



Arlee Joint School District #8

Arlee Board of Trustees

Regular Meeting

Date and Time

Tuesday July 8, 2025 at 6:30 PM MDT

Location

HS Library

Agenda

	Purpose	Presenter
I. Opening Items		
A. Record Attendance		
B. Call the Meeting to Order		Brian Johnson BigSam
C. Public Comment		
D. Approve Minutes from June 10, 2025	Approve Minutes	
II. Update Dan McGee - Owners Rep		

	Purpose	Presenter
<b>A. Report</b>	FYI	Dan McGee

### III. Consent Agenda

All items will be approved en masse under the last item on the consent agenda list.

<b>A. Bus Routes 2026</b>	Vote	
<b>B. TR-4 Individual Contract FY 2026</b>	Vote	
<b>C. Intern 2026: Kelly De Souza Owens - Clinical Mental Health Intern</b>	Vote	
<b>D. Kayla Dix - HS Assistant Volleyball Coach FY2026</b>	Vote	
<b>E. Ross Colman: JH Head Football Coach FY2026</b>	Vote	
<b>F. MHSA dues and fees FY2026</b>	Vote	
<b>G. Board Vote on Consent Agenda</b>	Vote	Cory Beckham

### IV. New Business

<b>A. Policies: Approval of New and Revised policies for FY2026</b>	Vote	Cory Beckham
<b>B. Elementary Teacher FY2026 1 FTE: Jennifer Kruschke</b>	Vote	Cory Beckham
<b>C. Arlee Federation of Teachers: negotiations committee proposals, one-year agreement for FY2026</b>	Vote	Cory Beckham
<b>D. Admin Salary Negotiations: Superintendent</b>	Vote	Cory Beckham
<b>E. Admin Salaries: FY2026 - Elem/JH Principal and HS/AD Principal</b>		
<b>F. Classified increase to base FY2026: 1%</b>	Vote	Cory Beckham
<b>G. Funds Transfer: General to Compensated Absences</b>		
<b>H. Student Attendance Agreements outgoing: Acknowledge</b>	Vote	Cory Beckham
<b>I. Student Attendance Agreements Incoming: Approve</b>	Vote	Cory Beckham
<b>J. Appoint Lindsey O'Neill as 3rd party contact regarding softball field logistics</b>	Vote	

Purpose

Presenter

**K.** Hourly to Exempt Positions: IT Director and Kitchen Supervisor

Vote

Cory Beckham

**V. Board Reports**

**A.** Superintendent Report

FYI

Cory Beckham

**B.** Arlee Federation of Teachers Report

FYI

**VI. Finance**

**A.** Approval of Claims, Payroll and Reports

Vote

Lonnie Morin

**VII. Closing Items**

**A.** Next Regular Meeting: August 19, 2025 (Budget meeting)

**B.** Adjourn Meeting

Vote

# Coversheet

## Approve Minutes from June 10, 2025

<b>Section:</b>	I. Opening Items
<b>Item:</b>	D. Approve Minutes from June 10, 2025
<b>Purpose:</b>	Approve Minutes
<b>Submitted by:</b>	
<b>Related Material:</b>	Minutes for Arlee Board of Trustees on June 10, 2025 2025_06_10_board_meeting_minutes (1).pdf



## Arlee Joint School District #8

### Minutes

#### Arlee Board of Trustees

##### Regular Meeting

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##### **Date and Time**

Tuesday June 10, 2025 at 6:30 PM

##### **Location**

High School Library

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##### **Trustees Present**

Brian Johnson BigSam, Lindsey O'Neill, Lisa Koetter, Phaedrus Swab, Samantha Lytle

##### **Trustees Absent**

*None*

##### **Guests Present**

Anne Tanner, Cameron Lytle, Cory Beckham, Dennis Johnson BigSam, Dori Knoll, Jake Bosley, Jerome Brovold, Lonnie Morin

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#### **I. Opening Items**

**A. Record Attendance**

**B. Call the Meeting to Order**

**C. Public Comment**

**D.**

### **Approve Minutes from May 13, 2025**

Lindsey O'Neill made a motion to approve the minutes from Arlee Board of Trustees on 05-13-25.

Lisa Koetter seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **E. Approve minutes from May 20, 2025**

Lindsey O'Neill made a motion to approve the minutes from Arlee Board of Trustees on 05-20-25.

Lisa Koetter seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **II. Update Dan McGee - Owners Rep**

### **A. Report**

Superintendent Beckham reported on behalf of Dan McGee. The new elementary portion will be open on August 18th. Next year's calendar will be a late start date to accommodate work that will be done on the remodel of the older K-2 portion. Updated the Board on landscaping. Budget-wise, we are looking good. Graphics and occupancy signs are in the final stages. Looking through options for irrigation. Trustee Phaedrus Swab stated that he had not been given information requested in prior meetings. Trustee Lindsey O'Neill also expressed that she had not received answers to her questions. Board consensus was to have Chair Brian Johnson BigSam write an email to Dan McGee stating that the Board be given the information requested at prior meetings.

## **III. Consent Agenda**

### **A. Intern 2026: Jennifer Johnson - counseling, Arturo Jimenez - Psych**

### **B. Assign Audit contract to Nexus, CPA group, PLLC**

### **C. Summer Custodial Staff: Corinna Sanchez (FT) and Katrina Sanchez (FT), Jerny Crawford (PT lawns only)**

### **D. Approve purchases exceeding \$10,000 - Side by Side Contracting**

### **E. Wellness Policy Review - 2510**

### **F. HS Assistant Football FY2026: Lane Schall and Jerome Brovold**

### **G. Extended School Year Teachers: Cassidy Smith, Michael Streibel, Lori Kelley and Aimee Pier. Substitutes: Quinn Huismann and Eric Koetter**

### **H.**

**MTDA Summer School Coordinator: Leslie Jackson; Substitute: Ross Coleman**

- I. Move funds for Elem scholarship to Elem Impact Aid: \$760.42**
- J. Void outstanding checks from FY2024: Totaling 129.88**
- K. Approve Purchases Exceeding \$10,000 - Reveal Math Curriculum 4 -12**
- L. Board Vote on Consent Agenda**

Lindsey O'Neill made a motion to approve consent agenda and hires as listed.

Lisa Koetter seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **IV. New Business**

##### **A. Paraprofessional FY2026: Tarryn Koetter: HS (1 FTE)**

Lindsey O'Neill made a motion to to hire Tarryn Koetter as paraprofessional for FY2026.

Samantha Lytle seconded the motion.

The board **VOTED** unanimously to approve the motion.

##### **B. Elementary Teacher FY2026: Kari Shelkey (1FTE)**

Lisa Koetter made a motion to hire Kari Shelkey as a full-time elementary teacher for FY2026.

Lindsey O'Neill seconded the motion.

The board **VOTED** unanimously to approve the motion.

##### **C. Principal (9-12)/AD (6-12) FY2026: Jacob Bosley**

Lindsey O'Neill made a motion to to hire Jacob Bosley as Principal 9-12 and AD 6-12 for FY2026.

Samantha Lytle seconded the motion.

The board **VOTED** to approve the motion.

##### **Roll Call**

Brian Johnson BigSam Aye

Lisa Koetter Aye

Lindsey O'Neill Aye

Phaedrus Swab No

Samantha Lytle Aye

##### **D. MSGIA liability insurance renewal**

Lindsey O'Neill made a motion to approve the renewal of liability insurance with MSGIA.

Lisa Koetter seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **E. MT Reads Grant - Acceptance**

Lisa Koetter made a motion to to accept the MT Reads grant.

Lindsey O'Neill seconded the motion.

Principal Tanner provided information on this new grant.

The board **VOTED** unanimously to approve the motion.

#### **F. 25/26 & 26/27 School Calendars**

Lindsey O'Neill made a motion to approve the calendars for 2026 and 2027.

Samantha Lytle seconded the motion.

Trustee Lindsey O'Neill hopes that 2026 is the only year we have to go so late in June.

School day will be 7:50 a.m. to 3:35 p.m.

The board **VOTED** unanimously to approve the motion.

### **V. Board Reports**

#### **A. Elementary Principal Report**

See agenda for Elementary Principal's report.

#### **B. Superintendent Report**

See agenda for Superintendent's report.

#### **C. Athletic Director's Report**

See agenda for Athletic Director's report.

#### **D. Arlee Federation of Teachers Report**

### **VI. Finance**

#### **A. Approval of Claims, Payroll and Reports**

Lindsey O'Neill made a motion to to approve the claims, payroll and reports.

Lisa Koetter seconded the motion.

Discussed Oxford Gravel Lease and looking into additional options.

The board **VOTED** unanimously to approve the motion.

### **VII. Closing Items**

#### **A. Adjourn Meeting**

Lindsey O'Neill made a motion to to adjourn.

Lisa Koetter seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:38 PM.

Respectfully Submitted,  
Lindsey O'Neill

DRAFT



## Arlee Joint School District #8

### Minutes

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Regular Meeting

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Samantha Lytle seconded the motion.

The board **VOTED** to approve the motion.

##### **Roll Call**

Lisa Koetter	Aye
Brian Johnson BigSam	Aye
Lindsey O'Neill	Aye
Phaedrus Swab	No
Samantha Lytle	Aye

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Respectfully Submitted,  
Lindsey O'Neill

# Coversheet

## Report

<b>Section:</b>	II. Update Dan McGee - Owners Rep
<b>Item:</b>	A. Report
<b>Purpose:</b>	FYI
<b>Submitted by:</b>	
<b>Related Material:</b>	Arlee Elementary K-6- 7.2.25 Webupdate (1).pdf AJSD - Board Mtg Agenda 070825 - Combined with Summary (1).pdf



**Main Office**  
PO Box 967  
Missoula, Montana 59806  
P: (406) 542-9150  
F: (406) 542-3515

**Project: 01202311 Arlee Elementary K-6**  
72220 Fyant St.  
Arlee, Montana 59821

## Arlee Elementary - OAC Meeting Minutes: Meeting #59

<b>Meeting Date</b>	Jul 2, 2025	<b>Meeting Time</b>	01:00 pm - 02:00 pm Mountain Time (US & Canada)
<b>Meeting Location</b>	Job Trailer or Teams	<b>Video Conferencing Link</b>	<a href="https://teams.microsoft.com/l/meetup-join/19%3ameeting_Yzg2MTQzOTktMDVIOC00ZTc5LTk0OTYtMmM5OWQyZWYxM2Jh%40thread.v2/0?context=%7b%22Tid%22%3a%222a1a6851-128c-46f0-a15c-7e5fb14dc4a8%22%2c%22Oid%22%3a%224a5c70ad-e434-41b7-be02-95bd377b4fa5%22%7d">https://teams.microsoft.com/l/meetup-join/19%3ameeting_Yzg2MTQzOTktMDVIOC00ZTc5LTk0OTYtMmM5OWQyZWYxM2Jh%40thread.v2/0?context=%7b%22Tid%22%3a%222a1a6851-128c-46f0-a15c-7e5fb14dc4a8%22%2c%22Oid%22%3a%224a5c70ad-e434-41b7-be02-95bd377b4fa5%22%7d</a>

### Overview

### Notes

### Attachments

### Scheduled Attendees

Name	Company	Phone Number	Email	Attendance
Mitch Gavin	A&E Design - Missoula	P: (406) 721-5643	mgavin@ae.design	Present
Dennis Johnson	A&E Design - Missoula	P: (406) 721-5643	djohnson@ae.design	Absent
Michael Esslinger	Associated Construction Engineering, Inc.	P: (406) 388-3320	michaele@acemt.com	Absent
Dan McGee	Building Mind and Body, LLC	P: (406) 544-2815	danmc@buildingmindandbody.com	Present
Tim Labadie	Jackson Contractor Group, Inc.	P: (406) 542-9150	timla@jacksoncontractorgroup.com	Present
Zach Mustard	Jackson Contractor Group, Inc.	P: (406) 542-9150	zachmu@jacksoncontractorgroup.com	Present
Jeff Scott	Jackson Contractor Group, Inc.	P: (406) 542-9150	jeffs@jacksoncontractorgroup.com	Absent
Paul Shrives	Jackson Contractor Group, Inc.	P: (406) 542-9150	pauls@jacksoncontractorgroup.com	Absent
Darren Stocker	Jackson Contractor Group, Inc.	P: (406) 542-9150	darrens@jacksoncontractorgroup.com	Present

### Safety

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
1.1	1	General Safety				Open	Old
		<b>Official Documented Meeting Minutes</b> Still looking good Still heavy sight traffic Heat exhaustion and potential wildfire smoke Still risk with attic accesses					
		<b>Previous Meeting Minutes</b> <b>Jun 26, 2025</b> Incident free Concerns are high intensity site traffic between irrigation and civil					

**Meeting #59 - Arlee Elementary - OAC Meeting****Project: 01202311 Arlee Elementary K-6**

Delineate irrigation ditches so no one falls in  
 Keep an eye on everyone around holiday season  
 Heavy lifting of demo is done  
 Risk with removing heavy cross braces in C-wing

**Schedule & Coordination**

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
2.2	1	3-Week Lookahead				Open	Old
<b>Description</b> Review Lookahead Schedule							
<b>Official Documented Meeting Minutes</b> Library getting ready for ceiling paint Once casework is finished in library, flooring will be installed Clerestory first coat of paint is done, wood ceiling before final coat of paint C-wing accelerating as much things as we can, progressing well Drywall patches have been started in C-wing Asphalt penciled in for last week of July Getting playground leveled out Tire chips got delivered today East side storm system getting rapped up Irrigation contractor will be back next week Hauling structural fill and top soil, getting top soil staged Pine Cove was here yesterday, pulled all existing cabling out Erate compunet under contract, will be after we are out of IT rooms Marker boards and tack boards arrive next week							
<b>Previous Meeting Minutes</b> <b>Jun 26, 2025</b> Shadow Asphalt schedule looking good Concrete is on going Civil is on going Getting into playground and sports court Irrigation mobilized Top soil piles start to get spread out after irrigation is done Get landscaping on the radar A-wing finishing touches Resilient flooring being installed Door hardware and classroom specialties are left in A-wing Clerestory and Library currently being masked off for primer and paint Trying to get a second crew for flooring in B-wing C-wing tracking well Underground plumbing installed and trenches are poured back C-wing is almost all framed out New in wall rough-in for C-wing Structural upgrade on the down hill stretch, one more beam to set after we receive new post base Wood ceiling following after painters Trying to get flooring installers on the weekend							

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
2.3	1	School Coordination				Open	Old
<b>Official Documented Meeting Minutes</b> Took cork boards down, saved ones with frames Paint door frames has been pricing received Walls and Ceiling paint pricing pending							

**Meeting #59 - Arlee Elementary - OAC Meeting****Project: 01202311 Arlee Elementary K-6**

Board meeting on the 8th  
 Trying to get an update on furniture, working on production  
 Basketball hoops should be here next week  
 Playground chips showed up  
 Playground equipment the 7th

**Previous Meeting Minutes****Jun 26, 2025**

Sent Dan ROM for water line and softball field  
 Once flooring is installed in A-wing then start pulling smart boards  
 Looking for direction for removal of Cork boards in C-wing  
 Remove all cork board material in hallways then address if school wants anything added back in  
 Potentially painting door jams in the hallways of the C-wing, potential add  
 Start getting pricing on C-wing painting  
 Tuesday the 8th building committee board meeting potentially asking the board about C-wing painting  
 Intent whole interior of C-wing needs to painted

**Design**

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
3.1	1	Construction RFIs				Open	Old
<b>Official Documented Meeting Minutes</b> Reviewed current RFIs							
<b>Previous Meeting Minutes</b> <b>Jun 26, 2025</b> Reviewed current RFI's RFI 168 in Quins court, waiting for framing king stud verification in SIPS wall once we know where the opening will be Close out for 177 and 179 recommend panting, wait on owners approval Solid surface for drop in tray Working on slab extension details							

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
3.2	1	Submittals				Open	Old
<b>Official Documented Meeting Minutes</b> Reviewed Submittals Sent notifications to subs about O&Ms							
<b>Previous Meeting Minutes</b> <b>Jun 26, 2025</b> Reviewed Submittals							

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
3.3	1	Quality Control				Open	Old
<b>Official Documented Meeting Minutes</b> Signage got approved this week, sent it to Jim, sample was approved as well, just two clarifications No update on flooring transitions yet, manufacture having some issues providing the color Set expectations in the C-wing for drywall patching, look at drywall touch up allowance Sound panels look at replacing them or just touch up ceilings Check on delivery time on sound panels No asphalt testing							

## Meeting #59 - Arlee Elementary - OAC Meeting

Project: 01202311 Arlee Elementary K-6

**Previous Meeting Minutes****Jun 26, 2025**

Concrete piers scheduled to get polished  
 Inspections from the state next week  
 Density testing after curbs finish  
 Working with flooring sub on new flooring going in, transition colors  
 Woith got most staking done, back next week for new playground adds

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
3.4	1	Proposal Requests				Open	Old
		<b>Previous Meeting Minutes</b> <b>Jun 26, 2025</b> (None)					

**Financial**

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
4.1	1	Pending Change Order Log				Open	Old
		<b>Official Documented Meeting Minutes</b> Reviewed current PCO's					
		<b>Previous Meeting Minutes</b> <b>Jun 26, 2025</b> Reviewed current PCO's Softball field, potential meeting about what needs to get done					

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
4.2	1	Pay Applications				Open	Old
		<b>Official Documented Meeting Minutes</b> Sent out pay apps yesterday					
		<b>Previous Meeting Minutes</b> <b>Jun 26, 2025</b> Possibly next week					

**General Discussion**

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
5.1	1	SWPPP				Open	Old
		<b>Previous Meeting Minutes</b> <b>Jun 26, 2025</b> (None)					

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
5.2	1	Misc. Equipment				Open	Old
		<b>Previous Meeting Minutes</b> <b>Jun 26, 2025</b> Received two recliners for nurse's office, stored over in the front office					

## Meeting #59 - Arlee Elementary - OAC Meeting

Project: 01202311 Arlee Elementary K-6

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
5.3	1	FF&E				Open	Old
<b>Previous Meeting Minutes</b> <b>Jun 26, 2025</b> Coordinating with manufacturer, middle of August							

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
5.4	1	Commissioning				Open	Old
<b>Official Documented Meeting Minutes</b> Thermostats for cabinet unit heaters are good							
<b>Previous Meeting Minutes</b> <b>Jun 26, 2025</b> Garret has a few things open The cabinet unit heaters do not have individual thermostats, Garret thinks this is unusual Sent an email to Aaron at ACE, send a follow up to Aaron with Mitch Working through precheck list items with roof top manufacturer							

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
5.5	1	General Discussion				Open	Old
<b>Official Documented Meeting Minutes</b> Send quantities from great floors  Mitch: expected to be out in 2-4 weeks  Tim: sent Mitch the Owners training schedule draft Anne, Mike, Curt, maybe Corey  Darren: out for a couple days next week  Send owners training schedule to Dan as well							
<b>Previous Meeting Minutes</b> <b>Jun 26, 2025</b> Great floors set quantities for owners stock list, send to Mitch  Procore punch list, QR codes just for locations does not track applications, fine to do it without the QR codes  Not heard back from Pine Cove about erate existing cabling  Keep tile in C-wing bathrooms  Darren out tomorrow  Dan: committee meeting the 8th, anything we need beforehand let Dan know							

## Uncategorized Items

These meeting minutes are believed to be an accurate reflection of those items discussed and the conclusions that were reached during the referenced meeting.  
 Please contact Main Office if there are any discrepancies or questions with the content of these minutes.

## Arlee Elementary K-6 - Budget Tracking

GMP with Amendments 1	\$ 13,225,989.34
Cost of Preconstruction Services	\$ 28,921.60
Approved Change Orders	
CO#01 - PCO's #01, #02	\$0.00
CO#02 - PCO's #03, #04, #05, #06	\$ 1,151.40
CO#03 - PCO's #7, #8, #9, #10, #11	\$ 14,949.73
CO#04 - PCO's #12, #13, #15, #16, #17, #18	\$ 9,136.54
CO#05 - PCO's #19, #20, #22, #25	\$ 4,929.46
CO#06 - PCO's #24, #26	\$ 12,212.15
CO#07 - PCO's #23, #28, #29, #30, #31, #32, #33	\$ 40,965.48
CO#08 - PCO's #35, #36, #37, #38	\$ 6,321.68
CO#09 - PCO's #39, #40, #41	\$ 17,399.97
CO#10 - PCO's #42, #43, #44, #45	\$ 4,591.68
CO#11 - PCO's #46, #47, #48, #49, #50, #51, #52	\$ 17,004.33
CO#12 - PCO's #53, #54, #55, #56, #57, #58, #59, #60	\$ 58,268.28
CO#13 - PCO#61	\$ 156,250.00
CO#14 - PCO's #62, #63, #64, #65, #66, #67	\$0.00
<b>Total Change Orders To Date:</b>	<b>\$ 343,180.70</b>
<b>Revised Contract Amount:</b>	<b>\$ 13,569,170.04</b>

<b>Construction Contingency</b>		<b>\$ 404,908.00</b>
CO#01 - PCO's #01 & #02	\$ 11,744.40	
CO#02 - PCO's #03, #04, #05 & #06	\$ (8,246.00)	
CO#03 - PCO's #7, #8, #9, #10 & #11	\$ 1,900.00	
CO#04 - PCO's #12, #13, #15, #16, #17, #18	\$ 60,119.00	
CO#06 - PCO's #24, #26	\$ 1,480.95	
CO#07 - PCO's #23, #28, #29, #30, #31, #32, #33	\$ 4,865.30	
CO#08 - PCO's #35, #36, #37, #38	\$ 8,467.80	
CO#10 - PCO's #42, #43, #44, #45	\$ 2,239.00	
CO#12 - PCO's #53, #54, #55, #56, #57, #58, #59, #60	\$ 32,046.07	
CO#14 - PCO's #62, #63, #64, #65, #66, #67	\$ 20,314.93	
<b>Total Contingency To Date:</b>	<b>\$ 134,931.45</b>	
<b>Remaining Construction Contingency:</b>	<b>\$ 269,976.55</b>	

Allowances		Original Amount	Remaining
01	Allowance - Winter Heating and Snow Removal	\$ 64,648.20	\$0.00
02	Allowance - Mock-ups	\$ 5,000.00	\$ 2,352.47
03	Allowance - Temporary Barricades	\$ 5,000.00	\$0.00
04	Allowance - Street Cleaning	\$ 5,000.00	\$ 5,000.00
05	Allowance - SWPPP BMPs	\$ 15,000.00	\$ 12,952.35
06	Allowance - Phasing around softball field	\$ 5,000.00	\$0.00
07	Allowance - Building and Site Surveying	\$ 12,000.00	\$ 5,911.04
08	Allowance - Building C Ceiling Demo and Patch Back	\$ 15,000.00	\$ 196.11
09	Allowance - Structural Modifications for Folding Partitions	\$ 5,000.00	\$ 2,973.00
10	Allowance - Additional Floor Prep	\$ 5,000.00	\$ 5,000.00
11	Allowance - Roof & Siding Repairs for Existing C Building Demo	\$ 10,000.00	\$ 10,000.00
12	Allowance - Install Relocated Playground Equipment	\$ 15,000.00	\$0.00
13	Allowance - Contractor Salvage and Support for School Moves	\$ 10,400.00	\$ 9,080.00
14	Allowance - Fencing and Gates	\$ 30,000.00	\$0.00
15	Allowance - Landscaping	\$ 110,252.00	\$0.00
<b>Remaining Allowances:</b>		<b>\$ 53,464.97</b>	

PCO #	Pending PCO's	(Status)	(ROM)
	Schedule adjustment for Accepted Alternates for Building C	Pending	\$ -
	RFI#126 - Modified Joist Bridging for Roof Drain Conflict <b>(Contingency - \$2,499.00)</b>	Pending	\$0.00
	RFI#160 - Additional FCB Fascia Furring Detail <b>(Contingency - \$15,967.00)</b>	Pending	\$0.00
	RFI#168 - C-wing Exterior Mechanical Opening	Pending	\$ -
	RFI#175 - Storm Drain #9 & #10 ADA Grates	Pending	\$ 2,000.00
	RFI#177 - HM Door & Frame Finishes in C-wing <b>(Contingency - \$4,650.00)</b>	Pending	\$0.00
	RFI#179 - C-wing Paint Clarifications	Pending	\$ -
	RFI#180 - Security Window Countertop	Pending	\$ -
	Softball Field Water/Irrigation ROM (\$17,092.00)	Pending	\$ -
	Playground Grading T&M	Pending	\$ -
	RFI#181 - C-wing Downspout and Color Confirmation	Pending	\$ -
	RFI#182 - RTU-5 Slab Modification Confirmation	Pending	\$ -
<b>Total Pending PCO:</b>			<b>\$2,000.00</b>
<b>Revised Contract Amount with Pending PCO's:</b>			<b>\$13,571,170.04</b>

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Job #: 01202311 Arlee Elementary K-6  
72220 Fyant St.  
Arlee, Montana 59821

Unclassified

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Arlee, Montana 59821

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Job #: 01202311 Arlee Elementary K-6  
72220 Fyant St.  
Arlee, Montana 59821

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Arlee, Montana 59821

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Arlee, Montana 59821

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Arlee, Montana 59821

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Arlee, Montana 59821

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## ARLEE JOINT SCHOOL DISTRICT #8 - AGENDA

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**PROJECT:** AJSD 3-6 – Expansion/Renovation **AGENDA Rev NO.:01**  
**OWNER:** Arlee Joint School District #8 **PROJECT NO: 021**  
**CONTRACTOR:** Jackson Contractor Group  
**PARTICIPANTS:** AJSD (Regular Board Meeting)

---

**DATE:** 07/08/2025

---

*This agenda may be incomplete, and additional items can be addressed at any time during the proposed agenda.*

**PROJECT DISCUSSION:** *Building Expansion/Renovations – Summary of Weekly Updates – Revised process as requested by the board of trustees.*

### General Overview

Work at the Arlee Elementary K-6 site is progressing steadily. Weekly project updates have been implemented to provide consistent communication across all stakeholders. Our focus has been on project execution, safety, and coordination as we move into critical summer phases of the project.

---

### Work Completed (as of June 27, 2025)

- All open trenches in the “C” wing have been filled; overhead and attic work has commenced.
- Site grading and preparation have begun for both existing and new playground areas.
- FF&E final packages have been reviewed and approved; signatures received.
- Playground equipment has been ordered and is scheduled for installation beginning **July 7**.
- Safety measures remain a focus, with increased caution in confined spaces and around operating heavy equipment.
- Super Graphics final bulletin submitted; district is now managing this scope to allow better design accuracy and schedule control.

### Upcoming Work

- Final design submittals for Super Graphics will be presented to the Building Committee the week of **July 7**.
- Continued work in the “C” wing, including paint and acoustic panel upgrades (pending change order approval).
- Rubber playground mulch will be delivered by the District; installation will be managed internally.
- Final prep for Kindergarten Roundup – access to key spaces is planned for the week of **August 11**.

### Items Pending or In Discussion

- **Abatement & Demolition of Old 3–6 Building:** Environmental assessments complete. Formal RFP in development; will be ready for release after July 15 pending Board direction.
- **Softball Field Utility Extensions:** A rough order of Magnitude (ROM) pricing for domestic and irrigation water lines has been received; awaiting board discussion to allow softball committee to contact the contractor directly.
- **Super Graphics Package:** Final coordination with vendor and committee approval pending.
- **Potential Change Orders:**
  - Full repaint of “C” wing classrooms to align with new finishes.
  - “C” wing Replacement of old/damaged acoustic panels.

**Arlee Joint School District #8 – Agenda**

No. 12  
June 08, 2025

- Grading and drainage adjustments in the K-2 playground (anticipated to be covered by contractor contingency).

**Budget Overview**

- **Current Contract Value:** \$13,569,170.04
- **Pending COs (PCOs under review - #70-71):** \$27,417.00
- **Total Approved Change Orders to Date:** \$343,180.70
- **Remaining Construction Contingency: \$290,291.48**
- **Contractors Allowances:**
- **Total Spent from Owner's Contingency:** \$405,576.74
  - Includes snow removal, remediation, playground equipment, and other approved work.

A monthly budget reconciliation will be presented during the meeting, following review of invoices and updates to account interest.

**Follow-Up Items**

- Pursuing reimbursement for double payment on mechanical ductwork (due to design revision).
- Jackson will assist in replacing topsoil in the softball staging area to create a usable field.
- Pending Board feedback and decisions on:
  - 3-6 Building - Abatement RFP release – Scope Definition and timeframe
  - Softball field utility scope and funding path – Approval for softball committee to contact Jackson directly
  - Final graphics approval – Awaiting submittals for final approval

**New Items to Consider as presented to the Building Committee before this meeting – 5:00 July 8<sup>th</sup>, 2025.**

- “C” wing undefined scopes
  - Existing walls to be patched and repaired back to match the existing, original design intent.
    - Accept existing finishes or perform patch repairs and painting to meet the new addition's specifications? Cost implications of \$\_\_\_\_



Project: #021 Arlee Elementary K-6  
72220 Fyant St.  
Arlee, Montana 59821

## Arlee Elementary - Owner Construction Representative - Weekly Update

Report Date Jun 04, 025

### Supporting Files Location

### Overview Notes

As part of our renewed commitment to clear, timely, and transparent communication, this is the first of the weekly project updates that will be provided throughout the remainder of the Arlee Elementary construction project. These updates are intended to keep you fully informed of ongoing activities, key decisions, challenges, and upcoming milestones.

This process was developed in direct response to recent feedback from the Board, administration, and Building Committee, with the goal of improving communication, reducing confusion, and strengthening collaboration. I will continue to serve as the primary point of contact representing the District during weekly OAC (Owner-Architect-Contractor) meetings, and I will summarize those meetings here to provide a clear and consistent update to all stakeholders.

Each week's update will include:

- \*\*\*Work Completed\*\* over the past week
- \*\*\*Work Scheduled\*\* for the coming week
- \*\*\*Items Requiring Attention or Decisions\*\* (if applicable)
- \*\*\*Status of Pending Requests and Follow-Up Items\*\*

If at any time a decision requires immediate action from the administration or Building Committee, I will communicate that need promptly to help keep the project on schedule and aligned with District goals.

### Report Recipients

Name	Company	Phone Number	Email	Attendance
Brian Johnson-Bigsam	Arlee Board of Trustees		<a href="mailto:bbigsam@arleeschools.org">bbigsam@arleeschools.org</a>	
Phaedrus Swab	Arlee Board of Trustees		<a href="mailto:pswab@arleeschools.org">pswab@arleeschools.org</a>	
Lindsey Roneill	Arlee Board of Trustees		<a href="mailto:lroneill@arleeschools.org">lroneill@arleeschools.org</a>	
Lisa Koetter	Arlee Board of Trustees		<a href="mailto:lkoetter@arleeschools.org">lkoetter@arleeschools.org</a>	
Samantha Lytle	Arlee Board of Trustees		<a href="mailto:slvtle@arleeschools.org">slvtle@arleeschools.org</a>	
Cory Beckham	Arlee JSD - Administration		<a href="mailto:cbeckham@arleeschools.org">cbeckham@arleeschools.org</a>	
Anne Tanner	Arlee JSD - Administration		<a href="mailto:atanner@arleeschools.org">atanner@arleeschools.org</a>	
Lonnie Morin	Arlee JSD - Administration		<a href="mailto:lmorin@arleeschools.org">lmorin@arleeschools.org</a>	
Karen Smith	Arlee JSD - Staff		<a href="mailto:ksmith@arleeschools.org">ksmith@arleeschools.org</a>	
Melissa Zachariasen	Arlee JSD - Staff		<a href="mailto:mzachariasen@arleeschools.org">mzachariasen@arleeschools.org</a>	
Dennis Johnson-Bigsam	A&E		<a href="mailto:djohnson@ae.design">djohnson@ae.design</a>	

### Safety

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
1	1	General					
		Work in attic spaces of "C" wing continues, working in shifts and in pairs is required. Site Safety, irrigation, playground equipment, and concrete preparation underway so many large pieces of equipment are moving around site so extra caution to be observed.					

## Previous Reports -

All open trenches in "C" wing have been filled and new work going in place. Caution is needed when in the "C" wing as over head work is occurring.

Site work is underway and new and existing playground work commencing. Caution with heavy equipment moving around on site.

The general contractor indicated this week that with the heat rising, cold water and hydration will be a priority for its staff as well as the subcontractors. Also, work has commenced in the "C" wing (Old K-2 Building) and that open trenches and walls are present and if visiting the site caution is critical to safety.

Work in the attic space is underway and extra caution is being taken when working in that space. Paired workers when in confined spaces. With students off campus less interaction is expected. The general contractor is aware that the district is still serving meals to the public and will be mindful if work is happening in or near the gym/lunchroom doors.

## Schedule &amp; Coordination

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
2.0	1	Owner Responsibility	Administration				
<b>Description</b> <b>Owner Required Scheduled Items</b>							
District directed subcontractors underway. 1. Playground equipment to be delivered and installed July 7th. 2. No other owner directed work underway.							
Previous Reports - 1. CompuNet - Commencing work with signed Contract for scope of work. Will review areas of work next week and provide updated schedule the week of July 7th. 2. PineCove - Low voltage wiring - Question from Electrical Contract regarding existing wiring in "C" wing and if they are to Demo. In coordination. 1. Request for proposal for Abatement and Demolition has been put on hold until further Building Committee meeting to discuss the path forward with that building. 3. Jackson has indicated that they will work to accommodate the districts request to host Kindergarten Round-up in the new building. The goal will to have a small portion of the Administration area, Library, and Kindergarten classrooms available - The week of August 11th  FF&E - Final package received, reviewed and corrected 06/12/2025 - Signatures received from Superintendent Beckham 06/13/2025 Playground Equipment is ordered and will be delivered and installation will begin 07/07/2025							

## School District Interaction with Contractor

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
3.0	1	School/Contractor	Administration				
Rubber mulch received and stored with the help of Jackson's team.							
<b>Previous Reports</b> - District will be providing Rubber Mulch for playground areas. District will be responsible placement. Requested access for Kindergarten Roundup - Requested early access to Kindergarten wing and library 08/11/2025 Environmental engineer reviewing sample report and will be back early next week to collect any additional samples required to put the Abatement and demolition plan together.  District has requested a ROM (Rough Order of Magnitude) price for irrigation contractor to provide a main line for future softball field District has requested a ROM price for providing a Domestic Water line to edge of the district playground area for future softball use.  Owner contracted Commissioning - McKinstry's has a new contact for our project and will be on-site Tuesday 06/17/2025 to bring the contracting team up to speed.							

## Design

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
4.0	1						
At the time of this report no new information on the Super Graphics has been received.							
Previous Reports - Final graphics have been delivered to Epcon signs and we are waiting for submittals for final design review and approval. They will be working on update budget impact is any for revised Super Graphics package. I hope to be able to present that to the Building Committee the week of July 7th.  1. Code required signage samples have been received, in the hands of A&E to confirm and approve for production. 2. Final Super Graphics Bulletin was received late on Friday, OCR will coordinate with Epcon signs for production and installation. This scope of work is now the responsibility of the district. This will allow for the Committee and design team to have the time and make sure this is 100% accurate. We will be requesting submittals next week and look to present the produced items to the Building Committee for final approval for production.  Graphics review set received 07/12/2025 - Appears 99% complete one correction was caught by a committee member and sent back to A&E. Administration will now be the one coordinating the Super Graphics package as to not hold up Code Required signage package.							

**Future Owner directed Items**

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
5.0	1						
		3-6 Building - Abatement and demolition RFP will be developed and OCR will wait direction to publish.					
		As stated above - The owner will take over the responsibility of the Super Graphics package once the desing team has received final approval from the building committee.					

**Financial**

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
6.0	1						
		<p>Potential Change Order – Update</p> <p>Classroom Paint - "C" Wing painting price - \$22,767.00 - I have negotiated with JCG to pull this from Contractor Contingency if the board of trustees approves the change.</p> <p>"C" Wing - Door frames - original design did not indicate to match new. The "C" wing has two new doors the question was asked to if we matched the new paint scheme or match existing. Match existing was \$1,500.00 or to match the current paint scheme on all (30) doors is \$4,650.00. This also will be pulled from Contractor Contingency.</p> <p>Acoustic Panel Replacement in Classrooms</p> <p>Existing acoustic panels are discolored and some are damaged. Architect recommends removing and replacing them with new panels as part of Phase 2 work. <b>Awaiting pricing for new options.</b></p>					
		<p>Previous Reports - Reviewed current PCO's - Updated based on 06/26/25 OAC</p> <p>Classroom Paint</p> <p>Original "C" Wing design documents specified existing classroom paint to remain with only touch-up. Pricing requested to fully repaint classrooms to match new finishes in hallway (which will receive new paint, flooring, and lighting). Full paint would improve overall appearance.</p> <p>Acoustic Panel Replacement in Classrooms</p> <p>Existing acoustic panels are discolored and some are damaged. Architect recommends removing and replacing them with new panels as part of Phase 2 work.</p> <p>Playground Grading and Surfacing Update</p> <p>Civil engineer design for the K-2 playground includes grading changes that may result in a cost increase. Anticipated to be covered by contractor contingency. Plan is to use existing grades with installation of filter fabric, drainage material, additional fabric, and new rubber playground mulch—similar to new playground design.</p>					

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
6.1	1						
		No new - I will present the approval of the pay applications during the board meetings.					

**General Discussion - Board Follow-up**

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
7.0	1	Board Questions and Clarifications					
		No new requests.					

Previous Reports - Received Pricing for softball water - Forwarded along to Lindsey, Brian and district administration.

Plumbing contractor will not provide pricing to extend a water line from our interior domestic water valve, Jackson will work with its civil crew to price and provide this for the Softball Committee for consideration a donation to the district. The irrigation contractor will provide pricing to extend a main for future softball use.

1. Soil Test Results: Completed last summer; soil remediation funded from Owner Contingency, as noted in prior reports. The Contractors removed 45 dump truck loads of Coal Dust contaminants from the east parking lot dirt piles.
  2. Tile Floor Transition & Increases: Addressed previously, the increase resulted from the acceptance of all Alternatives in the "C Wing." When the bids came in and the district could accept all alternatives for the "C wing," the flooring changes were accepted. This was covered on two separate occasions.
  3. Snow Removal Budget Increases: Covered by the Winter Conditions allowance within the accepted budget. Cost overruns will be taken from Contractor Contingencies. These overages will be processed as an official Change Order and follow the proper contracting process.
  4. Roof Drainage Repair Modification: The issue was identified during steel framing coordination and resolved via the normal RFI process. The approved PCO was developed and implemented. This design/fabrication issue was identified as an issue to maintain clearances in the interior spaces.
  5. Abatement of the Old 3-6 Building: Managed by the District. I recommended seeking an estimate from the abatement contractor, which exceeded the \$80,000 state limit, requiring a formal RFP process. I have been assisting with developing this RFP and will provide updates as it progresses. Environmental Engineers have been onsite to create an abatement and demolition plan for RFP Development. The RFP will be ready for publication when the Board of Trustees is ready to do so, after or around July 15th.
  6. Updated Budget: I will review the project budget sheet based on Lonnie's latest invoicing run and provide that after I can confirm current account interest and when the latest invoices are shared. I will provide this once a month at the board meeting, as we typically receive invoices once a month.
- Additional Items for Follow-Up not included in your list
7. Mechanical Ductwork Double Payment: The ductwork was reordered due to a design modification after the shop drawing approval. I am working with the design team to coordinate reimbursement for the additional cost. This is not a contractor or contingency issue. The district has paid twice for this ductwork, so I am working to get a reimbursement from the design team.
  8. Softball Field Domestic Water Line (requested by Lindsey): I am not sure if this is appropriate for me to track this down, but it was ordered during our Building Committee meeting on May 22nd. I have requested a ROM cost to pull domestic water off the new 3-6 wing to serve a future softball stadium. I will update you on this as soon as I hear from our Plumbing contractor.
  9. Softball Field Irrigation Water Line (requested by Lindsey): I have requested a ROM cost to pull a irrigation water off the new 3-6 wing to serve a future softball stadium. I

## Construction Contingency/Allowances/Totals

### Arlee Elementary K-6 - Budget Tracking

GMP with Amendments 1	\$ 13,225,989.34
Cost of Preconstruction Services	\$ 28,921.60
Approved Change Orders	
CO#01 - PCO's #01, #02	\$-
CO#02 - PCO's #03, #04, #05, #06	\$1,151.40
CO#03 - PCO's #7, #8, #9, #10, #11	\$14,949.73
CO#04 - PCO's #12, #13, #15, #16, #17, #18	\$9,136.54
CO#05 - PCO's #19, #20, #22, #25	\$4,929.46
CO#06 - PCO's #24, #26	\$12,212.15
CO#07 - PCO's #23, #28, #29, #30, #31, #32, #33	\$40,965.48
CO#08 - PCO's #35, #36, #37, #38	\$6,321.68
CO#09 - PCO's #39, #40, #41	\$17,399.97
CO#10 - PCO's #42, #43, #44, #45	\$4,591.68
CO#11 - PCO's #46, #47, #48, #49, #50, #51, #52	\$17,004.33
CO#12 - PCO's #53, #54, #55, #56, #57, #58, #59, #60	\$58,268.28
CO#13 - PCO#61	\$156,250.00
Total Changes to date	\$343,180.70
<b>Revised Contract Amount:</b>	<b>\$ 13,598,091.64</b>

Construction Contingency		\$404908.00
CO#01 - PCO's #01 & #02		\$11,744.40
CO#02 - PCO's #03, #04, #05 & #06		\$(8,246.00)
CO#03 - PCO's #7, #8, #9, #10 & #11		\$1,900.00
CO#04 - PCO's #12, #13, #15, #16, #17, #18		\$60,119.00
CO#06 - PCO's #24, #26		\$1,480.95
CO#07 - PCO's #23, #28, #29, #30, #31, #32, #33		\$4,865.30
CO#08 - PCO's #35, #36, #37, #38		\$8,467.80
CO#10 - PCO's #42, #43, #44, #45		\$2,239.00
CO#12 - PCO's #53, #54, #55, #56, #57, #58, #59, #60		\$32,046.07
CO#14 - PCO's #62, #63, #64, #65, #66, #67		\$20,314.93
Total Contingency Spent		\$134,931.45
<b>Remaining Construction Contingency:</b>		<b>\$269,976.55</b>

Allowances		Original Amount	Remaining
01	Allowance - Winter Heating and Snow Removal	\$64,648.20	\$0.00
02	Allowance - Mock-ups	\$5,000.00	\$2352.47
03	Allowance - Temporary Barricades	\$5,000.00	\$0.00
04	Allowance - Street Cleaning	\$5,000.00	\$5000.00
05	Allowance - SWPPP BMPs	\$15,000.00	\$12952.35
06	Allowance - Phasing around softball field	\$5,000.00	\$0.00
07	Allowance - Building and Site Surveying	\$12,000.00	\$5911.04
08	Allowance - Building C Ceiling Demo and Patch Back	\$15,000.00	\$196.11
09	Allowance - Structural Modifications for Folding Partitions	\$5,000.00	\$2973.00
10	Allowance - Additional Floor Prep	\$5,000.00	\$5000.00

11	Allowance - Roof & Siding Repairs for Existing C Building Demo	\$10,000.00	\$10000.00
12	Allowance - Install Relocated Playground Equipment	\$15,000.00	\$0.00
13	Allowance - Contractor Salvage and Support for School Moves	\$10,400.00	\$9080.00
14	Allowance - Fencing and Gates	\$30,000.00	\$0.00
15	Allowance - Landscaping	\$110,252.00	\$0.00

\$53,464.97

Remaining Allowance increased based on winter allowance costs taken from Contractor Contingency

PCO #	Pending PCO's	(Status)	(ROM)
	Schedule adjustment for Accepted Alternates for Building C	Pending	\$0.00
	RFI#126 - Modified Joist Bridging for Roof Drain Conflict (Contingency - \$2,499.00)	Pending	\$0.00
	RFI#160 - Additional FCB Fascia Furring Detail (Contingency - \$15,967.00)	Pending	\$0.00
	RFI#168 - C-wing Exterior Mechanical Opening	Pending	\$0.00
	RFI#175 - Storm Drain #9 & #10 ADA Grates	Pending	\$2,000.00
	RFI#177 - HM Door & Frame Finishes in C-wing (Contingency - \$4,650.00)	Pending	\$0.00
	RFI#179 - C-wing Paint Clarifications (\$22,767.00)	Pending	\$0.00
	RFI#180 - Security Window Countertop	Pending	\$0.00
	Softball Field Water/Irrigation ROM (\$17,092.00)	Pending	\$0.00
	Playground Grading T&M	Pending	\$0.00
	RFI#181 - C-wing Downspout and Color Confirmation	Pending	\$0.00
	RFI#182 - RTU-5 Slab Modification Confirmation	Pending	\$0.00

Total Pending PCO:

\$2,000.00

From GC Contingency

Revised Contract Amount

\$13,598,091.64

Owner Construction Contingency		\$398,130.36
CO#01 - PCO's #01 & #02		\$0.00
CO#02 - PCO's #03, #04, #05 & #06		\$1,151.40
CO#03 - PCO's #7, #8, #9, #10 & #11		\$14,949.73
CO#04 - PCO's #12, #13, #15, #16, #17, #18		\$9,136.54
CO#05 - PCO's #19, #20, #22, #25		\$4,929.46
CO#06 - PCO's #24, #26		\$12,212.15
CO#07 - PCO's #23, #28, #29, #30, #31, #32, #33		\$40,965.48
CO#08 - PCO's #35, #36, #37, #38		\$6,321.68
CO#09 - PCO's #39, #40, #41		\$18,775.71
CO#10 - PCO's #42, #43, #44, #45		\$4,591.68
CO#11 - PCO's #46, #47, #48, #49, #50, #52		\$17,047.36
CO#12 - PCO's #53, #54, #55, #56, #57, #58, #59, #60		\$55,271.13
CO#13 - PCO #61		\$156,250.00

Other District use of Owner Constructino Contingency

Playground equipment	\$63,974.42
Low-voltage - Cabling, Equipment, Access Control, Cameras and Bells and Paging	\$191,635.00
E-Rate approval pending - Reasses Risk to 50%	-\$91,482.00
Contractor Contribution from Allowances	-\$153,336.00

Total Contingency Spent to date

\$352,393.74

Remaining Construction Contingency:

\$45,736.62

**APPLICATION AND CERTIFICATE FOR PAYMENT**

AIA DOCUMENT G702

PAGE ONE OF 2 PAGES**TO (OWNER):**

Arlee Schools  
72220 Fyant St.  
Arlee, MT 59821

**PROJECT:**

Arlee Elementary K-6  
72220 Fyant Street  
Arlee, MT 59821

**APPLICATION NO:** 15**Distribution to:**

- ☒ OWNER  
☒ ARCHITECT  
☒ CONTRACTOR

**PERIOD TO:** 30-Jun-25**FROM (CONTRACTOR):**

Jackson Contractor Group  
P. O. Box 967  
Missoula, MT 59806-967

**VIA (ARCHITECT):**

A&E Architects P.C.,  
222 N. Higgins  
Missoula, MT 59802

**JOB NO:** 1202311**CONTRACT DATE:** 11-Apr-24

Application is made for Payment, as shown below, in connection with the Contract.  
Continuation Sheet, AIA Document G703, is attached.

**CONTRACTOR'S APPLICATION FOR PAYMENT**

CHANGE ORDER SUMMARY		
Change orders approved in previous months by Owner.	<b>ADDITIONS</b>	<b>DEDUCTIONS</b>
<b>TOTAL:</b>	<b>\$128,662.42</b>	
<b>Approved this Month</b>		
Number	Date approved	
12	09-Jun-25	58,268.28
13	12-Jun-25	156,250.00
14	30-Jun-25	0.00
<b>TOTALS</b>	<b>343,180.70</b>	<b>0.00</b>
<b>Net change by Change orders</b>		<b>\$343,180.70</b>

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information, and belief, the work covered by this Application for payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown here is now due.

**CONTRACTOR:**By: 

Date: 6/30/2025

1. ORIGINAL CONTRACT SUM	\$	13,254,910.94
2. Net change by Change Orders	\$	343,180.70
3. CONTRACT SUM TO DATE (Line 1+2)	\$	13,598,091.64
4. TOTAL COMPLETED & STORED TO DATE	\$	10,880,731.42

(Column G on G703)

**5. RETAINAGE:**

a. 5% of completed work	\$	477,799.73
b. Retainage Payouts	\$	0.00

Total Reduction (Line 5a+5b+5c) 477,799.73

6. TOTAL EARNED LESS RETAINAGE	\$	10,402,931.69
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**7. LESS PREVIOUS CERTIFICATES FOR**

PAYMENT (Line 6 from prior Certificate)	\$	8,995,887.31
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8. Current Amount		1,407,044.38
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Less 1% GRT	\$	14,070.44
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9. CURRENT PAYMENT DUE	\$	1,392,973.94
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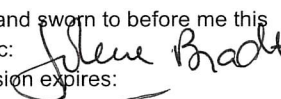
State of: Montana

County of: Missoula

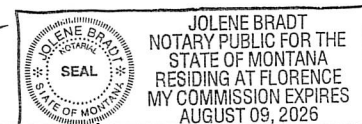
Subscribed and sworn to before me this 30th day of June

Notary Public:

My Commission expires:



2025

**AMOUNT CERTIFIED:** \$ -

(Attach explanation if amount certified differs from the amount applied for.)

**ARCHITECT:**By: 

Date: 5

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract

**ARCHITECT'S CERTIFICATE FOR PAYMENT**

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information, and belief the work has progressed as indicated, the Quality of the work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

**AIA DOCUMENT G702, " APPLICATION AND CERTIFICATE FOR PAYMENT ", CONTAINING****CONTRACTOR'S SIGNED CERTIFICATION IF ATTACHED.****IN TABULATIONS BELOW, AMOUNTS ARE STATED TO THE NEAREST WHOLE DOLLAR.****USE COLUMN ONE (1) ON CONTRACTS WHERE VARIABLE RETAINAGE FOR LINE ITEMS MAY APPLY.****JOB** Arlee Elementary - K-6**BILLING #:** 15**FROM:** 01-Jun-25**TO:** 30-Jun-25

Item No.	Description Of Work	Scheduled Value	Change Orders	Total Sch Value w/COs	Work Completed			Total Compl & Stored to Date	% Complete	Balance To Finish	5% Retainage
					Previously Billed	Work in Place	Stored Material				
01.00	Final Cleaning	49,218.00	0.00	49,218.00	0.00			0.00	0.00%	49,218.00	
02.00	Selective Demolition	192,610.00	(16,966.00)	175,644.00	14,051.52	152,810.28		166,861.80	95.00%	8,782.20	8,343.09
03.00	Cast-in-Place Concrete Complete	948,874.00	9,331.30	958,205.30	929,424.36	9,616.83		939,041.19	98.00%	19,164.11	46,952.06
05.00	Structural Steel - Supply & Install	782,128.00	11,892.30	794,020.30	781,568.30			781,568.30	98.43%	12,452.00	39,078.42
06.00	Rough Carpentry	207,945.00	22,008.78	229,953.78	107,511.89	87,948.82		195,460.71	85.00%	34,493.07	9,773.04
06.10	Finish Carpentry	127,804.00	1,860.00	129,664.00	90,299.20	19,910.00		110,209.20	85.00%	19,454.80	5,510.46
06.20	Casework & Countertops	393,185.00	0.00	393,185.00	0.00	235,911.00		235,911.00	60.00%	157,274.00	11,795.55
07.00	Air Water Barriers and Siding Complete	626,743.00	1,302.00	628,045.00	392,975.73	109,460.27		502,436.00	80.00%	125,609.00	25,121.80
07.10	Thermal & Acoustical Insulation	56,034.00	265.00	56,299.00	50,126.61			50,126.61	89.04%	6,172.39	2,506.33
07.20	Roofing Complete	797,661.00	11,236.00	808,897.00	784,778.00	12,965.00		797,743.00	98.62%	11,154.00	39,887.15
07.30	Caulking & Grouting	29,308.00	0.00	29,308.00	10,550.88	1,172.32		11,723.20	40.00%	17,584.80	586.16
08.00	Doors/Frames/Hardware Supply & Install	265,267.00	5,631.07	270,898.07	112,519.93	77,108.72		189,628.65	70.00%	81,269.42	9,481.43
08.10	Aluminum Storefront & Glazing	518,619.00	0.00	518,619.00	461,414.94	28,507.78		489,922.72	94.47%	28,696.28	24,496.14
09.00	Metal Stud Framing & Drywall	1,062,224.00	49,721.43	1,111,945.43	975,938.05	41,672.81		1,017,610.86	91.52%	94,334.57	50,880.54
09.20	ACT Ceilings	172,364.00	982.00	173,346.00	125,077.00	15,697.00		140,774.00	81.21%	32,572.00	7,038.70
09.30	Flooring & Ceramic Tile	575,583.00	16,966.00	592,549.00	63,202.63	203,444.42		266,647.05	45.00%	325,901.95	13,332.35
09.40	Acoustical Wall Panels	23,146.00	0.00	23,146.00	3,935.00	9,026.76		12,961.76	56.00%	10,184.24	648.09
09.50	Painting and Coatings	198,070.00	480.00	198,550.00	55,206.00	63,920.00		119,126.00	60.00%	79,424.00	5,956.30
10.00	Specialties	435,369.00	(10,000.00)	425,369.00	148,879.15	106,342.25		255,221.40	60.00%	170,147.60	12,761.07
10.10	Folding Partition Walls	80,844.00	0.00	80,844.00	12,000.00			12,000.00	14.84%	68,844.00	600.00
10.20	Signage	30,863.00	0.00	30,863.00	0.00			0.00	0.00%	30,863.00	
10.30	Graphics	25,564.00	(25,564.00)	0.00	0.00			0.00	0.00%	0.00	
12.00	Window Coverings	34,378.00	0.00	34,378.00	0.00			0.00	0.00%	34,378.00	
22.00	Plumbing & HVAC Complete	1,677,575.00	57,191.48	1,734,766.48	1,532,003.65	57,782.00		1,589,785.65	91.64%	144,980.83	79,489.28
26.00	Electrical, LV Pathways and Fire Alarm Complete	790,190.00	12,454.45	802,644.45	546,760.00	69,200.00		615,960.00	76.74%	186,684.45	30,798.00
31.00	Site Improvements	986,878.00	276,003.60	1,262,881.60	910,556.98	61,861.86		972,418.84	77.00%	290,462.76	48,620.94
32.00	Landscaping/Irrigation	0.00	131,880.00	131,880.00				0.00	0.00%	131,880.00	
41.00	Allowance - Winter Heating & Snow Removal	55,000.00	9,684.20	64,684.20	63,884.07	800.13		64,684.20	100.00%	(0.00)	3,234.21
42.00	Allowance - Mock-ups	5,000.00	0.00	5,000.00	1,799.65			1,799.65	35.99%	3,200.35	89.98

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Item No.	Description Of Work	Scheduled Value	Change Orders	Total Sch Value w/COs	Work Completed			Total Compl & Stored to Date	% Complete	Balance To Finish	5% Retainage
					Previously Billed	Work in Place	Stored Material				
43.00	Allowance - Temp Barricades	5,000.00	0.00	5,000.00	5,000.00			5,000.00	100.00%	0.00	250.00
44.00	Allowance - Street Cleaning	5,000.00	0.00	5,000.00	0.00			0.00	0.00%	5,000.00	
45.00	Allowance - SWPPP BMPs	15,000.00	0.00	15,000.00	2,047.65			2,047.65	13.65%	12,952.35	102.38
46.00	Allowance - Phasing Around Softball Field	5,000.00	(5,000.00)	0.00	0.00			0.00	100.00%	0.00	
47.00	Allowance - Building and Site Surveying	12,000.00	0.00	12,000.00	6,088.96			6,088.96	50.74%	5,911.04	304.45
48.00	Allowance - Ceiling Demo Blown-in Insul and Drywall Patch	15,000.00	(14,803.89)	196.11	0.00			0.00	0.00%	196.11	
49.00	Allowance - Structural Modifications for Folding Partitions	5,000.00	(2,027.00)	2,973.00	0.00			0.00	0.00%	2,973.00	
50.00	Allowance - Additional Flooring Prep	5,000.00	0.00	5,000.00	0.00			0.00	0.00%	5,000.00	
51.00	Allowance - Roof and Siding Repairs C bdlg Demo	10,000.00	0.00	10,000.00	0.00			0.00	0.00%	10,000.00	
52.00	Allowance - Install/Relocate Playground Equipment	15,000.00	(13,782.50)	1,217.50	1,217.50			1,217.50	100.00%	0.00	60.88
53.00	Allowance - Salvage and Support for School Moves	10,400.00	0.00	10,400.00	990.00	330.00		1,320.00	12.69%	9,080.00	66.00
54.00	Allowance - Fencing and Gates	30,000.00	(30,000.00)	0.00	0.00			0.00	100.00%	0.00	
55.00	Allowance - Landscaping	110,252.00	(109,553.48)	698.52	698.52			698.52	100.00%	0.00	34.93
56.00	Contractor Contingency	404,908.00	(134,931.45)	269,976.55	0.00			0.00	0.00%	269,976.55	
57.00	General Requirements and Conditions	791,620.34	73,929.65	865,549.99	688,752.33	55,620.66		744,372.99	86.00%	121,177.00	0.00
58.00	Preconstruction Services	28,921.60	0.00	28,921.60	28,921.60			28,921.60	100.00%	0.00	
	<b>Project Costs</b>	<b>12,616,545.94</b>	<b>330,190.94</b>	<b>12,946,736.88</b>	<b>8,908,180.10</b>	<b>1,421,108.91</b>	<b>0.00</b>	<b>10,329,289.02</b>	<b>79.78%</b>	<b>2,617,447.86</b>	<b>477,799.73</b>
	<b>GL Insurance @ 0.800%</b>	101,010.00	3,828.64	104,838.64	101,979.90	2,858.74	0.00	104,838.64	100.00%	0.00	0.00
	<b>OCP Insurance @ 0.100%</b>	12,727.00	482.50	13,209.50	12,849.19	360.31	0.00	13,209.50	100.00%	0.00	0.00
	<b>Bond @ 0.750%</b>	95,550.00	3,502.48	99,052.48	96,347.45	2,705.03	0.00	99,052.48	100.00%	0.00	0.00
	<b>Construction Management (Procore) @ 0.175%</b>	22,462.00	834.39	23,296.39	15,214.51	2,497.31	0.00	17,711.81	76.03%	5,584.58	0.00
	<b>Fee @ 2.70%</b>	347,167.00	0.00	347,167.00	235,148.89	38,597.32	0.00	273,746.21	78.85%	73,420.79	0.00
	<b>GRT Tax @ 1% (Allowances/GR's/GC's)</b>	59,449.00	4,341.75	63,790.75	35,692.59	7,191.18	0.00	42,883.76	67.23%	20,906.99	0.00
	<b>Total Project Costs</b>	<b>13,254,910.94</b>	<b>343,180.70</b>	<b>13,598,091.64</b>	<b>9,405,412.63</b>	<b>1,475,318.80</b>	<b>0.00</b>	<b>10,880,731.42</b>	<b>80.02%</b>	<b>2,717,360.22</b>	<b>477,799.73</b>



## LIEN WAIVER ON PROGRESS PAYMENT

FROM: Jackson Contractor Group, Inc.  
 (Name of Firm Giving Release)

5800 Highway 93 South  
 (Business Address)

Missoula, MT, 59806  
 (City, State, Zip Code)

Paul Shrives  
 (Contact Person)

541-521-6491  
 (Contact Phone)

PROJECT: Arlee Elementary K-6  
 (Project Name)


72220 Fyant St  
 (Project Address)

Arlee, MT 59821  
 (City, State, Zip)

### CONDITIONAL WAIVER & RELEASE UPON PROGRESS PAYMENT

The undersigned does hereby acknowledge that upon receipt by the undersigned of a check from Arlee Elementary Joint District 8 ("Owner") in the sum of \$ 1,392,973.94 payable to the undersigned, and when the check has been properly endorsed and has been paid by the bank upon which it was drawn, this document shall become effective to release to the extent of the #          payment received only, any mechanic's lien or bond right that the undersigned has on the above-referenced job. This releases Owner through 06/30/2025, only and does not cover any retentions retained before or after the release date; and extras, claims, and items for work performed before or after the release date for which payment has not been received. This release of any mechanic's lien or bond right shall not otherwise affect the contract rights, including rights between parties to the contract based on rescission, abandonment, or breach of the contract.

#### Jackson Contractor Group, Inc.

Signature: 

Name: Paul Shrives


Title: Project Manager

Date: 6/30/2025

### UNCONDITIONAL WAIVER & RELEASE UPON PROGRESS PAYMENT

The undersigned does hereby acknowledge that the undersigned has been paid and has received progress payments from Arlee Elementary Joint District 8 ("Owner") in the sum of \$ 633,778.46 for labor, services, equipment, or materials furnished to the above-referenced job, and does hereby release to the extent of payments received only any mechanic's lien or bond claim rights it has on the above-referenced job through 05/31/2025, the last day of the immediately preceding pay period. This release does not cover any retentions retained before or after the release date; and extras, claims, and items for work performed before or after the release date for which payment has not been received. This release of any mechanic's lien or bond right shall not otherwise affect the contract rights, including rights between parties to the contract based upon rescission, abandonment, or breach of the contract.

#### Jackson Contractor Group, Inc.

Signature: 

Name: Paul Shrives

Title: Project Manager

Date: 6/30/2025



**Main Office**  
PO Box 967  
Missoula, Montana 59806  
P: (406) 542-9150  
F: (406) 542-3515

**Project: 01202311 Arlee Elementary K-6**  
72220 Fyant St.  
Arlee, Montana 59821

## Arlee Elementary - OAC Meeting Minutes: Meeting #59

<b>Meeting Date</b>	Jul 2, 2025	<b>Meeting Time</b>	01:00 pm - 02:00 pm Mountain Time (US & Canada)
<b>Meeting Location</b>	Job Trailer or Teams	<b>Video Conferencing Link</b>	<a href="https://teams.microsoft.com/l/meetup-join/19%3ameeting_Yzg2MTQzOTktMDVIOC00ZTc5LTk0OTYtMmM5OWQyZWYxM2Jh%40thread.v2/0?context=%7b%22Tid%22%3a%222a1a6851-128c-46f0-a15c-7e5fb14dc4a8%22%2c%22Oid%22%3a%224a5c70ad-e434-41b7-be02-95bd377b4fa5%22%7d">https://teams.microsoft.com/l/meetup-join/19%3ameeting_Yzg2MTQzOTktMDVIOC00ZTc5LTk0OTYtMmM5OWQyZWYxM2Jh%40thread.v2/0?context=%7b%22Tid%22%3a%222a1a6851-128c-46f0-a15c-7e5fb14dc4a8%22%2c%22Oid%22%3a%224a5c70ad-e434-41b7-be02-95bd377b4fa5%22%7d</a>

### Overview

### Notes

### Attachments

### Scheduled Attendees

Name	Company	Phone Number	Email	Attendance
Mitch Gavin	A&E Design - Missoula	P: (406) 721-5643	mgavin@ae.design	Present
Dennis Johnson	A&E Design - Missoula	P: (406) 721-5643	djohnson@ae.design	Absent
Michael Esslinger	Associated Construction Engineering, Inc.	P: (406) 388-3320	michaele@acemt.com	Absent
Dan McGee	Building Mind and Body, LLC	P: (406) 544-2815	danmc@buildingmindandbody.com	Present
Tim Labadie	Jackson Contractor Group, Inc.	P: (406) 542-9150	timla@jacksoncontractorgroup.com	Present
Zach Mustard	Jackson Contractor Group, Inc.	P: (406) 542-9150	zachmu@jacksoncontractorgroup.com	Present
Jeff Scott	Jackson Contractor Group, Inc.	P: (406) 542-9150	jeffs@jacksoncontractorgroup.com	Absent
Paul Shrives	Jackson Contractor Group, Inc.	P: (406) 542-9150	pauls@jacksoncontractorgroup.com	Absent
Darren Stocker	Jackson Contractor Group, Inc.	P: (406) 542-9150	darrens@jacksoncontractorgroup.com	Present

### Safety

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
1.1	1	General Safety				Open	Old
		<b>Official Documented Meeting Minutes</b> Still looking good Still heavy sight traffic Heat exhaustion and potential wildfire smoke Still risk with attic accesses					
		<b>Previous Meeting Minutes</b> <b>Jun 26, 2025</b> Incident free Concerns are high intensity site traffic between irrigation and civil					

**Meeting #59 - Arlee Elementary - OAC Meeting****Project: 01202311 Arlee Elementary K-6**

Delineate irrigation ditches so no one falls in  
 Keep an eye on everyone around holiday season  
 Heavy lifting of demo is done  
 Risk with removing heavy cross braces in C-wing

**Schedule & Coordination**

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
2.2	1	3-Week Lookahead				Open	Old
<b>Description</b> Review Lookahead Schedule							
<b>Official Documented Meeting Minutes</b> Library getting ready for ceiling paint Once casework is finished in library, flooring will be installed Clerestory first coat of paint is done, wood ceiling before final coat of paint C-wing accelerating as much things as we can, progressing well Drywall patches have been started in C-wing Asphalt penciled in for last week of July Getting playground leveled out Tire chips got delivered today East side storm system getting rapped up Irrigation contractor will be back next week Hauling structural fill and top soil, getting top soil staged Pine Cove was here yesterday, pulled all existing cabling out Erate compunet under contract, will be after we are out of IT rooms Marker boards and tack boards arrive next week							
<b>Previous Meeting Minutes</b> <b>Jun 26, 2025</b> Shadow Asphalt schedule looking good Concrete is on going Civil is on going Getting into playground and sports court Irrigation mobilized Top soil piles start to get spread out after irrigation is done Get landscaping on the radar A-wing finishing touches Resilient flooring being installed Door hardware and classroom specialties are left in A-wing Clerestory and Library currently being masked off for primer and paint Trying to get a second crew for flooring in B-wing C-wing tracking well Underground plumbing installed and trenches are poured back C-wing is almost all framed out New in wall rough-in for C-wing Structural upgrade on the down hill stretch, one more beam to set after we receive new post base Wood ceiling following after painters Trying to get flooring installers on the weekend							

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
2.3	1	School Coordination				Open	Old
<b>Official Documented Meeting Minutes</b> Took cork boards down, saved ones with frames Paint door frames has been pricing received Walls and Ceiling paint pricing pending							

**Meeting #59 - Arlee Elementary - OAC Meeting****Project: 01202311 Arlee Elementary K-6**

Board meeting on the 8th  
 Trying to get an update on furniture, working on production  
 Basketball hoops should be here next week  
 Playground chips showed up  
 Playground equipment the 7th

**Previous Meeting Minutes****Jun 26, 2025**

Sent Dan ROM for water line and softball field  
 Once flooring is installed in A-wing then start pulling smart boards  
 Looking for direction for removal of Cork boards in C-wing  
 Remove all cork board material in hallways then address if school wants anything added back in  
 Potentially painting door jams in the hallways of the C-wing, potential add  
 Start getting pricing on C-wing painting  
 Tuesday the 8th building committee board meeting potentially asking the board about C-wing painting  
 Intent whole interior of C-wing needs to painted

**Design**

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
3.1	1	Construction RFIs				Open	Old
<b>Official Documented Meeting Minutes</b> Reviewed current RFIs							
<b>Previous Meeting Minutes</b> <b>Jun 26, 2025</b> Reviewed current RFI's RFI 168 in Quins court, waiting for framing king stud verification in SIPS wall once we know where the opening will be Close out for 177 and 179 recommend panting, wait on owners approval Solid surface for drop in tray Working on slab extension details							

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
3.2	1	Submittals				Open	Old
<b>Official Documented Meeting Minutes</b> Reviewed Submittals Sent notifications to subs about O&Ms							
<b>Previous Meeting Minutes</b> <b>Jun 26, 2025</b> Reviewed Submittals							

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
3.3	1	Quality Control				Open	Old
<b>Official Documented Meeting Minutes</b> Signage got approved this week, sent it to Jim, sample was approved as well, just two clarifications No update on flooring transitions yet, manufacture having some issues providing the color Set expectations in the C-wing for drywall patching, look at drywall touch up allowance Sound panels look at replacing them or just touch up ceilings Check on delivery time on sound panels No asphalt testing							

## Meeting #59 - Arlee Elementary - OAC Meeting

Project: 01202311 Arlee Elementary K-6

**Previous Meeting Minutes****Jun 26, 2025**

Concrete piers scheduled to get polished  
 Inspections from the state next week  
 Density testing after curbs finish  
 Working with flooring sub on new flooring going in, transition colors  
 Woith got most staking done, back next week for new playground adds

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
3.4	1	Proposal Requests				Open	Old
<b>Previous Meeting Minutes</b> <b>Jun 26, 2025</b> (None)							

**Financial**

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
4.1	1	Pending Change Order Log				Open	Old
<b>Official Documented Meeting Minutes</b> Reviewed current PCO's							
<b>Previous Meeting Minutes</b> <b>Jun 26, 2025</b> Reviewed current PCO's Softball field, potential meeting about what needs to get done							

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
4.2	1	Pay Applications				Open	Old
<b>Official Documented Meeting Minutes</b> Sent out pay apps yesterday							
<b>Previous Meeting Minutes</b> <b>Jun 26, 2025</b> Possibly next week							

**General Discussion**

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
5.1	1	SWPPP				Open	Old
<b>Previous Meeting Minutes</b> <b>Jun 26, 2025</b> (None)							

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
5.2	1	Misc. Equipment				Open	Old
<b>Previous Meeting Minutes</b> <b>Jun 26, 2025</b> Received two recliners for nurse's office, stored over in the front office							

## Meeting #59 - Arlee Elementary - OAC Meeting

Project: 01202311 Arlee Elementary K-6

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
5.3	1	FF&E				Open	Old
<b>Previous Meeting Minutes</b> <b>Jun 26, 2025</b> Coordinating with manufacturer, middle of August							

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
5.4	1	Commissioning				Open	Old
<b>Official Documented Meeting Minutes</b> Thermostats for cabinet unit heaters are good							
<b>Previous Meeting Minutes</b> <b>Jun 26, 2025</b> Garret has a few things open The cabinet unit heaters do not have individual thermostats, Garret thinks this is unusual Sent an email to Aaron at ACE, send a follow up to Aaron with Mitch Working through precheck list items with roof top manufacturer							

No.	Mtg Origin	Title	Assignment	Due Date	Priority	Status	Old/New
5.5	1	General Discussion				Open	Old
<b>Official Documented Meeting Minutes</b> Send quantities from great floors  Mitch: expected to be out in 2-4 weeks  Tim: sent Mitch the Owners training schedule draft Anne, Mike, Curt, maybe Corey  Darren: out for a couple days next week  Send owners training schedule to Dan as well							
<b>Previous Meeting Minutes</b> <b>Jun 26, 2025</b> Great floors set quantities for owners stock list, send to Mitch  Procore punch list, QR codes just for locations does not track applications, fine to do it without the QR codes  Not heard back from Pine Cove about erate existing cabling  Keep tile in C-wing bathrooms  Darren out tomorrow  Dan: committee meeting the 8th, anything we need beforehand let Dan know							

## Uncategorized Items

These meeting minutes are believed to be an accurate reflection of those items discussed and the conclusions that were reached during the referenced meeting.  
 Please contact Main Office if there are any discrepancies or questions with the content of these minutes.

## Arlee Elementary K-6 - Budget Tracking

GMP with Amendments 1	\$ 13,225,989.34
Cost of Preconstruction Services	\$ 28,921.60
Approved Change Orders	
CO#01 - PCO's #01, #02	\$0.00
CO#02 - PCO's #03, #04, #05, #06	\$ 1,151.40
CO#03 - PCO's #7, #8, #9, #10, #11	\$ 14,949.73
CO#04 - PCO's #12, #13, #15, #16, #17, #18	\$ 9,136.54
CO#05 - PCO's #19, #20, #22, #25	\$ 4,929.46
CO#06 - PCO's #24, #26	\$ 12,212.15
CO#07 - PCO's #23, #28, #29, #30, #31, #32, #33	\$ 40,965.48
CO#08 - PCO's #35, #36, #37, #38	\$ 6,321.68
CO#09 - PCO's #39, #40, #41	\$ 17,399.97
CO#10 - PCO's #42, #43, #44, #45	\$ 4,591.68
CO#11 - PCO's #46, #47, #48, #49, #50, #51, #52	\$ 17,004.33
CO#12 - PCO's #53, #54, #55, #56, #57, #58, #59, #60	\$ 58,268.28
CO#13 - PCO#61	\$ 156,250.00
CO#14 - PCO's #62, #63, #64, #65, #66, #67	\$0.00
<b>Total Change Orders To Date:</b>	<b>\$ 343,180.70</b>
<b>Revised Contract Amount:</b>	<b>\$ 13,569,170.04</b>

<b>Construction Contingency</b>		<b>\$ 404,908.00</b>
CO#01 - PCO's #01 & #02	\$ 11,744.40	
CO#02 - PCO's #03, #04, #05 & #06	\$ (8,246.00)	
CO#03 - PCO's #7, #8, #9, #10 & #11	\$ 1,900.00	
CO#04 - PCO's #12, #13, #15, #16, #17, #18	\$ 60,119.00	
CO#06 - PCO's #24, #26	\$ 1,480.95	
CO#07 - PCO's #23, #28, #29, #30, #31, #32, #33	\$ 4,865.30	
CO#08 - PCO's #35, #36, #37, #38	\$ 8,467.80	
CO#10 - PCO's #42, #43, #44, #45	\$ 2,239.00	
CO#12 - PCO's #53, #54, #55, #56, #57, #58, #59, #60	\$ 32,046.07	
CO#14 - PCO's #62, #63, #64, #65, #66, #67	\$ 20,314.93	
<b>Total Contingency To Date:</b>	<b>\$ 134,931.45</b>	
<b>Remaining Construction Contingency:</b>	<b>\$ 269,976.55</b>	

Allowances		Original Amount	Remaining
01	Allowance - Winter Heating and Snow Removal	\$ 64,648.20	\$0.00
02	Allowance - Mock-ups	\$ 5,000.00	\$ 2,352.47
03	Allowance - Temporary Barricades	\$ 5,000.00	\$0.00
04	Allowance - Street Cleaning	\$ 5,000.00	\$ 5,000.00
05	Allowance - SWPPP BMPs	\$ 15,000.00	\$ 12,952.35
06	Allowance - Phasing around softball field	\$ 5,000.00	\$0.00
07	Allowance - Building and Site Surveying	\$ 12,000.00	\$ 5,911.04
08	Allowance - Building C Ceiling Demo and Patch Back	\$ 15,000.00	\$ 196.11
09	Allowance - Structural Modifications for Folding Partitions	\$ 5,000.00	\$ 2,973.00
10	Allowance - Additional Floor Prep	\$ 5,000.00	\$ 5,000.00
11	Allowance - Roof & Siding Repairs for Existing C Building Demo	\$ 10,000.00	\$ 10,000.00
12	Allowance - Install Relocated Playground Equipment	\$ 15,000.00	\$0.00
13	Allowance - Contractor Salvage and Support for School Moves	\$ 10,400.00	\$ 9,080.00
14	Allowance - Fencing and Gates	\$ 30,000.00	\$0.00
15	Allowance - Landscaping	\$ 110,252.00	\$0.00
<b>Remaining Allowances:</b>		<b>\$ 53,464.97</b>	

PCO #	Pending PCO's	(Status)	(ROM)
	Schedule adjustment for Accepted Alternates for Building C	Pending	\$ -
	RFI#126 - Modified Joist Bridging for Roof Drain Conflict <b>(Contingency - \$2,499.00)</b>	Pending	\$0.00
	RFI#160 - Additional FCB Fascia Furring Detail <b>(Contingency - \$15,967.00)</b>	Pending	\$0.00
	RFI#168 - C-wing Exterior Mechanical Opening	Pending	\$ -
	RFI#175 - Storm Drain #9 & #10 ADA Grates	Pending	\$ 2,000.00
	RFI#177 - HM Door & Frame Finishes in C-wing <b>(Contingency - \$4,650.00)</b>	Pending	\$0.00
	RFI#179 - C-wing Paint Clarifications	Pending	\$ -
	RFI#180 - Security Window Countertop	Pending	\$ -
	Softball Field Water/Irrigation ROM (\$17,092.00)	Pending	\$ -
	Playground Grading T&M	Pending	\$ -
	RFI#181 - C-wing Downspout and Color Confirmation	Pending	\$ -
	RFI#182 - RTU-5 Slab Modification Confirmation	Pending	\$ -
<b>Total Pending PCO:</b>			<b>\$2,000.00</b>
<b>Revised Contract Amount with Pending PCO's:</b>			<b>\$13,571,170.04</b>

PRINT DATE: 6/23/2025 1 CREATED BY: Planner - Chart Properties

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72220 Fyant St.  
Arlee, Montana 59821

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Levi Martinez

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Arlee, Montana 59821

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Description

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72220 Fyant St.  
Arlee, Montana 59821

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72220 Fyant St.  
Arlee, Montana 59821

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Darren Stocker

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Uploaded By  
Darren Stocker

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Job #: 01202311 Arlee Elementary K-6  
72220 Fyant St.  
Arlee, Montana 59821

Unclassified

Description

Taken Date  
07/01/2025 at 04:59 pm

Upload Date  
07/03/2025 at 02:56 pm

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Job #: 01202311 Arlee Elementary K-6  
72220 Fyant St.  
Arlee, Montana 59821

Unclassified

Description

Taken Date  
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Job #: 01202311 Arlee Elementary K-6  
72220 Fyant St.  
Arlee, Montana 59821

Unclassified

Description

Taken Date  
07/01/2025 at 04:52 pm

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File Name  
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Unclassified

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Darren Stocker

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Job #: 01202311 Arlee Elementary K-6  
72220 Fyant St.  
Arlee, Montana 59821

Unclassified

Description

Taken Date  
07/01/2025 at 04:52 pm

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Unclassified

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Uploaded By  
Levi Martinez

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Job #: 01202311 Arlee Elementary K-6  
72220 Fyant St.  
Arlee, Montana 59821

Unclassified

Description

Taken Date  
06/27/2025 at 11:56 am

Upload Date  
06/27/2025 at 12:32 pm

Uploaded By  
Levi Martinez

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Unclassified

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06/27/2025 at 11:34 am

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Printed on Mon Jul 7, 2025 at 12:25 pm MDT

Job #: 01202311 Arlee Elementary K-6  
72220 Fyant St.  
Arlee, Montana 59821

Unclassified

Description

Taken Date  
06/27/2025 at 08:58 am

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Unclassified

Description

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Upload Date  
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Uploaded By  
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Unclassified

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Uploaded By  
Darren Stocker

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Unclassified

Description

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06/26/2025 at 11:43 am

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Uploaded By  
Darren Stocker

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Printed on Mon Jul 7, 2025 at 12:25 pm MDT

Job #: 01202311 Arlee Elementary K-6  
72220 Fyant St.  
Arlee, Montana 59821

Unclassified

Description

Taken Date  
06/26/2025 at 11:35 am

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Uploaded By  
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Unclassified

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Levi Martinez

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Job #: 01202311 Arlee Elementary K-6  
72220 Fyant St.  
Arlee, Montana 59821

Unclassified

Description

Taken Date  
06/25/2025 at 11:32 am

Upload Date  
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Uploaded By  
Darren Stocker

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Unclassified

Description

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06/25/2025 at 11:23 am

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Uploaded By  
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Printed on Mon Jul 7, 2025 at 12:25 pm MDT

Job #: 01202311 Arlee Elementary K-6  
72220 Fyant St.  
Arlee, Montana 59821

Unclassified

Description

Taken Date

06/24/2025 at 06:07 pm

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06/24/2025 at 07:44 pm

Uploaded By

Rollin Rennick

File Name

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Unclassified

Description

Taken Date

06/24/2025 at 06:06 pm

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06/24/2025 at 07:43 pm

Uploaded By

Rollin Rennick

File Name

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Printed on Mon Jul 7, 2025 at 12:25 pm MDT

Job #: 01202311 Arlee Elementary K-6  
72220 Fyant St.  
Arlee, Montana 59821

Unclassified

Description

Taken Date

06/24/2025 at 12:05 pm

Upload Date

06/24/2025 at 01:04 pm

Uploaded By

Levi Martinez

File Name

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Unclassified

Description

Taken Date

06/24/2025 at 12:04 pm

Upload Date

06/24/2025 at 12:08 pm

Uploaded By

Levi Martinez

File Name

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Printed on Mon Jul 7, 2025 at 12:25 pm MDT

Job #: 01202311 Arlee Elementary K-6  
72220 Fyant St.  
Arlee, Montana 59821

Unclassified

Description

Taken Date  
06/23/2025 at 03:56 pm

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Uploaded By  
Darren Stocker

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Unclassified

Description

Taken Date  
06/23/2025 at 03:43 pm

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Uploaded By  
Darren Stocker

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Printed on Mon Jul 7, 2025 at 12:25 pm MDT

Job #: 01202311 Arlee Elementary K-6  
72220 Fyant St.  
Arlee, Montana 59821

Unclassified

Description

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06/20/2025 at 10:09 am

Upload Date  
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Uploaded By  
Darren Stocker

File Name  
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Ownership	Potential Risk Item	Low Cost	High Cost	Probability	Anticipated Cost	Comments
<b>Arlee Elementary School</b>						
<b>Owner/District Funds</b>						
ESSER II		\$353,562	\$353,562	100%	\$353,562	
ESSER III		\$1,370,048	\$1,370,048	100%	\$1,370,048	
Impact Aid Construction		\$4,119,934	\$4,119,934	100%	\$4,119,934	
Go Bond		\$6,000,000	\$6,000,000	100%	\$6,000,000	
Impact Aid Bond		\$3,000,000	\$3,000,000	100%	\$3,000,000	
Go bond Premium/Go Bond Int/IA Int		\$1,498,881	\$1,500,000	100%	\$1,498,691	
	Total Available District Funds				\$16,342,234	
<b>General Contractor</b>						
Jackson Contractor Group	Original Contract Value	\$13,254,911	\$13,254,911	100%	\$13,254,911	
	Total Change Order to Date - Pay App #15	\$343,181	\$343,181	100%	\$343,181	
	Future Change Orders				\$0	
	Total Contract Amount				\$13,598,091.64	
	Potential Returned to Owner - Deductive Change Order based on Risk Matrix - Remaining \$269,976.55	\$171,800	\$269,977	-45%	(\$98,295.28)	New information - Negotiation to return a portion of Contractor Contingency
	Potential new contract amount				\$13,499,796.36	Potential New Contract Amount - As of 07/07/2025
<b>Owner Soft Costs</b>						
AJSD#8 - Soft Costs	State Building Inspection - Permits	\$36,489	\$36,489	100%	\$36,489	
	Preliminary Design	\$56,405	\$56,405	100%	\$56,405	
	Design Services	\$945,506	\$945,506	100%	\$945,506	
	Contract Administration	\$297,134	\$297,134	100%	\$297,134	
	Utility Service Fees	\$17,500	\$17,500	100%	\$17,500	
	Owners Construction Representative	\$163,011	\$163,011	100%	\$163,011	
	Third Party Construction testing	\$31,325	\$46,500	115%	\$44,749	Approved an additional \$5,000.00 for civil needs
	Geotechnical Engineer	\$6,250	\$6,250	100%	\$6,250	
	Third Party Building Commissioning	\$53,400	\$60,000	95%	\$53,582	
	Fixture, Furniture & Equipment	\$145,000	\$202,000	90%	\$156,671	Current budget - Admin furniture not purchased.
	Total Soft Cost				\$1,777,296	
<b>Owner Direct Costs</b>	<b>Owner Contingency items - Highlighted</b>		<b>Original Contingency</b>		<b>\$398,130</b>	<b>Yellow Highlighted are items not budgeted in original budget discussion</b>
	Playground Equipment and rubber mulch	\$78,500	\$101,090	115%	\$103,264	Donations for roughly \$15K not yet applied
	Super Graphics	\$26,037	\$26,037	100%	\$26,037	
	Scope gaps in Low Voltage - Bells and Paging	\$47,244	\$182,000	100%	\$114,622	Contract with Test - \$114,622
	Scope gaps in Low Voltage Camera's and Access Control	\$72,013	\$82,013	100%	\$77,013	Contract with Mission Valley Security
	Low Voltage - Cabling	\$105,348	\$105,348	50%	\$52,674	Pending E-Rate approval - Anticipated approval 2025 - Risk could be reduced to 50%
	Low Voltage - Equipment	\$73,217	\$82,013	50%	\$38,808	Pending E-Rate approval - Anticipated approval 2025 - Risk could be reduced to 50%
	Total Owner Directed Costs				\$412,418	
<b>Owner Directed Change Orders</b>						
	Parking Lot Additional Scope	\$ 71,333.43	\$ 71,333.43	100%	\$71,333	Design Updates to Parking lot and K-2 playground area
	Irrigation design and sequence	\$ 129,708.95	\$142,000	100%	\$135,854	Irrigation and landscaping - updated design - Original contractor allowance \$110,000.00
	Sports Court Fencing & Gates	\$ 6,683.63	\$6,684	0%	\$0	
	Sports Court with Line Painting	\$ 11,972.69	\$21,882	130%	\$21,921	No contractor allowance - District request
	Additional Signage	\$ 32,855.42	\$32,855	0%	\$0	
	Playground Curbing	\$ 40,878.21	\$40,878	100%	\$40,878	No contractor allowance - District request
	Contractor Allowances deduction	\$ (153,335.98)	(\$153,336)	100%	(\$153,336)	Contractor Allowances applied to overages
<b>TOTAL PROJECT COSTS</b>					<b>\$15,806,160.99</b>	
	<b>BALANCE OF DISTRICT FUNDS</b>				<b>\$536,073</b>	

System/Topic	Specified Duration	Presenter/Sub	Target Audience	Target Date
HVAC Controls & Equipment	2 hrs	Garden City/ATS Inland	TBD	2 weeks before Substantial
Electrical Panels & Lighting Controls	2 hrs	Jacobson Electric	TBD	2 weeks before Substantial
Fire Alarm System	2 hrs	System Northwest	TBD	2 weeks before Substantial
Plumbing Systems	2 hrs	Garden City	TBD	2 weeks before Substantial
Window Shades	1 hr	Shaded Window Coverings	TBD	2 weeks before Substantial
Flooring Maintenance	1.5 hrs	Great Floors	TBD	Near Final Walkthrough
Warranty & O&M Overview	1 hr	Jackson	TBD	Day of Final Training Session

**PCO #PCO 071**

Main Office  
PO Box 967  
Missoula, Montana 59806  
Phone: (406) 542-9150  
Fax: (406) 542-3515

**Project:** 01202311 - Arlee Elementary K-6  
72220 Fyant St.  
Arlee, Montana 59821

**DRAFT**

## Prime Contract Potential Change Order #PCO 071: RFI #179: C-wing Painting Confirmation

<b>TO:</b>	Arlee Joint School District No. 8 72220 Fyant St Arlee Montana, 59821	<b>FROM:</b>	Jackson Contractor Group, Inc. PO Box 967 Missoula Montana, 59806
<b>PCO NUMBER/REVISION:</b>	PCO 071 / 0	<b>CONTRACT:</b>	01202311-00 - Arlee Elementary K-6
<b>REQUEST RECEIVED FROM:</b>		<b>CREATED BY:</b>	Zach Mustard (Jackson Contractor Group, Inc.)
<b>STATUS:</b>	Draft	<b>CREATED DATE:</b>	7/7 /2025
<b>REFERENCE:</b>		<b>PRIME CONTRACT CHANGE ORDER:</b>	None
<b>FIELD CHANGE:</b>	No		
<b>LOCATION:</b>		<b>ACCOUNTING METHOD:</b>	Amount Based
<b>SCHEDULE IMPACT:</b>		<b>PAID IN FULL:</b>	No
		<b>TOTAL AMOUNT:</b>	\$0.00

**POTENTIAL CHANGE ORDER TITLE:** RFI #179: C-wing Painting Confirmation

**CHANGE REASON:** Design Development

**POTENTIAL CHANGE ORDER DESCRIPTION:** *(The Contract Is Changed As Follows)*

RFI #179: C-wing Paint/Touch up in Existing Classrooms Confirmation

Cost herein includes additional time and material to paint existing rooms in the C-wing, not designated to be painted per the contract documents, per RFI#179 response.

The extents of the painting scope in the C-wing are called out on Sheet A9.5, Room Finish Schedule. Cost is for painting of rooms outside the scope of the remodel areas.

Reference attached Map outlining additional rooms captured in this PCO.

Per correspondence with Owner, Cost to be covered through Construction Contingency

Cost of Work: \$22,767.00

Contingency Draw: (\$22,767.00)

**Total Contract Change: \$0.00**

*This proposal is based on the usual cost elements such as labor, material, and normal mark ups, and does not include any amount for changes in the sequence or work delays, disruption, rescheduling, extended overhead, acceleration and or impacts, and the right is expressly reserved to make claim for any and all of these related items of cost prior to any final settlement of the contract.*

**ATTACHMENTS:**

#	SubJob	Cost Code	Description	Type	Amount
1	N/A	09-9101 - STAGGS - PAINTING		Subcontract	\$ 22,767.00
2	N/A	01-2116 - CONTINGENCY		Other	(\$22,767.00)
<b>Subtotal:</b>					\$0.00
			<b>GL Insurance: 0.80% Applies to All Line Items</b>		\$ 0.00
			<b>OCP Insurance: 0.10% Applies to All Line Items</b>		\$ 0.00



# PCO #PCO 071

	Bond: 0.75% Applies to All Line Items	\$ 0.00
	Construction Management (Procure): ≈ 0.18% Applies to All Line Items	\$ 0.00
	Fee: 0.00% Applies to All Line Items	\$ 0.00
	GRT: 1.00% Applies to All Line Items	\$ 0.00
	Grand Total:	\$0.00

**Dennis Johnson (A&E Design - Missoula)**  
 222 N Higgins Ave  
 Missoula Montana 59801

**Arlee Joint School District No. 8**  
 72220 Fyant St  
 Arlee Montana 59821

**Jackson Contractor Group, Inc.**  
 PO Box 967  
 Missoula Montana 59806

SIGNATURE DATE

SIGNATURE DATE

SIGNATURE DATE



Licensed

Missoula, Montana • (406) 529-7428

Insured

## Bid Painting

## Contractor Information

## Subcontractor Information

Name	Jackson Contactor Group	Company	Staggs Painting and Power Washing LLC
Address		Name	Bill Staggs
City, State ZIP	Missoula, MT	Address	420 SW Higgins
Phone		City, State ZIP	Missoula, MT 59803
Email		Phone	406-529-7428
		Email	<a href="mailto:wbstags@msn.com">wbstags@msn.com</a>
Project name	Arlee Elementary	Cont.#	238000

**scope of work** Interior painting

- Paint just the ceiling in rooms specified on RFI 19 plans.

Bid amount \$ 2,061.00

- Paint the walls and ceilings in rooms specified on RFI 179 plans.

Bid amount; \$20,706.00

**Total bid; \$22,767.00**

All labor and material are included in this bid. Staggs Painting LLC uses premium products and guarantees their work. Any additional work not specified in the plans will be agreed on in writing prior to completion.

**Submitted by Bill Staggs****Date 7/03/2025**

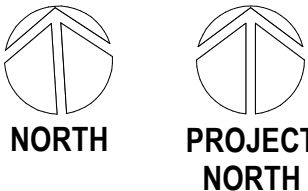
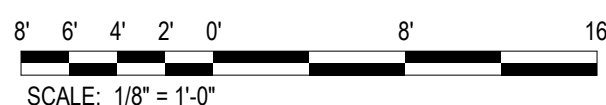
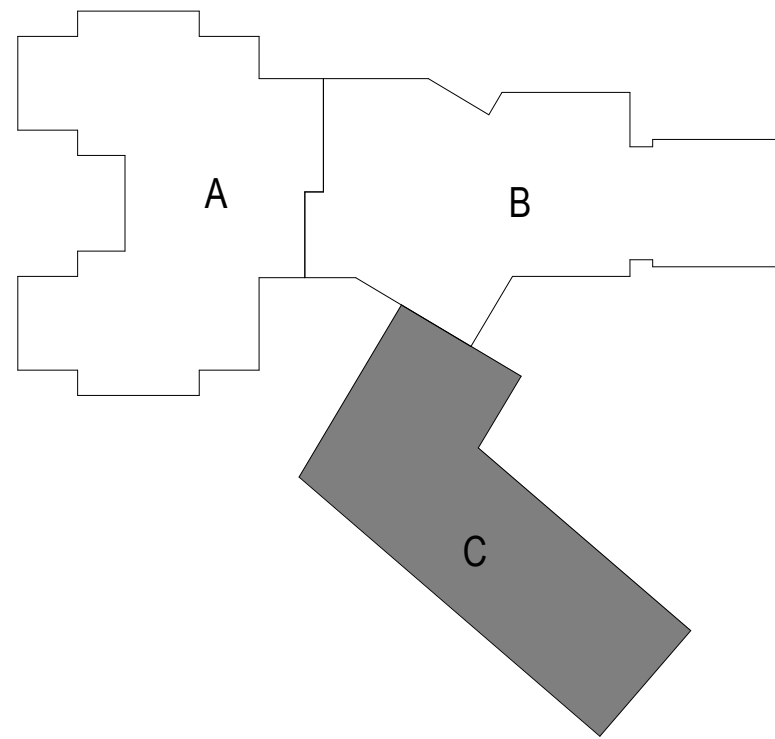


16 FLOOR PLAN - AREA C DIMENSIONED

1/8" = 1'-0"

FLOOR PLAN GENERAL NOTES

1. REFER TO STRUCTURAL, MECHANICAL, AND ELECTRICAL DRAWINGS FOR ADDITIONAL INFORMATION. ALL INFORMATION REGARDING EXISTING CONDITIONS IS BASED UPON OWNER-SUPPLIED DOCUMENTS AND MAY NOT PRECISELY REFLECT FIELD CONDITIONS AND PROJECT MANUAL.
2. THE CONTRACTOR SHALL NOT CONSIDER CONSTRUCTION NOTES TO BE ALL-INCLUSIVE. IT IS THE CONTRACTOR'S RESPONSIBILITY TO INSPECT AND ASSESS EACH AREA AND TO FULFILL THE INTENT OF THE CONTRACT DOCUMENTS. CONTRACTOR SHALL COORDINATE ARCHITECTURAL CONSTRUCTION, DRAWING AND NOTES WITH CIVIL, STRUCTURAL AND MECHANICAL, ELECTRICAL & PLUMBING NOTES AND DRAWINGS AND PROJECT MANUAL.
3. FIELD VERIFY ALL DIMENSIONS. DO NOT SCALE DRAWINGS.
4. ALL FINISHES AND MATERIALS SHALL BE PROPERLY INTEGRATED TO ENSURE A UNIFORM APPEARANCE AND SEAMLESS TRANSITION.
5. PROVIDE ALL BACKING FOR MILLWORK, GRAB BARS, AND ANY AND ALL WALL MOUNTED EQUIPMENT OR ACCESSORIES; COORDINATE LOCATIONS.
6. ALL DIMENSIONS ARE FROM STRUCTURAL OR UNFINISHED FACE OF STUD, UNLESS OTHERWISE NOTED.
7. GENERAL CONTRACTOR SHALL COORDINATE ALL ASPECTS OF THE BUILDING CONSTRUCTION.
8. PROVIDE A SMOOTH AND LEVEL FINISH FLOOR, TYP. PATCH AND REPAIR ALL INCONSISTENCIES IN FLOOR ELEVATIONS REFER TO DIVISION 09, SECTION "COMMON WORK RESULTS FOR FLOORING PREPARATION AND PROTECTION."
9. PATCH AND REPAIR ANY / ALL WALL SURFACES AS REQUIRED TO PROVIDE SUITABLE SUBSTRATE FOR FINISHES.
10. UL ASSEMBLIES DESCRIBED ARE FOR REFERENCE ONLY. THE GENERAL CONTRACTOR SHALL COORDINATE AND VERIFY THE INSTALLATION OF THE DESCRIBED SYSTEMS.
11. REFER TO DOOR AND FRAME SCHEDULE FOR DOORS REQUIRING ADA ACCESS CONTROL.
12. LOCATE THE HINGE SIDE JAMB OF DOORS 4" FROM FINISHED FACE OF ADJACENT PERPENDICULAR WALL, UNLESS NOTED OTHERWISE.
13. PROVIDE ACOUSTICAL SEALANT AROUND WALL EDGES, TOP AND BOTTOM, AND PENETRATIONS, AND INSTALL PUTTY PADS AROUND ELECTRICAL BOXES WHERE PARTITION CONTAINS ACOUSTICAL INSULATION. REFER TO DIVISION 07, SECTION "JOINT SEALANTS."
14. REFER TO DIVISION 10, SECTION "SIGNAGE," FOR CODE REQUIRED SIGNAGE. PROVIDE ADDITIONAL SIGNAGE AS MAY BE REQUIRED BY REQUEST OF THE FIRE MARSHAL AND/OR BUILDING CODE OFFICIAL.
15. PROVIDE CORNER GUARDS AT ALL OUTSIDE CORNERS WITHOUT WALL PROTECTION.
16. FIRE EXTINGUISHERS TO BE PLACED A MAXIMUM OF 150' APART.



sheet  
project  
owner

**DIMENSIONED FLOOR PLAN - AREA C**

**ARLEE ELEMENTARY K-6**

7220 FYANT STREET  
ARLEE, MT 59821

ARLEE SCHOOL DISTRICT

project #  
revision  
3

21113.1  
date  
3-20-2024

phase  
CONFORMANCE SET



issue date  
07.15.2024

**A2.1C-2**

CONFORMANCE SET

CONFORMANCE SET

CONFORMANCE SET

CONFORMANCE SET

ROOM FINISH SCHEDULE										
NUMBER	NAME	CEILING FINISH	WALLS					FLOOR FINISH	SHADES	
			WALL FINISH - NORTH	WALL FINISH - EAST	WALL FINISH - SOUTH	WALL FINISH - WEST	BASE FINISH		TYPE	INSTALLATION
100	VESTIBULE	WDOL-1	PT-1	PT-1, ART-1	PT-1	PT-1	RB-1	TCPT-3	-	-
100A	ST	OTS						CONC-1	-	-
101	RECEPTION	WDOL-1, GYP-1, ACT-1	PT-7,PT-1	PT-1	PT-1	PT-7,PT-1	RB-1	TCPT-1	ROLL-1	RECESSED AT ACT, 3 SIDED POCKET & CLOSURE, MATCH CEILING
102	ST	OTS						CONC-1	-	-
103	ST	OTS						CONC-1	-	-
104	TEACHER WR	ACT-1	PT-1, CAB-1	PT-1	PT-1, CAB-1,ART-5	PT-1, CAB-1		RTF-1	-	-
105	CONFERENCE	ACT-1	PT-1	PT-1,ART-3	PT-1	PT-1	RB-1	TCPT-1	ROLL-1	RECESSED AT ACT, 3 SIDED POCKET & CLOSURE, MATCH CEILING
106	PRINCIPAL	ACT-1	PT-1	PT-1,ART-3	PT-1	PT-1		TCPT-1	ROLL-1 / ROLL-2	RECESSED AT ACT, 3 SIDED POCKET & CLOSURE, MATCH CEILING
107	OFFICE	ACT-1	PT-1	PT-1	PT-1	PT-1,ART-3		TCPT-1	ROLL-1 / ROLL-2	RECESSED AT ACT, 3 SIDED POCKET & CLOSURE, MATCH CEILING
108	RR	GYP-1,PT-1	CT-1,PT-1	CT-1,PT-1	CT-1,PT-1	CT-1,PT-1	TB-1	CT-7	-	-
109	RR	GYP-1,PT-1	CT-1,PT-1, CT-2,CT-3,CT-4, CT-5,CT-6	PT-1, CT-6	PT-1	CT-1,PT-1	TB-1	CT-7	-	-
110	HALLWAY	ACT-1	PT-1		PT-1	CT-6,PT-7	RB-1	RTF-2	-	-
110.1	PRIVACY RM.	GYP-1,PT-1								
111	RR	GYP-1,PT-1	CT-1,PT-1	CT-1,PT-1	CT-1,PT-1	CT-1,PT-1	TB-1	CT-11	-	-
112	NURSE	ACT-1	PT-1	PT-1	PT-1	PT-1	RB-1	CT-11	-	-
113	LIBRARY	WDOL-1, GYP-1,OTS, PT-1	WCVG-1, PT-1,CAB-1	PT-1,CAB-1	PT-1, ART-3, CAB-1	WCVG-1, PT-1,CAB-1	RB-1	TCPT-1,-RSF-1	ROLL-2	-
113A	CIRCULATION COUNTER	GYP-1,PT-1	-	PT-1	-	-		TCPT-1	-	-
114	LIBRARY WORK ROOM	ACT-1	PT-1	PT-1, CAB-1	PT-1, CAB-1	PT-1		TCPT-1	-	-
115	SALISH LANGUAGE	ACT-1	PT-2, CAB-1	ART-5, PT-2, ART-3, ART-7	ART-5, PT-2, ART-7	ART-5, PT-2, ART-7	RB-1	TCPT-1, RTF-2	ROLL-1	RECESSED AT ACT, 3 SIDED POCKET & CLOSURE, MATCH CEILING
116	NATIVE AMERICAN STUDIES	ACT-1,	PT-2, CAB-1	PT-2, ART-1, ART-3	PT-2, ART-2, ART-1, ART-3	PT-2, ART-2, ART-1, ART-3	RB-1	TCPT-1, RTF-2	ROLL-1	RECESSED AT ACT, 3 SIDED POCKET & CLOSURE,BREAK SHADE AT DOOR CLERESTORY
117	IT/ OFFICE	OTS	PT-1	PT-1	PT-1	PT-1		TCPT-3	ROLL-1	SURFACE MOUNTED, CONCEALED SHADE SURROUND
118	ST	OTS	PT-1	PT-1	PT-1	PT-1		CONC-1	-	-
119	MUSIC	ACT-1, FRSP-1	PT-1,ACWU-1,2, 3,4,5,ART-3	PT-1,FRP-1	PT-1	PT-1,ACWU-1,2,3, 4,5,CAB-1	RB-1	TCPT-1, RTF-2	ROLL-1	RECESSED AT ACT, 3 SIDED POCKET & CLOSURE,BREAK SHADE AT DOOR CLERESTORY
120	HALLWAY	WDOL-1	PT-1	PT-1, PNLG-1	PT-1	PT-1,FRP-1		RTF-2	ROLL-2	SURFACE MOUNTED, CONCEALED SHADE SURROUND
120A	HALLWAY	ACT-1, GYP-1	WP-1, ART-2, ART-6, ART-7,PT-7		WP-1, ART-2, ART-6, ART-7,PT-7			RTF-2	-	-
120B	HALLWAY	ACT-1 GYP-1,PT-7,PT-3,PT-1	WP-1, ART-2, ART-6, ART-7,PT-3	PT-3	WP-1, ART-2, ART-6, ART-7,PT-3			RTF-2	-	-
120C	HALLWAY	GYP-1	PT-4, PNLG-1	PT-4	PNLG-1,ART-3	-		RTF-2	-	-
121	HALLWAY	WDOL-1	PT-1	PT-1,CT-1	PT-1	ART-4,PT-3		RTF-2	-	-
122	ST	OTS	PT-1	PT-1	PT-1	PT-1	RB-1	CONC-1	-	-
122	FLEX	AGYP-1	-	PNLG-1,2,3,4,5 & 7	PNLG-1&6 & 7	-		TCPT-1	-	-
123	FLEX	ACT-1	PT-1, CG-1, CAB-1	PT-1, CG-1, CAB-1, PT-8	PT-1, CG-1, CAB-1	-		RTF-2	-	-
124	ST	OTS	PT-1	PT-1	PT-1	PT-1	RB-1	CONC-1	-	-
125	KINDERGARTEN	PT-2, FPP ALT. #6	PT-2, ART-3, ART-2	PT-2, ART-3, CAB-1	PT-2, ART-1, CAB-1	PT-2, ART-2, CAB-1	RB-1	TCPT-1, RTF-2	ROLL-1	RECESSED AT ACT, 3 SIDED POCKET & CLOSURE,BREAK SHADE AT DOOR CLERESTORY
125A	RR	GYP-1,PT-1	CT-1,PT-1, CT-2,CT-3,CT-4, CT-5,CT-6	PT-1	CT-1,PT-1	TB-1	CT-7	-	-	-
126	KINDERGARTEN	ACT-1	PT-2, ART-1, ART-2, ART-3	PT-2, ART-3, ART-2	PT-2, FPP ALT. #6	PT-2, ART-2, CAB-1	RB-1	TCPT-1, RTF-2	ROLL-1	RECESSED AT ACT, 3 SIDED POCKET & CLOSURE,BREAK SHADE AT DOOR CLERESTORY
126A	RR	GYP-1,PT-1	PT-1	CT-2,PT-1	CT-1,PT-1, CT-2,CT-3,CT-4,CT-5,CT-6	PT-1, CT-1	TB-1	CT-7	-	-
127	STORAGE	OTS	PT-1	PT-1	PT-1,FRP-1	PT-1	RB-1	CONC-1	-	-
140	HALLWAY	WDC-1, GYP-1,PT-1, ACT-1	PT-1, PT-5, PNLG-1	PT-7	PT-1,ART-2, WP-1, ART-6,PNLG-1, PT-6	PT-1		RTF-2, TCPT-3	-	-
141	CC	OTS	PT-1	PT-1	PT-1	PT-1		CONC-1	-	-
142	HALLWAY	ACT-1						RTF-2	-	-
143	ST	OTS	PT-2	PT-2	PT-2	PT-2		CONC-1	-	-
144	DE	ACT-1	PAD-1	PAD-1	PAD-1	PAD-1	PAD-1	PAD-1	-	SEAMLESS SAFETY PADDING SYSTEM ALL WALL AND FLOOR SURFACES
145	SPED	ACT-1	PT-2, ART-2	PT-2, ART-3, CAB-1	PT-2, ART-3, ART-2	PT-2, ART-3, ART-2	RB-1	TCPT-1, RTF-2	-	-
146	RR	GYP-1,PT-1	CT-1,PT-1	CT-1,PT-1	CT-1,PT-1	CT-1,PT-1	CT-1	CT-7	-	-
147	SENSORY	ACT-1	PT-2	PT-2	PT-2	PT-2	RB-1	RTF-2	-	-
148	SPED	ACT-1	PT-2,CAB-1	PT-2	PT-2,ART-3,ART-2	PT-2, ART-2, ART-3	RB-1	TCPT-1, RTF-2	ROLL-1	RECESSED AT ACT, 3 SIDED POCKET & CLOSURE,BREAK SHADE AT DOOR CLERESTORY
150	FLEX 3-4	ACT-1, WDOL-1	PT-1,LOCK-1, PT-8,ART-6	CT-4, PT-5, LOCK-2	PT-8,ART-6, PT-1	PT-1, PT-8	RB-1	RTF-1, RTF-2	ROLL-1	SURFACE MOUNTED, CONCEALED SHADE SURROUND
150A	ST	OTS	PT-1	PT-1	PT-1	PT-1	RB-1	CONC-1	-	-
150B	3RDINTH RE ENTRY	GYP-1,PT-1	CT-4,PT-5	CT-2, 3, 4, 5, 6	CT-4,PT-5	-	TB-1	CT-7	-	-
151	4TH GRADE-A	ACT-1, GYP-1,PT-1	PT-2, ART-2, ART-1	PT-2, ART-1, ART-2, ART-3	PT-2, CAB-1	PT-2, ART-2, ART-3	RB-1	TCPT-1, RTF-2	ROLL-1	RECESSED AT ACT, 3 SIDED POCKET & CLOSURE, MATCH CEILING
152	4TH GRADE-B	ACT-1	PT-2, ART-1, ART-2	PT-2, ART-2, ART-3	PT-2, CAB-1	PT-2, ART-1, ART-2, ART-3	RB-1	TCPT-1, RTF-2	ROLL-1	RECESSED AT ACT, 3 SIDED POCKET & CLOSURE, MATCH CEILING
153	3RD GRADE-B	ACT-1	PT-2, ART-2, ART-1	PT-2, ART-2, ART-2, ART-3	PT-2, CAB-1	PT-2, ART-2, ART-3	RB-1	TCPT-1, RTF-2	ROLL-1	RECESSED AT ACT, 3 SIDED POCKET & CLOSURE, MATCH CEILING
154	3RD GRADE-A	ACT-1, GYP-1,PT-1	PT-2, ART-1, ART-2	PT-2, ART-3, ART-2	PT-2, CAB-1	PT-2, ART-1, ART-2, ART-3	RB-1	TCPT-1, RTF-2	ROLL-1	RECESSED AT ACT, 3 SIDED POCKET & CLOSURE, MATCH CEILING
155	GIRLS RR	GYP-1,PT-1	PT-5	CT-1, PT-1	CT-1, PT-1	CT-1, PT-1	TB-1	CT-7	-	-
156	BOYS RR	GYP-1,PT-1	CT-1, PT-1	CT-1, PT-1	PT-5	CT-1, PT-1	TB-1	CT-7	-	-
158	RR	GYP-1,PT-1	CT-1,2,3,4,5,6, PT-1	PT-1,CT-1	CT-1,PT-1	PT-1, CT-1	TB-1	CT-7	-	-
159	IT/ ELEC.	GYP-1	PT-1	PT-1	PT-1	PT-1	RB-1	RTF-3	-	-
159B	IT	OTS	PT-1	PT-1	PT-1	PT-1	RB-1	RTF-3	-	-
160	FLEX 5-6	ACT-1, WDOL-1	PT-1, LOCK-2,CT-5, PT-8,ART-6	PT-1,LOCK-1, PT-8,ART-6	PT-1	PT-1, PT-8	RB-1	RTF-1, RTF-2	ROLL-1	SURFACE MOUNTED, CONCEALED SHADE SURROUND
160A	ST	OTS	PT-1	PT-1	PT-1	PT-1	RB-1	CONC-1	-	-
160B	5TH6TH RR ENTRY	GYP-1,PT-1	CT-5,PT-6	CT-5,PT-6	CT-5,PT-6	-	RB-1	CT-7	-	-
161	6TH GRADE - A	ACT-1, GYP-1,PT-1	PT-2, CAB-1	PT-2, ART-1, ART-2, ART-3	PT-2, ART-1, ART-2	PT-2, ART-2, ART-3	RB-1	TCPT-1, RTF-2	ROLL-1	RECESSED AT ACT, 3 SIDED POCKET & CLOSURE, MATCH CEILING
162	6TH GRADE - B	ACT-1	PT-2, CAB-1	PT-2, ART-2, ART-3	PT-2, ART-1, ART-2	PT-2, ART-2, ART-3	RB-1	TCPT-1, RTF-2	ROLL-1	RECESSED AT ACT, 3 SIDED POCKET & CLOSURE, MATCH CEILING
163	5TH GRADE - B	ACT-1	PT-2, CAB-1	PT-2, ART-1, ART-2, ART-3	PT-2, ART-1, ART-2	PT-2, ART-2, ART-3	RB-1	TCPT-1, RTF-2	ROLL-1	RECESSED AT ACT, 3 SIDED POCKET & CLOSURE, MATCH CEILING
164	5TH GRADE - A	ACT-1, GYP-1,PT-1	PT-2, CAB-1	PT-2, ART-2, ART-3	PT-2, ART-1, ART-2	PT-2, ART-1, ART-2, ART-3	RB-1	TCPT-1, RTF-2	ROLL-1	RECESSED AT ACT, 3 SIDED POCKET & CLOSURE, MATCH CEILING
165	BOYS RR	GYP-1,PT-1	CT-1, PT-1	CT-1, PT-1	PT-6	CT-1, PT-1	TB-1	CT-7	-	-
166	GIRLS RR	GYP-1,PT-1	PT-6	CT-1, PT-1	CT-1, PT-1	CT-1, PT-1	TB-1	CT-7	-	-
168	RR	GYP-1,PT-1	CT-1,PT-1	CT-1,PT-1	CT-1,2,3,4,5,6, PT-1	CT-1,PT-1	TB-1	CT-7	-	-
169	JAN	OTS	PT-1	PT-1	PT-1,FRP-1	PT-1,FRP-1	RB-1	CONC-1	-	-
170	YBGR	EXISTING	PT-2	PT-2	PT-2	PT-2	RB-1	RTF-2	-	-
171	IT	EXISTING	PT-2	PT-2	PT-2	PT-2	RB-1	RTF-3	-	-
172	COUNSELOR	ACT-1	PT-2	PT-2	PT-2	PT-2	RB-1	TCPT-1	EXISTING	-
173	PSYCH	EXISTING	PT-2	PT-2	PT-2	PT-2	RB-1	RTF-2	EXISTING	-
174	SMALL GROUP	EXISTING	PT-2	PT-2	PT-2	PT-2	RB-1	RTF-2	-	-
175	FLEX/ CONF	ACT-1	PT-2	PT-2	PT-2	PT-2	RB-1	TCPT-1	-	-
176	SPEECH	ACT-1	PT-2	PT-2	PT-2	PT-2	RB-1	TCPT-1	EXISTING	-
177	SPECIAL ED	EXISTING	PT-2	PT-2	PT-2	PT-2	RB-1 ALT. #9	TCPT-1, RTF-2 ALT. #9	EXISTING	-
177A	DE	EXISTING	PAD-1	PAD-1	PAD-1	PAD-1	PAD-1	PAD-1	EXISTING	SEAMLESS SAFETY PADDING SYSTEM ALL WALL AND FLOOR SURFACES
177B	RR	EXISTING	PT-2	PT-2	PT-2	PT-2	EXISTING	EXISTING	-	-
178	RR	EXISTING	PT-2	PT-2	PT-2	PT-2	EXISTING	EXISTING	-	-
179	ST	EXISTING	PT-2	PT-2	PT-2	PT-2		CONC-1	-	-
180	MECH/ ELECT	EXISTING	PT-2	PT-2	PT-2	PT-2		CONC-1	-	-
180B	1ST/2ND RR ENTRY	GYP-1,PT-1	CT-2,CT-3,CT-4, CT-5,CT-6	CT-3,PT-4	CT-3,PT-4	-	TB-1	CT-7	-	-
181	FLEX	GYP-1,WDOL-1	PT-1	PT-1	-	PT-1		RTF-1	-	-
182	VEST	EXISTING	PT-1	PT-1	PT-1	PT-1	RB-1	TPCT-3	EXISTING	-
183	TITLE	EXISTING	EXISTING	EXISTING	EXISTING	EXISTING	RB-1 ALT. #9	TCPT-1, RTF-2 ALT. #9	EXISTING	-
184	SPECIAL ED	EXISTING	EXISTING	EXISTING	EXISTING	EXISTING	RB-1 ALT. #9	TCPT-1, RTF-2 ALT. #9	EXISTING	-
185	TITLE	EXISTING	EXISTING	EXISTING	EXISTING	EXISTING	RB-1 ALT. #9	TCPT-1, RTF-2 ALT. #9	EXISTING	-
186	GIRLS RR	GYP-1,PT-1	CT-1,PT-1	CT-1,PT-1	CT-1,PT-1	PT-4	TB-1	CT-7	-	-
187	BOYS RR	GYP-1,PT-1	CT-1,PT-1	PT-4	CT-1,PT-1	CT-1,PT-1	TB-1	CT-7	-	-
188	1ST GRADE	EXISTING	EXISTING	EXISTING	EXISTING	EXISTING	RB-1 ALT. #9	TCPT-1, RTF-2 ALT. #9	EXISTING	-
189	FLEX	EXISTING, PT-1	PT-1	PT-1	PT-1	PT-4	RB-1	RTF-1	-	-
189	2ND GRADE	EXISTING	EXISTING	EXISTING	EXISTING	EXISTING	RB-1 ALT. #9	TCPT-1, RTF-2 ALT. #9	EXISTING	-
191	1ST GRADE	EXISTING	EXISTING	EXISTING	EXISTING	EXISTING	RB-1 ALT. #9	TCPT-1, RTF-2 ALT. #9	EXISTING	-
192	2ND GRADE	EXISTING	EXISTING	EXISTING	EXISTING	EXISTING	RB-1 ALT. #9	TCPT-1, RTF-2 ALT. #9	EXISTING	-
193	HALLWAY	EXISTING, PT-1	PT-1	PT-1	PT-1	PT-1	RB-1	RTF-2	-	-
194	HALLWAY	EXISTING, PT-1	PT-1	PT-1	PT-1	PT-1	RB-1	RTF-2	-	-
195	EXT. ST.	OTS	PT-1	PT-1	PT-1	PT-1	RB-1	CONC-1	-	-

## INTERIOR FINISH GENERAL NOTES

- REFER TO SPECIFICATIONS FOR EXACT MFR'S INSTALLATION METHODS.
- ALL GYP BD CEILING TO BE PAINTED PT-1, UNO.
- ALL EXPOSED STEEL AND MECHANICAL CEILINGS TO BE PAINTED PT-1, UNO.
- ALL EXISTING DOORS TO BE PAINTED PER DOOR SCHEDULE, UNO.
- ALL EXISTING HM FRAMES TO BE PAINTED PER DOOR SCHEDULE, UNO.
- ALL HOLLOW METAL DOOR FRAMES TO MATCH ADJACENT WALL. SAME COLOR AT INTERIOR AND EXTERIOR, ACCENT COLOR GOVERNS, UNO.
- STEEL CORNER GUARDS PER SPECIFICATIONS TO BE INSTALLED AT ANY LOCATION WITHOUT WD-1 OR PLAM PROTECTIVE CORNER.
- FOR CEILING HEIGHT INFORMATION REFER TO REFLECTED CEILING PLANS.
- REFER TO REFLECTED CEILING PLANS FOR CEILING LAYOUTS.
- ALL FINISHES AND RUBBER CASE TO EXTEND UNDER ALL MOVEABLE CASEWORK ND EQUIPMENT.
- ALL FLOORING/ COLOR TRANSITIONS, WHERE REQUIRED, SHALL BE CENTERED UNDER DOOR, UNO.
- VERIFY WITH ARCHITECT CARPET INSTALL DIRECTION PRIOR TO ORDERING MATERIAL AND INSTALLATION.
- REFER TO PLANS AND SPECS FOR MULTIPLE FLOOR FINISH LOCATIONS AND TRANSITIONS.
- REFER TO INTERIOR ELEVATIONS FOR FINISHES.
- REFER TO INTERIOR ELEVATIONS FOR LOCATION OF AP, TKS, TB, WB, TWP, AND PLAM-WB.
- REFER TO INTERIOR ELEVATIONS FOR REFERENCE OF ADDITIONAL FINISHES, TYPICAL.
- ALL VINYL GRAPHIC LOCATIONS REQUIRE A LEVEL 5 WALL FINISH, TYPICAL.

## MATERIAL ABBREVIATIONS

FLOOR		CEILINGS	
CONC	Concrete	APC	Acoustic Panel Ceiling
CPT	Carpet Tile	ATC	Acoustic Tile Ceiling
FP	Impact Floor Pads	OTA	Open To Above
PT	Porcelain Tile	OPS	
LVP	Luxury Vinyl Plank	SGWB	Suspended Gypsum Board
RSF	RESILIENT Sheet Flooring	SGWB-MR	Suspended Gypsum Board-Moisture Resistant
WDF	Athletic Wood Flooring	WD	Plywood/Wood
WDM	Walk Off Mat	WDTG	Wood Tongue and Groove
BASE		WINDOW COVERINGS	
MTB	Aluminum Base	WRS-1	Window Roller Shades (Manual)
RB	Rubber Base	WRS-2	Window Roller Shades (Motorized)
VRB	Vented Rubber Base	HWB	Horizontal Window Blinds
WALL		MISC	
ACWU	Acoustical Wall Panel	CG	Corner Guard
CMU	Concrete Masonry Unit	FF	Factory Finish
CT	Ceramic Tile	MTL	Metal
CTB	Cementitious Tile Backer Board	PLAM	Plastic Laminate
FRP	Fiberglass Reinforced Panel	PARF	Restroom Partitions
GWB-1	Gypsum Wall Board	STL	Steel Plate
GWB-2	Gypsum Wall Board- Type X	WD	Wood
GWB-3	Gypsum Wall Board- Moisture Resistant	WDT	Wood Top
GWB-4	Gypsum Wall Board- Impact Resistant	WVP	Wood Veneer Plywood
TBB-1	Gypsum Wall Board- Fiberglass Mat Tile Backer Board	SST	Solid Surface Top
P	Paint	-	None
PLAM	Plastic Laminate	-	Multiple Finishes
WD	Plywood/Wood		
SS	Stainless Steel		
TB	Tack Board (4"x6" UNO)		
TKS	Tack Strip		
WFP	Tackable Wall Panel		
WB	Whiteboard (4"x6" UNO)		
WP	Wallpads		

Item #	Date Received	Question(s)	Design Team Response	DWG # / Spec #	Replied	Reply Date	Add'm #
51	3/8/24	Spec Section 064100 - 2.02C. CAB-1 Finish calls for exterior, interior and semi-exposed surfaces to be Decorative Laminate. Please clarify if it is acceptable for interior surfaces of casework to be White Melamine instead of laminate.	Specification revised to indicate black Thermally Fused Laminate for semi-exposed surfaces.	064100 - 2.02C	A&E	3/20/24	3
52	3/8/24	Spec Section 064100 - 2.02C - #13/#14. States Drawer construction to be Dovetail, While #4 states semi-exposed surfaces to be decorative laminate. Decorative laminate cannot be dovetailed. Please clarify desired drawer material and construction.	Drawer bodies to be constructed of solid wood and dovetailed. Specification updated per addendum 3.	064100 - 2.02C - #13/#14	A&E	3/20/24	3
62	3/8/24	Call out detail 15/S4.3 Called out at GL 7 & E. This detail does not appear to be applicable for this location. Please clarify.	Not applicable. Callout removed.	S2.1B	ECLIPSE	3/20/24	3
63	3/8/24	6/S4.2 - If precast panels are installed before SOG, can the 6" concrete pour back be eliminated, and slab placed directly up to Precast Panels?	CONC POUR BACK IS NOT REQUIRED IF PRE-CAST CONC WALL IS INSTALLED BEFORE SOG IS POURED. SLAB WILL EXTEND TO THE PRE-CAST CONC WALL.	6/S4.2	ECLIPSE	3/20/24	3
64	3/8/24	Spec Section 062000 - 2.01D calls out WDRL-1 as Oak Molding, Bases, Casings and Miscellaneous Trims. Please clarify where this product is used within the project.	Removed "Moldings, Bases, Casings, and" leaving only "Miscellaneous Trim." Wood species revised to "Match existing." Removed WDRL-1 from finish & color legend.	Section 062000	A&E	3/20/24	3
65	3/8/24	Please clarify the extent of the painting scope within the existing C Building. The room finish schedule shows some rooms receive paint and some rooms are to remain existing.	We will update room finish schedule. Painting will occur in corridor, flex area, any newly built rooms and demo'd areas.		A&E	3/14/24	2
65	3/8/24	Please clarify the extent of the painting scope within the existing C Building. The room finish schedule shows some rooms receive paint and some rooms are to remain existing.	We will update room finish schedule. Painting will occur in corridor, flex area, any newly built rooms and demo'd areas.	A9.4	A&E	3/20/24	3
66	3/8/24	It appears the only location where wall type "D" is applicable is in the Nurse Room for the divider panel and the locker peninsulas.. Please indicate these steel stud framed walls with a callout on A2.1B-2.	Correct. Nurse room divider and locker peninsulas.	A2.1A-2 A2.1B-2	A&E	3/8/24	1
67	3/8/24	Sheet G0.3. Keynote 15 states to provide corner guards at all outside corners without wall protection. Building C on the Code Plan shows a single corner guard at the corner of ST 179. Please clarify if other corners within Building C are to receive corner guards.	These should not be showing on the G0.3 code plan. Please provide corner guards in the corridor for building C per the finish floor plans and elevations. We will make the necessary updates.	A6.10 A6.11 a6.35	A&E	3/14/24	2
67	3/8/24	Sheet G0.3. Keynote 15 states to provide corner guards at all outside corners without wall protection. Building C on the Code Plan shows a single corner guard at the corner of ST 179. Please clarify if other corners within Building C are to receive corner guards.	Cornerguard references are removed from G0.3 code plan. Please provide corner guards in the corridor for building C per the finish floor plans and elevations.	G0.3 A6.10 A6.11 a6.35	A&E	3/20/24	3
68	3/8/24	Sheet A2.1B-1. Room ST 102 appears to have a counter top at the South and East walls. No room elevations exist for Room ST 102. Please clarify if a countertop is desired in ST 102.	No countertop in 102, 103 or 127. Intended to show space planning. Owner to provide their own storage.			3/14/24	2
69	3/8/24	Sheet A9.1 - Existing Door Schedule - Doors 190-193 note to change to hardware group 19 per alternate #7. Alternate #7 does not reference changing the hardware of these doors. Please clarify if hardware group #19 is applicable to these doors as base scope or only through Alternate #7.	Hardware group #19 is only applicable to these doors 190-193 through alternate #7. The operable partitions in alternate #7 increase the occupancy of the rooms therefore requiring panic hardware on the doors.	A9.1	A&E	3/8/24	1
70	3/8/24	Spec Section 102800 - Toilet Accessories. Calls for TA-08 Seat Cover Dispenser, but none are shown within in the drawings. Please clarify if required.	No seat cover dispensers in the project, we will remove from specifications in addendum 3.			3/14/24	2
70	3/8/24	Spec Section 102800 - Toilet Accessories. Calls for TA-08 Seat Cover Dispenser, but none are shown within in the drawings. Please clarify if required.	No seat cover dispensers in the project, we will remove from specifications in addendum 3.	Section 102800	A&E	3/20/24	3

**PCO #PCO 070**

Main Office  
PO Box 967  
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Phone: (406) 542-9150  
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**Project:** 01202311 - Arlee Elementary K-6  
72220 Fyant St.  
Arlee, Montana 59821

**DRAFT**

## Prime Contract Potential Change Order #PCO 070: RFI#177 - HM Door & Frame Finishes

<b>TO:</b>	Arlee Joint School District No. 8 72220 Fyant St Arlee Montana, 59821	<b>FROM:</b>	Jackson Contractor Group, Inc. PO Box 967 Missoula Montana, 59806
<b>PCO NUMBER/REVISION:</b>	PCO 070 / 0	<b>CONTRACT:</b>	01202311-00 - Arlee Elementary K-6
<b>REQUEST RECEIVED FROM:</b>		<b>CREATED BY:</b>	Zach Mustard (Jackson Contractor Group, Inc.)
<b>STATUS:</b>	Draft	<b>CREATED DATE:</b>	7/3 /2025
<b>REFERENCE:</b>		<b>PRIME CONTRACT CHANGE ORDER:</b>	None
<b>FIELD CHANGE:</b>	No		
<b>LOCATION:</b>		<b>ACCOUNTING METHOD:</b>	Amount Based
<b>SCHEDULE IMPACT:</b>		<b>PAID IN FULL:</b>	No
		<b>TOTAL AMOUNT:</b>	\$0.00

**POTENTIAL CHANGE ORDER TITLE:** RFI#177 - HM Door & Frame Finishes**CHANGE REASON:** Client Request**POTENTIAL CHANGE ORDER DESCRIPTION:** *(The Contract Is Changed As Follows)*RFI#177 - HM Door & Frame Finishes

Cost herein includes the additional time and material required to paint all existing, relocated, and new door frames in the C-wing to match the A/B wing door frames.

Per correspondence with Owner, cost to be covered through Construction Contingency

Cost of Work: \$4,650.00

Contingency Draw: (\$4,650.00)

**Total Contract Change: \$0.00**

*This proposal is based on the usual cost elements such as labor, material, and normal mark ups, and does not include any amount for changes in the sequence or work delays, disruption, rescheduling, extended overhead, acceleration and or impacts, and the right is expressly reserved to make claim for any and all of these related items of cost prior to any final settlement of the contract.*

**ATTACHMENTS:**

#	SubJob	Cost Code	Description	Type	Amount
1	N/A	09-9101 - STAGGS - PAINTING		Subcontract	\$ 4,650.00
2	N/A	01-2116 - CONTINGENCY		Other	(\$4,650.00)
<b>Subtotal:</b>					\$0.00
			<b>GL Insurance: 0.80% Applies to All Line Items</b>		\$ 0.00
			<b>OCP Insurance: 0.10% Applies to All Line Items</b>		\$ 0.00
			<b>Bond: 0.75% Applies to All Line Items</b>		\$ 0.00
			<b>Construction Management (Procure): ≈ 0.18% Applies to All Line Items</b>		\$ 0.00
			<b>Fee: 0.00% Applies to All Line Items</b>		\$ 0.00



PCO #PCO 070

	GRT: 1.00% Applies to All Line Items	\$ 0.00
	Grand Total:	\$0.00

Dennis Johnson (A&E Design - Missoula)  
222 N Higgins Ave  
Missoula Montana 59801

Arlee Joint School District No. 8  
72220 Fyant St  
Arlee Montana 59821

Jackson Contractor Group, Inc.  
PO Box 967  
Missoula Montana 59806

SIGNATURE DATE

SIGNATURE DATE

SIGNATURE DATE



Licensed

Missoula, Montana • (406) 529-7428

Insured

## Bid Painting

## Contractor Information

## Subcontractor Information

Name	Jackson Contactor Group	Company	Staggs Painting and Power Washing LLC
Address		Name	Bill Staggs
City, State ZIP	Missoula, MT	Address	420 SW Higgins
Phone		City, State ZIP	Missoula, MT 59803
Email		Phone	406-529-7428
		Email	<a href="mailto:wbstags@msn.com">wbstags@msn.com</a>
Project name	Arlee Elementary	Cont.#	238000

**scope of work** doors

- Existing doors frames added RFI# 177 in the C wing 30 HM and frames added.

**Total price; \$4,650.00**

All labor and material are included in this bid. Staggs Painting LLC uses premium products and guarantees their work. Any additional work not specified in the plans will be agreed on in writing prior to completion.

**Submitted by Bill Staggs****Date 06/27/2025**



P.O. Box 17227  
Missoula, MT 59808  
Phone 406-829-9100  
Fax: 406-829-8450

TO: Jackson Contractor Group, Inc  
PO Box 967  
Missoula, Mt 59806

### CHANGE ORDER REQUEST

DATE: 7/7/2025 CHANGE ORDER #: 4  
JOB NAME: Arlee Elementary School  
JOB #: \_\_\_\_\_

WE HEREBY PROPOSE TO MAKE THE FOLLOWING CHANGES:

Replace existing downs spouts 12 EA	\$2,760.00
Replace existing downs spouts 6 EA	\$1,455.00

WE AGREE HEREBY TO MAKE THE FOLLOWING CHANGE SPECIFIED ABOVE AT THIS PRICE:

PREVIOUS CONTRACT AMOUNT: \_\_\_\_\_

REVISED CONTRACT TOTAL: \_\_\_\_\_

Summit Roofing Inc. \_\_\_\_\_  
DATE

Bill Johns / President  
PRINTED NAME/TITLE

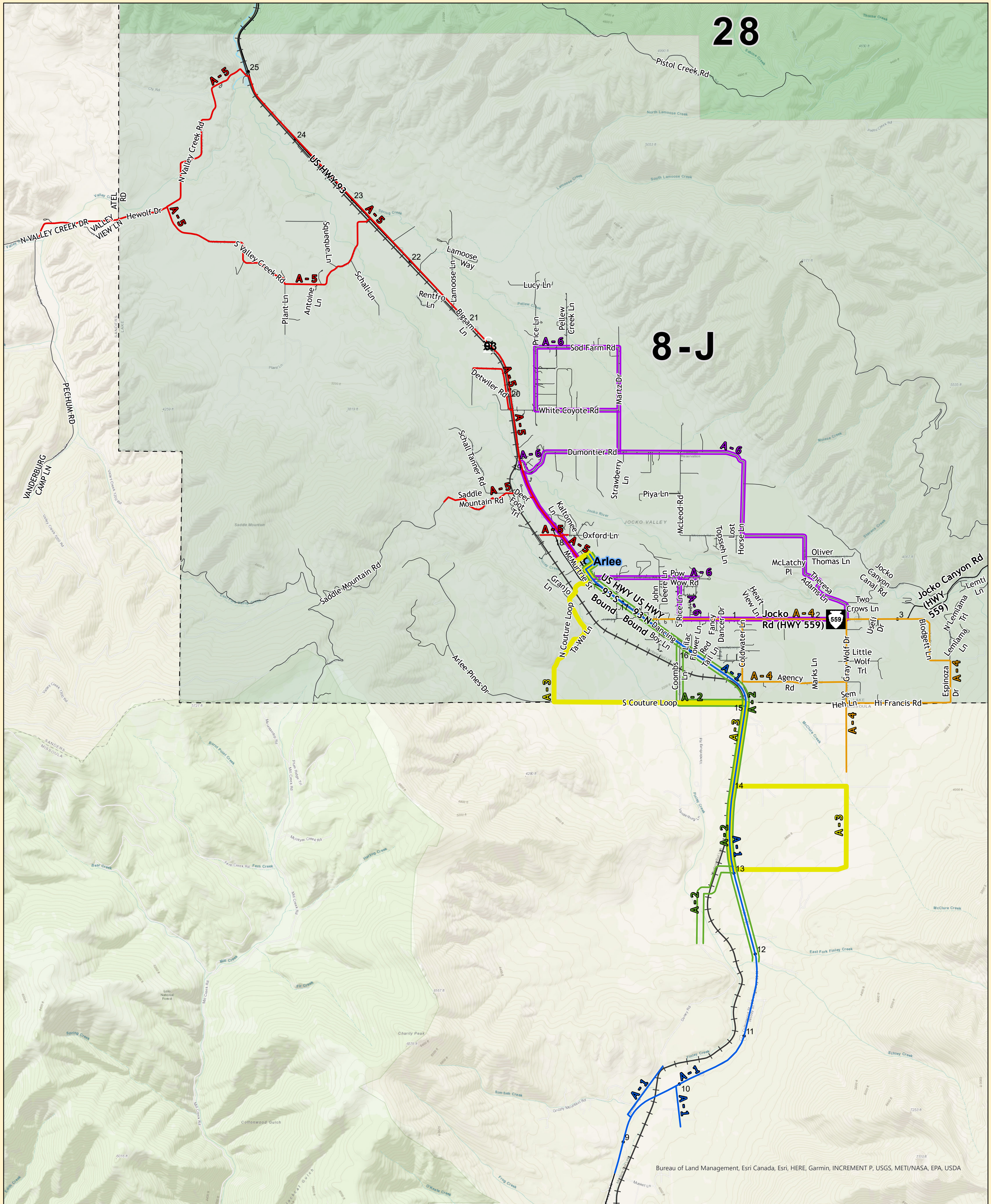
ACCEPTED BY \_\_\_\_\_  
DATE

PRINTED NAME/TITLE

# Coversheet

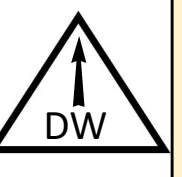
## Bus Routes 2026

<b>Section:</b>	III. Consent Agenda
<b>Item:</b>	A. Bus Routes 2026
<b>Purpose:</b>	Vote
<b>Submitted by:</b>	
<b>Related Material:</b>	Arlee Bus Routes 2026.pdf



Route	A - 6
A - 1	Highways_Complete_Current
A - 2	Mile Markers
A - 3	Railroads
A - 4	
A - 5	

## Arlee Bus Routes & School Districts



Date Exported: 3/8/2023 1:47 PM  
Coordinates: NAD 1983 StatePlane Montana FIPS 2500  
Projection: Lambert Conformal Conic  
Originating Organization: Lake County GIS Department  
Author: David Wallace  
Phone: (406) 883-7212  
Email: gis@lakemt.gov

The Lake County GIS Department makes no warranty expressed or implied, including the fitness for a particular purpose, or assumes any legal liability or responsibility for the accuracy, completeness, or usefulness of any information, apparatus, product, or process disclosed, nor represents that its use would or would not infringe on privately owned rights.

## Coversheet

### Policies: Approval of New and Revised policies for FY2026

<b>Section:</b>	IV. New Business
<b>Item:</b>	A. Policies: Approval of New and Revised policies for FY2026
<b>Purpose:</b>	Vote
<b>Submitted by:</b>	
<b>Related Material:</b>	1111-rev.pdf 2100-rev.pdf 2132-rev.pdf 2135-rev.pdf 2150-rev.pdf 2165-rev.pdf 2334-rev.pdf 2410-rev.pdf 2450-rev.pdf 3110-rev.pdf 3141-rev.pdf 3210-rev.pdf 3235-rev.pdf 3310-rev (1).pdf 3410-rev.pdf 3612-rev.pdf 3416-rev.pdf 3655-new.pdf 4332-new (1).pdf 4520-rev.pdf 5122-rev.pdf 5250-rev.pdf 5460-rev.pdf 5321-rev.pdf 5120-rev.pdf 7320-rev.pdf 8111-rev.pdf 8450-rev (1).pdf

## Arlee School District

### SCHOOL DISTRICT ORGANIZATION

1111

#### School Board Elections

Elections conducted by the District are nonpartisan and are governed by applicable election laws as found in Title 13 and Title 20 of the Montana Code. The ballot at such elections may include candidates for Trustee positions, various public policy propositions, and advisor questions.

Board elections shall take place on the first (1<sup>st</sup>) Tuesday after the first (1<sup>st</sup>) Monday in May of each year. Any person who is a qualified voter of the District is legally qualified to become a Trustee. A declaration of intent to be a candidate must be submitted to the District Clerk **at least forty (40) days no sooner than 145 days and no later than 85 days** before the regular school election day. If different terms are to be filled, the term for the position for which each candidate is filing also shall be indicated. Any person seeking to become a write-in candidate for a trustee position shall file a declaration of intent no later than 5:00 p.m. on the **65<sup>th</sup>** day before the **election ballot certification deadline in Section 20-20-401, MCA**. If the number of candidates filing for vacant positions or filing a declaration of intent to be a write-in candidate is equal to or less than the number of positions to be elected, the Trustees may cancel the election and shall give notice no later than thirty (30) days before the election that a Trustee election will not take place. If a Trustee election is not held, the Trustees shall declare the candidates elected by acclamation and shall issue a “certificate of election” to each candidate.

A candidate intending to withdraw from the election shall send a statement of withdrawal to the Clerk of the District containing all information necessary to identify the candidate and the office for which the candidate filed. The statement of withdrawal must be acknowledged by the Clerk of the District. A candidate may not withdraw after 5:00 p.m. **on the 85<sup>th</sup> day before the election. the day before the ballot certification deadline in Section 20-20-401, MCA.**

In the event of an unforeseen emergency occurring on the date scheduled for the funding election, the District will be allowed to reschedule the election for a different day of the calendar year.

In years when the Legislature meets in regular session or in a special session that affects school funding, the Trustees may order the election on a date other than the regular school election day in order for the electors to consider a proposition requesting additional funding under § 20-9-353, MCA.

The District will provide access to polling places and accessible voting technology for individuals with disabilities. The District Clerk will be responsible for assessing polling place for accessibility and ensuring reasonable access for individuals with disabilities.

Legal Reference:	§ 13-1-101	Definitions
	§ 13-10-211, MCA	Declaration of intent for write-in candidates
	§ 15-10-425, MCA	Mill levy election

§ 20-3-304, MCA	Annual election
§ 20-3-305, MCA	Candidate qualification, nomination and withdrawal
§ 20-3-313, MCA	Election by acclamation – notice
§ 20-3-322, MCA	Meetings and quorum
§ 20-3-324(4), MCA	Powers and duties
§ 20-3-344, MCA	Nomination of candidates by petition in first-class elementary district
§ 20-9-353, MCA	Additional financing for general fund election for authorization to impose
§ 20-9-426, MCA	Preparation and form of ballots for bond election
§ 20-20-105, MCA	Regular school election day and special school elections – limitation – exception
§ 20-20-204, MCA	Election Notice
§ 20-20-301, MCA	Qualifications of elector
Senate Bill 15	Revises election laws related to accessibility for disabled electors

Cross References:

Policy History:

Adopted on:

Reviewed on:

Revised on:



**Arlee School District****INSTRUCTION****2100**School Year Calendar and Day***School Calendar***

Subject to Montana law, and any applicable collective bargaining agreement covering the employment of affected employees, the trustees shall set the number of hours in a school term, the length of the school day, and the number of school days in a school week. When proposing to adopt changes to a previously adopted school term, school week, or school day, the trustees shall: (a) negotiate the changes with the recognized collective bargaining unit representing the employees affected by the changes; (b) solicit input from the employees affected by the changes but not represented by a collective bargaining agreement; (c) and from the people who live within the boundaries of the school district.

***Commemorative Holidays***

The District shall conduct appropriate exercises ~~during the school day~~ on the following commemorative days: ~~noted in Montana law.~~

**Lincoln's Birthday (February 12)****Washington's Birthday (February 22)****Arbor Day (last Friday in April)****Flag Day (June 14)****Citizenship Day (September 17)****American Indian Heritage Day (fourth Friday in September)****Columbus Day (October 12)****Pioneer Day (November 1)****Freedom Week (last full week of September)****Other days designated by the Legislature or Governor as legal holidays**

**The Superintendent or designee shall develop appropriate exercises for these commemorative days and shall report on such exercises to the Board.**

***Saturday School***

In emergencies, including during reasonable efforts of the trustees to make up aggregate hours of instruction lost during a declaration of emergency by the trustees under Section 20-9-806, MCA, pupil instruction may be conducted on a Saturday when it is approved by the trustees.

Pupil instruction may be held on a Saturday at the discretion of a school district for the purpose of providing additional pupil instruction beyond the minimum aggregate hours of instruction required in Section 20-1-301, MCA, student attendance is voluntary.

## ***School Holidays***

The schools in the District shall be closed on the following holidays: New Year's Day; Memorial Day; Independence Day; Labor Day; Thanksgiving Day; Friday after Thanksgiving; Christmas Day; and State and national election days when the school building is used as a polling place and the conduct of school would interfere with the election process at the polling place [Identify any other days school will be closed]. When these holidays fall on Saturday or Sunday, the preceding Friday or the succeeding Monday shall not be a school holiday. The Board may establish other holidays.

Legal References:	§ 20-1-301, MCA	School fiscal year
	§ 20-1-302, MCA	School day and week
	§ 20-1-303, MCA	Conduct of School on Saturday or Sunday prohibited – exceptions
	§ 20-1-306, MCA	Commemorative exercises on certain days
	ARM 10.55.701	Board of Trustees

### Policy History:

Adopted on:

Reviewed on:

Revised on:

## Arlee School District

### INSTRUCTION

2132

#### Student and Family Privacy Rights

All fundamental parental rights are exclusively reserved to the parent of a child without obstruction or interference by a governmental entity in accordance with the common law, state and federal law, and Board policies.

**Except for information necessary that is necessary and essential for establishing a student's education record or for a demographic survey to validate an achievement test used to gain admission to a postsecondary institution, a parent has the right to:**

- **Opt a child out of any personal analysis, evaluation, survey, or data collection by the District that does not require the student's personally identifiable information; or**
- **Opt a child into any personal analysis, evaluation, survey, or data collection by the District that requires the student's personally identifiable information.**

#### *Surveys - General*

All surveys requesting personal information from students, as well as any other instrument used to collect personal information from students, must advance or relate to the District's educational objectives as identified in Board policy. This applies to all surveys, regardless of whether the student answering the questions can be identified and regardless of who created the survey.

#### *Surveys Created by a Third Party*

Before the District administers or distributes a survey created by a third party to a student, the student's parents may inspect the survey upon request and within a reasonable time of their request. This section applies to every survey that is created by a person or entity other than a District official, staff member, or student, regardless of whether the student answering the questions can be identified, and regardless of the subject matter of the questions.

#### *Surveys Requesting Personal Information*

School officials and staff members shall not request, nor disclose, the identity of any student who completes ANY survey containing one (1) or more of the following items:

1. Political affiliations or beliefs of the student or the student's parent/guardian;
2. Mental or psychological problems of the student or the student's family;
3. Behavior or attitudes about sex;
4. Illegal, antisocial, self-incriminating, or demeaning behavior;
5. Critical appraisals of other individuals with whom students have close family relationships;

6. Legally recognized privileged or analogous relationships, such as those with lawyers, physicians, and ministers;
7. Religious practices, affiliations, or beliefs of the student or the student's parent/guardian;
8. Income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program).

The student's parents may inspect the survey within a reasonable time of the request, and/or refuse to allow their child to participate in any survey requesting personal information. The school shall not penalize any student whose parent(s)/guardian(s) exercise this option.

~~No student shall be required to submit to any survey requesting personal information without consent of the parent. Parents will be given notice and an opportunity to opt their child out of participation of any survey requesting personal information that is not required by the District.~~

### *Instructional Material*

A student's parent may, within a reasonable time of the request, inspect any instructional material used as part of their child's educational curriculum. The term "instructional material," for purposes of this policy, means instructional content that is provided to a student, regardless of its format, printed or representational materials, audio-visual materials, and materials in electronic or digital formats (such as materials accessible through the Internet). The term does not include academic tests or academic assessments.

### *Collection of Personal Information from Students for Marketing Prohibited*

The term "personal information," for purposes of this section only, means individually identifiable information including: (1) a student's or parent's first and last name, (2) a home or other physical address (including street name and the name of the city or town), (3) telephone number, or (4) a Social Security identification number.

The District will not collect, disclose, or use student personal information for the purpose of marketing or selling that information or otherwise providing that information to others for that purpose.

The District, however, is not prohibited from collecting, disclosing, or using personal information collected from students for the exclusive purpose of developing, evaluating, or providing educational products or services for, or to, students or educational institutions such as the following:

1. College or other post-secondary education recruitment or military recruitment;
2. Book clubs, magazines, and programs providing access to low-cost literary products;
3. Curriculum and instructional materials used by elementary schools and secondary schools;

4. Tests and assessments to provide cognitive, evaluative, diagnostic, clinical, aptitude, or achievement information about students (or to generate other statistically useful data for the purpose of securing such tests and assessments) and the subsequent analysis and public release of the aggregate data from such tests and assessments;
5. The sale by students of products or services to raise funds for school-related or education-related activities;
6. Student recognition programs.

### ***Notification of Rights and Procedures***

The Superintendent or designee shall notify students' parents/guardians of this policy as well as its availability from the administration office upon request; how to opt their child out of participation in activities as provided in this policy; the approximate dates during the school year when a survey requesting personal information, as described above, is scheduled or expected to be scheduled; and how to request access to any survey or other material described in this policy.

This notification shall be given to parents at least annually at the beginning of the school year and within a reasonable period after any substantive change in this policy.

The rights provided to parents in this policy transfer to the student, when the student turns eighteen (18) years of age or is an emancipated minor.

Cross Reference:     2311    Instructional Materials  
                              3200    Student Rights and Responsibilities  
                              3410    Student Health

Legal Reference:     20 U.S.C. 1232h     Protection of Pupil Rights  
                              § 40-6-701, MCA     Interference with Fundamental Parental Rights  
   Restricted

### **Policy History:**

Adopted on:

Reviewed on:

Revised on:



## Arlee School District

### STUDENT INSTRUCTION

2135

#### Human Sexuality Instruction and Identity Instruction

The District recognizes the right of a parent or guardian to withdraw a child from instruction or an organized school function regarding human sexuality instruction. Such withdrawals will be classified as an excused absence.

“Human sexuality instruction” means “instruction that has the goal or purpose of studying, exploring, or informing students about any of the following human sexuality topics: intimate relationships, sexual anatomy, sexual reproduction, sexually transmitted infections, sexual acts, abstinence, contraception, or reproductive rights and responsibilities.” ~~teaching or otherwise providing information about human sexuality, including intimate relationships, human sexual anatomy, sexual reproduction, sexually transmitted infections, sexual acts, sexual orientation, gender identity, abstinence, contraception, or reproductive rights and responsibilities.~~

The District recognizes the right of a parent or guardian to consent in writing to a child participating in identity instruction at the beginning of each [SELECT ONE: school year/semester]. A child is excused from participating in identity instruction unless the child fails to attend the identity instruction after the parent or guardian has consented to the child’s attendance in such instruction. A parent or guardian may withdraw permission for a child to participate in identity instruction at any time by providing written notice to the Superintendent.

“Identity instruction” means “instruction that has the goal or purpose of studying, exploring, or informing students about gender identity, gender expression, or sexual orientation.”

“Instruction” means the “conduct of organized learning activities, including the provision of materials, for students in a public school, whether conducted by a teacher or other school staff or guests invited at the request of the school or district and regardless of the duration, venue, or method of delivery.”

A teacher’s response to an unexpected student-initiated inquiry related to topics under this policy are not considered “human sexuality instruction” or “identity instruction” to the extent the response is necessary to resolve the inquiry or to maintain civility and decorum in the classroom.

#### *Annual Notice and Availability of Materials*

Using the contact information most recently provided by the parent or guardian, the District shall annually notify **in advance** the parent or guardian of each student scheduled to be

enrolled in **a course that includes units or lessons on human sexuality instruction or identity instruction in advance of the instruction** regarding:

- ⑩ the basic content of the human sexuality instruction **or identity instruction** intended to be taught and **the option to review all curriculum materials related to human sexuality instruction or identity instruction in the course;**
- ⑩ the parent or guardian's right to withdraw the student from ~~such~~ **human sexuality instruction;** **and**
- ⑩ **the requirement for parental/guardian written permission to allow a child to attend identity instruction.**

**As part of the annual notice, the District will provide an electronic link to materials or summaries of materials, consistent with copyright laws, for:**

- ⑩ **its health enhancement curriculum, including lesson plans or other materials used for human sexuality instruction or identity instruction; and**
- ⑩ **a calendar of events or assemblies at which human sexuality instruction or identity instruction will be provided.**

The District will make curriculum materials used in human sexuality instruction **or identity instruction** available for public inspection before use. This will occur on an annual basis. **A summary of the District's health enhancement curriculum will be available for public review each year.**

#### ***48-Hour Notice Prior to Events, Assemblies, or Introduction of Materials***

Parents and guardians will be notified at least ~~48 hours~~ **5 school days but not more than 14 school days** prior to holding an event or assembly or **first** introducing material for instructional use. **Additional notices are not required.**

#### ***No Abortion Curriculum***

The District will not allow personnel to offer, sponsor, or furnish any course materials or instruction relating to human sexuality or sexually transmitted diseases if the person or entity provides abortion services.

Legal References:	§ 20-7-120, MCA	Parameters for K-12 Human Sexuality Education
	§ 20-5-103, MCA	Compulsory attendance and excuses
	10.55.701, ARM	Board of Trustees

Cross References:	Policy 2120	Curriculum Development, Content, and Assessment
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Policy History:

Adopted on:

Reviewed on:

Revised on:

**Arlee School District****INSTRUCTION****2150****Suicide Awareness and Prevention**

The Board is committed to protecting the health and well-being of all District students. The Board directs the Superintendent or designee to develop a program and associated procedures to prevent, assess the risk of, intervene in, and respond to suicide that:

promote collaboration with families and community providers in all aspects of suicide prevention and response;

include high quality intervention services for students;

promote interagency cooperation that enable school personnel to identify and access appropriate community resources for use in times of crisis;

address reintegration of youth into a school following a crisis, hospitalization, or treatment;

provide for leadership, planning, and support for students and school;

personnel to ensure appropriate responses for attempted or completed suicides; and

include regular review of the procedures.

The District's suicide prevention program shall be consistent with federal and state law and guidance provided by the Office of Public Instruction.

The District will provide a comprehensive suicide education program within the context of approved curriculum. The District will provide training to administrators, support staff and other school staff in preventing, assessing the risk of, intervening in, and responding to students at risk of suicide. The training shall be made available annually, but employees working directly with students are required to participate in a minimum of **one (1) ~~two (2)~~** hours of training every **three (3) ~~five (5)~~** years. The training shall be provided at no cost to District personnel and shall be consistent with approved material provided by the Office of Public Instruction. **Training may be delivered in-person or through videoconference, self-study of designated materials, or self-review of online modules approved by the District.**

Legal References:	MCA § 20-7-1310	Youth suicide awareness and prevention training
	ARM 10.55.720	Suicide Prevention and Response

Cross References:

Policy History:

Adopted on:

Reviewed on:  
Revised on:

**Arlee School District****INSTRUCTION****2165**Early **Literacy** Targeted Intervention Programs

The Board seeks to collaborate with the Board of Public Education and the Office of Public Instruction to provide parents with voluntary early **literacy** interventions for their children, increase the number of children who are reading **and math** proficient at the end of 3<sup>rd</sup> grade to help children develop their full educational potential pursuant to Article X, Section (1)(1) of the Montana Constitution, and foster a strong economic return for the state on early **literacy educational** investment through enhancing Montana's skilled workforce and decreasing future reliance on social programs and the criminal justice systems.

A child is eligible for an Early **Literacy** Targeted Intervention Program if, based upon an evaluation administered at the request of and with the consent of the child's parent or guardian, the child is evaluated to be below trajectory for 3<sup>rd</sup>-grade reading **or math** proficiency for the child's age or grade level for the subsequent school year. The evaluation used shall be in accordance with the methodology approved by the Board of Public Education. The Board has determined it will offer the following Early **Literacy** Targeted Intervention Program(s) for an eligible child:

[Identify any or all of the programs the trustees choose to offer]:

- A [identify one:] half-time / full-time classroom-based program for eligible children who are four (4) years of age or older on or before September 10 of the year in which the children are to participate in the program and are not entering and have not completed kindergarten. [Include if select full-time: A parent/guardian may enroll an eligible child in full-time classroom-based program on a part-time basis.]. The classroom-based program must align with developmentally appropriate early education learning standards determined by the Board of Public Education.
- A home-based program selected by the Board of Public Education and supported by the Office of Public Instruction.
- A jumpstart program for eligible children who are five years of age or older on or before September 10 of the year in which the children are to participate in the program and who have not yet completed 3<sup>rd</sup> grade. The jumpstart program shall occur during the time between the end of one school calendar year and the start of the next school calendar year as determined by the Board preceding a child's entry into kindergarten, 1<sup>st</sup> grade, 2<sup>nd</sup> grade, or 3<sup>rd</sup> grade. The jumpstart program shall be at least 4 weeks in duration and provide at least 120 instructional hours and be aligned to the framework determined by the Board of Public Education. The jumpstart program shall be designed in a manner to increase the likelihood of a child being evaluated at the end of the ensuing school year to be at or above a trajectory leading to reading **or math** proficiency at the end of 3<sup>rd</sup> grade.

Cross Reference: 3110

Entrance, Transfer, and Placement

**3141 Discretionary Nonresident Student Attendance**

## Arlee School District

## INSTRUCTION

2334

Release Time for Religious Instruction

The District ~~may~~ **shall** provide religious instruction release time under which a student may be released for ~~up to~~ one (1) hour [OPTIONAL – trustees can provide for longer release time by policy, but it has to be a minimum of 1 hour] per week. This policy includes the following controls:

- ~~A.~~ Parental request is required, in writing, for release time. This request will be renewed annually, or at quarter, semester, etc., as students change their school class schedule.
- ~~B.~~ ~~The District reserves the right to rescind the leave from time to time if it interferes with testing schedules or other school activities which require the student's participation and cannot be rescheduled or made up at another time.~~
- ~~C.~~ ~~At such time that release of students becomes so high in numbers for any one (1) class, the District has the right to place limits in order to protect the educational program.~~
- ~~D.~~ The release time is to be granted for formal instruction and not for church social activities such as ski trips, campouts, etc.

[OPTIONAL LANGUAGE if a district chooses to grant credit:] **The District will award academic credit for the completion of religious instruction released time course or credits from an independently accredited provider of released time courses, provided the following requirements are met:**

- 1. The student has spent approximately the same number of classroom hours in the religious instruction released time course as would have been spent in a regular class in the District;**
- 2. The course followed curriculum and assessment requirements, which are aligned with the content standards;**
- 3. The syllabus for the course reflects that the requirements and materials were sufficient to meet required learning activities of the course; and**
- 4. The student has satisfactorily passed, in all courses in which a final exam is normally given, a final exam prepared and administered by a staff member in the District.**

[NOTE: the criteria above was included because it is substantially similar to the criteria identified in the two policies included below as cross references. A district can adopt other criteria as long as it is secular and substantially the same criteria used to evaluate similar courses. The criteria must be neutral to, and not involve a test for, religious content or denominational

affiliation. It can also include defining methods of assessment and qualifications of the course instructor.]

<b><u>Cross Reference:</u></b>	<b><u>Policy 2410</u></b>	<b><u>High School Graduation</u></b>
	<b><u>Policy 2413</u></b>	<b><u>Credit Transfer and Assessment for Placement</u></b>

Legal Reference:     Art. II, Sec. 5, Montana Constitution - Freedom of religion  
                              Art. X, Sec. 7, Montana Constitution - Nondiscrimination in education  
                              § 20-1-308, MCA     Religious instruction released time program

**Policy History:**

Adopted on:

Reviewed on:

Revised on:

**Arlee School District****STUDENT INSTRUCTION****2410*****High School Graduation***

The Board will award a regular high school diploma to every student enrolled in the District who meets graduation requirements established by the District. The official transcript will indicate the specific courses taken and level of achievement. The Board has established graduation requirements for [REDACTED] High School students. Generally, any change in graduation requirements will become effective for the next class to enter ninth (9<sup>th</sup>) grade. Exceptions to this rule may be made when it is determined by the Board that proposed changes in graduation requirements will not have a negative effect on students already enrolled in [NAME OF SCHOOL].

To graduate from [NAME OF SCHOOL], a student must have satisfactorily completed at least one (1) semester, and successfully complete requirements, prior to graduation as a [NAME OF SCHOOL] student. To be considered for valedictorian or salutatorian honors a student must attend [NAME OF SCHOOL] for at least three (3) complete semesters. Highly unusual exceptions may be considered, such as a student exchange program in a recognized school.

A student with a disabling condition will satisfy those competency requirements incorporated into the individualized education program (IEP). Satisfactory completion of the objectives incorporated in the IEP will serve as the basis for determining completion of a course.

***Credits***

Students shall be expected to earn a total of [IDENTIFY DISTRICT CREDIT REQUIREMENTS TO EARN DIPLOMA INCLUDING ANY SPECIALIZED DIPLOMAS, SUCH AS SPECIAL CIRCUMSTANCES, COLLEGE PREP/HONORS] in order to complete graduation requirements. Specific credit requirements may be found in the student handbook.

***Waiver of Requirement***

Graduation requirements generally will not be waived under any circumstances. The Board may waive specific course requirements based on individual student needs and performance levels. Waiver requests shall also be considered with respect to age, maturity, interest, and aspirations of the students and shall be in consultation with the parents or guardians.

***Alternative Programs***

A student may be given credit for a course satisfactorily completed in a period of time shorter or longer than normally required and, provided that the course meets the district's curriculum and assessment requirements, which are aligned with the content standards stated in the education program. Credit toward graduation requirements may be granted for planned learning experiences from accredited programs, such as summer school, university courses, [OPTIONAL: religious instruction released time course] correspondence courses, extension, and distance

learning courses, adult education, work study, work-based learning partnerships **[OPTIONAL: employment or volunteer work with a congregate-care facility/child-care facility/school-age program]**, and other experiential learning opportunities, custom-designed courses, and challenges to current courses. The District shall accept units of credit taken with the approval of the District and which appear on the student's official school transcript. Credit for work experience may be offered when the work program is a part of and supervised by the school. All classes attempted at **NAME OF SCHOOL** High School and all acceptable transfer credits shall be recorded on the transcript. All grades earned, including failures and retakes, shall be recorded as such and utilized in the calculation of Grade Point Average and class rank. Credit shall be awarded only once regardless of repetition of the course.

### ***Honor Roll***

A student must have a minimum grade-point average of 3.00 to 3.49 to be placed on the “B” honor roll, and a minimum grade-point average of 3.5 to 4.0 to be placed on the “A” honor roll. Specific information regarding honors at graduation are included in the student handbook.

### ***Class Rank (Grade Point Average)***

Class Rank is compiled from semester grades. Courses not eligible for GPA are designated with an asterisk on the report card.

### ***Early Graduation***

The Board hereby authorizes the Superintendent to recommend to the Board for early graduation students who have completed the minimum requirements for graduation in less than eight semesters.

### ***Educational Disruption***

If a student who has experienced an educational disruption meets the minimum high school credit requirement for graduation as established by administrative rules of the Board of Public Education but will not meet a higher credit requirement established by Board of Trustees, the District shall award the student a diploma. The District may distinguish the diploma in a reasonable manner from standard diplomas issued under this policy.

For the purposes of this policy, "educational disruption" means a disruption experienced during grades nine through twelve caused by homelessness, involvement in the child welfare system or juvenile justice system, a medical or mental health crisis, or another event considered a qualifying educational disruption by the District.

Legal Reference:	§ 20-5-201, MCA	Duties and sanctions
	10.55.904, ARM	Basic Education Program Offerings: High School
	10.55.906, ARM	High School Credit
	10.55.905, ARM	Graduation Requirements
	§ 10-1-1402, MCA	Montana Youth Challenge

House Bill 246	Revise education laws to enhance local control and opportunities for pupils
§ 20-1-101, MCA	Definitions
§ 20-3-324, MCA	Powers and duties
§ 20-7-118, MCA	Offsite provision of educational services by school district
§ 20-4-101, MCA	System and definitions of teacher and specialist certification --student teacher exception
§ 20-7-1601, MCA	Forms of personalized learning --legislative intent

[OPTIONAL REFERENCES:]

**§ 20-1-308, MCA**     **Religious instruction released time program – academic credit**

**House Bill 381**

Policy History:

Adopted on:

Revised on:



## Arlee School District

### INSTRUCTION

2450

#### Recognition of Native American Cultural Heritage

The District recognizes the distinct and unique cultural heritage of Native Americans and is committed in the District's educational goals to the preservation of such heritage.

In furtherance of the District's educational goals, the District is committed to:

- Working ~~cooperatively~~ **in consultation** with Montana Tribes in close proximity to the District, when providing instruction, when implementing educational goals or adopting rules relating to education of students in the District;
- Periodically reviewing its curriculum to ensure the inclusion of cultural heritage of Native Americans, which will include but not necessarily be limited to:
- Considering methods by which to provide books and materials reflecting authentic historical and contemporary portrayals of Native Americans;
- Taking into account individual and cultural diversity and differences among students;
- Providing necessary training for school personnel, with the objective of gaining an understanding and awareness of Native American culture, which will assist the District's staff in its relations with Native American students and parents.

The Board requires certified staff to satisfy the requirements for instruction in American Indian studies when required by Montana law.

Legal Reference:	Art. X, Sec. 1(2), Montana Constitution
	§§ 20-1-501, <i>et seq.</i> , MCA Indian Education for All ( <i>revised by Senate Bill 181</i> )
	10.55.603 ARM Curriculum and Assessment
	10.55.803 ARM Learner Access
	10.55.901 ARM Basic Education Program: Elementary
	10.55.902 ARM Basic Education Program: Junior High, 7 <sup>th</sup> and 8 <sup>th</sup> Grade Program, or Middle School
	10.55.904 ARM Basic Education Program Offerings: High School

#### Policy History:

Adopted on:

Reviewed on:

Revised on:

**Arlee School District****STUDENTS****3110**Entrance, Placement and Transfer*Age*

No pupil may be enrolled in the kindergarten or first grade whose 5<sup>th</sup> birthday does not occur on or before September 10 of the school year in which the child registers to enter school. No pupil may be enrolled in the District if that pupil has reached his or her 19<sup>th</sup> birthday on or before September 10 of the school year in which the child registers to enter school. A student may request a waiver of the age limitation where there are exceptional circumstances, which must be approved by the Board. The trustees may also admit an individual who has graduated from high school but is not yet 19 years of age even though no special circumstances exist for waiver of the age provision or a student who is not yet 19 years of age and experienced educational disruption and was awarded a diploma as a result and seeks access to reasonable curriculum designed to advance postsecondary success.

Except when enrollment is otherwise required by law, the Board of Trustees has the discretion to give special permission to enroll a student who has not reached the age of five (5) or has reached the age of nineteen (19) on or before September 10 of the school year where there are exceptional circumstances.

Exceptional circumstances means:

The student is being admitted into a preschool program established by trustees pursuant to Montana law.

**The student is a student with a disability admitted into a special education program within the District for children beginning at age 3.**

The student is determined by the trustees to be ready for kindergarten and the child's parents have requested early entry into the District's regular 1-year kindergarten program.

[If the trustees are choosing to offer an early literacy or math program and are adopting Policy 2165, include the following language:]

The student is being admitted into an early ~~literacy~~ targeted intervention classroom-based or jumpstart program.

The student is 19 years of age or older and in the trustees' determination would benefit from educational programs offered by a school of the District. [OPTIONAL LANGUAGE for districts seeking to enroll special education students over age 19: **A student who is 19 years of age or older on September 10<sup>th</sup> of the school year would benefit from educational programs offered by a school within the District where:**

- 1. The student is a resident of the District;**

2. **The student has not graduated;**
3. **The student is eligible for special education services and is likely to be eligible for adult services for individuals with disabilities due to the significance of the student's disability; and**
4. **The student's IEP has identified transition goals that focus on preparation for living and working in the community following high school graduation since age 16 or the student's disability has increased in significance after age 16.**

The trustees shall assign and admit a student who is enrolled in a nonpublic or home school and who meets the age and residency requirements on a part-time basis at the request of the student's parents or guardian.

### ***Entrance – Identity and Immunization***

Students enrolling in the District for the first time must present a birth certificate or other reliable proof of identity and age within 40 days, as well as proof of residence, and immunization from disease as required by Montana. Students who are homeless, in foster care, or are the child of a military family are entitled to immediate enrollment regardless of presentation of the required documentation. If the parent of the student does not provide proof of identification within 40 days, the District shall notify the missing children information program and a local law enforcement authority of the fact that no proof of identity has been presented for the child. Nonresident students shall be admitted when required by law or as permitted by District policy. A student who transfers from one school district to another may photocopy immunization records in the possession of the school of origin. The District shall accept the photocopy as evidence of immunization. Within 30 days after a transferring pupil ceases attendance at the school of origin, the District should have the original immunization records.

When a parent/guardian signs and files with the District, a signed affidavit on a form prescribed by the State of Montana stating that immunization is contrary to the religious tenets and practices of the parent, immunization of the student seeking to attend in the District will not be required prior to attendance. The statement must be maintained as part of the student's immunization records. The District will also accept medical exemptions as required by law.

### ***Placement***

The goal of the District shall be to place students at levels and in settings that will enhance the probability of student success. Developmental testing, together with other relevant criteria, including but not limited to, health, maturity, emotional stability, and developmental disabilities, may be considered in the placement of all students. Final disposition of all placement decisions rests with the Principal, subject to review by the Superintendent.

### ***Children of Relocated Military Families***

The Board shall assign and admit a child whose parent or guardian is being relocated to Montana under military orders to a school in the district and allow the child to preliminarily enroll in

classes and apply for programs offered by the District prior to arrival and establishing residency. The student may attend classes during preliminary enrollment and may receive offsite instruction if not present in the District.

### ***Transfer Students***

Resident students seeking to transfer to a District school will be admitted and placed pursuant to the terms of this policy. The District will request the student's records from the prior school district prior to making any final decision on placement.

Elementary students shall be placed at their current grade level on a probationary basis for a period of two weeks. Should any doubt exist with the teacher and/or Principal as to grade and level placement of the student, the student shall be subject to an educational assessment to determine appropriate grade and level placement.

High school students shall be placed according to the number of credits earned in their previous accredited school districts, subject to Montana Accreditation Rules and Standards and local alternate procedures for earning credit.

Cross References:	1700	Uniform Grievance Protocol
	2165	Early <del>Literacy</del> Targeted Intervention Programs
	2413	Credit Transfer/Assessment for Placement
	3125	Education of Homeless Children
	3130	Education of Children in Foster Care
	3150	Part-Time Attendance
Legal References:	§ 1-1-215, MCA	Residence -- rules for determining
	§ 20-5-101, MCA	Admittance of child to school
	§ 20-5-403, MCA	Immunization requirements
	§ 20-5-404, MCA	Conditional attendance
	§ 20-5-405, MCA	Medical or religious exemption
	§ 20-5-406, MCA	Immunization record
	§ 20-5-502, MCA	Enrollment by caretaker relative -- residency -- affidavit
	§ 20-7-117, MCA	Kindergarten and preschool programs
	§ 20-7-1801, <i>et seq</i> , MCA	Early <del>Literacy</del> Targeted Interventions
	<b><u>§ 20-9-311</u></b>	<b><u>Calculation of Average Number Belonging (ANB)</u></b>
	§ 44-2-511, MCA	School enrollment procedures for missing children
	10.55.701, ARM	Board of Trustees
	10.55.906, ARM	High School Credit

### **Policy History:**

Adopted on:

Revised on:

**Arlee School District****STUDENTS****3141**Out-of-District Student Enrollment

The Board will enroll out-of-district students in accordance with Montana law and this policy. A student's residence shall be determined pursuant to MCA § 1-1-215 except as otherwise provided by MCA § 20-9-207.

*Out-of-District Student Enrollment with Extenuating Circumstances*

The District shall enroll out-of-district students when extenuating circumstances exist pursuant to MCA § 20-5-321.

*Out-of-District Student Enrollment with no Extenuating Circumstances*

The District shall serve students who are residents of the District and out-of-district students who are subject to mandatory enrollment due to extenuating circumstances under MCA § 20-5-321 prior to enrolling other out-of-district students. The District may enroll out-of-district students at the request of the student's parent or guardian as provided in this policy when it is not mandatory because no extenuating circumstances exist. A parent or guardian seeking out-of-district enrollment when not mandatory shall apply on the out-of-district attendance agreement form approved by the Office of Public Instruction to the Board for approval on an annual basis. Out-of-district students shall reapply for admission for each school year. Admission in one school year does not imply or guarantee admission in subsequent years.

Applications for enrollment of out-of-district students must be submitted to the District for consideration by \_\_\_\_\_ prior to the start of the school year in which attendance is sought.

[OPTIONAL: Applications for enrollment of out-of-district students must be submitted to the District for consideration for enrollment for the fall semester in the subsequent school year by \_\_\_\_\_; an out-of-district student enrolled before the fall semester shall be considered to be enrolled for the entirety of the school year. Applications for enrollment of out-of-district students must be submitted to the District for consideration for enrollment for the spring semester in the subsequent school year by \_\_\_\_\_.]

The Superintendent or designee shall review all applications for out-of-district enrollment when it is not mandatory and shall recommend approval or denial of each application to the Board as provided in this policy. As part of the review, the District shall request and review the student records of out-of-district students applying for enrollment prior to making the recommendation to the Board.

The Board shall approve an application for out-of-district attendance unless the trustees find that the impact of approval of the application will negatively impact the quality of education for resident students by grade level, by school, or in the District in the aggregate in one or more of the following ways:

1. The approval would result in exceeding the limits of:
  - a. Building construction standards pursuant to Title 50, Chapter 60, MCA;
  - b. Capacity and ingress and egress elements, either by individual room or by school building of any fire code authorized by Title 50, Chapter 3, MCA; ~~or~~
  - c. Evacuation elements of the District's adopted school safety plan;
  - d. **Maximum student contact hours for a teacher of the class or maximum class sizes under accreditation standards of the Board of Public Education.**
2. The approval would impede meeting goals, standards, or objectives of quality that the trustees have previously adopted in a plan for continuous educational improvement required under the rules adopted by the Board of Public Education.
3. The approval would risk jeopardizing the educational quality within the District because the out-of-district student applying was:
  - a. Truant as defined in MCA § 20-5-106 in the last school district attended;
  - b. Expelled by another school district at any time; or
  - c. Suspended in **school or out of school in any ~~another~~ school district in which the out-of-district student was enrolled** in any of the three (3) school fiscal years preceding the school fiscal year for which attendance is requested. This subsection (c) does not apply to a student eligible for special education or related services.

**[Add the following language if offering a jumpstart program: An eligible child who is not a resident of the District may be accepted by the District to participate in a jumpstart program without an out-of-district attendance agreement and without the payment of tuition.**

Within 10 days of receipt of an out-of-district enrollment application, the District shall notify the parent or guardian and the trustees of the student's district of residence of the anticipated date for approval or denial of the application. The Board will consider the recommendation for denial of an out-of-district application in a closed session of the Board unless the parent or guardian waives their respective rights of privacy.

In the event that the District receives more applications for out-of-district students than it can accommodate, the District shall prioritize applications on the basis of the quality of education for students who are residents of the District and obligations of resident taxpayers. The District shall prioritize applications for the enrollment of out-of-district students in the following order provided the criteria established in this policy has been satisfied:

1. Students who attended school within the District the preceding year. In giving priority to students who have attended school within the District, the District will consider the number of years of attendance. Out-of-district students who are currently attending school within the District shall submit an application by \_\_\_\_\_ prior to the start of the school year in which attendance is sought in order to retain their priority status. If an application for an out-of-district student currently attending school within the District is

not submitted by \_\_\_\_\_, the application will be considered on the same basis as all other applications and subject to the annual [OPTIONAL: semester] deadline stated in this policy.

2. Students who are the children or step-children of nonresident District employees.
3. Students who have siblings attending school within the District.
4. Students who have previously attended school within the District.
5. Students whose parents or guardians own property within the District.
6. Students whose legal residence is adjacent to the boundaries of the District.
7. Students entering kindergarten or grades 6, 7, or 8 and whose district of residence does not provide an equivalent program.
8. When all of the above priorities are equal or not satisfied, the District shall give priority to applications on the basis of time of receipt by the District.

Within 10 days of the decision to approve or deny the enrollment of an out-of-district student and to enter into an out-of-district attendance agreement, the District shall provide copies of the approved or denied attendance agreement to the student's parent or guardian and the student's district of residence. In the event of a denial, the District shall provide the reason permitted by Montana and this policy and supporting documentation.

The District shall notify the district of residence for all out-of-district students enrolled under this policy regarding their tuition obligations under Montana law by July 15 following the year of attendance.

**An out-of-district student may not be enrolled for remote instruction unless the student is physically attending a school or offsite instructional setting pursuant to an out-of-district attendance agreement. An out-of-district student may be accepted to participate in a remote instruction course without an out-of-district agreement when the student's district of residence does not provide remote or in-person instruction in an equivalent course.**

~~Unless otherwise agreed by the District and the district of residence in the out-of-district attendance agreement, the family of the out-of-district student whose application has been approved is responsible for transportation of the student and the student is not an eligible transportee under Montana law.~~

**The out-of-district attendance agreement shall address any transportation obligations of either the district of attendance or the district of residence required by law.**

Legal Reference:	§ 1-1-215, MCA	Residence – rules for determining
	§ 20-5-314, MCA	Reciprocal attendance agreement with adjoining state or province
	§ 20-5-320, MCA	Out-of-district attendance by parent or guardian request with no extenuating circumstances
	§ 20-5-321, MCA	Attendance with mandatory approval – tuition and

	transportation
§ 20-5-322, MCA	Residency determination – notification – appeal for attendance agreement
§ 20-5-323, MCA	Tuition and transportation rates
§ 20-5-324, MCA	Tuition payment provisions -- state obligations -- district obligations -- financing – reporting
<b><u>§ 20-7-118, MCA</u></b>	<b><u>Remote Instruction</u></b>
§ 20-9-707, MCA	Agreement with Montana youth challenge program or accredited Montana job corps program
10.10.301B, ARM	Out-of-District Attendance Agreements
10.55.712, ARM	Class Size Elementary
10.55.713, ARM	Teacher load and class size: high school, junior high, middle school, and grades 7 and 8 funded at high school rates

Policy History:

Adopted on:

Reviewed on:

Revised on:

**Arlee School District****STUDENTS****3210**Equal Educational Opportunity

Equal educational and extracurricular opportunities shall be available for all students without regard to race, color, national origin, sex, religious beliefs, physical and mental handicap or disability, or actual or potential marital or parental status. The District will not knowingly enter into agreements with any entity or any individual that discriminates against students on the basis of sex or any other protected status. Any student may file a complaint by using the Section 504 [and ADA] Grievance Procedures for claims relating disability discrimination, the Title IX Sexual Harassment Grievance Procedures for claims of sexual harassment, or the Uniform Grievance Procedure for all other claims.

No student shall, on the basis of sex, be denied equal access to programs, activities, services, or benefits or be limited in the exercise of any right, privilege, advantage, or denied equal access to educational and extracurricular programs and activities pursuant to Title IX and its regulations. Any student may file a sex equity complaint by using the District's Uniform Grievance Procedures.

Students in private or home school have the right to participate in extracurricular activities in public schools. The District will not restrict extracurricular participation of students in private school or home school based on their enrollment at the public school **except as permitted by law. Students in a private or home school seeking to participate in an extracurricular activity shall be required to provide proof of identity and residency to participate.**

Inquiries regarding discrimination of any kind should be directed to the building administrator or District's Title IX Coordinator, who shall provide information and, if necessary, direct the individual to the appropriate grievance procedures. Inquiries regarding sex discrimination or sexual harassment may also be directed to the District's Title IX Coordinator, the Assistant Secretary for the U.S. Department of Education, or both. The District will annually publish notice of these rights to students and parents.

The District will not deny or allow educational opportunity based on vaccine status, except those vaccines required by law.

Cross References:	<b><u>Board Policy 3110</u></b>	<b><u>Entrance, Placement and Transfer</u></b>
	Board Policy 3225	Bullying, Harassment, Intimidation and Hazing
Legal References:	§ 49-2-307, MCA	Discrimination in education
	§ 49-3-201, MCA et seq	Governmental Code of Fair Practices
	20 USC 1681 et seq	Title IX
	42 USC § 12111 et seq.	Americans with Disabilities Act
	29 USC § 791 et seq.	Rehabilitation Act of 1973

28 CFR 35.107	Nondiscrimination on the Basis of Disability in State and Local Government Services
34 CFR 104.7	Nondiscrimination on the Basis of Handicap in Programs or Activities Receiving Federal Financial Assistance
34 CFR Part 106	Nondiscrimination on the Basis of Sex in Education
10.55.701, ARM	Board of Trustees
§ 20-5-112, MCA	Participation in extracurricular activities ( <i>revised by Senate Bill 350</i> )
§ 20-5-109, MCA	Nonpublic school requirements for compulsory enrollment exemption
§ 49-2-312, MCA	Discrimination based on vaccination status or possession of immunity passport prohibited

Policy History:

Adopted on:

Reviewed on:

Revised on:

**Arlee School District****STUDENTS****3235**Video Surveillance

The Board recognizes the need to provide a safe learning environment for students and staff and to protect District property and equipment. Therefore, video surveillance cameras may be used as a security measure on any District property.

Video cameras will also be used to ensure that students' behavior on school property is consistent with the established safety and conduct rules. If unacceptable behavior is recorded, timely and appropriate corrective action will occur. The Superintendent is responsible for the implementation of safety and security measures at each building and the proper use of video surveillance monitoring systems. No staff member may use video surveillance in a classroom without permission of the parent.

**The District may video record events open to the public, including but not limited to public performances, athletic competitions, or any rehearsals or practices open to the public, without parental permission.**

Signs shall be posted at various locations to inform students, staff and the public that video surveillance cameras are in use. The video surveillance will not include audio recordings unless specific notice is given as required by law.

Cross Reference:                      3600                      Student Records

Legal Reference:                      § 40-6-701, MCA                      Interference with fundamental rights of parents restricted (**revised by House Bill 32**)

Policy History:

Adopted on:

Reviewed on:

Revised on:

**Arlee School District****STUDENTS****3310**Student Discipline

The Board grants authority to a teacher or principal to hold a student to strict accountability for disorderly conduct in school, on the way to or from school, or during intermission or recess.

Disciplinary action may be taken against any student guilty of gross disobedience or misconduct, including but not limited to instances set forth below:

1. Using, possessing, distributing, purchasing or selling tobacco products, vapor products, alternative nicotine products, or marijuana products (tobacco includes but is not limited to cigarettes, e-cigarettes, cigars, snuff, smoking tobacco, smokeless tobacco or any other tobacco or nicotine innovation) (marijuana products include but are not limited to edible products, ointments, tinctures, marijuana derivatives, marijuana concentrates, and marijuana intended for use by smoking or vaping);
2. Using, possessing, distributing, purchasing, or selling alcoholic beverages, including powdered alcohol. Students who may be under the influence of alcohol will not be permitted to attend school functions and will be treated as though they had alcohol in their possession.
3. Using, possessing, distributing, purchasing or selling illegal drugs or controlled substances (includes medical marijuana), look-alike drugs, drug paraphernalia and any such substances that contain chemicals which produce the same effect of illegal substances. Students who may be under the influence of such substances will not be permitted to attend school functions and will be treated as though they had drugs in their possession;
4. Using, possessing, controlling, or transferring a weapon in violation of the "Possession of a Weapon in a School Building" section of this policy.
5. Using, possessing, controlling, or transferring any object that reasonably could be considered or used as a weapon.
6. Disobeying directives from staff members or school officials or disobeying rules and regulations governing student conduct.
7. Using violence, force, noise, coercion, threats, intimidation, fear, or other comparable conduct toward anyone or urging other students to engage in such conduct, including gang or gang activity, except when physical force is determined to be reasonable and necessary and used as self-defense or the defense of another person after an investigation into such conduct.
8. Causing or attempting to cause damage to, or stealing or attempting to steal, school property or another person's property.
9. Engaging in any activity that constitutes an interference with school purposes or an educational function or any other disruptive activity.

10. Unexcused absenteeism. Truancy statutes and Board policy will be utilized for chronic and habitual truants.
11. Hazing or bullying.
12. Forging any signature or making any false entry or attempting to authorize any document used or intended to be used in connection with the operation of a school.
13. Gambling for money.
14. **Engaging in dishonesty in academic work, including but not limited to plagiarism, cheating, unauthorized use of artificial intelligence applications to complete schoolwork, submitting work generated by artificial intelligence as original work, or any other form of academic dishonesty.**

These grounds stated above for disciplinary action apply whenever a student's conduct is reasonably related to school or school activities, including but not limited to the circumstances set forth below:

On, or within sight of, school grounds before, during, or after school hours, or at any other time when school is being used by a school group.

Off school grounds at a school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school.

Travel to and from school or a school activity, function, or event.

Anywhere conduct may reasonably be considered to be a threat or an attempted intimidation of a staff member, or an interference with school purposes, or an educational function.

### ***Disciplinary Measures***

Disciplinary measures include but are not limited to:

- Expulsion
- Suspension
- Detention, including Saturday school
- Loss of student privileges
- Loss of bus privileges
- Notification to juvenile authorities and/or police
- Restitution for damages to school property

No District employee or person engaged by the District may inflict or cause to be inflicted corporal punishment on a student. Corporal punishment does not include reasonable force. District personnel are permitted to use as needed to maintain safety for other students, school personnel, or other persons or for the purpose of self-defense.

### ***Gun-Free Schools***

The Board will expel any student who uses, possesses, controls, or transfers a firearm for a definite period of time of at least one (1) calendar year. The Board authorizes the Superintendent, upon written notification to the Board Chair, to modify the discipline on a case-by-case basis, including eliminating the requirement for expulsion. The administrator may immediately suspend a student if, prior to a hearing, there is cause to believe the student brought a firearm to school or possessed a firearm at school. The student may not be expelled unless the trustees find that the student knowingly brought a firearm to school or possessed a firearm at school. A building administrator will notify the criminal justice or juvenile delinquency system of any student who brings a firearm to school.

### ***Possession of a Weapon in a School Building***

The District will refer to law enforcement for immediate prosecution any person who possesses, carries or stores a weapon in a school building, except as provided below, and the District may take disciplinary action as well in the case of a student. In addition, the District will refer for possible prosecution a parent or guardian of any minor violating this policy on grounds of allowing a minor to possess, carry or store a weapon in a school building.

For the purposes of this section only, “school building” means all buildings owned or leased by a local school district that are used for instruction or for student activities; “weapon” means any type of firearm, a knife with a blade four or more inches in length, a sword, a straight razor, a throwing star, nunchucks, brass or metal knuckles, or any other article or instrument possessed with the purpose to commit a criminal offense.

The Board may grant persons and entities advance permission to possess, carry, or store a weapon in a school building. All persons who wish to possess, carry, or store a weapon in a school building must request permission of the Board at a regular meeting. The Board has sole discretion in deciding whether to allow a person to possess, carry, or store a weapon in a school building.

This policy does not apply to law enforcement officers acting in their official capacity.

#### **Legal References:**

§ 16-11-302, MCA	Definitions
§ 20-1-220, MCA	Use of tobacco products in public school building or on public school property prohibited ( <i>revised by House Bill 128</i> )
§ 20-4-302, MCA	Discipline and punishment of pupils
§ 20-5-201, MCA	Duties and sanctions ( <i>revised by House Bill 450</i> )
§ 20-5-202, MCA	Suspension and Expulsion
§ 20-5-209, MCA	Bullying of student prohibited-self defense authorized ( <i>revised by House Bill 450</i> )
§ 45-8-361, MCA	Possession of a weapon in school building
§ 45-8-317, MCA	Exceptions

§§ 50-46-301 <i>et seq.</i> , MCA	Montana Marijuana Act
20 USC §§ 7101 <i>et seq.</i>	Safe and Drug-Free Schools & Communities Act
20 USC § 7961	Gun-Free requirements
§ 1-1-204, MCA	Terms denoting state of mind
House Bill 361	Certain District Policies Prohibited

Cross References:

Policy History:

Adopted on:

Reviewed on:

Revised on:

**Arlee School District****STUDENTS****3410**Student Health/Physical Screenings/Examinations

The Board may arrange each year for health services to be provided to all students. Such services may include but not be limited to:

1. Development of procedures at each building for isolation and temporary care of students who become ill during the school day;
2. Consulting services of a qualified specialist for staff, students, and parents;
3. Vision and hearing screening;
4. Scoliosis screening;
5. Immunization as provided by the Department of Public Health and Human Services.

Parents will receive written notice of any **physical or mental health** screening result. ~~which indicates a condition that might interfere or tend to interfere with a student's progress~~

The District will not conduct physical **or mental health screenings examinations** of a student without parental consent to do so or by court order, unless the health or safety of the student or others is in question. Further, parents will be notified of the specific or approximate dates during the school year when **a physical or mental health** screening administered by the District **is will be** conducted ~~which is not necessary to protect the immediate health and safety of the student or other students~~. Parents or eligible students will be given the opportunity to opt out of the above-described screening.

Students who wish to participate in certain extracurricular activities may be required to submit to a physical examination to verify their ability to participate in the activity.

All parents will be notified of the requirements of the District's policy on physical examinations and screening of students, at least annually at the beginning of the school year and within a reasonable period of time after any substantive change in the policy.

Legal Reference:	§ 20-3-324(20), MCA § 40-6-701, MCA  20 U.S.C. 1232h(b)	Powers and duties Interference with Fundamental Parental Rights Restricted – Cause of Action General Provisions Concerning Education
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Policy History:

Adopted on:

Reviewed on:

Revised on:

**Arlee School District****STUDENTS****3612**District-Provided Access to Electronic Information, Services, and Networks***General***

The District makes Internet access and interconnected computer systems available to District students and faculty. The District provides electronic networks, including access to the Internet, as part of its instructional program and to promote educational excellence by facilitating resource sharing, innovation, and communication.

The District expects all students to take responsibility for appropriate and lawful use of this access, including good behavior online. The District may withdraw student access to its network and to the Internet when any misuse occurs. District teachers and other staff will make reasonable efforts to supervise the use of network and Internet access; however, student cooperation is vital in exercising and promoting responsible use of this access.

The District supports the responsible and appropriate use of Artificial Intelligence (AI) tools for students. Artificial Intelligence (AI) refers to the simulation of human intelligence in machines that are programmed to think and learn. AI can be used to perform tasks that typically require human intelligence, such as understanding language, recognizing patterns, solving problems, support personalized learning, and provide interactive learning experiences.

***Curriculum***

Use of District electronic networks will be consistent with the curriculum adopted by the District, as well as with varied instructional needs, learning styles, abilities, and developmental levels of students, and will comply with selection criteria for instructional materials and library materials. Staff members may use the Internet throughout the curriculum, consistent with the District's educational goals.

***Acceptable Uses***

1. Educational Purposes Only. All use of the District's electronic network must be: (1) in support of education and/or research, and in furtherance of the District's stated educational goals; or (2) for a legitimate school business purpose. Use is a privilege, not a right. Students and staff members have no expectation of privacy in any materials that are stored, transmitted, or received via the District's electronic network or District computers. The District reserves the right to monitor, inspect, copy, review, and store, at any time and without prior notice, any and all usage of the computer network and Internet access and any and all information transmitted or received in connection with such usage.
2. Unacceptable Uses of Network. The following are considered unacceptable uses and constitute a violation of this policy:

- A. Uses that violate the law or encourage others to violate the law, including but not limited to transmitting offensive or harassing messages; offering for sale or use any substance the possession or use of which is prohibited by the District's student discipline policy; viewing, transmitting, or downloading pornographic materials or materials that encourage others to violate the law; intruding into the networks or computers of others; and downloading or transmitting confidential, trade secret information, or copyrighted materials.
  - B. Uses that cause harm to others or damage to their property, including but not limited to engaging in defamation (harming another's reputation by lies); employing another's password or some other user identifier that misleads message recipients into believing that someone other than you is communicating, or otherwise using his/her access to the network or the Internet; uploading a worm, virus, other harmful form of programming or vandalism; participating in "hacking" activities or any form of unauthorized access to other computers, networks, or other information.
  - C. Uses that jeopardize the security of student access and of the computer network or other networks on the Internet.
  - D. Uses that are commercial transactions. Students and other users may not sell or buy anything over the Internet. Students and others should not give information to others, including credit card numbers and social security numbers.
3. **Use of AI tools. Students may only use AI tools responsibly and for educational purposes. Students may not use AI tools to engage in any conduct constituting dishonesty in academic work, including but not limited to plagiarism, cheating, unauthorized use of artificial intelligence applications to complete school work, submitting work generated by artificial intelligence as original work, or any other form of academic dishonesty. Students may not use AI tools to violate this Acceptable Use policy or to disseminate or access harmful or inappropriate content. Students may not use AI tools to violate copyright or other laws.**

### ***Warranties/Indemnification***

The District makes no warranties of any kind, express or implied, in connection with its provision of access to and use of its computer networks and the Internet provided under this policy. The District is not responsible for any information that may be lost, damaged, or unavailable when using the network or for any information that is retrieved or transmitted via the Internet. The District will not be responsible for any unauthorized charges or fees resulting from access to the Internet. Any user is fully responsible to the District and will indemnify and hold the District, its trustees, administrators, teachers, and staff harmless from any and all loss, costs, claims, or damages resulting from such user's access to its computer network and the Internet, including but not limited to any fees or charges incurred through purchase of goods or services by a user. The District expects a user or, if a user is a minor, a user's parents or legal guardian to

cooperate with the District in the event of its initiating an investigation of a user's use of access to its computer network and the Internet.

### ***Violations***

If a student violates this policy, the District will deny the student access or will withdraw access and may subject the student to additional disciplinary action. An administrator or building principal will make all decisions regarding whether or not a user has violated this policy and any related rules or regulations and may deny, revoke, or suspend access at any time, with that decision being final.

#### **Policy History:**

Adopted on:

Reviewed on:

Revised on:

**Arlee School District****STUDENTS****3416**Administration of Medication

“Medication” means prescribed drugs and medical devices that are controlled by the U.S. Food and Drug Administration and are ordered by a healthcare provider. It includes over-the-counter medications prescribed through a standing order by the school physician or prescribed by the student’s healthcare provider.

A building principal or other administrator may authorize, in writing, any school employee:

To assist in self-administration of any drug that may lawfully be sold over the counter without a prescription to a student in compliance with the written instructions and with the written consent of a student’s parent or guardian; and

To assist in self-administration of a prescription drug to a student in compliance with written instructions of a medical practitioner and with the written consent of a student’s parent or guardian.

Except in an emergency situation, only a qualified healthcare professional may administer a drug or a prescription drug to a student under this policy. Diagnosis and treatment of illness and the prescribing of drugs are never the responsibility of a school employee and should not be practiced by any school personnel.

***Administering Medication***

The Board will permit administration of medication to students in schools in its jurisdiction. A school nurse (who has successfully completed specific training in administration of medication), pursuant to written authorization of a physician or dentist and that of a parent, an individual who has executed a caretaker relative educational authorization affidavit, or guardian, may administer medication to any student in the school or may delegate this task pursuant to Montana law.

***Emergency Administration of Medication***

In case of an anaphylactic reaction or risk of such reaction, a school nurse or delegate may administer emergency oral or injectable medication to any student in need thereof on school grounds, in a school building, or at a school function, according to a standing order of a chief medical advisor or a student’s private physician.

In the absence of a school nurse, an administrator or designated staff member exempt from the nurse license requirement under § 37-8-103(1)(c), MCA, who has completed training in administration of medication, may give emergency medication to students orally or by injection.

The Board requires that there must be on record a medically diagnosed allergic condition that would require prompt treatment to protect a student from serious harm or death.

A building administrator or school nurse will enter any medication to be administered in an emergency on an individual student medication record and will file it in a student's cumulative health folder.

[OPTIONAL LANGUAGE: A district can choose to maintain stock supplies of epinephrine, opioid antagonists, and/or albuterol. It can choose all allowed stock supplies, or one or more at its discretion.]

The District may maintain a stock supply of autoinjectable epinephrine **or epinephrine nasal spray** prescribed to it by a physician, advanced practice registered nurse, or physician assistant and filled by a licensed pharmacy. In the event a school within the District chooses to maintain a stock supply of epinephrine autoinjectors **or epinephrine nasal spray**, it shall inform all parents or guardians about the potential use of the epinephrine autoinjector in an anaphylactic emergency. A school nurse or other authorized personnel will administer autoinjectable epinephrine **or epinephrine nasal spray** to any student or nonstudent as needed for actual or perceived anaphylaxis. In the event that the District chooses to maintain a stock supply of autoinjectable epinephrine **or epinephrine nasal spray**, it shall develop the protocol and provide the training required by Montana law.

The District may maintain a stock supply of an opioid antagonist prescribed to it by a physician, advanced practice registered nurse, or physician assistant and filled by a licensed pharmacy. In the event a school within the District chooses to maintain a stock supply of an opioid antagonist, it shall inform all parents or guardians about the potential use of the opioid antagonist in an opioid overdose emergency. A school nurse or other authorized personnel will administer an opioid antagonist to any student or nonstudent as needed for an actual or perceived opioid overdose. In the event that the District chooses to maintain a stock supply of an opioid antagonist, it shall develop the protocol and provide the training required by Montana law.

**The District may maintain a stock supply of albuterol, including single-use disposable holding chambers, to be administered by a school nurse or other employee designated by the administration who has undergone required training to be administered to a student or nonstudent as needed for respiratory distress. The District shall obtain a prescription for the stock supply albuterol from a physician, advanced practice registered nurse, or physician assistant and have it filled by a licensed pharmacy. In the event that the District maintains a stock supply of albuterol, it shall develop the protocol and provide the training required by Montana.**

A building administrator or school nurse will enter any medication to be administered in an emergency on an individual student medication record and will file it in a student's cumulative health folder.

### ***Self-Administration of Medication***

The District will permit students who are able to self-administer specific medication to do so provided that:

A physician or dentist provides a written order for self-administration of said medication;

Written authorization for self-administration of medication from a student's parent, an individual who has executed a caretaker relative educational authorization affidavit, or guardian is on file; and

A principal and appropriate teachers are informed that a student is self-administering prescribed medication.

A building principal or school administrator may authorize, in writing, any employee to assist with self-administration of medications, provided that only the following may be employed:

Making oral suggestions, prompting, reminding, gesturing, or providing a written guide for self-administering medications;

Handing to a student a prefilled, labeled medication holder or a labeled unit dose container, syringe, or original marked and labeled container from a pharmacy;

Opening the lid of a container for a student;

Guiding the hand of a student to self-administer a medication;

Holding and assisting a student in drinking fluid to assist in the swallowing of oral medications; and

Assisting with the removal of a medication from a container for a student with a physical disability that prevents independence in the act.

### ***Self-Administration or Possession of Asthma, Severe Allergy, or Anaphylaxis Medication***

Students with allergies or asthma may be authorized by the building principal or Superintendent, in consultation with medical personnel, to possess and self-administer emergency medication during the school day, during field trips, school-sponsored events, or while on a school bus. The student shall be authorized to possess and self-administer medication if the following conditions have been met:

A written and signed authorization from the parents, an individual who has executed a caretaker relative educational authorization affidavit, or guardians for self-administration of medication, acknowledging that the District or its employees are not liable for injury that results from the student self-administering the medication.

The student must have the prior written approval of his/her primary healthcare provider. The written notice from the student's primary care provider must specify the name and purpose of the medication, the prescribed dosage, frequency with which it may be administered, and the circumstances that may warrant its use.

Documentation that the student has demonstrated to the healthcare practitioner and the school nurse, if available, the skill level necessary to use and administer the medication.

Documentation of a doctor-formulated written treatment plan for managing asthma, severe allergies, or anaphylaxis episodes of the student and for medication use by the student during school hours.

Authorization granted to a student to possess and self-administer medication shall be valid for the current school year only and must be renewed annually.

A student's authorization to possess and self-administer medication may be limited or revoked by the building principal or other administrative personnel.

If provided by the parent, an individual who has executed a caretaker relative educational authorization affidavit, or guardian, and in accordance with documentation provided by the student's doctor, backup medication must be kept at a student's school in a predetermined location or locations to which the student has access in the event of an asthma, severe allergy, or anaphylaxis emergency.

Immediately after using epinephrine during school hours, a student shall report to the school nurse or other adult at the school who shall provide follow up care, including making a 9-1-1 emergency call.

### ***Administration of Glucagons***

School employees may voluntarily agree to administer glucagons to a student pursuant to § 20-5-412, MCA, only under the following conditions: (1) the employee has filed the necessary designation and acceptance documentation with the District, as required by § 20-5-412(2), MCA, and (2) the employee has filed the necessary written documentation of training with the District, as required by § 20-5-412(4), MCA. All documentation shall be kept on file.

### ***Handling and Storage of Medications***

The Board requires that all medications, including those approved for keeping by students for self-medication, be first delivered by a parent, an individual who has executed a caretaker relative educational authorization affidavit, or other responsible adult to a nurse or employee assisting with self-administration of medication. A nurse or assistant:

Must examine any new medication to ensure it is properly labeled with dates, name of student, medication name, dosage, and physician's name;

Must develop a medication administration plan, if administration is necessary for a student, before any medication is given by school personnel;

Must record on the student's individual medication record the date a medication is delivered and the amount of medication received;

Must store medication requiring refrigeration at 36° to 46° F;

Must store prescribed medicinal preparations in a securely locked storage compartment; and

Must store controlled substances in a separate compartment, secured and locked at all times. All non-emergency medication shall be kept in a locked, nonportable container, stored in its original container with the original prescription label. Epinephrine, naloxone, and student emergency medication may be kept in portable containers and transported by the school nurse or other authorized school personnel.

Must not allow food to be stored in a refrigeration unit with medications.

Shall notify the building administrator, school district nurse, and parent or guardian of any medication error and document it on the medication administration record.

The District will permit only a forty-five (45) school-day supply of a medication for a student to be stored at a school; and all medications, prescription and nonprescription, will be stored in their original containers.

The District will limit access to all stored medication to those persons authorized to administer medications or to assist in the self-administration of medications. The District requires every school to maintain a current list of those persons authorized by delegation from a licensed nurse to administer medications.

The District may maintain a stock supply of auto-injectable epinephrine to be administered by a school nurse or other authorized personnel to any student or nonstudent as needed for actual or perceived anaphylaxis. If the district intends to obtain an order for emergency use of epinephrine in a school setting or at related activities, the district shall adhere to the requirements stated in 20-5-420, Section 2, MCA.

### ***Disposal of Medication***

The District requires school personnel either to return to a parent, an individual who has executed a caretaker relative educational authorization affidavit, or guardian or, with permission of the parent, an individual who has executed a caretaker relative educational authorization affidavit, or guardian, to destroy any unused, discontinued, or obsolete medication. A school nurse, in the presence of a witness, will destroy any medicine not repossessed by a parent or guardian within a seven-(7)-day period of notification by school authorities.

Medical sharps shall be disposed of in an approved sharps container. Building administrators should contact the school nurse or designated employee when such a container is needed. Sharps containers are to be kept in a secure location in the school building. Disposal of sharps container, medical equipment, and personal protective equipment is the responsibility of the school nurse or designated employee in accordance with the Montana Infectious Waste Management Act and the manufacture guidelines specific to the container or equipment.

Legal Reference:	§ 20-5-412, MCA	Definition – parent-designated adult administration of glucagons – training
	§ 20-5-420, MCA	Self-administration or possession of asthma, severe allergy, or anaphylaxis medication
	24.159.1604, ARM	Tasks Which May Be Routinely Assigned to an Unlicensed Person in Any Setting When a Nurse-Patient Relationship Exists
	§ 37-8-103(1)(c), MCA	Exemptions – limitations on authority conferred
	§ 75-10-1001, <i>et seq</i> , MCA	Infectious Waste Management Act
	37.111.812, ARM	Safety Requirements

**[OPTIONAL REFERENCES:]**

§ 20-5-421, MCA	Emergency Use of Epinephrine in School Setting
§ 20-5-426, MCA	Emergency Use of Opioid Antagonist in School Setting
<i>House Bill 600</i>	Emergency Use of Albuterol in a School Setting

Policy History:

Adopted on:

Reviewed on:

Revised on:

**Arlee School District****STUDENTS****3655**Student Protection

To promote the safety and protection of students, the District shall conduct a fingerprint-based national criminal history background check before any individual, regardless of employment status, is permitted to have unsupervised contact with a student while in school, at a school-sponsored activity, or in transit to a school-sponsored activity.

All teachers, prior to unsupervised contact with a student, shall submit to a fingerprint-based national criminal history background check pursuant to the educator policies of the Board of Public Education. All other individuals shall submit to the Montana Department of Justice information and material sufficient to obtain a fingerprint-based criminal history background check prior to unsupervised contact with a student. Individuals supervising others who will have unsupervised contact with a student are subject to these requirements.

If an individual has any prior record of arrest or conviction by any local, state, or federal law enforcement agency for an offense other than a minor traffic violation, the facts must be reviewed by the Superintendent, who will decide whether the individual will be declared eligible for unsupervised contact with students or, if required for the position, for employment.

Individuals who will never have unsupervised contact with a student while at school, at a school-sponsored activity, or in transit to a school-sponsored activity are not required by this policy to undergo a fingerprint-based national criminal history background check unless determined necessary by the Superintendent. The Superintendent has the authority to determine whether a fingerprint-based national criminal history background check is required.

Cross Reference:	5122	Fingerprints and Criminal Background Investigations
Legal Reference:	§ 20-3-323, MCA	District policy and record of acts
	§ 44-5-301, MCA	Dissemination of public criminal justice
	§ 44-5-302, MCA	Dissemination of criminal history record information that is not public criminal justice information
	§ 44-5-303, MCA	Dissemination of confidential criminal justice information
	ARM 10.57.201A	Criminal History Background Check
	ARM 10.57.716	Substitute Teachers
	Public Law 105-251	Volunteers for Children Act

Policy History:

Adopted on:

Reviewed on:

Revised on:

## Arlee School District

### COMMUNITY RELATIONS

4332

#### Display of Flags and Banners on District Property

The District permits only the following flags and banners to be displayed on district or school property:

- The U.S. flag
- The official flag of the state of Montana or any county, municipality, special district, or other political subdivision within the State
- The official flag of a school district, public university, or community college
- The official flag of any state in the U.S.
- The official flag of any federally recognized tribal nation
- The official flag of any federally recognized foreign nation
- The official flag of any branches and units of the U.S. military
- Official historical flags of the U.S. and the state of Montana, including but not limited to the Betsy Ross flag, Gadsen flag, or other flags of historical significance
- The POW/MIA flag
- Flags or banners representing official school mascots and colors
- Official law enforcement flags, including but not limited to flags honoring law enforcement officers and fallen officers

Legal Reference:     *House Bill 819*

#### Policy History:

Adopted on:

Reviewed on:

Revised on:

**Arlee School District****COMMUNITY RELATIONS****4520**Cooperative Programs with Other Districts and Public Agencies

Whenever it appears to the economic, administrative, and/or educational advantage of the District to participate in cooperative programs with other units of local government, the Superintendent will prepare and present for Board consideration an analysis of each cooperative proposal.

When formal cooperative agreements are developed, such agreements shall comply with requirements of the Interlocal Cooperation Act, with assurances that all parties to the agreement have legal authority to engage in the activities contemplated by the agreement.

The District may enter into an interlocal agreement providing for the sharing of teachers, specialists, superintendents, or other professional persons licensed under Title 37, MCA. If the District shares a teacher or specialist with another district(s), the District's share of such teacher's or specialist's compensation will be based on the total number of instructional hours expended by the teacher or the specialist in the District.

The District may enter a multidistrict agreement with one or more districts for a district to provide culturally rooted instruction aligned to a learning environment for English language learners or an Indian language immersion program to pupils of a district participating in the multidistrict agreement. **The District may enter into a countywide multidistrict agreement for countywide resource sharing or a multicounty regional multidistrict agreement.**

Legal Reference:	§§ 7-11-101, <i>et seq.</i> , MCA	Interlocal Cooperation Act
	§ 20-3-363, MCA	Multidistrict agreements – fund transfers
	§§ 20-7-451 through 456, MCA	Authorization to create full service education cooperatives
	§§ 20-7-801, <i>et seq.</i> , MCA	Public recreation

Policy History:

Adopted on:

Reviewed on:

Revised on:

**Arlee School District****PERSONNEL****5122****Criminal Background Investigations**

Board policy requires that any finalist recommended to be employed in a paid or volunteer position with the District, involving ~~regular~~ unsupervised access to students in schools, as determined by the Superintendent, shall submit to a criminal background investigation conducted by the appropriate law enforcement agency. Any offer of employment or appointment will be contingent on results of the criminal background check. In the event that the background check cannot be obtained in a timely fashion, an individual may be recommended for hire or appointment contingent upon positive results of a background check and allowed to work with students through an arrangement which provides for temporary supervision of the employee or volunteer on an as-needed basis.

The following applicants, as a condition for any offer of employment, will be required to authorize, in writing, a name-based and fingerprint criminal background investigation:

- A certified teacher seeking full- or part-time employment with the District;
- An educational support personnel employee seeking full- or part-time employment with the District;
- An employee of a person or firm holding a contract with the District, if the employee is assigned to the District;
- A volunteer assigned to work in the District, who has ~~regular~~ unsupervised access to students; and
- Non-licensed substitute teachers.

Any requirement of an applicant to submit to a fingerprint background check will be in compliance with the Volunteers for Children Act of 1998 and applicable federal regulations. If an applicant has any prior record of arrest or conviction by any local, state, or federal law enforcement agency for an offense other than a minor traffic violation, the facts must be reviewed by the Superintendent, who will decide whether the applicant will be declared eligible for appointment or employment. Arrests resolved without conviction will not be considered in the hiring process, unless the charges are pending.

**Cross Reference:                      Board Policy 3655    Student Protection**

Legal Reference:	<u><b>§ 20-3-323, MCA</b></u>	<u><b>District policy and record of acts</b></u>
	§ 44-5-301, MCA	Dissemination of public criminal justice
	§ 44-5-302, MCA	Dissemination of criminal history record information that is not public criminal justice information

§ 44-5-303, MCA	Dissemination of confidential criminal justice information
ARM 10.57.113	Substitute Teachers
Public Law 105-251	Volunteers for Children Act

Policy History:

Adopted on:

Reviewed on:

Revised on:

## Arlee School District

### PERSONNEL

5250

#### Non-Renewal of Employment/Dismissal from Employment

The Board, after receiving the recommendations of the Superintendent, will determine the non-renewal or termination of certified and classified staff, in conformity with state statutes and applicable District policy.

Legal Reference:	§ 20-4-204, MCA	Termination of tenure teacher services
	§ 20-4-206, MCA	Notification of nontenure teacher reelection – acceptance – termination.
	§ 20-4-207, MCA	Dismissal of teacher under contract
	<b><u>House Bill 602</u></b>	<b><u>Require school district personnel to inform board of trustees of reductions in force</u></b>

#### Policy History:

Adopted on:

Reviewed on:

Revised on:

## Arlee School District

### PERSONNEL

5460

#### Electronic Resources and Social Networking

The District recognizes that an effective public education system develops students who are globally aware, civically engaged, and capable of managing their lives and careers. The District also believes that students need to be proficient users of information, media, and technology to succeed in a digital world.

Public school employees are held to a high standard of behavior. The Montana Department of Education *Professional Educators of Montana Code of Ethics* requires District staff to maintain a professional relationship with each student, both in and outside the classroom. The District encourages all staff to read and become familiar with the Code of Ethics.

Therefore, the District will use electronic resources as a powerful and compelling means for students to learn core subjects and applied skills in relevant and rigorous ways. It is the District's goal to provide students with rich and ample opportunities to use technology for important purposes in schools just as individuals in workplaces and other real-life settings. The District's technology will enable educators and students to communicate, learn, share, collaborate and create, to think and solve problems, to manage their work and to take ownership of their lives.

The School Board discourages district staff from socializing with students on social networking websites (during school or out-of-school). Staff are reminded that the same relationship, exchange, interaction, information, or behavior that would be unacceptable in a non-technological medium, is unacceptable when done through the use of technology. In fact, due to the vastly increased potential audience digital dissemination presents, extra caution must be exercised by staff to ensure they don't cross the line of acceptability.

Specifically, the following forms of technology-based interactivity or connectivity are expressly not permitted or forbidden:

- Sharing personal landline or cell phone numbers with students;
- Text messaging students;
- Emailing students other than through and to school controlled and monitored accounts;
- Soliciting students as friends or contacts on social networking sites;
- Accepting the solicitation of students as friends or contacts on social networking sites;
- Sharing with students access information to personal websites or other media through which the staff member would share personal information and occurrences.

What in other mediums of expression could remain private opinions, when expressed by staff on a social networking website, have the potential to be disseminated far beyond the speaker's desire or intention, and could undermine the public perception of fitness of the individual to

educate students, and thus undermine teaching effectiveness. In this way, the effect of the expression and publication of such opinions could potentially lead to disciplinary action being taken against the staff member, up to and including termination or nonrenewal of the contract of employment.

Staff shall not access social networking sites using District equipment or personal equipment, including during breaks or preparation periods, during the instructional day, except if the staff member has a duty free period. All school district employees who participate in social networking websites, shall not post any school district data, documents, photographs, logos, or other district owned or created information on any website. Further, the posting of any private or confidential school district material on such websites is strictly prohibited.

**The District supports the use of Artificial Intelligence (AI) tools to assist teachers and staff, including but not limited to as a tool to assist with lesson planning, differentiation, and productivity. The use of AI tools shall not act as a substitute for teaching or to replace the teacher's professional judgment. Teachers and staff are expected to model appropriate and ethical use of AI tools for students. Teachers and staff shall not input any student names, grades, or other personally identifiable information into AI tools. Teachers and staff may be required by administration to disclose the use of AI tools.**

The Board directs the Superintendent or his/her designee to create strong electronic educational systems that support innovative teaching and learning, to provide appropriate staff development opportunities and to develop procedures to support this policy.

Cross Reference:	5015	Bullying/Harassment/Intimidation
	5223	Personal Conduct
	5255	Disciplinary Action
		<i>Professional Educators of Montana Code of Ethics</i>

**Policy History:**

Adopted on:

Reviewed on:

Revised on:

## Arlee School District

### PERSONNEL

5321

#### Leaves of Absence

##### *Sick and Bereavement Leave*

Certified employees will be granted sick leave according to the terms of their collective bargaining agreement.

Classified employees will be granted sick leave benefits in accordance with § 2-18-618, MCA. For classified staff, “sick leave” is defined as a leave of absence, with pay, for a sickness suffered by an employee or an employee’s immediate family. Sick leave may be used by an employee when they are unable to perform job duties because of:

A physical or mental illness, injury, or disability;

Maternity or pregnancy-related disability or treatment, including a prenatal care, birth, or medical care for the employee or the employee’s child;

Parental leave for a permanent employee as provided in § 2-18-606, MCA;

Quarantine resulting from exposure to a contagious disease;

Examination or treatment by a licensed health care provider;

Short-term attendance, in an agency’s discretion to care for a person (who is not the employee or a member of the employee’s immediate family) until other care can reasonably be obtained;

Necessary care for a spouse, child or parent with a serious health condition, as defined in the Family and Medical Leave Act of 1993; or

Death or funeral attendance of an immediate family member or, at an agency’s discretion, another person.

Nothing in this policy guarantees approval of the granting of such leave in any instance. The District will judge each request in accordance with this policy and governing collective bargaining agreements.

It is understood that seniority will accumulate while a teacher or employee is utilizing sick leave credits. Seniority will not accumulate, unless an employee is in a paid status. Abuse of sick leave is cause for disciplinary action up to and including termination.

### ***Personal Leave***

Teachers will be granted personal and emergency leave according to terms of the current collective bargaining agreement. Classified employees will be granted up to two (2) days of paid personal leave per year. Personal leave may only be taken in full and half day increments. Requests for personal leave must be submitted to the Superintendent or her authorized representative in advance of the leave. Personal leave is non-accumulative. Personnel hired during the first quarter of the school year will be entitled to two personal days. Personnel hired during the second quarter will be entitled to one personal day. Personnel hired after the second quarter will not be entitled to any personal days. Classified personnel will be paid for all unused personal days at the end of each school year at the staff member's substitute hourly rate. If the employee's employment is terminated for any reason, the employee is not entitled to any pay out personal days.

Use of personal leave for classified employees will be limited to no more than two persons per day in each building location.

### ***Civic Duty Leave***

Leaves for service on either a jury or in the Legislature will be granted in accordance with state and federal law. A certified staff member hired to replace one serving in the Legislature does not acquire tenure. **An employee on leave to hold a public office is not required to use leave or benefits without the employee's consent or to perform work during such leave.**

An employee who is summoned to jury duty or subpoenaed to serve as a witness may elect to receive regular salary or to take annual leave during jury time. An employee who elects not to take annual leave, however, must remit to the District all juror and witness fees and allowances (except for expenses and mileage). The District may request the court to excuse an employee from jury duty, when an employee is needed for proper operation of the school.

Legal Reference:	42 USC 2000e	Equal Employment Opportunities
	§ 2-18-601(10), MCA	Definitions
	§ 2-18-618, MCA	Sick leave
	§ 2-18-620, MCA	Mandatory leave of absence for employees holding public office – return requirements
	§ 49-2-310, MCA	Maternity leave – unlawful acts of employers
	§ 49-2-311, MCA	Reinstatement to job following pregnancy-related leave of absence

### **Policy History:**

Adopted on:

Reviewed on:

Revised on:

## 5120

The Superintendent is responsible for recruiting personnel, in compliance with Board policy, and for making hiring recommendations to the Board. The District will hire qualified personnel consistent with Montana law, budget and staffing requirements and in compliance with law on equal employment opportunities and veterans' preference. All applicants must complete a District application form to be considered for employment.

Every applicant must provide the District with written authorization for a criminal background investigation. The Superintendent will keep any conviction record confidential as required by law and District policy. Every newly hired employee must complete all necessary employment verification forms as required by federal and/or state law, **including but not limited to verification that the employee is authorized to work in the United States.**

The District requires its contracted certified staff to hold valid Montana teacher or specialist certificates endorsed for the roles and responsibilities for which they are employed. Failure to meet this requirement shall be just cause for termination of employment. No salary warrants may be issued to a staff member, unless a valid certificate for the role to which the teacher has been assigned has been registered with the county superintendent within sixty (60) calendar days after a term of service begins. Every teacher and administrator under contract must bring their current, valid certificate to the personnel office at the time of initial employment, as well as at the time of each renewal of certification.

The personnel office will register all certificates, noting class and endorsement of certificates, and will update permanent records as necessary. The personnel office also will retain a copy of each valid certificate of a contracted certified employee in that employee's personnel file.

Legal Reference:	§ 20-4-202, MCA § 39-29-102, MCA	Teacher and specialist certification registration Point preference or alternative preference in initial hiring for certain applicants - - substantially equivalent selection procedure
	20 USC § 6301 <i>House Bill 226</i>	Every Student Succeeds Act <b><u>Legal Employment and Government Accountability Law</u></b>

Policy History:

Adopted on:

Reviewed on:

Revised on:



**Arlee School District****FINANCIAL MANAGEMENT****7320**Purchasing***Authorization and Control***

The Superintendent is authorized to direct expenditures and purchases within the limits of the detailed annual budget for the school year. The Board must approve purchase of capital outlay items, when the aggregate total of a requisition exceeds Ten Thousand Dollars (\$10,000), except the Superintendent shall have the authority to make capital outlay purchases without advance approval when necessary to protect the interests of the District or the health and safety of staff or students. The Superintendent will establish requisition and purchase order procedures to control and maintain proper accounting of expenditure of funds. Staff who obligate the District without proper authorization may be held personally responsible for payment of such obligations.

**[OPTIONAL LANGUAGE:]**

**The Board adopts all applicable provisions of the Montana Procurement Act.**

***Bids and Contracts***

Whenever any building furnishing, repairing, or other work for the benefit of the District or purchasing of supplies for the District is necessary, the work done or the purchase made must be by contract if the sum exceeds Eighty Thousand Dollars (\$80,000). The District will call for formal bids by issuing public notice as specified in statute. Specifications will be prepared and made available to all vendors interested in submitting a bid. The contract shall be awarded to the lowest responsible bidder, except that the trustees may reject any or all bids. The Board, in making a determination as to which vendor is the lowest responsible bidder, will take into consideration not only the amount of each bid, but will also consider the skill, ability, and integrity of a vendor to do faithful, conscientious work and to promptly fulfill the contract according to its letter and spirit. Bidding requirements do not apply to a registered professional engineer, surveyor, real estate appraiser, or registered architect; a physician, dentist, pharmacist, or other medical, dental, or health care provider; an attorney; a consulting actuary; a private investigator licensed by any jurisdiction; a claims adjuster; or an accountant licensed under Title 37, Chapter 50.

Advertisement for bid must be made once each week for two (2) consecutive weeks, and a second (2<sup>nd</sup>) publication must be made not less than five (5) nor more than twelve (12) days before consideration of bids.

The Superintendent will establish bidding and contract-awarding procedures. Bid procedures will be waived only as specified in statute, such as §§ 18-2-501, 502, and 503, MCA. Any contract required to be let for bid shall contain language to the following effect:

*In making a determination as to which vendor is the lowest responsible bidder, if any, the District will take into consideration not only the pecuniary ability of a vendor to perform the contract, but will also consider the skill, ability, and integrity of a vendor to do faithful, conscientious work and promptly fulfill the*

*contract according to its letter and spirit. References must be provided and will be contacted. The District further reserves the right to contact others with whom a vendor has conducted business, in addition to those listed as references, in determining whether a vendor is the lowest responsible bidder. Additional information and/or inquiries into a vendor's skill, ability, and integrity are set forth in the bid specifications.*

### ***Cooperative Purchasing***

The District may enter into cooperative purchasing contracts with one or more districts for procurement of supplies or services. A district participating in a cooperative purchasing group may purchase supplies and services through the group without complying with the provisions of 20-9-204(3), MCA if the cooperative purchasing group has a publicly available master list of items available with pricing included and provides an opportunity at least twice yearly for any vendor, including a Montana vendor, to compete, based on a lowest responsible bidder standard, for inclusion of the vendor's supplies and services on the cooperative purchasing group's master list.

Legal Reference:	§§ 18-1-101, et seq., MCA	Preferences and General Matters
	§§ 18-1-201, et seq., MCA	Bid Security
	§ 20-9-204, MCA	Conflicts of interests, letting contracts, and calling for bids
	<i>Debcon v. City of Glasgow</i> , 305 Mont. 391 (2001)	

### **[OPTIONAL REFERENCE:]**

§§ 18-4-121, et. seq., MCA    Montana Procurement Act

### **Policy History:**

Adopted on:

Reviewed on:

Revised on:

**Arlee School District****NONINSTRUCTIONAL OPERATIONS****8111**Transportation of Students With Disabilities

Transportation shall be provided as a related service, when a student with a disability requires special transportation in order to benefit from special education or to have access to an appropriate education placement. Transportation is defined as:

- (a) Travel to and from school and between schools;
- (b) Travel in and around school buildings or to those activities that are a regular part of the student's instructional program;
- (c) Specialized equipment (such as special or adapted buses, lifts, and ramps) if required to provide ~~special~~ transportation for a student with disabilities.

The ~~Evaluation Team that develops the disabled~~ student's Individualized Education Program will determine, on an individual basis, when a student with a disability requires this related service. ~~Such recommendations must be specified on the student's IEP. Only those children with disabilities who qualify for transportation as a related service under the provisions of the IDEA shall be entitled to special transportation. All other children with disabilities in the District have access to the District's regular transportation system under policies and procedures applicable to all District students. Utilizing the District's regular transportation service shall be viewed as a "least restrictive environment."~~

*Mode of Transportation*

~~One of the District's education buses will be the preferred mode of transportation. Exceptions may be made in situations where buses are prohibited from entering certain subdivisions due to inadequate turning space, or when distance from school may seriously impact bus scheduling. In such situations, other arrangements, such as an individual transportation contract, may be arranged with parents. Such voluntary agreement will stipulate in writing the terms of reimbursement.~~

The District shall transport a student with a disability who is entitled to transportation as a related service in accordance with Montana law.

Cross Reference: 3300 Corrective Actions and Punishment

Legal Reference: § 20-5-323, MCA Tuition -- transportation  
§ 20-10-101, MCA Definitions  
§ 20-10-102, MCA School bus requirements  
§ 20-10-121, MCA Duty of trustees to provide transportation –  
types of transportation — bus riding time

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**§ 20-10-124, MCA    Private party contract for transportation –  
individual transportation contract**

10.16.3820, ARM    Transportation for Special Education Students with  
Disabilities

Policy History:

Adopted on:

Reviewed on:

Revised on:

## Arlee School District

## NONINSTRUCTIONAL OPERATIONS

8450

Automated External Defibrillators (AED)

The Board recognizes that from time to time emergencies may arise that justify the use of an Automated External Defibrillator (AED). The Board has purchased one or more of these units for use by qualified personnel. The Board approves the use of AED units, subject to the following conditions:

1. ~~Establish a program for the use of an AED that includes a written plan that must specify:~~
  - ~~Where the AED will be placed;~~
  - ~~The individuals who are authorized to operate the AED;~~
  - ~~How AED use will be coordinated with an emergency medical service providing services in the area where the AED is located;~~
  - ~~The medical supervision that will be provided;~~
  - ~~The maintenance that will be performed on the AED;~~
  - ~~Records that will be kept by the program;~~
  - ~~Reports that will be made of AED use;~~
  - ~~The name, location, and telephone number of a Medical Supervisor designated to provide medical supervision of the AED program; and~~
  - ~~Other matters as specified by the Department of Public Health and Human Services;~~
2. ~~Adhere to the written plan required by subsection (1);~~
3. ~~Ensure that before using the AED, an individual authorized to operate the AED receives appropriate training approved by the DPHHS in cardiopulmonary resuscitation and the proper use of an AED;~~
  1. Provide written notice of where the AED is placed (or to be placed) to the emergency medical service providing services in the area;
  2. Maintain, test, and operate the AED according to the manufacturer's guidelines and maintain written records of all maintenance and testing performed on the AED;
  3. ~~Ensure that the physician or other individual designated by the physician to supervise the AED program supervises the AED program to ensure compliance with the written plan, this part, and rules adopted by the District and reviews each case in which the AED is used;~~
  4. Each time an AED is used for an individual in cardiac arrest, require that an emergency medical service is summoned to provide assistance as soon as possible ~~and that the AED~~

~~use is reported to the supervising physician or the person designated by the physician and to the District as required by the written plan;~~

~~5. Before allowing any use of an AED, provide the following to all licensed emergency services and any public safety answering point or emergency dispatch center providing services to the area where the AED is located:~~

~~a. A copy of the plan prepared pursuant to this section; and~~

~~b. Written notice, in a format prescribed by the DPHHS rules, stating:~~

~~i. That an AED program has been established by the District;~~

~~ii. Where the AED is located; and~~

~~iii. How the use of the AED is to be coordinated with the local emergency medical service system.~~

### *Liability Limitations*

An individual who provides emergency care or treatment by using an AED in compliance with this policy and an individual providing cardiopulmonary resuscitation to an individual upon whom an AED is or may be used are immune from civil liability for a personal injury that results from that care or treatment.

An individual who provides emergency care or treatment by using an AED in compliance with this policy and an individual providing cardiopulmonary resuscitation to an individual upon whom an AED is or may be used are immune from civil liability as a result of any act or failure to act in providing or arranging further medical treatment for the individual upon whom the AED was used, unless the individual using the AED or the person providing CPR, as applicable, acts with gross negligence or with willful or wanton disregard for the care of the person upon whom the AED is or may be used.

~~The following individuals or entities are immune from civil liability for any personal injury that results from an act or omission that does not amount to willful or wanton misconduct or gross negligence, if applicable provisions of this part have been met by the individual or entity:~~

~~a. A person providing medical oversight of the AED program, as designated in the plan;~~

~~b. The entity responsible for the AED program, as designated in the plan;~~

~~c. An individual providing training to others on the use of an AED.~~

Legal Reference: Title 37, Chapter 104, subchapter 6, ARM – Automated External  
Defibrillators (AED)  
§50-6-501, MCA Definitions

§50-6-502, MCA	AED program – requirements for AED use
§50-6-503, MCA	Rulemaking
§50-6-505, MCA	Liability limitations

Policy History:

Adopted on:

Reviewed on:

Revised on:

## Coversheet

### Arlee Federation of Teachers: negotiations committee proposals, one-year agreement for FY2026

**Section:** IV. New Business  
**Item:** C. Arlee Federation of Teachers: negotiations committee proposals, one-year agreement for FY2026  
**Purpose:** Vote  
**Submitted by:**  
**Related Material:** Union Negotiations 2026 - One year.pdf

## Arlee Federation of Teachers Union Negotiations FY 2026

The Union has voted to accept the Union's 1-year proposed pay matrix that agrees to the following.

**Union - Pay Matrix:** The union presented that we would agree to a 0% increase on the base using the current pay matrix below with only grayed out cells to accommodate the new Stars Act if the following are conditions are met:

1. Certified staff will take predetermined lane changes and steps per the current matrix.
2. The new base salary will be \$41,615 for all calculations for coaches and co-curricular advisors.
3. Union members that have 20 or more years working in the district get a one time 2.6% of the base stipend as a longevity bonus.

FY2026									
Step	BA	BA+15	BA+30	BA+45	BA+60	MA	MA+15	MA+30	
0	1.0000	1.0407	1.0797	1.1001	1.1204	1.1593	1.2000	1.2390	
1	1.0354	1.0797	1.1213	1.1435	1.1656	1.2072	1.2514	1.2903	
2	1.0708	1.1187	1.1629	1.1868	1.2107	1.2551	1.3028	1.3417	
3	1.1062	1.1576	1.2045	1.2302	1.2559	1.3030	1.3542	1.3930	
4	1.1416	1.1966	1.2461	1.2736	1.3011	1.3508	1.4056	1.4443	
5	1.1770	1.2355	1.2877	1.3170	1.3462	1.3987	1.4570	1.4957	
6	1.2124	1.2745	1.3293	1.3604	1.3914	1.4466	1.5083	1.5470	
7	1.2477	1.3134	1.3709	1.4038	1.4366	1.4945	1.5597	1.5983	
8	1.2831	1.3524	1.4125	1.4472	1.4818	1.5423	1.6111	1.6496	
9		1.3914	1.4542	1.4906	1.5269	1.5902	1.6625	1.7010	
10		1.4303	1.4958	1.5340	1.5721	1.6381	1.7139	1.7523	
11			1.5374	1.5773	1.6173	1.6860	1.7653	1.8036	
12			1.5790	1.6207	1.6625	1.7338	1.8167	1.8550	
13			1.6206	1.6641	1.7076	1.7817	1.8680	1.9063	
14			1.6622	1.7075	1.7528	1.8296	1.9194	1.9576	
15			1.7039	1.7509	1.7980	1.8775	1.9708	2.0090	

\$41,615	BA	BA+15	BA+30	BA+45	BA+60	MA	MA+15	MA+30
0	\$37,535	\$39,063	\$40,527	\$41,292	\$42,054	\$43,514	\$45,042	\$46,506
1	\$38,864	\$40,527	\$42,088	\$42,921	\$43,751	\$45,312	\$46,971	\$48,431
2	\$40,192	\$41,990	\$43,649	\$44,547	\$45,444	\$47,110	\$48,901	\$50,361
3	\$41,521	\$43,451	\$45,211	\$46,176	\$47,140	\$48,908	\$50,830	\$52,286
4	\$42,850	\$44,914	\$46,772	\$47,805	\$48,837	\$50,702	\$52,759	\$54,212
5	\$44,179	\$46,374	\$48,334	\$49,434	\$50,530	\$52,500	\$54,688	\$56,141
6	\$45,507	\$47,838	\$49,895	\$51,063	\$52,226	\$54,298	\$56,614	\$58,067
7	\$46,832	\$49,298	\$51,457	\$52,692	\$53,923	\$56,096	\$58,543	\$59,992
8	\$48,161	\$50,762	\$53,018	\$54,321	\$55,619	\$57,890	\$60,473	\$61,918
9		\$52,226	\$54,583	\$55,950	\$57,312	\$59,688	\$62,402	\$63,847
10		\$53,686	\$56,145	\$57,579	\$59,009	\$61,486	\$64,331	\$65,773
11			\$57,706	\$59,204	\$60,705	\$63,284	\$66,261	\$67,698
12			\$59,268	\$60,833	\$62,402	\$65,078	\$68,190	\$69,627
13			\$60,829	\$62,462	\$64,095	\$66,876	\$70,115	\$71,553
14			\$62,391	\$64,091	\$65,791	\$68,674	\$72,045	\$73,479
15			\$63,956	\$65,720	\$67,488	\$70,472	\$73,974	\$75,408

The following are grayed out sections: BA 0-3, BA+15 0-1, BA+30 0, and BA+45 0. Any employees who were on the schedule for FY2025 and located in the gray area were automatically moved to the first available step in their respective lanes. All new employees, beginning in FY2026, will be placed at the first available step in their respective lane, as supported by transcripts, regardless if the District hires the new employee at a lesser step.

## 7.1 Insurance Contribution:

The School District will contribute \$882.00 per month, from July 1, 2025 to June 30, 2026, for each full time participating teacher for insurance benefits including an IRS Section 125 flexible benefit plan. Any additional monies required over and above the School District's contribution for insurance premiums or other benefits shall be deducted from the employee's paycheck/the appropriate IRS Section 125 flexible benefit plan. All eligible teachers may participate in the insurance plan selected in Section 7.2 provided the carrier will cover said teacher(s). Teachers who do not participate in the insurance plan are not eligible for any benefits/District contributions provided in this Article. Part-time participating teachers for insurance, teaching at least half-time, will receive District contributions on a prorated basis to a full-time teacher. (See also 17.1 and 17.2). Insurance may be negotiated on an annual basis if a party gives written notice to the other party of its intent to negotiate Article 7.1 of this Agreement on or before the first day of April in each successive year covered by this Agreement. This annual re-opener allowance is limited to the provisions of Article 7.1 and Appendix A and may not be invoked for the purposes of negotiating any other term or condition of this Agreement.

## CBA Language:

## Change of 8.6 Driver's Education

8.6 Drivers' Education: The Drivers' Education Teacher shall receive 9% BA +15 of his/her experience for one semester of drivers' training, plus an extra six (6) hours pay for each student over sixteen (16) students per semester. The number of the students shall be counted at the end of the first quarter. Each hour shall be considered 1/14th of the total semester base.

## Change Article 3.5 Medical Leave Justification:

- 3.5 Medical Leave Justification: Teachers absent for more than four (4) consecutive days due to illness may be requested to furnish the School District a medical certificate from a licensed physician indicating absence was due to illness, in order to qualify for medical leave, pay. After twenty (20) consecutive working days of medical leave, the teacher will provide a re-issuance of the medical certificate by the attending physician in order to receive further medical leave pay.

## 6.3 Credit Advancement:

- A. After initial placement on the salary schedule, if teachers earn additional credits sufficient to advance the teacher on the salary schedule, documentation must be submitted to the Superintendent no later than October 1. This documentation may be in the form of an official transcript or course grade slip. Teachers may only move one step and up to two lanes per year regardless of the number of credits earned.
- B. Recognition of teachers' credits for advancement on the salary schedule shall be individual classes or a planned program mutually agreed upon between the teacher and administration before the classes are scheduled with documentation submitted to HR of the mutual agreement signed by the teacher and administration. The administration shall approve only such classes or programs as they apply to the teachers' positions with the District and will benefit their service to the District.
- C. For purposes of advancement on the salary schedule, ten (10) semester credits equal fifteen (15) quarter credits. When converting quarter credits to semester credits the fractional amount of .333 will not be considered half; .666 will be considered one-half and .999 will be rounded up to the next whole number.
- D. Teachers employed by the District who have only earned a provisional teaching certification will be placed in the BA +00 salary lane, and will be granted only step increases until a standard certification is awarded. Teachers will not change salary placement during the course of a contract year.

## 16.5 Liquidated Damages

When teachers do not fulfill an individual teaching contract, the District has costs that cannot be determined. Therefore, teachers wishing to be released from their individual contracts from July 1 through July 31 will pay \$500 as liquidated damages, and from August 1 up until the teacher's first scheduled day on that years approved calendar will pay \$1000 as liquidated damages. Teachers wishing to be released after their first scheduled day and/or during the school year will pay \$1500 as liquidated damages.

The District recognizes that there are extenuating circumstances that may be cause for a teacher to request to be released from an individual contract, and these requests will be considered on a case-by-case basis in the sole discretion of the Board.

# Coversheet

## Superintendent Report

<b>Section:</b>	V. Board Reports
<b>Item:</b>	A. Superintendent Report
<b>Purpose:</b>	FYI
<b>Submitted by:</b>	
<b>Related Material:</b>	July '25 Board Report.pdf

Cory Beckham  
Superintendent  
July, 2025 Board Report



Power poles have been ordered and are tentatively scheduled for installation later this month. Lighting brackets are scheduled to arrive on July 22nd. Once the lighting is delivered, installation of both the brackets and the poles will proceed as soon as scheduling allows.

We are currently in the final stages of the art room renovation at the high school. The walls have been painted, asbestos tiles were removed and replaced with new flooring, and plumbing issues in the space have been addressed. We are tracking well within budget, with approximately 42% of funds remaining. We are continuing efforts to clean and repurpose old tables, and we still need to purchase sinks for installation. Sink purchases are being held until floor work is fully completed to ensure proper installation conditions.

A boiler line break occurred in the 3-6 building and was temporarily repaired to keep the system operational. This repair is not a permanent solution and will need to be revisited depending on the final decision regarding the future of the 3-6 facility. In the meantime, 4G's has been scheduled to install a loop system in the high school. This will allow us to isolate and shut down the 3-6 building from the shared boiler, if necessary. Following the installation of the loop system, the boiler can be reprogrammed to operate effectively for the high school alone in the case that we go that direction.

Cleaning throughout the high school and new gym areas is expected to be completed by the end of the month. The junior high has already been fully cleaned and is ready.

I have been closely following the recent Supreme Court case involving the E-Rate program and am pleased to report that the program will remain in place. This decision will have a direct impact on funding for the K-6 building and will continue to benefit our district in the coming years as we apply for services such as internet connectivity and infrastructure upgrades. This is a huge win for our district!

We have received two new staff resignations. Jacob Bosley has resigned from his position as assistant wrestling coach. This position will be posted in the near future. Additionally, Shelby Shourds has resigned from her role as junior high secretary.

Lastly, my focus this month will be reviewing and updating district policies, handbooks, and internal forms. Following the conclusion of today's meetings, I will begin applying the latest policy revisions and updating the district's handbooks accordingly. I am also working on moving more of our forms online, with the goal of streamlining processes for secretaries during the spring and fall cycles.



# Coversheet

## Approval of Claims, Payroll and Reports

<b>Section:</b>	VI. Finance
<b>Item:</b>	A. Approval of Claims, Payroll and Reports
<b>Purpose:</b>	Vote
<b>Submitted by:</b>	
<b>Related Material:</b>	Check Listings June 2025.pdf Student Activities Cash Balances 2025.pdf Student Activities report June 2025.pdf June 2025 Payroll Transfer.pdf June 30, 2025 - 4.pdf June 24, 2025.pdf June 26, 2025.pdf June 24, 2025 - 2.pdf June 30, 2025 - 3.pdf June 26, 2025 -2.pdf June 27, 2025.pdf June 30, 2025.pdf June 30, 2025 - 2.pdf June 11 2025.pdf June 4, 2025.pdf June 13, 2025.pdf

## Arlee Joint School District

### Reprint Check Listing

Fiscal Year: 2024-2025

## Criteria:

Bank Account: FIRST INTERSTATE 800034993525

From Date: 06/01/2025

To Date: 06/30/2025

From Check:

To Check:

From Clear Date:

To Clear Date:

From Voucher:

To Voucher:

Types: ☒ Expense ☐ Manual ☒ Payroll ☒ Payroll Deductions ☒ Other Disbursements

\* Indicates gap in check sequence

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
56098	06/06/2025	Allaire, Cindy	\$1,497.85	25	Printed	Payroll	<input type="checkbox"/>		
56099	06/06/2025	Hill, Kenneth	\$4,926.71	25	Printed	Payroll	<input type="checkbox"/>		
56100	06/06/2025	LaHaye, Theresa V.	\$2,052.26	25	Printed	Payroll	<input type="checkbox"/>		
56101	06/06/2025	Sanchez, Corinna	\$1,755.77	25	Printed	Payroll	<input type="checkbox"/>		
56102	06/06/2025	Crepeau, Elizabeth	\$160.69	25	Printed	Payroll	<input type="checkbox"/>		
56103	06/06/2025	OBrien, Kelsi	\$1,096.55	25	Printed	Payroll	<input type="checkbox"/>		
56104	06/06/2025	Rioux, Aislinn	\$203.17	25	Printed	Payroll	<input type="checkbox"/>		
56105	06/06/2025	Tanner, Kathleen	\$97.09	25	Printed	Payroll	<input type="checkbox"/>		
56106	06/06/2025	Wofford, Prentis	\$878.50	25	Printed	Payroll	<input type="checkbox"/>		
56107	06/12/2025	Hill, Kenneth	\$194.69	26	Printed	Payroll	<input type="checkbox"/>		
56108	06/12/2025	Rogers, Michael G	\$800.00	26	Printed	Payroll	<input type="checkbox"/>		
56109	06/12/2025	Tanner, Kathleen	\$230.87	26	Printed	Payroll	<input type="checkbox"/>		
56110	06/13/2025	Albright, Shayna	\$2,279.60	27	Printed	Payroll	<input type="checkbox"/>		
56111	06/13/2025	Blevins, Kellie Ann	\$3,221.31	27	Printed	Payroll	<input type="checkbox"/>		
56112	06/13/2025	Brister, Andrea C	\$3,135.73	27	Printed	Payroll	<input type="checkbox"/>		
56113	06/13/2025	Brovold, Jerome	\$2,526.95	27	Printed	Payroll	<input type="checkbox"/>		
56114	06/13/2025	Brown, Kelsey	\$3,649.11	27	Printed	Payroll	<input type="checkbox"/>		
56115	06/13/2025	Carney, Susan M.	\$3,102.31	27	Printed	Payroll	<input type="checkbox"/>		
56116	06/13/2025	Clark, Jodi	\$2,791.90	27	Printed	Payroll	<input type="checkbox"/>		
56117	06/13/2025	Dix, Kayla Rose	\$2,768.39	27	Printed	Payroll	<input type="checkbox"/>		
56118	06/13/2025	Dreiling, Katherine A.	\$4,407.83	27	Printed	Payroll	<input type="checkbox"/>		
56119	06/13/2025	Hoffman, Crystal	\$3,171.06	27	Printed	Payroll	<input type="checkbox"/>		
56120	06/13/2025	Hughes, Jessica	\$4,180.82	27	Printed	Payroll	<input type="checkbox"/>		

Printed: 07/03/2025 11:56:42 AM

Report: rptCSACheckListing

2025.1.14

Page:

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## Arlee Joint School District

### Reprint Check Listing

Fiscal Year: 2024-2025

## Criteria:

Bank Account: FIRST INTERSTATE 800034993525

From Date: 06/01/2025

To Date: 06/30/2025

From Check:

To Check:

From Clear Date:

To Clear Date:

From Voucher:

To Voucher:

Types: ☒ Expense ☐ Manual ☒ Payroll ☒ Payroll Deductions ☒ Other Disbursements

\* Indicates gap in check sequence

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
56121	06/13/2025	Jones-North, Jana	\$4,313.62	27	Printed	Payroll	<input type="checkbox"/>		
56122	06/13/2025	Kelley, Lori A	\$3,538.16	27	Printed	Payroll	<input type="checkbox"/>		
56123	06/13/2025	McGlenn, April	\$4,335.31	27	Printed	Payroll	<input type="checkbox"/>		
56124	06/13/2025	Orr, Shawn D.	\$3,697.78	27	Printed	Payroll	<input type="checkbox"/>		
56125	06/13/2025	Pier, Aimee	\$3,427.93	27	Printed	Payroll	<input type="checkbox"/>		
56126	06/13/2025	Schneider, Heather D.	\$4,456.36	27	Printed	Payroll	<input type="checkbox"/>		
56127	06/13/2025	Smith, Cassidy	\$2,620.98	27	Printed	Payroll	<input type="checkbox"/>		
56128	06/13/2025	Smith, Karen M.	\$4,214.48	27	Printed	Payroll	<input type="checkbox"/>		
56129	06/13/2025	Tanner, Anne	\$5,936.89	27	Printed	Payroll	<input type="checkbox"/>		
56130	06/13/2025	Zachariasen, Melissa	\$3,113.08	27	Printed	Payroll	<input type="checkbox"/>		
56131	06/13/2025	Alberty, Grant	\$2,861.21	27	Printed	Payroll	<input type="checkbox"/>		
56132	06/13/2025	Buffalo, Shawna	\$3,285.65	27	Printed	Payroll	<input type="checkbox"/>		
56133	06/13/2025	Caldwell, Megan	\$2,637.98	27	Printed	Payroll	<input type="checkbox"/>		
56134	06/13/2025	Cordier, Damon	\$2,966.36	27	Printed	Payroll	<input type="checkbox"/>		
56135	06/13/2025	Dunning, Peggy Lee	\$3,035.80	27	Printed	Payroll	<input type="checkbox"/>		
56136	06/13/2025	Folden, Shawna	\$3,543.00	27	Printed	Payroll	<input type="checkbox"/>		
56137	06/13/2025	Huisman, Quinn	\$3,033.20	27	Printed	Payroll	<input type="checkbox"/>		
56138	06/13/2025	Jackson, Leslie M	\$2,131.83	27	Printed	Payroll	<input type="checkbox"/>		
56139	06/13/2025	Jilot, Jennifer	\$4,593.83	27	Printed	Payroll	<input type="checkbox"/>		
56140	06/13/2025	Koetter, Michael E	\$3,504.16	27	Printed	Payroll	<input type="checkbox"/>		
56141	06/13/2025	Landolfi, Ryan M	\$3,302.10	27	Printed	Payroll	<input type="checkbox"/>		
56142	06/13/2025	Maki, Jason	\$3,805.57	27	Printed	Payroll	<input type="checkbox"/>		
56143	06/13/2025	Pickering White, Bonnie J.	\$2,605.97	27	Printed	Payroll	<input type="checkbox"/>		

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## Arlee Joint School District

### Reprint Check Listing

Fiscal Year: 2024-2025

## Criteria:

Bank Account: FIRST INTERSTATE 800034993525

From Date: 06/01/2025

To Date: 06/30/2025

From Check:

To Check:

From Clear Date:

To Clear Date:

From Voucher:

To Voucher:

Types: ☒ Expense ☐ Manual ☒ Payroll ☒ Payroll Deductions ☒ Other Disbursements

\* Indicates gap in check sequence

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
56144	06/13/2025	Reynolds, Jamie	\$3,542.98	27	Printed	Payroll	<input type="checkbox"/>		
56145	06/13/2025	Shelkey, Kari	\$3,330.33	27	Printed	Payroll	<input type="checkbox"/>		
56146	06/13/2025	Smith, Deanne L.	\$4,089.71	27	Printed	Payroll	<input type="checkbox"/>		
56147	06/13/2025	Smith, Shaylee	\$2,956.83	27	Printed	Payroll	<input type="checkbox"/>		
56148	06/13/2025	Stockton, William	\$4,400.25	27	Printed	Payroll	<input type="checkbox"/>		
56149	06/13/2025	Coleman, Ross	\$2,730.36	27	Printed	Payroll	<input type="checkbox"/>		
56150	06/13/2025	DiFulgentis, Callie	\$4,747.48	27	Printed	Payroll	<input type="checkbox"/>		
56151	06/13/2025	Hill, Kenneth	\$3,029.80	27	Printed	Payroll	<input type="checkbox"/>		
56152	06/13/2025	Sproull, Brett	\$3,846.03	27	Printed	Payroll	<input type="checkbox"/>		
56153	06/20/2025	Albright, Shayna	\$2,279.62	28	Printed	Payroll	<input type="checkbox"/>		
56154	06/20/2025	Blevins, Kellie Ann	\$3,232.35	28	Printed	Payroll	<input type="checkbox"/>		
56155	06/20/2025	Brister, Andrea C	\$3,135.76	28	Printed	Payroll	<input type="checkbox"/>		
56156	06/20/2025	Brovold, Jerome	\$2,526.91	28	Printed	Payroll	<input type="checkbox"/>		
56157	06/20/2025	Brown, Kelsey	\$3,660.14	28	Printed	Payroll	<input type="checkbox"/>		
56158	06/20/2025	Carney, Susan M.	\$3,113.31	28	Printed	Payroll	<input type="checkbox"/>		
56159	06/20/2025	Clark, Jodi	\$2,802.93	28	Printed	Payroll	<input type="checkbox"/>		
56160	06/20/2025	Dix, Kayla Rose	\$2,768.38	28	Printed	Payroll	<input type="checkbox"/>		
56161	06/20/2025	Dreiling, Katherine A.	\$4,418.83	28	Printed	Payroll	<input type="checkbox"/>		
56162	06/20/2025	Hoffman, Crystal	\$3,171.08	28	Printed	Payroll	<input type="checkbox"/>		
56163	06/20/2025	Hughes, Jessica	\$4,191.83	28	Printed	Payroll	<input type="checkbox"/>		
56164	06/20/2025	Jones-North, Jana	\$4,324.62	28	Printed	Payroll	<input type="checkbox"/>		
56165	06/20/2025	Kelley, Lori A	\$3,540.14	28	Printed	Payroll	<input type="checkbox"/>		
56166	06/20/2025	McGlenn, April	\$4,346.31	28	Printed	Payroll	<input type="checkbox"/>		

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## Arlee Joint School District

### Reprint Check Listing

Fiscal Year: 2024-2025

## Criteria:

Bank Account: FIRST INTERSTATE 800034993525

From Date: 06/01/2025

To Date: 06/30/2025

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To Check:

From Clear Date:

To Clear Date:

From Voucher:

To Voucher:

Types: ☒ Expense ☐ Manual ☒ Payroll ☒ Payroll Deductions ☒ Other Disbursements

\* Indicates gap in check sequence

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
56167	06/20/2025	Orr, Shawn D.	\$3,708.76	28	Printed	Payroll	<input type="checkbox"/>		
56168	06/20/2025	Pier, Aimee	\$3,427.90	28	Printed	Payroll	<input type="checkbox"/>		
56169	06/20/2025	Schneider, Heather D.	\$4,467.36	28	Printed	Payroll	<input type="checkbox"/>		
56170	06/20/2025	Smith, Cassidy	\$2,621.02	28	Printed	Payroll	<input type="checkbox"/>		
56171	06/20/2025	Smith, Karen M.	\$4,225.48	28	Printed	Payroll	<input type="checkbox"/>		
56172	06/20/2025	Tanner, Anne	\$5,936.87	28	Printed	Payroll	<input type="checkbox"/>		
56173	06/20/2025	Zachariasen, Melissa	\$3,124.11	28	Printed	Payroll	<input type="checkbox"/>		
56174	06/20/2025	Alberty, Grant	\$2,861.19	28	Printed	Payroll	<input type="checkbox"/>		
56175	06/20/2025	Buffalo, Shawna	\$3,285.65	28	Printed	Payroll	<input type="checkbox"/>		
56176	06/20/2025	Caldwell, Megan	\$2,639.97	28	Printed	Payroll	<input type="checkbox"/>		
56177	06/20/2025	Cordier, Damon	\$2,966.34	28	Printed	Payroll	<input type="checkbox"/>		
56178	06/20/2025	Dunning, Peggy Lee	\$3,035.80	28	Printed	Payroll	<input type="checkbox"/>		
56179	06/20/2025	Folden, Shawna	\$3,543.00	28	Printed	Payroll	<input type="checkbox"/>		
56180	06/20/2025	Huisman, Quinn	\$3,033.24	28	Printed	Payroll	<input type="checkbox"/>		
56181	06/20/2025	Jackson, Leslie M	\$2,133.79	28	Printed	Payroll	<input type="checkbox"/>		
56182	06/20/2025	Jilot, Jennifer	\$4,604.83	28	Printed	Payroll	<input type="checkbox"/>		
56183	06/20/2025	Koetter, Michael E	\$3,515.16	28	Printed	Payroll	<input type="checkbox"/>		
56184	06/20/2025	Landolfi, Ryan M	\$3,313.07	28	Printed	Payroll	<input type="checkbox"/>		
56185	06/20/2025	Maki, Jason	\$3,816.57	28	Printed	Payroll	<input type="checkbox"/>		
56186	06/20/2025	Pickering White, Bonnie J.	\$2,617.01	28	Printed	Payroll	<input type="checkbox"/>		
56187	06/20/2025	Reynolds, Jamie	\$3,553.99	28	Printed	Payroll	<input type="checkbox"/>		
56188	06/20/2025	Shelkey, Kari	\$3,332.28	28	Printed	Payroll	<input type="checkbox"/>		
56189	06/20/2025	Smith, Deanne L.	\$4,100.71	28	Printed	Payroll	<input type="checkbox"/>		

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## Arlee Joint School District

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Types: ☒ Expense ☐ Manual ☒ Payroll ☒ Payroll Deductions ☒ Other Disbursements

\* Indicates gap in check sequence

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
56190	06/20/2025	Smith, Shaylee	\$2,956.83	28	Printed	Payroll	<input type="checkbox"/>		
56191	06/20/2025	Stockton, William	\$4,411.25	28	Printed	Payroll	<input type="checkbox"/>		
56192	06/20/2025	Coleman, Ross	\$2,730.34	28	Printed	Payroll	<input type="checkbox"/>		
56193	06/20/2025	DiFulgentis, Callie	\$4,758.48	28	Printed	Payroll	<input type="checkbox"/>		
56194	06/20/2025	Hill, Kenneth	\$3,040.80	28	Printed	Payroll	<input type="checkbox"/>		
56195	06/20/2025	Sproull, Brett	\$3,857.02	28	Printed	Payroll	<input type="checkbox"/>		
56196	06/20/2025	ARLEE SCHOOL DISTRICT 8J	\$2,234.72	1222	Printed	Payroll Ded	<input type="checkbox"/>		
56197	06/20/2025	Aspire Financial Services, LLC	\$1,500.00	1222	Printed	Payroll Ded	<input type="checkbox"/>		
56198	06/20/2025	DA Davidson - Havre	\$825.00	1222	Printed	Payroll Ded	<input type="checkbox"/>		
56199	06/20/2025	Dearborn Life Insurance Co	\$11.00	1222	Printed	Payroll Ded	<input type="checkbox"/>		
56200	06/20/2025	DEPARTMENT OF REVENUE-B	\$616.32	1222	Printed	Payroll Ded	<input type="checkbox"/>		
56201	06/20/2025	MassMutual Ascend	\$1,365.00	1222	Printed	Payroll Ded	<input type="checkbox"/>		
56202	06/20/2025	STIFEL	\$835.95	1222	Printed	Payroll Ded	<input type="checkbox"/>		
56203	06/20/2025	UNUM Life Insurance Company of America	\$624.50	1222	Printed	Payroll Ded	<input type="checkbox"/>		
56204	06/20/2025	Allaire, Cindy	\$215.04	29	Printed	Payroll	<input type="checkbox"/>		
56205	06/20/2025	Hill, Kenneth	\$135.16	29	Printed	Payroll	<input type="checkbox"/>		
56206	06/20/2025	LaHaye, Theresa V.	\$503.78	29	Printed	Payroll	<input type="checkbox"/>		
56207	06/20/2025	Sanchez, Corinna	\$354.33	29	Printed	Payroll	<input type="checkbox"/>		
56208	06/20/2025	Allaire, Cindy	\$1,509.47	30	Printed	Payroll	<input type="checkbox"/>		
56209	06/20/2025	Hill, Kenneth	\$2,503.20	30	Printed	Payroll	<input type="checkbox"/>		
56210	06/20/2025	LaHaye, Theresa V.	\$3,070.86	30	Printed	Payroll	<input type="checkbox"/>		
56211	06/20/2025	Sanchez, Corinna	\$1,094.83	30	Printed	Payroll	<input type="checkbox"/>		
56212	06/24/2025	Hill, Kenneth	\$110.49	31	Printed	Payroll	<input type="checkbox"/>		

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## Arlee Joint School District

### Reprint Check Listing

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Types: ☒ Expense ☐ Manual ☒ Payroll ☒ Payroll Deductions ☒ Other Disbursements

\* Indicates gap in check sequence

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
56213	06/24/2025	Rogers, Michael G	\$215.04	31	Printed	Payroll	<input type="checkbox"/>		
56214	06/26/2025	Sanchez, Corinna	\$1,069.07	32	Printed	Payroll	<input type="checkbox"/>		
56215	06/26/2025	ARLEE SCHOOL DISTRICT 8J	\$800.00	1235	Printed	Payroll Ded	<input type="checkbox"/>		
56216	06/26/2025	DA Davidson - Havre	\$1,650.00	1235	Printed	Payroll Ded	<input type="checkbox"/>		
56217	06/26/2025	Dearborn Life Insurance Co	\$22.00	1235	Printed	Payroll Ded	<input type="checkbox"/>		
56218	06/26/2025	Invesco Investment Services	\$2,000.00	1235	Printed	Payroll Ded	<input type="checkbox"/>		
56219	06/26/2025	MassMutual Ascend	\$2,465.00	1235	Printed	Payroll Ded	<input type="checkbox"/>		
56220	06/26/2025	Security Benefit	\$5,670.00	1235	Printed	Payroll Ded	<input type="checkbox"/>		
56221	06/26/2025	UNUM Life Insurance Company of America	\$840.99	1235	Printed	Payroll Ded	<input type="checkbox"/>		
56222	06/27/2025	AFLAC	\$437.23	1250	Printed	Payroll Ded	<input type="checkbox"/>		
56223	06/27/2025	American Fidelity Assurance	\$113.18	1250	Printed	Payroll Ded	<input type="checkbox"/>		
56224	06/27/2025	MSGIA	\$26,295.12	1250	Printed	Payroll Ded	<input type="checkbox"/>		
56225	06/27/2025	MSUIP Administration Office	\$7,088.13	1250	Printed	Payroll Ded	<input type="checkbox"/>		
56226	06/27/2025	Montana Unified School Trust	\$14,266.80	1242	Printed	Payroll Ded	<input type="checkbox"/>		
* 434425	06/11/2025	Arlee Electric Inc.	\$5,614.65	1214	Printed	Expense	<input type="checkbox"/>		
434426	06/11/2025	ARLEE LAKE COUNTY WATER AND SEWER DISTRI	\$1,872.00	1214	Printed	Expense	<input type="checkbox"/>		
434427	06/11/2025	ARLEE PETTY CASH	\$225.00	1214	Printed	Expense	<input type="checkbox"/>		
434428	06/11/2025	BARGREEN-ELLINGSON INC.	\$698.28	1214	Printed	Expense	<input type="checkbox"/>		
434429	06/11/2025	BLACKFOOT COMMUNICATIONS	\$839.05	1214	Printed	Expense	<input type="checkbox"/>		
434430	06/11/2025	Coffman, Donna	\$87.93	1214	Printed	Expense	<input type="checkbox"/>		
434431	06/11/2025	College Board	\$477.00	1214	Printed	Expense	<input type="checkbox"/>		
434432	06/11/2025	Dillard, Amanda	\$249.99	1214	Printed	Expense	<input type="checkbox"/>		

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## Arlee Joint School District

### Reprint Check Listing

Fiscal Year: 2024-2025

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Bank Account: FIRST INTERSTATE 800034993525

From Date: 06/01/2025

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To Check:

From Clear Date:

To Clear Date:

From Voucher:

To Voucher:

Types: ☒ Expense ☐ Manual ☒ Payroll ☒ Payroll Deductions ☒ Other Disbursements

\* Indicates gap in check sequence

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
434433	06/11/2025	DPHHS-BHDD	\$3,373.33	1214	Printed	Expense	<input type="checkbox"/>		
434434	06/11/2025	Garwood, Lindsie	\$225.00	1214	Printed	Expense	<input type="checkbox"/>		
434435	06/11/2025	JOSTEN'S	\$486.05	1214	Printed	Expense	<input type="checkbox"/>		
434436	06/11/2025	Kaleva Law Offices	\$1,693.75	1214	Printed	Expense	<input type="checkbox"/>		
434437	06/11/2025	Lake County Elections	\$1,756.67	1214	Printed	Expense	<input type="checkbox"/>		
434438	06/11/2025	LAKE COUNTY LEADER & ADVERTISE	\$33.05	1214	Printed	Expense	<input type="checkbox"/>		
434439	06/11/2025	MONTANA SCHOOL BOARD ASSOC.	\$150.00	1214	Printed	Expense	<input type="checkbox"/>		
434440	06/11/2025	NAPA Auto Parts	\$167.84	1214	Printed	Expense	<input type="checkbox"/>		
434441	06/11/2025	Office City	\$143.96	1214	Printed	Expense	<input type="checkbox"/>		
434442	06/11/2025	Open Up Resources	\$1,255.00	1214	Printed	Expense	<input type="checkbox"/>		
434443	06/11/2025	Pape, Angel	\$342.16	1214	Printed	Expense	<input type="checkbox"/>		
434444	06/11/2025	Shourds Courville, Jennifer	\$872.00	1214	Printed	Expense	<input type="checkbox"/>		
434445	06/11/2025	Side by Side Educational Consulting, Inc	\$20,000.00	1214	Printed	Expense	<input type="checkbox"/>		
434446	06/11/2025	SYSCO FOOD SERVICES OF AMERICA	\$1,593.20	1214	Printed	Expense	<input type="checkbox"/>		
434447	06/11/2025	TEAR IT UP LLC	\$143.80	1214	Printed	Expense	<input type="checkbox"/>		
434448	06/11/2025	U.S. BANK	\$2,250.00	1214	Printed	Expense	<input type="checkbox"/>		
434449	06/11/2025	US Foods	\$10,476.96	1214	Printed	Expense	<input type="checkbox"/>		
434450	06/11/2025	WILSON FOODS	\$233.88	1214	Printed	Expense	<input type="checkbox"/>		
434451	06/11/2025	Zachariasen, Melissa	\$263.53	1214	Printed	Expense	<input type="checkbox"/>		
434452	06/24/2025	A&E	\$3,049.91	1234	Printed	Expense	<input type="checkbox"/>		
434453	06/24/2025	Allwest Testing & Engineering, Inc.	\$949.75	1234	Printed	Expense	<input type="checkbox"/>		
434454	06/24/2025	Arlee Electric Inc.	\$51,305.40	1234	Printed	Expense	<input type="checkbox"/>		

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Report: rptCSACheckListing

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## Arlee Joint School District

### Reprint Check Listing

Fiscal Year: 2024-2025

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Bank Account: FIRST INTERSTATE 800034993525

From Date: 06/01/2025

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To Clear Date:

From Voucher:

To Voucher:

Types: ☒ Expense ☐ Manual ☒ Payroll ☒ Payroll Deductions ☒ Other Disbursements

\* Indicates gap in check sequence

Check Number	Date	Payee	Amount	Voucher	Status	Type	Cleared?	Clear Date	Void Date
434455	06/24/2025	ARLEE STUDENT ACTIVITIES	\$2,943.43	1234	Printed	Expense	<input type="checkbox"/>		
434456	06/24/2025	Big Sky Commercial Services	\$629.79	1234	Printed	Expense	<input type="checkbox"/>		
434457	06/24/2025	Building, Mind and Body, LLC	\$7,744.20	1234	Printed	Expense	<input type="checkbox"/>		
434458	06/24/2025	Imagine Learning	\$825.00	1234	Printed	Expense	<input type="checkbox"/>		
434459	06/24/2025	Jackson Contractor Group	\$633,778.46	1234	Printed	Expense	<input type="checkbox"/>		
434460	06/24/2025	Maki, Jason	\$341.70	1234	Printed	Expense	<input type="checkbox"/>		
434461	06/24/2025	Professional Pest Management	\$465.00	1234	Printed	Expense	<input type="checkbox"/>		
434462	06/24/2025	Rubberecycle	\$22,590.00	1234	Printed	Expense	<input type="checkbox"/>		
434463	06/24/2025	St. Ignatius Public Schools	\$3,000.00	1234	Printed	Expense	<input type="checkbox"/>		
434464	06/24/2025	Walsworth	\$2,467.33	1234	Printed	Expense	<input type="checkbox"/>		
434465	06/24/2025	WF, LLC	\$2,230.00	1234	Printed	Expense	<input type="checkbox"/>		
434466	06/24/2025	WILSON FOODS	\$80.56	1234	Printed	Expense	<input type="checkbox"/>		
434467	06/24/2025	Yellowstone Boys and Girls Ranch	\$5,787.90	1234	Printed	Expense	<input type="checkbox"/>		
434468	06/26/2025	McKinstry Essention, LLC	\$2,000.00	1240	Printed	Expense	<input type="checkbox"/>		
434469	06/26/2025	ARLEE PETTY CASH	\$60.00	1241	Printed	Expense	<input type="checkbox"/>		
434470	06/30/2025	DPHHS-BHDD	\$440.00	1249	Printed	Expense	<input type="checkbox"/>		
Total Amount:			\$1,188,549.93						

## Arlee Joint School District

### Reprint Check Listing

Fiscal Year: 2024-2025

## Criteria:

Bank Account: FIRST INTERSTATE 800034993525

From Date: 06/01/2025

To Date: 06/30/2025

From Check:

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From Clear Date:

To Clear Date:

From Voucher:

To Voucher:

Types: ☒ Expense ☐ Manual ☒ Payroll ☒ Payroll Deductions ☒ Other Disbursements

#### Other Disbursements

Date	BankName	Account	Amount	Memo	Clear Date
6/2/2025	FIRST INTERSTATE	800034993525	(11,499.12)	Interest Apportionment Posting	
6/12/2025	FIRST INTERSTATE	800034993525	12,143.62	Direct Voucher Posting	
6/12/2025	FIRST INTERSTATE	800034993525	37,887.16	Direct Voucher Posting	
6/6/2025	FIRST INTERSTATE	800034993525	263,041.18	Direct Voucher Posting	
6/4/2025	FIRST INTERSTATE	800034993525	3,500.95	Direct Voucher Posting	
6/6/2025	FIRST INTERSTATE	800034993525	84,460.70	Direct Voucher Posting	
6/13/2025	FIRST INTERSTATE	800034993525	104,060.77	Direct Voucher Posting	
6/13/2025	FIRST INTERSTATE	800034993525	1,955.00	Direct Voucher Posting	
6/13/2025	FIRST INTERSTATE	800034993525	2,216.00	Direct Voucher Posting	
6/13/2025	FIRST INTERSTATE	800034993525	49,089.07	Direct Voucher Posting	
6/13/2025	FIRST INTERSTATE	800034993525	127,861.60	Direct Voucher Posting	
6/16/2025	FIRST INTERSTATE	800034993525	25,429.00	Direct Voucher Posting	
6/20/2025	FIRST INTERSTATE	800034993525	49,088.98	Direct Voucher Posting	
6/23/2025	FIRST INTERSTATE	800034993525	12,863.40	Direct Voucher Posting	
6/20/2025	FIRST INTERSTATE	800034993525	11,224.10	Direct Voucher Posting	
6/20/2025	FIRST INTERSTATE	800034993525	30,417.53	Direct Voucher Posting	
6/20/2025	FIRST INTERSTATE	800034993525	95,117.22	Direct Voucher Posting	
6/24/2025	FIRST INTERSTATE	800034993525	553.74	Direct Voucher Posting	
6/27/2025	FIRST INTERSTATE	800034993525	6,401.80	Direct Voucher Posting	
6/30/2025	FIRST INTERSTATE	800034993525	7,442.39	Direct Voucher Posting	
6/30/2025	FIRST INTERSTATE	800034993525	63,308.67	Direct Voucher Posting	
6/30/2025	FIRST INTERSTATE	800034993525	139,873.87	Direct Voucher Posting	

Printed: 07/03/2025 11:56:42 AM

Report: rptCSACheckListing

2025.1.14

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## Arlee Joint School District

### Reprint Check Listing

Fiscal Year: 2024-2025

## Criteria:

Bank Account: FIRST INTERSTATE 800034993525

From Date: 06/01/2025

To Date: 06/30/2025

From Check:

To Check:

From Clear Date:

To Clear Date:

From Voucher:

To Voucher:

Types: ☒ Expense ☐ Manual ☒ Payroll ☒ Payroll Deductions ☒ Other Disbursements

Date	BankName	Account	Amount	Memo	Clear Date
6/27/2025	FIRST INTERSTATE	800034993525	3,280.94	Direct Voucher Posting	
6/30/2025	FIRST INTERSTATE	800034993525	180.98	Direct Voucher Posting	
6/30/2025	FIRST INTERSTATE	800034993525	2,456.76	Direct Voucher Posting	
6/27/2025	FIRST INTERSTATE	800034993525	6,512.73	Direct Voucher Posting	
6/30/2025	FIRST INTERSTATE	800034993525	3,779.00	Direct Voucher Posting	
6/30/2025	FIRST INTERSTATE	800034993525	359.98	Direct Voucher Posting	
6/30/2025	FIRST INTERSTATE	800034993525	683.95	Direct Voucher Posting	
6/30/2025	FIRST INTERSTATE	800034993525	5,545.25	Direct Voucher Posting	
6/24/2025	FIRST INTERSTATE	800034993525	4,067.32	Direct Voucher Posting	
6/26/2025	FIRST INTERSTATE	800034993525	3,274.00	Direct Voucher Posting	
6/26/2025	FIRST INTERSTATE	800034993525	10,688.00	Direct Voucher Posting	
6/26/2025	FIRST INTERSTATE	800034993525	17,106.93	Direct Voucher Posting	
6/24/2025	FIRST INTERSTATE	800034993525	15,973.93	Direct Voucher Posting	
6/24/2025	FIRST INTERSTATE	800034993525	2,354.58	Direct Voucher Posting	
6/23/2025	FIRST INTERSTATE	800034993525	640.00	Direct Voucher Posting	

Other Disbursement Total:	1,193,341.98
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Report Total Amount:	\$2,381,891.91
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End of Report

## Arlee Joint School District

### Cash Balances

Fiscal Year: 2024-2025

Date Range: 07/01/2024 - 06/30/2025

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
001.100	REVOLVING CASH	2,200.00	2,200.00	2,200.00	2,200.00
002.100	ATHLETICS CASH	9,292.57	32,952.34	35,609.69	6,635.22
003.100	LIBRARY CASH	744.29	0.20	0.00	744.49
006.100	CLASS OF 2028 CASH	1,752.75	0.41	861.25	891.91
007.100	CLASS OF 2027 CASH	1,766.66	461.47	173.56	2,054.57
009.100	CASH	0.05	0.00	0.00	0.05
010.100	CLASS OF 2025 CASH	3,122.16	2,225.11	3,586.12	1,761.15
012.100	STUDENT COUNCIL CASH	760.28	222.23	560.55	421.96
013.100	WARRIOR CASH	357.76	4,320.01	4,153.32	524.45
014.100	MUSIC CASH	6,466.79	241.80	0.00	6,708.59
015.100	DRAMA CASH	600.90	0.19	0.00	601.09
016.100	INDIAN CLUB CASH	288.18	4,290.37	4,578.43	0.12
017.100	CONCESSIONS CASH	0.15	0.00	0.00	0.15
018.100	SHOP CASH	1,890.36	360.55	0.00	2,250.91
019.100	CLASS OF 2026 CASH	2,311.20	2,319.76	1,022.71	3,608.25
020.100	SCHOOL IMPROVEMENT	160.85	0.00	0.00	160.85
021.100	FAMILY & CONSUMER SCIENCE CASH	5,816.91	4,747.45	4,895.61	5,668.75
022.100	STUDENT STORES CASH	1,534.09	110.08	0.00	1,644.17
024.100	JR HIGH ATHLETICS CASH	10,407.62	4,710.08	7,397.09	7,720.61
025.100	ELEMENTARY HOLDING CASH	3,163.74	2,504.51	1,042.76	4,625.49
026.100	JR HIGH HOLDING CASH	9,039.94	4,842.27	2,290.67	11,591.54
027.100	CHILDREN'S THEATER CASH	0.00	523.00	350.00	173.00
028.100	CASH	0.09	0.00	0.00	0.09
029.100	CASH	0.04	0.00	0.00	0.04
030.100	WEIGHT LIFTING CLUB CASH	850.35	0.21	0.00	850.56
032.100	CLUB CASH	0.03	0.00	0.00	0.03
033.100	CASH	0.01	0.00	0.00	0.01
034.100	GIFTED & TALENTED CASH	0.03	0.00	0.00	0.03
035.100	CASH	0.14	0.00	0.00	0.14
037.100	DISTRICT FCCLA CASH	19.60	0.00	0.00	19.60
038.100	PLAYGROUND ASSET	4,890.15	42.97	0.00	4,933.12
040.100	PE ACTIVITY CASH	1,936.05	762.94	64.77	2,634.22

Printed: 07/03/2025

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Report: rptGLCashBalances

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**Arlee Joint School District**

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**Cash Balances****Fiscal Year: 2024-2025**

Date Range: 07/01/2024 - 06/30/2025

Account Number	Title	Beginning Balance	Increases Debits	Decreases Credits	Cash Balance
042.100	CLOSE-UP CASH	22,318.12	38,378.41	38,782.43	21,914.10
044.100	BPA CASH	7,142.80	1.98	0.00	7,144.78
046.100	ELEMENTARY LIBRARY CASH	2,583.85	2,482.14	2,559.48	2,506.51
048.100	PEP CLUB CASH	423.21	0.00	0.00	423.21
049.100	NHS CASH	147.57	2,069.30	1,727.60	489.27
051.100	EAGLES CLUB CASH	8,400.71	6,619.21	3,125.36	11,894.56
052.100	SPEECH AND DEBATE CASH	260.54	0.00	0.00	260.54
053.100	HOSA CASH	794.77	656.06	274.98	1,175.85
		<u>111,445.31</u>	<u>118,045.05</u>	<u>115,256.38</u>	<u>114,233.98</u>

**End of Report**

# Arlee Joint School District

## Student Activity Monthly Report

From Date: 6/1/2025

To Date: 6/30/2025

Fiscal Year: 2024-2025

☐ Subtotal by Collapse Mask☐ Include pre encumbrance☐ Print accounts with zero balance☒ Filter Encumbrance Detail by Date Range☐ Exclude Inactive Accounts with zero balance

Account Number	Description		GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud																												
001.300	REVOLVING FUND BALANCE		\$0.00	\$0.00	(\$2,200.00)	\$2,200.00	\$0.00	\$2,200.00	0.00%																												
001.400	REVOLVING REVENUE		\$0.00	(\$2,200.00)	(\$2,200.00)	\$2,200.00	\$0.00	\$2,200.00	0.00%																												
<div>Transaction Detail (Standard)</div> <table><tr><th>Reference Number</th><th>Requisition Number</th><th>PO/Ship Number</th><th>Description</th><th>Name</th><th>Journal</th><th>Amount</th></tr><tr><td>356</td><td>0</td><td>0</td><td>Receipts 24260 - 24260</td><td></td><td>Deposits</td><td>-\$2,200.00</td></tr><tr><td colspan="6">Detail Total:</td><td>-\$2,200.00</td></tr></table>										Reference Number	Requisition Number	PO/Ship Number	Description	Name	Journal	Amount	356	0	0	Receipts 24260 - 24260		Deposits	-\$2,200.00	Detail Total:						-\$2,200.00							
Reference Number	Requisition Number	PO/Ship Number	Description	Name	Journal	Amount																															
356	0	0	Receipts 24260 - 24260		Deposits	-\$2,200.00																															
Detail Total:						-\$2,200.00																															
001.500	REVOLVING EXPENDITURE		\$0.00	\$0.00	\$2,200.00	(\$2,200.00)	\$0.00	(\$2,200.00)	0.00%																												
	FUND: REVOLVING - 001		\$0.00	(\$2,200.00)	(\$2,200.00)	\$2,200.00	\$0.00	\$2,200.00	0.00%																												
002.300	ATHLETICS FUND BALANCE		\$0.00	\$0.00	(\$9,292.57)	\$9,292.57	\$0.00	\$9,292.57	0.00%																												
002.400	ATHLETICS REVENUE		\$0.00	(\$1,690.90)	(\$27,874.90)	\$27,874.90	\$0.00	\$27,874.90	0.00%																												
<div>Transaction Detail (Standard)</div> <table><tr><th>Reference Number</th><th>Requisition Number</th><th>PO/Ship Number</th><th>Description</th><th>Name</th><th>Journal</th><th>Amount</th></tr><tr><td>353</td><td>0</td><td>0</td><td>Receipts 24542 - 24547</td><td></td><td>Deposits</td><td>-\$1,480.90</td></tr><tr><td>355</td><td>0</td><td>0</td><td>Receipts 24225 - 24259</td><td></td><td>Deposits</td><td>-\$210.00</td></tr><tr><td colspan="6">Detail Total:</td><td>-\$1,690.90</td></tr></table>										Reference Number	Requisition Number	PO/Ship Number	Description	Name	Journal	Amount	353	0	0	Receipts 24542 - 24547		Deposits	-\$1,480.90	355	0	0	Receipts 24225 - 24259		Deposits	-\$210.00	Detail Total:						-\$1,690.90
Reference Number	Requisition Number	PO/Ship Number	Description	Name	Journal	Amount																															
353	0	0	Receipts 24542 - 24547		Deposits	-\$1,480.90																															
355	0	0	Receipts 24225 - 24259		Deposits	-\$210.00																															
Detail Total:						-\$1,690.90																															
002.500	ATHLETICS EXPENDITURE		\$0.00	\$0.00	\$30,448.60	(\$30,448.60)	\$0.00	(\$30,448.60)	0.00%																												
	FUND: ATHLETICS - 002		\$0.00	(\$1,690.90)	(\$6,718.87)	\$6,718.87	\$0.00	\$6,718.87	0.00%																												
003.300	LIBRARY FUND BALANCE		\$0.00	\$0.00	(\$744.29)	\$744.29	\$0.00	\$744.29	0.00%																												
003.400	LIBRARY REVENUE		\$0.00	\$0.00	(\$0.20)	\$0.20	\$0.00	\$0.20	0.00%																												
	FUND: LIBRARY - 003		\$0.00	\$0.00	(\$744.49)	\$744.49	\$0.00	\$744.49	0.00%																												
006.300	CLASS OF 2028 FUND BALANCE		\$0.00	\$0.00	(\$1,752.75)	\$1,752.75	\$0.00	\$1,752.75	0.00%																												
006.400	CLASS OF 2028 REVENUE		\$0.00	\$0.00	(\$0.41)	\$0.41	\$0.00	\$0.41	0.00%																												
006.500	CLASS OF 2028 EXPENDITURE		\$0.00	\$362.49	\$861.25	(\$861.25)	\$0.00	(\$861.25)	0.00%																												
<div>Transaction Detail (Standard)</div> <table><tr><th>Reference Number</th><th>Requisition Number</th><th>PO/Ship Number</th><th>Description</th><th>Name</th><th>Journal</th><th>Amount</th></tr><tr><td>A12263</td><td>0</td><td>0</td><td>AP POSTING</td><td>ARLEE SCHOOL DISTRICT 8J</td><td>Accounts Payable</td><td>\$362.49</td></tr><tr><td colspan="6">Detail Total:</td><td>\$362.49</td></tr></table>										Reference Number	Requisition Number	PO/Ship Number	Description	Name	Journal	Amount	A12263	0	0	AP POSTING	ARLEE SCHOOL DISTRICT 8J	Accounts Payable	\$362.49	Detail Total:						\$362.49							
Reference Number	Requisition Number	PO/Ship Number	Description	Name	Journal	Amount																															
A12263	0	0	AP POSTING	ARLEE SCHOOL DISTRICT 8J	Accounts Payable	\$362.49																															
Detail Total:						\$362.49																															
	FUND: CLASS OF 2024 - 006		\$0.00	\$362.49	(\$891.91)	\$891.91	\$0.00	\$891.91	0.00%																												
007.300	CLASS OF 2027 FUND BALANCE		\$0.00	\$0.00	(\$1,766.66)	\$1,766.66	\$0.00	\$1,766.66	0.00%																												
007.400	CLASS OF 2027 REVENUE		\$0.00	\$0.00	(\$461.47)	\$461.47	\$0.00	\$461.47	0.00%																												
007.500	CLASS OF 2027 EXPENDITURE		\$0.00	\$0.00	\$173.56	(\$173.56)	\$0.00	(\$173.56)	0.00%																												
	FUND: CLASS OF 2027 - 007		\$0.00	\$0.00	(\$2,054.57)	\$2,054.57	\$0.00	\$2,054.57	0.00%																												
009.300	BALANCE		\$0.00	\$0.00	(\$0.05)	\$0.05	\$0.00	\$0.05	0.00%																												
	FUND: Open - 009		\$0.00	\$0.00	(\$0.05)	\$0.05	\$0.00	\$0.05	0.00%																												
010.300	CLASS OF 2025 FUND BALANCE		\$0.00	\$0.00	(\$3,122.16)	\$3,122.16	\$0.00	\$3,122.16	0.00%																												
010.400	CLASS OF 2025 REVENUE		\$0.00	\$0.00	(\$900.85)	\$900.85	\$0.00	\$900.85	0.00%																												
010.500	CLASS OF 2025 EXPENDITURE		\$0.00	\$0.00	\$2,261.86	(\$2,261.86)	\$0.00	(\$2,261.86)	0.00%																												
	FUND: CLASS OF 2025 - 010		\$0.00	\$0.00	(\$1,761.15)	\$1,761.15	\$0.00	\$1,761.15	0.00%																												
012.300	STUDENT COUNCIL FUND BALANCE		\$0.00	\$0.00	(\$760.28)	\$760.28	\$0.00	\$760.28	0.00%																												
012.400	STUDENT COUNCIL REVENUE		\$0.00	\$0.00	(\$148.37)	\$148.37	\$0.00	\$148.37	0.00%																												
012.500	STUDENT COUNCIL EXPENDITURE		\$0.00	\$0.00	\$486.69	(\$486.69)	\$0.00	(\$486.69)	0.00%																												
	FUND: STUDENT COUNCIL - 012		\$0.00	\$0.00	(\$421.96)	\$421.96	\$0.00	\$421.96	0.00%																												

**Arlee Joint School District****Student Activity Monthly Report**

From Date: 6/1/2025

To Date: 6/30/2025

**Fiscal Year: 2024-2025**☐ Subtotal by Collapse Mask☐ Include pre encumbrance☐ Print accounts with zero balance☒ Filter Encumbrance Detail by Date Range☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud																												
013.300	WARRIOR FUND BALANCE	\$0.00	\$0.00	(\$357.76)	\$357.76	\$0.00	\$357.76	0.00%																												
013.400	WARRIOR REVENUE	\$0.00	(\$410.00)	(\$4,320.01)	\$4,320.01	\$0.00	\$4,320.01	0.00%																												
<div>Transaction Detail (Standard)</div> <table><tr><th>Reference Number</th><th>Requisition Number</th><th>PO/Ship Number</th><th>Description</th><th>Name</th><th>Journal</th><th>Amount</th></tr><tr><td>355</td><td>0</td><td>0</td><td>Receipts 24225 - 24259</td><td></td><td>Deposits</td><td>-\$410.00</td></tr><tr><td colspan="6">Detail Total:</td><td>-\$410.00</td></tr></table>									Reference Number	Requisition Number	PO/Ship Number	Description	Name	Journal	Amount	355	0	0	Receipts 24225 - 24259		Deposits	-\$410.00	Detail Total:						-\$410.00							
Reference Number	Requisition Number	PO/Ship Number	Description	Name	Journal	Amount																														
355	0	0	Receipts 24225 - 24259		Deposits	-\$410.00																														
Detail Total:						-\$410.00																														
013.500	WARRIOR EXPENDITURE	\$0.00	\$0.00	\$4,153.32	(\$4,153.32)	\$0.00	(\$4,153.32)	0.00%																												
	FUND: WARRIOR YEARBOOK - 013	\$0.00	(\$410.00)	(\$524.45)	\$524.45	\$0.00	\$524.45	0.00%																												
014.300	MUSIC FUND BALANCE	\$0.00	\$0.00	(\$6,466.79)	\$6,466.79	\$0.00	\$6,466.79	0.00%																												
014.400	MUSIC REVENUE	\$0.00	(\$105.00)	(\$241.80)	\$241.80	\$0.00	\$241.80	0.00%																												
<div>Transaction Detail (Standard)</div> <table><tr><th>Reference Number</th><th>Requisition Number</th><th>PO/Ship Number</th><th>Description</th><th>Name</th><th>Journal</th><th>Amount</th></tr><tr><td>353</td><td>0</td><td>0</td><td>Receipts 24542 - 24547</td><td></td><td>Deposits</td><td>-\$35.00</td></tr><tr><td>355</td><td>0</td><td>0</td><td>Receipts 24225 - 24259</td><td></td><td>Deposits</td><td>-\$70.00</td></tr><tr><td colspan="6">Detail Total:</td><td>-\$105.00</td></tr></table>									Reference Number	Requisition Number	PO/Ship Number	Description	Name	Journal	Amount	353	0	0	Receipts 24542 - 24547		Deposits	-\$35.00	355	0	0	Receipts 24225 - 24259		Deposits	-\$70.00	Detail Total:						-\$105.00
Reference Number	Requisition Number	PO/Ship Number	Description	Name	Journal	Amount																														
353	0	0	Receipts 24542 - 24547		Deposits	-\$35.00																														
355	0	0	Receipts 24225 - 24259		Deposits	-\$70.00																														
Detail Total:						-\$105.00																														
	FUND: MUSIC - 014	\$0.00	(\$105.00)	(\$6,708.59)	\$6,708.59	\$0.00	\$6,708.59	0.00%																												
015.300	DRAMA FUND BALANCE	\$0.00	\$0.00	(\$600.90)	\$600.90	\$0.00	\$600.90	0.00%																												
015.400	DRAMA REVENUE	\$0.00	\$0.00	(\$0.19)	\$0.19	\$0.00	\$0.19	0.00%																												
	FUND: DRAMA - 015	\$0.00	\$0.00	(\$601.09)	\$601.09	\$0.00	\$601.09	0.00%																												
016.300	INDIAN CLUB FUND BALANCE	\$0.00	\$0.00	(\$288.18)	\$288.18	\$0.00	\$288.18	0.00%																												
016.400	INDIAN CLUB REVENUE	\$0.00	\$0.00	(\$4,290.37)	\$4,290.37	\$0.00	\$4,290.37	0.00%																												
016.500	INDIAN CLUB EXPENDITURE	\$0.00	\$0.00	\$4,578.43	(\$4,578.43)	\$0.00	(\$4,578.43)	0.00%																												
	FUND: INDIAN CLUB - 016	\$0.00	\$0.00	(\$0.12)	\$0.12	\$0.00	\$0.12	0.00%																												
017.300	CONCESSIONS FUND BALANCE	\$0.00	\$0.00	(\$0.15)	\$0.15	\$0.00	\$0.15	0.00%																												
	FUND: CONCESSIONS - 017	\$0.00	\$0.00	(\$0.15)	\$0.15	\$0.00	\$0.15	0.00%																												
018.300	SHOP FUND BALANCE	\$0.00	\$0.00	(\$1,890.36)	\$1,890.36	\$0.00	\$1,890.36	0.00%																												
018.400	SHOP REVENUE	\$0.00	(\$170.00)	(\$360.55)	\$360.55	\$0.00	\$360.55	0.00%																												
<div>Transaction Detail (Standard)</div> <table><tr><th>Reference Number</th><th>Requisition Number</th><th>PO/Ship Number</th><th>Description</th><th>Name</th><th>Journal</th><th>Amount</th></tr><tr><td>353</td><td>0</td><td>0</td><td>Receipts 24542 - 24547</td><td></td><td>Deposits</td><td>-\$20.00</td></tr><tr><td>355</td><td>0</td><td>0</td><td>Receipts 24225 - 24259</td><td></td><td>Deposits</td><td>-\$150.00</td></tr><tr><td colspan="6">Detail Total:</td><td>-\$170.00</td></tr></table>									Reference Number	Requisition Number	PO/Ship Number	Description	Name	Journal	Amount	353	0	0	Receipts 24542 - 24547		Deposits	-\$20.00	355	0	0	Receipts 24225 - 24259		Deposits	-\$150.00	Detail Total:						-\$170.00
Reference Number	Requisition Number	PO/Ship Number	Description	Name	Journal	Amount																														
353	0	0	Receipts 24542 - 24547		Deposits	-\$20.00																														
355	0	0	Receipts 24225 - 24259		Deposits	-\$150.00																														
Detail Total:						-\$170.00																														
	FUND: SHOP - 018	\$0.00	(\$170.00)	(\$2,250.91)	\$2,250.91	\$0.00	\$2,250.91	0.00%																												
019.300	CLASS OF 2026 FUND BALANCE	\$0.00	\$0.00	(\$2,311.20)	\$2,311.20	\$0.00	\$2,311.20	0.00%																												
019.400	CLASS OF 2026 REVENUE	\$0.00	\$0.00	(\$2,319.76)	\$2,319.76	\$0.00	\$2,319.76	0.00%																												
019.500	CLASS OF 2026 EXPENDITURE	\$0.00	\$0.00	\$1,022.71	(\$1,022.71)	\$0.00	(\$1,022.71)	0.00%																												
	FUND: CLASS OF 2026 - 019	\$0.00	\$0.00	(\$3,608.25)	\$3,608.25	\$0.00	\$3,608.25	0.00%																												
020.300	SCHOOL IMPROVEMENT	\$0.00	\$0.00	(\$160.85)	\$160.85	\$0.00	\$160.85	0.00%																												
	FUND: SCHOOL IMPROVEMENT - 020	\$0.00	\$0.00	(\$160.85)	\$160.85	\$0.00	\$160.85	0.00%																												
021.300	FAMILY & CONSUMER SCIENCE FUND	\$0.00	\$0.00	(\$5,816.91)	\$5,816.91	\$0.00	\$5,816.91	0.00%																												
021.400	FAMILY & CONSUMER SCIENCE REVE	\$0.00	(\$185.00)	(\$4,578.54)	\$4,578.54	\$0.00	\$4,578.54	0.00%																												

## Arlee Joint School District

## Student Activity Monthly Report

From Date: 6/1/2025

To Date: 6/30/2025

Fiscal Year: 2024-2025

☐ Subtotal by Collapse Mask☐ Include pre encumbrance☐ Print accounts with zero balance☒ Filter Encumbrance Detail by Date Range☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
<b>Transaction Detail (Standard)</b>								
<u>Reference Number</u>	<u>Requisition Number</u>	<u>PO/Ship Number</u>	<u>Description</u>	<u>Name</u>		<u>Journal</u>	<u>Amount</u>	
355	0	0	Receipts 24225 - 24259			Deposits	-\$185.00	
						Detail Total:	-\$185.00	
021.500	FAMILY & CONSUMER SCIENCE EXPE	\$0.00	\$0.00	\$4,726.70	(\$4,726.70)	\$0.00	(\$4,726.70)	0.00%
	FUND: FAMILY & CONSUMER SCIENCE - 021	\$0.00	(\$185.00)	(\$5,668.75)	\$5,668.75	\$0.00	\$5,668.75	0.00%
022.300	STUDENT STORES FUND BALANCE	\$0.00	\$0.00	(\$1,534.09)	\$1,534.09	\$0.00	\$1,534.09	0.00%
022.400	STUDENT STORES REVENUE	\$0.00	\$0.00	(\$110.08)	\$110.08	\$0.00	\$110.08	0.00%
	FUND: STUDENT STORES - 022	\$0.00	\$0.00	(\$1,644.17)	\$1,644.17	\$0.00	\$1,644.17	0.00%
024.300	JR HIGH ATHLETICS FUND BALANCE	\$0.00	\$0.00	(\$10,407.62)	\$10,407.62	\$0.00	\$10,407.62	0.00%
024.400	JR HIGH ATHLETICS REVENUE	\$0.00	(\$150.00)	(\$4,370.38)	\$4,370.38	\$0.00	\$4,370.38	0.00%
<b>Transaction Detail (Standard)</b>								
<u>Reference Number</u>	<u>Requisition Number</u>	<u>PO/Ship Number</u>	<u>Description</u>	<u>Name</u>		<u>Journal</u>	<u>Amount</u>	
353	0	0	Receipts 24542 - 24547			Deposits	-\$30.00	
355	0	0	Receipts 24225 - 24259			Deposits	-\$120.00	
						Detail Total:	-\$150.00	
024.500	JR HIGH ATHLETICS EXPENDITURE	\$0.00	\$0.00	\$7,057.39	(\$7,057.39)	\$0.00	(\$7,057.39)	0.00%
	FUND: JR HIGH ATHLETICS - 024	\$0.00	(\$150.00)	(\$7,720.61)	\$7,720.61	\$0.00	\$7,720.61	0.00%
025.300	ELEMENTARY HOLDING FUND BALANCE	\$0.00	\$0.00	(\$3,163.74)	\$3,163.74	\$0.00	\$3,163.74	0.00%
025.400	ELEMENTARY HOLDING REVENUE	\$0.00	(\$205.38)	(\$2,504.51)	\$2,504.51	\$0.00	\$2,504.51	0.00%
<b>Transaction Detail (Standard)</b>								
<u>Reference Number</u>	<u>Requisition Number</u>	<u>PO/Ship Number</u>	<u>Description</u>	<u>Name</u>		<u>Journal</u>	<u>Amount</u>	
355	0	0	Receipts 24225 - 24259			Deposits	-\$205.38	
						Detail Total:	-\$205.38	
025.500	ELEMENTARY HOLDING EXPENDITURE	\$0.00	\$0.00	\$1,042.76	(\$1,042.76)	\$0.00	(\$1,042.76)	0.00%
	FUND: ELEMENTARY HOLDING - 025	\$0.00	(\$205.38)	(\$4,625.49)	\$4,625.49	\$0.00	\$4,625.49	0.00%
026.300	JR HIGH HOLDING FUND BALANCE	\$0.00	\$0.00	(\$9,039.94)	\$9,039.94	\$0.00	\$9,039.94	0.00%
026.400	JR HIGH HOLDING REVENUE	\$0.00	(\$3,083.43)	(\$4,595.40)	\$4,595.40	\$0.00	\$4,595.40	0.00%
<b>Transaction Detail (Standard)</b>								
<u>Reference Number</u>	<u>Requisition Number</u>	<u>PO/Ship Number</u>	<u>Description</u>	<u>Name</u>		<u>Journal</u>	<u>Amount</u>	
353	0	0	Receipts 24542 - 24547			Deposits	-\$100.00	
355	0	0	Receipts 24225 - 24259			Deposits	-\$2,983.43	
						Detail Total:	-\$3,083.43	
026.500	JR HIGH HOLDING EXPENDITURE	\$0.00	\$109.37	\$2,043.80	(\$2,043.80)	\$0.00	(\$2,043.80)	0.00%
<b>Transaction Detail (Standard)</b>								
<u>Reference Number</u>	<u>Requisition Number</u>	<u>PO/Ship Number</u>	<u>Description</u>	<u>Name</u>		<u>Journal</u>	<u>Amount</u>	
A12174	278	278	AP POSTING	Garwood, Lindsie		Accounts Payable	\$4.92	
A12175	279	279	AP POSTING	Rioux, Aislinn		Accounts Payable	\$104.45	
						Detail Total:	\$109.37	
	FUND: JR HIGH HOLDING - 026	\$0.00	(\$2,974.06)	(\$11,591.54)	\$11,591.54	\$0.00	\$11,591.54	0.00%
027.400	CHILDREN'S THEATER REVENUE	\$0.00	\$0.00	(\$523.00)	\$523.00	\$0.00	\$523.00	0.00%
027.500	CHILDREN'S THEATER EXPENDITURE	\$0.00	\$350.00	\$350.00	(\$350.00)	\$0.00	(\$350.00)	0.00%
<b>Transaction Detail (Standard)</b>								
<u>Reference Number</u>	<u>Requisition Number</u>	<u>PO/Ship Number</u>	<u>Description</u>	<u>Name</u>		<u>Journal</u>	<u>Amount</u>	

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**Arlee Joint School District****Student Activity Monthly Report**

From Date: 6/1/2025

To Date: 6/30/2025

Fiscal Year: 2024-2025

☐ Subtotal by Collapse Mask☐ Include pre encumbrance☐ Print accounts with zero balance☒ Filter Encumbrance Detail by Date Range☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
A12346	0 0 AP POSTING		MCT INC.			Accounts Payable	\$350.00	
						Detail Total:	\$350.00	
	FUND: CHILDREN'S THEATER - 027	\$0.00	\$350.00	(\$173.00)	\$173.00	\$0.00	\$173.00	0.00%
028.300	FUND BALANCE	\$0.00	\$0.00	(\$0.09)	\$0.09	\$0.00	\$0.09	0.00%
	FUND: Open - 028	\$0.00	\$0.00	(\$0.09)	\$0.09	\$0.00	\$0.09	0.00%
029.300	FUND BALANCE	\$0.00	\$0.00	(\$0.04)	\$0.04	\$0.00	\$0.04	0.00%
	FUND: open - 029	\$0.00	\$0.00	(\$0.04)	\$0.04	\$0.00	\$0.04	0.00%
030.300	WEIGHT LIFTING CLUB FUND BALAN	\$0.00	\$0.00	(\$850.35)	\$850.35	\$0.00	\$850.35	0.00%
030.400	WEIGHT LIFTING CLUB REVENUE	\$0.00	\$0.00	(\$0.21)	\$0.21	\$0.00	\$0.21	0.00%
	FUND: WEIGHT LIFTING CLUB - 030	\$0.00	\$0.00	(\$850.56)	\$850.56	\$0.00	\$850.56	0.00%
032.300	FUND BALANCE	\$0.00	\$0.00	(\$0.03)	\$0.03	\$0.00	\$0.03	0.00%
	FUND: Open - 032	\$0.00	\$0.00	(\$0.03)	\$0.03	\$0.00	\$0.03	0.00%
033.300	BALANCE	\$0.00	\$0.00	(\$0.01)	\$0.01	\$0.00	\$0.01	0.00%
	FUND: Open - 033	\$0.00	\$0.00	(\$0.01)	\$0.01	\$0.00	\$0.01	0.00%
034.300	GIFTED & TALENTED FUND BALANCE	\$0.00	\$0.00	(\$0.03)	\$0.03	\$0.00	\$0.03	0.00%
	FUND: open - 034	\$0.00	\$0.00	(\$0.03)	\$0.03	\$0.00	\$0.03	0.00%
035.300	BALANCE	\$0.00	\$0.00	(\$0.14)	\$0.14	\$0.00	\$0.14	0.00%
	FUND: Open - 035	\$0.00	\$0.00	(\$0.14)	\$0.14	\$0.00	\$0.14	0.00%
037.300	DISTRICT FCCLA FUND BALANCE	\$0.00	\$0.00	(\$19.60)	\$19.60	\$0.00	\$19.60	0.00%
	FUND: DISTRICT FCCLA - 037	\$0.00	\$0.00	(\$19.60)	\$19.60	\$0.00	\$19.60	0.00%
038.300	PLAYGROUND FUND BALANCE	\$0.00	\$0.00	(\$4,890.15)	\$4,890.15	\$0.00	\$4,890.15	0.00%
038.400	PLAYGROUND REVENUE	\$0.00	\$0.00	(\$42.97)	\$42.97	\$0.00	\$42.97	0.00%
	FUND: PLAYGROUND - 038	\$0.00	\$0.00	(\$4,933.12)	\$4,933.12	\$0.00	\$4,933.12	0.00%
040.300	PE ACTIVITY FUND BALANCE	\$0.00	\$0.00	(\$1,936.05)	\$1,936.05	\$0.00	\$1,936.05	0.00%
040.400	PE ACTIVITY REVENUE	\$0.00	\$0.00	(\$762.94)	\$762.94	\$0.00	\$762.94	0.00%
040.500	PE ACTIVITY EXPENDITURE	\$0.00	\$0.00	\$64.77	(\$64.77)	\$0.00	(\$64.77)	0.00%
	FUND: PE ACTIVITY - 040	\$0.00	\$0.00	(\$2,634.22)	\$2,634.22	\$0.00	\$2,634.22	0.00%
042.300	CLOSE-UP FUND BALANCE	\$0.00	\$0.00	(\$22,318.12)	\$22,318.12	\$0.00	\$22,318.12	0.00%
042.400	CLOSE-UP REVENUE	\$0.00	\$0.00	(\$37,538.41)	\$37,538.41	\$0.00	\$37,538.41	0.00%
042.500	CLOSE-UP EXPENDITURE	\$0.00	\$0.00	\$37,942.43	(\$37,942.43)	\$0.00	(\$37,942.43)	0.00%
	FUND: CLOSE-UP - 042	\$0.00	\$0.00	(\$21,914.10)	\$21,914.10	\$0.00	\$21,914.10	0.00%
044.300	BPA FUND BALANCE	\$0.00	\$0.00	(\$7,142.80)	\$7,142.80	\$0.00	\$7,142.80	0.00%
044.400	BPA REVENUE	\$0.00	\$0.00	(\$1.98)	\$1.98	\$0.00	\$1.98	0.00%
	FUND: BPA - 044	\$0.00	\$0.00	(\$7,144.78)	\$7,144.78	\$0.00	\$7,144.78	0.00%
046.300	ELEMENTARY LIBRARY FUND BALANC	\$0.00	\$0.00	(\$2,583.85)	\$2,583.85	\$0.00	\$2,583.85	0.00%
046.400	ELEMENTARY LIBRARY REVENUE	\$0.00	\$0.00	(\$1,202.40)	\$1,202.40	\$0.00	\$1,202.40	0.00%
046.500	ELEMENTARY LIBRARY EXPENDITURE	\$0.00	\$0.00	\$1,279.74	(\$1,279.74)	\$0.00	(\$1,279.74)	0.00%
	FUND: ELEMENTARY LIBRARY - 046	\$0.00	\$0.00	(\$2,506.51)	\$2,506.51	\$0.00	\$2,506.51	0.00%

**Arlee Joint School District****Student Activity Monthly Report**

From Date: 6/1/2025

To Date: 6/30/2025

**Fiscal Year: 2024-2025**☐ Subtotal by Collapse Mask☐ Include pre encumbrance☐ Print accounts with zero balance☒ Filter Encumbrance Detail by Date Range☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
048.300	PEP CLUB FUND BALANCE	\$0.00	\$0.00	(\$423.21)	\$423.21	\$0.00	\$423.21	0.00%
	FUND: PEP CLUB - 048	\$0.00	\$0.00	(\$423.21)	\$423.21	\$0.00	\$423.21	0.00%
049.300	NHS FUND BALANCE	\$0.00	\$0.00	(\$147.57)	\$147.57	\$0.00	\$147.57	0.00%
049.400	NHS REVENUE	\$0.00	\$0.00	(\$1,705.00)	\$1,705.00	\$0.00	\$1,705.00	0.00%
049.500	NHS EXPENDITURE	\$0.00	\$385.00	\$1,363.30	(\$1,363.30)	\$0.00	(\$1,363.30)	0.00%
<b>Transaction Detail (Standard)</b>								
<u>Reference Number</u>	<u>Requisition Number</u>	<u>PO/Ship Number</u>	<u>Description</u>	<u>Name</u>	<u>Journal</u>	<u>Amount</u>		
a12423	280	280	AP POSTING	NASSP	Accounts Payable	\$385.00		
					Detail Total:	\$385.00		
			FUND: National Honor Society - 049	\$0.00	\$385.00	(\$489.27)	\$489.27	\$0.00
							\$489.27	0.00%
051.300	EAGLES CLUB FUND BALANCE	\$0.00	\$0.00	(\$8,400.71)	\$8,400.71	\$0.00	\$8,400.71	0.00%
051.400	EAGLES CLUB REVENUE	\$0.00	(\$2,000.00)	(\$5,930.00)	\$5,930.00	\$0.00	\$5,930.00	0.00%
<b>Transaction Detail (Standard)</b>								
<u>Reference Number</u>	<u>Requisition Number</u>	<u>PO/Ship Number</u>	<u>Description</u>	<u>Name</u>	<u>Journal</u>	<u>Amount</u>		
354	0	0	Receipts 24548 - 24548		Deposits	-\$2,000.00		
					Detail Total:	-\$2,000.00		
051.500	EAGLES CLUB EXPENDITURE	\$0.00	\$0.00	\$2,436.15	(\$2,436.15)	\$0.00	(\$2,436.15)	0.00%
	FUND: EAGLES CLUB - 051	\$0.00	(\$2,000.00)	(\$11,894.56)	\$11,894.56	\$0.00	\$11,894.56	0.00%
052.300	SPEECH AND DEBATE FUND BALANCE	\$0.00	\$0.00	(\$260.54)	\$260.54	\$0.00	\$260.54	0.00%
	FUND: SPEECH and DEBATE - 052	\$0.00	\$0.00	(\$260.54)	\$260.54	\$0.00	\$260.54	0.00%
053.300	HOSA FUND BALANCE	\$0.00	\$0.00	(\$794.77)	\$794.77	\$0.00	\$794.77	0.00%
053.400	HOSA REVENUE	\$0.00	\$0.00	(\$656.06)	\$656.06	\$0.00	\$656.06	0.00%
053.500	HOSA EXPENDITURE	\$0.00	\$0.00	\$274.98	(\$274.98)	\$0.00	(\$274.98)	0.00%
	FUND: HOSA - 053	\$0.00	\$0.00	(\$1,175.85)	\$1,175.85	\$0.00	\$1,175.85	0.00%
<b>Grand Total:</b>		\$0.00	(\$8,992.85)	(\$114,317.63)	\$114,317.63	\$0.00	\$114,317.63	0.00%

**End of Report**

Arlee Joint School District  
72220 Fyant Street  
Arlee, MT 59821

7/3/2025

Arlee School Board,  
72220 Fyant Street  
Arlee, MT 59821

SUBJECT: Arlee's June PR transfer amounts

Dear Board Members:

Please transfer from the funds listed below into the PAYROLL CLEARING FUND:

**Elementary Funds**

101	GENERAL	\$520,644.22
110	TRANSPORTATION	\$25,047.54
112	FOOD SERVICES	\$34,320.04
114	RETIREMENT	\$126,877.83
115	MISCELLANEOUS FEDERAL FUN	\$259,580.79
120	Rental Fund	\$673.49
121	Compensated Absences Liability	\$8,027.23
126	P.L. 81-874 IMPACT AID EL	\$88,111.68
<b>Group Total:</b>		<b>\$1,063,282.82</b>

**High School Funds**

201	GENERAL	\$308,970.57
210	TRANSPORTATION	\$10,153.15
214	RETIREMENT	\$51,495.60
215	MISCELLANEOUS FEDERAL FUN	\$3,324.14
220	Rental/Lease Fund	\$168.39
221	Compensated Absences Liability	\$4,305.05
226	P.L.81-874 IMPACT AID HIG	\$33,772.48
229	FLEX	\$599.88
<b>Group Total:</b>		<b>\$412,789.26</b>

**Grand Total:** **\$1,476,072.08**

Sincerely,

Jennifer Ryan  
Assistant District Clerk

## Arlee Joint School District

## Voucher Detail Listing

Voucher Batch Number: 1255

06/30/2025

Fiscal Year: 2024-2025

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Mission Valley Power						
Check Group:						
PUmp fee		1	25013	June 17-June 30 7/2/2025	126.120.2600.0412.00.000	\$44.66
<b>P-Card Payee:</b> BMO MASTERCARD						
Elementary K-2 and Gym		0.5	25013	June 17-June 30 7/2/2025	126.120.2600.0412.00.000	\$1,322.16
<b>P-Card Payee:</b> BMO MASTERCARD						
Elementary K-2 and Gym		0.3	25013	June 17-June 30 7/2/2025	226.150.2600.0412.00.000	\$793.30
<b>P-Card Payee:</b> BMO MASTERCARD						
Elementary K-2 and Gym		0.2	25013	June 17-June 30 7/2/2025	126.130.2600.0412.00.000	\$528.86
<b>P-Card Payee:</b> BMO MASTERCARD						
Elementary 3-6		1	25013	June 17-June 30 7/2/2025	126.120.2600.0412.00.000	\$421.96
<b>P-Card Payee:</b> BMO MASTERCARD						
HS (partially split iwth Elementary Boilers)		0.6	25013	June 17-June 30 7/2/2025	226.150.2600.0412.00.000	\$698.54
<b>P-Card Payee:</b> BMO MASTERCARD						
HS (partially split iwth Elementary Boilers)		0.4	25013	June 17-June 30 7/2/2025	126.120.2600.0412.00.000	\$465.70
<b>P-Card Payee:</b> BMO MASTERCARD						
Shop		0.7	25013	June 17-June 30 7/2/2025	226.150.2600.0412.00.000	\$30.67
<b>P-Card Payee:</b> BMO MASTERCARD						
Shop		0.3	25013	June 17-June 30 7/2/2025	126.130.2600.0412.00.000	\$13.15
<b>P-Card Payee:</b> BMO MASTERCARD						
Business Office		0.5	25013	June 17-June 30 7/2/2025	126.120.2600.0412.00.000	\$30.73
<b>P-Card Payee:</b> BMO MASTERCARD						
Business Office		0.3	25013	June 17-June 30 7/2/2025	226.150.2600.0412.00.000	\$18.44
<b>P-Card Payee:</b> BMO MASTERCARD						
Business Office		0.2	25013	June 17-June 30 7/2/2025	126.130.2600.0412.00.000	\$12.29
<b>P-Card Payee:</b> BMO MASTERCARD						
Football and District Lights		0.5	25013	June 17-June 30 7/2/2025	126.120.2600.0412.00.000	\$90.86
<b>P-Card Payee:</b> BMO MASTERCARD						
Football and District Lights		0.3	25013	June 17-June 30 7/2/2025	226.150.2600.0412.00.000	\$54.52
<b>P-Card Payee:</b> BMO MASTERCARD						

## Arlee Joint School District

### Voucher Detail Listing

Voucher Batch Number: 1255

06/30/2025

Fiscal Year: 2024-2025

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Football and District Lights		0.2	25013	June 17-June 30 7/2/2025	126.130.2600.0412.00.000	\$36.34
<b>P-Card Payee:</b> BMO MASTERCARD						
Bus Compound Lights		0.5	25013	June 17-June 30 7/2/2025	110.120.2700.0412.00.000	\$5.53
<b>P-Card Payee:</b> BMO MASTERCARD						
Bus Compound Lights		0.3	25013	June 17-June 30 7/2/2025	210.150.2700.0412.00.000	\$3.32
<b>P-Card Payee:</b> BMO MASTERCARD						
Bus Compound Lights		0.2	25013	June 17-June 30 7/2/2025	110.130.2700.0412.00.000	\$2.21
<b>P-Card Payee:</b> BMO MASTERCARD						
Junior High		1	25013	June 17-June 30 7/2/2025	126.130.2600.0412.00.000	\$737.52
<b>P-Card Payee:</b> BMO MASTERCARD						
Reader Board		0.5	25013	June 17-June 30 7/2/2025	126.120.2600.0412.00.000	\$13.51
<b>P-Card Payee:</b> BMO MASTERCARD						
Reader Board		0.3	25013	June 17-June 30 7/2/2025	226.150.2600.0412.00.000	\$8.11
<b>P-Card Payee:</b> BMO MASTERCARD						
Reader Board		0.2	25013	June 17-June 30 7/2/2025	126.130.2600.0412.00.000	\$5.40
<b>P-Card Payee:</b> BMO MASTERCARD						
Junior High		1	25013	June 17-June 30 7/2/2025	126.130.2600.0412.00.000	\$207.47
<b>P-Card Payee:</b> BMO MASTERCARD						

Check #: 0

PO/InvoiceTotal:	\$5,545.25
Vendor Total:	\$5,545.25
Grand Total:	\$5,545.25

End of Report

## Arlee Joint School District

### Voucher Detail Listing

Voucher Batch Number: 1232

06/24/2025

Fiscal Year: 2024-2025

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Citi Cards						
Check Group:						
fruit, water, muffins, cheese, crackers, for June trianing days		1	26288	V230430	115.470.1670.0610.00.454	\$149.31
<b>P-Card Payee:</b> EFT Payments				6/24/2025		
Summer foods groceries		1	26288	V230430	112.910.3140.0630.00.000	\$90.25
<b>P-Card Payee:</b> EFT Payments				6/24/2025		
Check #: 0						
PO/InvoiceTotal:						\$239.56
Vendor Total:						\$239.56
LOWES						
Check Group:						
Tape, Sprinklers		0.7	26272	V337139	126.160.2610.0610.00.000	\$69.43
<b>P-Card Payee:</b> EFT Payments				6/24/2025		
Tape, Sprinklers		0.3	26272	V337139	226.160.2610.0610.00.000	\$29.76
<b>P-Card Payee:</b> EFT Payments				6/24/2025		
Check #: 0						
PO/InvoiceTotal:						\$99.19
Vendor Total:						\$99.19
Purchase Power						
Check Group:						
Postage for FY2025		0.7	25373	V599782	126.160.2500.0532.00.000	\$150.49
<b>P-Card Payee:</b> EFT Payments				6/24/2025		
Postage for FY2025		0.3	25373	V599782	226.160.2500.0532.00.000	\$64.50
<b>P-Card Payee:</b> EFT Payments				6/24/2025		
Check #: 0						
PO/InvoiceTotal:						\$214.99
Vendor Total:						\$214.99
Grand Total:						\$553.74

End of Report

Arlee Joint School District

Voucher Detail Listing

Voucher Batch Number: 1240 06/26/2025

Fiscal Year: 2024-2025

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
McKinstry Essention, LLC						
Check Group:						
NCCx		1	25936	20083674 6/26/2025	160.120.4500.0725.00.554	\$2,000.00
Check #: 434468						
PO/InvoiceTotal:						\$2,000.00
Vendor Total:						\$2,000.00
Grand Total:						\$2,000.00

End of Report

## Arlee Joint School District

### Voucher Detail Listing

Voucher Batch Number: 1234

06/24/2025

Fiscal Year: 2024-2025

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
A&E						
Check Group:						
IA GO Bonds portion of amount owing on A&E Elementary build project		1	25110	21113127 6/24/2025	160.120.4500.0725.00.554	\$3,049.91
Check #: 434452						
PO/InvoiceTotal:						\$3,049.91
Vendor Total:						\$3,049.91
Allwest Testing & Engineering, Inc.						
Check Group:						
Amount remaining on contract for soil testing		1	25117	241102 6/24/2025	126.120.4500.0725.00.554	\$949.75
Check #: 434453						
PO/InvoiceTotal:						\$949.75
Vendor Total:						\$949.75
Arlee Electric Inc.						
Check Group:						
Football Field Poles		1	26295	691 6/24/2025	260.160.2600.0440.00.785	\$51,305.40
Check #: 434454						
PO/InvoiceTotal:						\$51,305.40
Vendor Total:						\$51,305.40
ARLEE STUDENT ACTIVITIES	8					
Check Group:						
Ad Op grant to reimburse JH Student Activity fund for Yellowstone (2,505.43) and Ski Trip (438.00)		1	26292	Yellowstone 6/24/2025	129.377.1670.0610.00.164	\$2,943.43
Check #: 434455						
PO/InvoiceTotal:						\$2,943.43
Vendor Total:						\$2,943.43
Big Sky Commercial Services						

## Arlee Joint School District

### Voucher Detail Listing

Voucher Batch Number: 1234

06/24/2025

Fiscal Year: 2024-2025

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
Fix rocker switch on kitchen appliance		0.7	26294	8542 6/24/2025	126.910.3100.0440.00.000	\$440.85
Fix rocker switch on kitchen appliance		0.3	26294	8542 6/24/2025	226.910.3100.0440.00.000	\$188.94
Check #: 434456						
PO/InvoiceTotal:						\$629.79
Vendor Total:						\$629.79
Building, Mind and Body, LLC						
Check Group:						
Owners Rep - remainder of contract from IA/GO Bonds		1	25783	280 6/24/2025	160.120.4500.0725.00.554	\$7,744.20
Check #: 434457						
PO/InvoiceTotal:						\$7,744.20
Vendor Total:						\$7,744.20
Imagine Learning						
Check Group:						
Semester courses - High School		1	26293	1067060 6/24/2025	226.150.1000.0561.00.000	\$825.00
Check #: 434458						
PO/InvoiceTotal:						\$825.00
Vendor Total:						\$825.00
Jackson Contractor Group						
Check Group:						
Impact Aid Bond and GO bond		1	25091	App 14 6/24/2025	160.120.4500.0725.00.554	\$633,778.46
Check #: 434459						
PO/InvoiceTotal:						\$633,778.46
Vendor Total:						\$633,778.46

Maki, Jason

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## Arlee Joint School District

### Voucher Detail Listing

Voucher Batch Number: 1234

06/24/2025

Fiscal Year: 2024-2025

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
HS PE - band loops, basketballs, pumps, crossnet game		1	26168	Scheels 6/24/2025	226.150.1340.0610.00.000	\$341.70
Check #: 434460						
PO/InvoiceTotal:						\$341.70
Vendor Total:						\$341.70
Professional Pest Management						
Check Group:						
Service for FY2025		0.7	25029	23249 6/24/2025	126.160.2610.0300.00.000	\$325.50
Service for FY2025		0.3	25029	23249 6/24/2025	226.160.2610.0300.00.000	\$139.50
Check #: 434461						
PO/InvoiceTotal:						\$465.00
Vendor Total:						\$465.00
Rubberecycle						
Check Group:						
Filter Fabric 6' x 100' - new playground		1	26285	3330280 6/24/2025	160.120.4500.0725.00.554	\$22,590.00
Check #: 434462						
PO/InvoiceTotal:						\$22,590.00
Vendor Total:						\$22,590.00
St. Ignatius Public Schools						
Check Group:						
COOP fees for Baseball and Softball		1	26287	2025 - COOP fees 6/24/2025	226.720.3500.0810.00.000	\$3,000.00
Check #: 434463						
PO/InvoiceTotal:						\$3,000.00
Vendor Total:						\$3,000.00

Walsworth

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## Arlee Joint School District

## Voucher Detail Listing

Voucher Batch Number: 1234

06/24/2025

Fiscal Year: 2024-2025

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
Yearbook publishing fees		1	26281	2889219 6/24/2025	226.150.1000.0610.00.000	\$2,467.33
					Check #: 434464	
					PO/InvoiceTotal:	\$2,467.33
					Vendor Total:	\$2,467.33
WF, LLC						
Check Group:						
Replace VFD for pump near football field		0.7	26291	1674 6/24/2025	126.160.2610.0440.00.000	\$1,561.00
Replace VFD for pump near football field		0.3	26291	1674 6/24/2025	226.160.2610.0440.00.000	\$669.00
					Check #: 434465	
					PO/InvoiceTotal:	\$2,230.00
					Vendor Total:	\$2,230.00
WILSON FOODS	1689					
Check Group:						
FCS Supplies JH		1	26245	FCS-- 6/24/2025	126.394.1370.0610.00.000	\$43.53
Tomato sauce, hamburger, grape tomatoes		1	26245	FCS-- 6/24/2025	215.394.1370.0610.00.425	\$24.87
					Check #: 434466	
					PO/InvoiceTotal:	\$68.40
Check Group:						
plastic forks and paper bowls		1	26286	CRC 6/24/2025	115.470.1670.0610.00.454	\$12.16
					Check #: 434466	
					PO/InvoiceTotal:	\$12.16
					Vendor Total:	\$80.56

Yellowstone Boys and Girls Ranch

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## Arlee Joint School District

### Voucher Detail Listing

Voucher Batch Number: 1234

06/24/2025

Fiscal Year: 2024-2025

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
Invoice 810247		1	26284	810247 6/24/2025	115.280.2140.0330.00.005	\$5,787.90

Check #: 434467

PO/InvoiceTotal:	\$5,787.90
Vendor Total:	\$5,787.90
Grand Total:	\$738,188.43

End of Report

## Arlee Joint School District

### Voucher Detail Listing

Voucher Batch Number: 1254

06/30/2025

Fiscal Year: 2024-2025

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
WEX BANK						
Check Group:						
Bus Routes Elem and HS		0.7	25023	V794338	110.100.2700.0624.00.000	\$148.74
<b>P-Card Payee:</b> EFT Payments				6/30/2025		
Bus Routes Elem and HS		0.3	25023	V794338	210.100.2700.0624.00.000	\$63.75
<b>P-Card Payee:</b> EFT Payments				6/30/2025		
Maintenance Fuel		0.7	25023	V794338	126.160.2610.0624.00.000	\$67.14
<b>P-Card Payee:</b> EFT Payments				6/30/2025		
Maintenance Fuel		0.3	25023	V794338	226.160.2610.0624.00.000	\$28.78
<b>P-Card Payee:</b> EFT Payments				6/30/2025		
Employee Vehicles Use		0.7	25023	V794338	126.160.1670.0624.00.000	\$168.72
<b>P-Card Payee:</b> EFT Payments				6/30/2025		
Employee Vehicles Use		0.3	25023	V794338	226.160.1000.0624.00.000	\$72.31
<b>P-Card Payee:</b> EFT Payments				6/30/2025		
HS Sports Trips		1	25023	V794338	226.720.3500.0624.00.000	\$134.51
<b>P-Card Payee:</b> EFT Payments				6/30/2025		

Check #: 0

PO/InvoiceTotal:	\$683.95
Vendor Total:	\$683.95
Grand Total:	\$683.95

End of Report

Arlee Joint School District

Voucher Detail Listing

Voucher Batch Number: 1241 06/26/2025

Fiscal Year: 2024-2025

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
ARLEE PETTY CASH	12					
Check Group:						
Background checks 222297 and 2299		1	26296	Final 2025 6/26/2025	126.160.2510.0610.00.000	\$60.00
Check #: 434469						
PO/InvoiceTotal:						\$60.00
Vendor Total:						\$60.00
Grand Total:						\$60.00

End of Report

## Arlee Joint School District

## Voucher Detail Listing

Voucher Batch Number: 1233

06/27/2025

Fiscal Year: 2024-2025

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
DEPARTMENT OF REVENUE						
Check Group:						
Gross Receipts Jackson Contractor Group - Impact Aid Bonds		1	25100	App 14	160.120.4500.0725.00.554	\$6,401.80
P-Card Payee:	EFT Payments			6/24/2025		
Check #: 0						
PO/InvoiceTotal:						\$6,401.80
Vendor Total:						\$6,401.80
Grand Total:						\$6,401.80

End of Report

## Arlee Joint School District

### Voucher Detail Listing

Voucher Batch Number: 1249

06/30/2025

Fiscal Year: 2024-2025

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
DPHHS-BHDD						
Check Group:						
June 2025		1	26297	1467705699 June 2025 6/30/2025	126.995.2140.0815.00.005	\$440.00

Check #: 434470

PO/InvoiceTotal:	\$440.00
Vendor Total:	\$440.00
Grand Total:	\$440.00

End of Report

## Arlee Joint School District

### Voucher Detail Listing

Voucher Batch Number: 1253

06/30/2025

Fiscal Year: 2024-2025

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
JOHN DEERE FINANCIAL						
Check Group:						
Weed killer		0.7	25987	V464183	126.160.2610.0624.00.000	\$251.99
<b>P-Card Payee:</b>	EFT Payments			6/30/2025		
Weed killer		0.3	25987	V464183	226.160.2610.0610.00.000	\$107.99
<b>P-Card Payee:</b>	EFT Payments			6/30/2025		

Check #: 0

PO/InvoiceTotal:	\$359.98
Vendor Total:	\$359.98
Grand Total:	\$359.98

End of Report

## Arlee Joint School District

### Voucher Detail Listing

Voucher Batch Number: 1214

06/11/2025

Fiscal Year: 2024-2025

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Arlee Electric Inc.						
Check Group:						
replaced damaged GFCI in kitchen		0.5	26231	683 6/11/2025	161.120.2610.0440.00.000	\$176.11
replaced damaged GFCI in kitchen		0.3	26231	683 6/11/2025	261.160.2610.0440.00.000	\$105.67
replaced damaged GFCI in kitchen		0.2	26231	683 6/11/2025	161.130.2610.0440.00.000	\$70.44
Check #: 434425						
PO/InvoiceTotal:						\$352.22
Check Group:						
Demo existing lights in high school classrooms and install new LED.(1 classroom)		1	26253	684 6/11/2025	261.160.4600.0725.00.000	\$5,262.43
Check #: 434425						
PO/InvoiceTotal:						\$5,262.43
Vendor Total:						\$5,614.65
ARLEE LAKE COUNTY WATER AND SEWER DISTRI 2189						
Check Group:						
Annual payments		0.5	25003	1002811 1002942 6/11/2025	126.120.2600.0421.00.000	\$936.00
Annual payments		0.3	25003	1002811 1002942 6/11/2025	226.150.2600.0421.00.000	\$561.60
Annual payments		0.2	25003	1002811 1002942 6/11/2025	126.130.2600.0421.00.000	\$374.40
Check #: 434426						
PO/InvoiceTotal:						\$1,872.00
Vendor Total:						\$1,872.00
ARLEE PETTY CASH 12						

## Arlee Joint School District

### Voucher Detail Listing

Voucher Batch Number: 1214

06/11/2025

Fiscal Year: 2024-2025

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
Reimburse petty cash for background checks - through check 2295		1	26192	V967365 6/11/2025	126.160.2510.0610.00.000	\$225.00
Check #: 434427						
PO/InvoiceTotal:						\$225.00
Vendor Total:						\$225.00
BARGREEN-ELLINGSON INC.	2029					
Check Group:						
Supplies/SSSponge		1	26208	011909407 6/11/2025	112.910.3100.0610.00.000	\$58.00
Supplies/Parchment Paper		1	26208	011909407 6/11/2025	112.910.3100.0610.00.000	\$154.46
Supplies/Foil-Lime Free		1	26208	011909407 6/11/2025	112.910.3100.0610.00.000	\$142.34
Supplies/Knives		1	26208	011909407 6/11/2025	112.910.3100.0610.00.000	\$13.07
Supplies/Cups&Lids		1	26208	011909407 6/11/2025	112.910.3100.0610.00.000	\$91.21
Supplies/Parchment Paper		1	26208	011909407 6/11/2025	112.910.3100.0610.00.000	\$154.46
Check #: 434428						
PO/InvoiceTotal:						\$613.54
Check Group:						
Paper plates for May 22 community day. Invoice 011927424		1	26212	011927424 6/11/2025	215.113.1670.0610.00.025	\$61.24
Plastic forks and spoons for May 22 community day. Invoice 011918582		1	26212	011927424 6/11/2025	215.113.1670.0610.00.025	\$23.50
Check #: 434428						
PO/InvoiceTotal:						\$84.74

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## Arlee Joint School District

### Voucher Detail Listing

Voucher Batch Number: 1214

06/11/2025

Fiscal Year: 2024-2025

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Vendor Total:						\$698.28
BLACKFOOT COMMUNICATIONS	28					
Check Group:						
Telephone service for FY2025		0.5	25005	June 1 2025 6/11/2025	126.120.2500.0531.00.000	\$419.53
Telephone service for FY2025		0.2	25005	June 1 2025 6/11/2025	126.130.2500.0531.00.000	\$167.81
Telephone service for FY2025		0.3	25005	June 1 2025 6/11/2025	226.160.2500.0531.00.000	\$251.71
Check #: 434429						
PO/InvoiceTotal:						\$839.05
Vendor Total:						\$839.05
Coffman, Donna						
Check Group:						
McKinney Vento/Homelessss supplies - feminine products		1	26251	Costco run 6/11/2025	115.494.1000.0645.00.225	\$87.93
Check #: 434430						
PO/InvoiceTotal:						\$87.93
Vendor Total:						\$87.93
College Board						
Check Group:						
AP Exams - Invoice A261178281		9	26230	A261178281 6/11/2025	115.471.1000.0561.00.315	\$477.00
Check #: 434431						
PO/InvoiceTotal:						\$477.00
Vendor Total:						\$477.00
Dillard, Amanda						
Check Group:						
Transporattion of student to school 2nd semester - 210		1	26262	2nd semester 6/11/2025	210.100.2700.0514.00.000	\$91.14

## Arlee Joint School District

### Voucher Detail Listing

Voucher Batch Number: 1214

06/11/2025

Fiscal Year: 2024-2025

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Transportation of student second semester - district portion		1	26262	2nd semester 6/11/2025	226.160.2740.0514.00.000	\$158.85
					Check #: 434432	
					PO/InvoiceTotal:	\$249.99
					Vendor Total:	\$249.99
DPHHS-BHDD						
Check Group:						
May 2025		1	26189	May 2025 6/11/2025	126.995.2140.0815.00.005	\$3,373.33
					Check #: 434433	
					PO/InvoiceTotal:	\$3,373.33
					Vendor Total:	\$3,373.33
Garwood, Lindsie						
Check Group:						
Daughter dropped drivers ed, reimbursement of fees		1	26269	Drivers Ed reimburse 6/11/2025	218.000.0000.1311.00.000	\$225.00
					Check #: 434434	
					PO/InvoiceTotal:	\$225.00
					Vendor Total:	\$225.00
JOSTEN'S	89					
Check Group:						
Diploma covers		1	26179	36361442 6/11/2025	226.150.1000.0610.00.000	\$310.15
					Check #: 434435	
					PO/InvoiceTotal:	\$310.15
Check Group:						
Tassels and medallions for graduation		1	26214	0709-2025159 6/11/2025	226.160.2122.0610.00.000	\$175.90
					Check #: 434435	

## Arlee Joint School District

### Voucher Detail Listing

Voucher Batch Number: 1214

06/11/2025

Fiscal Year: 2024-2025

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$175.90
						Vendor Total: \$486.05
Kaleva Law Offices						
Check Group:						
Create contracts for district construction, consults with District superintendent		0.69	26263	8692 6/11/2025	126.160.2313.0330.00.000	\$1,099.69
Create contracts for district construction, consults with District superintendent		0.31	26263	8692 6/11/2025	226.160.2313.0330.00.000	\$494.06
Registration for IEPs workshop		0.7	26263	8692 6/11/2025	126.160.1670.0320.00.000	\$70.00
Registration for IEPs workshop		0.3	26263	8692 6/11/2025	226.160.1000.0320.00.000	\$30.00
Check #: 434436						PO/InvoiceTotal: \$1,693.75
						Vendor Total: \$1,693.75
Lake County Elections						
Check Group:						
Elections 2025		0.7	26252	Levy Election 6/11/2025	126.160.2510.0300.00.000	\$1,229.67
Elections 2025		0.3	26252	Levy Election 6/11/2025	226.160.2510.0300.00.000	\$527.00
Check #: 434437						PO/InvoiceTotal: \$1,756.67
						Vendor Total: \$1,756.67
LAKE COUNTY LEADER & ADVERTISE 108						
Check Group:						
Tech levy results advertisement		1	26242	36609-05292025 6/11/2025	126.160.2510.0540.00.000	\$33.05
Check #: 434438						

## Arlee Joint School District

## Voucher Detail Listing

Voucher Batch Number: 1214

06/11/2025

Fiscal Year: 2024-2025

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$33.05
						Vendor Total: \$33.05
MONTANA SCHOOL BOARD ASSOC.	118					
Check Group:						
STARS training MTSBA		0.7	26116	0017826 6/11/2025	126.160.2321.0582.00.000	\$105.00
STARS training MTSBA		0.3	26116	0017826 6/11/2025	226.160.2321.0582.00.000	\$45.00
Check #: 434439						
						PO/InvoiceTotal: \$150.00
						Vendor Total: \$150.00
NAPA Auto Parts						
Check Group:						
Valvoline Oil, DS Penetrant		0.7	26187	969325 965484 6/11/2025	110.100.2700.0440.00.000	\$99.15
Valvoline Oil, DS Penetrant		0.3	26187	969325 965484 6/11/2025	210.100.2700.0440.00.000	\$42.49
Spark plugs, fluid filter, radial seal filter		0.7	26187	969325 965484 6/11/2025	110.100.2700.0440.00.000	\$18.34
Spark plugs, fluid filter, radial seal filter		0.3	26187	969325 965484 6/11/2025	210.100.2700.0440.00.000	\$7.86
Check #: 434440						
						PO/InvoiceTotal: \$167.84
						Vendor Total: \$167.84
Office City						
Check Group:						
Elementary supplies - tape, 48 x 50 envelopes		1	26259	71541-1 71416-1 6/11/2025	126.120.1670.0610.00.000	\$14.99
Cumulative record folders		1	26259	71541-1 71416-1 6/11/2025	126.120.1670.0610.00.000	\$128.97

## Arlee Joint School District

### Voucher Detail Listing

Voucher Batch Number: 1214

06/11/2025

Fiscal Year: 2024-2025

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 434441						
PO/InvoiceTotal:						\$143.96
Vendor Total:						\$143.96
Open Up Resources						
Check Group:						
JH CREW resources taken from Transformational Learning: EL CREW Notebooks FY 24 funding	95	26138	44554	129.376.1670.0610.00.154		\$475.00
			6/11/2025			
Two 6th grade EL Crew teacher CRS - close out FY24 funds	1	26138	44554	129.376.1670.0610.00.154		\$219.23
			6/11/2025			
Two 7th grade EL CREW Teacher CRS - FY25 funding	1	26138	44554	115.459.1000.0682.00.175		\$300.77
			6/11/2025			
Two 8th Grade EL CREW teacher CRS - FY25	2	26138	44554	115.459.1000.0682.00.175		\$260.00
			6/11/2025			
Check #: 434442						
PO/InvoiceTotal:						\$1,255.00
Vendor Total:						\$1,255.00
Pape, Angel						
Check Group:						
Transportation for second semester - 210	1	26266	2nd Semester	210.100.2700.0514.00.000		\$77.35
			6/11/2025			
Transportation second semester - district portion	1	26266	2nd Semester	226.160.2740.0514.00.000		\$264.81
			6/11/2025			
Check #: 434443						
PO/InvoiceTotal:						\$342.16
Vendor Total:						\$342.16
Shourds Courville, Jennifer						
Check Group:						
youth shirts for May 22 Community Day	91	26233	0512	115.113.1670.0610.00.025		\$728.00
			6/11/2025			

## Arlee Joint School District

### Voucher Detail Listing

Voucher Batch Number: 1214

06/11/2025

Fiscal Year: 2024-2025

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
adult shirts for May 22 community day		16	26233	0512 6/11/2025	115.113.1670.0610.00.025	\$144.00
				Check #: 434444		
					PO/InvoiceTotal:	\$872.00
					Vendor Total:	\$872.00
Side by Side Educational Consulting, Inc						
Check Group:						
8 days of literacy consulting for the summer		8	26240	4309 6/11/2025	115.420.1000.0320.00.395	\$20,000.00
				Check #: 434445		
					PO/InvoiceTotal:	\$20,000.00
					Vendor Total:	\$20,000.00
SYSCO FOOD SERVICES OF AMERICA	1453					
Check Group:						
FOOD/Milk		1	26209	543548170 - milk 6/11/2025	112.910.3100.0630.00.000	\$309.40
Food/Milk		1	26209	543548170 - milk 6/11/2025	112.910.3100.0630.00.000	\$449.21
Food/Milk		1	26209	543548170 - milk 6/11/2025	112.910.3100.0630.00.000	\$221.45
Food		1	26209	543548170 - milk 6/11/2025	112.910.3100.0630.00.000	\$401.04
				Check #: 434446		
					PO/InvoiceTotal:	\$1,381.10
Check Group:						
Groceries for May 22 Community Day - Invoice 543548170		1	26215	543548170 6/11/2025	115.113.1670.0610.00.025	\$212.10
				Check #: 434446		
					PO/InvoiceTotal:	\$212.10
					Vendor Total:	\$1,593.20

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## Arlee Joint School District

### Voucher Detail Listing

Voucher Batch Number: 1214

06/11/2025

Fiscal Year: 2024-2025

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
TEAR IT UP LLC	2384					
Check Group:						
Shredding		0.7	26195	71146 6/11/2025	126.160.2510.0300.00.000	\$48.58
Shredding		0.3	26195	71146 6/11/2025	226.160.2510.0300.00.000	\$20.82
					Check #: 434447	
					PO/InvoiceTotal:	\$69.40
Check Group:						
tear it up		1	26256	71299 6/11/2025	226.150.1000.0610.00.000	\$74.40
					Check #: 434447	
					PO/InvoiceTotal:	\$74.40
					Vendor Total:	\$143.80
U.S. BANK	2456					
Check Group:						
Bond fees on Impact Aid Bonds		1	26216	7655355 7762109 6/11/2025	126.160.5100.0860.00.554	\$1,750.00
Go Bond Fees		1	26216	7655355 7762109 6/11/2025	126.160.5100.0860.00.444	\$500.00
					Check #: 434448	
					PO/InvoiceTotal:	\$2,250.00
					Vendor Total:	\$2,250.00
US Foods						
Check Group:						
groceries for May 22 Community Day - Invoice 3025164		1	26226	3025164 6/11/2025	115.113.1670.0610.00.025	\$255.09
					Check #: 434449	
					PO/InvoiceTotal:	\$255.09

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## Arlee Joint School District

### Voucher Detail Listing

Voucher Batch Number: 1214

06/11/2025

Fiscal Year: 2024-2025

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
Groceries for May 22 community day. Invoice 5705141		0.7	26227	5705141 6/11/2025	115.113.1670.0610.00.025	\$2,339.27
Groceries for May 22 community day. Invoice 5705141		0.3	26227	5705141 6/11/2025	215.113.1670.0610.00.025	\$1,002.54
					Check #: 434449	
					PO/InvoiceTotal:	\$3,341.81
Check Group:						
FOOD/regwkly-INV#5705138		1	26228	5705138 6/11/2025	112.910.3100.0630.00.000	\$3,035.68
Credit Memo		1	26228	5705138 6/11/2025	112.910.3100.0630.00.000	(\$34.50)
FOOD/regwkly-INV#3025162		1	26228	5705138 6/11/2025	112.910.3100.0630.00.000	\$1,478.25
FOOD/regwkly-INV#3211264		1	26228	5705138 6/11/2025	112.910.3100.0630.00.000	\$1,588.27
					Check #: 434449	
					PO/InvoiceTotal:	\$6,067.70
Check Group:						
FOOD/FFV-INV#5705137		1	26229	V58807 6/11/2025	112.460.3100.0630.00.000	\$410.54
FOOD/FFV-INV#3025163		1	26229	V58807 6/11/2025	112.460.3100.0630.00.000	\$305.46
FOOD/regwkly-FFV#3211265		1	26229	V58807 6/11/2025	112.460.3100.0630.00.000	\$96.36
					Check #: 434449	
					PO/InvoiceTotal:	\$812.36
					Vendor Total:	\$10,476.96
WILSON FOODS	1689					
Check Group:						

## Arlee Joint School District

### Voucher Detail Listing

Voucher Batch Number: 1214

06/11/2025

Fiscal Year: 2024-2025

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Food		1	26211	Kitchen June 2025 6/11/2025	112.910.3100.0630.00.000	\$25.39
Food		1	26211	Kitchen June 2025 6/11/2025	112.910.3100.0630.00.000	\$64.30
Food		1	26211	Kitchen June 2025 6/11/2025	112.910.3100.0630.00.000	\$10.36
Food		1	26211	Kitchen June 2025 6/11/2025	112.910.3100.0630.00.000	\$12.78
Check #: 434450						
PO/InvoiceTotal:						\$112.83
Check Group:						
Cards not working for Diesel - bus route		0.71	26258	Fuel 6/11/2025	110.100.2700.0624.00.000	\$85.95
Cards not working for Diesel - bus route		0.29	26258	Fuel 6/11/2025	210.100.2700.0624.00.000	\$35.10
Check #: 434450						
PO/InvoiceTotal:						\$121.05
Vendor Total:						\$233.88
Zachariasen, Melissa						
Check Group:						
Elementary students year end awards. Partial payment for Walmart purchases on 5/28/25. Funded by Headwaters		1	26224	year end rewards 6/11/2025	115.113.1670.0610.00.025	\$106.33
Check #: 434451						
PO/InvoiceTotal:						\$106.33
Check Group:						
Totes for Elementary		1	26238	Walmart 6/11/2025	126.120.1670.0610.00.000	\$157.20
Check #: 434451						

Arlee Joint School District

Voucher Detail Listing

Voucher Batch Number: 1214 06/11/2025

Fiscal Year: 2024-2025

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
PO/InvoiceTotal:						\$157.20
Vendor Total:						\$263.53
Grand Total:						\$55,524.08

End of Report

## Arlee Joint School District

### Voucher Detail Listing

Voucher Batch Number: 1211

06/04/2025

Fiscal Year: 2024-2025

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
WEX BANK						
Check Group:						
Bus Routes Elem and HS		0.3	25023	V77633	210.100.2700.0624.00.000	\$544.23
<b>P-Card Payee:</b> EFT Payments				6/4/2025		
Maintenance Fuel		0.7	25023	V77633	126.160.2610.0624.00.000	\$266.33
<b>P-Card Payee:</b> EFT Payments				6/4/2025		
Maintenance Fuel		0.3	25023	V77633	226.160.2610.0624.00.000	\$114.14
<b>P-Card Payee:</b> EFT Payments				6/4/2025		
Employee Vehicles Use		0.7	25023	V77633	126.160.1670.0624.00.000	\$205.56
<b>P-Card Payee:</b> EFT Payments				6/4/2025		
Employee Vehicles Use		0.3	25023	V77633	226.160.1000.0624.00.000	\$88.10
<b>P-Card Payee:</b> EFT Payments				6/4/2025		
HS Sports Trips		1	25023	V77633	226.720.3500.0624.00.000	\$216.55
<b>P-Card Payee:</b> EFT Payments				6/4/2025		
JH Sports Trips		1	25023	V77633	126.720.3500.0624.00.000	\$30.28
<b>P-Card Payee:</b> EFT Payments				6/4/2025		
HS FT		1	25023	V77633	226.160.2740.0624.00.000	\$78.14
<b>P-Card Payee:</b> EFT Payments				6/4/2025		
Elem FT		1	25023	V77633	126.160.2740.0624.00.000	\$687.75
<b>P-Card Payee:</b> EFT Payments				6/4/2025		
Bus Routes Elem and HS		0.7	25023	V77633	110.100.2700.0624.00.000	\$1,269.87
<b>P-Card Payee:</b> EFT Payments				6/4/2025		

Check #: 0

PO/InvoiceTotal:	\$3,500.95
Vendor Total:	\$3,500.95
Grand Total:	\$3,500.95

End of Report

## Arlee Joint School District

### Voucher Detail Listing

Voucher Batch Number: 1224

06/13/2025

Fiscal Year: 2024-2025

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
ALBERTSON'S						
Check Group:						
Groceries Foods Class		1	26183	V278438 6/13/2025	126.394.1370.0610.00.000	\$77.29
<b>P-Card Payee:</b>	BMO MASTERCARD					
				Check #: 0		
					PO/InvoiceTotal:	\$77.29
Check Group:						
Roses for graduation		1	26271	V712624 6/13/2025	226.160.2122.0610.00.000	\$148.08
<b>P-Card Payee:</b>	BMO MASTERCARD					
				Check #: 0		
					PO/InvoiceTotal:	\$148.08
Check Group:						
District card used for groceries - reimubrsed		1	26279	V835844 6/13/2025	226.160.2510.0610.00.000	\$105.34
<b>P-Card Payee:</b>	BMO MASTERCARD					
				Check #: 0		
					PO/InvoiceTotal:	\$105.34
					Vendor Total:	\$330.71
ALL AMERICAN TROPHY & ENGRAVING 223						
Check Group:						
Retirement plaques for staff		2	26146	V569609 6/13/2025	226.160.2510.0610.00.000	\$118.00
<b>P-Card Payee:</b>	BMO MASTERCARD					
Retirement plaques for staff		2	26146	V569609 6/13/2025	126.160.2510.0610.00.000	\$118.00
<b>P-Card Payee:</b>	BMO MASTERCARD					
				Check #: 0		
					PO/InvoiceTotal:	\$236.00
Check Group:						
JH Awards/plaques		1	26241	V193738 6/13/2025	126.130.1670.0610.00.000	\$38.00
<b>P-Card Payee:</b>	BMO MASTERCARD					
				Check #: 0		

## Arlee Joint School District

## Voucher Detail Listing

Voucher Batch Number: 1224

06/13/2025

Fiscal Year: 2024-2025

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$38.00
						Vendor Total: \$274.00
Amazon - Admin Office						
Check Group:						
Nursing Room Equipment		1	26156	V110674	115.114.2134.0660.00.505	\$289.98
P-Card Payee:	BMO MASTERCARD			6/13/2025		
Check #: 0						
						PO/InvoiceTotal: \$289.98
Check Group:						
Supplies/INK		1	26235	V625807	112.910.3100.0610.00.000	\$204.45
P-Card Payee:	BMO MASTERCARD			6/13/2025		
Check #: 0						
						PO/InvoiceTotal: \$204.45
Check Group:						
Rosmonde 50 pack bulk composition notebooks		1	26254	V920787	115.420.1000.0610.00.255	\$79.19
P-Card Payee:	BMO MASTERCARD			6/13/2025		
Metal storage cabinet		1	26254	V920787	115.420.1000.0610.00.255	\$137.99
P-Card Payee:	BMO MASTERCARD			6/13/2025		
5-tier bookshelf		1	26254	V920787	115.420.1000.0610.00.255	\$169.99
P-Card Payee:	BMO MASTERCARD			6/13/2025		
Check #: 0						
						PO/InvoiceTotal: \$387.17
						Vendor Total: \$881.60
AMAZON.COM - ELEM	2452					
Check Group:						
500 pencils, white board cleaner, and highlighters		1	26075	V162312	126.130.1670.0610.00.000	\$28.82
P-Card Payee:	BMO MASTERCARD			6/13/2025		
Check #: 0						
						PO/InvoiceTotal: \$28.82

## Arlee Joint School District

## Voucher Detail Listing

Voucher Batch Number: 1224

06/13/2025

Fiscal Year: 2024-2025

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
Library Supplies		1	26140	V603495	126.120.2220.0610.00.000	\$183.22
<b>P-Card Payee:</b>	BMO MASTERCARD			6/13/2025		
					Check #: 0	
					PO/InvoiceTotal:	\$183.22
Check Group:						
WISYOK 1000 Pcs Colored Popsicle Sticks for Crafts, 4.5 Inch Colored Wooden Craft Sticks, Ice Cream Sticks, Rainbow Popsicle Sticks, Great for DIY Craft Creative Designs and Children Education		1	26236	V340144	226.150.1140.0610.00.000	\$15.98
<b>P-Card Payee:</b>	BMO MASTERCARD			6/13/2025		
1200 Pieces Jumbo Wooden Craft Sticks, 6 Inch Multi-Purpose Wood Popsicle Craft Sticks Ice Cream Sticks, Small Ice Pop Sticks for Waxing, Stirring, Craft Project, Tongue Depressor, Plant Labels		1	26236	V340144	226.150.1140.0610.00.000	\$23.99
<b>P-Card Payee:</b>	BMO MASTERCARD			6/13/2025		
AdTech Glue Sticks Full Size - 200ct, 4 Inches Long Glue Sticks with 0.44 Diameter, Quick Bonding to All Materials, Crafters' Preferred Choice Hot Glue Sticks		1	26236	V340144	226.150.1140.0610.00.000	\$22.99
<b>P-Card Payee:</b>	BMO MASTERCARD			6/13/2025		
20 Pack Canvases for Painting with 8x10, Painting Canvas for Oil & Acrylic Paint.		1	26236	V340144	226.150.1140.0610.00.000	\$29.16
<b>P-Card Payee:</b>	BMO MASTERCARD			6/13/2025		
					Check #: 0	
					PO/InvoiceTotal:	\$92.12
Check Group:						
Countertop Ice Maker		1	26270	V899799	126.120.1670.0610.00.000	\$49.98
<b>P-Card Payee:</b>	BMO MASTERCARD			6/13/2025		
Cardboard moving boxes		1	26270	V899799	126.120.1670.0610.00.000	\$36.11
<b>P-Card Payee:</b>	BMO MASTERCARD			6/13/2025		
Atomic Habits: Principal Admin Supplies		1	26270	V899799	126.120.2410.0610.00.000	\$40.18
<b>P-Card Payee:</b>	BMO MASTERCARD			6/13/2025		
					Check #: 0	
					PO/InvoiceTotal:	\$126.27

## Arlee Joint School District

## Voucher Detail Listing

Voucher Batch Number: 1224

06/13/2025

Fiscal Year: 2024-2025

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
Elementary continents map		1	26276	V128372	126.120.1670.0610.00.000	\$699.99
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
				Check #: 0		
					PO/InvoiceTotal:	\$699.99
					Vendor Total:	\$1,130.42
AMAZON.COM - HS	518					
Check Group:						
Library Books - HS Collection Development fiction & nonfiction		1	25192	V801880	226.160.2220.0640.00.000	\$523.41
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
				Check #: 0		
					PO/InvoiceTotal:	\$523.41
Check Group:						
JH Books - Collection Development Fic/NonFic		1	25193	V707475	126.130.2220.0640.00.000	\$17.99
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
				Check #: 0		
					PO/InvoiceTotal:	\$17.99
Check Group:						
Library Repair and Maintenance		1	26000	V76735	226.160.2220.0440.00.000	(\$27.54)
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
				Check #: 0		
					PO/InvoiceTotal:	(\$27.54)
Check Group:						
Welding Jackets		1	26111	V522252	226.395.1410.0610.00.000	\$346.19
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
				Check #: 0		
					PO/InvoiceTotal:	\$346.19
Check Group:						

## Arlee Joint School District

## Voucher Detail Listing

Voucher Batch Number: 1224

06/13/2025

Fiscal Year: 2024-2025

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
achievement certificate holders		1	26164	V910347	226.150.1000.0610.00.000	\$29.99
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
				Check #: 0		
					PO/InvoiceTotal:	\$29.99
Check Group:						
3 History books for student award ceremony 5-22-25 per G. Alberty's request		1	26176	V345642	226.150.1000.0610.00.000	\$43.77
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
				Check #: 0		
					PO/InvoiceTotal:	\$43.77
Check Group:						
FCS Final Project Supplies		1	26177	V371403	215.394.1370.0610.00.425	\$86.98
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
				Check #: 0		
					PO/InvoiceTotal:	\$86.98
Check Group:						
reams of colored paper for student paperwork		1	26178	V100576	226.150.1000.0610.00.000	\$116.13
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
				Check #: 0		
					PO/InvoiceTotal:	\$116.13
					Vendor Total:	\$1,136.92
American Airlines						
Check Group:						
Adviser Flight to FFCLA National		1	26191	V66654	215.394.1370.0610.00.425	\$541.36
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
Flight Fees		1	26191	V66654	215.394.1370.0610.00.425	\$57.54
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
				Check #: 0		
					PO/InvoiceTotal:	\$598.90
					Vendor Total:	\$598.90

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## Arlee Joint School District

## Voucher Detail Listing

Voucher Batch Number: 1224

06/13/2025

Fiscal Year: 2024-2025

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Apple Store						
Check Group:						
11" 256GB iPads for Nkwusm		12	25786	V118712	115.420.1000.0610.00.255	\$5,388.00
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
				Check #: 0		
					PO/InvoiceTotal:	\$5,388.00
					Vendor Total:	\$5,388.00
BARNES & NOBLE INC.	243					
Check Group:						
BOOKS		1	26141	V960976	126.120.2220.0640.00.000	\$798.05
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
				Check #: 0		
					PO/InvoiceTotal:	\$798.05
					Vendor Total:	\$798.05
Best Buy Business Advantage Acct						
Check Group:						
laptops for Callie and Deanne to come from CRC grant. 13.8" MS Surfaces		2	26093	V123439	115.470.1670.0682.00.454	\$2,199.98
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
				Check #: 0		
					PO/InvoiceTotal:	\$2,199.98
Check Group:						
laptop prizes for seniors from the Native Pathways grant		11	26162	V397892	215.105.1000.0682.00.185	\$4,399.89
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
				Check #: 0		
					PO/InvoiceTotal:	\$4,399.89
Check Group:						
Dyson Vacuum for elementary offices		1	26221	V437139	126.120.1670.0660.00.000	\$399.99
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
				Check #: 0		

## Arlee Joint School District

## Voucher Detail Listing

Voucher Batch Number: 1224

06/13/2025

Fiscal Year: 2024-2025

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
PO/InvoiceTotal:						\$399.99
Check Group:						
Toner for copier		1	26260	V691401	126.120.1670.0550.00.000	\$110.99
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
Check #: 0						
PO/InvoiceTotal:						\$110.99
Vendor Total:						\$7,110.85
Black Bear Espresso						
Check Group:						
staff appreciation		1	26239	V376063	126.160.2316.0610.00.000	\$100.50
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
Check #: 0						
PO/InvoiceTotal:						\$100.50
Check Group:						
Staff Appreciation		1	26264	V700220	126.160.2316.0610.00.000	\$100.00
<b>P-Card Payee:</b> BMO MASTERCARD				6/12/2025		
Check #: 0						
PO/InvoiceTotal:						\$100.00
Vendor Total:						\$200.50
BUFFALO WILD WINGS						
Check Group:						
State Track meal		1	26184	V408581	226.160.1000.0610.00.990	\$275.35
<b>P-Card Payee:</b> BMO MASTERCARD				6/12/2025		
Check #: 0						
PO/InvoiceTotal:						\$275.35
Vendor Total:						\$275.35
Carbinox Company						
Check Group:						

## Arlee Joint School District

### Voucher Detail Listing

Voucher Batch Number: 1224

06/13/2025

Fiscal Year: 2024-2025

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Used employee credit card for a personal purchase by mistake. Reimbursed District 6/2/2025		1	26234	V760526	226.160.1000.0610.00.990	\$135.96
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
				Check #: 0		
					PO/InvoiceTotal:	\$135.96
					Vendor Total:	\$135.96
ChefStore						
Check Group:						
Yellowstone supplies - student activities		1	26204	V142642	226.160.1000.0610.00.990	\$166.28
<b>P-Card Payee:</b> BMO MASTERCARD				6/12/2025		
				Check #: 0		
					PO/InvoiceTotal:	\$166.28
					Vendor Total:	\$166.28
CULLIGAN						
Check Group:						
Elementary water		1	25018	V409311	126.120.1670.0610.00.000	\$147.49
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
JH Water		1	25018	V409311	126.130.1670.0610.00.000	\$12.25
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
Admin Water		0.7	25018	V409311	126.160.2510.0610.00.000	\$7.88
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
Admin Water		0.3	25018	V409311	226.160.2510.0610.00.000	\$3.38
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
HS water		1	25018	V409311	226.150.1000.0610.00.000	\$30.00
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
				Check #: 0		
					PO/InvoiceTotal:	\$201.00
					Vendor Total:	\$201.00
Custom Trophy and Engraving						
Check Group:						

## Arlee Joint School District

### Voucher Detail Listing

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Track plaques		1	26278	V120408	226.720.3500.0610.00.000	\$94.00
<b>P-Card Payee:</b> BMO MASTERCARD				6/12/2025		
				Check #: 0		
					PO/InvoiceTotal:	\$94.00
					Vendor Total:	\$94.00
DOLLAR TREE						
Check Group:						
table covers and balloons for May 22 Community - Trisha's MC		1	26222	V364560	215.113.1670.0610.00.025	\$46.25
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
				Check #: 0		
					PO/InvoiceTotal:	\$46.25
					Vendor Total:	\$46.25
Epic Steel Corporation						
Check Group:						
K2 wind damage claim - repairs		1	26232	V569330	260.160.2600.0440.00.785	\$123.85
<b>P-Card Payee:</b> BMO MASTERCARD				6/12/2025		
				Check #: 0		
					PO/InvoiceTotal:	\$123.85
					Vendor Total:	\$123.85
EXXON						
Check Group:						
Drinks for senior trip - reimbursed by SA		1	26151	V594099	226.160.1000.0610.00.990	\$33.76
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
				Check #: 0		
					PO/InvoiceTotal:	\$33.76
					Vendor Total:	\$33.76
Fred's Appliance						
Check Group:						

## Arlee Joint School District

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Nursing Room Equipment - washer and dryer		1	26122	V532532	115.114.2134.0660.00.505	\$5,558.00
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
Check #: 0						
PO/InvoiceTotal:						\$5,558.00
Vendor Total:						\$5,558.00
Hillyard/Montana						
Check Group:						
Garbage liners		0.5	26157	V179688	126.120.2600.0610.00.000	\$25.15
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
Garbage liners		0.3	26157	V179688	226.160.2600.0610.00.000	\$15.09
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
Garbage liners		0.2	26157	V179688	126.130.2600.0610.00.000	\$10.06
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
toilet paper and garbage liners		0.5	26157	V179688	126.120.2600.0610.00.000	\$195.40
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
toilet paper and garbage liners		0.2	26157	V179688	126.130.2600.0610.00.000	\$78.16
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
toilet paper and garbage liners		0.3	26157	V179688	226.160.2600.0610.00.000	\$117.24
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
Tissues		0.48	26157	V179688	126.120.2600.0610.00.000	\$92.04
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
Tissues		0.21	26157	V179688	126.130.2600.0610.00.000	\$40.27
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
Tissues		0.31	26157	V179688	226.160.2600.0610.00.000	\$59.44
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
Check #: 0						
PO/InvoiceTotal:						\$632.85
Vendor Total:						\$632.85
Holiday Station Store						
Check Group:						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Water for track team		1	26175	V385341	226.160.1000.0610.00.990	\$7.99
<b>P-Card Payee:</b> BMO MASTERCARD				6/12/2025		
				Check #: 0		
					PO/InvoiceTotal:	\$7.99
					Vendor Total:	\$7.99
HOME DEPOT	980					
Check Group:						
Paint Thinner, Varathane Gloss - Shop		1	26165	V599717	226.395.1410.0610.00.000	\$24.46
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
				Check #: 0		
					PO/InvoiceTotal:	\$24.46
					Vendor Total:	\$24.46
Houghton Mifflin Harcourt						
Check Group:						
Intro Math K-6 and Into Reading K-6/district portion		1	25107	V456243	126.120.1670.0682.00.000	\$8,473.50
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
				Check #: 0		
					PO/InvoiceTotal:	\$8,473.50
					Vendor Total:	\$8,473.50
Jacob Cousineau						
Check Group:						
Library Books - Consumer Economics Set		1	26046	V823902	226.160.2220.0640.00.000	\$220.00
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
				Check #: 0		
					PO/InvoiceTotal:	\$220.00
					Vendor Total:	\$220.00
Jimmy Johns						
Check Group:						
Meals for Track - Districts - Missoula		1	26130	V271956	226.160.1000.0610.00.990	\$253.70
<b>P-Card Payee:</b> BMO MASTERCARD				6/12/2025		

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 0						
PO/InvoiceTotal:						\$253.70
Check Group:						
Divisonal Track meal		1	26169	V331595	226.160.1000.0610.00.990	\$201.10
<b>P-Card Payee:</b>	BMO MASTERCARD			6/12/2025		
Check #: 0						
PO/InvoiceTotal:						\$201.10
Vendor Total:						\$454.80
KENWORTH SALES MISSOULA						
Check Group:						
Chamber Long Stroke Combo		0.7	26247	V599366	110.100.2700.0440.00.000	\$55.03
<b>P-Card Payee:</b>	BMO MASTERCARD			6/13/2025		
Chamber Long Stroke Combo		0.3	26247	V599366	210.100.2700.0440.00.000	\$23.59
<b>P-Card Payee:</b>	BMO MASTERCARD			6/13/2025		
Check #: 0						
PO/InvoiceTotal:						\$78.62
Vendor Total:						\$78.62
Lifeline Fitness						
Check Group:						
Portable Power Jumpers, superbands, adjustable weight bench		1	26158	V929706	226.150.1340.0610.00.000	\$223.50
<b>P-Card Payee:</b>	BMO MASTERCARD			6/13/2025		
Check #: 0						
PO/InvoiceTotal:						\$223.50
Vendor Total:						\$223.50
LOWES						
Check Group:						
Community day supplies		1	26280	V149694	126.120.1670.0610.00.000	\$156.00
<b>P-Card Payee:</b>	BMO MASTERCARD			6/13/2025		
Check #: 0						

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$156.00
						Vendor Total: \$156.00
MACGILL	2441					
Check Group:						
Nursing Room Supplies - throat scope and utility cart		1	26115	V175322	115.114.2134.0610.00.505	\$83.93
P-Card Payee:	BMO MASTERCARD			6/13/2025		
Check #: 0						
						PO/InvoiceTotal: \$83.93
						Vendor Total: \$83.93
MACKENZIE RIVER PIZZA						
Check Group:						
Meal for senior trip - reimbursed by SA		1	26152	V430820	226.160.1000.0610.00.990	\$221.00
P-Card Payee:	BMO MASTERCARD			6/13/2025		
Check #: 0						
						PO/InvoiceTotal: \$221.00
						Vendor Total: \$221.00
MICHAELS						
Check Group:						
Senior picture frame		1	26248	V86023	226.160.1000.0610.00.990	\$350.40
P-Card Payee:	BMO MASTERCARD			6/13/2025		
Check #: 0						
						PO/InvoiceTotal: \$350.40
						Vendor Total: \$350.40
Mission Valley Power						
Check Group:						
PUmp fee		1	25013	V653907	126.120.2600.0412.00.000	\$13.18
P-Card Payee:	BMO MASTERCARD			6/13/2025		
Elementary K-2 and Gym		0.5	25013	V653907	126.120.2600.0412.00.000	\$5,739.46
P-Card Payee:	BMO MASTERCARD			6/13/2025		

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Elementary K-2 and Gym		0.3	25013	V653907	226.150.2600.0412.00.000	\$3,443.68
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
Business Office		0.3	25013	V653907	226.150.2600.0412.00.000	\$62.58
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
Business Office		0.2	25013	V653907	126.130.2600.0412.00.000	\$41.72
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
Football and District Lights		0.5	25013	V653907	126.120.2600.0412.00.000	\$189.44
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
Football and District Lights		0.3	25013	V653907	226.150.2600.0412.00.000	\$113.66
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
Football and District Lights		0.2	25013	V653907	126.130.2600.0412.00.000	\$75.77
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
Bus Compound Lights		0.5	25013	V653907	110.120.2700.0412.00.000	\$144.03
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
Bus Compound Lights		0.3	25013	V653907	210.150.2700.0412.00.000	\$86.42
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
Bus Compound Lights		0.2	25013	V653907	110.130.2700.0412.00.000	\$57.61
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
Junior High		1	25013	V653907	126.130.2600.0412.00.000	\$2,859.54
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
Reader Board		0.5	25013	V653907	126.120.2600.0412.00.000	\$25.73
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
Reader Board		0.3	25013	V653907	226.150.2600.0412.00.000	\$15.44
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
Reader Board		0.2	25013	V653907	126.130.2600.0412.00.000	\$10.29
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
Reader Board		0.2	25013	V653907	126.130.2600.0412.00.000	\$10.29
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
Elementary K-2 and Gym		0.2	25013	V653907	126.130.2600.0412.00.000	\$2,295.78
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Elementary 3-6		1	25013	V653907	126.120.2600.0412.00.000	\$1,599.96
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
HS (partially split iwth Elementary Boilers)		0.6	25013	V653907	226.150.2600.0412.00.000	\$5,116.34
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
HS (partially split iwth Elementary Boilers)		0.4	25013	V653907	126.120.2600.0412.00.000	\$3,410.90
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
Shop		0.7	25013	V653907	226.150.2600.0412.00.000	\$96.40
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
Shop		0.3	25013	V653907	126.130.2600.0412.00.000	\$41.32
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
Business Office		0.5	25013	V653907	126.120.2600.0412.00.000	\$104.30
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
Pump fee		1	25013	V974997	126.120.2600.0412.00.000	\$19.63
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
Elementary K-2 and Gym		0.5	25013	V974997	126.120.2600.0412.00.000	\$4,244.31
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
Elementary K-2 and Gym		0.3	25013	V974997	226.150.2600.0412.00.000	\$2,546.59
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
Elementary K-2 and Gym		0.2	25013	V974997	126.130.2600.0412.00.000	\$1,697.72
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
Elementary 3-6		1	25013	V974997	126.120.2600.0412.00.000	\$1,291.03
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
HS (partially split iwth Elementary Boilers)		0.6	25013	V974997	226.150.2600.0412.00.000	\$3,126.46
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
HS (partially split iwth Elementary Boilers)		0.4	25013	V974997	126.120.2600.0412.00.000	\$2,084.31
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
Shop		0.7	25013	V974997	226.150.2600.0412.00.000	\$89.10
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
Shop		0.3	25013	V974997	126.130.2600.0412.00.000	\$38.19
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Business Office		0.5	25013	V974997	126.120.2600.0412.00.000	\$90.91
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
Business Office		0.3	25013	V974997	226.150.2600.0412.00.000	\$54.55
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
Business Office		0.2	25013	V974997	126.130.2600.0412.00.000	\$36.36
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
Football and District Lights		0.5	25013	V974997	126.120.2600.0412.00.000	\$188.64
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
Football and District Lights		0.3	25013	V974997	226.150.2600.0412.00.000	\$113.18
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
Football and District Lights		0.2	25013	V974997	126.130.2600.0412.00.000	\$75.45
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
Bus Compound Lights		0.5	25013	V974997	110.120.2700.0412.00.000	\$51.46
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
Bus Compound Lights		0.3	25013	V974997	210.150.2700.0412.00.000	\$30.88
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
Bus Compound Lights		0.2	25013	V974997	110.130.2700.0412.00.000	\$20.58
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
Junior High		1	25013	V974997	126.130.2600.0412.00.000	\$2,094.42
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
Reader Board		0.5	25013	V974997	126.120.2600.0412.00.000	\$25.36
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
Reader Board		0.3	25013	V974997	226.150.2600.0412.00.000	\$15.21
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
Reader Board		0.2	25013	V974997	126.130.2600.0412.00.000	\$10.14
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
Reader Board		0.2	25013	V974997	126.130.2600.0412.00.000	\$10.14
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		

Check #: 0

PO/InvoiceTotal: \$43,508.46

Vendor Total: \$43,508.46

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Montana Action Paintball						
Check Group:						
Senior Trip - reimbursed by Student Activities		1	26139	V26348 6/13/2025	226.160.1000.0610.00.990	\$1,069.50
<b>P-Card Payee:</b> BMO MASTERCARD						
				Check #: 0		
					PO/InvoiceTotal:	\$1,069.50
					Vendor Total:	\$1,069.50
Montana Family Career & Comm. Leadership						
Check Group:						
National fees and FCCLA pins		1	26201	V267274 6/13/2025	226.160.1000.0610.00.990	\$252.00
<b>P-Card Payee:</b> BMO MASTERCARD						
				Check #: 0		
					PO/InvoiceTotal:	\$252.00
					Vendor Total:	\$252.00
Montana Notary Guild						
Check Group:						
Class for Lonnie Morin		0.7	26283	V166868 6/13/2025	126.160.2510.0582.00.000	\$35.00
<b>P-Card Payee:</b> BMO MASTERCARD						
Class for Lonnie Morin		0.3	26283	V166868 6/13/2025	226.160.2510.0582.00.000	\$15.00
<b>P-Card Payee:</b> BMO MASTERCARD						
				Check #: 0		
					PO/InvoiceTotal:	\$50.00
					Vendor Total:	\$50.00
MURALTS						
Check Group:						
Gas for Honda=		0.7	26198	V662614 6/13/2025	126.160.2740.0624.00.000	\$46.08
<b>P-Card Payee:</b> BMO MASTERCARD						
Gas for Honda=		0.3	26198	V662614 6/13/2025	226.160.2740.0624.00.000	\$19.75
<b>P-Card Payee:</b> BMO MASTERCARD						
				Check #: 0		

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$65.83
						Vendor Total: \$65.83
Mystery Science						
Check Group:						
Elementary Supplies - Science Curriculum		1	26273	V232419 6/13/2025	126.120.1670.0682.00.000	\$4,485.00
<b>P-Card Payee:</b>	BMO MASTERCARD				Check #: 0	
						PO/InvoiceTotal: \$4,485.00
						Vendor Total: \$4,485.00
New York Times						
Check Group:						
Annual subscription		1	25038	V320777 6/13/2025	226.150.1000.0610.00.000	\$20.00
<b>P-Card Payee:</b>	BMO MASTERCARD				Check #: 0	
						PO/InvoiceTotal: \$20.00
						Vendor Total: \$20.00
Notorious Pig BBQ						
Check Group:						
State Track Meet - meal		1	26206	V822249 6/13/2025	226.160.1000.0610.00.990	\$260.48
<b>P-Card Payee:</b>	BMO MASTERCARD				Check #: 0	
						PO/InvoiceTotal: \$260.48
						Vendor Total: \$260.48
OfficechairsUSA.com						
Check Group:						
Nursing Room Equipment		1	26149	V655410 6/13/2025	115.114.2134.0660.00.505	\$4,573.30
<b>P-Card Payee:</b>	BMO MASTERCARD				Check #: 0	
						PO/InvoiceTotal: \$4,573.30

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Vendor Total:						\$4,573.30
OnXmaps, Inc.						
Check Group:						
Annual membership		0.7	26188	V231254	126.160.2510.0610.00.000	\$69.99
<b>P-Card Payee:</b>	BMO MASTERCARD			6/13/2025		
Annual membership		0.3	26188	V231254	226.160.2510.0610.00.000	\$30.00
<b>P-Card Payee:</b>	BMO MASTERCARD			6/13/2025		
Check #: 0						
PO/InvoiceTotal:						\$99.99
Vendor Total:						\$99.99
Pigasus Bar						
Check Group:						
Yearbook year end celebration		1	26200	V273775	226.160.1000.0610.00.990	\$48.00
<b>P-Card Payee:</b>	BMO MASTERCARD			6/13/2025		
Check #: 0						
PO/InvoiceTotal:						\$48.00
Vendor Total:						\$48.00
Pinion Technology Core						
Check Group:						
Printer Ink - District Wide - Keep fill contract		0.7	25078	V242116	126.160.1670.0550.00.000	\$658.15
<b>P-Card Payee:</b>	BMO MASTERCARD			6/13/2025		
Printer Ink - District Wide - Keep fill contract		0.3	25078	V242116	226.160.1000.0550.00.000	\$282.07
<b>P-Card Payee:</b>	BMO MASTERCARD			6/13/2025		
Printer Ink - District Wide - Keep fill contract		0.7	25078	V483395	126.160.1670.0550.00.000	\$761.65
<b>P-Card Payee:</b>	BMO MASTERCARD			6/13/2025		
Printer Ink - District Wide - Keep fill contract		0.3	25078	V483395	226.160.1000.0550.00.000	\$326.42
<b>P-Card Payee:</b>	BMO MASTERCARD			6/13/2025		
Check #: 0						
PO/InvoiceTotal:						\$2,028.29
Vendor Total:						\$2,028.29

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## Arlee Joint School District

### Voucher Detail Listing

Voucher Batch Number: 1224

06/13/2025

Fiscal Year: 2024-2025

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
RDO Equipment Co.						
Check Group:						
Advance Dep		0.7	26255	V651337	110.100.2700.0440.00.000	\$60.19
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
Advance Dep		0.3	26255	V651337	210.100.2700.0440.00.000	\$25.80
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
				Check #: 0		
					PO/InvoiceTotal:	\$85.99
					Vendor Total:	\$85.99
Reading Simplified						
Check Group:						
SPED Supplies Elem/JH - Curriculum		1	26275	V455738	126.280.1000.0682.00.000	\$147.00
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
SPED Supplies Elem/JH		1	26275	V455738	126.280.1000.0682.00.000	\$147.00
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
				Check #: 0		
					PO/InvoiceTotal:	\$294.00
					Vendor Total:	\$294.00
REPUBLIC SERVICES						
Check Group:						
Garbage service for FY2023		0.5	25024	V713106	126.120.2600.0431.00.000	\$1,180.59
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
Garbage service for FY2023		0.2	25024	V713106	126.130.2600.0431.00.000	\$472.23
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
Garbage service for FY2023		0.3	25024	V713106	226.150.2600.0431.00.000	\$708.35
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
				Check #: 0		
					PO/InvoiceTotal:	\$2,361.17
					Vendor Total:	\$2,361.17
Ridleys Family Market						

## Arlee Joint School District

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Voucher Batch Number: 1224

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
Food for Yellowstone trip		1	26282	V932837 6/12/2025	126.130.1670.0610.00.000	\$47.54
<b>P-Card Payee:</b>	BMO MASTERCARD					
				Check #: 0		
					PO/InvoiceTotal:	\$47.54
					Vendor Total:	\$47.54
Rods Harvest Foods						
Check Group:						
Yellowstone supplies - Student Activities		1	26199	V18327 6/13/2025	226.160.1000.0610.00.990	\$95.70
<b>P-Card Payee:</b>	BMO MASTERCARD					
				Check #: 0		
					PO/InvoiceTotal:	\$95.70
					Vendor Total:	\$95.70
Ronan Harvest Foods						
Check Group:						
FCS Groceries		1	26186	V692901 6/13/2025	126.394.1370.0610.00.000	\$81.71
<b>P-Card Payee:</b>	BMO MASTERCARD					
				Check #: 0		
					PO/InvoiceTotal:	\$81.71
					Vendor Total:	\$81.71
ROSAUERS						
Check Group:						
8th gr promotion cake		1	26082	V306757 6/13/2025	126.130.1670.0610.00.000	\$69.99
<b>P-Card Payee:</b>	BMO MASTERCARD					
				Check #: 0		
					PO/InvoiceTotal:	\$69.99
					Vendor Total:	\$69.99
SCHEELS						
Check Group:						

## Arlee Joint School District

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Ball Blitz, Needles, pump - HS PE		1	26129	V136546	226.150.1340.0610.00.000	\$91.91
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
				Check #: 0		
					PO/InvoiceTotal:	\$91.91
					Vendor Total:	\$91.91
ScreenCloud						
Check Group:						
Monthly subscription		1	25033	V664985	228.160.2210.0682.00.516	\$45.00
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
				Check #: 0		
					PO/InvoiceTotal:	\$45.00
					Vendor Total:	\$45.00
STAGELINE PIZZA						
Check Group:						
lunch during the 7th grade college visit to SKC		1	26185	V733644	129.377.1670.0610.00.164	\$155.70
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
				Check #: 0		
					PO/InvoiceTotal:	\$155.70
Check Group:						
Pizza party for high test scores-students who earned it		1	26223	V488635	126.130.1670.0610.00.000	\$102.00
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
				Check #: 0		
					PO/InvoiceTotal:	\$102.00
					Vendor Total:	\$257.70
Staple Credit Plan	1860					
Check Group:						
Gift cards for HS incentives and awards cardstock		1	26193	V660158	215.113.1670.0610.00.025	\$1,155.94
<b>P-Card Payee:</b> BMO MASTERCARD				6/12/2025		
				Check #: 0		

## Arlee Joint School District

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
PO/InvoiceTotal:						\$1,155.94
Check Group:						
yearbook supplies		1	26194	V598284	226.160.1000.0610.00.990	\$133.51
<b>P-Card Payee:</b>	BMO MASTERCARD			6/13/2025		
Check #: 0						
PO/InvoiceTotal:						\$133.51
Vendor Total:						\$1,289.45
Stutzman's Country Market						
Check Group:						
Yellowstone supplies - student activities		1	26203	V679541	226.160.1000.0610.00.990	\$310.17
<b>P-Card Payee:</b>	BMO MASTERCARD			6/13/2025		
Yellowstone supplies - student activities		1	26203	V679541	226.160.1000.0610.00.990	\$42.71
<b>P-Card Payee:</b>	BMO MASTERCARD			6/13/2025		
Check #: 0						
PO/InvoiceTotal:						\$352.88
Vendor Total:						\$352.88
Syncfusion.com						
Check Group:						
Maintenance tech ticket system		0.7	25041	V323302	126.160.2610.0610.00.000	\$70.00
<b>P-Card Payee:</b>	BMO MASTERCARD			6/13/2025		
Maintenance tech ticket system		0.3	25041	V323302	226.160.2610.0610.00.000	\$30.00
<b>P-Card Payee:</b>	BMO MASTERCARD			6/13/2025		
Check #: 0						
PO/InvoiceTotal:						\$100.00
Vendor Total:						\$100.00
TARGET						
Check Group:						
McKinney Vento/Homeless Supplies:leggings,, batteries, band aids, feminine hygiene products, brush, lice treatment		1	26246	V576534	115.100.1000.0210.00.000	\$618.12
<b>P-Card Payee:</b>	BMO MASTERCARD			6/13/2025		

## Arlee Joint School District

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 0						
PO/InvoiceTotal:						\$618.12
Vendor Total:						\$618.12
The Bison Range						
Check Group:						
Tickets for elementary classes		1	26172	V887776	126.120.1670.0610.00.000	\$35.00
<b>P-Card Payee:</b>	BMO MASTERCARD			6/12/2025		
Check #: 0						
PO/InvoiceTotal:						\$35.00
Vendor Total:						\$35.00
The Home Depot Pro						
Check Group:						
Custodial Supplies		0.5	25082	V416171	126.120.2600.0610.00.000	\$538.12
				6/13/2025		
Custodial Supplies		0.3	25082	V416171	126.130.2600.0610.00.000	\$322.87
				6/13/2025		
Custodial Supplies		0.2	25082	V416171	226.160.2600.0610.00.000	\$215.25
				6/13/2025		
Check #: 0						
PO/InvoiceTotal:						\$1,076.24
Vendor Total:						\$1,076.24
The Montana Club						
Check Group:						
12 students 2 coaches, AD - Divsional Track meal		1	26167	V310008	226.160.1000.0610.00.990	\$406.09
<b>P-Card Payee:</b>	BMO MASTERCARD			6/13/2025		
Check #: 0						
PO/InvoiceTotal:						\$406.09
Vendor Total:						\$406.09
The Wall Street Journal						
Check Group:						

## Arlee Joint School District

## Voucher Detail Listing

Voucher Batch Number: 1224

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Annual Subscription		1	25039	V162943	226.150.1000.0610.00.000	\$24.00
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
				Check #: 0		
					PO/InvoiceTotal:	\$24.00
					Vendor Total:	\$24.00
U.S. POSTMASTER	244					
Check Group:						
STamps for admin office		0.7	26180	V68750	126.160.2500.0532.00.000	\$102.20
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
STamps for admin office		0.3	26180	V68750	226.160.2500.0532.00.000	\$43.80
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
				Check #: 0		
					PO/InvoiceTotal:	\$146.00
					Vendor Total:	\$146.00
VERIZON WIRELESS						
Check Group:						
Technology (DJ and Michelle		0.7	25022	V174821	126.160.2210.0531.00.000	\$32.25
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
Technology (DJ and Michelle		0.3	25022	V174821	226.160.2210.0531.00.000	\$13.82
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
Home School Liaison		0.7	25022	V174821	126.160.2122.0531.00.000	\$32.25
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
Home School Liaison		0.3	25022	V174821	226.160.2122.0531.00.000	\$13.82
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
JH SPED, 3-6 SPED and K-2 SPED		1	25022	V174821	126.280.1000.0531.00.000	\$138.21
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
District Clerk		0.7	25022	V174821	126.160.2510.0531.00.000	\$32.25
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
District Clerk		0.3	25022	V174821	226.160.2510.0531.00.000	\$13.82
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		

## Arlee Joint School District

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
HS Principal		1	25022	V174821	226.150.2410.0531.00.000	\$46.07
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
				Check #: 0		
					PO/InvoiceTotal:	\$322.49
					Vendor Total:	\$322.49
Vooks						
Check Group:						
video books elementary library		1	26268	V647583	126.120.2220.0682.00.000	\$49.99
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
				Check #: 0		
					PO/InvoiceTotal:	\$49.99
					Vendor Total:	\$49.99
WAL-MART	1605					
Check Group:						
giftcards for graduation celebration - prizes		2	26161	V940894	215.113.1670.0610.00.025	\$57.68
<b>P-Card Payee:</b> BMO MASTERCARD				6/12/2025		
Potatoes for the dance at the PowWow		6	26161	V940894	215.113.1670.0610.00.025	\$34.44
<b>P-Card Payee:</b> BMO MASTERCARD				6/12/2025		
40 pk water		1	26161	V940894	215.113.1670.0610.00.025	\$5.64
<b>P-Card Payee:</b> BMO MASTERCARD				6/12/2025		
giftcards for graduation celebration - drummers, presenters		5	26161	V940894	215.113.1670.0610.00.025	\$529.20
<b>P-Card Payee:</b> BMO MASTERCARD				6/12/2025		
				Check #: 0		
					PO/InvoiceTotal:	\$626.96
Check Group:						
Groceries Foods Class		1	26181	V165762	226.394.1370.0610.00.000	\$66.89
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
Groceries Foods Class and supplies		1	26181	V165762	226.394.1370.0610.00.000	\$109.09
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
				Check #: 0		

## Arlee Joint School District

### Voucher Detail Listing

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
PO/InvoiceTotal:						\$175.98
Check Group:						
FCCLA membership meeting		1	26196	V885256	226.160.1000.0610.00.990	\$137.03
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
Check #: 0						
PO/InvoiceTotal:						\$137.03
Check Group:						
Yellowstone supplies - Student Activities		1	26197	V680068	226.160.1000.0610.00.990	\$118.74
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
Yellowstone supplies - Student Activities		1	26197	V680068	226.160.1000.0610.00.990	\$352.27
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
Check #: 0						
PO/InvoiceTotal:						\$471.01
Check Group:						
coffee creamers for May 22 community day - on Trisha's MC		1	26217	V695313	215.113.1670.0610.00.025	\$29.68
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
flour - on Trisha's MC		2	26217	V695313	112.910.3100.0630.00.000	\$18.88
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
pest control - on Trisha's MC		1	26217	V695313	112.910.3100.0610.00.000	\$7.04
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
Check #: 0						
PO/InvoiceTotal:						\$55.60
Check Group:						
Elem students year end awards. Funded by Headwaters		1	26218	V560921	115.113.1670.0610.00.025	\$906.98
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
Check #: 0						
PO/InvoiceTotal:						\$906.98
Check Group:						

## Arlee Joint School District

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Elem students year end awards - partial payment 5/28/25 purchases. Funded by Headwaters <b>P-Card Payee:</b> BMO MASTERCARD		1	26219	V647529 6/13/2025	115.113.1670.0610.00.025	\$830.00
Check #: 0						
PO/InvoiceTotal:						\$830.00
Check Group:						
New tent <b>P-Card Payee:</b> BMO MASTERCARD		1	26237	V615293 6/12/2025	226.160.1000.0610.00.990	\$229.00
Check #: 0						
PO/InvoiceTotal:						\$229.00
Check Group:						
McKinney Vento/Homeless Supplies - undies, socks, lice treatment, hygiene products. <b>P-Card Payee:</b> BMO MASTERCARD		1	26243	V582637 6/13/2025	115.494.1000.0645.00.225	\$288.60
Check #: 0						
PO/InvoiceTotal:						\$288.60
Check Group:						
Groceries for Finals <b>P-Card Payee:</b> BMO MASTERCARD		1	26244	V162678 6/13/2025	215.394.1370.0610.00.425	\$77.69
Class Projects and Prizes <b>P-Card Payee:</b> BMO MASTERCARD		1	26244	V162678 6/13/2025	215.329.1000.0610.00.195	\$118.63
Check #: 0						
PO/InvoiceTotal:						\$196.32
Check Group:						
Staff Appreciation-ELEM 70%-Card/Bag/Plant <b>P-Card Payee:</b> BMO MASTERCARD		1	26257	V975007 6/13/2025	126.160.2316.0610.00.000	\$19.66
Staff Appreciation-HS30% -Card/Bag/Plant <b>P-Card Payee:</b> BMO MASTERCARD		1	26257	V975007 6/13/2025	226.160.2316.0610.00.000	\$8.43
FOOD <b>P-Card Payee:</b> BMO MASTERCARD		1	26257	V975007 6/13/2025	112.910.3100.0630.00.000	\$9.34
Check #: 0						

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## Arlee Joint School District

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$37.43
						Vendor Total: \$3,954.91
WALGREENS						
Check Group:						
Senior class pictures		1	26249	V566382	226.160.1000.0610.00.990	\$12.09
<b>P-Card Payee:</b>	BMO MASTERCARD					
				6/13/2025		
Check #: 0						
						PO/InvoiceTotal: \$12.09
						Vendor Total: \$12.09
WENDY'S OF MONTANA						
7465						
Check Group:						
Meals for District track - Missoula		1	26119	V393830	226.160.1000.0610.00.990	\$99.71
<b>P-Card Payee:</b>	BMO MASTERCARD					
				6/12/2025		
Check #: 0						
						PO/InvoiceTotal: \$99.71
						Vendor Total: \$99.71
WILSON FOODS						
1689						
Check Group:						
Water for Track team at Districts		1	26121	V601425	226.160.1000.0610.00.990	\$11.30
<b>P-Card Payee:</b>	BMO MASTERCARD					
				6/12/2025		
Check #: 0						
						PO/InvoiceTotal: \$11.30
Check Group:						
Teacher appreciation day		1	26143	V369133	126.160.2316.0610.00.000	\$2.29
<b>P-Card Payee:</b>	BMO MASTERCARD					
				6/13/2025		
Check #: 0						
						PO/InvoiceTotal: \$2.29
Check Group:						

## Arlee Joint School District

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Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
FCS Supplies JH		1	26182	V219223	126.394.1370.0610.00.000	\$4.99
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
FCS Supplies JH		1	26182	V219223	126.394.1370.0610.00.000	\$20.77
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
FCS Supplies JH		1	26182	V219223	126.394.1370.0610.00.000	\$12.26
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
Check #: 0						
PO/InvoiceTotal:						\$38.02
Vendor Total:						\$51.61
Zendesk, Inc.						
Check Group:						
Zendesk - TV broadcast - Annual		0.7	25034	V538238	128.160.2210.0682.00.516	\$130.20
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
Zendesk - TV broadcast - Annual		0.3	25034	V538238	228.160.2210.0682.00.516	\$55.80
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
Check #: 0						
PO/InvoiceTotal:						\$186.00
Vendor Total:						\$186.00
Zoom Video Communications Inc.						
Check Group:						
Yearly subscription to Zoom Video Communications		0.3	25030	V117864	228.160.2210.0682.00.516	\$9.95
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
Yearly subscription to Zoom Video Communications		0.7	25030	V117864	128.160.2210.0682.00.516	\$23.23
<b>P-Card Payee:</b> BMO MASTERCARD				6/13/2025		
Check #: 0						
PO/InvoiceTotal:						\$33.18
Vendor Total:						\$33.18
Grand Total:						\$104,060.77

End of Report