



DeKalb Brilliance Academy

Minutes

DeKalb Brilliance Academy Academic Committee Meeting

Date and Time

Tuesday October 22, 2024 at 7:30 PM

Location

<https://us02web.zoom.us/join/zoom/join?secret=6tqz0uGNxyPRfGVVvMnCUvHtgHIU2R>

Committee Members Present

J. Alter (remote), K. Herbert (remote), M. Greene (remote), T. Ruffin (remote)

Committee Members Absent

C. Armour, Jr.

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

T. Ruffin called a meeting of the Academics Committee of DeKalb Brilliance Academy to order on Tuesday Oct 22, 2024 at 7:39 PM.

C. Community Builder

The team members told the group a personal or professional goal they would like to achieve by 2025.

II. Academics

A. Follow Up on Committee Goals

Curtis has oriented all to the leadership

Eva is going through the SLDS

Preevaluation/ goal setting conference Oct. 29, 2024 6:30 pm -self assessment and goal setting meeting.

Middle school design: Kedra wants to take on middle school apprenticeship. Calendar time to do a call for design scope and sequence with Jocely, Kedra, and Mesha. May create a survey for parents who may not be able to attend the meeting. Oct.29, 2024 at 2:00pm

B. Follow Up on Academic Dashboard Creation

C. Beginning of Year (BOY) Review

Kedra shared data:

- Enrollment tracking positive
 - 1st grade fluctuation: brought in more kids
 - 2nd, 3rd, 4th stayed steady
- Staffing:
 - Maintain a fully staffed school
 - Biggest staffing vacancy is in special education dept.
 - Want to make sure they have qualified individuals
 - 2 assistant teacher roles and lead teacher in special education due to a staff termination. Back filling for the position
 - FMLA for staff member in Oct.
 - Interviewing to replace the teacher.
 - Filled currently by EIP teacher
 - One teacher left to teach upper grades
 - Has a long term sub teaching music class
 - Student attendance:
 - Q1 95%
 - Q2 90% school regularly
 - Colder weather impacting attendance
 - Chronically absent students in Oct. was 21 students
 - 2nd graders mostly
 - School culture surveys will be available the next meeting

- Staff survey created by Kelvin
- GaDoe survey
- families survey pulled from Panarama questions
- Discipline
 - Have tools to stop behavior
 - Less than 5% suspension rate
 - Q1 0 suspensions in kind, 3 in 1st ,0 in 2nd,3 in 3rd ,2 in 4th, 1 special ed
- Benchmarks Nov.11-18, 2024, Nov.18-22, 2024 retake Dibels
 - Internal interim assessments will be given as well

- Reading progress
 - Trending goals
 - 70% accuracy proficiency in kinder
 - 85% in 1st gr
 - 75% in 2nd
- Tighter data analysis to work toward growth
- Concerned about 3rd and 4th who are learning to read to transitioning to reading to learn
 - Ensuring on weekly basis to review student data
 - Where are the students still struggling
 - Have teachers plan robust reteaches
 - Bringing in stronger intervention process
 - EIP teachers looking at data too
 - Increase digital literacy
- Special ed team is getting training on how to work with the population
- Data loops:
- Look at Special Ed compliance
 - Get case managers to check progress toward goals

III. Closing Items

A. Capture next steps & send out to team

Next Steps:

- Curtis and Mesha meet with Jocelyn to go over committee goals
- Present in board meeting:
 - Quarterly and monthly color coded dashboard
 - Jocelyn will send to the members
- Update goals in powerpoint for the board meeting
- Board meeting on Monday Oct. 28
 - Approve the audit and commitment letter for the building
 - Board will give feedback on dashboard.

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:45 PM.

Respectfully Submitted,
J. Alter