



## Ivy Hill Prep Charter School

### Minutes

#### Board of Trustees Meeting - Ivy Hill Prep

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##### Date and Time

Monday May 22, 2023 at 6:30 PM

##### Location

Via zoom link at <https://us02web.zoom.us/j/82354088638>

trustees must have their video capacity enabled for meeting/voting purposes.

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##### Trustees Present

A. Laniyan (remote), M. Kane (remote), N. Olisma (remote), T. James (remote), W. Nevins-Warden (remote)

##### Trustees Absent

D. Lewis

##### Guests Present

A. Coleman (remote)

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#### I. Opening Items

##### A. Call the Meeting to Order

N. Olisma called a meeting of the board of trustees of Ivy Hill Prep Charter School to order on Monday May 22, 2023 at 6:33 PM.

##### B. Record Attendance

### C. Approve Minutes

W. Nevins-Warden made a motion to approve the minutes from Board of Trustees Meeting - Ivy Hill Prep on 05-01-23.

T. James seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

W. Nevins-Warden	Aye
M. Kane	Aye
T. James	Aye
N. Olisma	Aye
D. Lewis	Absent
A. Laniyan	Aye

### D. Approve agenda

A. Laniyan made a motion to Approve agenda.

W. Nevins-Warden seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

A. Laniyan	Aye
M. Kane	Aye
T. James	Aye
D. Lewis	Absent
N. Olisma	Aye
W. Nevins-Warden	Aye

## II. Governance

### A. Trustee recruitment

There are two prospective trustees in the process of onboarding.

### B. Compliance

All documents were submitted for the upcoming charter renewal. A point of contact will be assigned to IHP shortly.

## III. Finance

### A. Review Financial Dashboard

There have been no changes that have been made to the financials. Additionally, the school is in good standing in regard to financials.

## **B. ICS Banking System for Savings Account**

N. Olisma made a motion to To approve ICS Banking System for Savings account.

A. Laniyan seconded the motion.

The board **VOTED** to approve the motion.

### **Roll Call**

A. Laniyan	Aye
M. Kane	Aye
T. James	Aye
W. Nevins-Warden	Aye
D. Lewis	Absent
N. Olisma	Aye

## **C. Lease**

The conversation continues in regard to the lease negotiation for space as the school grows. Participants are needed to join the Friends Of the Board is asked to tap into their networks in order begin this process.

## **D. 5 year projections**

A high-level overview of the budget was provided by HOS for the 2023-2024 school year. Additional funding will be provided in order to have after-school activities for the upcoming school year. The science curriculum outlined in the charter will need to be purchased for 5th grade. A question was asked about a line item in regard to the DOO and certification.

## **IV. Academic Achievement**

### **A. Quick progress update (as applicable)**

**Staffing update:** IHP is in good standing with teachers committing to return for the following school year. **Instructional updates:** EOY assessments are currently in progress i.e. STEP, IA's, and MAP. **Family Engagement:** IHP staff are leaning in to be able to increase the number of families completing the end-of-year survey. **Enrollment:** IHP current enrollment is 197. Lottery updates were provided as well as deadlines for families to communicate decisions. Discussion was held about initiatives to increase the number of applicants.

### **B. Enrollment Dashboard**

## **V. Other Business**

**A. Executive session (as needed)**

N. Olisma made a motion to Executive session.

T. James seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

N. Olisma	Aye
M. Kane	Aye
T. James	Aye
D. Lewis	Absent
W. Nevins-Warden	Aye
A. Laniyan	Aye

**VI. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:32 PM.

Respectfully Submitted,  
N. Olisma