

APPROVED



Ivy Hill Prep Charter School

Minutes

Board of Trustees Meeting - Ivy Hill Prep

Date and Time

Monday May 23, 2022 at 6:30 PM

Location

Ivy Hill Prep Charter School, 475 E 57th Street, Brooklyn, NY 11203

Trustees may also attend via zoom link at <https://us02web.zoom.us/j/82354088638>, from a public location and must have their video capacity enabled for meeting/voting purposes.

Trustees Present

A. Jimenez-Schulman, A. Laniyan, D. Lewis (remote), M. Kane (remote), N. Williams (remote), T. James (remote)

Trustees Absent

M. Michael

Guests Present

A. Coleman, D. Williams

I. Opening Items**A. Call the Meeting to Order**

A. Jimenez-Schulman called a meeting of the board of trustees of Ivy Hill Prep Charter School to order on Monday May 23, 2022 at 6:38 PM.

B.

Record Attendance

C. Approve Minutes

T. James made a motion to approve the minutes from April Board of Trustees Meeting - Ivy Hill Prep on 04-25-22.

N. Williams seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

T. James	Aye
N. Williams	Aye
M. Michael	Absent
A. Laniyan	Aye
M. Kane	Aye
A. Jimenez-Schulman	Aye
D. Lewis	Aye

D. Approve agenda

T. James made a motion to Approve Agenda.

N. Williams seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

T. James	Aye
D. Lewis	Aye
M. Kane	Aye
N. Williams	Aye
M. Michael	Absent
A. Laniyan	Aye
A. Jimenez-Schulman	Aye

II. Governance

A. Trustee membership/ recruitment

Two perspective board members were present for the board meeting. They have been attending and observing committee meetings. Current members shared plans to remain or transition from the position.

B. NYSED Mid-term Visit

C. Annual Board Retreat

Discussion held about the board retreat date to be held in July, and if board members are comfortable with the perspective date.

III. Finance

A. Review Financial Dashboard

Changes for the organizational chart due to budget adjustments for the 2022-2023 school year. The personnel line within the budget will increase due to the growth of the student body for the upcoming year.

D. Lewis made a motion to approve the budget for 2022-2023.

A. Laniyan seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

M. Kane	Aye
A. Laniyan	Aye
N. Williams	Aye
D. Lewis	Aye
A. Jimenez-Schulman	Aye
M. Michael	Absent

B. Org Chart changes

Discussion held about the need for a middle school coordinator position and whether the role should be full-time or not due to middle school being lottery based.

N. Williams made a motion to Approve Org Chart for 2022-2023.

D. Lewis seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

N. Williams	Aye
A. Laniyan	Aye
T. James	Aye
M. Michael	Absent
M. Kane	Aye
A. Jimenez-Schulman	Aye
D. Lewis	Aye

C. Stipends

Base pay rate is aligned with what we are currently doing this year. DOE per diem rate was used to guide stipend pay to create equity and alignment. This will only be used for coverages for classes and coaching support. Clear roles will be provided to teachers to establish teacher leader roles.

D. Lewis made a motion to Stipend Policy.

A. Jimenez-Schulman seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

A. Jimenez-Schulman	Aye
N. Williams	Aye
A. Laniyan	Aye

Roll Call

D. Lewis	Aye
M. Michael	Absent
T. James	Aye
M. Kane	Aye

D. FY23 Budget

E. DoF Update

IV. Academic Achievement

A. Review Dashboard and HOS Report

Board member asked about the community day event. The HOS shared that it was very successful. Current parents and students, as well as potential families enjoyed themselves.

Adjusting expectations for academic target that are aligned for the charter goals based on the gaps created by the pandemic. The same charter goals will be present, but goals should be established for year four and year five to meet the goals. There was never a change to the goals to the rules, authorizer stated the goals will not change due to COVID. Suggestion provided to gather data to then plan on how to close the gap for students.

Question asked about E-Rate and if they will be providing tech support. An email has been sent, the leadership team is waiting for a response. Discussion held about what the connectivity option provided and if they provide reimbursement for tech equipment. DOO will follow up with the representative.

Question asked about the involvement of parents to help with recruitment of students for the upcoming year and beyond. The leadership team is working to create a PTA to help build that support of canvassing.

Question asked by board member about the use to the iPads in the classroom. HOS shared that the iPads will be used to enhance digital reading skills. Board member advised to do research about the reading skills via tech versus a physical book and not to create an additional gap.

B. School Events

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:30 PM.

Respectfully Submitted,
A. Jimenez-Schulman