



# Ivy Hill Prep Charter School

## Minutes

### Governance Committee Meeting

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#### Date and Time

Tuesday November 8, 2022 at 1:15 PM

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#### Committee Members Present

A. Jimenez-Schulman (remote), N. Olisma (remote)

#### Committee Members Absent

*None*

#### Guests Present

A. Coleman

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### I. Opening Items

#### A. Record Attendance

#### B. Call the Meeting to Order

N. Olisma called a meeting of the Governance Committee of Ivy Hill Prep Charter School to order on Tuesday Nov 8, 2022 at 1:15 PM.

### II. Governance

#### A. Upcoming NYSED Visit

- No Board focus group required.

- Family focus group will occur instead.
- HOS will share agenda for visit.
- Board to lean in to provide notes of encouragement to the LT team. Board will also split attendance between NYSED visit day and upcoming Potluck

#### **B. Compliance/Reporting**

#### **C. Staff Handbook**

- Trustees to vote on updated version with PTO payout change at next full board meeting.

#### **D. Committee Goal Work/Action Plan**

- October's cancelled board meeting will be made up on Feb. 6th.
- Due to the Winter Break, December's board meeting will be moved up to Monday, Dec. 12th.
- Board Member Agreement template is now finalized.
- Continual recruitment efforts needed to build Board roster.

### **III. Closing Items**

#### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 2:00 PM.

Respectfully Submitted,  
N. Olisma