



Ivy Hill Prep Charter School

Minutes

Head of School Support Committee Meeting

Date and Time

Monday April 17, 2023 at 6:30 PM

Committee Members Present

N. Olisma (remote), T. James (remote), W. Nevins-Warden (remote)

Committee Members Absent

None

Guests Present

A. Coleman (remote), Challa Flemming (remote)

I. Opening Items**A. Record Attendance****B. Call the Meeting to Order**

T. James called a meeting of the Head of School Support Committee Committee of Ivy Hill Prep Charter School to order on Monday Apr 17, 2023 at 6:33 PM.

C. Approve Minutes

T. James made a motion to approve the minutes from Head of School Support Committee Meeting on 02-16-23.

N. Olisma seconded the motion.

The committee **VOTED** to approve the motion.

II. Head of School Support Committee

A. Updates and EOY Evaluation

• HOS Updates

- IHP just finished STEP assessments. Histograms will be available and ready for the Academic Achievement committee meeting
- Parent's survey available next week and information available for analysis next month
- IHP Staff and Leadership conducting step back and assessment. Highlights included a 30-hour team-building BD for groups to come together and share. Team reading book regarding developing of better functioning teams and delving into ways to improve, develop greater trust, etc.
- HOS provided updates regarding Staff and Leadership return plans for upcoming school year

• EOY Evaluation Process

- Discussion of EOY evaluation process, timeframe, providers of feedback, etc.
- Discussion of categories of work/interactions for evaluation and potential inclusion of materials to facilitate more robust feedback process

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:20 PM.

Respectfully Submitted,
T. James