

APPROVED



## Ivy Hill Prep Charter School

### Minutes

#### Board of Trustees Meeting - Ivy Hill Prep

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##### **Date and Time**

Thursday August 3, 2023 at 6:30 PM

##### **Location**

Via zoom link at <https://us02web.zoom.us/j/82354088638>

trustees must have their video capacity enabled for meeting/voting purposes.

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##### **Trustees Present**

A. Laniyan (remote), M. Kane (remote), N. Olisma (remote), W. Nevins-Warden (remote)

##### **Trustees Absent**

D. Lewis

##### **Guests Present**

A. Coleman (remote)

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#### **I. Opening Items**

##### **A. Call the Meeting to Order**

N. Olisma called a meeting of the board of trustees of Ivy Hill Prep Charter School to order on Thursday Aug 3, 2023 at 6:39 PM.

##### **B. Record Attendance**

New members of the leadership team introduced themselves, as well as board members.

### C. Approve Minutes

N. Olisma made a motion to approve the minutes from Board of Trustees Meeting - Ivy Hill Prep on 07-24-23.

A. Laniyan seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

M. Kane	Aye
D. Lewis	Absent
A. Laniyan	Aye
W. Nevins-Warden	Aye
N. Olisma	Aye

### D. Approve agenda

N. Olisma made a motion to Approve agenda.

A. Laniyan seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

A. Laniyan	Aye
M. Kane	Aye
W. Nevins-Warden	Aye
D. Lewis	Absent
N. Olisma	Aye

## II. Governance

### A. Trustee recruitment

Potential trustees are currently in the process of gaining knowledge about the school and the board. Current board members are encouraged to tap into their networks for potential candidates.

### B. Compliance

Ashley Furan provided an update on the charter renewal process and some of the obstacles that are currently being tackled.

N. Olisma made a motion to Approve the changes to the charter.

A. Laniyan seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

W. Nevins-Warden	Aye
N. Olisma	Aye

**Roll Call**

M. Kane	Aye
A. Laniyan	Aye
D. Lewis	Absent

**C. Handbooks- Employee & Staff**

HOS shared the need for changes within the handbook to create appealing benefits for employees. HOS would like to make changes to the PTO to support a positive work-life balance for teachers.

HOS shared PTO policies across other charter schools within the city to examine IHP current PTO policy and changes that can be made. HOS would like to change the bereavement policy from three days to seven days.

Mr. Payne the Dean of School Culture shared current initiatives created to develop a school culture that is more restorative and less punitive for students and families.

**D. BoT Committee Spaces**

Board members are reminded to update calendar invites for committee meetings for the 2023-2024 school year.

**III. Finance**

**A. Review Financial Dashboard**

**B. ICS Banking System for Savings Account**

Deposits have been made to the account. The finance committee will discuss further the use of the account in terms of transfers and interest accrued.

**C. Lease**

**D. Budget**

Sign on bonus was discussed to ensure that all aspects are taken into consideration. HOS shared the difficulty in finding licensed/certified teacher candidates. The finance committee will further discuss and bring it back to the board.

**IV. Academic Achievement**

**A. Quick progress update (as applicable)**

No updates on academics. The leadership team has been working with new staff members to get them fully onboard and trained for the new school year.

**B.**

## **Enrollment Dashboard**

### **V. Closing Items**

#### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:37 PM.

Respectfully Submitted,  
N. Olisma