



Ivy Hill Prep Charter School

Minutes

Board of Trustees Meeting - Ivy Hill Prep

Date and Time

Monday June 27, 2022 at 6:30 PM

Location

Via zoom link at <https://us02web.zoom.us/j/82354088638>; trustees must have their video capacity enabled for meeting/voting purposes.

Trustees Present

A. Jimenez-Schulman (remote), A. Laniyan (remote), M. Kane, N. Williams (remote), T. James (remote)

Trustees Absent

D. Lewis

Guests Present

A. Coleman (remote), J. Haque (remote), N. Olisma (remote), Winsome Warden (remote)

I. Opening Items

A. Call the Meeting to Order

A. Jimenez-Schulman called a meeting of the board of trustees of Ivy Hill Prep Charter School to order on Monday Jun 27, 2022 at 6:34 PM.

B. Record Attendance

C. Approve Minutes

T. James made a motion to approve the minutes from May Board of Trustees Meeting - Ivy Hill Prep on 05-23-22.

A. Laniyan seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

A. Laniyan	Aye
N. Williams	Aye
T. James	Aye
A. Jimenez-Schulman	Aye
D. Lewis	Absent
M. Kane	Absent

D. Approve agenda

N. Williams made a motion to Approve the agenda.

T. James seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

D. Lewis	Absent
A. Laniyan	Aye
M. Kane	Absent
T. James	Aye
N. Williams	Aye
A. Jimenez-Schulman	Aye

II. Governance

A. Trustee membership/ recruitment

A. Jimenez-Schulman made a motion to Approve resolution to add Nancy Olisma as a new Trustee, pending background check and NYSED approval.

N. Williams seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

A. Laniyan	Aye
N. Williams	Aye
A. Jimenez-Schulman	Aye
M. Kane	Absent
T. James	Aye
D. Lewis	Absent

A. Jimenez-Schulman made a motion to Approve resolution to add Winsome Warden as a new Trustee, pending background check and NYSED approval.

N. Williams seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

A. Laniyan	Aye
T. James	Aye
N. Williams	Aye
M. Kane	Absent
A. Jimenez-Schulman	Aye
D. Lewis	Absent

B. Annual Board Retreat

Suggestions were taken about where to hold the board retreat whether it be at IHP or another venue. Board members shared thoughts on the value of choosing a place other than IHP. T. James offered her work conference room to hold the board retreat.

C. Resolution approving Org Chart Changes

D. NYSED Annual Report

III. Finance

A. Review Financial Dashboard

A discussion was held about additional variances that are in the financial report. Variances were reviewed and clarification was provided. Discussed the budget for next year and anticipated expenses for next year, modifications and preventions were suggested. The transition of Finance Committee chair will be dependent on the complete onboarding of the new board member.

B. FY23 Budget

C. Finance Transition Plan

IV. Academic Achievement

A. Review Dashboard and HOS Report

A discussion was held about the role of board members in school community events. HOS will provide more clarity as to how board members can support the events in the upcoming year.

HOS is planning to support students and teachers based on the baseline assessment students have taken. HOS will focus explicitly on math as it is stated in the charter. The question was asked to HOS about how to strategize to achieve the goal of academic

achievement. HOS provided areas of priority based on the data gathered. Benchmarks will be put in place to measure the success of the plan that will be facilitated by management.

A discussion was held about recruitment initiatives for student enrollment. A consultant will be utilized to support the effort to increase enrollment applications.

B. School Calendar

A. Jimenez-Schulman made a motion to Approve the 2022-23 school calendar.

N. Williams seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

N. Williams	Aye
T. James	Aye
A. Jimenez-Schulman	Aye
A. Laniyan	Aye
M. Kane	Absent
D. Lewis	Absent

C. Enrollment

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:46 PM.

Respectfully Submitted,
A. Jimenez-Schulman

Documents used during the meeting

- Resolution Amending Org Chart_May 2022.pdf
- Ivy Hill Monthly Financials - May 2022.pdf
- 2022-23 School Calendar.pdf
- HOS June Meeting 306090.pdf