Based Grading
Purpose: FYI
Submitted by:
Related Material: Standards-Based Grading - joe.schickman@aimschools.pdf

Mail

More

COMPOSE

Inbox (2,973)
Starred
Chats
Sent Mail
Drafts (181)
24th annual CCSA …
Accounts and Ser…
Admin - Central Off…

Joe

Maya Woods-Cadiz
Do we have quorum?

Marisol Magana
http://www.cde.ca.gov/f

Standards-Based Grading

Inbox x

Erin Oh
to me, Maya

Hello Mr. Schickman,

The superintendent requested that I present at the February board meeting on stanc

Thank you,

InlineContacts - 3.0

You do not have a valid IC license.
Please contact your domain admin to remedy.

Insightly Gmail Gadget

User not active. Please login to Insightly before using this gadget.

Using 10.83 GB
Manage

Coversheet

College Bound Kids Report

Section: II. Non-Action Items
Item: Q. College Bound Kids Report
Purpose: FYI
Submitted by:
Related Material: CBK Report.pdf
CBK Report.pptx

CBK Update

February Board Meeting

Seniors

*College acceptances are slowly beginning to come in, with a few CSUs already alerting our students.

*Finished financial aid paperwork (FAFSA, CSS Profile), submitted Cal Grant forms.

*Submitted mid-year reports to colleges.

*Helping Seniors to identify and apply to scholarships and internships.

*HBCU College Fair is 2/17/18. It's open to all students, not just Seniors, with 16 attending.

Juniors

*Created database of universities and their attributes for one-stop shopping for Juniors. Includes all UCs, CSUs, and over 30 privates (more coming).

*Connected Juniors to credit recovery courses.

*Facilitating the registration of one SAT sitting this semester for each Junior (March is done, May and June are coming up).

*UC Irvine came to present to the Juniors on 2/15/18 for the first college visit of their college process (!).

*Formally planning college tour for Juniors to take place in May.

Misc.

*Attended a college advising symposium organized by Making Waves in Richmond on 2/14/18.

*Creating awareness of internships and such for all students in HS.

*Facilitated dual enrollment process between our students and COA.

CBK Update

February Board Meeting

Seniors

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Coversheet

Consent Calendar

Section: III. Action Items
Item: A. Consent Calendar
Purpose: Vote
Submitted by:
Related Material: 4. CSMC February Invoice.pdf
6. FFF invoices.pdf
5. YM_C February Invoice - for meeting.pdf
1. Personnel Report February 2017-18.xlsx
1. Personnel Report February 2017-18.pdf
2. 2018-1-16 Board Meeting Minutes Draft - Clean.pdf
7. OUSD Facilities use fee for Feb.pdf
3. Lunchmasters invoice Jan 2018.pdf

CSMC
43460 Ridge Park Drive Suite 100
Suite 100
Temecula CA 92590
Phone: 888 994 CSMC

INVOICE

CSMC

American Indian Model Schools
171 12th Street
Oakland CA 94607

Invoice #:	36607
Date:	February 15, 2018
Balance Due (USD):	$12,000.00

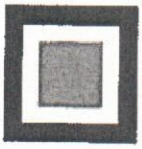
To View Your Invoice Online »
1. Go to: https://csmc.freshbooks.com/code
2. Enter this code: fdMTGNWB5E5gWcA

Item	Description	Unit Cost ($)	Quantity	Price ($)
BBO, PS & CALPADS	Business Back-Office, PowerSchool & CALPADS Support	12,000.00	1	12,000.00

NOTES: March 2018 Invoice

Subtotal:	**12,000.00**
Total:	**12,000.00**
Amount Paid:	0.00
Balance Due (USD):	**$12,000.00**

Due Date: March 1st, 2018
CSMC will be enforcing late penalties of 1.5% beginning March 1st, 2018



Fagen Friedman & Fulfrost LLP

6300 Wilshire Blvd, Suite 1700
Los Angeles, CA 90048-5204
Tel 323-330-6300 Fax 323-330-6311
Federal Tax ID: 42-1706595

American Indian Model Schools
Maya Woods-Cadiz, Superintendent
171 12th Street
Oakland, CA 94607

December 31, 2017
Invoice # 56345-1

Client/Matter: 718-00001
Re: General Legal Matters

For Services Rendered Through December 31, 2017

Previous Balance		0.00
Current Fees	312.00	
Total Current Due		312.00
	Total Due	312.00

Wire Instructions:

Bank : Comerica Bank, Los Angeles, CA 90048
A/C# : 1893086270
Ref. # : 56345-1

FBO : Fagen Friedman & Fulfrost LLP
ABA#: 121137522

Remittance due upon Receipt

Fagen Friedman & Fulfrost LLP

6300 Wilshire Blvd, Suite 1700
Los Angeles, CA 90048-5204
Tel 323-330-6300 Fax 323-330-6311
Federal Tax ID: 42-1706595

American Indian Model Schools
Maya Woods-Cadiz, Superintendent
171 12th Street
Oakland, CA 94607

December 31, 2017
Invoice # 56345-2

Client/Matter: 718-00101
Re: Unfair Practice Charge (SF-CE-3190-E)

For Services Rendered Through December 31, 2017

Previous Balance		2,992.72
Payments		-1,007.32
Balance Forward		1,985.40
Current Fees	11,465.50	
Total Current Due		11,465.50
	Total Due	**13,450.90**

Wire Instructions:

Bank : Comerica Bank, Los Angeles, CA 90048
A/C# : 1893086270
Ref. # : 56345-2

FBO : Fagen Friedman & Fulfrost LLP
ABA#: 121137522

Remittance due upon Receipt



Fagen Friedman & Fulfrost LLP

6300 Wilshire Blvd, Suite 1700
Los Angeles, CA 90048-5204
Tel 323-330-6300 Fax 323-330-6311
Federal Tax ID: 42-1706595

American Indian Model Schools
Maya Woods-Cadiz, Superintendent
171 12th Street
Oakland, CA 94607

December 31, 2017
Invoice # 56345-3

Client/Matter: 718-00102
Re: TAIMS Negotiations 2016-17

For Services Rendered Through December 31, 2017

Previous Balance		4,483.86
Payments		-2,308.18
Balance Forward		2,175.68
Current Fees	53.00	
Current Disbursements	7.07	
Total Current Due		60.07
	Total Due	2,235.75

Wire Instructions:

Bank : Comerica Bank, Los Angeles, CA 90048
A/C# : 1893086270
Ref. # : 56345-3

FBO : Fagen Friedman & Fulfrost LLP
ABA#: 121137522

Remittance due upon Receipt



Fagen Friedman & Fulfrost LLP

6300 Wilshire Blvd, Suite 1700
Los Angeles, CA 90048-5204
Tel 323-330-6300 Fax 323-330-6311
Federal Tax ID: 42-1706595

American Indian Model Schools
Maya Woods-Cadiz, Superintendent
171 12th Street
Oakland, CA 94607

December 31, 2017
Invoice # 56345-4

Client/Matter: 718-00109
Re: Bargaining Impasse SF-IM-3161-E
For Services Rendered Through December 31, 2017

Previous Balance		5,227.50
Payments		-795.00
Balance Forward		4,432.50
Current Fees	1,431.00	
Current Disbursements	1.61	
Total Current Due		1,432.61
	Total Due	5,865.11

Wire Instructions:

Bank : Comerica Bank, Los Angeles, CA 90048
A/C# : 1893086270
Ref. # : 56345-4

FBO : Fagen Friedman & Fulfrost LLP
ABA#: 121137522

Remittance due upon Receipt



Fagen Friedman & Fulfrost LLP

6300 Wilshire Blvd, Suite 1700
Los Angeles, CA 90048-5204
Tel 323-330-6300 Fax 323-330-6311
Federal Tax ID: 42-1706595

American Indian Model Schools
Maya Woods-Cadiz, Superintendent
171 12th Street
Oakland, CA 94607

December 31, 2017
Invoice # 56345-5

Client/Matter: 718-00110
Re: Phan, Thanh - EDD

For Services Rendered Through December 31, 2017

Previous Balance		1,831.50
Current Fees	2,413.00	
Current Disbursements	10.00	
Total Current Due		2,423.00
	Total Due	4,254.50

Wire Instructions:

Bank : Comerica Bank, Los Angeles, CA 90048
A/C# : 1893086270
Ref. # : 56345-5

FBO : Fagen Friedman & Fulfrost LLP
ABA#: 121137522

Remittance due upon Receipt



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American Indian Model Schools
Maya Woods-Cadiz, Superintendent
171 12th Street
Oakland, CA 94607

December 31, 2017
Invoice # 56345-1

Client/Matter: 718-00001
Re: General Legal Matters

For Services Rendered Through December 31, 2017

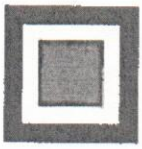
Previous Balance		0.00
Current Fees	312.00	
Total Current Due		312.00
	Total Due	312.00

Wire Instructions:

Bank : Comerica Bank, Los Angeles, CA 90048
A/C# : 1893086270
Ref. # : 56345-1

FBO : Fagen Friedman & Fulfrost LLP
ABA#: 121137522

Remittance due upon Receipt



Fagen Friedman & Fulfrost LLP

6300 Wilshire Blvd, Suite 1700
Los Angeles, CA 90048-5204
Tel 323-330-6300 Fax 323-330-6311
Federal Tax ID: 42-1706595

American Indian Model Schools
Maya Woods-Cadiz, Superintendent
171 12th Street
Oakland, CA 94607

December 31, 2017
Invoice # 56345-2

Client/Matter: 718-00101
Re: Unfair Practice Charge (SF-CE-3190-E)

For Services Rendered Through December 31, 2017

Previous Balance		2,992.72
Payments		-1,007.32
Balance Forward		1,985.40
Current Fees	11,465.50	
Total Current Due		11,465.50
	Total Due	**13,450.90**

Wire Instructions:
Bank : Comerica Bank, Los Angeles, CA 90048 FBO : Fagen Friedman & Fulfrost LLP
A/C# : 1893086270 ABA#: 121137522
Ref. # : 56345-2

Remittance due upon Receipt



Fagen Friedman & Fulfrost LLP

6300 Wilshire Blvd, Suite 1700
Los Angeles, CA 90048-5204
Tel 323-330-6300 Fax 323-330-6311
Federal Tax ID: 42-1706595

American Indian Model Schools
Maya Woods-Cadiz, Superintendent
171 12th Street
Oakland, CA 94607

December 31, 2017
Invoice # 56345-3

Client/Matter: 718-00102
Re: TAIMS Negotiations 2016-17

For Services Rendered Through December 31, 2017

Previous Balance		4,483.86
Payments		-2,308.18
Balance Forward		2,175.68
Current Fees	53.00	
Current Disbursements	7.07	
Total Current Due		60.07
	Total Due	2,235.75

Wire Instructions:

Bank : Comerica Bank, Los Angeles, CA 90048
A/C# : 1893086270
Ref. # : 56345-3

FBO : Fagen Friedman & Fulfrost LLP
ABA#: 121137522

Remittance due upon Receipt



Fagen Friedman & Fulfrost LLP

6300 Wilshire Blvd, Suite 1700
Los Angeles, CA 90048-5204
Tel 323-330-6300 Fax 323-330-6311
Federal Tax ID: 42-1706595

American Indian Model Schools
Maya Woods-Cadiz, Superintendent
171 12th Street
Oakland, CA 94607

December 31, 2017
Invoice # 56345-4

Client/Matter: 718-00109
Re: Bargaining Impasse SF-IM-3161-E

For Services Rendered Through December 31, 2017

Previous Balance		5,227.50
Payments		-795.00
Balance Forward		4,432.50
Current Fees	1,431.00	
Current Disbursements	1.61	
Total Current Due		1,432.61
	Total Due	5,865.11

Wire Instructions:

Bank : Comerica Bank, Los Angeles, CA 90048
A/C# : 1893086270
Ref. # : 56345-4

FBO : Fagen Friedman & Fulfrost LLP
ABA#: 121137522

Remittance due upon Receipt



Fagen Friedman & Fulfrost LLP

6300 Wilshire Blvd, Suite 1700
Los Angeles, CA 90048-5204
Tel 323-330-6300 Fax 323-330-6311
Federal Tax ID: 42-1706595

American Indian Model Schools
Maya Woods-Cadiz, Superintendent
171 12th Street
Oakland, CA 94607

December 31, 2017
Invoice # 56345-5

Client/Matter: 718-00110
Re: Phan, Thanh - EDD

For Services Rendered Through December 31, 2017

Previous Balance		1,831.50
Current Fees	2,413.00	
Current Disbursements	10.00	
Total Current Due		2,423.00
	Total Due	**4,254.50**

Wire Instructions:

Bank : Comerica Bank, Los Angeles, CA 90048 FBO : Fagen Friedman & Fulfrost LLP
A/C# : 1893086270 ABA#: 121137522
Ref. # : 56345-5

Remittance due upon Receipt

YM&C

LAW OFFICES OF YOUNG, MINNEY & CORR, LLP

THE CHARTER LAW FIRM

GABRIELLE A. PEREZ
DIRECTOR OF COMMUNICATIONS
gperez@mycharterlaw.com

FEBRUARY 7, 2018

American Indian Model Schools
Attn: Susan Schickman
171 12th Street
Oakland, CA 94607

Re: Past Due Invoices with Young, Minney & Corr, LLP

To Whom it May Concern:

It has recently been brought to my attention that your account with the firm has become delinquent and that American Indian Model Schools has accrued a past due balance. At this time, the total amount due and owing to the firm is $868.00. I have attached copies of the outstanding invoices for your reference. Please remit payment in full for the balance due as soon as possible.

Please feel free to contact me directly, if you should have any questions regarding the legal services provided, or if you require any additional information in order to process payment.

Sincerely,
LAW OFFICES OF YOUNG,
MINNEY & CORR, LLP

GABRIELLE A. PEREZ
DIRECTOR OF COMMUNICATIONS

YM&C

LAW OFFICES OF YOUNG, MINNEY & CORR, LLP

655 UNIVERSITY AVENUE, SUITE 150
SACRAMENTO, CA 95825

TEL 916.646.1400 ▪ FAX 916.646.1300
WWW.MYCHARTERLAW.COM

American Indian Model Schools
Attn: Susan Schickman, Chief Business Officer
171 12th Street
Oakland, CA 94607

February 07, 2018

Invoice # 53551

Services through 1/31/2018.

Previous Balance	$840.50
Total Payments and Credits	$0.00
Current Charges	$27.50
Payments From Retainer Account	$0.00
Total Owed Firm	$868.00
Remaining Retainer Credit Balance	$0.00
Clients with no past due balance who pay within twenty days of the date of this invoice may receive a 5% discount on services by paying this amount:	$866.62

All invoices are due and payable upon receipt. Thank you.

Notice

The following file is attached to this PDF. You will need to open this packet in an application that supports attachments to pdf files, e.g. Adobe Reader:

1. Personnel Report February 2017-18.xlsx

Personnel Report AIPCS,AIPCSII,AIPHS February

Name	AICS I, II, or HS	Position	Hire/ Termination Date
Bach, Anna	HS	Administrative Assistant	1/22/18
Williamson, Shontrice	II	6th Grade - Math/Science	1/26/18

Employ, Resign, Or Terminate
Change in Position
Resign

Employee Name	Position	School	Salary (2017-2018)	Benefits	Total Days	Vacation
Bach, Anna	Administrative Assistant	HS	$54,818.00	Yes	241	32

Salary, Work Days, Holidays, Vacation, and Sick Leave is pro-rated based upon starting date*

Sick Leave	Summer Pay	Credential	Credential Expires
12	N/A	N/A	N/A

Personnel Report AIPCS,AIPCSII,AIPHS January

Name	AICS I, II, or HS	Position	Hire/ Termination Date
Kamga, Serge	AIPCS II	8th Grade - Math/Science	11/16/17
Quintanilla, Joseph	AIPCS I,II	Student Supervisor Aide	11/16/17
Gaston, Stephanie	AIPCS II	Substitute	12/12/17

Employ, Resign, Or Terminate
Employ
Employ
Re-hire (Substitute)

No board meeting in December

Employee Name	Position	School	Salary (2017-2018)	Benefits	Total Days	Vacation
Kamga, Serge	Teacher	AIPCS II	$52,320.00	Yes	190	26
Quintanilla, Joseph	Student Supervisor Aide	AIPCS I,II	$15.45/hr	Yes	190	26

Salary, Work Days, Holidays, Vacation, and Sick Leave is pro-rated based upon starting date*

Sick Leave	Summer Pay	Credential	Credential Expires
10	n/a	Pending STSP	n/a
10	n/a	n/a	n/a

Personnel Report AIPCS,AIPCSII,AIPHS November

Name	AICS I, II, or HS	Position	Hire/ Termination Date
Baylor, Imani	AIPCS I, II	After School Instructor	09/27/17
Castellano, Anthony	AIPCS I, II	Counselor	10/16/17
Draper, Matthew	AIPCS II	Substitute	10/27/17
Eshiett - Nwachukwu, Neneyen	AIPCS I	Teacher	10/09/17
Riley, John	AIPHS	Teacher	10/10/17
Williamson, Shontrice	AIPCS II	Teacher	10/30/17
Yu, TaiQin	AIPCS II	Teacher	10/09/17
Saefong, Teresa	AIPCS II	Teacher	10/09/17
Thrash-Ketterson, Veronica	AIPCS I, II	Instructional Aide III	10/19/17
Henderson, Corliss	AIPCS II	Substitute	10/02/17
Duong, John	AIPCS II	Teacher	10/04/17
Duong, John	AIPCS II	Teacher	10/06/17
Adams, David	AIPCS II	Teacher	10/16/17

Employ, Resign, Or Terminate
Employ
Employ
Employ
Employ
Employ
Employ
Employ
Re-Hire
Re-Hire
Change in Position
Employ
Resignation
Termination

Employee Name	Position	School	Salary (2017-2018)	Benefits
Baylor, Imani	After School Instructor	AIPCS I, II	$15.45	n/a
Castellano, Anthony	Licensed Clinical Social Worker	AIPCS I, II	$75,000.00	Yes
Eshiett - Nwachukwu, Neneyen	Teacher	AIPCS I	$55,531.00	Yes
Riley, John	Teacher	AIPHS	$57,363.00	Yes
Williamson, Shontrice	Teacher	AIPCS II	$52,320.00	Yes
Yu, TaiQin	Teacher	AIPCS II	$53,320.00	Yes
Saefong, Teresa	Teacher	AIPCS II	$54,105.00	Yes
Thrash-Ketterson, Veronica	Instructional Aide III	AIPCS I, II	$48,613.00	Yes

Salary, Work Days, Holidays, Vacation, and Sick Leave is pro-rated based upon starting date*

Total Days	Vacation	Sick Leave	Summer Pay	Credential	Credential Expires
190	26	10	n/a	n/a	n/a
190	26	10	n/a	Pupil Personnel Services	7/1/19
190	26	10	Up to 14 days	Multiple Subject	11/1/18
190	26	10	Up to 14 days	Pending GELAP	n/a
190	26	10	Up to 14 days	Pending STSP	n/a
190	26	10	n/a	Single Subject	9/1/22
190	26	10	Up to 14 days	Multiple Subject	8/1/2022
190	26	10	Up to 14 days	Multiple Subject	10/1/21

Personnel Report AIPCS,AIPCSII,AIPHS October

Name	AICS I, II, or HS	Position	New Hire/ Termination Date

New Hire, Resign, Or Terminate	
	Only one employee, so bumped everyone to November board meeting

Personnel Report AIPCS,AIPCSII,AIPHS September

Name	AICS I, II, or HS	Position	New Hire/ Termination Date
Ha, Melissa	AIPCS I, II	Instructional Aide II	09/15/17
Cadiz, Sydney	AIPCS I, II	Substitute	08/29/17
Contreras, Mayra	AIPCS I, II	Clerk III	07/01/17
Hernandez, Luis	AIPCS I, II	Instructional Aide I	09/05/17
Clark, Sabrina	AIPCS II	Student Supervisor Aide	09/05/17
Russ, Tareyton	AIPHS	Head of School	07/01/17

New Hire, Resign, Or Terminate
New Hire
Rehire
Change in Position
Change in Position
Change in Position
Change in Position

Employee Name	Position	School	Salary (2017-2018)	Benefits
Ha, Melissa	Instructional Aide II	AIPCS I, II	$44,945.00	Yes
Contreras, Mayra	Clerk III	AIPCS I, II	$20.60/Hour	Yes
Hernandez, Luis	Instructional Aide I	AIPCS I, II	$18.03/Hour	Yes
Clark, Sabrina	Student Supervisor Aide	AIPCS II	$15.45/Hour	No (Part-time)
Russ, Tareyton	Head of School	AIPHS	$115,000.00	Yes

Salary, Work Days, Holidays, Vacation, and Sick Leave is pro-rated based upon starting date*

Total Days	Vacation	Sick Leave	Summer Pay	Credential	Credential Expires
190	0	10	Up to 14 Days	N/A	N/A
241	32	12	N/A	N/A	N/A
190	26	10	N/A	N/A	N/A
190	0	10	N/A	N/A	N/A
241	32	12	N/A	Single Subject	08/01/2022

Personnel Report AIPCS,AIPCSII,AIPHS August

Name	AICS I, II, or HS	Position	New Hire/ Termination Date
Adams, David	AIPCS II	Teacher	07/27/17
Bevans, Guiying	AIPCS II	Teacher	08/01/17
Gilman, Devyn	AIPCS II	Teacher	08/18/17
Henderson, Corliss	AIPCS II	Teacher	08/18/17
Kinser, Jeong	AIPCS II	Teacher	07/27/17
Tyler, Lori	AIPCS II	Teacher	08/21/17
Vasquez, Morning Star	AIPCS II	Teacher	07/27/17
Correia, Natasha	AIPHS	Teacher	07/27/17
Garnica, Luis	AIPHS	Teacher	07/27/17
Noukhay, Koulee	AIPHS	Teacher	07/27/17
Nguyen, Thanh Tommy	AIPHS	Teacher	07/27/17
Rubino, Jesse	AIPHS	Teacher	07/27/17
Weiss, Joshua	AIPHS	Teacher	08/14/17
Bowen, Meredith	AIPCS I	Teacher	08/10/17
Lacebal-Valdez, Maria	AIPCS I	Teacher	08/02/17
Gordan, Matthew	AIPCS II	Educational Coordinator (CBK)	08/01/17
Hernandez, Luis	AIPCS II	Student Supervisor Aide	08/01/17
Radmanovic, Nemanja	AIPCS II	Student Supervisor Aide	08/09/17
Blondeau, Janet	AIPCS II	Instructional Aide III	08/14/17
Masalmeh, Mohammad	AIPCS II	Instructional Aide III	07/27/17
Pak, Amy	AIPCS II	Instructional Aide III	07/27/17
Hollie, Sharroky	AIPHS	Instructional Aide II	07/27/17
Lee, Eric	AIPHS	Instructional AIde III	08/09/17
Vega, Jesus	AIPHS	Coach	08/16/17
Clark, Elenora	AIPCS I, II	Clerk II	08/21/17
Dunn, Olivia	AIPCS II	Teacher	07/20/17
Fox, Joel	AIPCS I	Teacher	07/21/17
Herron, Alana	AIPCS I	Teacher	07/28/17
Diaz, Jaime	AIPCS II	Teacher	07/24/17
Wang, Benjamin	AIPCS II	Clerk I	08/18/17
Tung, Isabel	AIPHS	Clerk I	07/28/17
Hinds, Christopher	AIPHS	Clerk I	06/30/17

New Hire, Resign, Or Terminate	
New Hire	
New Hire	
New Hire	
Change in Position	
New Hire	
New Hire	
New Hire	
New Hire	
New Hire	
Re-hire	
New Hire	
New Hire	
New Hire	
New Hire	
New Hire	
Re-hire	12m
New Hire	10m
New Hire	
New Hire	
New Hire	
Re-hire	
New Hire	
New Hire	
New Hire	
Change in Position	10m
Resign	
Resign	
Resign	
Resign	
Resign	
Resign	
Resign	

Employee Name	Position	School	Salary (2017-2018)	Benefits
Adams, David	Teacher	AIPCS II	$52,320.00	Yes
Bevans, Guiying	Teacher	AIPCS II	$53,320.00	Yes
Gilman, Devyn	Teacher	AIPCS II	$52,320.00	Yes
Henderson, Corliss	Teacher	AIPCS II	$52,320.00	Yes
Kinser, Jeong	Teacher	AIPCS II	$55,756.00	Yes
Tyler, Lori	Teacher	AIPCS II	$56,363.00	Yes
Vasquez, Morning Star	Teacher	AIPCS II	$52,320.00	Yes
Correia, Natasha	Teacher	AIPHS	$52,320.00	Yes
Garnica, Luis	Teacher	AIPHS	$54,932.00	Yes
Noukhay, Koulee	Teacher	AIPHS	$54,710.00	Yes
Nguyen, Thanh Tommy	Teacher	AIPHS	$54,710.00	Yes
Rubino, Jesse	Teacher	AIPHS	$55,756.00	Yes
Weiss, Joshua	Teacher	AIPHS	$57,441.00	Yes
Bowen, Meredith	Teacher	AIPCS I	$53,320.00	Yes
Lacebal-Valdez, Maria	Teacher	AIPCS I	$56,363.00	Yes
Gordan, Matthew	Educational Coordinator (CBK)	AIPCS II	$65,000.00	Yes
Hernandez, Luis	Student Supervisor Aide	AIPCS II	$15.00/Hour	Yes
Radmanovic, Nemanja	Student Supervisor Aide	AIPCS II	$15.00/Hour	Yes
Blondeau, Janet	Instructional Aide III	AIPCS II	$48,613.00	Yes
Masalmeh, Mohammad	Instructional Aide III	AIPCS II	$48,613.00	Yes
Pak, Amy	Instructional Aide III	AIPCS II	$48,613.00	Yes
Hollie, Sharroky	Instructional Aide II	AIPHS	$44,954.00	Yes
Lee, Eric	Instructional AIde III	AIPHS	$48,613.00	Yes
Vega, Jesus	Coach	AIPHS	$2,250.00	NO
Clark, Elenora	Clerk II	AIPCS I, II	$18.03/Hour	NO (Part-time)

Salary, Work Days, Holidays, Vacation, and Sick Leave is pro-rated based upon starting date*

Total Days	Vacation	Sick Leave	Summer Pay	Credential	Credential Expires
190	26	10	Up to 14 Days	Short Term Staff Permit	Pending
190	26	10	Up to 14 Days	Single Subject: Mandarin	02/01/2022
190	26	10	Up to 14 Days	Multiple Subject	Pending
190	26	10	Up to 14 Days	Short Term Staff Permit	Pending
190	26	10	Up to 14 Days	Multiple Subject	02/01/2020
190	26	10	Up to 14 Days	Multiple Subject	09/01/2022
190	26	10	Up to 14 Days	Short Term Staff Permit	Pending
190	26	10	Up to 14 Days	Short Term Staff Permit	Pending
190	26	10	Up to 14 Days	Single Subject: Physics	06/01/2022
190	26	10	Up to 14 Days	Single Subject: Biology	Pending
190	26	10	Up to 14 Days	Single Subject: Math	07/01/2019
190	26	10	Up to 14 Days	Single Subject: P.E.	07/01/2021
190	26	10	Up to 14 Days	Single Subject: Social Science	05/01/2022
190	26	10	Up to 14 Days	Multiple Subject	11/01/2020
190	26	10	Up to 14 Days	Multiple Subject	02/01/2020
241	32	12	N/A	30 Day Substitute	11/01/2017
190	26	10	Up to 14 Days	N/A	N/A
190	26	10	Up to 14 Days	N/A	N/A
190	26	10	Up to 14 Days	Multiple Subject	05/01/2018
190	26	10	Up to 14 Days	30 Day Substitute	04/01/2018
190	26	10	Up to 14 Days	30 Day Substitute	05/01/2018
190	26	10	Up to 14 Days	N/A	N/A
190	26	10	Up to 14 Days	30 Day Substitute	08/01/2018
Seasonal	N/A	3	N/A	N/A	N/A
190	0	10	N/A	N/A	N/A

American Indian Model Schools

BOARD MEETING AGENDA

Tuesday January 16th, 2018 @ 6:30 pm

171 12th Street

Oakland, CA 94607

I. CALL TO ORDER: 6:38 pm

II. ROLL CALL:

President Leung	**A**
Director Edington	**P**
Director Thompson	**P**
Director Cook	**P**

Quorum Established

III. ADOPTION OF AGENDA

Motion: Director Edington moves to adopt the agenda
2nd: Director Thompson

President Leung	**A**
Director Edington	**Y**
Director Thompson	**Y**
Director Cook	**Y**

Quorum Established

(President Leung arrives at 6:40 pm)

IV. PUBLIC COMMENT ON NON-AGENDA ITEMS

Public Comment on non-agenda items is set aside for members of the Public to address items that do not appear on the Board's agenda. The Board of Directors will not respond or take action in response to Public Comment, except that the board may ask clarifying questions or direct staff. **Comments are limited to two (2) minutes per person, and a total time allotted for all public comment will not exceed thirty (30) minutes (10 minutes per section).**

V. NON-ACTION ITEMS

1. **President's Report**
   – Board President, Mr. Steven Leung
2. **Superintendent's Report**
   – Superintendent Woods-Cadiz

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3. **Charter School Finances Update**
   – Superintendent Woods-Cadiz
4. **Discussion Regarding the AIMS Model for Board Member Input**
   – Superintendent Woods-Cadiz
5. **AIMS k-12 Report**
   – Division Heads
6. **Lunch Program Update**
   - Data, Accountability, and Operations Manager, Ms. Tiffany Tung
7. **Prop 39 Update**
   – Data, Accountability, and Operations Director, Ms. Marisol Magana
8. **AIMS Sports Program Report**
   – Division Head, Mr. Maurice Williams
9. **FAC Report**
   – Divisions Heads
10. **Finance Report**
    – Chief Business Officer, Ms. Susan Schickman & Adrienne Barnes from CSMC SBS – First section under finance report tab – wells fargo accounts there are as of
11. **ELD Coordinator Report**
    - ELD Coordinator, Ms. Vannee Chand
12. **College Bound Kids Report**
    - CBK Coordinator, Mr. Matthew Gordan

VI. PUBLIC COMMENT ON AGENDA ITEMS

Public Comment on Agenda Items is set aside for members of the Public to address the items on the Board's agenda prior to each agenda item. The Board of Directors will not respond or take action in response to Public Comment, except that the board may ask clarifying questions or direct staff. **Comments are limited to two (2) minutes per person, and a total time allotted for all public comment will not exceed thirty (30) minutes (10 minutes per section).**

VII. DISCUSSION/ACTION ITEMS

1. **Consent Calendar**
   - **i.** Personnel Report
     - Director of Human Resources, Mr. Rob Mayfield
   - **ii.** Approval of Board Meeting Minutes for November 21st, 2017
     - Secretary to the Board of Directors, Mr. Joe Schickman
   - **iii.** Approval of Nob Hill Invoices for December 2017
     - Chief Financial Officer, Ms. Susan Schickman
   - **iv.** Approval of CSMC Invoices for January 2018
     - Chief Financial Officer, Ms. Susan Schickman
   - **v.** Approval of Young, Minney, and Corr LLP Invoices for December, 2017 and January 2018
     - Chief Financial Officer, Ms. Susan Schickman
   - **vi.** Approval of Fagen, Friedman, and Fulfrost Invoice for October - November 2017

DRAFT

- Chief Financial Officer, Ms. Susan Schickman

vii. Approval of OUSD First SPED Invoice for 2017/2018
- Chief Financial Officer, Ms. Susan Schickman

viii. Approval of OUSD Facility Use Fee for November 2017, December 2017, and January 2018
- Chief Financial Officer, Ms. Susan Schickman

Motion: Director Thompson moves to approve the consent calendar
2nd: Director Cook

President Leung	**Y**
Director Edington	**Y**
Director Cook	**Y**
Director Thompson	**Y**

Motion Passes

2. Discussion and Possible Action Regarding **Approval of Job Description for Educational Coordinator, College Bound Kids**
   - Director of Human Resources, Mr. Rob Mayfield

Motion: Director Cook moves to table items 2, 4, and 6
2nd: Director Thompson

President Leung	**Y**
Director Edington	**Y**
Director Cook	**Y**
Director Thompson	**Y**

Motion Passes - Items Tabled

3. Discussion and Possible Action Regarding **Approval to Employ the Following Teacher Under a Provisional Internship Permit: Jard Davis - Multiple Subjects**
   - Director of Human Resources, Mr. Rob Mayfield

Motion: Director Edington moves to approve to employ Jard Davis under a Provisional Internship Permit for multiple subjects
2nd: Director Thompson

President Leung	**Y**
Director Edington	**Y**
Director Cook	**Y**
Director Thompson	**Y**

Motion Passes

4. Discussion and Possible Action Regarding **Approval of Oakland Promise Memorandum of Understanding**
   - College Bound Kids Clerk, Ms. Sabrina Clark

Item Tabled

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5. Discussion and Possible Action Regarding **Approval of Exchange Education Program with Beijing CIOFF Education & Technology**
   - AIPHS Mandarin Teacher, Mr. Fenglin Wu

Motion: Director Thompson moves to approve the Exchange Education Program with Beijing CIOFF Education & Technology
2nd: Director Edington

President Leung	**Y**
Director Edington	**Y**
Director Cook	**Y**
Director Thompson	**Y**

Motion Passes

6. Discussion and Possible Action Regarding **Updating of Approved Vendor List**
   - Chief Financial Officer, Ms. Susan Schickman

Item Tabled – so that finance committee can review the approved vendor list more closely

VIII. PUBLIC COMMENT ON CLOSED SESSION ITEMS

Public Comment on closed session items is set aside for members of the Public to address items on the Board's agenda for closed session. The Board of Directors will not respond or take action in response to Public Comment, except that the board may ask clarifying questions or direct staff. **Comments are limited to two (2) minutes per person, and a total time allotted for all public comment will not exceed thirty (30) minutes (10 minutes per section).**

IX. RECESS TO CLOSED SESSION 9:40 pm

X. RECONVENE FROM CLOSED SESSION 11:10 pm

XI. ROLL CALL

President Leung	**P**
Director Edington	**P**
Director Thompson	**P**
Director Cook	**P**

Quorum Established

XII. REPORT FROM CLOSED SESSION

Nothing to Report

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XIII. ITEMS FOR NEXT AGENDA

- Presentation on standards-based grading – by Division Head, Ms. Erin Oh

XIV. ADJOURNMENT: 11:11 pm

NOTICES

The next regular meeting of the Board of Directors is scheduled to be held in February 13th, 2018 @ 6:30 pm. AIMS does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Marisol Magana has been designated to receive requests for disability-related modifications or accommodations in order to enable individuals with disabilities to participate in open and public meetings at AIMS. Please notify Marisol Magana at (510)220-9985 at least 24 hours in advance of any disability accommodations being needed in order to participate in the meeting.

I, _____ hereby certify that I posted this agenda at the AIMS Campus 171 12th street, Oakland, CA 94607 on, _____, at _____ PM Certification of Posting

DRAFT

OAKLAND UNIFIED SCHOOL DISTRICT
Community Schools, Thriving Students

INVOICE

Approved by ... Amount $ 16,800.39
School/Class: AIPCS-020 AIPCSII-030 AIPHS-040
Other Class: Central-010 Non Public Fund
G/L Acct#: 5600
Posted on OB: Sent to CSMS:

Please Mail Check To:
1000 Broadway, Suite 450
Oakland, CA 94607
Attn: Mike Nguyen- Accounting Dept.
510-879-1043

INVOICE NO. AIMS-18F
DATE: January 25, 2018

TO:
American Indian Public Charter School
Maya Woods-Cadiz
Susan Schickman
Larry Atkins

PAYMENT SCHEDULE
SEPTEMBER 1, 2017
OCTOBER 1, 2017
NOVEMBER 1, 2017
DECEMBER 1, 2017
JANUARY 1, 2018
FEBRUARY 1, 2018
MARCH 1, 2018
APRIL 1, 2018
MAY 1, 2018

PAYMENT MADE TO DATE:	
Check #	40000614
Check #	40000675
Check #	50000096
Check #	50000106
Check #	50000098
Check #	
Check #	
Check #	
Check #	
Check #	

DESCRIPTION	TOTAL
2017-18 Facility Use Fee Billing	
Facility Use Fee = $78,309.54 Custodial Fee = $72,894	
Lease fees:(annual fee) / 9 months = $151,203.54/ 9 =	16,800.39
PAYMENT IS DUE BY: February 10, 2018	
TOTAL DUE	$ 16,800.39

Make all checks payable to Oakland Unified School District
THANK YOU FOR PROMPT PAYMENT!

The LunchMaster

Nob Hill Catering Inc
San Carlos, CA 94070
601 Taylor Way

Invoice

Date	Invoice #
1/31/2018	AIMS013118

Bill To	Ship To
American Indian Model Schools 171 12th St. Oakland, CA 94607	

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
	Net 30		1/31/2018			

Quantity	Item Code	Description	Price Each	Amount
		1/8/18-1/12/18		
1,915	AIMS-Lunch	Lunch	2.88	5,515.20
		1/15/18-1/19/18		
1,925	AIMS-Lunch	Lunch	2.88	5,544.00
		1/22/18-1/26/18		
1,930	AIMS-Lunch	Lunch	2.88	5,558.40
		1/29/18-1/31/18		
1,450	AIMS-Lunch	Lunch	2.88	4,176.00

Please remit payment directly to:
NOB HILL CATERING, INC.
601 Taylor Way
San Carlos, CA 94070

Total $20,793.60

The LunchMaster

INVOICE

Lunchmaster School Lunch Program

Brought to you by Nob Hill Catering, Inc.

601 Taylor Way
San Carlos, CA 94070
Phone: 650.596.8008
Fax: 650.596.8006

Friday, January 12, 2018

American Indian Model Schools
1/8/18-1/12/18
AIMS011218

American Indian Model Schools
171 12th St.
Oakland, CA 94607

	Quantity
Date range: 1/8/18-1/12/18	
Lunch	
Monday, January 08, 2018	0
Tuesday, January 09, 2018	475
Wednesday, January 10, 2018	475
Thursday, January 11, 2018	475
Friday, January 12, 2018	490
Week Total	**1,915**

The LunchMaster

INVOICE

Lunchmaster School Lunch Program

Brought to you by Nob Hill Catering, Inc.

601 Taylor Way
San Carlos, CA 94070
Phone: 650.596.8008
Fax: 650.596.8006

Friday, January 19, 2018

American Indian Model Schools
1/15/18-1/19/18
AIMS011918

American Indian Model Schools
171 12th St.
Oakland, CA 94607

	Quantity
Date range: 1/15/18-1/19/18	
Lunch	
Monday, January 15, 2018	0
Tuesday, January 16, 2018	475
Wednesday, January 17, 2018	470
Thursday, January 18, 2018	490
Friday, January 19, 2018	490
Week Total	**1,925**

The LunchMaster

INVOICE

Lunchmaster School Lunch Program

Brought to you by Nob Hill Catering, Inc.

601 Taylor Way
San Carlos, CA 94070
Phone: 650.596.8008
Fax: 650.596.8006

Friday, January 26, 2018

American Indian Model Schools
1/22/18-1/26/18
AIMS012618

American Indian Model Schools
171 12th St.
Oakland, CA 94607

	Quantity
Date range: 1/22/18-1/26/18	
Lunch	
Monday, January 22, 2018	470
Tuesday, January 23, 2018	480
Wednesday, January 24, 2018	470
Thursday, January 25, 2018	510
Friday, January 26, 2018	0
Week Total	**1,930**

The LunchMaster

INVOICE

Lunchmaster School Lunch Program

Brought to you by Nob Hill Catering, Inc.

601 Taylor Way
San Carlos, CA 94070
Phone: 650.596.8008
Fax: 650.596.8006

Wednesday, January 31, 2018

American Indian Model Schools
1/29/18-1/31/18
AIMS013118

American Indian Model Schools
171 12th St.
Oakland, CA 94607

	Quantity
Date range: 1/29/18-1/31/18	
Lunch	
Monday, January 29, 2018	470
Tuesday, January 30, 2018	500
Wednesday, January 31, 2018	480
Week Total	**1,450**

Coversheet

Discussion and Possible Action Regarding

Section: III. Action Items
Item: B. Discussion and Possible Action Regarding
Purpose: Vote
Submitted by:
Related Material: Ed. Coordinator - College Bound Kids.pdf

American Indian Model Schools

DRAFT Educational Coordinator (College Bound Kids)

DESCRIPTION

Under the direction of the Superintendent or designee the Coordinator serves as an educational leader of the school. The Coordinator is accountable to the Superintendent or designee for the quality of teaching, curriculum, instruction, postsecondary preparation, and the achievement of students.

RESPONSIBILITIES

- Helps to ensure compliance with Ed. Code and Charter.
- Provides/supports training of new hires.
- Substitutes for school administrators as needed.
- Assists/plans Professional Development training for teachers.
- Collaborates with staff and offers AIMS aligned guidance to support teachers in decisions regarding curriculum and support for struggling students.
- Provides/arranges for direct coaching to teachers.
- Provides/arranges for College counseling
- Directs/Facilitates testing to students and training to teachers.
- Directs/advises on curriculum and assessment.
- Supports monthly Saturday School
- Pursues grant opportunities.
- Direct/prepare all required reports in accordance with legal requirements.
- Ensures high level of rigor for K-12 college program
- Performs other duties as assigned

EDUCATION AND EXPERIENCE:

- Masters' Degree in educational related field
- Possesses or eligible for Administrative Services Credential (desired)
- Minimum 3 years of successful teaching

QUALIFICATIONS

- 3 letters of recommendation (1 from a direct supervisor)
- Demonstrated observation and coaching ability in classroom
- Demonstrated success in student college acceptance and scholarship attainment.

This is an exempt position. The incumbent is not eligible for overtime compensation. The Board of Directors reserves the right to waive any minimum qualification.

Board Approved: _____

Coversheet

Discussion and Possible Action Regarding

Section: III. Action Items
Item: C. Discussion and Possible Action Regarding
Purpose: Vote
Submitted by:
Related Material: Charter School Independent Auditor Selection Form 17-18 (1).docx
Charter School Independent Auditor Selection Form 17-18 (1).pdf
State Controller_s Office CPA Directory Service (CPADS).pdf
Independent Auditor Selection Form - DUE March 30, 2018.pdf

ALAMEDA COUNTY
OFFICE OF EDUCATION
L. Karen Monroe, Superintendent

Oakland Unified School District

Independent Auditor Selection Form
Fiscal Year 2017/18

XYZ Charter School CDS Code #: **01-61259-xxxxxxx**

Each year the State Controller's Office confirms that the county offices of education, school districts, charter schools and certain joint powers entities have arranged for their annual audits.

Please complete the following for the above charter school:

Audit Firm: _____

Address: _____

_____

Telephone Number: _____

2017/18 Fiscal Year Audit Fee $ _____

If a multiple year contract, please state the fiscal years covered and fee for each year:

Fiscal Year _____ Fee $ _____
Fiscal Year _____ Fee $ _____
Fiscal Year _____ Fee $ _____

Date of Charter School Governing Board Approval: _____

☐ The District has verified that this firm is authorized to conduct school audits by confirming this firm's name appears on the Certified Public Accountants Directory Service (i.e. CPADS) for Local Education Audits list. http://cpads.sco.ca.gov/

_____
Authorized Charter Representative (Print Name)

_____ _____
Charter Representative's Signature Date

_____ _____
Sponsoring District Representative's Signature Date

Charter Schools: Please complete and return to your sponsoring district representative listed below.
Please return to: **Minh Co** By (date): **March 20, 2018**
Districts: Please complete highlighted areas before sending to the charter. After reviewing and signing, return to ACOE.

PLEASE RETURN BY APRIL 2, 2018 TO SYLVIA DE LA CRUZ, DISTRICT BUSINESS & ADVISORY SERVICES, ROOM 348.

ALAMEDA COUNTY OFFICE OF EDUCATION
L. Karen Monroe, Superintendent

Oakland Unified School District

Independent Auditor Selection Form
Fiscal Year 2017/18

XYZ Charter School CDS Code #: **01-61259-xxxxxxx**

Each year the State Controller's Office confirms that the county offices of education, school districts, charter schools and certain joint powers entities have arranged for their annual audits.

Please complete the following for the above charter school:

Audit Firm: _____

Address: _____

_____

Telephone Number: _____

2017/18 Fiscal Year Audit Fee $ _____

If a multiple year contract, please state the fiscal years covered and fee for each year:

Fiscal Year _____ Fee $ _____
Fiscal Year _____ Fee $ _____
Fiscal Year _____ Fee $ _____

Date of Charter School Governing Board Approval: _____

☐ The District has verified that this firm is authorized to conduct school audits by confirming this firm's name appears on the Certified Public Accountants Directory Service (i.e. CPADS) for Local Education Audits list. http://cpads.sco.ca.gov/

_____
Authorized Charter Representative (Print Name)

_____ _____
Charter Representative's Signature Date

_____ _____
Sponsoring District Representative's Signature Date

Charter Schools: Please complete and return to your sponsoring district representative listed below.
Please return to: **Minh Co** By (date): **March 20, 2018**
Districts: Please complete highlighted areas before sending to the charter. After reviewing and signing, return to ACOE.

PLEASE RETURN BY APRIL 2, 2018 TO SYLVIA DE LA CRUZ, DISTRICT BUSINESS & ADVISORY SERVICES, ROOM 348.

Controller Betty T. Yee
California State Controller's Office

CPA List

Instructions

To re-sort the list by CPA Name, click the "CPA Name" column header. To filter the results by city, select the city from the dropdown list. To view CPA information and a list of their Quality Control Reports, click the "Details" link next to the CPA.

Filter Results By City: All Cities

	CPA Name	City	State	Phone	QCR
Details	Amy Marie Merlo, CPA	Chico	CA		
Details	Anderson, Satuloff, Machado & Mendelsohn	Woodland Hills	CA	(818) 710-0622	
Details	BCA Watson Rice LLP	Torrance	CA	(310) 291-8074	
Details	Boden, Klein & Sneesby	Roseville	CA	(916) 774-1040	
Details	Borchardt, Corona, Faeth & Zakarian	Fresno	CA	(559) 225-6891	
Details	Boyle & Stoll, CPAs	Santa Rosa	CA	(707) 571-1951	
Details	BPM LLP	Walnut Creek	CA	(925) 296-7040	
Details	Brown Armstrong Accountancy Corp.	Bakersfield	CA	(661) 324-4971	
Details	Burkey Cox Evans & Bradford	Palmdale	CA	(661) 267-2005	
Details	Burr Pilger Mayer, Inc.	Walnut Creek	CA	(925) 296-1040	
Details	Burr, Pilger & Mayer LLP	San Francisco	CA	(415) 421-5757	
Details	C.G. Uhlenberg LLP	Redwood City	CA	(650) 802-8668	
Details	Chavan & Associates, LLP	San Jose	CA	(408) 217-8749	
Details	Christy White, Associates, A Professional Accountancy Corp.	San Diego	CA	(619) 270-8222	X
Details	Cichella & Tokunaga, LLP	El Dorado Hills	CA	(877) 359-9588	X
Details	Clem Payne, Jr., CPA	Altadena	CA	(626) 398-9504	
Details	CliftonLarsonAllen LLP	Glendora	CA	(626) 857-7300	
Details	CohnReznick, LLP	Sacramento	CA	(916) 442-9100	

	CPA Name	City	State	Phone	QCR
Details	CR Williams & Associates LLC	Merrillville	IN	(219) 944-1615	
Details	Crowe Horwath LLP	Costa Mesa	CA	(714) 668-5376	
Details	Crowe Horwath LLP	Sacramento	CA	(916) 441-1000	
Details	CWDL, Certified Public Accountants	San Diego	CA	(858) 472-0216	
Details	Daniells Phillips Vaughan & Bock	Bakersfield	CA	(661) 834-7411	
Details	David L. Moonie & Co., LLP	Eureka	CA	(707) 442-1737	
Details	Davis Farr LLP	Irvine	CA	(949) 474-2020	
Details	Dennis Cooper and Associates CPAs	Rancho Cucamonga	CA		
Details	Dennis L. Hylton, CPA	Lindsay	CA	(559) 562-4938	
Details	Feddersen & Company, LLP	Agoura Hills	CA	(818) 707-4111	
Details	Frazer, LLP	Brea	CA	(714) 990-1040	
Details	Gilbert Associates, Inc.	Sacramento	CA	(916) 646-6464	
Details	Gilmore & Associates	San Mateo	CA	(650) 432-6110	
Details	Glenn Burdette Attest Corporation	San Luis Obispo	CA	(805) 544-1441	
Details	Green Hasson & Janks LLP	Los Angeles	CA	(310) 873-1600	
Details	GYL Decauwer LLP	Ontario	CA	(909) 948-9990	
Details	Harrington Group, CPAs, LLP	Pasadena	CA	(626) 403-6801	
Details	Harshwal and Company LLP	San Diego	CA	(858) 939-0017	
Details	Harshwal and Company LLP	Oakland	CA	(510) 452-3432	
Details	Hill, Morgan and Associates, LLP	Carson	CA	(310) 749-1014	X
Details	Hudson Henderson & Company, Inc.	Fresno	CA	(559) 412-7576	
Details	James Marta & Company LLP	Sacramento	CA	(916) 993-9494	X
Details	James R. Riley, CPA	Vista	CA	(909) 260-6830	
Details	Jaribu W. Nelson, CPA	Clovis	CA	(559) 286-7546	
Details	Jeanette L. Garcia & Associates	Redlands	CA	(909) 335-6100	
Details	Jeanpierre, Wegem, Alabi & Co., LLP	San Francisco	CA	(415) 657-1500	
Details	Joe J. Chaidez, CPA	Clovis	CA	(559) 325-8084	

	CPA Name	City	State	Phone	QCR
Details	JRB Accountancy	Hayward	CA	(510) 209-3830	
Details	Kaku & Mersino, LLP	Clovis	CA	(559) 324-7097	
Details	KCoe Isom, LLP	Redding	CA	(530) 241-2515	
Details	KCoe Isom, LLP	Chico	CA	(530) 891-6474	
Details	Kemper CPA Group LLP	Merced	CA	(209) 722-2794	
Details	Linger, Peterson & Shrum	Fresno	CA	(559) 438-8740	
Details	Lloyd Cross, CPA	Point Arena	CA	(707) 292-0433	
Details	M. Green and Company LLP	Visalia	CA	(559) 627-3900	
Details	Macias, Gini, & O'Connell LLP	Newport Beach	CA	(949) 221-0025	
Details	Maginnis Knechtel & McIntyre LLP	Pasadena	CA	(626) 449-3466	X
Details	Manela & Company	Los Angeles	CA	(323) 782-0818	
Details	Mann, Urrutia, Nelson, CPAs & Associates, LLP	Sacramento	CA	(916) 929-0540	X
Details	Matthew Lemas CPA & Associates	La Jolla	CA	(858) 242-5600	
Details	May, Abrahamsen & Barsanti	McKinleyville	CA	(707) 839-9444	
Details	Mayer Hoffman McCann P.C.	Irvine	CA	(949) 474-2020	
Details	McLean, Rotherham & Company	San Diego	CA	(858) 487-5751	
Details	Mendez Petty Moreno, LLP	Bakersfield	CA	(661) 864-7880	
Details	Messner & Hadley, LLP	Victorville	CA	(760) 241-6376	
Details	Michael W. Ammermon, CPA	Laguna Niguel	CA	(949) 364-2486	
Details	Michelle M. Hanson, CPA	Lincoln	CA	(916) 434-1425	
Details	Moss Adams LLP	San Francisco	CA	(415) 956-1500	
Details	Moss, Levy & Hartzheim LLP	Santa Maria	CA	(805) 925-2579	
Details	Moss, Levy & Hartzheim LLP	Culver City	CA	(310) 670-2745	
Details	Nelson & Associates	Kingsburg	CA	(559) 897-7585	
Details	Nigro & Nigro, PC	Murrieta	CA	(951) 698-8783	
Details	Noe and Company	Oakland	CA	(510) 553-1231	
Details	Patel & Associates	Oakland	CA	(510) 452-5051	

	CPA Name	City	State	Phone	QCR
Details	Pisenti & Brinker, LLP	Santa Rosa	CA	(707) 762-9900	
Details	Price, Paige & Company	Clovis	CA	(559) 299-9540	
Details	Quezada, Wong & Associates, Inc.	San Marino	CA	(626) 286-4800	
Details	Rixon & Associates, Inc.	Carlsbad	CA	(760) 834-8915	
Details	Rixon & Associates, Inc.	Palm Desert	CA	(760) 834-8915	
Details	Robertson & Associates, CPAs	Lakeport	CA	(707) 263-9012	
Details	Rotherham & Co.	San Diego	CA	(619) 543-9702	
Details	RT Dennis Accountancy	Rancho Cucamonga	CA	(909) 689-8219	
Details	Sanborn & Sanborn Accountancy Corp.	Reedley	CA	(559) 638-8600	
Details	Sciacca & Company	Visalia	CA	(559) 733-5338	
Details	Scott Erwin CPA Inc.	Bakersfield	CA	(661) 327-4511	
Details	Shawn Washington Accountancy Corporation	Riverside	CA	(951) 788-6700	
Details	Shea Labagh Dobberstein	San Francisco	CA	(415) 397-4444	
Details	Simpson & Simpson LLP	Los Angeles	CA	(213) 736-6664	
Details	SingerLewak LLP	Los Angeles	CA	(310) 477-3924	
Details	SingletonAuman PC	Susanville	CA	(530) 257-1040	
Details	Squar Milner LLP	San Diego	CA	(858) 597-4100	
Details	Stephen Roatch Accountancy Corp.	Folsom	CA	(916) 966-3883	
Details	T. James Williams & Co., A.C.	Fresno	CA	(559) 322-9100	
Details	Tittle & Company, LLP	Chico	CA	(530) 898-8647	
Details	Vargas and Company	San Jose	CA	(408) 298-1700	
Details	Vasquez & Company LLP	Los Angeles	CA	(213) 873-1700	
Details	Vavrinek, Trine, Day & Co., LLP	Palo Alto	CA	(650) 462-0400	X
Details	Vavrinek, Trine, Day & Co., LLP	Pleasanton	CA	(925) 734-6600	X
Details	Vavrinek, Trine, Day & Co., LLP	Rancho Cucamonga	CA	(909) 466-4410	
Details	Vavrinek, Trine, Day & Co., LLP	Fresno	CA	(559) 248-0871	
Details	Vavrinek, Trine, Day & Co., LLP	Riverside	CA	(951) 367-3000	

	CPA Name	City	State	Phone	QCR
Details	Vavrinek, Trine, Day & Co., LLP	Sacramento	CA	(800) 889-4410	
Details	Vavrinek, Trine, Day & Co., LLP	Laguna Hills	CA	(949) 768-0833	
Details	Vavrinek, Trine, Day & Co., LLP	San Diego	CA		
Details	Warren Averett, LLC	Montgomery	AL	(334) 260-2366	
Details	White Nelson Diehl Evans LLP	Irvine	CA	(714) 978-1300	
Details	Wilkinson Hadley King & Co. LLP	El Cajon	CA	(619) 447-6700	
Details	Wilson Markle Stuckey Hardesty & Bott LLP	Larkspur	CA	(415) 925-1120	
Details	Windes, Inc.	Irvine	CA	(562) 435-1191	
Details	Windes, Inc.	Long Beach	CA	(562) 435-1191	
Details	Yano Accountancy Corporation	San Francisco	CA		
Details	Yano Accountancy Corporation	Oakland	CA	(510) 681-6390	
Details	Yribarren Group	Selma	CA	(559) 896-1542	

Privacy Policy
California State Controller's Office, Controller Betty T. Yee

Joe Schickman <joe.schickman@aimschools.org>

Fwd: 17/18 Independent Auditor Selection Form - DUE March 30, 2018

Susan Schickman <susan.schickman@aimschools.org> Fri, Feb 16, 2018 at 11:52 AM
To: Joe Schickman <joe.schickman@aimschools.org>

recommend we continue we with VTD Rancho Cucamonga Matt Miller
---------- Forwarded message ----------
From: **Minh Co** <minh.co@ousd.org>
Date: Tue, Feb 13, 2018 at 10:36 AM
Subject: 17/18 Independent Auditor Selection Form - DUE March 30, 2018
To:

Dear Charter Leaders,

In accordance with Education Code Section 41020, districts and charters must notify the County Superintendent of Schools of their selection of an independent audit firm.

Please complete/sign/date the attached Charter School Independent Auditor Selection form and submit it to my office no later than **March 20, 2018**. I will review, sign off and submit to the County by their April 2 deadline. Please make sure that the audit firm selected is one that is designated as active by the State Controller's Office and who can perform K-12 Local Education Agency audits. This state website will provide a list of all the CPA firms approved by the State.

Please complete one form for each school, even if you have multiple schools using the same audit firm.

Thank you for your cooperation. As always, feel free to contact
me with any questions.

--
Minh Co
Accounting Manager - Charter Schools
Oakland Unified – Accounting Department
1000 Broadway, Suite 450
Oakland, CA 94607
Office: (510) 879-0132
minh.co@ousd.org

--

Chief Business Officer
American Indian Model Schools
171 12th Street
Oakland, CA 94607
susan.schickman@aimschools.com
510-893-8701 ext 17

Charter School Independent Auditor Selection Form 17-18.docx
36K

Coversheet

Discussion and Possible Action Regarding

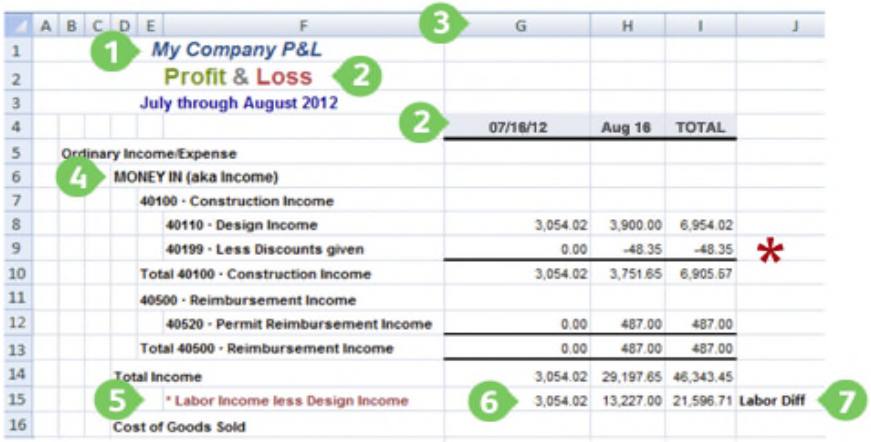
Section:	III. Action Items
Item:	D. Discussion and Possible Action Regarding
Purpose:	Vote
Submitted by:	
Related Material:	Vendor Pre-Approved list.pdf Vendor Pre-Approved list.xlsx

Tips for updating QuickBooks reports in Excel

You can export a report, change certain formatting or add new formulas, and then update it with new QuickBooks data.

QuickBooks will update and keep these changes:

1. **Renamed report titles**
2. **Font, Fill, and Number formatting**
   (in row & column headers only)
3. **Resized columns**
4. **Renamed column & row headers**
5. **Inserted rows & columns**
   You must enter text or a formula in the row to preserve it.
6. **New Excel formulas**
   The updated report must contain the row associated with your formula
7. **Inserted text**
   Make your new text always appear next to a particular row by entering the text as a formula (e.g. ="inserted text")



QuickBooks will NOT support these changes:

- Font formatting in non-header cells*
- Inserted rows that are left empty
- Moved data cells
- Renamed date columns
- Deleted columns
- Sorted columns
- Inserted columns in between QuickBooks row headers
- User-defined formulas may not be supported in collapsed reports when updated to the same excel sheet

American Indian Model Schools
Vendor List
Pre-Approved 2017

A&M Telecommunications	
Acme Fire Extinguisher Co.	
Aflac	
Alameda County Property Tax	
Alhambra Water	
AT&T	
AT&T Wireless	
Berkshire Hathaway Oak River Auto Pay	
California State Disbursement Unit	
Capital Prem 17/18 D&O loan 288122	
Carrier Corporation	Request
Charter School Management Corp	Pending
Clark Pest Control	
CLM Group, Inc/ Mealtime	
Comcast	
Comcast Business 939756933	
CyberDoc	
East West Bank-Mortgage	
EBMUD	
Elan Corporate-Credit Cards	
Fire & Security Alarm Company	
Franchise Tax Board	
Great American Insurance Co.	
Harland Clarke check order	
Kaiser Permanente	
National Payment Center	
Nob Hill Catering Inc	Denied
OUSD-Rent High School	Pending
PAYBRIDGE-INVOICE	
PAYROLL TAX-PAYBRIDGE	
PG & E	
Pitney Bowes-Purchase Power	
Regional Employee Benefits Council	
Staples Advantage	
State Board of Equalizations	
US Bank Equipmnt Finance	
Verizon Wireless	
VSP Vision Insurance	
Waste Management	
Xerox Corporation	
Xerox Financial Services	

Notice

The following file is attached to this PDF. You will need to open this packet in an application that supports attachments to pdf files, e.g. Adobe Reader:

Vendor Pre-Approved list.xlsx

Coversheet

Discussion and Possible Action Regarding

Section:	III. Action Items
Item:	F. Discussion and Possible Action Regarding
Purpose:	Vote
Submitted by:	
Related Material:	STUDENT DRESS CODE POLICY.docx STUDENT DRESS CODE POLICY.pdf

STUDENT DRESS CODE POLICY

All students at AIMS in grades K-12 must adhere to this dress code while on the school campus, **teachers are responsible to ensure this code is adhered to:**

Top:

1. Students must wear a **WHITE shirt with a COLLAR**. The white collared shirts may be short-sleeved or long-sleeved.
2. The shirts must be completely PLAIN with **no logos (other than the official AIMS gear with logo**), emblems, or designs of any kind.
3. Students may not wear colored shirts underneath their white shirts.
4. All shirts must be **tucked in.**
5. No halter tops, tank tops, midriff, or see-through shirts are permitted.

Bottom:

1. Students must wear **NAVY BLUE or KHAKI** pants that are completely **PLAIN** with no colorful designs or details (including stripes, patches, flashy stitching, etc.)
2. No jeans, denim, shorts, capri pants, leggings, jeggings, yoga pants, skinny jeans, athletic pants (sweatpants, nylon jogging pants, etc.), or tight fitting pants are permitted.
3. Skirts and shorts that are completely **PLAIN** with no colorful designs or details (including stripes, patches, flashy stitching, etc.) are permitted as long as they are below the knee.
4. Pants can have a maximum of four pockets: two in the front and two in the back. The pockets need to be near the waistline—not down the leg of the pants (i.e., cargo pants).
5. **NO SAGGING PANTS** will be permitted.
6. Students cannot rubber band the bottom of their pants.
7. **Students wearing pants must wear a belt.** Only black and brown leather belts are permitted.
8. Students may wear flesh-toned, white, or navy footed stockings or tights underneath skirts.

Sweaters/Sweatshirts:

1. All sweaters, sweatshirts and jackets must be **plain White or plain Navy Blue**, without any additional colors (official AIMS gear is allowed).
2. All **White and Navy Blue** hoods are allowed, but must be removed or the hood tucked in upon entering the building or portable. A collared white shirt must be visible underneath the student's sweater or sweatshirt.

Accessories/Make-up:

1. **Coloration of hair and artificial nails are not permitted**. Students must return the next day with their natural color and/or natural nails.
2. No make-up may be worn, including lip-gloss and nail polish.
3. Jewelry is not permitted and will be confiscated until the end of the school day if worn. **This includes watches.**
4. Students may not wear sunglasses, hats, headbands, bandanas, beanies, colorful hair ties, ribbons, or anything with bright color in their hair. Simple barrettes, clips, and elastic hair ties that are **Navy Blue, Black, Brown, or White** are permitted.
5. Scarves worn for religious purposes must be **Black, Khaki, White, or Navy Blue** in color, or follow the school uniform color scheme in a pattern that is not distracting.
6. Socks should be plain **Black, White, or Navy Blue**
7. On cold days students may wear a plain **White or Navy Blue** scarf. Scarves must be removed during class.

Shoes:

1. Students may not wear flip-flops, flats, sandals, high heels, or shoes that may be distracting to the educational environment.
2. Student footwear needs to be appropriate for athletic activities.

_____ _____ _____

Student's Name (Print) Student's Signature Date

I agree to require my student to follow this Dress Code.

_____

Parent's Signature

STUDENT DRESS CODE POLICY

All students at AIMS in grades K-12 must adhere to this dress code while on the school campus, **teachers are responsible to ensure this code is adhered to:**

Top:

1. Students must wear a **WHITE shirt with a COLLAR**. The white collared shirts may be short-sleeved or long-sleeved.
2. The shirts must be completely PLAIN with **no logos (other than the official AIMS gear with logo**), emblems, or designs of any kind.
3. Students may not wear colored shirts underneath their white shirts.
4. All shirts must be **tucked in.**
5. No halter tops, tank tops, midriff, or see-through shirts are permitted.

Bottom:

1. Students must wear **NAVY BLUE or KHAKI** pants that are completely **PLAIN** with no colorful designs or details (including stripes, patches, flashy stitching, etc.)
2. No jeans, denim, shorts, capri pants, leggings, jeggings, yoga pants, skinny jeans, athletic pants (sweatpants, nylon jogging pants, etc.), or tight fitting pants are permitted.
3. Skirts and shorts that are completely **PLAIN** with no colorful designs or details (including stripes, patches, flashy stitching, etc.) are permitted as long as they are below the knee.
4. Pants can have a maximum of four pockets: two in the front and two in the back. The pockets need to be near the waistline—not down the leg of the pants (i.e., cargo pants).
5. **NO SAGGING PANTS** will be permitted.
6. Students cannot rubber band the bottom of their pants.
7. **Students wearing pants must wear a belt.** Only black and brown leather belts are permitted.
8. Students may wear flesh-toned, white, or navy footed stockings or tights underneath skirts.

Sweaters/Sweatshirts:

1. All sweaters, sweatshirts and jackets must be **plain White or plain Navy Blue**, without any additional colors (official AIMS gear is allowed).
2. All **White and Navy Blue** hoods are allowed, but must be removed or the hood tucked in upon entering the building or portable. A collared white shirt must be visible underneath the student's sweater or sweatshirt.

Accessories/Make-up:

1. **Coloration of hair and artificial nails are not permitted**. Students must return the next day with their natural color and/or natural nails.
2. No make-up may be worn, including lip-gloss and nail polish.
3. Jewelry is not permitted and will be confiscated until the end of the school day if worn. **This includes watches.**
4. Students may not wear sunglasses, hats, headbands, bandanas, beanies, colorful hair ties, ribbons, or anything with bright color in their hair. Simple barrettes, clips, and elastic hair ties that are **Navy Blue, Black, Brown, or White** are permitted.
5. Scarves worn for religious purposes must be **Black, Khaki, White, or Navy Blue** in color, or follow the school uniform color scheme in a pattern that is not distracting.
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Shoes:

1. Students may not wear flip-flops, flats, sandals, high heels, or shoes that may be distracting to the educational environment.
2. Student footwear needs to be appropriate for athletic activities.

_____	_____	_____
Student's Name (Print)	Student's Signature	Date

I agree to require my student to follow this Dress Code.

_____
Parent's Signature