



Ivy Hill Prep Charter School

Minutes

Board of Trustees Meeting - Ivy Hill Prep

Date and Time

Monday April 28, 2025 at 6:30 PM

Location

Ivy Hill Prep: 475 E 57th St, Brooklyn, NY 11203
(Trustees must be in-person for voting purposes)

Via zoom link at <https://us02web.zoom.us/j/82354088638>

Trustees Present

A. Cartwright (remote), A. Laniyan, C. Day-Lewis, D. Antonie-Forbes, E. Johnson (remote), J. Perkins

Trustees Absent

W. Nevins-Warden

Guests Present

A. Coleman (remote), B. Parker (remote), J. Haque (remote), Leana Baker (remote)

I. Opening Items**A. Record Attendance****B. Call the Meeting to Order**

D. Antonie-Forbes called a meeting of the board of trustees of Ivy Hill Prep Charter School to order on Monday Apr 28, 2025 at 6:41 PM.

C. Approve Minutes from April Makeup Meeting

J. Perkins made a motion to approve the minutes from Board Of Trustees Meeting on 04-02-25.

A. Laniyan seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

D. Antonie-Forbes	Aye
A. Cartwright	Aye
W. Nevins-Warden	Absent
A. Laniyan	Aye
C. Day-Lewis	Aye
E. Johnson	Aye
J. Perkins	Aye

II. Finance Committee

A. Financials Review

Mr. Haque reviewed the unaudited March financial statements. The Board and management team discussed projections and plans for the end of the school year.

B. Approve auditors for 2025

J. Perkins made a motion to approve the contract with the audit firm.

D. Antonie-Forbes seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

J. Perkins	Aye
W. Nevins-Warden	Absent
C. Day-Lewis	Aye
E. Johnson	Aye
D. Antonie-Forbes	Aye
A. Laniyan	Aye
A. Cartwright	Aye

C. Committee Space

The Board discussed progress on development of the budget for 2025-26, and key decisions to be made.

C. Day-Lewis made a motion to approve management's proposed staffing model for the 2025-26 school year.

A. Laniyan seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

A. Laniyan	Aye
W. Nevins-Warden	Absent
D. Antonie-Forbes	Aye
C. Day-Lewis	Aye
J. Perkins	Aye
A. Cartwright	Aye
E. Johnson	Aye

III. Governance Committee

A. Committee Space

J. Perkins made a motion to approve the Ivy Hill Prep complaint process, with an amendment discussed.

A. Cartwright seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

A. Cartwright	Aye
W. Nevins-Warden	Absent
E. Johnson	Aye
C. Day-Lewis	Aye
A. Laniyan	Aye
D. Antonie-Forbes	Aye
J. Perkins	Aye

IV. Head of Schools Committee

A. Committee Space

The Board discussed the next steps and timeline for the Head of School evaluation for the year. The Head of School reviewed updates to the strategic plan.

V. Academic Achievement Committee

A. Committee Space

The Head of Schools and an external partner shared an overview of a potential dashboard under consideration for Ivy Hill Prep to streamline data from key sources and facilitate analysis. The Board discussed needs around academic data and analysis.

The Director of Operations reviewed updates from the lottery in April, and projected enrollment for the 2025-26 school year.

VI. Other Business

A.

Executive Session (Trustees Only)

J. Perkins made a motion to move into executive session to discuss personnel items.

C. Day-Lewis seconded the motion.

The board **VOTED** to approve the motion.

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:30 PM.

Respectfully Submitted,

D. Antonie-Forbes