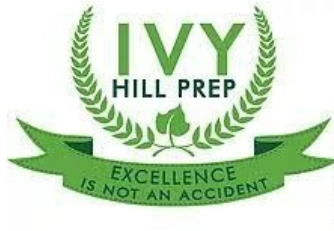


**APPROVED**



## Ivy Hill Prep Charter School

# Minutes

### Board of Trustees Meeting - Ivy Hill Prep

---

#### **Date and Time**

Monday April 25, 2022 at 6:30 PM

#### **Location**

Ivy Hill Prep Charter School, 475 E 57th Street, Brooklyn, NY 11203

Trustees may also attend via zoom link at <https://us02web.zoom.us/j/82354088638>, from a public location and must have their video capacity enabled for meeting/voting purposes.

---

#### **Directors Present**

A. Jimenez-Schulman, A. Laniyan, D. Lewis (remote), M. Kane, T. James

#### **Directors Absent**

M. Michael, N. Williams

#### **Guests Present**

A. Coleman, D. Williams

---

### **I. Opening Items**

#### **A. Call the Meeting to Order**

A. Jimenez-Schulman called a meeting of the board of directors of Ivy Hill Prep Charter School to order on Monday Apr 25, 2022 at 6:32 PM.

#### **B. Record Attendance**

### C. Approve Minutes

A. Jimenez-Schulman made a motion to approve the minutes from Board of Trustees Meeting - Ivy Hill Prep on 03-28-22.

T. James seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

M. Michael	Absent
M. Kane	Aye
N. Williams	Absent
A. Jimenez-Schulman	Aye
T. James	Aye
D. Lewis	Aye
A. Laniyan	Aye

### D. Approve agenda

A. Jimenez-Schulman made a motion to approve the minutes from.

T. James seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

A. Jimenez-Schulman	Aye
T. James	Aye
M. Michael	Absent
A. Laniyan	Aye
D. Lewis	Aye
M. Kane	Aye
N. Williams	Absent

## II. Finance

### A. Review Financial Dashboard

Juned made a suggestion to be aware of the COVID related expenses that may need to be anticipated as we move into the upcoming school year. Question asked about the timeline for sharing the budget for next year. Draft of the budget was sent to the management team and the Finance Committee to share feedback. There was a push for the budget to be finalized by this upcoming June.

### B. Proposed adjustments for 2022-23

The changes that will occur for the 2022-2023 school will impact the existing organizational chart. All changes to the organizational chart must be first approved by the authorizer.

## III. Governance

#### **A. General Updates**

Discussion held about the target number of candidates for new board members. It was suggested to recruit twelve members specifically in the areas of finance, development and academic achievement.

#### **B. Trustee membership/ recruitment**

Discussion held about the target number of candidates for new board members. It was suggested to recruit twelve members specifically in the areas of finance, development and academic achievement.

Discussion held about the target number of candidates for new board members. It was suggested to recruit twelve members specifically in the areas of finance, development and academic achievement.

#### **C. School Events**

Discussion held about board members attending school events to foster relationships with parents, staff and students.

#### **D. NYSED Mid-term Visit**

### **IV. Academic Achievement**

#### **A. Review Dashboard and HOS Report**

Question was posed by A. Jimenez-Schulman about the retention of teachers, and the reason why teachers have not committed to returning next year. What is the number one reason why teachers do not want to come back. Teachers that have yet to commit have shared concerns about salary and others are exploring options at other schools. Question asked about benefits being a factor of why teachers may not return. HOS suggested that we should focus on the benefits package to benefit. HOS has been in conversation with multiple vendors for benefits packages.

The leadership vacancies are the Director of Finance and Dean of Students. Discussion held about the status of hiring the DOF. Discussion held about the receptiveness of teacher coaching since the transition of HOS. Specialized instruction for math and science will occur whole school and not specifically for a group of students.

Building relationships with CBO's to provide options for after school programs for students. Potential parents have been concerned with after school programming not being available. It was suggested to reach out to after school programs to get information about bussing and after school program fees. Partnering with Nazareth to possibly bring in an after school program.

### **V. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:40 PM.

Respectfully Submitted,  
A. Jimenez-Schulman