



Ivy Hill Prep Charter School

Minutes

Board of Trustees Meeting - Ivy Hill Prep

Date and Time

Monday February 26, 2024 at 6:30 PM

Location

475 E 57th St, Brooklyn, NY 11203

trustees must be in-person for meeting/voting purposes.

Via zoom link at <https://us02web.zoom.us/j/82354088638>

Trustees Present

A. Laniyan, M. Kane, N. Olisma, W. Nevins-Warden

Trustees Absent

D. Lewis

Guests Present

A. Coleman, B. Parker

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

N. Olisma called a meeting of the board of trustees of Ivy Hill Prep Charter School to order on Monday Feb 26, 2024 at 6:37 PM.

C. Approve Minutes

N. Olisma made a motion to approve the minutes from Board of Trustees Meeting - Ivy Hill Prep on 01-22-24.

A. Laniyan seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

A. Laniyan	Aye
D. Lewis	Absent
W. Nevins-Warden	Aye
N. Olisma	Aye
M. Kane	Aye

II. Governance

A. Recruitment Trustee Update

We are still waiting to get the report form NYSED. Board Retreat information will be provided in the upcoming months.

B. Relay Agreement

N. Olisma made a motion to Approve the Really Agreement.

A. Laniyan seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

A. Laniyan	Aye
M. Kane	Aye
W. Nevins-Warden	Aye
N. Olisma	Aye
D. Lewis	Absent

C. New Trustee Vote

N. Olisma made a motion to To vote new board member: Caitlin Day-Lewis.

W. Nevins-Warden seconded the motion.

IHP Board of Trustees, having conducted a thorough criminal history record check via fingerprinting which is deemed acceptable by NYSED, and having discovered no State or federal criminal history, or having provided information regarding such history to NYSED, if found, and having verified that any academic and/or professional credential or qualification presented by the proposed member is genuine, and having reviewed the application in its entirety, has voted to select Caitlin Day-Lewis as a member to its Board

of Trustees, with a term expiring on 2/26/2026 pending approval by NYSED. The resolution approving Caitlin Day-Lewis s adopted upon NYSED's approval. The board **VOTED** to approve the motion.

Roll Call

A. Laniyan	Aye
N. Olisma	Aye
M. Kane	Aye
W. Nevins-Warden	Aye
D. Lewis	Absent

III. Finance

A. Review of Financial Dashboard

Notes on the financial report was provided to share information on days of cash on hand and liquidity measures. A four year performance history was provided to board members to review. Statements of financial positions were reviewed. Liabilities and assets were provided for review. There should be another deposit received by the DOE. Summary of statements of revenue, support and expenses were reviewed. It is projected that we may have a deficit of ten thousand dollars. A discussion was held on whether the savings accounts are factored in to the end of year financials. A discussion was held about the line item for school foods. A question was asked about why there is so much cash on hand. Mr. Parker provided the response that COVID resulted in monies being able to be saved as some services were reduced.

B. Finance Committee Updates

The finance committee approved the improvements to the windows for the school building. The doors have been replaced as well. Camera instillations have been upgraded around the building to improve visibility and security measures.

IV. Academic Achievement

A. Enrollment Update

There has been a change in current enrollment from 220 to 218. The goal for enrollment is for 260 students for the coming school year. IHP is currently in the Caribbean Times to increase enrollment for next year. The head of school is building a partnership with ASEND to potentially send IHP graduates there for middle school. PIX 11 will be visiting the school to watch the school in action. This will be broadcasted across the city.

B. Academic Committee Updates

Attendance year to date is 94% this is attributed the work of Mr. Payne and his team. IHP will be using the Amplify curriculum from Engage NY for the upcoming school year. The curriculum will also provide computer science skills for students as well. Fifty percent of

the families have confirmed their intent to return. IHP team are making contact with undecided families. Head of school shared information of the after school program and a one time activity fee that will be required to offset cost.

One staff member resigned for the next school year. Three teachers have been hired for the next school year they are certified and experienced. A discussion was held about retention bonuses which will be further discussed in the finance committee.

IA data for math was reviewed. Teacher reflection and action plans were provided. A graph of student achievement was provided for kinder, first and second grade. Second grade data is priority. A discussion was held about the role of the consultant and her role in supporting students academically.

A discussion was held about the use of IA's versus MAP. A request was given to provide comparative data of the schools performance against the nations data. STEP data is was reviewed. IHP is at 84% completion of the STEP program. Data was provided for STEP data and grade proficiency.

Scholars will be visiting the Bloomberg office in April.

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:30 PM.

Respectfully Submitted,
N. Olisma