

APPROVED



## Ivy Hill Prep Charter School

### Minutes

#### Board of Trustees Meeting - Ivy Hill Prep

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**Date and Time**

Monday November 27, 2023 at 6:30 PM

**Location**

475 E 57th St, Brooklyn, NY 11203

**trustees must be in-person for meeting/voting purposes.**

Via zoom link at <https://us02web.zoom.us/j/82354088638>

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**Directors Present**

A. Laniyan (remote), M. Kane (remote), N. Olisma, W. Nevins-Warden

**Directors Absent**

D. Lewis

**Guests Present**

A. Coleman, B. Parker

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**I. Opening Items****A. Call the Meeting to Order**

N. Olisma called a meeting of the board of directors of Ivy Hill Prep Charter School to order on Monday Nov 27, 2023 at 6:41 PM.

**B. Record Attendance**

**C. Approve Minutes**

N. Olisma made a motion to approve the minutes from Board of Trustees Meeting - Ivy Hill Prep on 10-23-23.

A. Laniyan seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

M. Kane	Aye
N. Olisma	Aye
D. Lewis	Absent
W. Nevins-Warden	Aye
A. Laniyan	Aye

**D. Approve agenda**

N. Olisma made a motion to Approve agenda.

W. Nevins-Warden seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

A. Laniyan	Aye
D. Lewis	Absent
W. Nevins-Warden	Aye
N. Olisma	Aye
M. Kane	Aye

**II. Governance**

**A. Trustee recruitment**

**B. Charter Renewal Visit**

NYSED will be present on the 6th and the 7th and we will prepare during the executive session. A question was asked if all board members should be present on both days or just one day. Board members are asked to be present on December 6th. NYSED will be present for a full day on the 6th and half day on the 7th. Working spaces will be available for board members to use during the visit in case work commitments arise.

**III. Finance**

**A. Review Financial Dashboard**

**B. Finance Committee Updates**

**C.**

### **Front Door Management Recommendation**

W. Nevins-Warden made a motion to Approve the vendor to repair the door.

N. Olisma seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

A. Laniyan	Aye
M. Kane	Aye
D. Lewis	Absent
N. Olisma	Aye
W. Nevins-Warden	Aye

Mr. Parker provided information on bids for and management recommendation for office supply vendors. Management will go with North Shore Office Supply to repair the doors in the school.

## **IV. Academic Achievement**

### **A. Quick progress update (as applicable)**

### **B. Enrollment Dashboard**

Enrollment is at 218 students. recruitment efforts are continuous to onboard more students and families. Banners will be placed on buses to gain more community interest. Attendance for the year to date is 91 percent.

Students will be participating in trips that are aligned with the science curriculum to apply to the students learning experiences. Two students left the school due to relocation.

HOS shared academic data for evaluate student growth and needs as well as teacher and leader development to increase student achievement. HOS shared the differentiation approach to supporting students with literacy growth. Teachers are being coached on how to support students with close reading strategies to support their comprehension of text. The SPED team are currently in a training to support students that are far below grade level. A question was asked about state testing data. The HOS will create a playbook to develop checks and balances to support students with academic development in alignment with the state testing. Board chair asked if there are ways in which to clearly know where students land. Perspective board member asked about the student population in terms of SWD's versus the state data.

## **V. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:30 PM.

Respectfully Submitted,  
N. Olisma