



# AIMS K-12 College Prep Charter District

## 2018-2-20 Board Meeting

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### Date and Time

Tuesday February 20, 2018 at 6:30 PM PST

### Location

171 12th street, Oakland CA 94607

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AIMS does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Marisol Magana has been designated to receive requests for disability-related modifications or accommodations in order to enable individuals with disabilities to participate in open and public meetings at AIMS. Please notify Marisol Magana at (510) 220-9985 at least 24 hours in advance of any disability accommodations being needed in order to participate in the meeting.

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### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>6:30 PM</b>
Opening Items			
<b>A. Call the Meeting to Order</b>			1 m
- Board President, Mr. Steven Leung			
<b>B. Record Attendance and Guests</b>	Vote		2 m
- Roll Call for the directors of the board, and opportunity for introduction of any guest presenters			

	Purpose	Presenter	Time
<b>C.</b> Adoption of Agenda	Vote		2 m
- Board President, Mr. Steven Leung			
<b>D.</b> Public Comment on Non-Agenda Items			10 m
Public Comment on Non-Agenda Items is set aside for members of the Public to address the items not on the Board's agenda. The Board of Directors will not respond or take action in response to Public Comment, except that the board may ask clarifying questions or direct staff. <b><u>Comments are limited to two (2) minutes per person, and a total time allotted for all public comment will not exceed thirty (30) minutes (10 minutes per section).</u></b>			
<b>E.</b> Public Comment on Agenda Items			10 m
Public Comment on Agenda Items is set aside for members of the Public to address the items on the Board's agenda prior to each agenda item. The Board of Directors will not respond or take action in response to Public Comment, except that the board may ask clarifying questions or direct staff. <b><u>Comments are limited to two (2) minutes per person, and a total time allotted for all public comment will not exceed thirty (30) minutes (10 minutes per section).</u></b>			
<b>II. Non-Action Items</b>			<b>6:55 PM</b>
<b>A.</b> President's Report	FYI		5 m
- Board President, Mr. Steven Leung			
<b>B.</b> Superintendent's Report	FYI		5 m
- Superintendent Woods-Cadiz			
<b>C.</b> Active School Shooter Protocol	FYI		5 m
- Superintendent, Woods-Cadiz			
<b>D.</b> Title Nine Policy	FYI		5 m
- Superintendent Woods-Cadiz			
<b>E.</b> Suicide Prevention Protocol	FYI		5 m
- Superintendent Woods-Cadiz			

	Purpose	Presenter	Time
<b>F.</b> Winter Makeup Days - Superintendent Woods-Cadiz	FYI		5 m
<b>G.</b> Discussion Regarding AIMS MOdel for Board Member Input - Superintendent Woods-Cadiz	Discuss		5 m
<b>H.</b> AIMS K-12 Report - Head of School - Mr. Tareyton Russ - Division Heads - Mr. Peter Holmquist, Mr. Maurice Williams, Mr. Christopher Ahmad, & Ms. Erin Oh	FYI		5 m
<b>I.</b> Presentation on Standards- Based Grading - Division Head, Ms. Erin Oh	FYI		5 m
<b>J.</b> Lunch Program Update - Data, Accountability, and Operations Manager, Ms. Tiffany Tung	FYI		5 m
<b>K.</b> Prop 39 Update - Data, Accountability, and Operations Director, Ms. Marisol Magana	FYI		5 m
<b>L.</b> E-Rate Presentation - Data, Accountability, and Operations Director, Ms. Marisol Magana	FYI		5 m
<b>M.</b> AIMS Sports Program Report - Division Head, Mr. Maurice Williams	FYI		5 m
<b>N.</b> FAC Report - Division Heads	FYI		5 m
<b>O.</b> Finance Report - CSMC School Business Manager, Ms. Adrienne Barnes	FYI		5 m
<b>P.</b> ELD Coordinator Report - ELD Coordinator, Ms. Vannee Chand	FYI		5 m
<b>Q.</b> College Bound Kids Report - CBK Coordinator, Mr. Matthew Gordan	FYI		5 m

	Purpose	Presenter	Time
<b>III. Action Items</b>			<b>8:20 PM</b>
<b>A. Consent Calendar</b>	Vote		5 m
i. Personnel Report			
- Director of Human Resources, Mr. Rob Mayfield			
ii. Approval of Board Meeting Minutes for January 16th, 2018			
- Secretary to the Board of Directors, Mr. Joe Schickman			
iii. Approval of Nob Hill Catering LunchMasters Invoices for January 2018			
- Chief Financial Officer, Ms. Susan Schickman			
iv. Approval of CSMC Invoices for February 2018			
- Chief Financial Officer, Ms. Susan Schickman			
v. Approval of Young, Minney, and Corr LLP February Invoice			
- Chief Financial Officer, Ms. Susan Schickman			
vi. Approval of Fagen, Friedman, and Fulfrost Invoice for December			
- Chief Financial Officer, Ms. Susan Schickman			
vii. Approval of OUSD Facilities Use Fee for February			
- Chief Financial Officer, Ms. Susan Schickman			
<b>B. Discussion and Possible Action Regarding</b>	Vote		5 m
Approval of Job Description for Educational Coordinator, College Bound Kids			
- Director of Human Resources, Mr. Rob Mayfield			
<b>C. Discussion and Possible Action Regarding</b>	Vote		5 m
Approval of Independent Auditor Selection Form			
- Chief Financial Officer, Ms. Susan Schickman			
<b>D. Discussion and Possible Action Regarding</b>	Vote		5 m
Update of Approved Vendor List			
- Chief Financial Officer, Ms. Susan Schickman			
<b>E. Discussion and Possible Action Regarding</b>	Vote		5 m
Approval of Second Interims			
- CSMC School Business Manager, Adrienne Barnes & Chief Financial Officer, Ms. Susan Schickman			
<b>F. Discussion and Possible Action Regarding</b>	Vote		5 m

	Purpose	Presenter	Time
	Request to Amend the AIMS Student Dress Code to Include Navy Blue Shirts as Acceptable Uniform Options for Grades K through 12 - Division Head, Ms. Erin Oh		
<b>G.</b>	Discussion and Possible Action Regarding Approval for Three AIMS Administrators to Travel to Washington DC to Lobby on Behalf of AIMS – Fiscal Cost is Zero - Superintendent Woods-Cadiz	Vote	5 m
<b>IV.</b>	<b>Closed Session</b>		<b>8:55 PM</b>
<b>A.</b>	Public Comment on Closed Session Items Public Comment on closed session items is set aside for members of the Public to address items on the Board’s agenda for closed session. The Board of Directors will not respond or take action in response to Public Comment, except that the board may ask clarifying questions or direct staff. <b><u>Comments are limited to two (2) minutes per person, and a total time allotted for all public comment will not exceed thirty (30) minutes (10 minutes per section).</u></b>	FYI	10 m
<b>B.</b>	Recess to Closed Session - <b>Conference with Legal Counsel (§ 54956.9)</b>  - <b>Conference with Real Property Negotiations (§ 54956.8)</b> <b>171 12th. St. Oakland Ca 94607</b>	Discuss	45 m
<b>C.</b>	Reconvene from Closed Session  Roll Call	Vote	2 m
<b>D.</b>	Report from Closed Session - Board President, Mr. Steven Leung	FYI	3 m
<b>V.</b>	<b>Closing Items</b>		<b>9:55 PM</b>
<b>A.</b>	Items for Next Agenda - - -	Discuss	5 m

Purpose

Presenter

Time

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**B.** Adjourn Meeting

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