

APPROVED



## Ivy Hill Prep Charter School

### Minutes

#### Board of Trustees Meeting - Ivy Hill Prep

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##### **Date and Time**

Monday June 27, 2022 at 6:30 PM

##### **Location**

Via zoom link at <https://us02web.zoom.us/j/82354088638>; trustees must have their video capacity enabled for meeting/voting purposes.

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##### **Directors Present**

A. Jimenez-Schulman (remote), A. Laniyan (remote), M. Kane, N. Williams (remote), T. James (remote)

##### **Directors Absent**

D. Lewis

##### **Guests Present**

A. Coleman (remote), J. Haque (remote), N. Olisma (remote), Winsome Warden (remote)

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#### **I. Opening Items**

##### **A. Call the Meeting to Order**

A. Jimenez-Schulman called a meeting of the board of directors of Ivy Hill Prep Charter School to order on Monday Jun 27, 2022 at 6:34 PM.

##### **B. Record Attendance**

### C. Approve Minutes

T. James made a motion to approve the minutes from May Board of Trustees Meeting - Ivy Hill Prep on 05-23-22.

A. Laniyan seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

|                     |        |
|---------------------|--------|
| D. Lewis            | Absent |
| M. Kane             | Absent |
| A. Jimenez-Schulman | Aye    |
| A. Laniyan          | Aye    |
| T. James            | Aye    |
| N. Williams         | Aye    |

### D. Approve agenda

N. Williams made a motion to Approve the agenda.

T. James seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

|                     |        |
|---------------------|--------|
| M. Kane             | Absent |
| D. Lewis            | Absent |
| T. James            | Aye    |
| A. Laniyan          | Aye    |
| N. Williams         | Aye    |
| A. Jimenez-Schulman | Aye    |

## II. Governance

### A. Trustee membership/ recruitment

A. Jimenez-Schulman made a motion to Approve resolution to add Nancy Olisma as a new Trustee, pending background check and NYSED approval.

N. Williams seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

|                     |        |
|---------------------|--------|
| D. Lewis            | Absent |
| A. Jimenez-Schulman | Aye    |
| N. Williams         | Aye    |
| M. Kane             | Absent |
| T. James            | Aye    |
| A. Laniyan          | Aye    |

A. Jimenez-Schulman made a motion to Approve resolution to add Winsome Warden as a new Trustee, pending background check and NYSED approval.

N. Williams seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

|                     |        |
|---------------------|--------|
| T. James            | Aye    |
| N. Williams         | Aye    |
| M. Kane             | Absent |
| A. Laniyan          | Aye    |
| A. Jimenez-Schulman | Aye    |
| D. Lewis            | Absent |

**B. Annual Board Retreat**

Suggestions were taken about where to hold the board retreat whether it be at IHP or another venue. Board members shared thoughts on the value of choosing a place other than IHP. T. James offered her work conference room to hold the board retreat.

**C. Resolution approving Org Chart Changes**

**D. NYSED Annual Report**

**III. Finance**

**A. Review Financial Dashboard**

A discussion was held about additional variances that are in the financial report. Variances were reviewed and clarification was provided. Discussed the budget for next year and anticipated expenses for next year, modifications and preventions were suggested. The transition of Finance Committee chair will be dependent on the complete onboarding of the new board member.

**B. FY23 Budget**

**C. Finance Transition Plan**

**IV. Academic Achievement**

**A. Review Dashboard and HOS Report**

A discussion was held about the role of board members in school community events. HOS will provide more clarity as to how board members can support the events in the upcoming year.

HOS is planning to support students and teachers based on the baseline assessment students have taken. HOS will focus explicitly on math as it is stated in the charter. The question was asked to HOS about how to strategize to achieve the goal of academic

achievement. HOS provided areas of priority based on the data gathered. Benchmarks will be put in place to measure the success of the plan that will be facilitated by management.

A discussion was held about recruitment initiatives for student enrollment. A consultant will be utilized to support the effort to increase enrollment applications.

## **B. School Calendar**

A. Jimenez-Schulman made a motion to Approve the 2022-23 school calendar.

N. Williams seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **Roll Call**

|                     |        |
|---------------------|--------|
| A. Jimenez-Schulman | Aye    |
| M. Kane             | Absent |
| N. Williams         | Aye    |
| D. Lewis            | Absent |
| T. James            | Aye    |
| A. Laniyan          | Aye    |

## **C. Enrollment**

## **V. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:46 PM.

Respectfully Submitted,  
A. Jimenez-Schulman

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## **Documents used during the meeting**

- Resolution Amending Org Chart\_May 2022.pdf
- Ivy Hill Monthly Financials - May 2022.pdf
- 2022-23 School Calendar.pdf
- HOS June Meeting 306090.pdf