

APPROVED



## Ivy Hill Prep Charter School

### Minutes

#### Board of Trustees Meeting - Ivy Hill Prep

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**Date and Time**

Monday July 24, 2023 at 6:30 PM

**Location**

Via zoom link at <https://us02web.zoom.us/j/82354088638>

trustees must have their video capacity enabled for meeting/voting purposes.

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**Directors Present**

A. Laniyan (remote), D. Lewis (remote), M. Kane (remote), N. Olisma (remote)

**Directors Absent**

W. Nevins-Warden

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**I. Opening Items****A. Call the Meeting to Order**

N. Olisma called a meeting of the board of directors of Ivy Hill Prep Charter School to order on Monday Jul 24, 2023 at 6:32 PM.

**B. Record Attendance****C. Approve Minutes**

N. Olisma made a motion to approve the minutes from Board of Trustees Meeting - Ivy Hill Prep on 06-26-23.

A. Laniyan seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

D. Lewis	Aye
A. Laniyan	Aye
W. Nevins-Warden	Absent
M. Kane	Aye
N. Olisma	Aye

**D. Approve agenda**

N. Olisma made a motion to Approve agenda.  
A. Laniyan seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

N. Olisma	Aye
W. Nevins-Warden	Absent
D. Lewis	Aye
M. Kane	Aye
A. Laniyan	Aye

**II. Governance**

**A. Trustee recruitment**

**B. Compliance**

The final renewal draft will be available this week for board members to review before submission. The Board Chair strongly encouraged board members to set out time to closely review the document.

**III. Finance**

**A. Review Financial Dashboard**

Juned provided a review of the financials and balance sheet for the final financial report for the fiscal year. A review of the statement of cash flow was provided without any significant changes.

Target enrollment was reached for year five. The management team will continue to put forth efforts to enroll more families.

**B. ICS Banking System for Savings Account**

**C. Lease**

The rent schedule payment has been provided. HOS requests the board to review the document for feedback. HOS expresses that the process has been seamless and cohesive.

**D. 5 year projections**

**E. Budget**

N. Olisma made a motion to Approve the budget.

A. Laniyan seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

N. Olisma	Aye
A. Laniyan	Aye
D. Lewis	Aye
W. Nevins-Warden	Absent
M. Kane	Aye

**IV. Academic Achievement**

**A. Quick progress update (as applicable)**

Science will be a great focus for this upcoming school year and will be a large focus for professional development. In reflecting on the past academic year the teachers shared the positive impact mental health days had on their professional development.

Report card conferences will occur in November and March of the 2023-2024 school year. This needs to be reflected in the school calendar. A master calendar was shared with the board with additions made from reflections from the prior school year.

**B. Enrollment Dashboard**

Enrollment update: data was shared on newly registered students for kindergarten to fifth grade. The current enrollment is 202 students, 234 with newly admitted students.

**V. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:15 PM.

Respectfully Submitted,  
N. Olisma