

APPROVED



## DeKalb Brilliance Academy

### Minutes

#### DeKalb Brilliance Academy Board Meeting

---

##### **Date and Time**

Monday March 24, 2025 at 7:00 PM

##### **Location**

All meetings occur at the school's primary address: 2575A Snapfinger Road, Decatur, GA 30034.

Register to attend online at <https://us02web.zoom.us/meeting/register/tZUqd-2uqTliHNbQk4Rtf5l6MoBLdAEPBC29>

If you have any trouble attending a board meeting, call or text our Head of School, Jocelyn Alter, at 404-618-2242.

---

##### **Directors Present**

B. Hartman (remote), B. Howell, B. Riley (remote), C. Armour, Jr., C. Payton, J. Akpan, J. Counts, M. Freeland, M. Greene, Q. Johnson (remote), T. Egbuna, T. Ruffin

##### **Directors Absent**

D. Watters

##### **Ex Officio Members Present**

B. Miller (remote), K. Herbert (remote)

##### **Non Voting Members Present**

B. Miller (remote), K. Herbert (remote)

---

## Guests Present

Alecea Thompson (remote), Asia Bowles (remote), Breyanah Henry (remote), J. Alter, Jamye Adams, Jaymee Harper (remote), Meranda Reed (remote), Renisha Morrow (remote), Saiya Lin (remote), Terica Huff (remote), Wynton Woody (remote)

---

## I. Opening Items

### A. Record Attendance

### B. Call the Meeting to Order

M. Freeland called a meeting of the board of directors of DeKalb Brilliance Academy to order on Monday Mar 24, 2025 at 7:05 PM.

### C. Approve February meeting minutes

B. Howell made a motion to approve the minutes from DeKalb Brilliance Academy Board Meeting on 02-24-25.

C. Payton seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

T. Egbuna	Aye
C. Armour, Jr.	Aye
J. Akpan	Aye
T. Ruffin	Aye
M. Freeland	Aye
M. Greene	Aye
D. Watters	Absent
C. Payton	Aye
J. Counts	Aye
B. Howell	Aye
B. Hartman	Aye
B. Riley	Aye
Q. Johnson	Aye

### D. Approve January meeting minutes

B. Howell made a motion to approve the minutes from DeKalb Brilliance Academy Board Meeting on 01-27-25.

J. Akpan seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

Q. Johnson	Aye
B. Howell	Aye

### **Roll Call**

J. Akpan	Aye
B. Hartman	Aye
J. Counts	Aye
C. Payton	Aye
C. Armour, Jr.	Aye
T. Ruffin	Aye
D. Watters	Absent
M. Freeland	Aye
T. Egbuna	Aye
B. Riley	Aye
M. Greene	Aye

## **II. Partnerships**

### **A. Partnerships Committee Report Out**

Back and forth on feedback about the Commerce Club event;

- Make it possible for people to buy tickets closer to the date
- Need to think of a way to thank the Commerce Club for hosting
- Ideating on finding a more feasible time - tough to do so in Atlanta

## **III. Finance**

### **A. Finance Committee Update**

- FY26 is under review tonight (3/24)
- 99 days of cash in the bank (minimum is 60)
- We use BRITA is over \$1M, which is above the benchmark
- 

## **IV. Academics**

### **A. Academics Committee Report Out**

- On target for every grade except Third and Second grade
- Implementing strategies from fourth grade to raise the scores for third grade and a different first-grade
  - Goals are to meet the targets AND achieve proficiency
- Fourth and third grade targets are lower as these are the children impacted by COVID shutdowns

**Q (Chawn):** are we being reactive or proactive?

**A (Kedra):** Both. The reactive part of it is assessing more frequently (2-3x a week). The proactive part was doing the initial assessment, and the reactive part assessed more aggressively.

**Q (Brian):** how is proficiency measured?

**A (Jocelyn):** it's captured at the end of the year. Whether or not you're proficient at the start of the year is important but not the target. The aim is for accelerated progress.

**Q (Brandon):** Have we done anything to prep for SSHT test?

**A (Kedra):** Haven't addressed it yet; it's on our radar though. We are doing things to help our kids prep for high school courses and the goal is to kick off broader prep in early fall.

- Mesha volunteering to help plan.

## V. Facility

### A. Facilities Taskforce

- Furniture vendor selected
- Evaluating AV and low-voltage vendors
- Considering skylight vendors
- Roof needs more work than initially planned; looks like 50-60% needs to be updated
  - Choosing to do a partial repair as replacing the entire roof would eat up the entire budget
- Deciding to buy furniture now. Should save on future furniture prices if/when tariffs come into play.

## VI. School Leadership Report Out

### A. School Leader Report Out

- 100% of staff who were offered contracts have accepted
- Targeting 1000 applicants for FY26 staffing recruiting goal
- Kedra took staff to NYC for a high-performing charter school study.
  - Per Jocelyn, this is a great opportunity and something that typically happens later when people get to fellowships.

### B. Staff Advisory report out

- Spots open for staff gratitude
- 3rd and 4th grade students taking GMAS at the end of April

### C. Family Advisory report out

Transitioning to a PTA in FY26

## VII. SY25-26 Budget First Review

### A. Brief Overview

#### Overview:

- Need competitive salaries
- Allocating budget for middle school

## VIII. Board Vote

### A. Competitive Bids

Q. Johnson made a motion to approve CTS as our AV/low voltage provider for the 25-26 school year.

J. Counts seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

J. Akpan	Aye
T. Ruffin	Aye
B. Riley	Aye
Q. Johnson	Aye
D. Watters	Absent
B. Hartman	Aye
C. Payton	Aye
M. Greene	Aye
B. Howell	Aye
T. Egbuna	Aye
C. Armour, Jr.	Aye
M. Freeland	Aye
J. Counts	Aye

Q. Johnson made a motion to approve CTS as Dekalb Brilliance Academy's tech support provider for the 25-26 school year.

M. Greene seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

B. Hartman	Aye
D. Watters	Absent
T. Egbuna	Aye
J. Counts	Aye
Q. Johnson	Aye
J. Akpan	Aye
M. Freeland	Aye
B. Riley	Aye

**Roll Call**

B. Howell Aye  
C. Payton Aye  
M. Greene Aye  
C. Armour, Jr. Aye  
T. Ruffin Aye

Q. Johnson made a motion to approve Constant Contract Solutions LLC as Dekalb Brilliance Academy's janitorial provider for the 25-26.

T. Ruffin seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

T. Egbuna Aye  
B. Howell Aye  
M. Freeland Aye  
D. Watters Absent  
C. Armour, Jr. Aye  
J. Akpan Aye  
J. Counts Aye  
Q. Johnson Aye  
B. Riley Aye  
B. Hartman Aye  
M. Greene Aye  
T. Ruffin Aye  
C. Payton Aye

**IX. Closing Items**

**A. Team shoutouts**

**B. Meeting feedback survey**

**C. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:57 PM.

Respectfully Submitted,  
M. Freeland