APPROVED

DeKalb Brilliance Academy

Minutes

DeKalb Brilliance Academy Finance Committee Meeting

Date and Time
Thursday March 27, 2025 at 5:00 PM

Location
https://us02web.zoom.us/j/86867313555?pwd=bYCzhb6xosuKhmJveLER9hglb0wZEn.1

Committee Members Present
B. Howell (remote), C. Payton (remote), E. Parks, J. Alter, Q. Johnson (remote)

Committee Members Absent
J. Akpan

I. Opening Items

A. Call the Meeting to Order

Q. Johnson called a meeting of the Finance Committee of DeKalb Brilliance Academy to order on Thursday Mar 27, 2025 at 5:09 PM.

B. Record Attendance

C. Approve Minutes

C. Payton made a motion to approve the minutes from DeKalb Brilliance Academy Finance Committee Meeting on 02-20-25.
B. Howell seconded the motion.
The committee **VOTED** unanimously to approve the motion.

II. Finance

A. FY26 Budget Initial Review

Bonus structure updated
Salary schedule made more competitive
Salaries for Gifted & ESOL personnel adjusted
Increases due in part to size of school increase and salary adjustments
Schedule Budget Review meetings based on availability. Proposed dates (JA available)

- April 3, 2025 8:00 AM
- April 24, 2025 8:00 PM
- Determine Finance Committee Availability and Schedule
- When can Finance Committee provide line by line feedback for Jocelyn?

B. Scheduling Public Board Hearings in April

C. Open RFP's

Recommendations for RFPs:

1. Janitorial: 2 competitive bids - existing vendor and one new vendor
    1. Recommendation for existing vendor
    2. Will need a motion to approve
2. Tech Support: bids will come back Friday - will determine if ready for recommendation and motion during March or April Board meeting (for more time to analyze).

D. Low Voltage Vendor

Two mainly competitive bids: Current vendor - CTS and Tech Lab .

1. Recommendation - CTS
2. Will need motion to approve during board meeting

Tech Support will require an additional motion, but can be made during the same board meeting. CTS is likely to provide a tech support bid as well.

E. February Financials - EdTec

III. Closing Items

A. Adjourn Meeting

C. Payton made a motion to Adjourn the meeting at 5:51 PM.

B. Howell seconded the motion.
The committee **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:51 PM.

Respectfully Submitted,
Q. Johnson