



Ivy Hill Prep Charter School

Minutes

Board of Trustees Meeting - Ivy Hill Prep

Date and Time

Monday March 17, 2025 at 6:30 PM

Location

Ivy Hill Prep: 475 E 57th St, Brooklyn, NY 11203
(Trustees must be in-person for voting purposes)

Via zoom link at <https://us02web.zoom.us/j/82354088638>

Trustees Present

A. Cartwright, C. Day-Lewis, D. Antonie-Forbes, E. Johnson, J. Perkins, W. Nevins-Warden

Trustees Absent

A. Laniyan, M. Kane

Guests Present

A. Coleman (remote), B. Parker (remote), J. Haque (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

D. Antonie-Forbes called a meeting of the board of trustees of Ivy Hill Prep Charter School to order on Monday Mar 17, 2025 at 6:42 PM.

C. Approve Minutes from February

J. Perkins made a motion to approve the minutes from Board of Trustees Meeting - Ivy Hill Prep on 02-24-25.

A. Cartwright seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

A. Laniyan	Absent
A. Cartwright	Aye
M. Kane	Absent
C. Day-Lewis	Aye
E. Johnson	Aye
W. Nevins-Warden	Aye
J. Perkins	Aye
D. Antonie-Forbes	Aye

D. Approve minutes from January

J. Perkins made a motion to approve the minutes from Board of Trustees Meeting - Ivy Hill Prep on 01-27-25.

A. Cartwright seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

D. Antonie-Forbes	Aye
J. Perkins	Aye
E. Johnson	Aye
A. Laniyan	Absent
W. Nevins-Warden	Aye
C. Day-Lewis	Aye
A. Cartwright	Aye
M. Kane	Absent

II. Finance Committee

A. Financials Review

The Finance team walked through an overview of the February 2025 unaudited financial statements, and the Board discussed projections for the end of the year.

B. Committee Space

The Board reviewed a preliminary draft budget for the 2025-26 school year, discussed priorities and needs for the school, and aligned on next steps to further build out and

finalize the budget this spring. The Board also discussed potential fundraising initiatives to support the school in the future.

III. Governance Committee

A. Committee Space

The Board discussed proposed changes to the employee handbook.

J. Perkins made a motion to Approve the changes to the employee handbook.

C. Day-Lewis seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

A. Laniyan	Absent
J. Perkins	Aye
E. Johnson	Aye
C. Day-Lewis	Aye
A. Cartwright	Aye
M. Kane	Absent
D. Antonie-Forbes	Aye
W. Nevins-Warden	Aye

B. Trustee Recruitment

E. Johnson made a motion to Remove Maimouna Kane from the Board due to lack of recent meeting attendance.

A. Cartwright seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

C. Day-Lewis	Aye
A. Cartwright	Aye
J. Perkins	Aye
M. Kane	Absent
D. Antonie-Forbes	Aye
E. Johnson	Aye
A. Laniyan	Absent
W. Nevins-Warden	Aye

IV. HOS Committee

A. Committee Space

The Head of Schools Committee shared a draft charter for the committee, and the Board discussed feedback and questions.

V. Academic Achievement Committee

A.

Committee Space

The Head of School gave an update on key performance indicators and pro bono support secured to develop data dashboards and program evaluation systems.

VI. Other Business

A. Exec Session (Trustees Only)

C. Day-Lewis made a motion to Move into Executive Session to discuss personnel related issues.

A. Cartwright seconded the motion.

The board **VOTED** to approve the motion.

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:30 PM.

Respectfully Submitted,

D. Antonie-Forbes