

APPROVED



## Ivy Hill Prep Charter School

### Minutes

#### Board of Trustees Meeting - Ivy Hill Prep

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**Date and Time**

Monday July 29, 2024 at 6:30 PM

**Location**

Ivy Hill Prep: 475 E 57th St, Brooklyn, NY 11203  
(Trustees must be in-person for voting purposes)

Via zoom link at <https://us02web.zoom.us/j/82354088638>

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**Trustees Present**

A. Cartwright (remote), A. Laniyan (remote), C. Day-Lewis (remote), D. Antonie-Forbes, J. Perkins, M. Kane, N. Olisma, W. Nevins-Warden

**Trustees Absent**

*None*

**Guests Present**

A. Coleman, B. Parker, E. Johnson, J. Haque

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**I. Opening Items**

**A. Record Attendance**

**B. Call the Meeting to Order**

N. Olisma called a meeting of the board of trustees of Ivy Hill Prep Charter School to order on Monday Jul 29, 2024 at 6:43 PM.

### C. Approve Minutes

M. Kane made a motion to approve the minutes from Board of Trustees Meeting - Ivy Hill Prep on 06-27-24.

A. Laniyan seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

C. Day-Lewis	Aye
N. Olisma	Aye
A. Laniyan	Aye
D. Antonie-Forbes	Aye
M. Kane	Aye
J. Perkins	Aye
W. Nevins-Warden	Aye
A. Cartwright	Absent

## II. Governance

### A. Governance Committee Updates

There was a discussion on the status of a new proposed HR role and new board members, which are currently pending approval from NYSED. The board chair discussed next steps and updates for committee spaces.

### B. Safety Plan

J. Perkins made a motion to Approve the 2024-25 Safety Plan.

M. Kane seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

C. Day-Lewis	Aye
A. Cartwright	Absent
W. Nevins-Warden	Aye
J. Perkins	Aye
A. Laniyan	Aye
N. Olisma	Aye
M. Kane	Aye
D. Antonie-Forbes	Aye

## III. Finance

### A. Finance Committee Updates

Mr. Haque shared current Ivy Hill Prep financials for the end of school year 2023-24, as well as an update on the status and timeline of the audit. A discussion was held about the focus of upcoming board finance committee meetings.

## **B. Pipe Repair**

J. Perkins made a motion to approve the proposed school facilities work.

W. Nevins-Warden seconded the motion.

The board **VOTED** to approve the motion.

### **Roll Call**

W. Nevins-Warden	Aye
A. Cartwright	Absent
C. Day-Lewis	Aye
N. Olisma	Aye
M. Kane	Aye
D. Antonie-Forbes	Aye
A. Laniyan	Aye
J. Perkins	Aye

## **IV. Academic Achievement**

### **A. Academic Committee Updates**

The Head of School reviewed the plan to finalize and share the strategic plan for school year 2024-25 and upcoming community engagement events. Mr. Parker shared an update on student enrollment and efforts to continue outreach to families ahead of the first day of school. A discussion was held on how the school will support new students, and in particular those who need special education services.

## **V. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:23 PM.

Respectfully Submitted,  
J. Perkins