



## Ivy Hill Prep Charter School

### Minutes

#### Board of Trustees Meeting - Ivy Hill Prep

---

**Date and Time**

Monday January 22, 2024 at 6:30 PM

**Location**

475 E 57th St, Brooklyn, NY 11203

trustees must be in-person for meeting/voting purposes.

Via zoom link at <https://us02web.zoom.us/j/82354088638>

---

**Trustees Present**

A. Laniyan, M. Kane, N. Olisma, W. Nevins-Warden

**Trustees Absent**

D. Lewis

**Guests Present**

A. Coleman, B. Parker

---

**I. Opening Items**

**A. Record Attendance**

**B. Call the Meeting to Order**

N. Olisma called a meeting of the board of trustees of Ivy Hill Prep Charter School to order on Monday Jan 22, 2024 at 6:36 PM.

### C. Approve Minutes

W. Nevins-Warden made a motion to approve the minutes from Board of Trustees Meeting - Ivy Hill Prep on 12-11-23.

A. Laniyan seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

N. Olisma	Aye
D. Lewis	Absent
W. Nevins-Warden	Aye
M. Kane	Aye
A. Laniyan	Aye

## II. Governance

### A. Recruitment Trustee Update

Three potential trustees will be fully onboarded by February. Discussion was held about the process necessary to vote new trustees onto the board. Committee spaces will be assigned based on the board's needs. Recruitment must continue to strengthen the board overall and committee meetings.

### B. Upcoming Board Meeting Adjustments

A discussion was held to make adjustments to the board meeting for April and May due to the school calendar.

## III. Finance

### A. Review of Financial Dashboard

Updates were provided on the savings accounts. Four out of the six payments were received from the DOE. An overview of the balance sheet was provided with no major changes noted. A summary of the revenue, support, and expenses was provided. A discussion was held about the adjustment to enrollment and the potential change in enrollment to the budget. A review of cash flow projections was reviewed for the next months with no major changes projected. A discussion was held about the savings account not yielding as much interest as anticipated. The accounts will be reviewed in a few months to determine if it's best to move monies to other accounts to gain more interest. A discussion was held about investment opportunities.

### B. Finance Committee Updates

## **IV. Academic Achievement**

### **A. Enrollment Update**

An overview of the current enrollement was provided. IHP currently has 222 students. Management is currently facilitating open houses to enroll students. Average daily attendance is 93%. HOS shared the attendance incentives and initiatives to support families and students who are experiencing difficulties with attendance. A discussion was held about the attendance awards and parties. Management is exploring ways to incentivize families in addition to students.

### **B. Academic Committee Updates**

The school is waiting for the final report from the NYSED report. HOS shared highlights for the afterschool program as well as Boy Scouts and Girl Scouts programs at IHP. IHP is building a partnership with NYU. Students will be performing at NYU in the coming month. HOS shared an overview of academic achievement, the data shows growth but students still need targeted instruction to increase math scores. Teacher reflection and action planning were provided to show how teachers are using the data to inform instruction and highlight growth. HOS shared the collaborative efforts between teachers and leaders in response to the data.

HOS shared parent and family engagement events and initiatives as well as parent-led events. Parents have planned a fundraiser that will occur in February. HOS shared upcoming school events for the following month.

## **V. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:30 PM.

Respectfully Submitted,  
W. Nevins-Warden