

APPROVED



DeKalb Brilliance Academy

Minutes

DeKalb Brilliance Academy Board Meeting

Date and Time

Sunday July 21, 2024 at 3:30 PM

Location

All meetings occur at the school's primary address: 2575A Snapfinger Road, Decatur, GA 30034.

Register to attend online at <https://us02web.zoom.us/meeting/register/tZUqd-2uqTliHNbQk4Rtf5l6MoBLdAEPBC29>

If you have any trouble attending a board meeting, call or text our Head of School, Jocelyn Alter, at 404-618-2242.

Meeting Start Time: Please note that the board will engage in a community-building session from 3:00-3:30 PM, during which no board business will be discussed. The public meeting will commence at 3:30 PM.

Pre-Work:

- **Review items for “consent agenda”:** [7/21/24 proposed meeting agenda](#), [6/17/24 regular board meeting minutes](#), [FY25 officers, and committees](#), and [FY25 Family & Student Handbook/Policies](#) (only changes are in a push to reduce tardy arrivals:
 - **Late Arrival:** A student is tardy when he/she arrives at school after 8:00~~10~~ AM. Students arriving must be signed in by their parents or guardian.
 - **Late Arrival/Early Checkout:** If the student accumulates three unexcused tardies to school, three unexcused early check-outs, or any combination of the two, this will constitute one unexcused absence.

- Complete [FY25 board commitment, conflict of interest, and confidentiality \(combined form\)](#) and save in [this folder](#).

Directors Present

C. Armour, Jr. (remote), D. Watters (remote), J. Akpan (remote), J. Counts (remote), M. Freeland, M. Greene (remote), Q. Johnson (remote), T. Egbuna (remote), T. Ruffin (remote)

Directors Absent

B. Hartman, B. Howell, B. Riley, C. Payton

Directors who arrived after the meeting opened

J. Counts

Guests Present

J. Alter

I. Opening Items

A. Record Attendance

J. Counts arrived at 3:37 PM.

B. Call the Meeting to Order

M. Freeland called a meeting of the board of directors of DeKalb Brilliance Academy to order on Sunday Jul 21, 2024 at 3:34 PM.

C. Public Comment

II. Consent agenda

A. Approve Minutes

M. Freeland made a motion to approve the minutes from.
The board **VOTED** to approve the motion.

B. Mission and Vision

C. Board Commitments

III. School Leadership Report Out

A.

July School Leader Report Out

Multiple questions from Joseph about leadership bandwidth and \$150k budget opening.

IV. Facility

A. July Facilities Taskforce Report Out

Q from Joseph - are the projections that we used for the new school the same as the projections from the first school build?

V. Finance

A. July Finance Committee Update

Brian and Chawn not present - lead by Jocelyn.

Underspent knowing cash flow issues. Also working to negotiate contracts down.

VI. Partnerships

A. July Partnerships Committee Update

Brittany absent - update provided by Toby

Partnerships priority for 2024-25 school year is securing a corporate sponsor + \$50k in funding

VII. Board Planning

A. Traffic Officer Contract

Increased contract for 24-25 school year means we had to go out and do an RFP for a new officer. We've identified a new contractor to come in.

J. Akpan made a motion to Approve traffic officer (Stephanie Morris) contract presented by Jocelyne Alter.

C. Armour, Jr. seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Committee planning

Q from Joseph - Do we have a separate parent-teacher association?

- A: No, we have a council.

Note: Blake Miller arrived at 4:28pm ET.

VIII. Closing Items

A.

Team shoutouts

Shoutouts to:

- Jocelyne and Mike for organizing everything (from Joseph)
- Toby for walking during the meeting (from Curtis)
- Joseph for asking questions during the meeting (from Quentin)

B. Meeting feedback survey

Survey link: <https://forms.gle/fQ9hEuXHKPrzd9gF7>

C. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:57 PM.

Respectfully Submitted,
M. Freeland