

APPROVED



## Ivy Hill Prep Charter School

### Minutes

#### Board of Trustees Meeting - Ivy Hill Prep

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##### **Date and Time**

Monday January 24, 2022 at 6:30 PM

##### **Location**

Ivy Hill Prep Charter School, 475 E 57th Street, Brooklyn, NY 11203

Trustees may also attend via zoom link at <https://zoom.us/j/9699543901>, from a public location and must have their video capacity enabled for meeting/voting purposes.

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##### **Trustees Present**

A. Jimenez-Schulman (remote), A. Laniyan (remote), M. Kane (remote), N. Williams (remote), T. James (remote)

##### **Trustees Absent**

D. Lewis, M. Michael

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#### **I. Opening Items**

##### **A. Call the Meeting to Order**

A. Jimenez-Schulman called a meeting of the board of trustees of Ivy Hill Prep Charter School to order on Monday Jan 24, 2022 at 6:34 PM.

##### **B. Record Attendance**

##### **C. Approve Minutes**

A. Jimenez-Schulman made a motion to approve the minutes from December Meeting Board of Trustees Meeting - Ivy Hill Prep on 12-27-21.

N. Williams seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

D. Lewis	Absent
M. Michael	Absent
N. Williams	Aye
A. Jimenez-Schulman	Aye
A. Laniyan	Aye
T. James	Aye
M. Kane	Aye

**D. Approve agenda**

A. Jimenez-Schulman made a motion to approve the minutes from.

A. Laniyan seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

A. Jimenez-Schulman	Aye
T. James	Aye
M. Kane	Aye
N. Williams	Aye
M. Michael	Absent
A. Laniyan	Aye
D. Lewis	Absent

**II. Finance**

**A. Review Financial Dashboard**

Discussion held about the factors that are driving expenses ahead and the factors that are driving revenue being behind. A discussion was held about the possible classroom materials and their possible impact on the budget. A discussion was held about the allocation of funds for the Noble Story Group. A discussion was held about the grant robotics program and the start date for the program.

**III. Academic Achievement**

**A. Review Dashboard and HOS Report**

Discussion held about the 2022-2023 enrollment goals. The rationale provided is about the increase in the application goal for higher grades. The higher the grades the more difficult it is to recruit. Discussion held around 2022-23 hiring and the number of teachers that have confirmed. The anticipation of the number of teachers that will need to be hired

for the next school year. In anticipation of all staff members returning, only four teachers will need to be hired for the next school year.

Discussion held around third-grade academic data and if it is a way to identify the students that have been with IHP from year1 or are new to the school. A discussion was held about the academic experience of the current Kindergarten class and it almost exclusively being remote. Question asked about the plan to address the gaps due to remote instruction.

Question asked about the formatting or details of the progress reports that will be sent to parents. Progress reports will be sent to parents after each step round for both math and reading. The progress reports will have information for parents to support students on areas of weakness. A discussion was held about the state testing and the preparation for students. A discussion was held about the resources being used to prepare students for the state exams.

A discussion was held about the level of preparedness from teachers in preparing students for the exam. School day schedules are being modified to provide blocks for reteaching of skills or new skills. Data meetings will occur in the mornings to provide teachers will learning targets.

#### **B. Org chart planning**

#### **C. Updated COVID Protocol**

Discussion held about making an adjustment to the COVID protocol from 10 days to 5 days, or 7 to compromise. Question asked about the parent's feedback on the number of days required to quarantine. There are mixed responses as some parents are hypervigilant and concerned about COVID whereas others have difficulty securing childcare. The policy will stay the same and a discussion will continue at the next board meeting.

### **IV. Other Business**

#### **A. Executive session (as needed)**

A. Jimenez-Schulman made a motion to move into executive session.

N. Williams seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

M. Kane	Aye
T. James	Aye
A. Jimenez-Schulman	Aye
M. Michael	Absent
A. Laniyan	Aye

**Roll Call**

N. Williams           Aye  
D. Lewis               Absent

A. Jimenez-Schulman made a motion to Keeping time for a special meeting in February.

T. James seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

A. Jimenez-Schulman Aye  
A. Laniyan            Aye  
N. Williams           Aye  
D. Lewis              Absent  
M. Kane               Aye  
T. James              Aye  
M. Michael            Absent

**V. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:30 PM.

Respectfully Submitted,  
A. Jimenez-Schulman