



# AIMS K-12 College Prep Charter District

## Regular Board Meeting

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### Date and Time

Thursday April 30, 2020 at 6:30 PM PDT

### Location

Join Zoom Meeting

<https://us02web.zoom.us/j/86219034019?pwd=dUFKbjF5dHVDVytYaEs0UEI1VXNZZz09>

Meeting ID: 862 1903 4019

Password: 004899

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AIMS does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Marisol Magana has been designated to receive requests for disability-related modifications or accommodations in order to enable individuals with disabilities to participate in open and public meetings at AIMS. Please notify Marisol Magana at (510) 220-9985 at least 24 hours in advance of any disability accommodations being needed in order to participate in the meeting. **Comments and questions should be entered into the chat feature of the Zoom meeting.**

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### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>6:30 PM</b>
Opening Items			
<b>A. Call the Meeting to Order</b>			<b>1 m</b>
- Board President, Mrs.Toni Cook			

	Purpose	Presenter	Time
<b>B. Record Attendance and Guests</b> - Roll Call for the Directors of the Board, and opportunity for introduction of any guest presenters	Vote	Toni Cook	2 m
<b>C. Adoption of Agenda</b> - Board President, Mrs. Toni Cook	Vote	Toni Cook	2 m
<b>D. Public Comment on Non-Agenda Items</b>  Public Comment on Non-Agenda Items is set aside for members of the Public to address the items not on the Board's agenda. The Board of Directors will not respond or take action in response to Public Comment, except that the board may ask clarifying questions or direct staff. <b><u>Comments are limited to two (2) minutes per person, and a total time allotted for all public comment will not exceed thirty (30) minutes (10 minutes per section).</u></b>			10 m
<b>E. Public Comment on Agenda Items</b>  Public Comment on Agenda Items is set aside for members of the Public to address the items on the Board's agenda prior to each agenda item. The Board of Directors will not respond or take action in response to Public Comment, except that the board may ask clarifying questions or direct staff. <b><u>Comments are limited to two (2) minutes per person, and a total time allotted for all public comment will not exceed thirty (30) minutes (10 minutes per section).</u></b>			10 m
<b>II. Non-Action Items</b>			<b>6:55 PM</b>
<b>A. President's Report</b>	FYI	Board President T. Cook	5 m
<b>B. Superintendent's Report</b>	FYI	Superintendent Woods-Cadiz	5 m
1. Work plan update 2. Distance learning report			
<b>C. AIMS K-12 Report</b>	FYI	Heads of Schools and Division Heads	5 m
Heads of School - Mr. Christopher Ahmad, Mr. Maurice Williams,			

	Purpose	Presenter	Time
Mr. Peter Holmquist			
<b>D.</b> Operations Report - Data, Accountability, and Operations Director, Ms. Marisol Magana - Data, Accountability, and Operations Manager, Ms. Tiffany Tung	FYI	Operations	5 m
<b>E.</b> HR Report	FYI	Delicia Moghadam	5 m
<b>F.</b> English Language Dept. Report	FYI	Vanee Chand	5 m
<b>G.</b> Education Coordinator, College Bound Kids Report	FYI	Matthew Gordan	5 m
<b>III. Action Items</b>			<b>7:30 PM</b>
<b>A.</b> Consent Calendar  1. Amendment of check signing policy 2. Fiscal Policy Update 3. Mail Address Request 4. D&O Insurance Renewal 5. Remote banking request 6. Letterman jacket purchase 7. Suspension of all renovations at 12th Street campus 8. Ring Central Contract 9. BACR Amended Contract	Vote	Toni Cook	5 m
<b>B.</b> Finance Committee Report  Finance Committee - Report from the Finance Chairman Today we discussed the application for a loan from East West Bank. It is apparent that our best chance for getting a loan is when we have the ability to repay the loan in comparison to other borrowers.  Our rationale for applying for and accepting the loan was based on the information we had at the time of application. Most of the information was obtained through the posted documentation and direct conversations or presentations from our lender and the loan program office. This is not speculation, instead, we are looking at the results in China and basing our strategy on successful implementation in China adapted for our local regulations and customs.	Discuss	Chris Edington	5 m

	Purpose	Presenter	Time
We believe our submitted documents provided our external back office provider for accounting and payroll services to be accurate and fulfill the request of the bank.			

Current economic uncertainty extends through the 8 week time frame and beyond. It includes but is not limited to the following:

Significant reduction in school attendance or some other factor which delays or reduces revenues

Expected decrease in our ability to raise future revenues from our external donors as the trajectory was determined by our Open House on {date}

Expected decrease in economic rents for our lessees, Wells Fargo, AT&T, etc.

Expected decrease in future grant funding which drive our key programs such as ESL, After School program, Saturday school, Summer Program, Food Program.

Additionally, we expect the following expenses to increase:

Employee reimbursements for communication devices and online access

Loss on International cruise

Additional hardware needed to access online coursework

Additional expenses tracked in a separate GL account

While we do not have many alternative funding sources, we depend on the contributions of generosity and goodwill on the part of our vendors, authorizer, and members of the community for the continued success of AIMS.

<b>C.</b>	Loan from East West Bank	Vote	Chris Edington	5 m
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<b>IV.</b>	<b>Closed Session</b>			<b>7:45 PM</b>
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<b>A.</b>	Public Comment on Closed Session Items	FYI		10 m
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Public Comment on closed session items is set aside for members of the Public to address items on the Board's agenda for closed session. The Board of Directors will not respond or take action in response to Public Comment, except that the board may ask clarifying questions or direct staff. **Comments are limited to two (2) minutes per person, and a total time allotted for all public comment will not exceed thirty (30) minutes (10 minutes per section).**

<b>B.</b>	Recess to Closed Session	Discuss		10 m
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Closed Session Items:

1. Conference with Real Property Negotiations  
(Gov. Code Section 54956.9)
2. Conference with Legal Counsel - Anticipated Litigation

	Purpose	Presenter	Time
(Gov. Code Section 54956.9)			
3. Employee Matters			

<b>C.</b>	Reconvene from Closed Session	Vote	2 m
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Roll Call

<b>D.</b>	Report from Closed Session	FYI	3 m
	- Board President, Mrs. Toni Cook		

<b>V.</b>	<b>Closing Items</b>		<b>8:10 PM</b>
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<b>A.</b>	Adjourn Meeting	FYI	
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<b>B.</b>	NOTICES	FYI	
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**The next regular meeting of the Board of Directors is scheduled to be held on May 19, 2020, at 6:30 pm. AIMS does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Marisol Magana has been designated to receive requests for disability-related modifications or accommodations in order to enable individuals with disabilities to participate in open and public meetings at AIMS. Please notify Marisol Magana at (510)220-9985 at least 24 hours in advance of any disability accommodations being needed in order to participate in the meeting.**

**I, \_\_\_\_\_ hereby certify that I posted this agenda at the AIMS Campus 171 12th street, Oakland, CA 94607 on, \_\_\_\_\_, at \_\_\_\_\_ PM.**

**Certification of Posting**